

**REGIONAL UNIVERSITY SYSTEM  
OF  
OKLAHOMA**



**MINUTES  
REGULAR BOARD MEETING**

**June 20, 2019  
Hilton Garden Inn Edmond/Oklahoma City North  
Edmond Conference Center, Meeting Room 2  
Edmond, Oklahoma**

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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

## AGENDA

June 20, 2019, 9:00 a.m.

Hilton Garden Inn Edmond/Oklahoma City North  
Edmond Conference Center, Meeting Room 2  
Edmond, Oklahoma

East  
Central  
University

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

Northeastern  
State  
University

- II. **WELCOME NEW REGENT—Eric Fisher**

- III. **CALL TO ORDER AND REGENTS' ROLL CALL**

A. **EXCUSE ABSENT REGENTS**

B. **INTRODUCTION OF GUESTS**

Northwestern  
Oklahoma  
State  
University

- IV. **CHAIR'S REMARKS—Regent Susan Winchester**

- V. **CONSENT DOCKET**

A. **MINUTES OF PREVIOUS MEETINGS**

a. Approval of Minutes of Regular Meeting, April 12, 2019

b. Approval of Minutes of Special Meeting, May 15, 2019

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair  
Amy Anne Ford**

**1. Northeastern State University**

**a. Letters of Intent for Embedded Certificates**

1. **Business Analytics certificate embedded in Business Administration, B.B.A. (012).** This certificate will provide a credential focused on data analytics for undergraduate students and demonstrate to current and prospective employers that students have additional training in this area. Nationwide, the demand for data analysts continues to rise, while the OKJOBMATCH site lists 189 positions for business analysts with baccalaureate level preparation. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.
2. **Human Resources Management certificate embedded in Management, B.B.A. (054).** This certificate will provide a credential focused on human resource management for undergraduate students who seek positions in human resources. Many of NSU's industry and tribal partners have need for employees with focused training in this area. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.
3. **International Business certificate embedded in International Business, B.B.A. (126).** The primary goal of this certificate program will be to equip students to meet the cross-cultural challenges facing today's businesses and prepare them for the professional National Association of Small Business International Trade Educators (NASBITE) or Forum for International Trade Training (FITT) certifications. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

2. Northwestern Oklahoma State University

a. **Program Modification, Other Degree Program Modification**

1. Bachelor of Science in Computer Science (049)

3. University of Central Oklahoma

a. **Nomenclature Change:**

1. **OKA+Schools (OKA+) to Oklahoma A+ Schools Institute**

OKA+ Schools currently operates as a department (non-degree granting) within the Division of Academic Affairs with the Executive Director reporting to the Provost and Vice President of Academic Affairs.

Currently OKA+ primarily operates the OKA+ Schools Network which is focused on recruiting PK-12 school sites interested in improving their effectiveness through a creative, arts focused model. Providing quality professional development in a three year implementation model, as well as supporting member schools in year four and beyond, OKA+ has been a fairly singularly focused organization. In effect, the A+ Network is the only "project" of the OKA+ Schools organization. Becoming an institute would allow for expansion, growth, oversight of other initiatives and projects, more intentional collaborations with colleges and other entities on campus, as well as increased research.

OK+ has a total annual operating budget of approximately \$825,000 provided by sources such as federal and state grants, private foundations, private donations and fundraising. UCO annually provides an additional \$ 174,3 16 (facilities and salaries/benefits).

**4. Southeastern Oklahoma State University**

**a. Program Modifications**

1. **Bachelor of Arts in Political Science (020)**—POSC 1513 from required courses. Switch POSC 3513 and 3563 between required courses and American Government and Politics electives. Add two new courses; POSC 3613 and POSC 3623 to the newly formed Public Administration and Policy component. Combine Comparative Government & Global Politics components and increase elective hours from six to nine hours. No change in total hours for major.
2. **Bachelor of Arts in English (017)**—Request program to be delivered through electronic delivery.
3. **Master of Business Administration (075)**—Add new option: Women in Leadership. No change in total hours

**5. Southwestern Oklahoma State University**

**a. Program Modification Request**

1. Bachelor of Science Health Care Administration (005)
2. Bachelor of Science of Biological Sciences (009)
3. Bachelor of Science of Microbiology (034)
4. Bachelor of Music (037)
5. Bachelor of Music Education (038)
6. Bachelor of Science in Health Sciences (137)
7. Bachelor of Arts Interdisciplinary Studies (145)
8. Bachelor of Science in Parks & Wildlife Law Enforcement (146)
9. Bachelor of Applied Science Health Science (166)

**VI. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. PERSONNEL COMMITTEE—Regent Jane McDermott**

1. Discussion and possible action regarding OKHEEI participation in insurance plans for FY 2020.—Crystal Chavez, RUSO/OKHEEI Benefits Coordinator

**B. AUDIT & FINANCE COMMITTEE—Regent Gary Parker**

1. Discussion and approval of letter of engagement with external auditors Hinkle & Company.

**VII. NORTHEASTERN STATE UNIVERSITY**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter**

1. **FY 2020-2027 Long Range Campus Capital Plan**

NSU requests approval of the updated FY2020-2027 Campus Capital Plan. See attachment for our Capital Project Listing.

**Information Items:**

1. **On-Call Small Project Design Contract/s**

Northeastern State University will enter into a contract with GH2 Architects, LLC and/or Studio 45 Architects, PLLC for *On-call Small Project Design needs*. The contract/s will have a duration of twelve months, and shall have the option to renew annually.

2. **Project #485-0073 General Repairs to the University**

- a. **University Center**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general repairs to the University Center building.

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

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Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$50,000 – University Center Facility Fee

**b. Campus LED Lighting Improvements**

Project Description: Upgrade general campus lighting to energy efficient LED

Requested Funding Approval: \$25,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$25,000 – New College (650) Fund

**c. Business and Technology Building Room 209 Remodel**

Project Description: Renovate Business and Technology Building Room 209 to accommodate offices and conference room space for the Institutional Effectiveness department.

Requested Funding Approval: \$46,204.09

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$29,500 - 600 Fund, \$16,704.09 – New College (650) Fund

**d. Broken Arrow Campus Flooring Replacement**

Project Description: Replacement of existing flooring in select areas on the Broken Arrow branch campus.

Requested Funding Approval: \$25,000

Budget Breakdown: Renovation/Repairs



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Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$25,000 – Section 13 (600) Fund

**e. Rosamund House Repairs and Renovation**

Project Description: Repair and renovate the exterior envelope of the building including but not limited to roof, windows, soffit, and paint.

Requested Funding Approval: \$75,000

Budget Breakdown: Renovation/Repairs  
Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$75,000 – Infrastructure Fee

**f. University Center Family Restroom and Lactation Room**

Project Description: Renovation of existing University Center building space to accommodate a gender-neutral family restroom and a dedicated lactation room.

Requested Funding Approval: \$40,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$40,000 – Section 13 (600) Funds

**3. Project #485-0048 Stripe & Seal Parking Lots – multiple lots**

Project Description: Stripe & seal/general maintenance of existing parking lots across campus.

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

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Revenue Source(s): \$50,000 – Parking Capital

### 4. Project #485-0063 General Housing Repairs

Project Description: General repairs to campus housing facilities

Requested Funding Approval: \$40,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$40,000 – Housing Capital Fee

## B. NSU President's Recommendations

### 1. Personnel

### 2. Budget and Tuition Increases

Northeastern State University presents the Fiscal Year 2020 Budget and Tuition requests.

### 3. Purchases:

**Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):**

- a. Optometry Clinics Merchandise for Resale (Aux)...\$1,700,000
- b. Media Placement (advertising) services .....\$460,000
- c. Annual Postage - All mailings for recruiting, billing, and routine correspondence (Funding – Agency Special)..... \$195,000
- d. Athletic Insurance ..... \$245,000
- e. Charter Tour Buses/Yearly – Athletics .....\$175,000
- f. Unleaded Gasoline .....\$150,000
- g. Central Computing Admin and Instructional Software Maintenance.....\$1,400,000
  - Banner .....\$850,000

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- TouchNet Support .....\$200,000
- Microsoft Campus Agreement License .....\$ 55,000
- SmartNet Network Support .....\$120,000
- Other (ITSM) .....\$225,000
- h. Campus Wide Copier Lease/Maint. - (Both E&G and Agency Special Funds).....\$225,000
- i. Contractual Janitorial Supplies – (Both E&G and Agency Special Funds).....\$200,000
- j. PC Replacement Program and Support (Both E&G and Agency Special Funds).....\$1,100,000
- k. Information Services (Library).....\$600,000
- l. Data Center Refresh (IT).....\$465,000
- m. Telephone and Long Distance Services (Both E&G and Agency Special Funds).....\$180,000

#### **4. Information Items:**

##### **a. Barnes & Noble Contract Extension**

In April 2019, as a result of an RFP process, NSU chose to continue the partnership with Barnes and Noble to operate the bookstore. The six-year agreement includes an investment of \$450,000 from Barnes and Noble for renovations in the University Center and \$10,000 per year for textbook scholarships.

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

- a. Contractual Services for Elevators-3 Campuses.....\$105,000
- b. Contractual Services for On-Call Plumbing Services.....\$100,000
- c. Contractual services for On-Call Electrical Services..... \$100,000

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- d. Contractual Services for On-Call HVAC Services .....\$125,000
- e. Contractual Services for Grounds Keeping Services (Both E&G and Agency Special Funds).....\$100,000
- f. Housing Cable TV.....(Aux).....\$60,000
- g. Potential Banner 9 Conversion Consulting.....\$140,000
- h. International Student Health Insurance..... \$100,000
- i. Athletic Apparel & Equipment.....(Agency Funds).....\$140,000
- j. Residence Hall Wireless Internet Project (Aux).....(3rd of 5 year lease).....\$ 70,000
- k. Fire Alarm Monitoring & Repair.....\$100,000
- l. Student Lifecycle Management Software.....\$80,000
- m. Room Scheduling Software.....\$55,500
- n. Student Learning Assessment and Engagement Software.....\$140,000
- o. Student Degree Planning Software.....\$112,000
- p. Accounting and Auditing Firms.....\$120,000
- q. Motorpool Vehicle Lease.....\$80,000

### **5. Grants & Contracts:**

Total grants and contracts: \$ 1,043,432.00

**C. Approval of FY 2020 Budget, Tuition and Fees**

**D. Renew President Turner's Contract for Fiscal Year 2020**

**VIII. EAST CENTRAL UNIVERSITY**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter**

**1. Annual Campus Capital Master Plan**

ECU requests approval of the Fiscal Year 2020 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary Priority.

**2. Faust Hall Roof Replacement**

Project Description: Request approval to bid and award to the lowest and best bidder the replacement of the roof on Faust Hall.

Total Project Budget: The total cost of this project is estimated at \$250,000

Congruent with Facility Master Plan or Strategic Planning: This project is consistent with the university campus master plan and facility master plan and is listed as project #230-0064

Revenue Source: New College Fund

**B. ECU Audit & Finance Committee Request**

**1. Transfer of Funds**

ECU requests the transfer of Fund 290 reserve funds to Fund 295 in the amount of \$1,900,861. These funds will be used for the following purposes:

- Payment of master lease payments related to our Johnson Controls, Inc. projects at an estimated amount of \$900,861
- Implementation of an ERP system and the cost associated with that at an estimated amount for phase one of \$1,000,000

We request the transfer to the fund established by the OSRHE for capital projects – Fund 295.

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### C. ECU President's Recommendations

#### 1. Personnel

#### 2. Grants & Contracts

Total grants and contracts: \$ 691,861.00

#### 3. Room & Board Rates

East Central University is recommending the following changes in our meal plans, effective July 1, 2019.

	<b>Per Semester Present Cost</b>	<b>Projected Increase Amt.</b>	<b>Projected Cost</b>	<b>Projected % Increase</b>
Flex Plan	\$ 775.00	\$ 23.00	\$ 798.00	3.0%
10 Meals/Week	\$ 1,362.00	\$ 41.00	\$ 1,403.00	3.0%
14 Meals/Week	\$ 1,517.00	\$ 45.00	\$ 1,562.00	3.0%
20 Meals/Week	\$ 1,655.00	\$ 49.00	\$ 1,704.00	3.0%

East Central is recommending the following increases for our Room Rates, effective the fall 2019 semester.

	<b>Semester Cost</b>	<b>Increase Amt.</b>	<b>Semester Cost</b>	<b>% Increase</b>
<b>(Dorm)</b>				
Pesagi Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Briles Single - Private Bath	\$ 1,725.00	\$ 100.00	\$1,825.00	5.8%
Pontotoc Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Pontotoc Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Pontotoc Single - Double Bath	\$ 1,725.00	\$ 100.00	\$1,825.00	5.8%
Knight Single	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Knight Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Tiger Commons 2 Bedroom	\$ 2,650.00	\$ -	\$2,650.00	0.0%
Tiger Commons 4 Bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, 2 bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Chokka-Chaffa' Double	\$ 1,800.00	\$ -	\$1,800.00	0.0%

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### **Additional Charges:**

Freshman semester double room buyout (excludes Chokka- Chaffa')	\$ -	\$ 575.00	\$ 575.00
Stadium Apartments - Pet Friendly Charge	\$ -	\$ 150.00	\$ 150.00

### **4. Purchases:**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

- a. Annual electronic database expenditures EBSCO online at an approximate cost of \$131,873. (Library Technology Fee; E&G)
- b. Annual book expenditures from EBSCO print periodicals at an approximate cost of \$52,000. (E&G Fund)
- c. Annual book expenditures from EBSCO online periodicals at approximate cost of \$58,000. (E&G Fund)
- d. Annual library system maintenance from Innovative Interfaces, Inc. at an approximate cost of \$56,415. (E&G Fund)

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

- a. Renewal of service agreement contract with Johnson Controls at an estimates cost of \$300,000. (E&G Fund)
- b. Academic Health Insurance for international students at an estimated cost of \$330,000. (Auxiliary Fund)
- c. Chartwell's board bill at an estimated annual cost \$1,800,000. (Auxiliary Fund)
- d. Bank One (JP Morgan) annual purchase card purchases at estimated cost \$3,000,000. (Auxiliary Fund)
- e. Annual contract with Cable One for cable services in all student-housing units, University Center and Kerr Center at an estimated cost \$150,000. (E&G Fund and Auxiliary Fund)

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- f. Request to extend the contract for hourly construction contractor services with Roadhouse Construction, at an estimated cost of \$150,000. This contract was originally bid for fiscal year 2018 with the option to renew annually for five years. This will be the third year of the contract renewal. (E&G, Grant, Auxiliary, Section 13, Section 13 Offset, and New College Funds)
- g. Request to extend the contract for Jenzabar annual maintenance and support cost of \$460,000. (E&G Fund and Auxiliary Fund)

### **5. Budget for FY 2019-2020**

ECU recommends approval of the FY 2020 budget, tuition, and fees.

### **6. President's Recommendation:**

East Central University is requesting approval for their new mission statement:

#### **OUR MISSION**

We educate and empower students to understand and transform our world.

#### **OUR VISION**

First choice because of who we are.

#### **OUR CORE VALUES**

We are humble, kind, generous, and care for our students and one another.

We go the extra mile to provide an exceptional experience for students and those we serve.

We are forward-thinking, adaptable, and open to new ideas.

We commit to solving problems, whether our own or others'.

### **D. Approval of FY 2020 Budget, Tuition and Fees**

### **E. Renew President Pierson's Contract for Fiscal Year 2020**



**IX. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter**

1. Request approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

2. **Sale of Land**

NWOSU requests permission to sell approximately 22 acres of land located north of the Don Campbell Rodeo Complex in Alva, Oklahoma. The land was purchased in 2012 as a possible option to develop a rodeo practice facility. This need has been fulfilled by other venue options. The land would be sold through a public bidding process.

3. **Easement**

Northwestern Oklahoma State University requests approval to sign an electrical easement with Oklahoma Gas and Electric (OG&E) to provide power to the Enid Public School Early Childhood building being built on the Enid Campus.

**B. NWOSU President's Recommendations**

1. **Personnel**

2. **Purchases**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

- a. Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost of \$115,000. (Fund 290, E&G Funds)
- b. Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost of \$125,000. (Fund 290, E&G Funds)
- c. Yearly administrative software licenses and support: Jenzabar, Inc., Boston, Massachusetts, at a cost of \$145,000. (Fund 290, E&G Funds)
- d. Consulting services and travel expenses associated with the new ERP system transition: Brown, Hendrix & Associates,

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LLC, City By The Sea, Texas, at a cost of \$145,000. E&G (Fund 290), 430 Funds; Section 13/New College/Offset Funds (600 & 650 Funds)

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

- a. Charter fees for non-University owned buses in addition to bus and driver expenses associated with University owned buses: Hanza's Soldier Xpress, Lawton, Oklahoma, at a cost of \$160,000. (Fund 290, E&G Funds)
- b. Athletic uniforms and miscellaneous gear/apparel: First Team Sports Center, Greenville, South Carolina, at a cost of \$180,000. (Fund 290, E&G Funds, Section 13, Fund 600/650 School Land, Auxiliary Funds)
- c. Yearly premium, aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; not to exceed \$270,000. (Fund 290, E&G Funds)
- d. Software, consulting, training and travel for costs associated with the new ERP system: Ellucian Company, L.P., Reston, Virginia, at a cost of \$625,000. E&G (Fund 290), Auxiliary Funds, 430 Funds; Section 13/New College/Offset Funds (600 & 650 Funds)
- e. Yearly food services costs for student meal plans and other University catering/food service events and needs: Chartwell's, Boston, Massachusetts, \$1,663,900 (Auxiliary Funds)

### **3. Grants & Contracts**

Total grants and contracts: \$ 1,090,051.43

### **4. Budget**

#### **FY 20 Budget and Increase in Tuition**

We request approval of the Budget for 2019-2020 and increase in tuition for Northwestern Oklahoma State University.

### **5. Room and Board Rates**

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We request approval to increase room and board rates effective for the Fall 2019 Semester. The proposed new board rates for FY20 are as follows (see next page):

	Per Semester For FY19	Per Semester for FY20	Requested Increase	Percent of Increase
<u>Room Rates</u>				
Semi-Private	\$ 890	\$ 940	\$50	5.6%
Private	\$1,575 Per Semester For FY19	\$1,625 Per Semester for FY20	\$50 Requested Increase	3.2% Percent of Increase
<u>Meal Plan Rates</u>				
17-Meal Plan + \$50 Flex	\$1,500	\$1,550	\$50	3.3%
12-Meal Plan + \$100 Flex	\$1,425	\$1,475	\$50	3.5%
8-Meal Plan + \$150 Flex	\$1,350	\$1,400	\$50	3.7%

**C. Approval of FY 2020 Budget, Tuition and Fees**

**D. Renew President Cunningham's Contract for Fiscal Year 2020**

**X. ADMINISTRATIVE OFFICE FISCAL YEAR 2020 BUDGET APPROVAL**

**A. Approve FY 2020 Administrative Office Budget.**

**XI. UNIVERSITY OF CENTRAL OKLAHOMA**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter**

**a. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Request approval to award construction contract in the amount of \$350,000 to Lingo Construction Services as the On-call Construction Manager at Risk (CMR) for Phase 1 which is the renovation of Human Environmental Services (HES) Room 113 Food Service Laboratory.

Also requesting funding approval not exceed \$100,000 to ADG Inc. as the On-call Architectural Consultant for the

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design study of Phase 2 which is the renovation of HES rooms 110 and 111. Phase 2 to be completed as additional funding becomes available.

Requested Funding Approval: \$450,000 for design and construction of Phases 1 and 2.

Budget Breakdown: \$350,000 for construction of Phase 1 and \$100,000 for design study of Phase 2.

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Education and Professional Studies Academic Service Facility Fee Funds

**b. On Call Construction Manager(s) at Risk for Minor Projects**

Project Description: Request approval to select Hall Construction, Inc. as an additional Construction Manager at Risk for specific use in minor projects with costs ranging from a few thousand dollars up to \$1,000,000.

At this time, UCO desires to select and utilize this firm to provide Construction Manager professional services, as well as provide Construction Manager at Risk construction services, for bidding and construction of minor projects. This firm will be offered an initial one-year contract term with option for renewal of contracts on an annual basis for up to five years.

**c. Property Lease**

Project Description: Request approval to pay \$250,000 to the City of Oklahoma City/Central Oklahoma Transportation and Parking Authority (COTPA) to secure an additional \$250,000 in matching TIF (Tax Increment Financing) funds necessary to complete the renovation of the leased premises at 1 Santa Fe Plaza in downtown Oklahoma City. This brings the total amount of TIF funds to be invested to \$1,250,000. The total amount of this city-led renovation is approximately \$2.7 million. A 10-year lease for this space was approved at the September 20, 2018 Board meeting.

Revenue Sources: Auxiliary Funds

**Change Orders:**

**a. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)**

Project Description: Approve Change Order # 3 in the amount of \$36,907 to JE Dunn for the North Hamilton Annex, to include concrete stairs, stair railings, painting, and demolition costs. This change order will increase the contract amount to \$8,106,963.

Budget Breakdown: \$36,907

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Private Funds, and Section 13 Funds

**Information Items:**

**a. Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: As previously approved by the Board at the February 8, 2019 meeting, awarded the contract to Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects, in the amount of \$1,350,000 for Campus Parking Lot Improvements Phase 1. The contract consists of new construction at Ayers Street and North University Drive, Ayers Street and North Chartrand Avenue, Lot 3 on North Chowning Avenue (east of Wantland Stadium), and on East 1<sup>st</sup> Street, between the University Guest House and St. Mary's Episcopal Church.

**b. Project # 120-0008 Liberal Arts Renovation & Addition**

Project Description: Change Order # 5 in the amount of \$24,703 to Lippert Bros., Inc., for Liberal Arts Renovation and Addition, was issued to include relocation of fire sprinkler valve, corridor height modifications, mechanical, electrical, and plumbing (MEP) expansion joints and additional wood base at the Lecture Hall.

**c. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 33 in the amount of \$20,527 to Lippert Bros., Inc., for New Math Science/Lab Building (STEM), was issued to include repair to window film, modifications to the Lecture Hall and gallery walls, additional track lighting and miscellaneous modifications.

**d. Project # 120-1090 New Dining Center**

Project Description: Change Order # 5 in the amount of \$1,194 to Lingo Construction Services, Inc. for New Dining Center, was issued to include cost deductions for equipment changes, sump pump credit, dumpster enclosure changes, and additional costs for freezer floor coverings and make up air changes at kitchen hoods.

**e. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)**

Project Description: Change Order # 2 in the amount of \$17,917 to JE Dunn for the Sports Performance Center Phase 2 - North Hamilton Annex was issued to include hydraulic bridge and cold water valves modifications.

**B. UCO President's Recommendations**

**1. Personnel**

**2. Grants & Contracts**

Total grants and contracts: \$ 168,409.00

**3. Purchases for approval:**

- a. The Office of Information Technology requests approval to obligate FY19 funds for its annual services agreement with Gartner to provide extensive access to research and advice on a wide range of technology issues.

Gartner

Source: E&G.....\$203,905.25

**4. Informational Items from Purchasing:**

- a. Embassy Suites Oklahoma City Downtown/Medical Center

Source:

E&G.....\$52,789.82

- b. Laerdal Medical Corporation

Source: Course Fee Colleges/Department..\$59,978.00

- c. Dell Marketing

Source: E&G.....\$50,155.44

**5. Proposed Transportation and Parking Fee Increase**

- a. The University of Central Oklahoma requests approval to increase its annual parking permit rates from \$125 to \$195. It has been 6 years since the last increase. At \$195, our parking permit rate would still be well below the average of our peer metropolitan university decal rates of \$270. This increase is necessary to maintain a sustainable Transportation and Parking financial model. The increase will allow the university to proactively address the maintenance and repair of existing lots and allow for the continued addition of spaces, potentially including a parking garage, to address the lack of adequate parking on campus during peak times.

**6. Proposed Housing and Dining Rate Increases**

The University of Central Oklahoma proposes a 1.77% average rate increase for its Housing and Dining operations for the 2019-2020 academic year.

Housing Average	1.44% change
<u>Dining Average</u>	<u>2.10% change</u>
Overall Average	1.77% change

## AGENDA FOR JUNE 20, 2019

### Housing

	Current Semester Rate	Proposed Semester Rate	Current Annual Rate	Proposed Annual Rate	Annual \$ Difference	Annual % Difference
<b>Murdaugh Hall</b>						
Economy	\$ 1,300	\$ 1,325	\$ 2,600	\$ 2,650	\$ 50	1.92%
Double	\$ 1,950	\$ 1,995	\$ 3,900	\$ 3,990	\$ 90	2.31%
Premium	\$ 2,675	\$ 2,725	\$ 5,350	\$ 5,450	\$ 100	1.87%
<b>West Hall</b>						
Double	\$ 1,950	\$ 1,995	\$ 3,900	\$ 3,990	\$ 90	2.31%
Premium	\$ 2,675	\$ 2,725	\$ 5,350	\$ 5,450	\$ 100	1.87%
<b>University Suites</b>						
Suite Double	\$ 2,950	\$ 3,050	\$ 5,900	\$ 6,100	\$ 200	3.39%
Private Bath Double	\$ 3,225	\$ 3,280	\$ 6,450	\$ 6,560	\$ 110	1.71%
4 Bedroom Apartment	\$ 3,525	\$ 3,580	\$ 7,050	\$ 7,160	\$ 110	1.56%
<b>The Quad</b>						
Pod Room	\$ 3,100	\$ 2,995	\$ 6,200	\$ 5,990	\$ (210)	-3.39%
<b>University Commons</b>						
2 Bedroom Apartment Economy	\$ 2,000	\$ 2,030	\$ 4,000	\$ 4,060	\$ 60	1.50%
4 Bedroom Apartment Economy	\$ 1,800	\$ 1,830	\$ 3,600	\$ 3,660	\$ 60	1.67%
2 Bedroom Apartment	\$ 3,999	\$ 4,060	\$ 7,998	\$ 8,120	\$ 122	1.53%
4 Bedroom Apartment	\$ 3,600	\$ 3,660	\$ 7,200	\$ 7,320	\$ 120	1.67%

### Dining

	Current Semester Rate	Proposed Semester Rate	Current Annual Rate	Proposed Annual Rate	Annual \$ Difference	Annual % Difference
<b>Residential Dining Plans</b>						
The Max + \$100 Flex	\$ 2,075	\$ 2,130	\$ 4,150	\$ 4,260	\$ 110	2.65%
The 14 + \$200 Flex	\$ 2,035	\$ 2,090	\$ 4,070	\$ 4,180	\$ 110	2.70%
The 10 + \$25 Flex	\$ 1,665	\$ 1,710	\$ 3,330	\$ 3,420	\$ 90	2.70%
The 9 + \$425 Flex	\$ 2,035	\$ 2,085	\$ 4,070	\$ 4,170	\$ 100	2.46%
167 + \$240 Flex	\$ 2,035	\$ 2,035	\$ 4,070	\$ 4,070	\$ -	0.00%

### 7. Request to Transfer Funds:

The University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$550,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Food Science Laboratory Improvements - Phases 1 & 2  
Source: Course Fee College / Departments....\$450,000.00

Howell Hall - Magnet Laboratory  
Source: Course Fee College / Departments.....\$80,000.00

Lillard Administration Building - Room 211 Renovation  
Source: E&G.....\$20,000.00

Total.....\$550,000.00



- C. Approval of FY 2020 Budget, Tuition and Fees
- D. Approve President Neuhold's Contract for Fiscal Year 2020
- E. President Betz Resolution

**XII. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter**

**1. Campus Master Plan**

Southeastern is requesting approval of the FY 2020 Campus Master Plan for Capital Improvement Projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Year 2021 thru 2028.

**B. SE President's Recommendations**

**1. Personnel**

**2. Grants & Contracts:**

Total grants and contracts: \$ 260,839.00

**3. Room and Board Rate Changes:**

Southeastern Oklahoma State University is recommending the following changes in room and board rates. The increases are necessary to fund ongoing and newly developed renovation needs. Meal plan increases will offset increasing board costs.

Current Plan	Current Rate	Proposed Rate	\$ Increase	% Increase
Unlimited	\$ 1,600	\$ 1,650	\$ 50	3.12%
100 Meals/Week with \$250 Flex	\$ 1,600	\$ 1,650	\$ 50	3.12%
Flex Choice 7 with \$500 Flex	\$ 1,600	\$ 1,650	\$ 50	3.12%
Flex Choice 5 (SH Only) with \$250 Flex	\$ 1,100	\$ 1,150	\$ 50	4.50%

# AGENDA FOR JUNE 20, 2019

Revenue Item	Amount FY18	Amount FY19	Change	% Change
<b>Chancellor's Office/Board Fund</b>				
Shared Services/Shared Fund	\$ 1,295	\$ 1,345	\$ 50	3.86%
Private Services/Shared Fund	\$ 1,885	\$ 1,960	\$ 75	3.98%
Private Services/Private Fund	\$ 2,070	\$ 2,155	\$ 85	4.11%
Shared Services/Private Fund	\$ 1,485	\$ 1,545	\$ 60	4.04%
<b>Student Union &amp; Student</b>				
Student Union Fund	\$ 2,500	\$ 2,600	\$ 100	4.00%
Student Union Fund	\$ 2,880	\$ 2,995	\$ 115	3.99%
<b>Other Items</b>				
Net/Total Fund	\$ 1,295	\$ 900	\$ (395)	-30.50%
Contribution Fee	\$ 400	\$ 500	\$ 100	25.00%

## 4. Purchases for Approval:

In accordance with Board policy 2.3.4, Purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following items:

Vendor	Description	Budget	Amount
ACADEMIC PARTNERSHIPS, LLC	Services Provided To Assist SE For Marketing		
	And Enrollment	E&G	\$ 4,900,000.00
BROWN, HENDRIX & ASSOCIATES	Consulting, Function, Technical, & Project		
	Management For ERP	E&G	\$ 175,000.00
BUDDY'S ALL STARS	Athletic Uniforms and Equipment	E&G, Auxiliary	\$ 170,000.00
CALM	Workers Compensation Premium	E&G, Auxiliary, 430	\$ 170,000.00
COMMERCIAL CARD SOLUTIONS	FY2020 ProCard Purchases	E&G, Auxiliary, 430	\$ 1,375,000.00
ELLUCIAN COMPANY L.P.	Consulting, Training, & Travel For ERP	E&G	\$ 450,000.00
INSTRUCTIONAL CONNECTIONS, LLC	Instructional Coaches for Online Programs	E&G	\$ 325,000.00
JENZABAR, INC	PX Software And System Maintenance	E&G & 430	\$ 202,000.00
O. G. & E.	Electric Utility Charges	E&G, Auxiliary	\$ 995,000.00
		E&G, Auxiliary, Section	
OK ST REGENTS FOR HIGHER EDUC	Master Lease Debt Payments	13, New College Fund	\$ 2,830,000.00
OMES-DCAM RISK MANAGEMENT DEPT	Property, Tort, and Other Insurances	E&G, Auxiliary	\$ 216,000.00
		E&G, Auxiliary, Section	
SIEMENS INDUSTRY, INC	Yearly Monitoring Of Various Facility System	13, New College Fund	\$ 309,000.00
SODEXO INC & AFFILIATES	Student Board Meals	Auxiliary	\$ 3,350,775.00
SOSU FOUNDATION LLC	Shearer Hall/Suites Payment	Auxiliary	\$ 2,830,000.00

## AGENDA FOR JUNE 20, 2019

### 5. Informational Items:

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchases:

Vendor	Description	Budget	Amount
AMERICAN ELEVATOR CO., INC.	Inspections Of Elevators	E&G, Auxiliary	\$ 107,000.00
BANK OF AMERICA MERCHANT SVCS	Merchant Fees	E&G, Auxiliary	\$ 95,000.00
BLACKBOARD, INC.	Blackboard Learning Core Pkg	E&G	\$ 52,000.00
CENTERPOINT ENERGY SERVICES	Gas Transportation Charges	E&G, Auxiliary	\$ 80,000.00
CRAWFORD & ASSOCIATES, P.C.	Consolidated Financials, Consulting, etc.	E&G	\$ 99,000.00
DURANT SCHOOL DISTRICT I-72	Athletic Charter Travel	E&G, Auxiliary	\$ 65,000.00
EBS CO SUBSCRIPTION SERVICES	Library Subscriptions and E-Books		\$ 88,008.00
EPIC AVIATION, LLC	Aircraft Fuel	E&G, Auxiliary	\$ 55,000.00
GREAT AMERICAN CONFERENCE	Athletic Membership Dues	E&G, Auxiliary	\$ 77,000.00
GREENBELT TURF MANAGEMENT	Landscaping	E&G	\$ 68,000.00
	Print Journals, Periodicals And Other Library		
OCLC, INC	Materials	E&G	\$ 55,000.00
OKLAHOMA NATURAL GAS	Natural Gas	E&G, Auxiliary	\$ 93,700.00
PROTECTION ONE ALARM MON.	Security System Services	E&G, Auxiliary	\$ 60,000.00
PUBLIC SERVICE CO OF OKLAHOMA	Electric Service	E&G, Auxiliary	\$ 65,500.00
RED CARPET CHARTERS	Team Travel	E&G, Auxiliary	\$ 85,000.00
REGIONAL UNIV SYSTEM OF OKLA	RUSO Administrative Office Assessment	E&G	\$ 97,500.00
RELATION INSURANCE SERVICE	Athletic Insurance Coverage	E&G, Auxiliary	\$ 125,000.00
	Print Journals, Periodicals And Other Library		
W.T. COX SUBSCRIPTIONS, INC.	Materials	E&G	\$ 115,000.00

### C. Approval of FY 2020 Budget, Tuition and Fees

### D. Renew President Burrage's Contract for Fiscal Year 2020

### E. Resolution for Dr. Bryon Clark

## XIII. PRESIDENTS' COUNCIL REPORT

## XIV. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

### A. SWOSU President's Recommendations

#### 1. Personnel

#### 2. FY 2019-2020 Budget

We request approval of the FY 2020 budgets, and tuition and fee recommendations which are (or will be) submitted separately.

## AGENDA FOR JUNE 20, 2019

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### 3. FY 2019-2020 Capital Master Plan

We request approval of the FY 2020 Capital Master Plan.

### 4. Purchase Agenda:

- a. SWOSU requests permission to purchase, lease, or enter into consulting agreements for:

Equipment:

1. Annual computer replacement equipment \$400,000

Consulting Services:

1. Brown Hendrix & Associates (ERP system) \$65,550  
2. Ruffalo Noel Levitz (Enrollment & retention) \$64,000  
3. Platform Q (Ruffalo Noel Levitz retention platform)  
\$ 50,000

Annual Software Licenses

1. Learning Management System and related software  
\$230,000  
2. Jenzabar Enterprise System \$150,000  
3. Ellucian Enterprise System \$327,000  
4. Touchnet Payment Gateway \$92,500

### 5. Residence Life and Food Services Rates Increases

# AGENDA FOR JUNE 20, 2019

	FY-19	FY-20	Dollar	Percent
<b>Southwestern Oklahoma State University</b>	<b>Current</b>	<b>Proposed</b>		
	<b>Cost</b>	<b>Cost</b>	<b>Increase</b>	<b>Increase</b>
<b>Tuition and Mandatory Fees</b>				
Undergraduate Tuition and Mandatory Fees (Mandatory fees are \$36.50 per hr)	\$ 234.50	\$ 241.50	\$7.00	2.99%
Tuition Lock and Mandatory Fees	\$ 251.50	\$ 270.00	\$18.50	7.36%
Graduate Tuition and Mandatory Fees	\$ 282.00	\$ 290.00	\$8.00	2.84%
Pharmacy Tuition and Mandatory Fees	\$ 642.50	\$ 660.50	\$18.00	2.80%
<b>Housing rates</b>	<b>Current</b>	<b>Proposed</b>		
	<b>Cost</b>	<b>Cost</b>	<b>Increase</b>	<b>Increase</b>
Traditional-styled Residence Hall - Semi-private room per semester, annual contract	\$1,250	\$1,350	\$100	8.00%
Traditional-styled Residence Hall - Private room per semester, annual contract	\$1,875	\$2,025	\$150	8.00%
Mann Hall South - Semi-private room per semester, academic term contract	\$1,500	\$1,600	\$100	6.67%
Mann Hall South - Private room per semester, academic term contract	\$2,250	\$2,400	\$150	6.67%
Black Kettle Hall - Semi-private room per semester, academic term contract	\$1,750	\$1,850	\$100	5.71%
Black Kettle Hall - Private room per semester, academic term contract	\$2,625	\$2,775	\$150	5.71%
Mary Mabry Savage Hall apartments - Unrenovated, academic term contract	\$2,000	\$2,000	\$0	0.00%
Mary Mabry Savage Hall apartments - Renovated, academic term contract	\$2,750	\$2,750	\$0	0.00%
<b>Meal rates-per semester</b>	<b>Current</b>	<b>Proposed</b>		
	<b>Cost</b>	<b>Cost</b>	<b>Increase</b>	<b>Increase</b>
0 Meals per week	\$ 1.300	\$ 1.300	\$ -	0.00%
10 Meals per week	\$ 1.435	\$ 1.435	\$ -	0.00%
14 Meals per week	\$ 1.540	\$ 1.540	\$ -	0.00%
19 Meals per week	\$ 1.665	\$ 1.665	\$ -	0.00%

## 6. Grants & Contracts

Total grants and contracts: \$ 303,240.00

### B. Approval of FY 2020 Budget, Tuition and Fees

### C. Renew President Beutler's Contract for Fiscal Year 2020

**XV. Discussion and possible action regarding process for review and approval of budgets, tuition, and fees.**

**XVI. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

**XVII. REGENTS' COMMENTS AND ANNOUNCEMENTS**

**XVIII. NEW BUSINESS**

**XIX. EXECUTIVE SESSION**

**A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion of the employment of the RUSO Executive Director.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**XX. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

**XXI. ADJOURNMENT**



# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## MINUTES

June 20, 2019, 9:00 a.m.

Hilton Garden Inn Edmond/Oklahoma City North  
Edmond Conference Center, Meeting Room 2  
Edmond, Oklahoma

### I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on June 20, 2019, at The Hilton Garden Inn Edmond/Oklahoma City North, Edmond Conference Center, Meeting Room 2, Edmond, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, December 5, 2018 and a copy of the Agenda posted by 9:00 a.m., June 19, 2019 in compliance with the Open Meeting Act.

### II. WELCOME NEW REGENT—Eric Fisher

Regent Winchester welcomed Regent Fisher to the Board following administration of the oath of office by Justice James Winchester.

### III. CALL TO ORDER AND REGENTS' ROLL CALL

Chair Winchester called the meeting to order. Roll call established the presence of a quorum with 6 Regents present.

Susan Winchester, Chair, Position 1  
Lake Carpenter, Regent, Position 3  
Gary Parker, Regent, Position 4  
Jane McDermott, Regent, Position 6  
Amy Ford, Regent, Position 7  
Eric Fisher, Regent, Position 8

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112  
Phone: (405) 942-8817 Fax: (405) 942-8847

**A. EXCUSE ABSENT REGENTS**

Regent Ford made the motion, seconded by Regent Carpenter to excuse Regents, Jeff Dunn, Connie Reilly, and Joy Hofmeister from the meeting.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**B. INTRODUCTION OF GUESTS**

**University Presidents**

Don Betz, President, University of Central Oklahoma, Edmond, Oklahoma

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma

Sean Burrage, President, Southeastern Oklahoma State University, Durant, Oklahoma

Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma

Katricia Pierson, President, East Central University, Ada, Oklahoma

Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

**Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director

Debra Lyon, General Counsel

Lynn Griswold, Finance Officer

Crystal Chavez, RUSO/OKHEEI Benefits Coordinator

Priya Desai, Executive Assistant

**Others in Attendance**

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma

Bryon Clark, Vice President for Academic Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

Jerrid Freeman, Vice President of Student Affairs, Northeastern State University, Tahlequah, Oklahoma



Kevin Freeman, Vice President of Operations/ Chief Operations Officer, University of Central Oklahoma, Edmond, Oklahoma  
Bo Hannaford, Vice President of Academic Affairs, Northwestern Oklahoma State University, Alva, Oklahoma  
Lisa Harper, Assistant Vice President of Financial Operations, University of Central Oklahoma, Edmond, Oklahoma  
Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma  
Christy Landsaw, Vice President of Administration and Finance, Northeastern State University, Tahlequah, Oklahoma  
Patti Neuhold-Ravikumar, Vice President of Finance, University of Central Oklahoma, Edmond, Oklahoma  
David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma  
Milene Rivas, Executive Assistant, Oklahoma State Department of Education, Oklahoma City, Oklahoma  
Dan Smith, University Photographer, University of Central Oklahoma, Edmond, Oklahoma  
James South, Vice President for Academic Affairs and Provost, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Dennis Westman, Vice President of Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

**IV. CHAIR'S REMARKS—Regent Susan Winchester**

Regent Winchester thanked all of the Regents for their support and diligence.

Regent Winchester reported that six of the seven board meetings will be held at the RUSO campuses for the coming year. She thanked President Turner for hosting the September 2019 meeting in Broken Arrow and hosting the April 2020 meeting in Tahlequah.

Regent Winchester thanked the Regents for agreeing to serve as chair and members of the committees. With a variety of skills, talents, and professions, she is confident that the Board can work together and collectively solve issues as they arise.

Regent Winchester reported that later in the meeting, the Regents will discuss what budget information is provided to the Regents and what is required by the Oklahoma State Regents for Higher Education.

## **MINUTES FOR JUNE 20, 2019**

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Regent Winchester reported that at the end of each meeting she would like the Regents to discuss what needs to be clarified or improved before the next meeting.

Regent Winchester reported that her priority as Chair of the RUSO Board is to promote RUSO as a system that helps to provide Oklahoma's Workforce.

### **V. CONSENT DOCKET**

Regent McDermott requested to move approval of the April 12, 2019 Regular Meeting Minutes from the Consent Docket.

Regent McDermott made the motion, seconded by Regent Ford to amend the April 12, 2019 Regular Meeting Minutes regarding the tuition waiver cap to correctly reflect that the current tuition waiver cap is 3.5% and that the request was to increase it to 9%.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

Regent Ford made the motion, seconded by Regent Carpenter to approve all of the items on the Consent Docket:

#### **A. MINUTES OF PREVIOUS MEETINGS**

- a. Approval of Minutes of Regular Meeting, April 12, 2019
- b. Approval of Minutes of Special Meeting, May 15, 2019

#### **B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Anne Ford (See Attachment A, Pages 59-70)**

##### **1. Northeastern State University (Page 59)**

##### **a. Letters of Intent for Embedded Certificates**

- 1. **Business Analytics certificate embedded in Business Administration, B.B.A. (012).** This certificate will provide a credential focused on data analytics for undergraduate students and demonstrate to current and prospective employers that students

have additional training in this area. Nationwide, the demand for data analysts continues to rise, while the OKJOBMATCH site lists 189 positions for business analysts with baccalaureate level preparation. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

2. **Human Resources Management certificate embedded in Management, B.B.A. (054).** This certificate will provide a credential focused on human resource management for undergraduate students who seek positions in human resources. Many of NSU's industry and tribal partners have need for employees with focused training in this area. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.
3. **International Business certificate embedded in International Business, B.B.A. (126).** The primary goal of this certificate program will be to equip students to meet the cross-cultural challenges facing today's businesses and prepare them for the professional National Association of Small Business International Trade Educators (NASBITE) or Forum for International Trade Training (FITT) certifications. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

2. **Northwestern Oklahoma State University** (Page 60)

a. **Program Modification, Other Degree Program Modification**

1. Bachelor of Science in Computer Science (049)

3. **University of Central Oklahoma** (Pages 61-68)

a. **Nomenclature Change:**

1. **OKA+Schools (OKA+) to Oklahoma A+ Schools Institute**

OKA+ Schools currently operates as a department (non-degree granting) within the Division of Academic Affairs with the Executive Director reporting to the Provost and Vice President of Academic Affairs.

Currently OKA+ primarily operates the OKA+ Schools Network which is focused on recruiting PK-12 school sites interested in improving their effectiveness through a creative, arts focused model. Providing quality professional development in a three year implementation model, as well as supporting member schools in year four and beyond, OKA+ has been a fairly singularly focused organization. In effect, the A+ Network is the only "project" of the OKA+ Schools organization. Becoming an institute would allow for expansion, growth, oversight of other initiatives and projects, more intentional collaborations with colleges and other entities on campus, as well as increased research.

OK+ has a total annual operating budget of approximately \$825,000 provided by sources such as federal and state grants, private foundations, private donations and fundraising. UCO annually provides an additional \$ 174,316 (facilities and salaries/benefits).

**4. Southeastern Oklahoma State University (Page 69)**

**a. Program Modifications**

1. **Bachelor of Arts in Political Science (020)**—POSC 1513 from required courses. Switch POSC 3513 and 3563 between required courses and American Government and Politics electives. Add two new courses; POSC 3613 and POSC 3623 to the newly formed Public Administration and Policy component. Combine Comparative Government & Global Politics components and increase elective hours from six to nine hours. No change in total hours for major.
2. **Bachelor of Arts in English (017)**—Request program to be delivered through electronic delivery.
3. **Master of Business Administration (075)**—Add new option: Women in Leadership. No change in total hours

**5. Southwestern Oklahoma State University (Page 70)**

**a. Program Modification Request**

1. Bachelor of Science Health Care Administration (005)
2. Bachelor of Science of Biological Sciences (009)
3. Bachelor of Science of Microbiology (034)
4. Bachelor of Music (037)
5. Bachelor of Music Education (038)
6. Bachelor of Science in Health Sciences (137)
7. Bachelor of Arts Interdisciplinary Studies (145)
8. Bachelor of Science in Parks & Wildlife Law Enforcement (146)
9. Bachelor of Applied Science Health Science (166)

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**VI. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. PERSONNEL COMMITTEE—Regent Jane McDermott**

1. Discussion and possible action regarding OKHEEI participation in insurance plans for FY 2020.—Crystal Chavez, RUSO/OKHEEI Benefits Coordinator

Crystal Chavez, RUSO/OKHEEI Benefits Coordinator, provided an overview of the current position of OKHEEI. Per the OKHEEI Interlocal Agreement, the governing body of each member institution of OKHEEI must annually approve participation in group plans.

**Regent McDermott made the motion, seconded by Regent Ford, to approve RUSO institutions participation in the OKHEEI plan offerings for the next calendar year.**

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**B. AUDIT & FINANCE COMMITTEE—Regent Gary Parker**

1. Discussion and approval of letter of engagement with external auditors Hinkle & Company.

Regent Parker made the motion, seconded by Regent Ford, to approve the letter of engagement with external auditors Hinkle & Company.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**VII. NORTHEASTERN STATE UNIVERSITY** (See Attachment B, Pages 71-82)

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter** (Pages 71-75)

Regent Carpenter made the motion, seconded by Regent Parker, to approve the following facilities requests submitted by Northeastern State University:

1. **FY 2020-2027 Long Range Campus Capital Plan**

NSU requests approval of the updated FY2020-2027 Campus Capital Plan. See attachment for our Capital Project Listing.

**Information Items:**

1. **On-Call Small Project Design Contract/s**

Northeastern State University will enter into a contract with GH2 Architects, LLC and/or Studio 45 Architects, PLLC for *On-call Small Project Design needs*. The contract/s will have a duration of twelve months, and shall have the option to renew annually.

**2. Project #485-0073 General Repairs to the University**

**a. University Center**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general repairs to the University Center building.

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$50,000 – University Center Facility Fee

**b. Campus LED Lighting Improvements**

Project Description: Upgrade general campus lighting to energy efficient LED

Requested Funding Approval: \$25,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$25,000 – New College (650) Fund

**c. Business and Technology Building Room 209 Remodel**

Project Description: Renovate Business and Technology Building Room 209 to accommodate offices and conference room space for the Institutional Effectiveness department.

Requested Funding Approval: \$46,204.09

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

## MINUTES FOR JUNE 20, 2019

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Revenue Source(s): \$29,500 - 600 Fund, \$16,704.09 – New College (650) Fund

**d. Broken Arrow Campus Flooring Replacement**

Project Description: Replacement of existing flooring in select areas on the Broken Arrow branch campus.

Requested Funding Approval: \$25,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$25,000 – Section 13 (600) Fund

**e. Rosamund House Repairs and Renovation**

Project Description: Repair and renovate the exterior envelope of the building including but not limited to roof, windows, soffit, and paint.

Requested Funding Approval: \$75,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$75,000 – Infrastructure Fee

**f. University Center Family Restroom and Lactation Room**

Project Description: Renovation of existing University Center building space to accommodate a gender-neutral family restroom and a dedicated lactation room.

Requested Funding Approval: \$40,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes



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**MINUTES FOR JUNE 20, 2019**

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Revenue Source(s): \$40,000 – Section 13 (600)  
Funds

**3. Project #485-0048 Stripe & Seal Parking Lots – multiple lots**

Project Description: Stripe & seal/general maintenance of existing parking lots across campus.

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$50,000 – Parking Capital

**4. Project #485-0063 General Housing Repairs**

Project Description: General repairs to campus housing facilities

Requested Funding Approval: \$40,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$40,000 – Housing Capital Fee

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

Regent McDermott left the meeting at 9:43 a.m.

**B. NSU President's Recommendations (Pages 76-82)**

Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

Voting for the motion: Regents Winchester, Carpenter, Parker, Ford, and Fisher

Voting against the motion: none

Absent: Regent McDermott

**Regent McDermott returned to the meeting at 9:50 a.m.**

President Turner reported that NSU issued a public request for proposals for the bookstore contract and Barnes and Noble had the lowest bid. The contract is for six years and Barnes and Noble will be investing \$450,000 into the bookstore for renovation in the University Center and \$10,000 per year for textbook scholarships.

**C. Approval of FY 2020 Budget, Tuition and Fees**

President Turner reported that for a second year in a row, NSU is requesting an increase in tuition and mandatory fees. Last year NSU received \$87,000 in new money, and this year received an additional \$586,530 in new money to fund faculty raises, promotions, and increases. That money does not include funding for benefits to salary increases which amounts to \$156,696 in an unfunded mandate.

President Turner reported that prior to FY 2016, NSU was down \$12,000,000 in operational costs. This year, mandatory cost increases totaled \$1,400,000 of which \$400,000-500,000 is scheduled for mid-year health insurance increases.

President Turner also reported that the budget includes funding for scholarships, tuition, and a fee waiver match.

President Turner reported that NSU is seeking a 4% increase in tuition and mandatory fees. Revenue from this increase will not cover mandatory costs increases. Mandatory cost increases will be covered by cost savings and reallocation of funds.

President Turner reported that using FY 2019 numbers, NSU still has the second lowest tuition rate in the state.

**Regent Parker made the motion, seconded by Regent Carpenter, to approve the 2019-2020 budget, tuition and fees for the Northeastern State University.**

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**D. Renew President Turner's Contract for Fiscal Year 2020**

Regent Parker made the motion, seconded by Regent McDermott, to renew President Steve Turner's contract for Fiscal Year 2020.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**VIII. EAST CENTRAL UNIVERSITY (See Attachment C, Pages 83-98)**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter (Pages 83-85)**

Regent Ford made the motion, seconded by Regent Carpenter, to approve the following facilities requests submitted by East Central University:

**1. Annual Campus Capital Master Plan**

ECU requests approval of the Fiscal Year 2020 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary Priority.

**2. Faust Hall Roof Replacement**

Project Description: Request approval to bid and award to the lowest and best bidder the replacement of the roof on Faust Hall.

Total Project Budget: The total cost of this project is estimated at \$250,000

Congruent with Facility Master Plan or Strategic Planning: This project is consistent with the university campus master plan and facility master plan and is listed as project #230-0064

Revenue Source: New College Fund

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**B. ECU Audit & Finance Committee Request (Page 86)**

**1. Transfer of Funds**

ECU requests the transfer of Fund 290 reserve funds to Fund 295 in the amount of \$1,900,861. These funds will be used for the following purposes:

- Payment of master lease payments related to our Johnson Controls, Inc. projects at an estimated amount of \$900,861
- Implementation of an ERP system and the cost associated with that at an estimated amount for phase one of \$1,000,000

We request the transfer to the fund established by the OSRHE for capital projects – Fund 295.

**Regent Fisher made the motion, seconded by Regent Ford, to approve ECU's transfer of Fund 290 reserve funds to Fund 295 in the amount of \$1,900,861.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**C. ECU President's Recommendations (Pages 87-98)**

**Regent Fisher made the motion, seconded by Regent McDermott, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**D. Approval of FY 2020 Budget, Tuition and Fees**

President Pierson reported that challenges to formulating the budget included reducing the budget because of a reduction in student credit hours. Last year, ECU budgeted for 92,000 student credit hours, and

## **MINUTES FOR JUNE 20, 2019**

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this year they are budgeting for 90,000 student credit hours which trimmed \$1,600,000 from the FY 2020 budget.

President Pierson reported the budget being presented includes recommendations from ECU's Budget Resource Allocation Committee. ECU eliminated personnel positions, reduced travel, and reduced the administrative and operating budgets.

President Pierson also reported that the Oklahoma State Regents for Higher Education allocated an additional \$199,000 in new funds for faculty pay raises.

President Pierson reported that ECU is seeking a 3.5% increase in tuition and mandatory fees.

**Regent Fisher made the motion, seconded by Regent Carpenter, to approve the 2019-2020 budget, tuition and fees for the East Central University.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**E. Renew President Pierson's Contract for Fiscal Year 2020**

**Regent Parker made the motion, seconded by Regent Ford, to renew President Katricia Pierson's contract for Fiscal Year 2020.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**IX. NORTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment D, Pages 99-108)**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter (Pages 99-100)**

**Regent Carpenter made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by Northwestern Oklahoma State University:**

## **MINUTES FOR JUNE 20, 2019**

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1. Request approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

2. **Sale of Land**

NWOSU requests permission to sell approximately 22 acres of land located north of the Don Campbell Rodeo Complex in Alva, Oklahoma. The land was purchased in 2012 as a possible option to develop a rodeo practice facility. This need has been fulfilled by other venue options. The land would be sold through a public bidding process.

3. **Easement**

Northwestern Oklahoma State University requests approval to sign an electrical easement with Oklahoma Gas and Electric (OG&E) to provide power to the Enid Public School Early Childhood building being built on the Enid Campus.

**Voting for the motion:** Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

**Voting against the motion:** none

Regent Fisher left the meeting at 11:14 a.m.

**B. NWOSU President's Recommendations (Pages 101-108)**

Regent Carpenter made the motion, seconded by Regent Parker, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

**Voting for the motion:** Regents Winchester, Carpenter, Parker, McDermott, and Ford

**Voting against the motion:** none

**Absent:** Regent Fisher

President Cunningham reported that the collaboration between NWOSU, SE, and SWOSU on the implementation of the Enterprise Resource Planning System with Ellucian has been very beneficial to all of the staff who have been involved in converting their systems. The conversion has been so successful that Ellucian have asked the three presidents to give a presentation to four Oklahoma community

colleges (Carl Albert State College, Western Oklahoma State College, Murray State University, and Redlands Community College) who are considering switching to Ellucian.

President Cunningham also reported that two competitors from NWOSU made the final night of the College National Finals Rodeo. Taylor Munsell claimed a national title in breakaway roping. Bridger Anderson claimed a national title in steer wrestling.

**Regent Fisher returned to the meeting at 11:23 a.m.**

**C. Approval of FY 2020 Budget, Tuition and Fees**

**Regent McDermott made the motion, seconded by Regent Parker, to approve the 2019-2020 budget, tuition and fees for the Northwestern Oklahoma State University.**

President Cunningham recommended that RUSO business officers discuss budget submissions prior to the Regents receiving the budgets to make the data easily understandable.

President Cunningham reported that NWOSU is complying with the intent of the legislature and will be funding faculty raises which does not include funding benefits related to raises and no raises for staff. The average faculty raise is between 3.6-3.9% which includes promotion, rank increases, years of experience, base increases, and education increases.

President Cunningham reported that most community colleges and some four year institutions are facing substantial decreases in enrollment and are approaching what is known as the 2024 enrollment cliff where the college-going age drops, number of high school graduates decreases, which affects student credit hour production. Addressing enrollment, recruitment, and retention is a high priority for NWOSU.

President Cunningham reported that NWOSU eliminated four positions. NWOSU is seeking a 3% increase in tuition and mandatory fees.

President Cunningham also reported that the Oklahoma State Regents for Higher Education also want to fund concurrent enrollment for juniors in high school. OSRHE will pay for six credit hours of concurrent enrollment for juniors. It applies to tuition only and also applies to online class and NWOSU policy states any junior

## **MINUTES FOR JUNE 20, 2019**

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in the state can take concurrent online courses at NWOSU and have six credit hours covered.

**Voting for the motion:** Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

**Voting against the motion:** none

**D. Renew President Cunningham's Contract for Fiscal Year 2020**

Regent Ford made the motion, seconded by Regent Parker, to renew President Janet Cunningham's contract for Fiscal Year 2019.

**Voting for the motion:** Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

**Voting against the motion:** none

**X. ADMINISTRATIVE OFFICE FISCAL YEAR 2020 BUDGET APPROVAL**

**A. Approve FY 2020 Administrative Office Budget.**

Regent Fisher made the motion, seconded by Regent McDermott, to approve the 2019-2020 budget for the RUSO Administrative Office.

**Voting for the motion:** Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

**Voting against the motion:** none

**XI. UNIVERSITY OF CENTRAL OKLAHOMA (See Attachment E, Pages 109-140)**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter (Pages 109-117)**

Regent Carpenter made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by the University of Central Oklahoma:

- a. Project # 120-0027 Major Repairs and Deferred Maintenance



Project Description: Request approval to award construction contract in the amount of \$350,000 to Lingo Construction Services as the On-call Construction Manager at Risk (CMR) for Phase 1 which is the renovation of Human Environmental Services (HES) Room 113 Food Service Laboratory.

Also requesting funding approval not exceed \$100,000 to ADG Inc. as the On-call Architectural Consultant for the design study of Phase 2 which is the renovation of HES rooms 110 and 111. Phase 2 to be completed as additional funding becomes available.

Requested Funding Approval: \$450,000 for design and construction of Phases 1 and 2.

Budget Breakdown: \$350,000 for construction of Phase 1 and \$100,000 for design study of Phase 2.

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Education and Professional Studies Academic Service Facility Fee Funds

**b. On Call Construction Manager(s) at Risk for Minor Projects**

Project Description: Request approval to select Hall Construction, Inc. as an additional Construction Manager at Risk for specific use in minor projects with costs ranging from a few thousand dollars up to \$1,000,000.

At this time, UCO desires to select and utilize this firm to provide Construction Manager professional services, as well as provide Construction Manager at Risk construction services, for bidding and construction of minor projects. This firm will be offered an initial one-year contract term with option for renewal of contracts on an annual basis for up to five years.

**c. Property Lease**

Project Description: Request approval to pay \$250,000 to the City of Oklahoma City/Central Oklahoma Transportation and Parking Authority (COTPA) to secure an additional \$250,000 in matching TIF (Tax Increment Financing) funds necessary to complete the renovation of the leased premises at 1 Santa Fe Plaza in downtown Oklahoma City. This brings the total

## MINUTES FOR JUNE 20, 2019

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amount of TIF funds to be invested to \$1,250,000. The total amount of this city-led renovation is approximately \$2.7 million. A 10-year lease for this space was approved at the September 20, 2018 Board meeting.

Revenue Sources: Auxiliary Funds

### Change Orders:

**a. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)**

Project Description: Approve Change Order # 3 in the amount of \$36,907 to JE Dunn for the North Hamilton Annex, to include concrete stairs, stair railings, painting, and demolition costs. This change order will increase the contract amount to \$8,106,963.

Budget Breakdown: \$36,907

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Private Funds, and Section 13 Funds

### Information Items:

**a. Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: As previously approved by the Board at the February 8, 2019 meeting, awarded the contract to Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects, in the amount of \$1,350,000 for Campus Parking Lot Improvements Phase 1. The contract consists of new construction at Ayers Street and North University Drive, Ayers Street and North Chartrand Avenue, Lot 3 on North Chowning Avenue (east of Wantland Stadium), and on East 1<sup>st</sup> Street, between the University Guest House and St. Mary's Episcopal Church.

**b. Project # 120-0008 Liberal Arts Renovation & Addition**

Project Description: Change Order # 5 in the amount of \$24,703 to Lippert Bros., Inc., for Liberal Arts Renovation and Addition, was issued to include relocation of fire sprinkler valve, corridor height modifications, mechanical, electrical, and plumbing (MEP) expansion joints and additional wood base at the Lecture Hall.

**c. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 33 in the amount of \$20,527 to Lippert Bros., Inc., for New Math Science/Lab Building (STEM), was issued to include repair to window film, modifications to the Lecture Hall and gallery walls, additional track lighting and miscellaneous modifications.

**d. Project # 120-1090 New Dining Center**

Project Description: Change Order # 5 in the amount of \$1,194 to Lingo Construction Services, Inc. for New Dining Center, was issued to include cost deductions for equipment changes, sump pump credit, dumpster enclosure changes, and additional costs for freezer floor coverings and make up air changes at kitchen hoods.

**e. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)**

Project Description: Change Order # 2 in the amount of \$17,917 to JE Dunn for the Sports Performance Center Phase 2 - North Hamilton Annex was issued to include hydraulic bridge and cold water valves modifications.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

**B. UCO President's Recommendations (Pages 118-140)**

Regent Parker made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Don Betz.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher

Voting against the motion: none

President Betz reported that the UCO Women's Rowing Team claimed the 2019 NCAA Division II National Title for the second year in a row.

**C. Approval of FY 2020 Budget, Tuition and Fees**

President Betz reported that there has been a decline in enrollment and funding. UCO accessed their reserve fund to keep the price point for students in reach to the tune of \$3.8 million to cover enrollment decline and online learning investment.

President Betz reported that UCO is seeking a 3.5% increase in tuition and mandatory fees.

**Regent Ford made the motion, seconded by Regent Parker, to approve the 2019-2020 budget, tuition and fees for the University of Central Oklahoma.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**D. Approve President Neuhold-Ravikumar's Contract for Fiscal Year 2020**

**Regent Carpenter made the motion, seconded by Regent McDermott, to approve incoming President Patti Neuhold-Ravikumar's contract for Fiscal Year 2020.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**E. President Betz Resolution (Pages 138-139)**

The resolution was adopted by acclamation or unanimous consent of the board.

**XII. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY (See Attachment F, Pages 141-154)**

**A. Facilities Stewardship Committee Requests – Regent Lake Carpenter (Pages 141-143)**

**Regent Ford made the motion, seconded by Regent Parker, to approve the following facilities requests submitted by Southeastern Oklahoma State University:**

**1. Campus Master Plan**

Southeastern is requesting approval of the FY 2020 Campus Master Plan for Capital Improvement Projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Year 2021 thru 2028.

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**Regent Hofmeister arrived at 1:38 p.m.**

**B. SE President's Recommendations (Pages 144-154)**

**Regent Hofmeister made the motion, seconded by Regent Parker, to approve the President's Recommendations for the Southeastern Oklahoma State University as presented by President Sean Burrage.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

President Burrage reported that SE's recommendations include routine retirements as well as a 3.4% increase in room and board rates.

President Burrage reported that SE is continuing their food contract services with Sodexo.

**C. Approval of FY 2020 Budget, Tuition and Fees**

President Burrage reported that enrollment is increasing and that revenue is up by \$7 million, in which \$3.5 million are going to expenses. The move to partner with Academic Partnership for SE's online MBA program has increased the number of students from 60 to 700 students.

President Burrage reported that SE should see a 9-10% increase in headcount, 40% of which will come from graduate students and 2% from undergraduate students.

## **MINUTES FOR JUNE 20, 2019**

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President Burrage reported that SE is not seeking an increase to tuition and mandatory fees for the second year in a row. Nine out of ten students qualify for financial aid and reported that proximity, location, and price at SE is what keeps them coming back according to a student survey. SE wants to keep tuition and fees as low as possible.

President Burrage reported that SE is funding a 3.5% increase for faculty raises. SE also re-implemented step raises retroactively after eliminating them a few years ago. In the future, SE will only fund step increases if revenues increase. The step increases will amount to \$1,000 or employees can choose to meet 80% of RUSO or CUPA peers (whichever is highest).

President Burrage reported that SE is increasing funding for scholarships.

**Regent Carpenter made the motion, seconded by Regent McDermott, to approve the 2019-2020 budget, tuition and fees for the Southeastern Oklahoma State University.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**D. Renew President Burrage's Contract for Fiscal Year 2020**

**Regent Hofmeister made the motion, seconded by Regent Parker, to renew President Sean Burrage's contract for Fiscal Year 2020.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**E. Resolution for Dr. Bryon Clark**

The resolution was adopted by acclamation or unanimous consent of the board.

**XIII. PRESIDENTS' COUNCIL REPORT**

President Beutler provided a brief overview about the collaboration between SWOSU, NWOSU, and SE for their Enterprise Resource Planning conversion to Ellucian. The staff members from each institution have been working harmoniously on the implementation of this new system and have streamlined processes for efficiency and accuracy. Among the streamlined processes, the universities have unified their purchase orders and checks and standardized transcripts.

President Beutler reported that President Steve Turner of NSU will be assuming the chair position for the Presidents' Council starting July 1, 2019.

**Regent Parker left the meeting at 2:33 p.m.**

**XIV. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment G, Pages 155-164)**

**A. SWOSU President's Recommendations (Pages 155-164)**

Regent Parker made the motion, seconded by Regent Ford, to approve the President's Recommendations for the Southwestern Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Winchester, Carpenter, Ford, Fisher, and Hofmeister

Voting against the motion: none

Absent: Regent Parker

**Regent Parker returned to the meeting at 2:38 p.m.**

**B. Approval of FY 2020 Budget, Tuition and Fees**

President Beutler reported SWOSU will be funding pay raises for faculty as required by the legislature.

President Beutler reported that SWOSU is seeking a 3% increase in tuition and mandatory fees. FY 2020 budgeting included a decline in enrollment.

President Beutler reported that SWOSU will be hiring Ruffalo Noel Levitz to address retention issues.

President Beutler reported on plans to turn the Sayre campus of SWOSU back to two year price point for tuition in the future and will bring this full proposal back to the Board when it is ready.

**Regent Fisher made the motion, seconded by Regent Ford, to approve the 2019-2020 budget, tuition and fees for the Southwestern Oklahoma State University.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**C. Renew President Beutler's Contract for Fiscal Year 2020**

**Regent Parker made the motion, seconded by Regent Ford, to renew President Randy Beutler's contract for Fiscal Year 2019.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**XV. Discussion and possible action regarding process for review and approval of budgets, tuition, and fees.**

None to report.

**XVI. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

Ms. McCaffree provided a written report Executive Director's Report prior to the meeting.

**XVII. REGENTS' COMMENTS AND ANNOUNCEMENTS**

None to report.

**XVIII. NEW BUSINESS**

None to report.



**XIX. EXECUTIVE SESSION**

**A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion of the employment of the RUSO Executive Director.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**Regent Ford made the motion, seconded by Regent Carpenter, to move into executive session.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**The Board convened in Executive Session at 3:00 p.m.**

**The Board reconvened in public session at 3:50 p.m.**

**XX. RECONVENE IN PUBLIC SESSION**

**Regent Ford made the motion, seconded by Regent Hofmeister, to resume open session.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**Regent McDermott made the motion, seconded by Regent Ford, to retain Sheridan McCaffree as RUSO Executive Director.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

XXI. ADJOURNMENT

Regent Parker made the motion, seconded by Regent Carpenter, to adjourn the meeting.

Voting for the motion: Regents Winchester, Carpenter, Parker, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

The meeting adjourned at 3:53 p.m.

## ATTACHMENTS TO MINUTES

June 20, 2019

### Attachment

- A. Educational Excellence Committee.....59-70
- \* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.
- B. Northeastern State University.....71-82
- C. East Central University.....83-98
- D. Northwestern Oklahoma State University.....99-108
- E. University of Central Oklahoma.....109-140
- F. Southeastern Oklahoma State University.....141-154
- G. Southwestern Oklahoma State University.....155-164





**NORTHEASTERN STATE UNIVERSITY**  
OFFICE *of the* PRESIDENT

May 29, 2019

Ms. Sheridan McCaffree, Executive Director  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite, 320  
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to offer three embedded certificates. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

**Business Analytics certificate embedded in Business Administration, B.B.A. (012).** This certificate will provide a credential focused on data analytics for undergraduate students and demonstrate to current and prospective employers that students have additional training in this area. Nationwide, the demand for data analysts continues to rise, while the OKJOBMATCH site lists 189 positions for business analysts with baccalaureate level preparation. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

**Human Resources Management certificate embedded in Management, B.B.A. (054).** This certificate will provide a credential focused on human resource management for undergraduate students who seek positions in human resources. Many of NSU's industry and tribal partners have need for employees with focused training in this area. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

**International Business certificate embedded in International Business, B.B.A. (126).** The primary goal of this certificate program will be to equip students to meet the cross-cultural challenges facing today's businesses and prepare them for the professional National Association of Small Business International Trade Educators (NASBITE) or Forum for International Trade Training (FITT) certifications. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

A completed proposal for each embedded certificate will follow according to OSRHE established time frames. We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me.

Sincerely,

Steve Turner, Ph.D.

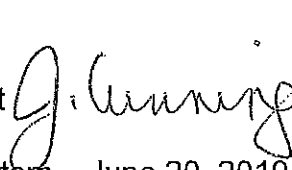
President

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs  
Dr. Janet Buzzard, Dean, College of Business & Technology

OFFICE OF THE PRESIDENT

**Date:** June 6, 2019

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Amy Ford, Chair

**From:** Dr. Janet Cunningham, President 

**Re:** Educational Excellence Agenda Item – June 20, 2019

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the June 20, 2019, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Other Degree Program Modification – Bachelor of Science in Computer Science (049)**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (1)

May 21, 2019

Executive Director McCaffree  
Regional University System of Oklahoma  
3555 NW 58 Street, Suite 320  
Oklahoma City OK 73112

**RE: Notification of Nomenclature Change**

Dear Executive Director McCaffree:

In accordance with OSRHE policy 3.8.2, the University of Central Oklahoma is providing notification of the following nomenclature change:

*\* OKA+ Schools (OKA+) to Oklahoma A+ Schools Institute*

OKA+ Schools currently operates as a department (non-degree granting) within the Division of Academic Affairs with the Executive Director reporting to the Provost and Vice President of Academic Affairs.

Currently OKA+ primarily operates the OKA+ Schools Network which is focused on recruiting PK-12 school sites interested in improving their effectiveness through a creative, arts focused model. Providing quality professional development in a three year implementation model, as well as supporting member schools in year four and beyond, OKA+ has been a fairly singularly focused organization. In effect, the A+ Network is the only "project" of the OKA+ Schools organization. Becoming an institute would allow for expansion, growth, oversight of other initiatives and projects, more intentional collaborations with colleges and other entities on campus, as well as increased research.

OK+ has a total annual operating budget of approximately \$825,000 provided by sources such as federal and state grants, private foundations, private donations and fundraising. UCO annually provides an additional \$174,316 (facilities and salaries/benefits).

Please find attached a detailed proposal outlining OKA+ Schools history, mission, goals/vision/expansion, strategic plan and budget for review and approval.

Your consideration of this request is appreciated. Please feel free to contact Dr. John Barthell, Provost and Vice President for Academic Affairs, at (405) 974-3371 or me with any questions or comments.

Sincerely,

  
Don Betz, Ph.D.  
President

**Oklahoma A+ Schools Institute**

**White Paper - Fall 2018**

**Sandra Kent**

**Executive Director - Oklahoma A+ Schools @ UCO**

*Any entity that combines research, information dissemination, public service, and/or adds value to the Oklahoma economy with an external service mission will be classified as an Academic Center or Academic Institute. – UCO Academic Policy no. 3.3*

*An Institute is defined as a single or multiple disciplinary unit organized to conduct education, research, outreach, policy development and/or service activities and is characterized by organizational permanency, programmatic autonomy, and an annual operating budget, that is fiscally independent of other academic units. An institute normally does not grant program degrees, has an internal and external focus, and has a scope broader than that of a “center”. – Action Team Report: Schools, Institutes, and Centers, February 2017*



## History

As the 21<sup>st</sup> Century was dawning, The Da Vinci Institute, Oklahoma's Creativity Think Tank, had just been formed and was asking, "How can we improve the quality of students coming from K-12 education to higher education"? The answer was framed around Leonardo Da Vinci's belief to never segment disciplines in learning. For the highest levels of achievement, schools need an integrated approach focusing on creativity, collaboration, and critical thinking. With this in mind, teams of researchers from the University of Oklahoma and Oklahoma State University began a pursuit for research-based whole school models centered on creativity. The group was elated when they discovered exactly what they were seeking in the North Carolina A+ Schools Project. Here they discovered an academics + arts (A+) model, founded on eight essentials framing "how to do school":

Arts	Curriculum	Multiple Learning Pathways	Experiential Learning
Enriched Assessment	Collaboration	Infrastructure	Climate

Adopting the model, Oklahoma A+ Schools (OKA+) was established in 2002, training a cadre of fourteen schools. Adding to that number over the past sixteen years, the network has grown to nearly seventy member schools which think, plan, and behave more creatively.

Dr. Don Betz was the Provost of the University of Central Oklahoma (UCO), at that time, and represented UCO on the Da Vinci Institute Board. He quickly saw the importance of this PK-12 model in relation to higher education. He offered a home to OKA+, as a hosted organization, on the campus of UCO and the partnership began. The structure was for the Executive Director of OKA+ to be a direct report to the Provost who in turn gave guidance and assistance with the operational structures of being on a university campus, while maintaining the autonomy of an independent organization. In the fall of 2013, OKA+ was recognized as a department of Academic Affairs. The Provost, Dr. John Barthell, began to meet monthly with the Executive Director, forming a more engaged, collaborative relationship between OKA+ and UCO. In addition the Executive Director began attending the monthly Provost Advisory Council (PAC) meetings, giving A+ more visibility among other leaders in Academic Affairs and across campus while helping to solidify the internal identity of the organization at UCO.

In July of 2015 the OKA+ office was moved from the University Suites to the Education Annex Building at 100 S. Baumann, giving OKA+ a more visible physical presence and a professional office building in which to conduct business. That fall the Advisory Board began the process of strategic planning. One of the things they focused on and emphasized was the relationship with UCO – how would it continue, grow, and be most beneficial to both OKA+ and UCO? Discussions have continued since that time and have led to the proposal that Oklahoma A+ Schools at UCO become **The Oklahoma A+ Schools Institute at the University of Central Oklahoma**.

### **Mission**

With a current mission *to advance a quality, whole school experience to nurture creativity in every learner*, OKA+ has been transforming PK-12 schools across Oklahoma. Schools represent public, private, charter, early learning through high schools and are in rural, suburban, and urban areas serving diverse populations in regard to race/ethnicity, socioeconomics, religion, and achievement levels. Within UCO, OKA+ work has been informed by and efforts have been made to intertwine with Transformative Learning and the Central Six.

As OKA+ transitions to becoming The OKA+ Schools Institute (OKA+SI), strategic planning work would begin with rewriting the mission statement to embed and represent the UCO definition and commitment to transformative learning and with the ideals of the A+ model. A+ leadership, the A+ Board of Advocacy, the Provost, and key selected UCO leaders will be engaged in this process to establish a statement which clearly articulates the commitment to Transformative Learning and the natural progression of the PK-12 educational experience to post-secondary learning.

### **Goals/Vision/Expansion**

The Oklahoma A+ Schools Institute at UCO would become a multifaceted entity, expanding vision and reach as it grows. Currently OKA+ primarily operates the OKA+ Schools Network which is focused on recruiting PK-12 school sites interested in improving their effectiveness through a creative, arts focused model. Providing quality professional development in a three year implementation model, as well as supporting member schools in year four and beyond, OKA+ has been a fairly singularly focused organization. In effect, the A+ Network is the only “project” of the OKA+ Schools organization. Becoming an institute would allow for expansion, growth, oversight of other initiatives and projects, more intentional collaborations with colleges and other entities on campus, as well as increased research.

Expansion and growth would come through creating programs related the whole school trainings and network offerings currently in place. Creativity, innovation, and arts integration would be of the utmost importance in these offerings. Increased workshop opportunities and experiences for individual teachers, both in and outside of OKA+ member schools, would provide launching points for educators to have more tools in their teaching belts to impact students every day. The design would be created in a way that the experiences would encourage teachers to explore graduate degrees and further their own studies.

As an institute OKA+ would like to offer certification programs such as *Arts Integration Instruction* and *Transformative Learning for PK-12 Education*; providing an avenue for educators to hold credentials which would positively impact the educational system in our state through their expertise.

OKA+ was recently awarded the oversight of the state Poetry Out Loud competition. This competition, sponsored by the National Endowment for the Arts and the Oklahoma Arts Council, is for high school students across the state and is the first of many opportunities to expand service to schools outside of the network while bringing awareness to both OKA+ and UCO. It also provided the opportunity to collaborate with the Department of English in the writing of the proposal as well as the implementation of the project. The OKA+SI would work collaboratively with organizations such as the Oklahoma Foundation for Excellence, the Oklahoma Arts Institute, and the Oklahoma State Department of Education to improve communications about, and to create more opportunities for, integrated, interdisciplinary projects in common education, for both educators and students.

Currently OKA+ has the opportunity to present to senior level education classes in the College of Education and Professional Studies once a semester providing an overview of the A+ model to pre-service teachers. More intentional collaboration could be accomplished by the OKA+SI through course offerings specific to the A+ model and philosophy, the certificate areas mentioned, as well as shared faculty. Meetings would be planned, as part of the strategic planning process, with the dean of each college to discuss areas of collaboration and projects or programs with OKA+SI. For example, working with the Forensic Science Institute on their secondary teacher training initiative, working with the College of Fine Arts and Design to integrate their arts students into A+ trainings and offerings both as learners and providers, working with the College of Business on "educational entrepreneurship" program encouraging educators to create, innovate, and market ideas for the classroom, or with the College of Mathematics and Science on STEAM programs for PK-12 students and teachers.

OKA+SI would also like to work with Student Affairs to identify students entering or attending UCO who attended OKA+ sites – connecting with them for focus groups, possibly research in how being in an A+ school might affect their college career (i.e.: what is their participation rate in Student Transformative Learning Record), and provide support, and possibly space, to them as they prepare projects and enriched demonstrations of learning in their transformative classwork.

These are only a few examples of the many possibilities of how the OKA+SI could expand, grow, oversee initiatives, and collaborate with other entities both on and off campus. OKA+SI would be a go-to spot for innovation and transformation for educators and learners of all levels. These collaborations would also open the door for more research work in areas of creativity, innovation, transformation and the arts in education; areas that are typically understudied. OKA+ has a rich foundation of research and this step would allow for more opportunities to expand that work.

#### **Basis for Expansion (Need/Justification)**

OKA+ is recognized nationally and internationally for the exemplary research and work done in educational and arts circles. The expertise within our staff and cadre of Fellows – vetted

teachers, artists, and experts in their fields – is respected and known by many. OKA+ is called upon regularly for speaking engagements, trainings, and committee and board memberships. The knowledge and combined years of experience of the team is an asset to the UCO Community and will become more so as the organization is expanded. The international partnerships established with South Africa, England, and most recently Singapore– a country highly respected for their education system– demonstrate the respect which OKA+ has earned globally. These partnerships also bring attention and respect to UCO as a leader in education. With an extensive research base, OKA+ Schools’ model has been cited in books, articles and studies such as Sir Ken Robinson’s *The Element*, the President’s Committee on the Arts and Humanities’ landmark report *Reinvesting in Arts Education: Winning America’s Future Through Creative Schools*, and is listed on the Arts Education Partnership’s online database “ArtsEdSearch”.

The partnership with the other A+ States (Arkansas, North Carolina, and Louisiana) as part of the National A+ Schools Consortium (NASC) expands the resources available to both OKA+ and UCO. Combined, the states have built relationships with individuals and organizations including: President Bill Clinton, Artist George Rodrigue, Former National Endowment of the Arts (NEA) Chair Jane Chu authors Heidi Hayes Jacobs and Sam Chaltain, The NEA, Americans for the Arts, Crayola, National Association of Elementary School Principals, and many others. OKA+ garners attention. Becoming the OKA+SI will continue to increase the visibility of both the OKA+ and UCO nationally and internationally.

### **Budget**

OKA+ at UCO was founded as a granted, self-sustaining entity. Today, OKA+ has full responsibility to secure funds of approximately 85% of the organizational budget. The budget is funded through the support of private foundations, individual donations, public dollars, and revenue from associate fees. In 2008 UCO agreed to permanently allocate \$75,000 toward salary/benefit costs of OKA+. Over time, as UCO pay increases have occurred across the University, adjustments have been made to the allocation. UCO also provides the space and support needed for OKA+. In total, UCO provides about 15% of operational costs of the OKA+ budget (see Attachment 1). This model of OKA+ securing the majority of the budget will continue to be followed with the founding of the OKA+SI institute.

The largest funder to OKA+ has been the Oklahoma State Department of Education (OKSDE), which provided over four million dollars from 2005-2016. With state revenue deficits resulting in cuts to the OKSDE budget, OKA+ lost over \$300,000 of annual support the past three years. A recent meeting with Superintendent Joy Hofmeister and OKA+ Leadership emphasized the stress this has put on the OKA+ budget. OKA+ is very optimistic of reinstatement of funds for fiscal year 2020. History has also shown that the commitment of public dollars provide leverage to increase private dollar support.

In addition to the supports already in place, the institute would have opportunity for other revenue including expansion of associate work and fees for newly established programs. As the OKA+SI grows, continued conversations with UCO Leadership will also continue in regard to UCO support.

#### **Five Year Strategic Plan**

Strategic planning meetings, involving A+ leadership, A+ Board of Advocacy, the Provost, and selected UCO leadership, for the creation of a systematic, inclusive strategic plan for the newly formed Oklahoma A+ Schools Institute at UCO. The vision is big and would include:

- Moving the current OKA+ Schools network forward to serving every county in the state
- Hiring the staff needed to be able to serve those schools effectively with a ratio of one A+ Liaison/Coordinator to every 20 schools
- Expanding the projects and programs of the OKA+SI beyond the A+ Schools Network
- Hiring and/or sharing faculty with various colleges to provide certificate programs
- Hiring support staff, as growth dictates, to ensure effective operation of the Institute
- Collaborating with the UCO Advancement Office to create a sustainable plan for fundraising efforts
- Securing long-term funding for the creation of an endowment
- Creating long-term plans that would include the building of a facility that would accommodate all OKA+ professional development, trainings, and programs as well as hosting of other events and organizations

The Oklahoma A+ Schools Institute at the University of Central Oklahoma would be a natural connecting point from common education to higher education. The name change and expansion from Oklahoma A+ Schools at the University of Central Oklahoma to Oklahoma A+ Schools Institute at the University of Central Oklahoma would elevate the work of both OKA+ and UCO in setting the standard for education in our state.

**Attachment 1****Oklahoma A+ Schools Financial History with the University of Central Oklahoma**100 S. Baumann costs provided to OKA+ by UCO (per Kevin Freeman & Charlotte Simmons)

<b>Support Type</b>	<b>Amount</b>	<b>Justification</b>
In-Kind Lease Amount	\$52,920	\$13.50sf x 3,920 sf
Utility Costs	\$8,751.68	FY 2015-16 actual amounts
Operating Costs (excluding utilities)	\$22,461.60	\$5.73 sf x 3,920 sf
<b>Total</b>	<b>\$84,133</b>	

Explanation of History of yearly allocation toward benefits (per Lisa Harper & Charlotte Simmons)

Fy08 –fy13 UCO agreed to provide \$75,000 toward salary/benefit

Fy13 – increased to \$86,924.12 due to 3% salary increase for all; President Webb approved permanent increase in allocation to help OKA+

Fy14 – increased to **\$87,183.04** due to another permanent pay increase given to an employee during FY14 on a prorated split of salary and President Webb agreed to also permanently cover that amount as well. This is the amount still allocated.

Additional Space Usage Provided Annually by Academic Affairs

Approximately \$3,000 per year. This includes space needed at the Nigh Center, CTL, etc. for trainings and meetings throughout the year.

**Total UCO Facilities and Salary/Benefit Annual Support = \$174,316**



*Office of the President*  
**Southeastern Oklahoma  
State University**

May 30, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modifications.

- **Bachelor of Arts in Political Science (020)** – Delete POSC 1513 from required courses. Switch POSC 3513 and 3563 between required courses and American Government & Politics electives. Add two new courses; POSC 3613 and POSC 3623 to the newly formed Public Administration and Policy component. Combine Comparative Government & Global Politics components and increase elective hours from six to nine hours. No change in total hours for major.
- **Bachelor of Arts in English (017)** – Request program be delivered through electronic delivery
- **Master of Business Administration (075)** – Add new option: Women in Leadership. No change in total hours.

Sincerely,

Dr. Bryon Clark  
Acting President

TO: Board of Regents of the  
Regional University System of Oklahoma  
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: June 7, 2019

SUBJECT: Educational Excellence Committee Agenda Items – June 20, 2019

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the June 20, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
  1. Bachelor of Science Health Care Administration (005)
  2. Bachelor of Science of Biological Sciences (009)
  3. Bachelor of Science of Microbiology (034)
  4. Bachelor of Music (037)
  5. Bachelor of Music Education (038)
  6. Bachelor of Science in Health Sciences (137)
  7. Bachelor of Arts Interdisciplinary Studies (145)
  8. Bachelor of Science in Parks & Wildlife Law Enforcement (146)
  9. Bachelor of Applied Science Health Science (166)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments

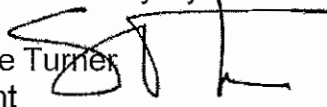




**NORTHEASTERN STATE UNIVERSITY**  
OFFICE *of the* PRESIDENT

**DATE:** June 3, 2019

**TO:** Connie Reilly, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner  
President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items–June 2019

**FY 2020-2027 Long Range Campus Capital Plan**

NSU requests approval of the updated FY2020-2027 Campus Capital Plan. See attachment for our Capital Project Listing.

**Informational:**

**1. On-Call Small Project Design Contract/s**

Northeastern State University will enter into a contract with GH2 Architects, LLC and/or Studio 45 Architects, PLLC for *On-call Small Project Design needs*. The contract/s will have a duration of twelve months, and shall have the option to renew annually.

**2. Project #485-0073 General Repairs to the University**

**University Center**

- a. Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general repairs to the University Center building.
- b. Requested Funding Approval: \$50,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$50,000 – University Center Facility Fee

### **Campus LED Lighting Improvements**

- a. Project Description: Upgrade general campus lighting to energy efficient LED
- b. Requested Funding Approval: \$25,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$25,000 – New College (650) Fund

### **Business and Technology Building Room 209 Remodel**

- a. Project Description: Renovate Business and Technology Building Room 209 to accommodate offices and conference room space for the Institutional Effectiveness department.
- b. Requested Funding Approval: \$46,204.09
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$29,500 - 600 Fund, \$16,704.09 – New College (650) Fund

### **Broken Arrow Campus Flooring Replacement**

- a. Project Description: Replacement of existing flooring in select areas on the Broken Arrow branch campus.
- b. Requested Funding Approval: \$25,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$25,000 – Section 13 (600) Fund

### **Rosamund House Repairs and Renovation**

- a. Project Description: Repair and renovate the exterior envelope of the building including but not limited to roof, windows, soffit, and paint.
- b. Requested Funding Approval: \$75,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$75,000 – Infrastructure Fee

### **University Center Family Restroom and Lactation Room**

- a. Project Description: Renovation of existing University Center building space to accommodate a gender-neutral family restroom and a dedicated lactation room.
- b. Requested Funding Approval: \$40,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$40,000 – Section 13 (600) Funds

### **3. Project #485-0048 Stripe & Seal Parking Lots – multiple lots**

- a. Project Description: Stripe & seal/general maintenance of existing parking lots across campus.
- b. Requested Funding Approval: \$50,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$50,000 – Parking Capital

### **4. Project #485-0063 General Housing Repairs**

- a. Project Description: General repairs to campus housing facilities
- b. Requested Funding Approval: \$40,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): \$40,000 – Housing Capital Fee

# LONG-RANGE CAPITAL PLANNING COMMISSION

## AGENCY SUMMARY BY PRIORITY

Fiscal Years 2020 through 2027

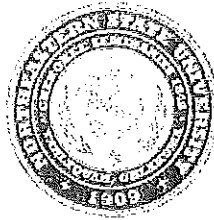
Minutes for June 20, 2019

Agency: 485 Northeastern State University

Priority	Name of Project:	Project #	Federal Funds	Other Funds	State Approp	Total Project
1	Seminary Hall Renovation	485-90-20	0	\$ 8,000,000.00	0	8,000,000.00
2	Wilson Hall Renovation	485-0005	0	\$ 12,000,000.00	0	\$ 12,000,000.00
3	Residence Halls Renovation & Repair	485-0063	0	\$ 6,000,000.00	0	\$ 6,000,000.00
4	Computers, Phone & Network Upgrades Infr	485-0044	0	\$ 2,000,000.00	0	\$ 2,000,000.00
5	Repairs & Renovations to Campus Bldgs	485-0073	0	\$ 3,000,000.00	0	\$ 3,000,000.00
6	Roof Replacement & Repairs	485-0043	0	\$ 6,000,000.00	0	\$ 6,000,000.00
7	Elevators Repair & Replacement	485-0074	0	\$ 2,000,000.00	0	\$ 2,000,000.00
8	Landscaping, Outdoor Art & Courtyards	485-0067	0	\$ 1,600,000.00	0	\$ 1,600,000.00
9	Parking Lots	485-0048	0	\$ 5,600,000.00	0	\$ 5,600,000.00
10	Optometry Equipment	485-0062	0	\$ 2,400,000.00	0	\$ 2,400,000.00
11	Alumni Center Renovation	485-0055	0	\$ 500,000.00	0	\$ 500,000.00
12	Hazardous Material Management	485-0034	0	\$ 500,000.00	0	500,000.00
13	Campus Lock Replacement	485-90-19	0	\$ 500,000.00	0	\$ 500,000.00
14	Bacone House renovation	485-0078	0	\$ 400,000.00	0	\$ 400,000.00
15	Property Purchase	485-0037	0	\$ 1,100,000.00	0	\$ 1,100,000.00

Attachment B  
Page 4 of 12

16	Riverhawk Fields Athletic District	485-0004	0	\$ 5,000,000.00	0	\$ 5,000,000.00
17	Doc Wadley Expansion	485-0017	0	\$ 6,000,000.00	0	\$ 6,000,000.00
18	Optometry Complex	485-0076	0	\$ 26,000,000.00	0	\$ 26,000,000.00
19	Center for Performing Arts	485-0077	0	\$ 28,000,000.00	0	\$ 28,000,000.00
20	Support Services Complex	485-0039	0	\$ 3,000,000.00	0	3,000,000.00
Totals:			<u>0</u>	<u>\$ 119,600,000.00</u>	<u>0</u>	<u>119,600,000.00</u>



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

June 3, 2019

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations and informational items of Northeastern State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE/CHANGE OF STATUS**

**Dr. Sophia Sweeney**, tenured Associate Professor and Assistant Dean for the College of Education, has been appointed Interim Assistant Vice President for Academic Affairs effective April 1, 2019. This is a full-time regular, 12-month position at a fiscal year salary rate of \$96,000. She is replacing Dr. Tom Jackson. Her tenured Associate Professor title remains the same.

**Dr. Tracy Thompson**, Assistant Professor has been appointed Assistant Dean for the College of Education effective May 1, 2019. This is a full-time regular, 9-month position at an academic year salary rate of \$60,390. She is replacing Dr. Sophia Sweeney. Her Assistant Professor title remains the same

**B. RETIREMENTS WITH RESOLUTIONS**

**Dr. Sharon Roberts**, tenured Associate Professor of Psychology in the College of Education has announced her retirement effective June 1, 2019. Dr. Roberts has been employed with NSU since August 2007.

**D. RESIGNATIONS**

**Dr. Susan Patrick**, Assistant Professor of Curriculum & Instruction in the College of Education has submitted her resignation effective May 10, 2019. She has been employed with NSU since August 2016.

**Northeastern State University**

**Dr. Joseph Shetler**, tenured Associate Professor of Optometry in the Northeastern State University Oklahoma College of Optometry has submitted his resignation effective August 16, 2019. Dr. Shetler has been employed with NSU since January 2013.

**II. BUDGET AND TUITION INCREASES**

Northeastern State University presents the Fiscal Year 2020 Budget and Tuition requests.

**III. PURCHASES**

**Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):**

Optometry Clinics Merchandise for Resale.....(Aux)...	\$1,700,000
Media Placement (advertising) services .....	\$460,000
Annual Postage - All mailings for recruiting, billing, and routine correspondence (Funding – Agency Special).....	\$195,000
Athletic Insurance .....	\$245,000
Charter Tour Buses/Yearly – Athletics .....	\$175,000
Unleaded Gasoline .....	\$150,000
Central Computing Admin and Instructional Software Maintenance.....	\$1,400,000
• Banner .....	\$850,000
• TouchNet Support .....	\$200,000
• Microsoft Campus Agreement License .....	\$ 55,000
• SmartNet Network Support .....	\$120,000
• Other (ITSM) .....	\$225,000

Campus Wide Copier Lease/Maint. - (Both E&G and Agency Special Funds) .....	\$225,000
Contractual Janitorial Supplies – (Both E&G and Agency Special Funds) .....	\$200,000
PC Replacement Program and Support (Both E&G and Agency Special Funds).....	\$1,100,000
Information Services (Library).....	\$600,000
Data Center Refresh (IT).....	\$465,000
Telephone and Long Distance Services (Both E&G and Agency Special Funds).....	\$180,000

#### **IV. INFORMATION ITEMS**

##### **Barnes & Noble Contract Extension**

In April 2019, as a result of an RFP process, NSU chose to continue the partnership with Barnes and Noble to operate the bookstore. The six-year agreement includes an investment of \$450,000 from Barnes and Noble for renovations in the University Center and \$10,000 per year for textbook scholarships.

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

Contractual Services for Elevators-3 Campuses.....	\$105,000
Contractual Services for On-Call Plumbing Services.....	\$100,000
Contractual services for On-Call Electrical Services.....	\$100,000
Contractual Services for On-Call HVAC Services .....	\$125,000
Contractual Services for Grounds Keeping Services (Both E&G and Agency Special Funds).....	\$100,000
Housing Cable TV.....(Aux).....	\$60,000
Potential Banner 9 Conversion Consulting.....	\$140,000
International Student Health Insurance.....	\$100,000
Athletic Apparel & Equipment.....(Agency Funds)....	\$140,000



Residence Hall Wireless Internet Project (Aux).....(3 <sup>rd</sup> of 5 year lease)....	\$ 70,000
Fire Alarm Monitoring & Repair.....	\$100,000
Student Lifecycle Management Software.....	\$80,000
Room Scheduling Software.....	\$55,500
Student Learning Assessment and Engagement Software.....	\$140,000
Student Degree Planning Software.....	\$112,000
Accounting and Auditing Firms.....	\$120,000
Motorpool Vehicle Lease.....	\$80,000

## **V. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

### **INBRE Travel – New Role of DNA Polymerase Epsilon 2019. . . . . \$2,200.00**

A grant from Oklahoma State Regents for Higher Education. Funds will assist in covering travel expenses incurred by Dr. Das Bradoo attending the 2019 Cold Harbor meeting in September 2019 in Cole Spring, New York. The project director is Dr. Sapna Das Bradoo.

### **OK INBRE Smart – Time dependence of iron-binding compound production . .**

**. . . . . \$4,144.00**

A grant from OK INBRE through Oklahoma State Regents for Higher Education from National Institute of Health. Funds to research the time course of production of siderophores by marine microorganism, which has not been studied, will provide valuable information, which can be used to improve both purification and identification of novel bioactive compounds. The project director is Dr. Jessica Martin.

### **OK INBRE Smart – Detecting a Single Nucleotide Alteration Using Bridged Nucleic Acid 2019. . . . . \$4,257.00**

A grant from OK INBRE through Oklahoma State Regents for Higher Education from National Institute of Health. Funds to develop highly sensitive probes that can distinguish cancer genes among a large number of wild-type (WT) genes. The project director is Dr. Sung-Kung (Sean) Kim.

### **TABERC Summer 2019. . . . . \$1,500.00**

A grant from the TABERC (Tulsa Area Bioscience Education and Research Consortium). Fund will host one student intern for the summer. The project director is Dr. Janaki Iyer.

**Summer Mentor 2019 Das Bradoo. .... \$2,200.00**

A grant Oklahoma State Regents for Higher Education through OK INBRE. Funds to support study of an evolutionarily conserved DNA replication protein, minichromosome maintenance protein 10 (MCM 10). The project director is Dr. Sapna Das Bradoo.

**Great Expectations 2019 - 2020. .... \$978,517.00**

A grant from the Great Expectations Foundation. Funds will to teach innovative and inspirational education techniques to schoolteachers in order to help revolutionize the classroom educational experience of children in their school districts. The project director is Dr. Linda Dzialo.

**Oklahoma Alliance for Manufacturing Excellence 2019 – 2020 Yr 5 of 5 . . . . .**

..... **\$48,414.00**

A grant from Oklahoma Alliance for Manufacturing Excellence/National Institute of Standards & Tech – Department of Commerce. Funds will support a manufacturing Extension Agent working out of the NSU – BA Campus who will assist local manufacturers in various ways to make their businesses more successful. The project director is Mr. Subramanian “Mani” Karupiah.

**Summer Mentor 2019 Deole: Antimicrobial peptides of extremely halophilic archaea . . . . . \$2,200.00**

A grant Oklahoma State Regents for Higher Education through OK INBRE. Funds will assist with laboratory costs associated with hosting/mentoring a student for the summer. The project director is Dr. Ratnakar Deole.

**Total of Grants and Contracts . . . . . \$1,043,432.00**

Respectfully submitted,



Steve Turner, Ph.D.  
President

**Regional University System of Oklahoma**  
**RESOLUTION**

**WHEREAS, Dr. Sharon Roberts** will retire as Associate Professor of Psychology at Northeastern State University on June 1, 2019; and

**WHEREAS,** Dr. Roberts has served faithfully and honorably on the Northeastern State University faculty for 12 years and has served as Coordinator for the Psychology program; and

**WHEREAS,** Dr. Roberts has made many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

**WHEREAS,** Dr. Roberts has demonstrated outstanding leadership through membership in professional associations, service as treasurer for the Southwestern Psychological Association from 2008-2011, and presentations for state and national organizations; and

**WHEREAS,** Dr. Roberts has shown her dedication to student success and quality advising and has been recognized for such by receiving eight NSU mentor coins from graduating students; and

**WHEREAS,** Dr. Roberts has served on numerous committees including chair of the Psychology Undergraduate Assessment Committee 2008-2015; and

**WHEREAS,** Dr. Roberts is an active scholar and committed teacher who supports the work of students and colleagues and has been recognized by her colleagues with the College of Education Outstanding Faculty Award for Research in 2017; and

**WHEREAS,** through her commitment to the highest ideals of her profession, Dr. Roberts is deserving of special recognition for the influence she has had on Northeastern State University, her colleagues, psychology majors, and the families of our state and nation; and

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Sharon Roberts** the honorary title of “**Associate Professor Emeritus of Psychology**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to Dr. Sharon Roberts in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 20<sup>th</sup> day of June, 2019.

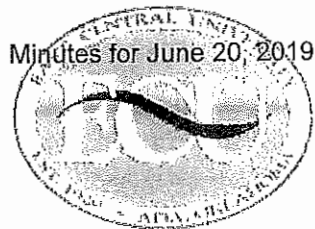
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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma



Minutes for June 20, 2019

OFFICE OF THE PRESIDENT Attachment C

Danley Hall, Suite 204 Page 1 of 15

1100 E. 14<sup>th</sup> Street, PMB 2-8 • Ada, OK 74820 • 6999  
(580) 559-3211 office • (580) 332-1623 fax • www.ecok.edu

DATE: May 31, 2019

TO: Regent Connie Reilly, Chair  
Facilities Stewardship Committee

FROM: Dr. Katricia G. Pierson, President

SUBJECT: Facilities Stewardship Committee Agenda Items for June Meeting

Please place East Central University on the Facilities Stewardship Committee agenda for the June 20, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

**A. Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2020 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary by Priority.

**B. Faust Hall Roof Replacement**

Project Description: Request approval to bid and award to the lowest and best bidder the replacement of the roof on Faust Hall

Total Project Budget: The total cost of this project is estimated at \$250,000.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the university's campus master plan and facility master plan and is listed as project #230-0064

Revenue Source: New College Fund

If I need to provide further information, please let me know.

Respectfully submitted,

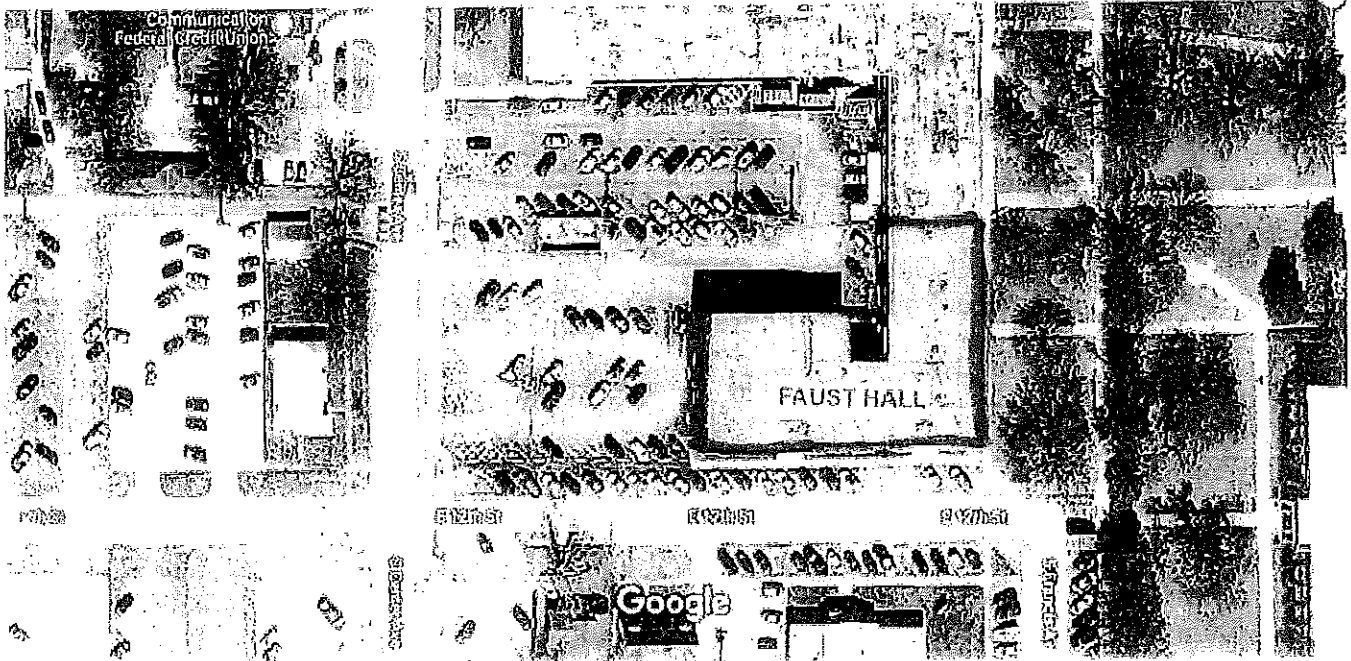
Katricia G. Pierson, PhD  
President

LYING-RANGE CAPITAL PLANNING COMMISSION  
AGENCY SUMMARY BY PRIORITY  
Fiscal Years FY14 through FY23

Agency: 230 East Central University

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Purchase Instructional Equipment	230-0045	0	5,000,000	0	5,000,000
2	Renovation - McBride Gym	230-0019	0	2,500,000	0	2,500,000
3	Renovation - University Center	230-0021	0	4,000,000	0	4,000,000
4	Storm and Sanitary Sewer Drain Replacement	230-0030	0	250,000	0	250,000
5	Renovation - 408 E Main Street	230-0040	0	250,000	0	250,000
6	Purchase Academic Equipment	230-0037	0	2,000,000	0	2,000,000
7	General Campus Repairs, Ramo, Ada Campus	230-0043	0	3,000,000	0	3,000,000
8	Construction and Surfacing - Parking Lots	230-0046	0	845,000	305,000	1,150,000
9	Renovation - Floor Garage	230-0001	0	200,000	0	200,000
10	Purchase University Vehicles	230-0026	0	500,000	0	500,000
11	Asbestos Abatement	230-0002	0	500,000	500,000	1,000,000
12	New Residence Hall	230-0052	0	14,000,000	0	14,000,000
13	North Field Station Renovation	230-0054	0	12,000,000	0	12,000,000
14	Purchase of Property	230-0031	0	1,000,000	0	1,000,000
15	Campus Sidewalks, Landscaping & Lighting	230-0042	0	575,000	0	575,000
16	Fire Alarm System Upgrade/Maintenance	230-0041	0	515,000	0	515,000
17	Student Activities Center	230-0050	0	13,000,000	0	13,000,000
18	New Nursing Academic Building	230-0058	0	16,500,000	0	16,500,000
19	Renovation To Education Building	230-0051	0	500,000	0	500,000
20	Campus Energy Efficiency Project	230-0047	0	500,000	0	500,000
21	Physical Plant Facilities	230-0053	0	200,000	750,000	1,000,000
22	Roof Repair - Knight Hall	230-0060	0	25,000	0	25,000
23	Roof Repair - Facilities	230-0054	0	0	60,000	60,000
24	Roof Repair - Administration Old & New	230-0050	0	0	150,000	150,000
25	Renovation - Horace Mann	230-0049	0	11,620,000	0	11,620,000
26	Roof Repair - Danley Hall	230-0061	0	0	120,000	120,000
27	Roof Repair - Science Hall	230-0062	0	0	125,000	125,000
28	Roof Replacement - PES Building	230-0060	0	0	250,000	250,000
29	Roof Repair - Passage	230-0059	0	0	400,000	400,000
30	Roof Repair - Horace Mann	230-0061	0	0	300,000	300,000
31	Roof Repair - Faust Hall	230-0060	0	0	300,000	300,000
32	Roof Replacement - Elva George	230-0028	0	0	50,000	50,000
33	Renovation - C Spencer Adams Bldg	230-0072	0	6,350,000	0	6,350,000
34	Roof Repair - Library Annex	230-0062	0	100,000	0	100,000
35	New General Academic Building	230-0073	0	14,000,000	0	14,000,000
36	Renovation - Physics Hall	230-0075	0	5,700,000	0	5,700,000
37	Renovation - Kent Center	230-0080	0	2,300,000	0	2,300,000
38	Renovation - Knight Hall	230-0078	0	5,800,000	0	5,800,000
39	Renovation - Pontotoc Hall	230-0076	0	3,000,000	0	3,000,000
40	Renovation - Morris/Greek Housing	230-0077	0	3,100,000	0	3,100,000
41	Renovation - Biles Hall	230-0079	0	2,200,000	0	2,200,000
42	Renovation - Fenton Hall	230-0079	0	2,200,000	0	2,200,000
43	Renovation - Faust Hall	230-0082	0	1,800,000	0	1,800,000
44	Renovation - PES	230-0086	0	2,800,000	0	2,800,000
45	Renovation - Kinesiology Bldg	230-0081	0	200,000	0	200,000
46	Renovation - Library Annex	230-0083	0	550,000	0	550,000
47	Renovation - Dorothy Simmons Theatre	230-0082	0	1,500,000	0	1,500,000
48	Renovation - Simpson Hall	230-0084	0	1,600,000	0	1,600,000
49	Renovation - Danley Hall	230-0084	0	1,100,000	0	1,100,000
50	Renovation - Lindsay Library	230-0080	0	300,000	0	300,000
51	Renovation - Tiger Commons	230-0073	0	1,200,000	0	1,200,000
52	Skills Center Criminal Justice Program	230-0088	1,000,000	800,000	0	1,800,000
53	Renovation - Hall AC	230-0080	0	1,000,000	0	1,000,000
			1,000,000	104,000,000	3,400,000	108,400,000

Google Maps 1100 e



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OFFICE OF THE PRESIDENT  
Danley Hall, Suite 204  
1100 E. 14<sup>th</sup> Street, PMB P-8 • Ada, OK 74820-5699  
(580) 559-5213 office • (580) 332-1623 fax • [www.ecok.edu](http://www.ecok.edu)

Attachment C  
Page 4 of 15

DATE: June 10, 2019

TO: Regent Gary Parker, Chair  
Audit & Finance Committee

FROM: Dr. Katricia G. Pierson, President

SUBJECT: Audit & Finance Committee

Please place East Central University on the Audit & Finance Committee agenda for the June 20, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following item:

#### **Transfer of Funds**

ECU requests the transfer of Fund 290 reserve funds to Fund 295 in the amount of \$1,900,861. These funds will be used for the following purposes:

- Payment of master lease payments related to our Johnson Controls, Inc. projects at an estimated amount of \$900,861
- Implementation of an ERP system and the cost associated with that at an estimated amount for phase one of \$1,000,000

We request the transfer to the fund established by the OSRHE for capital projects – Fund 295.

If I need to provide further information, please let me know.

Respectfully submitted,

Katricia G. Pierson, PhD  
President





OFFICE OF THE PRESIDENT

Danley Hall, Suite 204  
1100 E. 14<sup>th</sup> Street, PMB P-8 • Ada, OK 74820-6999  
(580) 559-5213 office • (580) 332-1623 fax • [www.ecok.edu](http://www.ecok.edu)

Attachment C  
Page 5 of 15

May 31, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Winchester and Members of the Board:

The recommendations of East Central University are as follows:

**I. PERSONNEL**

**A. ACTING PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS**

In accordance with Board policy, East Central University has appointed **Dr. Brenda Sherbourne** as Acting Provost and Vice President for Academic Affairs (AP/VPAA), effective July 1, 2019, at an academic salary rate of \$144,000, replacing Dr. Carol Linder. Dr. Sherbourne will remain in the position while the university conducts a national search for a permanent Provost/VPAA.

Dr. Sherbourne has served since 2011 as East Central University's Dean of the College of Education and Psychology, where she is also a tenured professor.

Dr. Sherbourne earned her Bachelor of Science in Education from East Central University and a Master of Education and Doctorate of Education from Oklahoma State University in 1988 and 1994 respectively.

**B. FACULTY APPOINTMENTS**

**DR. JALAL OMER ATOUM** has been appointed to a tenure-track position as Assistant Professor of Computer Science for the 2019 – 2020 academic year. Dr. Atoum will fill the position previously held by Dr. Michael Pelosi who resigned at the end of the 2017–2018 academic year. Dr. Atoum's academic year salary will be \$73,000, effective 14 August 2019. He will be obligated to attend the New Faculty Orientation and first year seminars.

Dr. Atoum earned a Doctor of Philosophy degree in Computer Science at the University of Houston in 1993. He received a Master of Science degree in Computer Science at the University of Texas at Arlington in 1987, and a Bachelor of Science degree in Computer Science from Yarmouk University at Irbid, Jordan in 1984.

**East Central University**

Dr. Atoum has been a professor of Computer Science for more than 20 years, carrying out research, teaching and administration duties. He is currently a professor of Computer Science at Princess Sumaya University of Technology (PSUT) and an adjunct instructor at UNT-Dallas. He worked as a Visiting Professor of Computer Science at Southern Arkansas University from 2015-2018. He has been involved in the development and launching of several undergraduate and graduate academic programs, in addition to holding various administrative positions (Department Chair, Dean, and Vice President for Academic Affairs at PSUT). Dr. Atoum led a team of CS faculty members that achieved and maintained ABET (Accreditation Board for Engineering and Technology) accreditation of the Computer Science program.

**MS. LADONNA AUTREY** has been appointed to a non-tenure track position as Instructor of Psychology for the 2019 – 2020 academic year. This appointment is a new position that has been transferred to the Psychology Department, to fill a need in our School Counseling Master's program which has continued to grow. Ms. Autrey is in the process of completing her Ph.D. and upon that completion would then be eligible for a pay increase of \$5,000 to her annual salary and placement on a tenure-track position at the Assistant Professor level. Ms. Autrey is obligated to attend the New Faculty Orientation and follow-up seminars. Ms. Autrey's academic year salary is \$41,000, effective 14 August 2019.

Ms. Autrey received her Master of Science in Psychological Services (1998) and Bachelor of Science in Psychology (1996) from East Central University. She is ABD in a doctoral program in Educational Psychology at Capella University, and plans to complete by January 2020.

Ms. Autrey is currently teaching Psychology courses at Connor State College in Warner, Oklahoma. She has worked as a counselor in the field and in the K-12 school system, affording her the ability to teach in both our Counseling and School Counseling options. Ms. Autrey has experience in both face-to-face and online courses using blackboard.

**DR. JESSICA BRUMLEY** has been appointed to a tenure-track position as Assistant Professor of Environmental Health Science for the 2019- 2020 academic year. Dr. Brumley replaces Dr. Doug Weirick, who is retiring at the end of June. She is obligated to attend the New Faculty Orientation and follow-up seminars. Dr. Brumley's academic year salary is \$55,000, effective 14 August 2019.

Dr. Brumley earned her Bachelor of Science in Biology from the University of Houston in 2002. She received her Doctor of Philosophy in Environmental Science from the University of Oklahoma in 2014.

**East Central University**

Dr. Brumley has been a post-doctoral research associate at the USEPA Robert S. Kerr Research Laboratory since 2017. Previous to this, she worked for the University of Oklahoma Center for Restoration of Ecosystems and Watersheds from 2003-2009.

**DR. BILL CARUTHERS** has been appointed to a non-tenure track, one-year position as a three-quarter time Instructor of Education for the 2019 – 2020 academic year. Dr. Caruthers' academic year salary is \$17,400, effective 1 September 2019.

Dr. Caruthers earned a Bachelor of Arts in Education (History Certification) from East Central University in 1985, a Master of Education from East Central University in 1986, and a Doctor of Philosophy in Educational Administration and Curriculum Studies from the University of Oklahoma in 2009.

Dr. Caruthers served as the program director for the Educational Leadership and Superintendent programs here at ECU for 4 years. He will retire from his career in the Oklahoma public school system in May. Additional superintendent positions he has held include Allen Public Schools (2016-2019), Geary Public Schools (2000 – 2008), Wewoka Public Schools (interim position, 1999 – 2000), and McLoud Public Schools (assistant superintendent, 1998 – 1999). He has additional years as a district-level principal, special education, director, plant manager, counselor, and teacher. He is certified by the State of Oklahoma in the following areas: superintendent, secondary principal, secondary counselor, U.S. government, democracy, international problems, Oklahoma, American, world, and ancient/medieval histories. He has been an adjunct instructor for Southeastern Oklahoma University, Murray State College, Grand Canyon University, and Concordia University.

**MR. ERIC HOWARD** has been appointed to a non-tenure-track position as Instructor of Environmental Health Science for the 2019- 2020 academic year. Mr. Howard fills the position previously held by Dr. Patrick Bohan, who retired in December 2017. Dr. Howard's academic year salary is \$50,000, effective 15 August 2019.

Mr. Howard earned a Master of Public Health with an Epidemiology concentration from Colorado School of Public Health in 2014. He received his Bachelor of Science degree with a concentration in Health Promotion from Oklahoma State University in 2008.

**East Central University**

Mr. Howard is currently finishing a one-year temporary appointment as an Instructor in the Department of Environmental Sciences. Prior to his appointment at ECU, he was employed by the Oklahoma City County Health Department as an epidemiologist for 3 years. He taught as an adjunct faculty for ECU in the fall of 2017. Mr. Howard's education and work experience make him an excellent candidate for the position.

**DR. SCOTT KETCHUM** has been appointed as a Visiting Assistant Professor and Interim Director of Native American Studies. Dr. Ketchum will occupy the line formerly held by Professor Thomas Cowger. Dr. Ketchum will receive a ten-month salary at \$52,000, which includes a \$1,200 stipend for serving as Director. An additional \$600 stipend for summer director duties will be paid in July. Each semester Dr. Ketchum will teach 9 hours and receive 3 hours reassigned time, for his duties directing the Native American Studies program. He is obligated to attend the New Faculty Orientation and follow-up seminars. His start date is 14 August 2019.

Dr. Ketchum's research includes projects on American Indian cultural and environmental issues. He holds a BA in Political Science/Policy Studies from the University of Central Oklahoma (2008) and an MA in Native American Studies and PhD in Sociocultural Anthropology from the University of Oklahoma (2011 and 2017).

**MS. WAYNETTE NELL** has been appointed to a one-year, non-tenure-track position as Instructor in the Department of Mathematics and Computer Science for the 2019- 2020 academic year. Ms. Nell fills the position previously held by Dr. Robert Ferdinand, who resigned in May 2019. Ms. Nell's academic year salary is \$42,500, effective 15 August 2019.

Ms. Nell earned a Master of Business Administration from the University of Northern Colorado (1987), and a Bachelor of Science in Aeronautical Engineering from Wichita State University (1981).

Ms. Nell just completed a one-year temporary position in the department teaching computer science classes. From 2014-2018 she taught computer science at ECU as adjunct faculty. Ms. Nell has significant experience in mathematics, computer programming and software design, which will be a benefit to the department and students.

### **C. ENDOWED PROFESSORSHIP**

**DR. DEANNA HARTLEY-KELSO**, Assistant Professor, Harland C. Stonecipher School of Business, has been named the S.C. Boswell Endowed Professor. This is a 3-year appointment beginning with the fall 2019 semester, with a renewal review in spring 2022. Dr. Hartley-Kelso's salary will be increased by \$5,000 to \$87,400 to compensate her for the additional responsibilities.

Dr. Hartley-Kelso earned her Juris Doctor degree from the University of Tulsa in 1993. She received a Bachelor of Arts in Political Science, with a Minor in Business Administration, from the University of Texas at Arlington in 1989.

Dr. Hartley-Kelso will be responsible for coordinating the annual Boswell Lecture. Consistent with the terms of the award, she will assume a leadership role in strengthening the School of Business within the local community. She will submit an annual report each year to her chair, dean and the ECU Foundation.

### **D. RESIGNATIONS**

**DR. TARYN CHUBB**, Associate Professor of Art and the Acting Chair of the Department of Art, has resigned effective 30 June 2019.

**DR. ROBERT FERDINAND**, Professor and Chair of the Department of Mathematics and Computer Science, has resigned effective 22 May 2019.

**MS. KATHRYN L. SEALS**, Assistant Professor of Art, has resigned effective 21 May 2019.

### **E. CHANGE IN RANK**

**MS. KELBY PLETCHER** is being moved from the position of Lecturer of Music to Instructor of Performing Arts (non-tenure track). No change in salary.

**MS. VICKIE REIFSNIDER** is being moved from the position of Lecturer of Communication and Performance Studies to Instructor of Performing Arts (non-tenure track). No change in salary.

**MS. TONNIE SCOTT** is being moved from the position of Lecturer of Nursing to Instructor (non-tenure track). Her salary will increase from \$40,000 to \$50,500.

**East Central University**

**F. NON-TENURE TRACK TO TENURE TRACK**

**DR. JENNIFER HECK**, Assistant Professor of Nursing, is moving from a non-tenure track appointment to a tenure-track appointment effective with the fall 2019 semester.

**DR. AMANDA HOFFPAUIR**, Assistant Professor of Nursing, is moving from a non-tenure track appointment to a tenure-track appointment effective with the fall 2019 semester.

**G. SABBATICAL**

**DR. JENNIFER MCMAHON**, Professor of English and Languages, has been approved for a one-semester sabbatical for the spring 2020 semester.

**DR. REBECCA NICHOLSON-WEIR**, Associate Professor of English and Languages, has been approved for a one-semester sabbatical for the fall 2019 semester.

**H. CHANGE IN TITLE**

**DR. SCOTT BARTON**, Professor and Chair of the Department of History and Native American Studies, resigned as Chair. His annual salary for FY 2020 will reduce by \$1,200 for a total of \$68,549, effective 30 June 2019.

**DR. CHRISTOPHER BEAN**, Associate Professor of the Department of History and Native American Studies, has been appointed Chair of the Department of History. His annual salary for FY 2020 will increase by \$1,200 for a total of \$58,633, effective 1 July 2019.

**MR. NATHANIAL BERMAN**, Associate Professor of Music, has resigned as Program Coordinator for the Department of Music. His annual salary for FY 2020 will reduce by \$1,000 for a total of \$43,007, effective May 2019.

**MS. DONNA GRAVES**, Director of Forensics and Instructor of the Communication and Performance Studies Program, has been appointed Chair of the Department of Art+Design: Media+Communication. Her annual salary for FY 2020 will increase by \$1,200 for a total of \$43,090, effective 1 July 2019.

**DR. MARY HARPER**, Assistant Professor of the Department of Mathematics and Computer Science, has been appointed Interim Chair of the Department of Mathematics and Computer Science. Her annual salary for FY 2020 will increase by \$1,200 for a total of \$53,663, effective 1 June 2019.

**DR. MELISSA INGLIS**, Associate Professor of the Department of Professional Programs and Human Services, has been appointed Interim Chair of the Department of Professional Programs in Human Services. Her annual salary for FY 2020 will increase by \$1,200 for a total of \$54,245, effective 1 July 2019.

**DR. PHYLLIS ISAACS**, Associate Professor and Chair of the Department of Education, has been appointed to the position of Acting Dean of the College of Education and Psychology for the 2019-2020 academic year. Dr. Isaacs' academic year salary will increase by \$43,567 for a total of \$97,233, effective 6 May 2019.

**DR. STEVEN PHILLIPS**, Assistant Professor of Communication and Performance Studies Program, has resigned as Program Coordinator of the Department of Mass Communication. His annual salary for FY 2020 will reduce by \$1,000 for a total of \$56,163, effective May 2019.

**DR. SHELLI SHARBER**, Assistant Professor of the Department of Education, has been appointed to the position of Acting Chair of the Department of Education for the 2019-2020 academic year. Dr. Sharber's academic year salary will increase by \$1,200 for a total of \$56,752, effective 1 June 2019.

**DR. JACE VICKERS**, Curriculum and Instructional Specialist for Academic Affairs, has been appointed Chair of the Department of Performing Arts. His annual salary for FY 2020 will increase by \$1,200 for a total of \$48,200, effective 1 July 2019.

## II. GRANTS AND CONTRACTS

### **UPWARD BOUND .....\$583,773**

East Central University has been awarded a \$583,773 grant from the U.S. Department of Education. The project period: June 1, 2019 through May 31, 2020. Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. The Project Director is Ms. Whitney Gifford.

**East Central University****NORTHERN CROSS TIMBERS REF STREAM PROJECT .....\$70,000**

East Central University has received a grant for \$70,000 from the Kickapoo Tribe of Oklahoma. The project period: April 22, 2019 to December 31, 2019. This grant will provide funding for sampling and analyses. The Project Director is Dr. Bruce Moring.

**FIRST STEPS NPS HOMELAND INTERNSHIP PROJECT.....\$24,788**

East Central University has received a \$24,788 Agreement with the Natchez Trace, which flows through the National Park Service. The project period: May 30, 2019 to September 30, 2019. This grant will provide funding for an internship project for two (2) students in Tupelo, Mississippi (Homeland and Natchez Trace Project). The Project Director is Dr. Scott Barton.

**SMaRT – MATH: EXAMNING HYSTERESIS IN OK MMR .....\$5,900**

East Central University has received a grant for \$5,900 from the Oklahoma State Regents for Higher Education. The project period: May 1, 2019 to August 30, 2019. This grant will provide funding to conduct research (with one or two students) over summer, using math to examine hysteresis in OK MMR vaccination rates. The Project Director is Dr. Nicholas Jacob.

**HUMAN T-CELL LEUKEMIA SUMMER RESEARCH MENTOR .....\$4,400**

East Central University has received a grant for \$4,400 from the Oklahoma State Regents for Higher Education. The project period: May 1, 2019 to August 31, 2019. This grant will provide funding for novel functions and host interactions for the protein-interaction domain of the Human T-Cell Leukemia Virus Oncoprotein-Tax. The Project Director is Dr. Alisha Howard.

**PERFORMING ARTS SERIES-2019 .....\$3,000**

East Central University has received a \$3,000 grant from the Oklahoma Arts Council. The project period: July 1, 2018 through June 30, 2019. This grant will provide funding for artist fees. The Project Director is Dr. Brad Jessop.

**Total Grants and Contracts--\$691,861**



### III. ROOM AND BOARD RATES

East Central University is recommending the following changes in our meal plans, effective July 1, 2019.

	Per Semester Present Cost	Projected Increase Amt.	Projected Cost	Projected % Increase
Flex Plan	\$ 775.00	\$ 23.00	\$ 798.00	3.0%
10 Meals/Week	\$ 1,362.00	\$ 41.00	\$ 1,403.00	3.0%
14 Meals/Week	\$ 1,517.00	\$ 45.00	\$ 1,562.00	3.0%
20 Meals/Week	\$ 1,655.00	\$ 49.00	\$ 1,704.00	3.0%

East Central is recommending the following increases for our Room Rates, effective the fall 2019 semester.

	Semester Cost	Increase Amt.	Semester Cost	% Increase
<b>(Dorm)</b>				
Pesagi Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Briles Single - Private Bath	\$ 1,725.00	\$ 100.00	\$1,825.00	5.8%
Pontotoc Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Pontotoc Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Pontotoc Single - Double Bath	\$ 1,725.00	\$ 100.00	\$1,825.00	5.8%
Knight Single	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Knight Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Tiger Commons 2 Bedroom	\$ 2,650.00	\$ -	\$2,650.00	0.0%
Tiger Commons 4 Bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, 2 bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Chokka-Chaffa' Double	\$ 1,800.00	\$ -	\$1,800.00	0.0%

#### Additional Charges:

Freshman semester double room buyout (excludes Chokka- Chaffa')	\$ -	\$ 575.00	\$ 575.00
Stadium Apartments - Pet Friendly Charge	\$ -	\$ 150.00	\$ 150.00

**East Central University**

**IV. PURCHASES**

**The following purchases are being made in accordance with Board policy (Over \$50,000 and under \$150,000):**

Annual electronic database expenditures EBSCO online at an approximate cost of \$131,873. (Library Technology Fee; E&G)

Annual book expenditures from EBSCO print periodicals at an approximate cost of \$52,000. (E&G Fund)

Annual book expenditures from EBSCO online periodicals at approximate cost of \$58,000. (E&G Fund)

Annual library system maintenance from Innovative Interfaces, Inc. at an approximate cost of \$56,415. (E&G Fund)

**Request approval to make the following purchases, which will be made in accordance with Board policy (over \$150,000):**

Renewal of service agreement contract with Johnson Controls at an estimates cost of \$300,000. (E&G Fund)

Academic Health Insurance for international students at an estimated cost of \$330,000. (Auxiliary Fund)

Chartwell's board bill at an estimated annual cost \$1,800,000. (Auxiliary Fund)

Bank One (JP Morgan) annual purchase card purchases at estimated cost \$3,000,000. (Auxiliary Fund)

Annual contract with Cable One for cable services in all student-housing units, University Center and Kerr Center at an estimated cost \$150,000. (E&G Fund and Auxiliary Fund)

Request to extend the contract for hourly construction contractor services with Roadhouse Construction, at an estimated cost of \$150,000. This contract was originally bid for fiscal year 2018 with the option to renew annually for five years. This will be the third year of the contract renewal. (E&G, Grant, Auxiliary, Section 13, Section 13 Offset, and New College Funds)

Request to extend the contract for Jenzabar annual maintenance and support cost of \$460,000. (E&G Fund and Auxiliary Fund)

**V. BUDGET FOR FY2019-20**

We recommend approval of the FY20 budget, tuition and fees.

**VI. PRESIDENT'S RECOMMENDATION:**

East Central University is requesting approval for their new mission statement:

**OUR MISSION**

*We educate and empower students to understand and transform our world.*

**OUR VISION**

*First choice because of who we are.*

**OUR CORE VALUES**

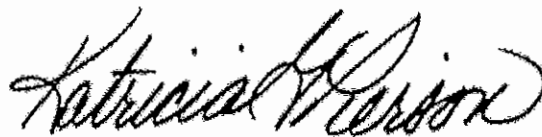
*We are humble, kind, generous, and care for our students and one another.*

*We go the extra mile to provide an exceptional experience for students and those we serve.*

*We are forward-thinking, adaptable, and open to new ideas.*

*We commit to solving problems, whether our own or others'.*

Respectfully submitted,

A handwritten signature in black ink, reading "Katricia G. Pierson". The signature is written in a cursive, flowing style.

Katricia G. Pierson, Ph.D.  
President



**Northwestern Oklahoma State University**

**Date:** June 6, 2019

**To:** Regional University System of Oklahoma  
Facilities Stewardship Committee  
Connie Reilly, Chair

**From:** Dr. Janet Cunningham, President

**Re:** Facilities Stewardship Committee Agenda Items – June 20, 2019

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the June 20, 2019, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

**Campus Master Plan**

We request approval of the updated Campus Master Plan for Northwestern Oklahoma State University. A copy of the plan is attached.

**Sale of Land**

We request permission to sell approximately 22 acres of land located north of the Don Campbell Rodeo Complex in Alva, Oklahoma. The land was purchased in 2012 as a possible option to develop a rodeo practice facility. This need has been fulfilled by other venue options. The land would be sold through a public bidding process.

**Easement**

Northwestern Oklahoma State University requests approval to sign an electrical easement with Oklahoma Gas and Electric (OG&E) to provide power to the Enid Public School Early Childhood building being built on the Enid Campus.

JC:md

Attachment (1)

# LONG - RANGE CAPITAL PLANNING COMMISSION

## AGENCY SUMMARY BY PRIORITY

Fiscal Years 2021 through 2025

Agency: 505 Northwestern Oklahoma State University

Priority	Name of Project	Project #	Federal Funds	Other Funds	State Approp	Total Project
1	Enterprise Resource Planning (ERP) System	505-0045	\$ -	\$ 900,000.00	\$ -	\$ 900,000.00
2	Remodel Exterior - Fine Arts Bldg.	505-0043	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
3	Remodel Interior - Fine Arts Bldg.	505-0018	\$ -	\$ 1,000,000.00	\$ 300,000.00	\$ 1,300,000.00
4	Tuck Pointing of Campus Buildings	505-0046	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
5	Residence Hall Renovations	505-0034	\$ -	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
6	Alva Campus Mall	505-0014	\$ -	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
7	Renovation of Herod Hall Auditorium	505-0024	\$ -	\$ 3,400,000.00	\$ -	\$ 3,400,000.00
8	Armory Building	505-0041	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
9	Rodeo Facility	505-0040	\$ -	\$ 1,700,000.00	\$ -	\$ 1,700,000.00
10	Campus Lighting and Safety	505-0038	\$ -	\$ 150,000.00	\$ 160,000.00	\$ 310,000.00
11	Accessibility Upgrades - Infrastructure	505-0037	\$ -	\$ 75,000.00	\$ 185,000.00	\$ 260,000.00
12	Instruct. Furniture and Equipment	505-0006	\$ -	\$ 265,000.00	\$ -	\$ 265,000.00
13	Energy Management Debt Service	505-0026	\$ -	\$ 600,000.00	\$ -	\$ 600,000.00
14	Admin. Furniture and Equipment	505-0007	\$ -	\$ 340,000.00	\$ -	\$ 340,000.00
15	Major Repairs and Renovations	505-0005	\$ -	\$ 925,000.00	\$ -	\$ 925,000.00
16	Equipment - Library and Media Center	505-0003	\$ -	\$ 340,000.00	\$ -	\$ 340,000.00
17	Modification of HVAC	505-0004	\$ -	\$ 800,000.00	\$ -	\$ 800,000.00
18	Equipment - Physical Plant and Motor Pool	505-0008	\$ -	\$ 568,000.00	\$ -	\$ 568,000.00
19	Beautification of Lots and Grounds	505-0002	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
20	Purchase of Land	505-0012	\$ -	\$ 1,100,000.00	\$ -	\$ 1,100,000.00
21	Exterior Renovation of Herod Hall	505-0001	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00
22	Construction of Facilities	505-0015	\$ -	\$ 800,000.00	\$ -	\$ 800,000.00
23	Remodel Interior - Jesse Dunn	505-0017	\$ -	\$ 6,400,000.00	\$ -	\$ 6,400,000.00
24	Renovation of Percefull Fieldhouse	505-0032	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
25	Campus Window Replacement	505-0044	\$ -	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
Totals:			\$ -	\$ 25,013,000.00	\$ 645,000.00	\$ 25,658,000.00

Minutes for June 20, 2019

Attachment D  
Page 2 of 10

**OFFICE OF THE PRESIDENT**

June 6, 2019

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Arts and Sciences**

**Lindsey Cherry**, has been appointed Instructor of English and Coordinator of the English Education Program in a permanent full-time position. Her appointment is effective August 13, 2019, through May 8, 2020, at an academic salary rate of \$40,000.

Ms. Cherry earned a Bachelor of Arts degree (2009) in English and a Master of Arts degree (2014) in English, both from the University of Central Oklahoma, Edmond, Oklahoma.

Her prior work experience includes: Adjunct Instructor of English Composition (4) Oklahoma State University-OKC, Oklahoma City, Oklahoma; Adjunct Instructor of English Composition (1.5) Redlands Community College, El Reno, Oklahoma; and Instructional Coach in Literacy (5) Canadian Valley Technology Center, El Reno, Oklahoma.

### **Northwestern Oklahoma State University**

**Mickey Jordan**, has been appointed Instructor of Technical Theatre and Facilities Manager in a permanent full-time position. His appointment is effective August 13, 2019, through May 8, 2020, at an academic salary rate of \$31,750.

Mr. Jordan holds a Bachelor of Arts degree (2017) in Speech and Theatre from Northwestern Oklahoma State University, Alva, Oklahoma.

His previous work experience includes: Shop Foreman and Graduate Assistant for the Fine Arts Department (3) Northwestern Oklahoma State University, Alva, Oklahoma.

**Erica Miller**, has been appointed Instructor of Mass Communication in a permanent full-time position. Her appointment is effective August 13, 2019, through May 8, 2020, at an academic salary rate of \$32,750.

Ms. Miller holds a Bachelor of Science degree (2005) in Mass Communication from Northwestern Oklahoma State University, Alva, Oklahoma, and a Master of Education degree (2008) in Adult Education from the University of Central Oklahoma, Edmond, Oklahoma, and a Master of Education degree (2013) in School Counseling from Southwestern Oklahoma State University, Weatherford, Oklahoma.

She has worked for five (5) years as a marketing assistant and the director of marketing for various businesses in northwest Oklahoma.

**Dr. Piper Robida**, has been appointed Assistant Professor of Biology in a permanent full-time position. Her appointment is effective August 13, 2019, through May 8, 2020, at an academic salary rate of \$51,500.

Dr. Robida earned a Bachelor of Science degree (2011) in Biology from Metropolitan State College of Denver, Denver, Colorado; a Doctor of Philosophy degree (2017) in Biomedical Science from the University of South Carolina, Columbia, South Carolina.



## **Northwestern Oklahoma State University**

Her previous work experience includes: Adjunct Assistant Professor of Biology (1) North Central College, Naperville, Illinois; Postdoctoral Fellow in Allergy and Immunology (2) Northwestern University, Chicago, Illinois.

### **School of Education**

**Candace Pinzon**, has been appointed Instructor of Psychology in a permanent full-time position. Her appointment is effective August 13, 2019, through May 8, 2020, at an academic salary rate of \$40,000.

Ms. Pinzon holds a Bachelor of Arts degree (2010) in Psychology, a Bachelor of Arts degree (2010) in Social Sciences & Organizational Studies, a Bachelor of Business Administration degree (2010) in Human Resource Management, and a Master of Education degree (2012) in Community Counseling, all from the University of Oklahoma, Norman, Oklahoma.

Her previous work experience includes: Adjunct Professor of Psychology (1) Northwestern Oklahoma State University, Alva, Oklahoma; Independent Contractor (4) Office of Juvenile Affairs, State of Oklahoma; SCEP Psychology Student Trainee/Pathways Intern (4) FCI El Reno, Federal Bureau of Prisons.

## **B. Request for Board Approval of Faculty Appointment**

**Allison Cunningham Zimmerman**, Instructor of Communication, has been employed at Northwestern in a temporary position for the past five (5) academic years.

Because Allison Cunningham Zimmerman is the daughter of Northwestern President Janet Cunningham, we request Board approval of Ms. Zimmerman's temporary one-year appointment for the 2019-20 academic year. If approved by the Board, the appointment is effective August 16, 2019, through May 8, 2020, at an academic salary rate of \$35,840.

## **Northwestern Oklahoma State University**

Ms. Zimmerman holds a Bachelor of Science degree in Mass Communications (2009) from Northwestern Oklahoma State University, Alva, Oklahoma and a Master of Science degree in Mass Communications Media Management (2011) from Oklahoma State University, Stillwater, Oklahoma.

Ms. Zimmerman will not be in President Cunningham's chain of command for employment, salary, or evaluation purposes.

## **II. PURCHASES**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost of \$115,000. (Fund 290, E&G Funds)

Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost of \$125,000. (Fund 290, E&G Funds)

Yearly administrative software licenses and support: Jenzabar, Inc., Boston, Massachusetts, at a cost of \$145,000. (Fund 290, E&G Funds)

Consulting services and travel expenses associated with the new ERP system transition: Brown, Hendrix & Associates, LLC, City By The Sea, Texas, at a cost of \$145,000. E&G (Fund 290), 430 Funds; Section 13/New College/Offset Funds (600 & 650 Funds)

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

Charter fees for non-University owned buses in addition to bus and driver expenses associated with University owned buses: Hanza's Soldier Xpress, Lawton, Oklahoma, at a cost of \$160,000. (Fund 290, E&G Funds)

**Northwestern Oklahoma State University**

Athletic uniforms and miscellaneous gear/apparel: First Team Sports Center, Greenville, South Carolina, at a cost of \$180,000. (Fund 290, E&G Funds, Section 13, Fund 600/650 School Land, Auxiliary Funds)

Yearly premium, aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Periman, Lawrenceville, New Jersey; not to exceed \$270,000. (Fund 290, E&G Funds)

Software, consulting, training and travel for costs associated with the new ERP system: Ellucian Company, L.P., Reston, Virginia, at a cost of \$625,000. E&G (Fund 290), Auxiliary Funds, 430 Funds; Section 13/New College/Offset Funds (600 & 650 Funds)

Yearly food services costs for student meal plans and other University catering/food service events and needs: Chartwell's, Boston, Massachusetts, \$1,663,900 (Auxiliary Funds)

**III. GRANTS AND CONTRACTS****Oklahoma Department of Corrections.....\$491,024**

A cooperative agreement to provide funding for continued residential substance abuse treatment services at the Charles E. "Bill" Johnson Correctional Center, Alva, Oklahoma. Mr. Jeff McAlpin, Instructor of Social Science, is the project coordinator.

**Upward Bound.....\$263,938**

A grant from the U.S. Department of Education from June 1, 2019, to May 31, 2020, to increase the academic and motivational levels of eligible enrollees so that they may complete secondary school and successfully pursue post-secondary education programs. Five high schools in three northwest Oklahoma counties will be serviced. This is the third year of a 5-year grant. Caleb Mosburg, Dean of Student Services and Enrollment Management, is the grant coordinator.

**Northwestern Oklahoma State University****City of Alva.....\$236,589.43**

Economic Development Scholarship Incentive receipts for Spring 2019; Allen "Skeeter" Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

**AllianceHealth Woodward.....\$35,000**

A partnership renewal to partially fund a full-time nursing faculty position at Northwestern's Woodward Campus. This is the first year of a 3-year commitment. Dr. Shelly Wells, Associate Professor of Nursing and Chair of the Nursing Division, is the partnership coordinator.

**Heartland BEST.....\$30,000**

A grant from the Charles Morton Share Trust to partially fund Heartland BEST, a collaborative event with local industry, academia and the community for high school and middle school students in northwest Oklahoma and southern Kansas to engage in engineering, science and technology at a level beyond the abilities of typical school districts. Dr. Tim Maharry, Professor of Mathematics and Chair of the Department of Mathematics and Computer Science, is the event coordinator.

**Northwest Concert Series 2019-2020.....\$28,000**

Funds from the Charles Morton Share Trust to partially fund the University's mission to provide cultural enrichment to Northwest Oklahoma. Kimberly Weast, Professor of Fine Arts and the Chair of the Fine Arts Department, is the coordinator for the concert series. Performance dates for this season are:

September 10, 2019	Redneck Tenors
November 5, 2019	Jukebox Saturday Night
February 4, 2020	Ryan Shupe & the Rubberband
March 24, 2020	DFW Brass Band

**Northwestern Oklahoma State University****Alva Tourism.....\$5,000**

Grant funds from the Alva Tourism Committee to partially support various University events:

23<sup>rd</sup> Annual Ranger Golf Tournament.....\$5,000

**Partnership Recognition Program FY20.....\$500**

The Oklahoma State Regents for Higher Education have awarded a grant entitled "Partnership Recognition Program FY20" to support, in part, the development of a partnership with an external business and Northwestern Oklahoma State University. The primary function of this award is economic development. Dr. David Pecha, Vice President for Administration, is the grant coordinator.

**TOTAL GRANTS.....\$1,090,051.43****IV. BUDGET****FY20 Budget and Increase in Tuition**

We request approval of the Budget for 2019-2020 and increase in tuition for Northwestern Oklahoma State University.

**V. ROOM & BOARD RATES**

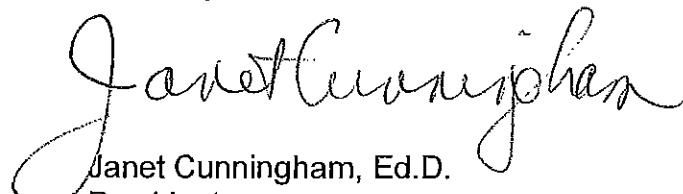
We request approval to increase room and board rates effective for the Fall 2019 Semester. The proposed new board rates for FY20 are as follows (see next page):

**Northwestern Oklahoma State University**

	Per Semester For FY19	Per Semester for FY20	Requested Increase	Percent of Increase
<u>Room Rates</u>				
Semi-Private	\$ 890	\$ 940	\$50	5.6%
Private	\$1,575	\$1,625	\$50	3.2%

	Per Semester For FY19	Per Semester for FY20	Requested Increase	Percent of Increase
<u>Meal Plan Rates</u>				
17-Meal Plan + \$50 Flex	\$1,500	\$1,550	\$50	3.3%
12-Meal Plan + \$100 Flex	\$1,425	\$1,475	\$50	3.5%
8-Meal Plan + \$150 Flex	\$1,350	\$1,400	\$50	3.7%

Sincerely,

  
Janet Cunningham, Ed.D.  
President

JC:md



UNIVERSITY OF  
**Central Oklahoma**

Date: June 20, 2019

To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Connie Reilly

From: President Don Betz

University of Central Oklahoma

June 2019 Facilities Stewardship Committee

1. Approval Items:

**a. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Request approval to award construction contract in the amount of \$350,000 to Lingo Construction Services as the On-call Construction Manager at Risk (CMR) for Phase 1 which is the renovation of Human Environmental Services (HES) Room 113 Food Service Laboratory.

Also requesting funding approval not exceed \$100,000 to ADG Inc. as the On-call Architectural Consultant for the design study of Phase 2 which is the renovation of HES rooms 110 and 111. Phase 2 to be completed as additional funding becomes available.

Requested Funding Approval: \$450,000 for design and construction of Phases 1 and 2.

Budget Breakdown: \$350,000 for construction of Phase 1 and \$100,000 for design study of Phase 2.

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Education and Professional Studies Academic Service Facility Fee Funds

**b. On Call Construction Manager(s) at Risk for Minor Projects**

Project Description: Request approval to select Hall Construction, Inc. as an additional Construction Manager at Risk for specific use in minor projects with costs ranging from a few thousand dollars up to \$1,000,000.

At this time, UCO desires to select and utilize this firm to provide Construction Manager professional services, as well as provide Construction Manager at Risk construction services, for bidding and construction of minor projects. This firm will be offered an initial one-year contract term with option for renewal of contracts on an annual basis for up to five years.

**c. Property Lease**

Project Description: Request approval to pay \$250,000 to the City of Oklahoma City/Central Oklahoma Transportation and Parking Authority (COTPA) to secure an additional \$250,000 in matching TIF (Tax Increment Financing) funds necessary to complete the renovation of the leased premises at 1 Santa Fe Plaza in downtown Oklahoma City. This brings the total amount of TIF funds to be invested to \$1,250,000. The total amount of this city-led renovation is approximately \$2.7 million. A 10-year lease for this space was approved at the September 20, 2018 Board meeting.

Revenue Sources: Auxiliary

**2. Change Orders:**

**a. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)**

Project Description: Approve Change Order # 3 in the amount of \$36,907 to JE Dunn for the North Hamilton Annex, to include concrete stairs, stair railings, painting, and demolition costs. This change order will increase the contract amount to \$8,106,963.

Budget Breakdown: \$36,907

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Private Funds, and Section 13 Funds

**3. Information Items:**

**a. Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: As previously approved by the Board at the February 8, 2019 meeting, awarded the contract to Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects, in the amount of \$1,350,000 for Campus Parking Lot Improvements Phase 1. The contract consists of new construction at Ayers Street and North University Drive, Ayers Street and North Chartrand Avenue, Lot 3 on North Chowning Avenue (east of Wantland Stadium), and on East 1<sup>st</sup> Street, between the University Guest House and St. Mary's Episcopal Church.



**b. Project # 120-0008 Liberal Arts Renovation & Addition**

Project Description: Change Order #5 in the amount of \$24,703 to Lippert Bros., Inc., for Liberal Arts Renovation and Addition, was issued to include relocation of fire sprinkler valve, corridor height modifications, mechanical, electrical, and plumbing (MEP) expansion joints and additional wood base at the Lecture Hall.

**c. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order #33 in the amount of \$20,527 to Lippert Bros., Inc., for New Math Science/Lab Building (STEM), was issued to include repair to window film, modifications to the Lecture Hall and gallery walls, additional track lighting and miscellaneous modifications.

**d. Project # 120-1090 New Dining Center**

Project Description: Change Order # 5 in the amount of \$1,194 to Lingo Construction Services, Inc. for New Dining Center, was issued to include cost deductions for equipment changes, sump pump credit, dumpster enclosure changes, and additional costs for freezer floor coverings and make up air changes at kitchen hoods.

**e. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)**

Project Description: Change Order # 2 in the amount of \$17,917 to JE Dunn for the Sports Performance Center Phase 2 - North Hamilton Annex was issued to include hydraulic bridge and cold water valves modifications.

Attachments:

Campus Map

Change Order Form Liberal Arts Renovation and Addition

Change Order Form New Math Science/Lab Building (STEM)

Change Order Form New Dining Center

Change Order Form Sports Complex Improvements (SPC Phase 2 – North Hamilton Annex)

Project # 120-0032  
Sports Complex Improvements (SPC Phase 2  
- North Hamilton Annex  
2. a. & 3.e.

Project # 120-1090  
New Dining Center  
3. d.

JUNE 20, 2019

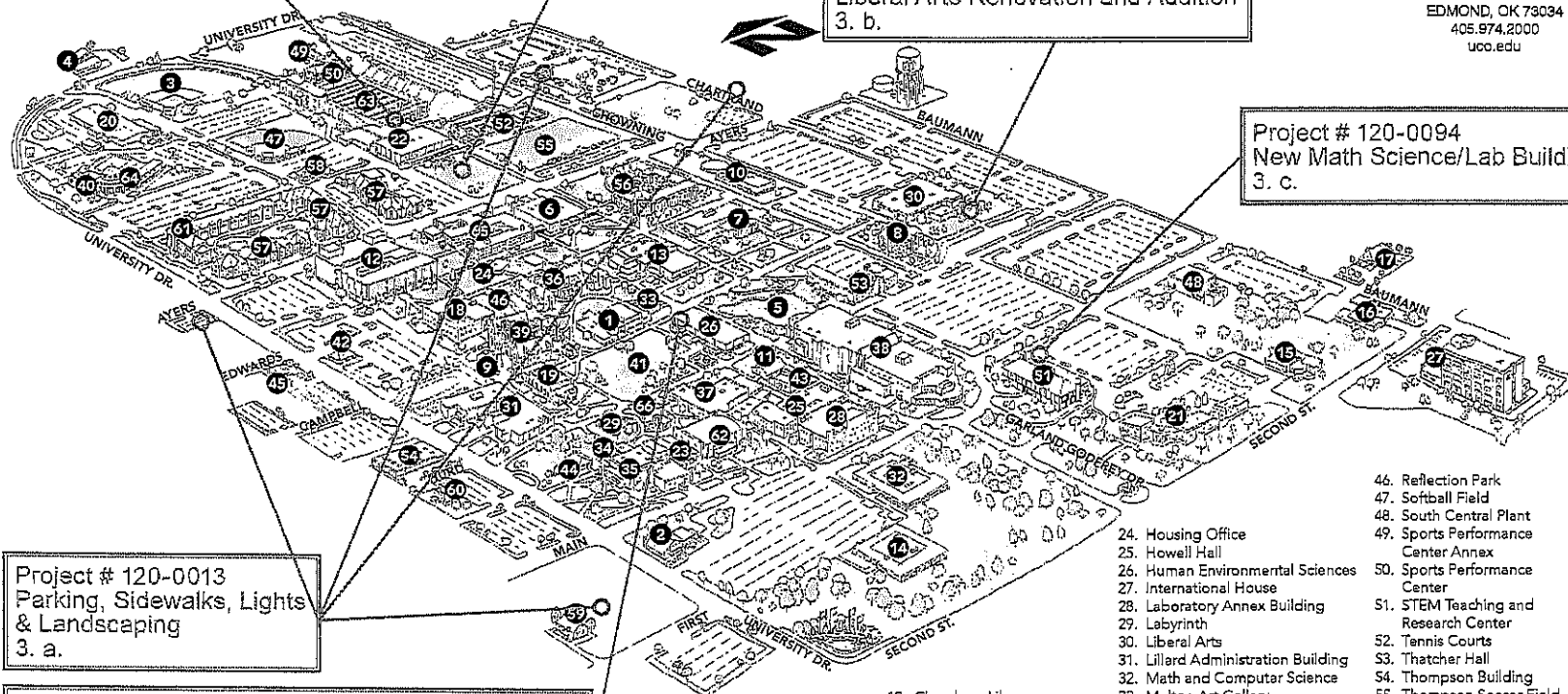


100 NORTH UNIVERSITY DRIVE  
EDMOND, OK 73034  
405.974.2000  
uco.edu

Minutes for June 20, 2019

Project # 120-0008  
Liberal Arts Renovation and Addition  
3. b.

Project # 120-0094  
New Math Science/Lab Building (STEM)  
3. c.



Project # 120-0013  
Parking, Sidewalks, Lights  
& Landscaping  
3. a.

Project # 120-0027  
Major Repairs and Deferred Maintenance  
1. a.

On Call Construction Manager(s) at Risk  
for Minor Projects  
1. b.

**MAP LEGEND**

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Broncho IV Apartments
5. Broncho Lake
6. Buddy's Cafeteria
7. Business Building
8. Center for Transformative Learning
9. Central Gateway
10. Central Plant
11. CFAD Storage Building
12. Chambers Library
13. Communications Building
14. Coyner Health Sciences
15. Edmond Chamber of Commerce
16. Edmond Fire Station No. 1
17. Education Annex Building
18. Education Building
19. Evans Hall
20. Facilities Management
21. Forensic Science Institute
22. Hamilton Field House
23. Health and Physical Education
24. Housing Office
25. Howell Hall
26. Human Environmental Sciences
27. International House
28. Laboratory Annex Building
29. Labyrinth
30. Liberal Arts
31. Lillard Administration Building
32. Math and Computer Science
33. Melton Art Gallery
34. Mitchell Education Center
35. Mitchell Hall
36. Murdaugh Hall
37. Music Building
38. Nigh University Center
39. Old North
40. OU Physicians Health & Wellness Clinic
41. Plunkett Park
42. Police Services
43. Power Plant
44. President's Annex
45. Public Safety Annex
46. Reflection Park
47. Softball Field
48. South Central Plant
49. Sports Performance Center Annex
50. Sports Performance Center
51. STEM Teaching and Research Center
52. Tennis Courts
53. Thatcher Hall
54. Thompson Building
55. Thompson Soccer Field
56. Transformative Learning Quadrangle (The Quad)
57. University Commons
58. University Commons Clubhouse
59. University Guest House
60. University House
61. University Suites
62. Wantland Hall
63. Wantland Stadium
64. Wellness Center
65. West Hall
66. Y-Chapel

**METRO CAMPUS LOCATIONS**

Academy of Contemporary Music (ACM@UCO)  
25 S. Oklahoma Ave.,  
Downtown Oklahoma City

CHK|Central Boathouse  
725 S. Lincoln Blvd.,  
Oklahoma River Boathouse District,  
Downtown Oklahoma City

ACM@UCO  
Performance Lab  
329 E. Sheridan Ave.,  
Downtown Oklahoma City

• Customized Education  
• The Catbird Seat  
One Santa Fe Plaza,  
Downtown Oklahoma City

Center for eLearning and Connected Environments  
201 N. Bryant Ave, Edmond

Jazz Lab  
100 E. 5th St., Edmond

Center for Outdoor Adventure Recreation  
Arcadia Lake - Second St. and Midwest Blvd.

UCO Downtown Carnegie Centre,  
131 Dean A. McGee Ave,  
Downtown Oklahoma City

Page 1 Of 1  
Prepared by: Kevin Freeman  
20-Jun-19

Contractor:	Lippert Bros., Inc.
Original Contract Amount:	\$14,666,371
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
6/21/2018	1	Modify 4 Computer Classrooms, Add. Electrical Circuits, & HVAC Modifications	\$41,617.00	\$41,617.00	0.28%	\$14,707,988.00
11/2/2018*	2	Conduit, Cable Tray, and Wood Flooring Revisions	\$20,987.00	\$62,604.00	0.43%	\$14,728,975.00
2/8/2019	3	Light Fixtures Campus Standard	\$104,787.00	\$167,391.00	1.14%	\$14,833,762.00
4/12/2019*	4	Millwork Modifications, Elevator Shaft Finishes, & Type 45 Light Fixtures	\$24,818.00	\$192,209.00	1.31%	\$14,858,580.00
	5	Relocate Valve, MEP Joints, Corridor Mods, and Additional Base & Coat	\$24,703.00	\$216,912.00	1.48%	\$14,883,283.00
*Information Item		** Alternates presented at the bid opening are not subject to the change order percentage				
		*** Unit pricing is not subject to the allowable change order percentage				

Attachment  
Page 5 of 5

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

# Minutes to June 20, 2019

Attachment E  
Page 5 of 31

**CHANGE ORDERS FOR BUILDING PROJECTS**  
**BOARD OF REGENTS OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**  
**FAX NO. (405) 942-8847**

Page 1 Of  
 Prepared by: Kevin Freeman  
 20-Jun-

Minutes of June 20, 2019

University: University of Central Oklahoma  
 Building Project: New Math Science/Lab Building (STEM)  
 Contract Execution Date: 4-Jan-17  
 Original Board Approval: \$28,000,000.00  
 Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Contractor: Lippert Bros., Inc.  
 Original Contract Amount: \$16,896,000  
 RUSO Approval Date: 6-Nov-15  
 Final Inspection Date: TBD  
 Final Contract Amount: TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
6/22/2017*	1	Construction Camera	\$9,050.00	\$9,050.00	0.05%	\$16,905,050.00
6/22/2017*	2	Acoustical Deck and Storm Drainage	\$22,381.00	\$31,431.00	0.19%	\$16,927,431.00
6/22/2017*	3	Hydronic Piping & Utility Changes	\$18,133.00	\$49,564.00	0.29%	\$16,945,564.00
6/22/2017	4	Terrazzo, Lightning Protection, Light Fixtures	\$243,750.00	\$293,314.00	1.74%	\$17,189,314.00
9/22/2017*	5	Revisions to Ductwork, Water Purification System, and Storm Drains	\$20,766.00	\$314,080.00	1.86%	\$17,210,080.00
9/22/2017*	6	Modifications to Elevator Shaft, and East & West Canopies, and Door Finishes	\$23,848.00	\$337,928.00	2.00%	\$17,233,928.00
9/22/2017	7	ADA Auto. Door Openers, Door Mod. for Key Card Access, and Light Fixtures	\$53,108.00	\$391,036.00	2.31%	\$17,287,036.00
1/26/2018*	8	Mechanical Penthouse Ductwork Modifications & Addition of Smoke Dampers	\$22,907.00	\$413,943.00	2.45%	\$17,309,943.00
1/26/2018*	9	Alt. Neutralization Tank, Lab Casework Mod., Acid Vents, Door Mod., Roof Tile	\$21,806.00	\$435,749.00	2.58%	\$17,331,749.00
1/26/2018*	10	Mods to Roof, Interior Glass, Ceiling tile & Flooring, Add. Window Shades	\$23,058.00	\$458,807.00	2.72%	\$17,354,807.00
1/26/2018*	11	A/V Infrastr. Mods to 1st Floor Comp. Teaching and Comp. Research Rooms	\$24,856.00	\$483,663.00	2.86%	\$17,379,663.00
1/26/2018	12	Additional A/V Infrastructure Throughout Building	\$106,760.00	\$590,423.00	3.49%	\$17,486,423.00
2/16/2018*	13	Gas Line Reloc., Add. Fireproofing, Mods to Comp. Access Flooring, Nano Lab Piping and Casework, Wall Safe, and Delete Light Fixtures	\$24,439.00	\$614,862.00	3.64%	\$17,510,862.00
4/13/2018*	14	Mods to Drywall, Framing, Paint, and to Accommodate Lab Equipment	\$23,234.00	\$638,096.00	3.78%	\$17,534,096.00
4/13/2018	15	Add. Domestic Water Booster Pump, Fire Pump, and Plumbing Connections	\$207,175.00	\$845,271.00	5.00%	\$17,741,271.00
4/13/2018	16	Add. 2 Autoclaves, 13 Nursing Simulation Walls, Roof Drains and Ceiling Mod.	\$132,342.00	\$977,613.00	5.79%	\$17,873,613.00
6/21/2018*	17	Mod. Exterior Equip. Yard and Fire Rated Walls, and Ice Machine Relocation	\$24,788.00	\$1,002,401.00	5.93%	\$17,898,401.00
6/21/2018*	18	Mods to Mechanical Room, Elevator Exhaust, Marker Board, & Add. Lighting	\$22,292.00	\$1,024,693.00	6.06%	\$17,920,693.00
9/21/2018*	19	Carpet, Vinyl Flooring & Ceiling Mods., and Add. Conduits, Poles, and Pit Light	\$24,861.00	\$1,049,554.00	6.21%	\$17,945,554.00
9/21/2018*	20	Nursing Headwall, Exhaust Duct Insulation and Fan Starters Modifications	\$24,644.00	\$1,074,198.00	6.36%	\$17,970,198.00
9/21/2018*	21	Add. Data Poles, Paint, Irrigation Sleeves, and North Stair Modifications	\$17,534.00	\$1,091,732.00	6.46%	\$17,987,732.00

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

**CHANGE ORDERS FOR BUILDING PROJECTS**  
**BOARD OF REGENTS OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**  
**FAX NO. (405) 942-8847**

Page 2 Of  
 Prepared by: Kevin Freeman  
 20-Jun-2019

University: University of Central Oklahoma  
 Building Project: New Math Science/Lab Building (STEM)  
 Contract Execution Date: 4-Jan-17  
 Original Board Approval: \$28,000,000.00  
 Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Contractor: Lippert Bros., Inc.  
 Original Contract Amount: \$16,896,000  
 RUSO Approval Date: 6-Nov-15  
 Final Inspection Date: TBD  
 Final Contract Amount: TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
9/21/2018*	22	Chilled Water Supply, and Site Drainage Mods., & HVAC Panels Relocation	\$24,976.00	\$1,116,708.00	6.61%	\$18,012,708.00
9/21/2018*	23	Exterior Monument Signage, Topsoil/Granite Screening Rev., and Mullion Saver	\$24,839.00	\$1,141,547.00	6.76%	\$18,037,547.00
11/2/2018*	24	Boulder Retaining Wall, River Rock, Roof Canopies, Power for Lab Gas & Misc.	\$24,623.00	\$1,166,170.00	6.90%	\$18,062,170.00
11/2/2018*	25	Plaster Ceiling Demolition, & Add. Ceiling Tile, Toilet Tiles & Toilet Accessories	\$24,413.00	\$1,190,583.00	7.05%	\$18,086,583.00
11/2/2018*	26	Terrazzo Transitions & Fire Rated Corridor	\$24,941.00	\$1,215,524.00	7.19%	\$18,111,524.00
11/2/2018*	27	Life Safety & Wiring Modifications	\$23,571.00	\$1,239,095.00	7.33%	\$18,135,095.00
2/8/2019*	28	Corner Guards, Caulking, Emergency Showers, Fire Alarm Devices, & Concrete	\$22,900.00	\$1,261,995.00	7.47%	\$18,157,995.00
2/8/2019*	29	Perforated Metal Panels, Exit Signs, Power Washers & Extinguisher Cabinets	\$19,123.00	\$1,281,118.00	7.58%	\$18,177,118.00
2/8/2019*	30	Add. ADA Parking, Window Sills, Area Inlets, Dimmers & Roller Shades	\$24,783.00	\$1,305,901.00	7.73%	\$18,201,901.00
2/8/2019*	31	N. Ramp & Rails, Restroom Lights, Door Stops, Roller Shades & Window Film	\$23,561.00	\$1,329,462.00	7.87%	\$18,225,462.00
4/12/2019*	32	Add SE Stair Shade, Ward Lab Curtains, Power Emergency Phone, & Misc.	\$21,622.00	\$1,351,084.00	8.00%	\$18,247,084.00
	33	Window Film, Lecture Hall & Gallery Walls, Additional Lighting & Misc. Mods	\$20,527.00	\$1,371,611.00	8.12%	\$18,267,611.00
*Information Item		** Alternates presented at the bid opening are not subject to the change order percentage				
		*** Unit pricing is not subject to the allowable change order percentage				

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

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Minutes for June 20, 2019

20-Jun-19

Contractor:	Lingo Construction Services
Original Contract Amount:	\$15,368,858
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

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Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

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Prepared by: Kevin Freeman  
20-Jun-79

Contractor:	JE Dunn Construction
Original Contract Amount:	\$7,964,877
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
2/7/2019	1	Modifications of locker rooms and additional finishes in existing spaces	\$87,262.00	\$87,262.00	1.10%	\$8,052,139.00
	2	Hydraulic bridge and C/W valves	\$17,917.00	\$105,179.00	1.32%	\$8,070,056.00
	3	Concrete stairs, stair rails, painting, and demolition	\$36,907.00	\$142,086.00	1.78%	\$8,106,963.00
*Information Item		** Alternates presented at the bid opening are not subject to the change order percentage				
		*** Unit pricing is not subject to the allowable change order percentage				

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Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Minutes of June 20, 2019

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UNIVERSITY OF  
**Central Oklahoma**

University of Central Oklahoma

**Edmond, Oklahoma**

**June 20, 2019**

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Administrative Appointments**

**Dr. Donna Cobb** has been appointed as **Interim Dean** in the **College of Education and Professional Studies**. Her appointment, effective **July 1, 2019**, is at an annual salary of \$122,760.

Dr. Cobb's degrees are: Ed.D. (1991), Higher Education, Oklahoma State University, Stillwater, OK; M.Ed. (1977) and B.S. Ed. (1976), Health and Physical Education, East Central University, Ada, OK.

Her professional experiences include: Associate Dean (7.5), Assistant Dean (8.5), Chair (11.5), Interim Chair (1), Professor (17), Associate Professor (8), University of Central Oklahoma, Edmond, OK; Associate Professor of Education (12), Women's Tennis Coach and Instructor (10), and Graduate Assistant (1), East Central University, Ada, OK; and Substitute Teacher (0.5), Duncan Public Schools, Duncan, OK.

**Dr. Bryan Duke** has been appointed as **Interim Associate Dean** in the **College of Education and Professional Studies**. His appointment, effective **July 1, 2019**, is at an annual salary of \$106,184.

Dr. Duke's degrees are: Ph.D. (2003), Instructional Psychology and Technology, University of Oklahoma, Norman, OK; M.Ed. (1995), Secondary Education, and B.A. Ed. (1991), English, University of Central Oklahoma, Edmond, OK.



His professional experiences include: Assistant Dean (7.5), Chair (2), Professor (7), Associate Professor (4), Assistant Professor (4), and Instructor (2), University of Central Oklahoma, Edmond, OK; English and Drama Teacher (7), Westmoore High School, Assistant Principal (1), Moore West Junior High School, and Night Alternative Education Assistant Director (3), Vista Academy, all in Moore, OK.

**Dr. Robert Mather** has been appointed as **Associate Dean** in the **Jackson College of Graduate Studies**. His appointment, effective June 1, 2019, is at an annual salary of \$104,622.

Dr. Mather's degrees are: Ph.D. (2006), Experimental Psychology, Texas Tech University, Lubbock, TX; M.A. (2000), Psychology, University of Central Oklahoma, Edmond, OK; and B.A. (1998), Psychology, Westminster College, Fulton, MO.

His professional experiences include: Professor (4), Associate Professor (4), Assistant Professor (5), Instructor (1) and Lecturer (1), University of Central Oklahoma, Edmond, OK; Lecturer (1), University of Texas at Dallas, Dallas, TX; Instructor (1) and Graduate Research Assistant (2), Texas Tech University, Lubbock, TX; and Adjunct Professor (0.5), Rose State College, Midwest City, OK.

**Dr. Michael Nelson** has been appointed as **Interim Assistant Dean** in the **College of Education and Professional Studies**. His appointment, effective **July 1, 2019**, is at an annual salary of \$91,372.

Dr. Nelson's degrees are: Ph.D. (2003), Instructional Psychology and Technology, University of Oklahoma, Norman, OK; and B.S. (1982), Botany, Colorado State University, Ft. Collins, CO.

His professional experiences include: Professor (7), Associate Professor (4), and Assistant Professor (5), University of Central Oklahoma, Edmond, OK; Technology Integration Specialist (2), Putnam City High School, Oklahoma City, OK; Adjunct Instructor (x) and Graduate Teaching Assistant (x), University of Oklahoma, Norman, OK; Science Teacher (0.5), Bethany High School, Bethany, OK; Science Teacher (5), Coleville High School, Coleville, CA; Science Teacher (2), Washington Jr. High School, Bakersville, CA; and Science Teacher (1), Northeast High School, Oklahoma City, OK.

## **B. Faculty Appointments**

### **College of Education and Professional Studies**

**Dr. Megan Purdum** has been appointed as an **Assistant Professor** in the **Department of Psychology**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Purdum's degrees are: Ph.D. (2014), Psychology, M.S. (2009), Educational Psychology, and B.S. (2008), Psychology, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Visiting Assistant Professor (1), University of Central Oklahoma, Edmond, OK; Claremore Public School District (5), School Psychologist, Claremore, OK; and Adjunct (0.5), Graduate Assistant (4) and Collegiate Success Program Case Manager (2), Oklahoma State University, Stillwater, OK.

Dr. Purdum will be paid an annual salary of \$56,020.

**Dr. Trevor Cox** has been appointed as an **Assistant Professor** in the **Department of Adult Education and Safety Sciences**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Cox's degrees are: Ph.D. (2017), Educational Studies, Trinity International University, Deerfield, IL; M.A. (2007), Family Life Ministry, Oklahoma Christian University, Edmond, OK; and B.A. (2005), Mathematics, Oklahoma State University, Stillwater, OK.

His professional experiences include: Visiting Assistant Professor (1), University of Central Oklahoma, Edmond, OK; and Outside Sales (7), Customer Relations and Account Management, USA-BOPs, LLC, Oklahoma City, OK.

Dr. Cox will be paid an annual salary of \$53,814.

### **College of Fine Arts and Design**

**Mr. Zachary Lee** has been appointed as a **Lecturer** in the **School of Music**. This is a full-time, non-tenure track appointment, effective August 5, 2019.

Mr. Lee's degrees are: M.M. (2013), Jazz Studies – Performance, and B.M. (2010), Music – Wind, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Lecturer (1) and Adjunct (6), University of Central Oklahoma, Edmond, OK; and Private Instructor (4), Edmond Music, Edmond, OK.

Mr. Lee will be paid an annual salary of \$35,000.

**Ms. Rebecca McGuigan** has been appointed as an **Assistant Professor** in the **Department of Theatre Arts**. This is a full-time, tenure-track appointment, effective August 5, 2019.

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Ms. McGuigan's degrees are: M.F.A (2018), Costume Design, Academy of Art University, San Francisco, CA; and M.S. (2003), Accounting, and B.S. (2003), Accounting, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Visiting Assistant Professor (1), Teaching Assistant (1), and Costume Lab Supervisor/Manager (3), University of Central Oklahoma, Edmond, OK; Painted Sky Opera (4), Costume Director, Oklahoma City, OK; and Cutter/Draper/Costume Technician (3), Oklahoma City University School of Theatre, Oklahoma City, OK

Ms. McGuigan will be paid an annual salary of \$53,000.

**Ms. Alicia Tafoya** has been appointed as an **Assistant Professor** in the **Department of Theatre Arts**. This is a full-time, tenure track appointment, effective August 5, 2019.

Ms. Tafoya's degrees are: M.F.A. (2006), Theatre Arts, Texas Tech University, Lubbock, TX; and B.S. (2003), Acting and Directing, Southern Utah University, Cedar City, UT.

Her professional experiences include: Lecturer (10), Our Lady of the Lake University and Saint Mary's University (2), San Antonio, TX; and Graduate Teaching Instructor (1), Texas Tech University, Lubbock, TX.

Ms. Tafoya will be paid an annual salary of \$53,000.

**Mr. Jesse Warne** has been appointed as an **Assistant Professor** in the **Department of Design**. This is a full-time, tenure track appointment, effective August 5, 2019.

Mr. Warne's degrees are: M.F.A. (2018) and B.F.A. (2009), Graphic Design, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Instructional Designer (8) and Adjunct (4), University of Central Oklahoma, Edmond, OK.

Mr. Warne will be paid an annual salary of \$53,000.

**Ms. Adrienne Wright** has been appointed as an **Assistant Professor** in the **Department of Design**. This is a full-time, tenure track appointment, effective August 5, 2019.

Ms. Wright's degrees are: M.F.A. (2017), Interior Design, University of Central Oklahoma, Edmond, OK; and B.L.A (2006), Landscape Architecture, Stillwater, OK.

Her professional experiences include: Visiting Assistant Professor (1), Adjunct (2), and Teaching Assistant (3), University of Central Oklahoma, Edmond, OK; and Adjunct (5), Oklahoma State University-Oklahoma City, Oklahoma City, OK.

Ms. Wright will be paid an annual salary of \$53,000.

### **College of Liberal Arts**

**Ms. Megan Cox** has been appointed as an **Instructor** in the **Department of Mass Communication**. This is a full-time, tenure track appointment, effective August 5, 2019.

Ms. Cox's degrees are: M.A. (2007), Journalism and Mass Communication, University of Oklahoma, Norman, OK; and B.A. (2002), Mass Communication, University of Colorado, Colorado Springs, CO.

Her professional experiences include: Adjunct (2), University of Central Oklahoma, Edmond, OK; Graduate Teaching Assistant (1.5), University of Oklahoma, Norman, OK; Public Affairs Specialist/Writer-Editor (2.5), Center for Disease Control and Prevention, Hyattsville, MD; and Video Producer & Script Writer (3), Coldwell Banker Residential Brokerage New England Corporate Office, Waltham, MA.

Ms. Cox will be paid an annual salary of \$42,230.

**Ms. Caroline Humphreys** has been appointed as an **Instructor** in the **Department of Mass Communication**. This is a full-time, tenure-track appointment, effective August 5, 2019.

Ms. Humphreys' degrees are: M.B.A. (2017), Marketing, Oklahoma Christian University, Edmond, OK; and B.A. (1991), English and Comparative Literature, Occidental College, Los Angeles, CA.

Her professional experiences include: Temporary Instructor (1) and Adjunct Professor (2.5), University of Central Oklahoma, Edmond, OK; Sonic Corporation (2), Brand Manager, Oklahoma City, OK; McDonald's Corporation (3), Regional Marketing Manager/Supervisor, Oklahoma Region; and Capital Land Services (2), Director of Marketing and Team Development, Edmond, OK.

Ms. Humphreys will be paid an annual salary of \$42,230.

**Dr. Annie Holt** has been appointed as an **Assistant Professor** in the **Department of Humanities and Philosophy**. This is a full-time, tenure track appointment, effective August 5, 2019.

Minutes for June 20, 2019

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Dr. Holt's degrees are: Ph.D. (2014), M.Phil. (2010), and M.A. (2006), Theatre, Columbia University, New York City, NY; and B.A. (2006), Dramaturgy, University of Virginia, Charlottesville, VA.

Her professional experiences include: Lecturer (1), University of Central Oklahoma, Edmond, OK; Adjunct Lecturer (1), Oklahoma City University, Oklahoma City, OK; Adjunct Lecturer/Instructor (3) and Teaching Assistant (1), Columbia University, New York, NY; and Teaching Assistant (2), University of Virginia, Charlottesville, VA.

Dr. Holt will be paid an annual salary of \$54,098.76.

### **College of Mathematics and Science**

**Dr. Eric Kroier** has been appointed as an **Assistant Professor** in the **Department of Funeral Service**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Kroier's degrees are: J.D. (2016) and M.B.A (2016), University of Oklahoma, Norman, OK; B.S. (2013), Funeral Science, University of Central Oklahoma, Edmond, OK; and B.A. (2006), Philosophy, Oklahoma City University, Oklahoma City, OK.

His professional experiences include: Funeral Service Preceptor (3), Buchanan Funeral Service, Oklahoma City, OK.

Dr. Kroier will be paid an annual salary of \$62,500.

**Dr. Benjamin Tayo** has been appointed as an **Associate Professor** in the **Department of Engineering & Physics**. This is a full-time, tenure-track appointment, effective August 5, 2019.

Dr. Tayo's degrees are: Ph.D. (2012), Physics, Lehigh University, Bethlehem, PA; M.Sc. (2007), Condensed Matter Physics, University of Trieste, Trieste, Italy; and B.Sc. (2004), Physics and Computer Science, University of Buea, Buea, Cameroon.

His professional experiences include: Associate Professor (1.5) and Assistant Professor (4.5), Pittsburg State University, Pittsburg, PA; and Lecturer (0.5), Teaching Assistant (0.5), and Visiting Research Scientist/Postdoctoral Fellow (1), Lehigh University, Bethlehem, PA.

Dr. Tayo will be paid an annual salary of \$78,106.40.

**Dr. Erin Williams** has been appointed as an **Assistant Professor** in the **Department of Mathematics & Statistics**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Williams' degrees are: Ph.D. (2013) and M.S. (2009), Mathematics, Texas Tech University, Lubbock, TX; and B.S. (2006), Mathematics, Whitworth University, Spokane, WA.

Her professional experiences include: Lecturer (1) and Visiting Assistant Professor (2), University of Central Oklahoma, Edmond, OK; Instructor (3), The University of Arizona, Tucson, AZ; and Graduate Instructor (7), Texas Tech University, Lubbock, TX.

Dr. Williams will be paid an annual salary of \$53,873.

**Mr. Shuai Zhang** has been appointed as an **Assistant Professor** in the **Department of Computer Science**. This is a full-time, tenure track appointment, effective August 5, 2019.

Mr. Zhang's degrees are: Ph.D. (anticipated 2019), Computer Science, The University of Texas at Dallas, Dallas, TX; and M.S. (2012) and B.S., Electronic Information Science and Technology, University of Science and Technology of China, Hefei, China.

His professional experiences include: Research Assistant (7), University of Texas at Dallas, Dallas, TX; Research Assistant (3), University of Science and Technology of China, Hefei, China; and Intern Research Engineer (0.5), Nokia Research Center, Beijing, China.

Mr. Zhang will be paid an annual salary of \$77,000.

### **C. Temporary Faculty Appointments**

The following have been hired as temporary faculty for the 2019-2020 academic year:

#### **1) Visiting Associate Professor**

##### **College of Business**

Dr. Jeri Jones

Marketing

#### **2) Visiting Assistant Professor**

##### **College of Business**

Dr. William Cupples  
Dr. Gerald Ward

Finance  
Information Systems & Operations  
Management

**College of Education & Professional Studies**

Dr. Janet Handwerk  
Dr. Alissa Crawford

Adult Education and Safety Sciences  
Educational Sciences, Foundations &  
Research  
Psychology

Dr. Vickie Jean

**College of Liberal Arts**

Dr. Alyssa Provencio

Political Science

**College of Mathematics & Science**

Dr. Mehmet Aktas

Mathematics & Statistics

**3) Visiting Instructor**

**College of Business**

Mr. Alan McIntyre

Finance

**College of Education & Professional Studies**

Ms. Joanne Wong  
Ms. Megan Bolin

Human Environmental Sciences  
Kinesiology & Health Studies

**4) Artist/Practitioner-in-Residence**

**College of Liberal Arts**

Dr. Carolyn Dunn  
Mr. Joe Hight

English  
Mass Communication

**College of Mathematics & Science**

Ms. Glenda Stansbury

Funeral Service

**5) Temporary Instructor**

**College of Fine Arts & Design**

Mr. Geoff Koch

Academy of Contemporary Music

**College of Liberal Arts**

Dr. Ryan Kiggins Political Science

**College of Mathematics & Science**

Dr. Sezin Kadioglu Professional Science Master's Program

**6) Temporary Lecturer**

**College of Education & Professional Studies**

Ms. Jamie Clark	Kinesiology & Health Studies
Ms. Kristen Gregory	Kinesiology & Health Studies
Ms. April McCoy	Psychology

**College of Liberal Arts**

Ms. Kristen Kirkman	English
Dr. Maria Diaz Montejo	History & Geography
Dr. Shannon Hall	History & Geography
Ms. Melissa Shelton Seem	Humanities & Philosophy
Mr. Christopher Weigand	Humanities & Philosophy
Mr. Robert Carroll	Mass Communication
Ms. Jennifer Manuel	Mass Communication
Mr. Carl Dement	School of Criminal Justice

**College of Fine Arts & Design**

Mr. Robert Derrick	Academy of Contemporary Music
Mr. Danny Hargis	Academy of Contemporary Music
Mr. Kevin Lively	Academy of Contemporary Music
Ms. Sephra Scheuber	Academy of Contemporary Music
Ms. Amy Reynolds-Reed	School of Music
Dr. Peter Pollack	School of Music

**College of Mathematics & Science**

Ms. Allison Burrows	Biology
Ms. Andrea Curtis	Biology
Ms. Shahang Derakhshan	Biology
Mr. Brandon McDonald	Biology
Mr. Stephen Smith	Biology
Dr. Adnan Al-Ibadi	Engineering & Physics
Dr. Elham Azadfar	Engineering & Physics
Ms. Maria Bostwick	Engineering & Physics



Dr. Jianguo Liu  
Dr. Justin Garrett  
Ms. Janice Ford  
Ms. Liliya McCoy  
Ms. Sarah Schatz  
Ms. Nancy Thomas

Chemistry  
Chemistry  
Mathematics & Statistics  
Mathematics & Statistics  
Mathematics & Statistics  
Nursing

#### D. Reassignments

**Dr. James Machell**, has been reassigned, at his request, from his duties as **Dean** of the **College of Education and Professional Studies** to assume a faculty position as a tenured Professor in the **Department of Advanced Professional and Special Services** full-time, effective August 1, 2019. Dr. Machell will be paid an annual salary of \$85,967.

**Dr. David Macey**, has been reassigned, at his request, from his duties as **Assistant Vice President of Global and Cultural Competencies** to resume his position as a tenured Professor in the **Department of English** full-time, effective August 1, 2019. Dr. Macey will be paid an annual salary of \$75,274.

#### E. Resignations

**Ms. Delana Gabbard**, Associate Professor in the **Department of Design**, has resigned, effective May 14, 2019. Ms. Gabbard has served the University of Central Oklahoma in a full-time capacity since 2011.

**Ms. Nicole Mercer**, Instructor in the **Donna Nigh Department of Advanced Professional and Special Services**, has resigned, effective May 14, 2019. Ms. Mercer has served the University of Central Oklahoma in a full-time capacity since 2014.

#### F. Retirements

**Dr. William Stockwell**, Professor in the **Department of Computer Science**, will retire his position, effective June 1, 2019. Dr. Stockwell has served the University of Central Oklahoma in a full-time capacity since 1982.

#### G. Retirements with Resolution

**Dr. Deborah Brown**, Professor in the **Department of English**, will retire her position, effective 8/1/2019. Dr. Brown has served the University of Central Oklahoma in a full-time capacity since 2000.

**Dr. Darla Eshelman**, Professor in the **School of Music**, will retire her position, effective 8/1/2019. Dr. Eshelman has served the University of Central Oklahoma in a full-time capacity since 2009.

**Dr. Barbara Green**, Professor in the **Donna Nigh Department of Advanced Professional & Special Services**, will retire her position, effective June 1, 2019. Dr. Green has served the University of Central Oklahoma in a full-time capacity since 1991.

**Dr. Kole Kleeman**, Professor in the **Department of Mass Communication**, will retire his position, effective 5/14/2019. Dr. Kleeman has served the University of Central Oklahoma in a full-time capacity since 1996.

**Dr. Candy Sebert**, Professor in the **Department of Adult Education and Safety Sciences**, will retire her position, effective 5/31/2019. Dr. Sebert has served the University of Central Oklahoma in a full-time capacity since 1990.

## **II. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

### **March 2019**

INBRE Travel Grant, \$2,000

OK-INBRE

5/01/2019 – 10/31/2019

Nikki Seagraves, College of Math and Science

Funding from this grant will allow Dr. Seagraves and four students to attend the Society of Developmental Biology annual meeting in Boston, MA.

INBRE Travel Grant, \$2,000

OK-INBRE

5/01/2019 – 10/31/2019

Sanjeewa Gamagedara, College of Math and Science

Funding from this grant will allow Dr. Gamagedara to attend the American Chemical Society meeting in San Diego, CA.

INBRE Travel Grant, \$2,000

OK-INBRE

5/01/2019 – 10/31/2019

Hari Kotturi, College of Math and Science

Funding from this grant will allow Dr. Kotturi to travel to the American Society for Virology meeting at the University of Minnesota.

Request for Community Screening, No Evidence of Disease, \$885

GOG Foundation

3/15/2019 – 11/22/2019

Lindsey Churchill, Academic Affairs

Funding for the University of Central Oklahoma, the Women's Research Center and the BGLTQ+ Student Center to organize a screening of No Evidence of Disease. The screening will be followed by a discussion with a University of Oklahoma Medical student in the LGBTQ+ medical group.

Fulbright Visiting Scholar Program for Iraq, \$109,182

America-Mideast Educational & Training Services (Pass through U.S. Department of State)

6/30/2019 – 9/8/2019

Wei Chen, College of Math and Science

UCO will host seven scholars from the Fulbright Visiting Scholar Program for Iraq. Funds will provide support for promoting events and provide opportunities for the scholars to share their knowledge and promote understanding between the two cultures.

**April 2019**

INBRE Summer Undergraduate Program, \$2,200

OK-INBRE

5/01/2019 – 8/15/2019

Wei Chen, College of Math and Science

Funding from this grant will provide supplies for Dr. Chen's summer undergraduate research program.

INBRE Summer Undergraduate Program, \$2,200

OK-INBRE

5/01/2019 – 8/15/2019

Melville Vaughan, College of Math and Science

Funding from this grant will provide supplies for Dr. Vaughan's summer undergraduate research program.

INBRE Summer Undergraduate Program, \$2,200

OK-INBRE

5/01/2019 – 8/15/2019

Nikki Seagraves, College of Math and Science

Funding from this grant will provide supplies for Dr. Seagraves's summer undergraduate research program.

INBRE Summer Undergraduate Program, \$2,200

OK-INBRE

5/01/2019 – 8/15/2019

Morshed Khandaker, College of Math and Science

Funding from this grant will provide supplies for Dr. Khandaker's summer undergraduate research program.

Isolation of antibiotic producers from Oklahoma soil (INBRE SMaRT), \$4,661

OK-INBRE

5/01/2019 – 8/30/2019

Hari Kotturi, College of Math and Science

Funding from this grant will address the problem of a declining supply of antibiotics. Students will be screening Oklahoma soils for potential antibiotic producers.

Molecular Mechanisms of Cardiac Teratogenicity in Avian Maternal PKU (INBRE SMaRT), \$5,934

OK-INBRE

5/01/2019 – 8/30/2019

Nikki Seagraves, College of Math and Science

Funding from this grant will support research of Maternal PKU, a disease that affects embryos exposed to high levels of Phenylalanine from mothers with PKU. This disease results in severe cardiac and cranial defects.

Surface and biocompatibility studies on a biomedical implant (INBRE SMaRT), \$5,947

OK-INBRE

5/01/2019 – 8/30/2019

Morshed Khandaker, College of Math and Science

Funding from this grant will support a summer research project to measure the independent and combined effect of laser microgrooves and plasma nitriding on different cytocompatibility properties on a titanium implant surface.

INBRE Travel Grant, \$2,000

OK-INBRE

5/01/2019 – 10/31/2019

Melville Vaughan, College of Math and Science

Funding from this grant will allow Dr. Vaughan and two students to attend the 2019 Wound Healing Society Annual Meeting.

Oklahoma A+ Effective School Leadership, \$25,000

National Endowment for the Arts

1/01/2019 – 12/31/2019

CFDA# 45.024

Sandra Kent, Oklahoma A+ Schools

Funding from this grant will support the study of arts integration in an early childhood education program. Up to four control and four treatment Head Start facilities in the metro Oklahoma City are will be identified to participate in this project.

**III. Purchases for Approval**

- A. The Office of Information Technology requests approval to obligate FY19 funds for its annual services agreement with Gartner to provide extensive access to research and advice on a wide range of technology issues.

Gartner

Source: E&G.....\$203,905.25

**IV. Informational Items from Purchasing**

- A. Embassy Suites Oklahoma City Downtown/Medical Center  
Source: E&G.....\$52,789.82
- B. Laerdal Medical Corporation  
Source: Course Fee Colleges/Department.....\$59,978.00
- C. Dell Marketing  
Source: E&G.....\$50,155.44

**V. Proposed Transportation and Parking Fee Increase**

- A. The University of Central Oklahoma requests approval to increase its annual parking permit rates from \$125 to \$195. It has been 6 years since the last increase. At \$195, our parking permit rate would still be well below the average of our peer metropolitan university decal rates of \$270. This increase is necessary to maintain a sustainable Transportation and Parking financial model. The increase will allow the university to proactively address the maintenance and repair of existing lots and allow for the continued addition of spaces, potentially including a parking garage, to address the lack of adequate parking on campus during peak times.

**VI. Proposed Housing and Dining Rates**

- A. The University of Central Oklahoma proposes a 1.77% average rate increase for its Housing and Dining operations for the 2019-2020 academic year.

Housing Average	1.44% change
Dining Average	2.10% change
Overall Average	1.77% change

News for June 20, 2019

Attachment E

Page 24 of 31

	Current Semester Rate	Proposed Semester Rate	Current Annual Rate	Proposed Annual Rate	Annual \$ Difference	Annual % Difference
<b>Murdaugh Hall</b>						
Economy	\$ 1,300	\$ 1,325	\$ 2,600	\$ 2,650	\$ 50	1.92%
Double	\$ 1,950	\$ 1,995	\$ 3,900	\$ 3,990	\$ 90	2.31%
Premium	\$ 2,675	\$ 2,725	\$ 5,350	\$ 5,450	\$ 100	1.87%
<b>West Hall</b>						
Double	\$ 1,950	\$ 1,995	\$ 3,900	\$ 3,990	\$ 90	2.31%
Premium	\$ 2,675	\$ 2,725	\$ 5,350	\$ 5,450	\$ 100	1.87%
<b>University Suites</b>						
Suite Double	\$ 2,950	\$ 3,050	\$ 5,900	\$ 6,100	\$ 200	3.39%
Private Bath Double	\$ 3,225	\$ 3,280	\$ 6,450	\$ 6,560	\$ 110	1.71%
4 Bedroom Apartment	\$ 3,525	\$ 3,580	\$ 7,050	\$ 7,160	\$ 110	1.56%
<b>The Quad</b>						
Pod Room	\$ 3,100	\$ 2,995	\$ 6,200	\$ 5,990	\$ (210)	-3.39%
<b>University Commons</b>						
2 Bedroom Apartment Economy	\$ 2,000	\$ 2,030	\$ 4,000	\$ 4,060	\$ 60	1.50%
4 Bedroom Apartment Economy	\$ 1,800	\$ 1,830	\$ 3,600	\$ 3,660	\$ 60	1.67%
2 Bedroom Apartment	\$ 3,999	\$ 4,060	\$ 7,998	\$ 8,120	\$ 122	1.53%
4 Bedroom Apartment	\$ 3,600	\$ 3,660	\$ 7,200	\$ 7,320	\$ 120	1.67%

**Dining**

	Current Semester Rate	Proposed Semester Rate	Current Annual Rate	Proposed Annual Rate	Annual \$ Difference	Annual % Difference
<b>Residential Dining Plans</b>						
The Max + \$100 Flex	\$ 2,075	\$ 2,130	\$ 4,150	\$ 4,260	\$ 110	2.65%
The 14 + \$200 Flex	\$ 2,035	\$ 2,090	\$ 4,070	\$ 4,180	\$ 110	2.70%
The 10 + \$25 Flex	\$ 1,665	\$ 1,710	\$ 3,330	\$ 3,420	\$ 90	2.70%
The 9 + \$425 Flex	\$ 2,035	\$ 2,085	\$ 4,070	\$ 4,170	\$ 100	2.46%
167 + \$240 Flex	\$ 2,035	\$ 2,035	\$ 4,070	\$ 4,070	\$ -	0.00%

**VII. Request to Transfer Funds**

- A. The University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$550,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Food Science Laboratory Improvements - Phases 1 &amp; 2

Source: Course Fee College / Departments.....\$450,000.00

Howell Hall - Magnet Laboratory

Source: Course Fee College / Departments.....\$80,000.00

Lillard Administration Building - Room 211 Renovation

Source: E&amp;G.....\$20,000.00

Total.....\$550,000.00

Don Betz

President

**RESOLUTION**

**WHEREAS, DR. DEBORAH BROWN, Professor in the Department of English,** has served the University of Central Oklahoma with honor and distinction for a period of nineteen years; and

**WHEREAS, DR. DEBORAH BROWN,** will retire on August 1, 2019; and

**WHEREAS, DR. DEBORAH BROWN,** having served the University of Central Oklahoma for nineteen years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

**WHEREAS, DR. DEBORAH BROWN's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. DEBORAH BROWN,** the honorary title of "**Emeritus Professor of English**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **DR. DEBORAH BROWN.**

**ADOPTED by the Regional University System of Oklahoma this 20th day of June, 2019.**

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. DARLA ESHELMAN, Professor in the School of Music,** has served the University of Central Oklahoma with honor and distinction for a period of ten years; and

**WHEREAS, DR. DARLA ESHELMAN,** will retire on August 1, 2019; and

**WHEREAS, DR. DARLA ESHELMAN,** having served the University of Central Oklahoma for ten years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

**WHEREAS, DR. DARLA ESHELMAN's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. DARLA ESHELMAN,** the honorary title of "***Emeritus Professor of Music***" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **DR. DARLA ESHELMAN.**

**ADOPTED** by the Regional University System of Oklahoma this 20th day of June, 2019.

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary



**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. BARBARA GREEN, Professor in the Donna Nigh Department of Advanced Professional & Special Services,** has served the University of Central Oklahoma with honor and distinction for a period of twenty-eight years; and

**WHEREAS, DR. BARBARA GREEN,** will retire on June 1, 2019; and

**WHEREAS, DR. BARBARA GREEN,** having served the University of Central Oklahoma for twenty-eight years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

**WHEREAS, DR. BARBARA GREEN's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. BARBARA GREEN,** the honorary title of "***Emeritus Professor of Advanced Professional & Special Services***" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **DR. BARBARA GREEN.**

**ADOPTED** by the Regional University System of Oklahoma this 20th day of June, 2019.

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. KOLE KLEEMAN, Professor in the Department of Mass Communication** has served the University of Central Oklahoma with honor and distinction for a period of twenty-three years; and

**WHEREAS, DR. KOLE KLEEMAN,** will retire on May 14, 2019; and

**WHEREAS, DR. KOLE KLEEMAN,** having served the University of Central Oklahoma for twenty-three years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

**WHEREAS, DR. KOLE KLEEMAN's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. KOLE KLEEMAN,** the honorary title of "**Emeritus Professor of Mass Communication**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **DR. KOLE KLEEMAN.**

**ADOPTED** by the Regional University System of Oklahoma this **20th day of June, 2019.**

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary

**RESOLUTION**

**WHEREAS, DR. CANDY SEBERT, Professor in the Department of Adult Education and Safety Sciences,** has served the University of Central Oklahoma with honor and distinction for a period of twenty-nine years; and

**WHEREAS, DR. CANDY SEBERT,** will retire on May 31, 2019; and

**WHEREAS, DR. CANDY SEBERT,** having served the University of Central Oklahoma for twenty-nine years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

**WHEREAS, DR. CANDY SEBERT's** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. CANDY SEBERT,** the honorary title of "**Emeritus Professor of Adult Education and Safety Sciences**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **DR. CANDY SEBERT.**

**ADOPTED by the Regional University System of Oklahoma this 20th day of June, 2019.**

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary

## **RESOLUTION**

### **Regional University System of Oklahoma**

**WHEREAS, PRESIDENT DON BETZ** served as the twentieth president of the University of Central Oklahoma from 2011-2019 and served as the seventeenth president of Northeastern State University from 2008-2011 and served as chancellor of University of Wisconsin—River Falls from 2005-2008; and

**WHEREAS, PRESIDENT DON BETZ** has enjoyed a distinguished career in higher education that spans more than forty-eight years; and

**WHEREAS, PRESIDENT DON BETZ** earned a Bachelor of Arts Degree in Political Science and Philosophy from the University of San Francisco, a Master's Degree in International Studies from the University of Denver and a Doctor of Philosophy degree in International Studies from the University of Denver; and

**WHEREAS, PRESIDENT DON BETZ'S** service and commitment to the Regional University System of Oklahoma includes the following positions at Northeastern State University: Executive Director, Educational Foundation; Director of University Relations; Assistant Professor, Associate Professor and Professor in the Department of Political Science; Assistant to the President; Dean of Continuing Studies and Director of the Sequoyah Institute, Vice President of University Relations, and President. His service to the University of Central Oklahoma includes the following positions: Vice President of Academic Affairs and Professor of Political Science; Executive Vice President; Provost/Vice President of Academic Affairs, and President.

**WHEREAS, PRESIDENT DON BETZ** has been a force for positive transformation everywhere he has served. The University of Central Oklahoma has received extraordinary recognition during his presidency for the quality of its programs and activities including these recent examples:

- A Great College to Work For, Top Ten Large Schools Category; *The Chronicle of Higher Education*;
- Top 10 Military Friendly Schools, Military Times Magazine, for exceptional support of student veterans;
- Educational Technology Outstanding Work Award, Western Interstate Commission, for providing online courses to thousands of students each year through the Center for eLearning and Connected Environments;
- The 32<sup>nd</sup> Annual National Council on Undergraduate Research Conference that brought more than 4,200 students from all 50 states, and 19 nations to Oklahoma City.
- Excellence and Innovation Award, American Association of State Colleges and Universities, recognizing UCO's Student Transformative Learning Record.

**WHEREAS, PRESIDENT DON BETZ** has completed \$181 million of construction projects at UCO during his tenure including the Quad Student Housing, Don Betz STEM Teaching and Research Center, the New Dining Facility, South Central Plant, Liberal Arts Addition, Old North, Sports Performance Center, CHK | Central Boathouse, Murdaugh Hall Renovation, North Hamilton Annex, Sports Performance Annex, and Softball facility and has encouraged sustainable practices and beautification efforts; and

**WHEREAS, PRESIDENT DON BETZ** has distinguished himself throughout his career as an innovator and transformational leader. His leadership has been the flint that sparked the culture of success at UCO. His energy, integrity, and civic-mindedness have brought credit to him and to the Regional University System of Oklahoma.

**NOW THEREFORE, BE IT RESOLVED** that **PRESIDENT DON BETZ** is hereby commended for his leadership, transformative imagination, academic expertise, and commitment to collaboration throughout the Regional University System of Oklahoma. The Regents hereby extend their deepest gratitude and appreciation to him and wish him the joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably. The Regional University System of Oklahoma hereby bestows upon **PRESIDENT DON BETZ** the honorary title of “**President Emeritus**” and extends to him an expression of commendation and appreciation for his many contributions to the success of the University of Central Oklahoma.

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to **PRESIDENT DON BETZ** in Edmond, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 20<sup>th</sup> day of June, 2019.

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Susan Winchester, Chair

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Jeffrey T. Dunn, Vice Chair

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Connie Reilly, Secretary

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Lake Carpenter

---

Gary Parker

---

Jane McDermott

---

Amy Anne Ford

---

Eric Fisher

---

Joy Hofmeister





May 31, 2019

Regent Connie Reilly  
Regional University System of Oklahoma  
Landmark Tower, Suite 320  
3555 N. W. 58<sup>th</sup> Street  
Oklahoma City, OK 73112

RE: June Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for June 2019 for the following item:

**Campus Master Plan**

Southeastern is requesting approval of the Fiscal Year 2020 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Years 2021 thru 2028.

Please let me know if additional information is needed.

Sincerely,

Dr. Bryon Clark  
Acting President

# LONG-RANGE CAPITAL PLANNING COMMISSION

## AGENCY SUMMARY BY PRIORITY

Fiscal Years 2021 through 2028

Agency: 660 Southeastern Oklahoma State University

Minutes for June 20, 2019

Num	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Durant Campus Infrastructure : HVAC and Water System	660-0804	0	6,200,000	800,000	7,000,000
2	Durant Campus Deferred Maintenance	660-0800	0	5,400,000	1,600,000	7,000,000
3	McCurtain Branch Campus Deferred Maintenance	660-0891	0	1,200,000	400,000	1,600,000
4	Durant Campus Non-Structural Repairs	660-0801	0	640,000	160,000	800,000
5	McCurtain Branch Campus Non-Structural Repairs	660-0892	0	240,000	80,000	320,000
6	Auxiliary Facilities Deferred Maintenance	660-0558	0	6,000,000	0	6,000,000
7	Durant Campus Master Plan Pedestrian & Bicycle: Sidewalks, Ramps, Building Entrances, Seating Areas, Parking, Signage, Lighting and Landscaping	660-0805	0	3,750,000	250,000	4,000,000
8	Paul Laird Field - Replacement of Artificial Turf, Renovations, and Deferred Maintenance	660-0809	0	1,000,000	0	1,000,000
9	Hallie McKinney	660-0810	0	6,000,000	0	6,000,000
10	Visual & Performing Arts Center	660-0321	0	1,600,000	0	1,600,000
11	Morrison	660-0311	0	3,000,000	0	3,000,000
12	Aerospace	660-0335	0	1,000,000	0	1,000,000
13	Bloomer Sullivan Gymnasium	660-0316	0	3,000,000	0	3,000,000
14	Fine Arts	660-0322	0	2,500,000	0	2,500,000

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# LONG-RANGE CAPITAL PLANNING COMMISSION

## AGENCY SUMMARY BY PRIORITY

Fiscal Years 2021 through 2028

Agency: 660 Southeastern Oklahoma State University

Minutes for June 20, 2019

Num	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
15	Henry G. Bennett Library	660-0770	0	3,000,000	0	3,000,000
16	Biology Building	660-0341	0	2,000,000	0	2,000,000
17	Russell	660-0330	0	2,000,000	0	2,000,000
18	Math Building	660-0343	0	1,600,000	0	1,600,000
19	Science	660-0340	0	3,000,000	0	3,000,000
20	Equestrian Center	660-0347	0	1,500,000	0	1,500,000
21	Baseball/Intramural Complex	660-0102	0	3,000,000	0	3,000,000
Totals			0	57,630,000	3,290,000	60,920,000

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Attachment F  
Page 3 of 13



*Office of the President*  
**Southeastern Oklahoma  
State University**

Regent Susan Winchester  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Winchester:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE APPOINTMENT**

Office of Business Affairs

Dennis Westman will assume the duties of Vice President for Business Affairs at Southeastern on a full-time basis effective June 28, 2019, at a 12-month salary of \$145,000. Since February 2016, Vice President Westman has been dividing his time while serving both Southeastern and Murray State College.

**B. RETIREMENT WITH EMERITUS RESOLUTION**

School of Arts and Sciences

**Dr. Patrick Reardon**, Professor of Mathematics, in the Department of Mathematics, has submitted his resignation effective May 31, 2019. Dr. Reardon has served in this department full-time since August 1991.

**Dr. Loide Wasmund**, Professor of Chemistry, in the Department of Chemistry, Computer and Physical Sciences, has submitted her intent to retire effective May 31, 2019. Dr. Wasmund has served in this capacity full-time since August 1990.

**C. RESIGNATION**

School of Business

**Mr. Robert Brown**, Instructor of Aviation Management in the Aviation Sciences Institute, has submitted his resignation effective May 14, 2019. Mr. Brown has served in this capacity full-time since November 2017.

**Dr. Han-Shen Chen**, Assistant Professor of Finance, in the Department of Accounting and Finance has submitted his resignation effective July 31, 2019. Dr. Chen has served in this capacity full-time since August 2013.

**Mr. Chad Speer**, Assistant Football Coach and Instructor, in the Department of Kinesiology, has submitted his resignation effective June 30, 2019. Mr. Speer has served in this capacity full-time since August 2010. In the future, coaching positions will be classified as full-time staff rather than the previously used faculty appointment.

## II. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

### **Hazard Mitigation Grant Program.....\$12,384.00**

This grant was awarded to Southeastern Oklahoma State University from the U. S. Department of Homeland Security's Federal Emergency Management Agency via Oklahoma Department of Emergency Management in the amount of \$12,384. The effective date of the grant is April 15, 2019. This grant's project director is Chief Durward Cook, Southeastern Campus Police and Safety. The purpose of this grant is to purchase and install a storm siren on the SE McCurtain County campus for emergency notification of student, faculty, and staff. This program promotes implementation of activities designed to reduce injuries, loss of life, and damage and destruction to property from natural hazards.

### **Native American Institute Grant.....\$152,723.00**

This grant was awarded to Southeastern Oklahoma State University from the Chickasaw Nation via Southeastern Foundation in the amount of \$152,723. The effective date of the grant is May 1, 2019. This grant's principal investigator is Dr. Marlin Blankenship, Executive Director Center for Student Success/Native American Institute. The purpose of this award is to provide a comprehensive approach to serving Native American students by making available support services and academic opportunities that are directly related to Native American topics, issues, culture, and careers. These are the current degrees and activities for students: The Native American Institute, the Master of Science in Native American Leadership, the bachelor degree in Communication: Leadership through the Choctaw U program, the Native Studies minor, the Native American Symposium, and Native November events.

### **Upward Bound Program.....47,885.00**

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$547,885. The effective date of the grant is June 1, 2019. This grant's Project Director is Ms. Susy Haworth. This grant will fund Upward Bound to serve  $\pm$  110 students in six counties. The purpose of this grant is to identify and select low-income, first-generation students with an identified academic need, improve their academic skills, retain participants through graduation from secondary programs, assist with postsecondary admission and enrollment, and track and/or assist students through graduation from postsecondary education. Approximately  $\pm$  110 students will attend a summer session of six weeks on the Southeastern campus. During the academic year, we will offer these students tutoring, mentoring, academic enrichment, cultural enrichment, and cultural/educational field trips. In addition to the full-time staff (Director, Assistant Director, Academic Coordinator, two Academic Advisors, Office Assistant, and Student Worker), the summer staff will include seven instructors, one residence hall supervisor, and five tutor/mentors.

**Aviation Education Grant: "SE's Take Flight Aviation Science Camp".....\$6,000.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Aeronautics Commission in the amount of \$6,000. The effective date of the grant is August 23, 2018. The Project Director is Mr. George Jacox, Director of Aviation Sciences Institute. The purpose of this grant is to focus on various topics within the broad fields of both Aeronautics and Aviation. The camper will learn about career paths in Aviation dealing with the details of manned flight and/or aircraft design. They will be able to grasp what it means to be a pilot, navigator and/or airport operator. These lessons and new experiences could give the camper a different direction in life that was never considered prior to attending this camp.

**NASA-OK Space Grant Consortium-Fellowships.....\$35,875.00**

This grant was awarded to Southeastern Oklahoma State University from the National Aeronautics and Space Administration (NASA) via University of Oklahoma in the amount of \$35,875. The effective date of the grant is May 1, 2019. This grant's project director is Dr. Nancy L. Paiva, Associate Professor of Chemistry in the Department of Chemistry, Computer, and Physical Sciences. The purpose of this grant is to cover tuition, books, educational travel or flight training costs for Southeastern Oklahoma State University (SE) undergraduates meeting the NASA-mandated fellowship criteria. Part of the award process serves as a reward for academic excellence, while other parts emphasize the financial support of students willing to take part in service projects or educational travel to enhance their education. NASA Oklahoma Space Grant Consortium (OSGC) awards are limited to STEM (Science, Technology, Engineering and Mathematic) majors, especially those from backgrounds underrepresented in NASA's workforce, increasing the diversity of the NASA's future employee pool. This grant is in its 18<sup>th</sup> year of participation at SE. Multiple students (typically 25 or more per year) from diverse STEM majors and backgrounds will receive awards, based on academic excellence, references from faculty, financial need, interest in NASA careers, representation of cultural diversity at SE, and willingness to participate in campus and community service projects. Awards are also made to support student travel or work experience projects, related to their major and/or NASA guidelines. Specific OK NASA Workforce Development and Pre-Service Teach Education programs are supported annually.

**Oklahoma IDeA Network of Biomedical Research Excellence SMaRT Summer Program.....\$5,972.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma State Regents for Higher Education in the amount of \$5,972. The effective date of the grant is May 1, 2019. The Principle Investigator is Dr. Nancy L. Paiva, Professor of Chemistry, Computer, & Physical Sciences. The purpose of this grant is to create a new SMaRT Summer Program to support faculty time and effort for enhancing undergraduate involvement in research endeavors. A goal of the program is to help provide faculty-mentored research experiences for lower-level science majors, up to those completing their Freshman or Sophomore years. Funds support a small stipend for the faculty mentor, student hourly wages, and supply funds. The overall goal is to increase the number of students at all levels participating in biomedical research in Oklahoma and encourage those to continue in biomedical research careers.

### **III. ROOM AND BOARD RATE CHANGES**

Southeastern Oklahoma State University is recommending the following changes in room and board rates. The increases are necessary to fund ongoing and newly developed renovation needs. Meal plan increases will offset increasing board costs.

Minutes for June 20, 2019

Attachment F  
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Meal Plan	Current Rate	Proposed Rate	\$ Increase	% Percent
Unlimited	\$ 1,600	\$ 1,650	\$ 50	3.12%
100 Meals/Week with \$200 Flex	\$ 1,600	\$ 1,650	\$ 50	3.12%
Flex Choice 7 with \$500 Flex	\$ 1,600	\$ 1,650	\$ 50	3.12%
Flex Choice 5 (SH Only) with \$250 Flex	\$ 1,100	\$ 1,150	\$ 50	4.50%

Residence Hall	Current Rate	Proposed Rate	\$ Increase	% Percent
<b>Choctaw, Chickasaw, North Hall</b>				
Shared Room w/ Shared Bath	\$ 1,295	\$ 1,345	\$ 50	3.86%
Private Room w/ Shared Bath	\$ 1,885	\$ 1,960	\$ 75	3.98%
Private Room w/ Private Bath	\$ 2,070	\$ 2,155	\$ 85	4.11%
Shared Room w/ Private Bath	\$ 1,485	\$ 1,545	\$ 60	4.04%
<b>Shearer Hall &amp; Suites</b>				
4-Bedroom Suite	\$ 2,500	\$ 2,600	\$ 100	4.00%
2-Bedroom Suite	\$ 2,880	\$ 2,995	\$ 115	3.99%
<b>Other Misc.</b>				
WV/RG Fee	\$ 1,295	\$ 900	\$ (395)	-30.50%
Cancellation Fee	\$ 400	\$ 500	\$ 100	25.00%

#### IV. PURCHASES FOR APPROVAL

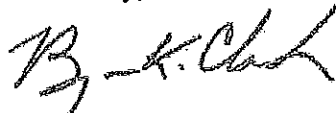
In accordance with Board policy 2.3.4, Purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following items:

Vendor	Description	Budget	Amount
ACADEMIC PARTNERSHIPS, LLC	Services Provided To Assist SE For Marketing And Enrollment	E&G	\$ 4,900,000.00
BROWN, HENDRIX & ASSOCIATES	Consulting, Function, Technical, & Project Management For ERP	E&G	\$ 175,000.00
BUDDY'S ALL STARS	Athletic Uniforms and Equipment	E&G, Auxiliary	\$ 170,000.00
CALM	Workers Compensation Premium	E&G, Auxiliary, 430	\$ 170,000.00
COMMERCIAL CARD SOLUTIONS	FY2020 ProCard Purchases	E&G, Auxiliary, 430	\$ 1,375,000.00
ELLUCIAN COMPANY L.P.	Consulting, Training, & Travel For ERP	E&G	\$ 450,000.00
INSTRUCTIONAL CONNECTIONS, LLC	Instructional Coaches for Online Programs	E&G	\$ 325,000.00
JENZABAR, INC	PX Software And System Maintenance	E&G & 430	\$ 202,000.00
O. G. & E.	Electric Utility Charges	E&G, Auxiliary	\$ 995,000.00
OK ST REGENTS FOR HIGHER EDUC	Master Lease Debt Payments	E&G, Auxiliary, Section 13, New College Fund	\$ 2,830,000.00
OMES-DCAM RISK MANAGEMENT DEPT	Property, Tort, and Other Insurances	E&G, Auxiliary	\$ 216,000.00
SIEMENS INDUSTRY, INC	Yearly Monitoring Of Various Facility System	E&G, Auxiliary, Section 13, New College Fund	\$ 309,000.00
SODEXO INC & AFFILIATES	Student Board Meals	Auxiliary	\$ 3,350,775.00
SOSU FOUNDATION LLC	Shearer Hall/Suites Payment	Auxiliary	\$ 2,830,000.00

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchases:

Vendor	Description	Budget	Amount
AMERICAN ELEVATOR CO., INC.	Inspections Of Elevators	E&G, Auxiliary	\$ 107,000.00
BANK OF AMERICA MERCHANT SVCS	Merchant Fees	E&G, Auxiliary	\$ 95,000.00
BLACKBOARD, INC.	Blackboard Learning Core Pkg	E&G	\$ 52,000.00
CENTERPOINT ENERGY SERVICES	Gas Transportation Charges	E&G, Auxiliary	\$ 80,000.00
CRAWFORD & ASSOCIATES, P.C.	Consolidated Financials, Consulting, etc.	E&G	\$ 99,000.00
DURANT SCHOOL DISTRICT I-72	Athletic Charter Travel	E&G, Auxiliary	\$ 65,000.00
EBSCO SUBSCRIPTION SERVICES	Library Subscriptions and E-Books		\$ 88,008.00
EPIC AVIATION, LLC	Aircraft Fuel	E&G, Auxiliary	\$ 55,000.00
GREAT AMERICAN CONFERENCE	Athletic Membership Dues	E&G, Auxiliary	\$ 77,000.00
GREENBELT TURF MANAGEMENT	Landscaping	E&G	\$ 68,000.00
	Print Journals, Periodicals And Other Library		
OCLC, INC	Materials	E&G	\$ 55,000.00
OKLAHOMA NATURAL GAS	Natural Gas	E&G, Auxiliary	\$ 93,700.00
PROTECTION ONE ALARM MON.	Security System Services	E&G, Auxiliary	\$ 60,000.00
PUBLIC SERVICE CO OF OKLAHOMA	Electric Service	E&G, Auxiliary	\$ 65,500.00
RED CARPET CHARTERS	Team Travel	E&G, Auxiliary	\$ 85,000.00
REGIONAL UNIV SYSTEM OF OKLA	RUSO Administrative Office Assessment	E&G	\$ 97,500.00
RELATION INSURANCE SERVICE	Athletic Insurance Coverage	E&G, Auxiliary	\$ 125,000.00
	Print Journals, Periodicals And Other Library		
W.T. COX SUBSCRIPTIONS, INC.	Materials	E&G	\$ 115,000.00

Sincerely,



Dr. Bryon Clark  
Acting President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. PATRICK REARDON**, Professor of Mathematics, has served Southeastern Oklahoma State University for 28 years with honor and distinction and will retire effective June 1, 2019; and

**WHEREAS, DR. PATRICK REARDON**, has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching in more than 20 different courses using multiple formats, with constant and continual development of these courses; and

**WHEREAS, DR. PATRICK REARDON**, has brought distinction and honor to himself and to Southeastern Oklahoma State University by continually publishing significant original mathematical propositions and theorems and by presenting new mathematical research throughout the United States and throughout the world including Poland, the Czech Republic, the United Kingdom, and the Netherlands; and

**WHEREAS, DR. PATRICK REARDON**, has faithfully served Southeastern Oklahoma State University by serving on numerous committees, including the Faculty Senate and the General Education, Academic Appeals, Curriculum, Honors, Budget, and Library Committees, and by serving as Chair of some of these committees and by serving as Chair of the Department of Mathematics; and

**NOW, THEREFORE, BE IT RESOLVED** that the *Regional University System of Oklahoma* bestows upon **DR. PATRICK REARDON** the honorary title of “**Professor of Mathematics Emeritus**” and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the state of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. PATRICK REARDON**.

Adopted by the *Regional University System of Oklahoma* this 20<sup>th</sup> day of June, 2019.

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary



**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**  
**RESOLUTION**

**WHEREAS, DR. LOIDE WASMUND**, Professor of Chemistry, has served Southeastern Oklahoma State University for 29 years with honor and distinction and will retire effective June 1<sup>st</sup>, 2019; and

**WHEREAS, DR. LOIDE WASMUND**, faithfully served Southeastern Oklahoma State University by committee memberships and participation on the Rhetoric Center Advisory Council, Student Personnel Policies Committee, Faculty Appellate Committee, North Central Accreditation Committee, Institutional Research and Planning Committee, Faculty Senate, and numerous Tenure and Promotion Committees as well as several other committees; and

**WHEREAS, DR. LOIDE WASMUND**, faithfully served the University by serving on Preprofessional Advisory Committee for twenty-two years including twelve years as chair; and

**WHEREAS, DR. LOIDE WASMUND**, served the University with extensive community and professional service; and

**WHEREAS, DR. LOIDE WASMUND**, served the University with enthusiasm as a faculty sponsor of the PreMed Club; and

**WHEREAS, DR. LOIDE WASMUND**, brought distinction and honor to herself and to Southeastern Oklahoma State University by being awarded the Faculty Senate Teaching Award; and

**NOW, THEREFORE, BE IT RESOLVED** that the *Regional University System of Oklahoma* bestows upon **DR. LOIDE WASMUND** the honorary title of “**Professor of Chemistry Emeritus**” and extends to her an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the state of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. LOIDE WASMUND**.

Adopted by the *Regional University System of Oklahoma* this 20<sup>th</sup> day of June, 2019.

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Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary

**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS, Dr. Bryon Clark** became Acting President of Southeastern Oklahoma State University effective April 1, 2019; and

**WHEREAS, Dr. Bryon Clark** served as Acting President of Southeastern Oklahoma State University through June 9, 2019; and

**WHEREAS, Dr. Bryon Clark** assumed the mantle of leadership and faithfully guided the university not only through a board meeting within two weeks of his appointment but also through the rigorous process of university budget preparation, resulting in the timely submission of the Southeastern Oklahoma State University FY 2020 budget.

**NOW THEREFORE, BE IT RESOLVED** that **Dr. Bryon Clark** is hereby commended for his leadership, fearlessness, and dedication to Southeastern Oklahoma State University and to the Regional University System of Oklahoma. The Regional University System of Oklahoma hereby extends their deepest gratitude and appreciation to him and wishes him the joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably.

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to **Dr. Bryon Clark** in Durant, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 20<sup>th</sup> day of June, 2019.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma



June 7, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. CHANGE IN STATUS**

**Lisa Friesen** has been appointed to the position as Director of the Center for Excellence in Teaching and Learning at Southwestern Oklahoma State University effective July 1, 2019. Her salary for the twelve-month appointment will be \$69,000.

Dr. **Tim Hubin** has been appointed to the chair position in the Department of Chemistry and Physics in the College of Arts and Sciences at Southwestern Oklahoma State University effective July 1, 2019. His salary for the nine-month appointment will be \$75,866.00, which includes the chair stipend of \$3,200.00.

Dr. **Robin Jones** has been appointed to the chair position in the Department of Art, Communication and Theatre in the College of Arts and Sciences at Southwestern Oklahoma State University effective June 3, 2019. Her salary for the nine-month appointment will be \$71,480.00, which includes the chair stipend of \$3,200.00.

Dr. **Angela Gore** has been appointed to the one-year temporary chair and MSN coordinator position in the Department of Nursing in the School of Nursing and Allied Health in the College of Professional and Graduate Studies effective June 1, 2019. Her salary for the twelve-month appointment will be \$84,166.00. She will continue as a tenure-track Assistant Professor.

**Bill Swartwood** has been appointed to the Dean position in the College of Associate and Applied Programs at Southwestern Oklahoma State University effective June 1, 2019. His salary for the twelve month appointment will be \$71,651.00.

**B. RETIREMENTS with Emeritus Status**

Dr. **Ann Russell**, Professor in the Department of Education will retire effective May 1, 2019.

**C. FACULTY APPOINTMENTS**

Dr. **Darryl Barnett** has been appointed to the Associate Dean position at the rank of Associate Professor (tenure track) in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective June 3, 2019. His salary for the nine-month appointment will be \$85,469.00, which includes the Associate Dean stipend of \$5,000.00. Dr. Barnett earned a Bachelor of Science from East Tennessee State University, a Master of Public Health and a Doctorate of Public Health from University of Oklahoma Health Science Center.

**Teri Stubbs** has been appointed to a non-tenure track position as Instructor in the Department of Allied Health Sciences in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$56,375.00. Ms. Stubbs earned a Bachelor of Science from Southwestern Oklahoma State University and a Master of Education from University of Central Oklahoma.

**Jolie Hicks** has been appointed to a non-tenure track position as Instructor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$40,000.00. Ms. Hicks earned a Bachelor of Arts and a Master of Education from Southwestern Oklahoma State University.

**Tyler Rickey** has been appointed to a non-tenure track position as Instructor in the Department of Parks and Recreation Management in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. His salary for the nine-month appointment will be \$45,254.00. Mr. Rickey earned a Bachelor of Science and a Master of Education from Southwestern Oklahoma State University.

**Patricia Pierce** has been appointed to a non-tenure track position as Instructor in the Department of Nursing in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be

\$56,375.00. Ms. Pierce earned a Bachelor of Science and a Master of Science from Southwestern Oklahoma State University.

**Carmen Nickel** has been appointed to a non-tenure track position as Instructor in the Department of Nursing in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$56,375.00. Ms. Nickel earned a Bachelor of Science from Southwestern Oklahoma State University and a Master of Science from Northeastern State University.

**Eunice Lonebear** has been appointed to a non-tenure track position as Instructor in the Department of Nursing in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$56,375.00. Ms. Lonebear earned a Bachelor of Science from Southwestern Oklahoma State University and a Master of Science from Grand Canyon University.

**Erica Kenrick** has been appointed to a non-tenure track position as Instructor in the Department of Education in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$44,978.00. Ms. Kenrick earned a Bachelor of Science and a Master of Education from Southwestern Oklahoma State University.

**Reggy Yount** has been appointed to a non-tenure track position as Instructor in the Department of Education in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. His salary for the nine-month appointment will be \$44,978.00. Mr. Yount earned a Bachelor of Art and a Master of Education from Southwestern Oklahoma State University.

**Marla Pankratz** has been appointed to a non-tenure track position as Instructor in the Department of Education in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$44,978.00. Ms. Pankratz earned a Bachelor of Science and a Master of Education from Southwestern Oklahoma State University and a Master of Arts from Southern Nazarene University. She is currently working toward a Doctorate from University of West Georgia.

**Devin Smoot** has been appointed to a non-tenure track position as Instructor in the Department of Computer Science and Engineering Technology in the School of Business and Technology in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. His salary for the nine-month

appointment will be \$48,044.00. Mr. Smoot earned a Bachelor of Science from Southwestern Oklahoma State University.

Dr. **James Kelly** has been appointed to a tenure track position as Assistant Professor in the Department of Business in the School of Business and Technology in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 14, 2019. His salary for the nine-month appointment will be \$100,194.00. Dr. Kelly earned a Bachelor of Science and a Master of Business Administration from Clemson University and a Doctorate of Philosophy from Louisiana State University.

**Ryan Johnson** has been appointed to a one-year temporary position as Instructor in the Department of Chemistry and Physics in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2019. His salary for the nine-month appointment will be \$43,316.00. Upon completion of his doctoral degree requirements his rank will be changed to one-year temporary Assistant Professor and his salary will increase to \$48,079.00. Mr. Johnson earned a Bachelor of Science from Langston University and is currently working to complete a Doctorate of Philosophy from Louisiana State University and A&M College.

**Natasha Tinsley** has been appointed to a non-tenure track position as Instructor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2019. Her salary for the nine-month appointment will be \$40,000.00. Ms. Tinsley will provide documentation of earning an MFA within the next few weeks. Upon receipt of that information, her position will be Tenure Track position with the rank of Assistant Professor and her salary increased to \$46,839. Ms. Tinsley earned a Bachelor of Art from Oklahoma State University and a Master of Education from Cameron University. Ms. Tinsley is currently working toward a Master of Fine Arts from Oklahoma State University.

#### **D. NOTIFICATION OF PRESIDENTIAL EXCEPTION**

Dr. **Ron Koehn** has been granted a presidential exception to extend his tenure track position for another year beyond the seven-year tenure probationary period.

#### **E. NEW HIRES**

**Joshua Engle** has been appointed as the Dean of Students at Southwestern Oklahoma State University effective June 8, 2019. His salary for the twelve-month appointment will be \$73,650. Mr. Engle earned a Bachelor of Art and a Master of Science at Oklahoma State University.

#### **F. RESIGNATIONS**

**Kim Liebscher**, has resigned her position as Interim Dean of Students effective May 31, 2019.



**Tyler Gorshing** has resigned his position as Instructor of Mathematics in the Academic Bridge Program at Southwestern Oklahoma State University effective May 7, 2019.

Dr. **Jingfeng (Jack) Li** has resigned his position as Assistant Professor in the Department of Computer Science and Engineering Technology in the Everett Dobson School of Business in the College of Professional and Graduate Studies effective July 31, 2019.

**Earnest Robbins** has resigned his position as Instructor in the Department of Allied Health Sciences in the School of Nursing and Allied Health in the College of Professional and Graduate Studies effective July 31, 2019.

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## **II. FY2019-2020 BUDGET**

We request approval of the FY20 budgets, and tuition and fee recommendations which are (or will be) submitted separately.

## **III. FY2019-2020 CAPITAL MASTER PLAN**

We request approval of the FY20 Capital Master Plan.

## **IV. PURCHASE AGENDA**

### **A. Other items FY 2020:**

Request permission to purchase, lease or enter into consulting agreements for:

#### Equipment:

- |  |           |
|--|-----------|
| 1. Annual computer replacement equipment | \$400,000 |
|--|-----------|

#### Consulting Services:

- |  |           |
|--|-----------|
| 1. Brown Hendrix & Associates (ERP system)             | \$ 65,550 |
| 2. Ruffalo Noel Levitz (Enrollment & retention)        | \$ 64,000 |
| 3. Platform Q (Ruffalo Noel Levitz retention platform) | \$ 50,000 |

#### Annual Software Licenses

- |  |           |
|--|-----------|
| 1. Learning Management System and related software | \$230,000 |
| 2. Jenzabar Enterprise System                      | \$150,000 |
| 3. Ellucian Enterprise System                      | \$327,000 |
| 4. Touchnet Payment Gateway                        | \$ 92,500 |
-

**V. RESIDENCE LIFE AND FOOD SERVICE RATES INCREASES**

We recommend approval of the following Residence Life and Food Services rates effective with the 2019 fall semester:

	FY-19	FY-20	Dollar	Percent
	Current Cost	Proposed Cost	Increase	Increase
<b>Southwestern Oklahoma State University</b>				
<b>Tuition and Mandatory Fees</b>				
Undergraduate Tuition and Mandatory Fees (Mandatory fees are \$36.50 per hr)	\$ 234.50	\$ 241.50	\$7.00	2.99%
Tuition Lock and Mandatory Fees	\$ 251.50	\$ 270.00	\$18.50	7.36%
Graduate Tuition and Mandatory Fees	\$ 282.00	\$ 290.00	\$8.00	2.84%
Pharmacy Tuition and Mandatory Fees	\$ 642.50	\$ 660.50	\$18.00	2.80%
<b>Housing rates</b>				
Traditional-styled Residence Hall - Semi-private room per semester, annual contract	\$1,250	\$1,350	\$100	8.00%
Traditional-styled Residence Hall - Private room per semester, annual contract	\$1,875	\$2,025	\$150	8.00%
Mann Hall South - Semi-private room per semester, academic term contract	\$1,500	\$1,600	\$100	6.67%
Mann Hall South - Private room per semester, academic term contract	\$2,250	\$2,400	\$150	6.67%
Black Kettle Hall - Semi-private room per semester, academic term contract	\$1,750	\$1,850	\$100	5.71%
Black Kettle Hall - Private room per semester, academic term contract	\$2,625	\$2,775	\$150	5.71%
Mary Mabry Savage Hall apartments - Unrenovated, academic term contract	\$2,000	\$2,000	\$0	0.00%
Mary Mabry Savage Hall apartments - Renovated, academic term contract	\$2,750	\$2,750	\$0	0.00%
<b>Meal rates per semester</b>				
8 Meals per week	\$ 1,300	\$ 1,300	\$ -	0.00%
10 Meals per week	\$ 1,435	\$ 1,435	\$ -	0.00%
14 Meals per week	\$ 1,540	\$ 1,540	\$ -	0.00%
19 Meals per week	\$ 1,665	\$ 1,665	\$ -	0.00%

**VI. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS**

SWOSU has received confirmation of fourteen (14) grants for a total amount of \$303,240. Profiles of these awards are presented below.

**A. ICWA Partnership Grant-Research, Data and Evaluation Chair.....\$11,772**

The OKLAHOMA DEPARTMENT OF HUMAN SERVICES has awarded a grant entitled "ICWA Partnership Grant-Research, Data and Evaluation Chair" in the amount of \$11,772. The grant, in part, supports consultation and evaluation for the State and Tribal Indian Welfare Act program. The primary function of this award is community service. The principal investigator of the grant is Dr. Amy Barnett.

**B. Space Grant College and Fellowship Program-extension year 5.....\$46,251**

The NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA) through Oklahoma State University has awarded a grant entitled "Space Grant College and Fellowship Program-extension year 5," in the amount of \$46,251. The grant, in part, supports funding for students to pursue scholarly research and workforce development activities on various projects.

The primary function of this award is student services. The principal investigator of the grant is Ms. Madeline Baugher.

**C. Multiple Posters at SWPA 2019.....\$4,199**

The **National Science Foundation** through **OK EPSCoR** has awarded a grant entitled "*Multiple Posters at SWPA 2019*" in the amount of \$4,199. The grant, in part, supports funding for student travel to present research at a professional meeting. The primary function of the grant is research. The principal investigator of the grant is **Dr. Stephen Burgess**.

**D. Multiple Organization Regional One Oklahoma Friction Free Network (MORE OFFN) .....\$30,468**

The **National Science Foundation** through **Northeastern State University** has awarded a grant entitled "*Multiple Organization Regional One Oklahoma Friction Free Network (MORE OFFN)*" in the amount of \$30,468. The grant in part supports computer networking for improved research and education as part of a state-wide consortium. The primary function of this grant is research. The principal investigator of the grant is **Dr. Jeremy Evert**.

**E. Heart Disease, Stroke, and Diabetes Prevention.....\$175,000**

The **Centers for Disease Control and Prevention** through the **Oklahoma State Department of Health** has awarded a grant entitled "*Heart Disease, Stroke, and Diabetes Prevention*" in the amount of \$175,000. The grant in part supports community education programs for the prevention of common health issues in Oklahoma. The primary function of this grant is public service. The principal investigator of the grant is **Dr. Aimee Henderson**.

**F. INBRE SMART Student .....\$6,000**

**OK-INBRE** through the **Oklahoma State Regents for Higher Education** has awarded a grant entitled "*INBRE SMART Student*" in the amount of \$6,000. The grant in part supports a summer research experience for a freshman or sophomore undergraduate student. The primary function of this grant is research. The principal investigator of the grant is **Dr. Tim Hubin**.

**G. INBRE SUMMER Student .....\$2,200**

**OK-INBRE** through the **Oklahoma State Regents for Higher Education** has awarded a grant entitled "*INBRE Summer Student*" in the amount of \$2,200. The grant in part supports the purchase of supplies for a summer research experience for a junior or senior undergraduate student. The primary function of this grant is research. The principal investigator of the grant is **Dr. Tim Hubin**.

**H. Characterizing the impact of Psuedomonas syringae syringafactin on human pathogen survival and chemorepulsion .....\$6,000**

**OK-INBRE** through the **Oklahoma State Regents for Higher Education** has awarded a grant entitled "*Characterizing the impact of Psuedomonas syringae syringafactin on human pathogen survival and chemorepulsion*" in the amount of \$6,000. The grant in part supports a summer research experience for a freshman or sophomore undergraduate student. The primary function of this grant is research. The principal investigator of the grant is **Dr. Regina McGrane**.

**I. Travel to ASM Microbe 2019.....\$2,000**

**OK-INBRE** has awarded a grant entitled "*Travel to ASM Microbe 2019*" in the amount of \$2,000. The grant, in part, supports funding for faculty and student travel to present research at a professional meeting. The primary function of the grant is research. The principal investigator of the grant is **Dr. Regina McGrane**.

**J. Travel to ASM Microbe 2019.....\$1,650**

The **Missouri Valley Branch of the American Society of Microbiologists (ASM)** has awarded a grant entitled "*Travel to ASM Microbe 2019*" in the amount of \$1,650. The grant, in part, supports funding for faculty and student travel to present research at a meeting of the ASM. The primary function of the grant is research. The principal investigator of the grant is **Dr. Regina McGrane**.

**K. Partnership Recognition Program FY19.....\$500**

The **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION** has awarded a grant entitled "*Partnership Recognition Program FY19*," in the amount of \$500. The grant, in part, supports the development of a partnership with an external business and SWOSU. The primary function of this award is economic development. The principal investigator of the grant is **Mr. Doug Misak**.

**G. Ti Biochemical and Structural Characterization of beta carbonic anhydrases from an emerging pathogen, Rhodococcus hoagii .....\$2,200**

**OK-INBRE** through the **Oklahoma State Regents for Higher Education** has awarded a grant entitled "*Ti Biochemical and Structural Characterization of beta carbonic anhydrases from an emerging pathogen, Rhodococcus hoagii*" in the amount of \$2,200. The grant in part supports the purchase of supplies for a summer research experience for a junior or senior undergraduate student. The primary function of this grant is research. The principal investigator of the grant is **Dr. Vijay Somalinga**.

**H. Identification and Characterization of novel virulence factors from Streptococcus sanguinis, an opportunistic pathogen involved in subacute infective endocarditis .....\$6,000**

**OK-INBRE** through the **Oklahoma State Regents for Higher Education** has awarded a grant entitled "*Identification and Characterization of novel virulence factors from Streptococcus sanguinis, an opportunistic pathogen involved in subacute infective endocarditis*" in the amount of \$6,000. The grant in part supports a summer research experience for a freshman or sophomore undergraduate student. The primary function of this grant is research. The principal investigator of the grant is **Dr. Vijay Somalinga**.

**I. 50<sup>th</sup> Annual SWOSU Jazz Festival.....\$9,000**

The **City of Weatherford Hotel/Motel Tax Commission** has awarded a grant entitled "*50<sup>th</sup> Annual SWOSU Jazz Festival*" in the amount of \$9,000. The grant in part supports annual Jazz Festival on campus which includes Jazz clinics for high school and college students as well as a Jazz concert that is attended by the public at large. The primary function of the grant is education and public service. The principal investigator of the grant is **Dr. Richard Tirk**.

Respectfully submitted,



Randy L. Beutler  
President

CAPITAL MASTER PLAN  
FY 2020  
SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

<u>Number</u>		<u>FY Project Year Ending</u>	<u>Parking Fees</u>	<u>OSRHE Master Lease Program</u>	<u>Academic Enhanceme nt Fee</u>	<u>290 Reserve Funds</u>	<u>State Bond Issue</u>	<u>Federal Funds</u>	<u>Revolving Auxiliary Funds</u>	<u>Projected Gift Funds</u>	<u>Sec 13 &amp; Sec. 13 Offset New College &amp; 295</u>	<u>Total Need</u>
<b>Future Projects</b>												
6650020	Student Housing Renovation	2020-2023		\$8,000,000					\$1,000,000		\$500,000	\$9,500,000
6650036	Library Renovation	2020-2021									\$1,750,000	\$1,750,000
6650045	Sayre Campus Improvements	2020-2022							\$100,000	\$50,000		\$150,000
6650049	Art/Theatre/Fine Arts Improvements	2020-2022			\$450,000						\$550,000	\$1,000,000
6650041	Equipment, Fire Safety & ADA Improvements	2020-2023									\$300,000	\$300,000
6650048	Campus Energy Improvements/Green Initiatives	2020-2024							\$250,000		\$250,000	\$500,000
6650035	Classroom and Office Development (Parker)	2020-2025			\$300,000			\$900,000		\$500,000	\$0	\$1,700,000
6650037	Streets & Parking Improvements	2020-2026	\$800,000									\$800,000
6650043	Athletic Complex Development	2020-2026								\$150,000	\$150,000	\$300,000
6650064	Student Union Addition	2020-2026								\$500,000		\$500,000
6650066	Exterior Maintenance Projects	2020-2027									\$1,500,000	\$1,500,000
6650056	New Resident Hall	2020-2029		\$12,000,000								\$12,000,000
6650067	Pharmacy Building	2020-2029			\$2,000,000		\$10,000,000	\$8,000,000		\$5,000,000	\$3,000,000	\$28,000,000
6650068	Art Building Renovation	2020-2029		\$3,000,000	\$1,000,000						\$1,000,000	\$5,000,000
6650069	Football Field Press Box renovation	2020-2029								\$1,250,000	\$250,000	\$1,500,000
			\$800,000	\$20,000,000	\$2,750,000	\$0	\$10,000,000	\$8,900,000	\$1,350,000	\$6,200,000	\$8,000,000	\$58,000,000

Minutes for June 20, 2019

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Ann Russell will retire from Southwestern Oklahoma State University on May 1, 2019; and,

**WHEREAS**, Ann Russell has had a prestigious career for 34 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Ann Russell served with distinction as full Professor in the Department of Education at Southwestern Oklahoma State University; and,

**WHEREAS**, Ann Russell has provided invaluable service to Southwestern Oklahoma State University as a full Professor in the Department of Education College of Professional and Graduate Studies; and,

**WHEREAS**, Ann Russell has demonstrated dedication to her profession by exhibiting excellence in teaching, scholarship, research; and,

**WHEREAS**, Ann Russell is deserving of special recognition for her loyal and faithful service to the University;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Ann Russell the honorary title of "Professor Emeritus" and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Ann Russell at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Twentieth day of June 2019.

\_\_\_\_\_  
Susan Winchester, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary