

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



MINUTES

SPECIAL BOARD MEETING

April 10, 2020

9:00 am

Zoom Link:

<https://nsuok.zoom.us/j/148239792>

Teleconferencing Number: +1 346 248 7799

Meeting ID: 148 239 792

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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

FINAL SPECIAL MEETING AGENDA

April 10, 2020

9:00 a.m.

Zoom Link: <https://nsuok.zoom.us/j/148239792>

Teleconferencing Number: +1 346 248 7799, Meeting ID: 148 239 792

East
Central
University

Attending via teleconference: Regent Lake Carpenter, Regent Gary Parker

Attending via video conference: Regent Susan Winchester, Regent Jeff Dunn, Regent Connie Reilly, Regent Jane McDermott, Regent Amy Anne Ford, Regent Eric Fisher, Regent Joy Hofmeister

Northeastern
State
University

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

II. CALL TO ORDER AND REGENTS' ROLL CALL

A. EXCUSE ABSENT REGENTS

B. INTRODUCTION OF GUESTS

Northwestern
Oklahoma
State
University

III. CHAIR'S REPORT—Regent Susan Winchester

IV. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Regular Meeting, January 31, 2020

Southeastern
Oklahoma
State
University

B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair, Regent Eric Fisher

Southwestern
Oklahoma
State
University

1. **Northeastern State University**

a. **Program Modification**

1. **Instructional Leadership, M.Ed. (124).**

Faculty seek to update program admission requirements and remove the requirement of GRE / MAT scores for all students. In addition, they propose deleting the Visually Impaired Certification Cognate which has not had enrollment since 2014. The degree will remain 36 credit hours.

b. **New Embedded Certificates**

1. **Classroom Teaching, embedded certificate.**

Faculty propose a 12-credit hour graduate certificated embedded in Instructional Leadership, M.Ed. (124). The certificate includes six hours from the professional education core, three hours in curriculum, and three hours from the classroom teaching cognate.

2. **Online Teaching, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Instructional Leadership, M.Ed. (124)**. The certificate includes nine hours from the option of the same name plus three hours drawn from the professional education core.

d. **Letters of Intent**

New Program

1. The Department of Natural Sciences is proposing a **Bachelor of Science in Freshwater Sciences**. The freshwater sciences program is a result of collaborative work among NSU faculty and experts in freshwater sciences in Oklahoma. This program will meet a need for highly qualified scientists to work in freshwater sciences in our state and region. The program will be delivered through traditional, face-to-face instruction on the Tahlequah campus.

Embedded Certificates

Working through their advisory panels, two departments in the College of Business and Technology have proposed

embedded certificates in existing degree programs. These embedded certificates will support area businesses and provide students opportunities to add areas of specialization to their degrees or professional development to those who already have degrees. All five certificates would be available at Tahlequah and Broken Arrow and through electronic delivery.

1. **Operations and Supply Chain Management certificate**, embedded in Supply Chain Management, B.B.A. (145)
2. **Healthcare Administration certificate**, embedded in Health Organizations Administration, B.B.A. (004)
3. **Healthcare Information Analytics certificate**, embedded in Health Organizations Administration, B.B.A. (004)
4. **Long Term Care Administration certificate**, embedded in Health Organizations Administration, B.B.A. (004)
5. **Health Informatics certificate**, embedded in Business Administration, M.B.A. (056)

2. **Southeastern Oklahoma State University**

a. **Program Suspension**

1. **Bachelor of Arts in Spanish (106)** –Suspend program for three years effective immediately.

b. **Program Modification**

1. **Bachelor of Science in Recreation Sport Management (041)** – Establish a 26-hour core and two 18-hour options: Business and Sports Studies. Update titles and course numbers to reflect changes. No change in total hours.
2. **Master of Science in Sports Administration (109)** – Exchange two courses between the core and the Sports Studies emphasis. No changes in total hours.

3. Southwestern Oklahoma State University

a. Embedded Certificate – New Program Request

1. Engineering Technology

a. Engineering Technology Certificate

2. Department of Business

a. Agricultural Business Certificate

b. Program Modification Requests

1. BA in Communication Arts (054)

2. Masters of Education in Education (Social Sciences option) (064)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE –Regent Connie Reilly

1. Northeastern State University

**a. Ratification - Emergency Approval – Fine Arts Annex
Dedicated Outside Air Unit – Project #485-0073**

Request ratification of emergency approval from Chair Susan Winchester and Facilities Stewardship Committee Chair Connie Reilly on Friday, February 21, 2020. Emergency approval was requested to bid and award to the lowest responsible bidder, installation of a dedicated outside air unit and associated building systems at Fine Arts Annex. The funds requested totaled \$155,000 and will be paid from the 295 Fund, Renovation/Repairs.

2. Northwestern Oklahoma State University

a. Project 505-0005 Major Repair and Renovations

Project Description: Northwestern Oklahoma State University is asking ratification of emergency approval granted on January 31, 2020, by Board of Regents Chair Susan Winchester and Facilities Stewardship Committee Chairman

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Connie Reilly for a roof replacement on the J.R. Holder Wellness Center building. Strong winds tore off a section of the roof over the swimming pool. Easley Associates Architects, Enid, Oklahoma, will assist with the replacement efforts. Permission was granted to declare an emergency situation due to the potential endangerment to the public health and safety of students, employees, and guests visiting the wellness center and to move forward with awarding a contract to replace the roof.

Requested Funding Approval: Not to exceed \$165,000

Budget Breakdown: Materials and labor for replacement of roof.

Job Order Contractor: N/A

Congruent with Facility Master Plan?: Yes

Revenue Source: Funding for this emergency project will come from Section 13, Fund 600/650 School Land, Auxilliary Funds

After receiving emergency approval for this request, a claim was filed with Risk Management. Upon review of the damage, they have agreed to cover \$56,200 of the expenses involved to repair the roof.

3. Southeastern Oklahoma State University

a. Library Roof Repair 660-0800 & 660-0770

Project Description: Deferred Maintenance & Library Improvements

Project Number: 660-0800 & 660-0770

Amount: \$92,500

Source of Funds: E&G Deferred Maintenance

Vendor: All Seasons Contracting

4. Southwestern Oklahoma State University

a. Project: MLRP 2010A Parker Hall renovation (15 years)

Original amount of lease:	\$2,002,000
Estimated total cost to be refinanced:	\$ 900,000
Estimated cost savings:	\$ 31,000

b. Project: MLRP 2010D Event Center construction (20 years)

Original amount of lease:	\$13,110,000
Estimated total cost to be refinanced:	\$ 4,000,000
Estimated cost savings:	\$ 536,000

5. University of Central Oklahoma

a. Annual Campus Capital Master Plan

Request approval of the Fiscal Year 2021 Campus Master Plan for Capital Improvements projects to forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long-Range Planning Commission. Refer to the attached Long-Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2022 to 2026.

b. Project # 120-0013 Parking, Sidewalks, Lights & Landscaping

Project Description: Request approval to fund and award contracts to A-Tech Paving, in an amount not to exceed \$250,000, for repairs to selected parking lots. These repairs include the removal of asphalt where potholes and base failure has occurred, milling out large cracks and installing new asphalt. Additionally, many areas need to have liquid asphalt placed in smaller cracks and others need sealcoating and restriping. This work is part of a 10-year maintenance plan to repair all lots prioritizing those in most urgent need of repairs and to be completed as areas can be cleared.

Requested Funding Approval: \$250,000

Budget Breakdown: \$250,000

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary Funds

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c. Project # 120-0043 Roof Repair and Replacement (Coyner Health Sciences)

Project Description: Request approval to fund and award contract in an amount not to exceed \$200,000 for the Coyner Health Science building roof replacement. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

d. Project # 120-0043 Roof Repair and Replacement (Math and Computer Science)

Project Description: Request approval to fund and award contract in an amount not to exceed \$200,000 for the Math and Computer Science building roof replacement. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: A contract in the amount of \$50,000 was issued to Pitzer's Lawn Management, Inc. for the creation of a pollination garden to be located at the southwest corner of the STEM building.

Fund Source: College of Mathematics & Science Course Fees

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b. Miscellaneous On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Thatcher Hall renovation of rooms 202, 204, and 206 for a total amount of \$55,600.

Fund Source: College of Liberal Arts Course Fees and Foundation Private Gifts

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Chambers Library renovation of room 107 for a total amount of \$60,375.

Fund Source: IT Services E&G Funds

Project Description: Awarded to Johnson Controls Fire Protection LP the Thompson building fire alarm contract for a total amount of \$55,570.

Fund Source: Facilities Fees

Project Description: Awarded to Access Elevator & Lifts Inc. the Art & Design building chair lift replacements for a total amount of \$43,584..

Fund Source: Facilities Fees

c. Annual Renewals for On Call Construction Manager(s) at Risk for Minor Projects

Annual renewals for the On Call Construction Managers at Risk for Minor Projects for work not to exceed \$1,000,000 per project (RUSO Board meeting April 12, 2019 and June 20, 2019) were sent March of 2020. The first of up to four one-year term renewals were sent to the following On Call Construction Managers at Risk for Minor Projects:

1. Lingo Construction Services, Inc.
2. Lippert Bros. Construction, Inc.
3. Red Sky Contractor, Inc.
4. Hall Construction, Inc.

d. Annual Renewal for Construction Manager at Risk for Multiple Projects

Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects for work not to exceed \$5,000,000 per project (RUSO Board meeting January 29, 2016), was sent their annual renewal March of 2020. This will be the fourth annual renewal, for the fifth and last one-year term of Timberlake Construction Inc. as Construction Manager at Risk for Multiple Projects.

B. AUDIT AND FINANCE COMMITTEE—Chair, Regent Gary Parker

1. In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2020 budget as indicated below.

- a. Education and General Part I, Fund 290 increase of \$2,800,000 from \$53,788,695 to \$56,555,695.

▪ Source of Funds:

- Increased Tuition & Fee Revenue, 1.8 million
- Use of Reserve for One-Time Expenditures, 1 million

It is projected that University enrollment will increase by about 4% from what was originally projected. Initial tuition revenue projections were conservative and based on only a slight increase in enrollment for FY 2020. In addition, in order to allow for one-time expenditures in deferred maintenance and technology, 1 million dollars from reserve will be utilized.

2. Southwestern Oklahoma State University requests permission to amend the FY 2020 budget as follows:

Education and General Part 1 Fund 290

- Physical plant (maintenance and repair) \$ 400,000
- Information Technology (additional software and consulting)
\$ 400,000

Total Budget Revision request: \$ 800,000

Source of funds: Educational and General 1 reserve funds

C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford

1. State and Federal Legislative Report.

D. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott

1. Request approval to ratify the adoption of all RUSO institution 457(b) retirement plans and adopt a new RUSO 457(b) retirement plan to consolidate all RUSO institutions' 457(b) plans and allow each institution to become a participating employer.

VI. PRESIDENTS' RECOMMENDATIONS

A. NORTHEASTERN STATE UNIVERSITY

1. Personnel

2. Ratification - Emergency Approval for Professional Legal Services

Request ratification of emergency approval from Chair Winchester on April 2, 2020, to enter into a professional services agreement with Grant Lloyd, Lloyd Legal, PLLC, Tahlequah, Ok, for legal services.

3. Informational Item:

NSU presents design of a new building for the Oklahoma College of Optometry

4. Academic Service Fees

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2021 academic year.

New:

College of Bus & Tech Strategic Policy Testing/Clinical Service Fee \$40.00 per course.

This fee covers the testing fee for the required Peregrine test to be administered at the end of the capstone business core course for assessment reporting to the Accreditation Council for Business Schools and Programs (ACBSP).

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Changes:

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2021 academic year.

Current

Proposed

Optometry Facility/Equip. Utilization Fee \$ 2.00 per cr hr \$ 6.00 per cr hr

The basis of this fee is directly related to the higher costs associated with required maintenance and repair necessitated from the use of equipment and facilities within the optometry laboratory settings. The net change is \$4.00 per credit hour.

Optometry Classroom/Lab Supply & Mat Fee \$.50 per cr hr \$1.50 per cr hr

The request to raise this fee is based on the increased costs related to lab supplies and materials required for delivery of the Optometry curriculum. The net change is \$1.00 per credit hour.

Optometry Application Fee \$ 45.00 per use \$ 75.00 per use

This fee increase will offset the increased marketing costs and promotional materials related to student recruitment in our efforts to increase a more diverse and qualified applicant pool, in addition to increasing awareness of Optometry as a career option among high school students. The net change is \$30 per application.

5. Grants and Contracts

Total grants and contracts: \$ 621,737.00

6. Report on response to COVID-19 Pandemic

B. EAST CENTRAL UNIVERSITY

1. Personnel

2. Room and Board Rates:

East Central University is recommending the following changes in our meal plans, effective July 1, 2020.

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	Per Semester Present Cost	Projected Increase Amt.	Projected Cost	Projected % Increase
Flex Plan	\$ 798.00	\$ 24.00	\$ 822.00	3.0%
10 Meals/Week	\$ 1,403.00	\$ 42.00	\$ 1,445.00	3.0%
14 Meals/Week	\$ 1,562.00	\$ 47.00	\$ 1,609.00	3.0%
20 Meals/Week	\$ 1,704.00	\$ 51.00	\$ 1,755.00	3.0%

East Central is recommending the following increases for our Room Rates, effective the fall 2020 semester.

	Semester Cost	Increase Amt.	Semester Cost	% Increase
(Dorm)				
Pesagi Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Briles Singe - Private Bath	\$ 1,825.00	\$ -	\$1,825.00	0.0%
Pontotoc Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Pontotoc Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Pontotoc Single - Double Bath	\$ 1,825.00	\$ -	\$1,825.00	0.0%
Knight Single	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Knight Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Tiger Commons 2 Bedroom	\$ 2,650.00	\$ -	\$2,650.00	0.0%
Tiger Commons 4 Bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, 2 bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Chokka-Chaffa' Double	\$ 1,800.00	\$ -	\$1,800.00	0.0%

Additional Charges:

Freshman semester double room buyout (excludes Chokka- Chaffa')	\$ 575.00	\$ -	\$ 575.00
Stadium Apartments – Pet-Friendly Charge	\$ 150.00	\$ -	\$ 150.00

3. Request for Contracts

None to report at this time.

4. Grants and Contracts

Total grants and contracts: \$ 64,000.00

5. Purchases:

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The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

- a. Creative Bus Sales for two (2) 2019 Ford Econoline 15 passenger buses at \$58,886.44 each for a total of \$117,772.88. (Section 13 Offset) (HGAC Buy Contract)

The following purchases are being made in accordance with Board policy (over \$150,000):

- a. The Learning House dba Wiley Edu, LLC providing bundled services including Online Course Curriculum Development & Training Services, Marketing, Market Research, Enrollment Management and Retention Services at \$246,566.64. (E&G Fund)

6. Academic Service Fees

REQUEST:

- East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2020.

SUMMARY:

- ECU continued working on its goal to keep increases to a minimum while continuing to consolidate and clarify fees to make them more understandable to students and also reflect changes to departmental structure as we continue to meet the needs of all of our students.
- Seventeen fees were deleted or combined. As the university moves to a new ERP system, the consolidation of fees will allow us to more efficiently track fee collection and use to ensure that programs have the supplies and equipment needed to train students for today's workforce.
- While there was not a general increase in fees, the revenue collected from the fees will result in a net increase from last year's revenue by \$70,686. This is the result of additional courses being assessed fees that did not have fees assessed in the past. This resulted from the consolidation of departments.

NEW/UPDATED:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
	Per Credit Hour	14.00	133,000	133,000

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Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
Stonecipher School of Business Fee <i>(Replaces:</i> <i>Entrepreneurship Fee</i> <i>Business Enrichment Fee</i> <i>Business Quality Fee</i> <i>MIS Classroom Supply Fee</i> <i>Financial Lab Technology Fee)</i>	All courses beginning with ACCT, BSEC, BUS, BUCOM, BUSLW, ECON, ENTR, FIN, MGMT, MIS, and MKTG The new combined fee will be used to recover costs for the following expenses: 1) To maintain our computer and financial trading labs, the financial lab includes subscription services for our digital media boards, investment platform (Stock/Trak), software utilized in our classrooms/labs, and new printers/computers as needed. 2) Covers costs for student and faculty enrichment including reimbursement for travel, conference registrations for our programs, career exploration trips, ACBSP accreditation, and supplemental salary payments for professors to cover special projects/assignments. It also helps offset adjunct and part-time faculty salaries, and student club expenses. 3) All of the school's assessment reports administered at the bachelor and master level as required by our ACBSP accreditation.			
Art + Design: Media + Communication Fee <i>(Replaces:</i> <i>Art Studio Fee</i> <i>Media Equipment Fee)</i>	Per Course	30.00	30,000	30,000
	MCOM: 1713; 1733; 1813; 2733; 2743; 2753; 2881-4; 3333; 3343; 3623; 3783; 3823; 3843; 3853; 3863; 3873; 3893; 4123; 4223; 4233; 4313; 4323; 4611; 4711-3; 4743; 4813; 4863; 4961-4; 4981-4; 4991-4; 5981-4; 5991-4 ART 1113; 1133; 1213; 1313; 2153; 2213; 2233; 2313; 2423; 2881-4; 2943; 3133; 3143; 3153; 3213; 3223; 3303; 3313; 3323; 3303; 3313; 3323; 3403; 3413; 3513; 3613; 3623; 3713; 3813; 3823; 3903; 3923; 3943; 3953; 4213; 4223; 4273; 4223; 4273; 4313; 4403; 4412; 4513; 4613; 4713; 4723; 4733; 4741; 4813; 4823; 4833; 4841; 4923; 4943; 4971; 4981-4; 4991-4; 5981-4; 5991-4			
	This fee is used for supplies, equipment and services for these programs. This fee replaces the Art Studio Fee and Media Equipment Fee.			
Performing Arts Fee <i>(Replaces:</i> <i>Music Fee</i> <i>Theatre Production Fee</i>	Per Credit Hour	30.00	90,000	90,000
	MUS 1113; 1121; 1133; 1233; 1511; 1521; 1611; 1711; 1811; 1911; 1921; 2111; 2152; 2131; 2211; 2201; 2222; 2231; 2311; 2422; 2911; 2921; 2931; 3113; 3121; 3211; 3221; 3232; 3241; 3301; 3311; 3321; 3332; 3411; 3421; 3521; 3621; 3721; 3821; 3831; 3851; 3871; 3912; 4413; 4121; 4263; 4412; 4432; 4521; 4532; 4721; 4981-4; 4991-4; 5313; 5413; 5513; 5981-4; 5991-4 COMM 1413; 1632; 2111; 2423; 2441; 2453; 3311; 3321; 3413; 3423; 3433; 3453; 3463; 3483; 3513; 4453; 4473; 4942			
	This fee is used for supplies, equipment and services for these programs. This fee replaces the Music Fee and the Theatre Production Fee.			
Nursing Program Fee <i>(Replaces:</i> <i>Nursing Course Development Fee</i> <i>Nursing Course Fee</i>	Per Credit Hour	75.00	332,175	332,175
	All NRSB Courses Revenue will be used to establish methods to prepare students for successful NCLEX results, evaluation of student performance, supporting student evaluations, remediation, assessments of learning outcomes, professional development and improving curriculum. It will also be used for equipment repair and upgrades,			

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Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
	supplies, accreditation, and clinical instruction. No new revenue generated since two fees were deleted.			
Science Lab and Enrichment Fee (Replaces: - Science Enrichment Fee - Science Lab Fee - National Environmental Health Exam Fee	Per Credit Hour	25.00	301,025	301,025
	All BIOL, MEDTE, CHEM, CMPSC, CPSMA, EHS, CARTO, GECAR, GEOG, MATH, NRSG, PHSCI, PHYS courses			
	This fee would be used to purchase equipment needed in teaching labs, service contracts for equipment, parts and service for equipment repair, help update (replace or repair) the current office materials (many are not working properly or are more than 20 years old), support innovative teaching strategies (equipment and supplies), fund travel request for expert speakers to present to the university (support curricular activities), pay for program accreditation fees, and support professional development activities carried out by faculty, staff, and students.			
Psychology Enrichment Fee (Replaces: - Psychology Equipment Fee - Psy/EDU Testing Fee - Practicum and Internship Fee	Per Credit Hour	3.50	16,048	16,048
	ALL PSYCH Undergraduate & Graduate Courses; and HRPSY 3253; EDPSY 5143, 5163, 5353, 5363, 5403, 5433, 5493, 5593, 5613, 5693, and EDUC 5413, 5483, 5493, 5443, H/P/E 5443			
	Revenue will be utilized a number of ways maintain the testing materials needed for graduate and undergraduate assessment & research courses; travel, technology enhancement/acquisition, necessary overload salaries and practicum & internship purposes. These designated amounts projected for 2019/20 total \$16,000.			

Summary of Revenue Changes:

New Combined Fee	Projected Revenue	Replacement	Difference
Stonecipher School of Business Fee	\$133,000	- Business Quality Fee (Delete) \$9,310 - MIS Classroom Supply Fee (Delete) \$9720 - Financial Lab Technology Fee (Delete) \$5520 - Entrepreneurship Fee - (Delete) \$1,160 - Business Enrichment Fee - (Delete) \$115,665	-\$8,375
		Total \$141,375	
Art + Design : Media + Communication Fee	\$30,000	- Art Studio Fee(Delete) \$14,580 - Media	+12,140 The increase is the result of additional courses being

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		Equipment Fee (Delete) \$3,280 Total \$17,860	assessed the fee after the combining of departments and not an increase in the fee itself. The initial approval from student senate last year was based on the full slate of courses.
Performing Arts Fee	\$90,000	• Music Fee (Delete) \$45,900 • Theatre Production Fee (Delete) \$2,000 Total \$47,000	+43,000 The increase is the result of additional courses being assessed the fee after the transition of combining departments and not an increase in the fee itself. The initial approval from student senate was based on the full slate of courses.
Nursing Program Fee	\$332,175	• Nursing Course Development Fee (Delete) \$198,495 • Nursing Course Fee (Delete) \$132,795 Total \$331,290	+885.00
Science Lab and Enrichment Fee	\$301,025	• Science Enrichment Fee \$149,385 • Science Lab Fee \$136,015 • National Environmental Health Exam Fee \$1,300 Total \$286,700	+15,000 The increase is the result of additional courses being assessed the combined fees and not an increase in the fees.
Psychology Enrichment Fee	\$16,048	• Psychology Equipment Fee (Delete) \$2,340 • Psy/EDU Testing Fee (Delete) \$3,330 • PSY/EDU Practicum and Internship Fee (Delete)	+8,036 The increase is the result of additional courses being assessed the combined fees and not an increase in the fees.

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		\$2,340	
		Total \$8,010	
Total			\$70,686

DELETIONS:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
Nursing Course Development Fee (Delete)	Per Credit Hour	-45.00	-198,495	0
	All NRSG Courses			
Nursing Course Fee (Delete)	Per Credit Hour	-30.00	-132,795	0
	All NRSG Courses			
Science Enrichment Fee (Delete)	Per Credit Hour	-7.50	-149,385	0
	All BIOL, MEDTE, CHEM, CMPSC, CPSMA, EHS, CARTO, GECAR, GEOG, MATH, NRSG, PHSCI, PHYS Courses			
Science Lab Fee (Delete)	Per Course	-55.00	-136,015	0
	ALL BIOL, MEDTE, CHEM, EHS, CARTO, GECAR, GEOG, NRSG, PHSCI, PHYS courses			
Psychology Equipment Fee (Delete)	Per Credit Hour	-15.00	-2,340	0
	EDPSY 5403, PSYCH 5333, PSYCH 5363, PSYCH 5373, PSYCH 5403, PSYCH 5433			
Business Quality Fee (Delete)	Per Course	-35.00	-9,310	0
	ACCT 2103, BUS 1113, ACCT 5403, MGMT 5703			
National Environmental Health Exam Fee (Delete)	Per Course	-130.00	-1300	0
	Courses: EHS 4802 only			
Psy/EDU Testing Fee (Delete)	Per Credit Hour	-15.00	-3,330	0
	EDPSY 5403, PSYCH 5333, 5363, 5373, 5403, 5433			
PSY/EDU Practicum and Internship Fee (Delete)	Per Credit Hour	-15.00	-2,340	0
	Courses: EDPSY 5493, 5693, 5593, 5613 PSYCH 5553, 5563			
MIS Classroom Supply Fee (Delete)	Per Course	-20.00	-9,720	0
	Courses: All MIS Courses			
	Per Course	-30.00	-5,520	0

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Financial Lab Technology Fee (Delete)	Courses: FIN 3003, 3113, 3223, 3833, 3913, 4103, 4263, 4623			
Music Fee (Delete)	Per Credit Hour	-30.00	-45,900	0
	MUS 1113; 1121; 1133; 1233; 1511; 1521; 1611; 1711; 1811; 1911; 1921; 2111; 2152; 2131; 2211; 2201; 2222; 2231; 2311; 2422; 2911; 2921; 2931; 3113; 3121; 3211; 3221; 3232; 3241; 3301; 3311; 3321; 3332; 3411; 3421; 3521; 3621; 3721; 3821; S 3831; 3851; 3871; 3912; 4413; 4121; 4263; 4412; 4432; 4521; 4532; 4721; 4981-4; 4991-4; 5313; 5413; 5513; 5981-4; 5991			
Art Studio Fee (Delete)	Per Credit Hour	-30.00	-14,580	0
	ART 2153, ART 2423, ART 2433, ART 2443, ART 2453, ART 2463, ART 288(1-4), ART 2943, ART 3133, ART 3153, ART 3303, ART 3953, ART 4412, ART 4513, ART 4733, ART 4741, ART 4823, ART 4841			
Media Equipment Fee (Delete)	Per Course	-20.00	-3280	0
	Courses: COMM 1413, COMM 1713, COMM 1813, COMM 2423, COMM 2723, COMM 2441, COMM 2753, COMM 3412, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM4863, COMM 4883, MCOM 1413, MCOM 1713, MCOM 1813, MCOM 2423, MCOM 2441, MCOM 2723, MCOM 2753, MCOM 3412, MCOM 3433, MCOM 3453, MCOM 3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4883			
Theatre Production Fee (Delete)	Per Credit Hour	-20.00	-2,000	0
	COMM 1153, COMM 1413, COMM 2423, COMM 2453, COMM 3413, COMM 3423, COMM 3453, COMM 3483, COMM 3513, COMM 4453, and COMM 4963			
Entrepreneurship Fee - (Delete)	Per Course	-20.00	-1,160	0
	All courses beginning with ENTR			
Business Enrichment Fee - (Delete)	Per Credit Hour	-11.00	-115,665	0
	All courses beginning with ACCT, BSEC, BUS, BUCOM, BUSLW, ECON, ENTR, FIN, MGMT, MIS, and MKTG			

7. Report on response to COVID-19 Pandemic

C. UNIVERSITY OF CENTRAL OKLAHOMA

- 1. Personnel**
- 2. Academic Service Fees:**

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Jackson College of Graduate Studies Special Instruction Fee	CH	\$ 1.12	\$ 5.00	\$ 87,373.00	\$ 112,595.00
The fee increase is based on the projection of 22,519 credit hours produced in FY21. This will generate \$87,373 in new revenue. No graduate fee movement has occurred since fee inception. The Graduate College has suffered from graduate neglect at a time when needs have expanded to include increased responsibilities with the graduate CRM buildout, website revamping for inquiry-based prospective student engagement, integrated responsibilities for new online graduate offerings, and working within cross-functional teams. The proposed increase will allow movement toward overcoming graduate neglect through retaining existing Graduate College staff and implementing programming that directly contributes to improving the graduate student experience. Despite a 50% turnover in full-time Graduate College staff since the new CRM was implemented and pay at 69% of market, the new Dean has organized staff in cross-functional teams to attain efficiencies and position the Graduate College for accomplishing key needs. Current revenue levels in this fund have been depleted in an effort to retain graduate staff by moving from 69% to 80% of market pay, which is still significantly lower than comparable on-campus positions with the same or similar duties. The requested funds will be used to more equitably compensate graduate staff who perform duties directly for graduate students to meet the demands associated with graduate recruitment, retention, and marketing (\$75,000) and to implement new marketing efforts and graduate programming desired by the GSAB (\$12,373).					
College of Math and Science Special Instruction Fee	CH	\$ 22.94	\$ 25.94	\$ 271,431.00	\$ 2,346,973.00
The fee increase is based on the projection of 90,477 credit hours produced in FY21. This will generate \$271,431 in new revenue. These funds are necessary to cover the shortfall in revenue (\$119,401) created by the mandatory decrease in Nursing Differential Tuition which is used to pay part of the salary for Nursing faculty. These newly generated funds will also be used to pay the salary and benefits for a Biological Lab prep technician (\$39,750) and an Engineering Lab Associate (\$66,250) for the Department of Engineering & Physics. Finally, the funds will be used to pay salary (\$46,030) for student workers to support the laboratory courses taught by Chemistry, Biology, and Engineering & Physics.					
Distance Education Special Instruction Fee	CH	\$ 50.00	\$ 55.00	\$ 418,130.00	\$ 4,599,430.00
This fee is based on the projection of 83,626 online and SPOC courses for FY21. This fee will support the infrastructure and some instructional expenditures for the new initiative of the Connected Campus and high impact practices related to online course delivery, as well as supporting UCO's downtown initiatives at Carnegie and Santa Fe Plaza. The Connected Campus initiative is an effort to coordinate and expand online programs and majors. Additional costs in program coordination and instruction are associated with this effort.					
Forensic Science Institute Special Instruction	CH	\$ 9.31	\$ 19.31	\$ 60,000.00	\$ 115,860.00
This fee is based on the projection of 6,000 credit hours produced in FY21. Of the \$10.00 increase, \$7.00 is being moved from facility/equipment to Special instruction. The actual net increase to students is \$3.00. The growth trend continues within the FSI. The student populous has grown 33% over the last five years and we need an additional full-time Program Coordinator to manage our increasing student population and tour/outreach requests. This will be used to pay a portion of the current Forensic Science Institute's Program Coordinator salary, who serves not only as an academic advisor but also as an outreach coordinator for schools and law enforcement partners. Another advisor will be added to the staff as well.					
Forensic Science Institute Facility/Equipment Fee	CH	\$ 27.64	\$ 20.64	\$ (42,000.00)	\$ 123,840.00
This fee is based on the projection of 6,000 credit hours produced in FY21. We are requesting that \$7.00 per credit hour is moved from facilities/equipment to Special Instruction. The construction of the STEM building has been completed and the equipment we need is complete at the current time. However, much of the equipment requires annual maintenance or licensing so we are trying to retain as much funding as we can to ensure peak functionality. A 25% reduction in Facilities/Equipment should be sufficient to maintain current standards in equipment.					

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Other Special Fees- Office of Global Affairs Other Special Fees	semester	\$140.00	\$ 160.00	\$ 34,600.00	\$ 276,800.00
This fee is based on 800 international students in the fall and spring, and 260 students in the summer (at 50%) during FY21. This fee is less than our peer institutions when all of the collective fees charged to the student are considered. The Office of Global Affairs (OGA) uses one comprehensive fee instead of charging separate fees per individual service. OGA is a one-stop location for every international student at UCO. This fee is our primary source for funding operations, which includes support for our CRM Specialist, marketing team, and student employees in our office.					
College of Business Other Special Fees- Assessment	CH	\$ 0.75	\$ 1.00	\$ 12,500.00	\$ 50,000.00
This fee is based on the projection of 50,000 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Business Other Special Fees- Transformative Learning	CH	\$ 2.64	\$ 4.39	\$ 87,500.00	\$ 219,500.00
This fee is based on the projection of 50,000 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Education and Professional Studies Other Special Fees- Assessment	CH	\$ 0.76	\$ 1.01	\$ 19,375.00	\$ 78,275.00
This fee is based on the projection of 77,500 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Education and Professional Students Other Special Fees- Transformative Learning	CH	\$ 2.65	\$ 4.40	\$ 135,625.00	\$ 341,000.00
This fee is based on the projection of 77,500 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Fine Arts and Design Other Special Fees- Assessment	CH	\$ 0.82	\$ 1.07	\$ 5,028.00	\$ 21,520.00
This fee is based on the projection of 20,112 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
College of Fine Arts and Design Other Special Fees- Transformative Learning	CH	\$ 2.77	\$ 4.52	\$ 35,196.00	\$ 90,906.00
This fee is based on the projection of 20,112 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Liberal Arts Other Special Fees- Assessment	CH	\$ 0.73	\$ 0.98	\$ 25,000.00	\$ 98,000.00
This fee is based on the projection of 100,000 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Liberal Arts Other Special Fees- Transformative Learning	CH	\$ 2.59	\$ 4.34	\$ 175,000.00	\$ 434,000.00
This fee is based on the projection of 100,000 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Mathematics and Science Other Special Fees-Assessment	CH	\$ 0.77	\$ 1.02	\$ 22,619.00	\$ 92,287.00
This fee is based on the projection of 90,477 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Mathematics and Science Other Special Fees- Transformative Learning	CH	\$ 2.66	\$ 4.41	\$ 158,335.00	\$ 399,004.00
This fee is based on the projection of 90,477 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Forensic Science Institute Other Special Fees-Assessment	CH	\$ 0.77	\$ 1.02	\$ 1,500.00	\$ 6,120.00
This fee is based on the projection of 6,000 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Forensic Science Institute Other Special Fees- Transformative Learning	CH	\$ 2.66	\$ 4.41	\$ 10,500.00	\$ 26,460.00
This fee is based on the projection of 6,000 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Leadership Other Special Fees-Assessment	CH	\$ 0.73	\$ 0.98	\$ 450.00	\$ 1,764.00
This fee is based on the projection of 1,800 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
Leadership Other Special Fees- Transformative Learning	CH	\$ 2.59	\$ 4.34	\$ 3,150.00	\$ 7,812.00
This fee is based on the projection of 1,800 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Other Special Fees-Assessment	CH	\$ 0.73	\$ 0.98	\$ 900.00	\$ 3,528.00
This fee is based on the projection of 3,600 credit hours produced by UNIV courses in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
UNIV Other Special Fees- Transformative Learning	CH	\$ 2.59	\$ 4.34	\$ 6,300.00	\$ 15,624.00
This fee is based on the projection of 3,600 credit hours produced by UNIV courses in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Student ID Card Fee	Admissions	\$ 15.00	\$ 25.00	\$ 70,000.00	\$ 175,000.00
The Student ID Card Fee is utilized to maintain operations of the University's ID card office, Campus Card Services. The ID fee has been increased twice in the last fifteen years, most recently in July 2014, following an enterprise wide initiative to upgrade the university to a modern one card hardware and software infrastructure in 2013. Increases in labor and expenditure costs necessary to operate and maintain the University's one card infrastructure, combined with long term declines in enrollment, have created the need to raise the fee to fill an existing budget hole. Fee revenue pays for 1.5 professional staff members and 2-4 student administrative support and technical positions. Further, the fee pays operating expenses for the card office, including ID card production costs. Surplus funds, when available, support card technology enhancements including but not limited to hardware and software needs in the areas of electronic access control and electronic event management as well as limited maintenance of hardware and software in these areas. As the number of use cases for the ID card have also expanded since the 2013 one card upgrade, card and transaction security has become more pressing. This fee increase will position Campus Card Services to implement "contactless" card technology and move away from obsolescent and less secure magnetic stripe technology. The fee increase will also enhance the office's ability to support maintenance of the one card infrastructure.					

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

2. Grants & Contracts

Total grants and contracts: \$ 228,631.00

3. Purchases for approval:

The Office of Information Technology requests to obligate funds for the FY21 for annual hardware and software licenses and maintenance as follows:

Blackboard Transact.....	\$218,000.00
Desire2Learn (D2L Learning Management).....	\$422,000.00
Ellucian.....	\$815,000.00
Microsoft EES.....	\$195,000.00
Oracle.....	\$360,000.00
Source: E&G.....	\$2,010,000.00

4. Informational Items from Purchasing:

- a. Bloomberg L.P.
Source: E&G\$62,252.01
- b. Inceed, Inc.
Source: E&G\$60,000.00
- c. Griffin Communications
Source: E&G.....\$94,700.00
- d. OculusIT, LLC
Source: E&G\$94,700.00
- e. Kaltura, Inc.
Source: E&G\$104,550.00

5. Request to transfer funds:

- a. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$30,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Major Repairs and Deferred Maintenance (Jazz Lab)

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

Source: E&G Jazz Lab Funds.....\$30,000.00

6. Report on response to COVID-19 Pandemic

D. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

1. Personnel

2. Purchases:

- a. Tuck-pointing of Ryerson Hall: Restoration & Waterproofing Contractors, Inc., Wichita, Kansas, at a cost of \$94,404. (Auxiliary Funds/Donated Funds)

3. Notice of Grant Awards

Total grants and contracts: \$ 1,500.00

4. Informational Items:

a. Academic Service Fees

The University recommends implementation of the academic services fees effective Fall 2020 as shown on the table below and the next page.

Fee	Current Amount	Requested Amount	Change	Basis
Field Experience Fee SWOC 4205 & SWOC 4215	N/A	\$ 20.00	\$ 20.00	Per Credit Hour
Graduate & Professional Studies Academic Enhancement Fee	\$ 13.75	\$ 16.75	\$ 3.00	Per Credit Hour
Arts & Sciences Enhancement Fee	\$ 14.00	\$ 17.00	\$ 3.00	Per Credit Hour

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

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b. Summer Hours

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. Summer hours will be in effect for 10 weeks, May 18, 2020, to July 23, 2020.

5. Report on response to COVID-19 Pandemic

E. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

1. Personnel

2. Grants and Contracts

Total grants and contracts: \$ 1,519,323.00

3. Academic Service Fees

Request approval for the following changes in Academic Service Fees for FY2021.

CHANGES, Special Instruction Fees:

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

Name of Fee	Course Number(s)	Assessed	New Fee	Current Fee	Proposed Fee
Flight Fee - Cessna 150	All AVIA Courses	Per Use	No	\$ 108.79	\$ 120.00
Flight Fee - Cessna 152	All AVIA Courses	Per Use	No	\$ 108.79	\$ 120.00
Flight Fee - Cessna 172R	All AVIA Courses	Per Use	No	\$ 135.35	\$ 150.00
Flight Fee - Cessna 172SP	All AVIA Courses	Per Use	No	\$ 135.35	\$ 150.00
Flight Fee - Cessna 172R G1000	All AVIA Courses	Per Use	No	\$ 163.19	\$ 180.00
Flight Fee - Cessna 182RG	All AVIA Courses	Per Use	No	\$ 154.33	\$ 170.00
Flight Fee - Cessna 310	All AVIA Courses	Per Use	No	\$ 303.60	\$ 335.00
Flight Fee - Cirrus SR20	All AVIA Courses	Per Use	Yes	\$ -	\$ 210.00
Flight Fee - General	All AVIA Courses	Per Use	Yes	\$ -	\$ 180.00
Sim Fee - Precision Control King / Frasca RTD	All AVIA Courses	Per Use	No	\$ 82.50	\$ 90.00
Sim Fee - Cirrus Kiosk PCATD	All AVIA Courses	Per Use	Yes	\$ -	\$ 40.00
Sim Fee - 737 Flight Deck	All AVIA Courses	Per Use	Yes	\$ -	\$ 160.00
Sim Fee - General	All AVIA Courses	Per Use	Yes	\$ -	\$ 90.00

Flight and simulation fees are being increased to better reflect cost of services and current University fleet. The revenue is used for the maintenance and upkeep of the University air fleet.

CHANGES, Other Fees:

Business Enrichment Fee

Current

Proposed

\$30

\$30

AVIA, SFTY and ECON prefixed courses are being added to the scope of this fee. Those were left off in previous submissions.

This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.

Application Fee

\$20

\$25 per application

This fee is being increased to better reflect cost of services.

This revenue is used to provide funding for costs related to processing, admitting, maintaining the student application process. In addition, technology and services are funded with this revenue.

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

<u>International Student Maintenance Fee</u>	\$50	\$75 per credit hour
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This fee is being increased by better reflect cost of services.

The revenue is used to provide funding for international student services such as but not limited to programming, transportation, student activities, student life, etc.

DELETIONS:

OLD FEE AMOUNT

New Freshman Fee	\$100 upon admission
International Orientation Fee	\$50 upon admission
Late Enrollment Fee	\$15 per use

4. Informational:

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchase:

Firewall HardwareSE Information Technology is always working to increase cyber-security for campus. To keep up with industry standards and security recommendations by audits and cyber-security entities, Southeastern is upgrading their firewalls. We will be moving from an unsupported Open Source PfSense firewall to Palo Alto Firewall used by multiple High-Education Institutions across Oklahoma.

Project Description: Durant Campus, Non-Structural Repairs
Project Description: McCurtain Campus, Non-Structural Repairs
Project Number(s): 660-0801 & 660-0892
Amount: \$71,471
Source of Funding: E&G Part I
Vendor: Norlem Technology Consulting, State Contract #SW1006P

5. Report on response to COVID-19 Pandemic

F. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

1. Personnel

2. President's Recommendations

- a. Request ratification of emergency permission granted to enter into a five-year contract with MBS Direct, LLC, (Barnes and Noble College) to provide virtual bookstore services to

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

SWOSU. SWOSU has outsourced the bookstore services to Follett for more than 20 years and the contract is now cancelled. SWOSU will bring bookstore management back under the direction of the university and will partner with MBS Direct, LLC, to provide course materials. The purpose of this is to provide improved customer service to both the students and faculty.

- b. Request permission to enter into a five-year contract with Touchnet OneCard to provide single point of access to campus life, combining ID functionality with electronic payment processing and access control to enhance the student experience. This will replace the limited functionality and outdated student identification card system for dining, vending and other uses. This is an extension of the Touchnet Payment portal used in the Bursar's office and is, therefore considered a sole source product. Installation, licenses and hardware first year cost is \$143,394.
- c. Request permission to enter into a five-year agreement with Softdocs to provide Etrieve Content Cloud Subscription which will allow document scanning compatible with our newly operational ERP system. The company which SWOSU has used for more than twelve years are terminating the contract in August, 2020. This product integrates with Ellucian Colleague and other Softdocs applications, therefore, it is considered a sole source product. Subscription fee is \$42,500 first year with annual increases subject to 3% per year. Professional Services costs, first year only, \$45,581. Total first year cost is \$88,081.
- d. Request permission to enter into an agreement with Ferrilli, higher education technology consultants, to provide services related to networking support and ERP support not provided by Ellucian. Total cost \$92,000.

3. Grants & Contracts

Total grants and contracts: \$ 6,000.00

5. Report on response to COVID-19 Pandemic

SPECIAL MEETING AGENDA FOR APRIL 10, 2020

- VII. PRESIDENTS' COUNCIL REPORT**
- VIII. RESOLUTION FOR INTERIM PRESIDENT BRYON CLARK**
- IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**
- X. ELECTION OF FY 2021 OFFICERS**
- XI. REGENTS' COMMENTS AND ANNOUNCEMENTS**
- XII. ADJOURNMENT**



REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

SPECIAL MEETING MINUTES

April 10, 2020

9:00 a.m.

Zoom Link: <https://nsuok.zoom.us/j/148239792>

Teleconferencing Number: +1 346 248 7799, Meeting ID: 148 239 792

East
Central
University

Attending via teleconference: Regent Lake Carpenter, Regent Gary Parker

Attending via video conference: Regent Susan Winchester, Regent Jeff Dunn, Regent Connie Reilly, Regent Jane McDermott, Regent Amy Anne Ford, Regent Eric Fisher, Regent Joy Hofmeister

Northeastern
State
University

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in special session at 9:05 a.m., on April 10, 2020, via Zoom videoconference and teleconference. Notice of the special meeting had been properly filed with the Secretary of State, April 7, 2020 and a copy of the Agenda posted by 9:00 a.m., April 9, 2020 in compliance with the Open Meeting Act.

Northwestern
Oklahoma
State
University

II. CALL TO ORDER AND REGENTS' ROLL CALL

Chair Winchester called the meeting to order. Roll call established the presence of a quorum with 9 Regents present.

Southeastern
Oklahoma
State
University

Susan Winchester, Chair, Position 1
Jeff Dunn, Vice Chair, Position 2
Lake Carpenter, Regent, Position 3
Gary Parker, Regent, Position 4
Connie Reilly, Secretary, Position 5
Jane McDermott, Regent, Position 6
Amy Anne Ford, Regent, Position 7
Eric Fisher, Regent, Position 8
Joy Hofmeister, Regent, Position 9

Southwestern
Oklahoma
State
University

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112
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A. EXCUSE ABSENT REGENTS

All Regents were present.

B. INTRODUCTION OF GUESTS

University Presidents

Randy Beutler, President, Southwestern Oklahoma State University,
Weatherford, Oklahoma
Bryon Clark, Interim President, Southeastern Oklahoma State
University, Durant, Oklahoma
Janet Cunningham, President, Northwestern Oklahoma State
University, Alva, Oklahoma
Patti Neuhold-Ravikumar, President, University of Central Oklahoma,
Edmond, Oklahoma
Katricea Pierson, President, East Central University, Ada, Oklahoma
Steve Turner, President, Northeastern State University, Tahlequah,
Oklahoma

Regional University System of Oklahoma Administrative Staff

Sheridan McCaffree, Executive Director
Debra Lyon, General Counsel
Angela Michael, Assistant General Counsel
Priya Desai, Executive Assistant

Others in Attendance

Brenda Burgess, Vice President for Administration and Finance,
Southwestern Oklahoma State University, Weatherford, Oklahoma
Kevin Freeman, Vice President of Finance and Operations, University
of Central Oklahoma, Edmond, Oklahoma
Robin Hutchins, Executive Administrative Assistant to the President,
Northeastern State University, Tahlequah, Oklahoma
Jessica Kilby, Vice President for Administration and Finance, East
Central University, Ada, Oklahoma
Robby Korth, State Impact Oklahoma, Oklahoma
Christy Landsaw, Vice President for Administration and Finance,
Northeastern State University, Tahlequah, Oklahoma
Thomas Newsom, President-Elect, Southeastern Oklahoma State
University, Durant, Oklahoma
Jennifer Nichols, Assistant to the President, Northeastern State
University, Tahlequah, Oklahoma
David Pecha, Vice President for Administration, Northwestern
Oklahoma State University, Alva, Oklahoma

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Dennis Westman, Vice President for Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

III. CHAIR'S REPORT—Regent Susan Winchester

Regent Winchester reported that this is one of the most unusual meetings she has attended. Schools, dorms, and offices are empty. Classes are being delivered online. Graduation ceremonies will be virtual or postponed until December. Public gatherings of ten or more people have been cancelled. Millions of people are without work. The government has put together one of the largest economic stimulus packages in U.S. history. Despite it all, we have managed to rally, come together, and persevere during such an unusual time. One consistent statement on behalf of the voices from the April 19, 1995 Murrah Building bombing is that when we experience something designed to bring us our knees, rather than give in, we come together and we show the world what we can do to overcome and to persevere.

Regent Winchester stated that she has been amazed at the flexibility, the willingness to adapt, and the determination to focus on the mission and to keep moving forward that has been characteristic of every RUSO university during the hardships created by the COVID 19 pandemic. Regent Winchester thanked everyone for the time, the effort and the ingenuity that they have infused into their campuses and communities.

Regent Winchester reported that this virtual meeting is a first for RUSO and that it is nice to have all the Regents present for this meeting.

IV. CONSENT DOCKET

Regent Dunn expressed his appreciation to Regent Winchester for her leadership during these unprecedented times. Regent Dunn also thanked her for agreeing to serve another nine-year term as a RUSO Regent and answering the call to serve in a leadership position again.

Regent Dunn made the motion, seconded by Regent Ford to approve all of the items on the Consent Docket:

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Regular Meeting, January 31, 2020

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT –
Chair, Regent Eric Fisher (Attachment A, Pages 61-120)**

1. Northeastern State University (Pages 61-83)

a. Program Modification

1. Instructional Leadership, M.Ed. (124).

Faculty seek to update program admission requirements and remove the requirement of GRE / MAT scores for all students. In addition, they propose deleting the Visually Impaired Certification Cognate which has not had enrollment since 2014. The degree will remain 36 credit hours.

b. New Embedded Certificates

1. Classroom Teaching, embedded certificate.

Faculty propose a 12-credit hour graduate certificated embedded in Instructional Leadership, M.Ed. (124). The certificate includes six hours from the professional education core, three hours in curriculum, and three hours from the classroom teaching cognate.

2. Online Teaching, embedded certificate.

Faculty propose a 12-credit hour graduate certificate embedded in **Instructional Leadership, M.Ed. (124)**. The certificate includes nine hours from the option of the same name plus three hours drawn from the professional education core.

d. Letters of Intent

New Program

- 1.** The Department of Natural Sciences is proposing a **Bachelor of Science in Freshwater Sciences**. The freshwater sciences program is a result of collaborative work among NSU faculty and experts in freshwater sciences in Oklahoma. This program will meet a need for highly qualified scientists to work in freshwater sciences in our state and region. The program will be delivered through traditional, face-to-face instruction on the Tahlequah campus.

Embedded Certificates

Working through their advisory panels, two departments in the College of Business and Technology have proposed embedded certificates in existing degree programs. These embedded certificates will support area businesses and provide students opportunities to add areas of specialization to their degrees or professional development to those who already have degrees. All five certificates would be available at Tahlequah and Broken Arrow and through electronic delivery.

1. **Operations and Supply Chain Management certificate**, embedded in Supply Chain Management, B.B.A. (145)
2. **Healthcare Administration certificate**, embedded in Health Organizations Administration, B.B.A. (004)
3. **Healthcare Information Analytics certificate**, embedded in Health Organizations Administration, B.B.A. (004)
4. **Long Term Care Administration certificate**, embedded in Health Organizations Administration, B.B.A. (004)
5. **Health Informatics certificate**, embedded in Business Administration, M.B.A. (056)

2. **Southeastern Oklahoma State University** (Pages 84-95)

a. **Program Suspension**

1. **Bachelor of Arts in Spanish (106)** –Suspend program for three years effective immediately.

b. **Program Modification**

1. **Bachelor of Science in Recreation Sport Management (041)** – Establish a 26-hour core and two 18-hour options: Business and Sports Studies. Update titles and course numbers to reflect changes. No change in total hours.

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2. **Master of Science in Sports Administration (109)** –
Exchange two courses between the core and the
Sports Studies emphasis. No changes in total hours.
3. **Southwestern Oklahoma State University** (Pages 96-120)
 - a. **Embedded Certificate – New Program Request**
 1. **Engineering Technology**
 - a. Engineering Technology Certificate
 2. **Department of Business**
 - a. Agricultural Business Certificate
 - b. **Program Modification Requests**
 1. BA in Communication Arts (054)
 2. Masters of Education in Education (Social Sciences
option) (064)

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker,
Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE –Regent Connie Reilly (Attachment B, Pages 121-132)

Regent Reilly reported that all of the Committee considered each item on the agenda. All of the committee's questions were resolved prior to the meeting.

Regent Reilly made the motion, seconded by Regent Carpenter, to approve the facilities requests as listed in the agenda.

1. **Northeastern State University** (page 121)
 - a. **Ratification - Emergency Approval – Fine Arts Annex
Dedicated Outside Air Unit – Project #485-0073**

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Request ratification of emergency approval from Chair Susan Winchester and Facilities Stewardship Committee Chair Connie Reilly on Friday, February 21, 2020. Emergency approval was requested to bid and award to the lowest responsible bidder, installation of a dedicated outside air unit and associated building systems at Fine Arts Annex. The funds requested totaled \$155,000 and will be paid from the 295 Fund, Renovation/Repairs.

2. Northwestern Oklahoma State University (pages 122-123)

a. **Project 505-0005 Major Repair and Renovations**

Project Description: Northwestern Oklahoma State University is asking ratification of emergency approval granted on January 31, 2020, by Board of Regents Chair Susan Winchester and Facilities Stewardship Committee Chairman Connie Reilly for a roof replacement on the J.R. Holder Wellness Center building. Strong winds tore off a section of the roof over the swimming pool. Easley Associates Architects, Enid, Oklahoma, will assist with the replacement efforts. Permission was granted to declare an emergency situation due to the potential endangerment to the public health and safety of students, employees, and guests visiting the wellness center and to move forward with awarding a contract to replace the roof.

Requested Funding Approval: Not to exceed \$165,000

Budget Breakdown: Materials and labor for replacement of roof.

Job Order Contractor: N/A

Congruent with Facility Master Plan?: Yes

Revenue Source: Funding for this emergency project will come from Section 13, Fund 600/650 School Land, Auxilliary Funds

After receiving emergency approval for this request, a claim was filed with Risk Management. Upon review of the damage, they have agreed to cover \$56,200 of the expenses involved to repair the roof.

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3. Southeastern Oklahoma State University (page 124)

a. **Library Roof Repair 660-0800 & 660-0770**

Project Description: Deferred Maintenance & Library Improvements

Project Number: 660-0800 & 660-0770

Amount: \$92,500

Source of Funds: E&G Deferred Maintenance

Vendor: All Seasons Contracting

4. Southwestern Oklahoma State University (page 125)

a. **Project: MLRP 2010A Parker Hall renovation (15 years)**

Original amount of lease: \$2,002,000

Estimated total cost to be refinanced: \$ 900,000

Estimated cost savings: \$ 31,000

b. **Project: MLRP 2010D Event Center construction (20 years)**

Original amount of lease: \$13,110,000

Estimated total cost to be refinanced: \$ 4,000,000

Estimated cost savings: \$ 536,000

5. University of Central Oklahoma (pages 126-132)

a. **Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2021 Campus Master Plan for Capital Improvements projects to forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long-Range Planning Commission. Refer to the attached Long-Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2022 to 2026.

b. **Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: Request approval to fund and award contracts to A-Tech Paving, in an amount not to exceed

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\$250,000, for repairs to selected parking lots. These repairs include the removal of asphalt where potholes and base failure has occurred, milling out large cracks and installing new asphalt. Additionally, many areas need to have liquid asphalt placed in smaller cracks and others need sealcoating and restriping. This work is part of a 10-year maintenance plan to repair all lots prioritizing those in most urgent need of repairs and to be completed as areas can be cleared.

Requested Funding Approval: \$250,000

Budget Breakdown: \$250,000

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary Funds

c. Project # 120-0043 Roof Repair and Replacement (Coyner Health Sciences)

Project Description: Request approval to fund and award contract in an amount not to exceed \$200,000 for the Coyner Health Science building roof replacement. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

d. Project # 120-0043 Roof Repair and Replacement (Math and Computer Science)

Project Description: Request approval to fund and award contract in an amount not to exceed \$200,000 for the Math and Computer Science building roof replacement. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

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Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: A contract in the amount of \$50,000 was issued to Pitzer's Lawn Management, Inc. for the creation of a pollination garden to be located at the southwest corner of the STEM building.

Fund Source: College of Mathematics & Science Course Fees

b. Miscellaneous On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Thatcher Hall renovation of rooms 202, 204, and 206 for a total amount of \$55,600.

Fund Source: College of Liberal Arts Course Fees and Foundation Private Gifts

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Chambers Library renovation of room 107 for a total amount of \$60,375.

Fund Source: IT Services E&G Funds

Project Description: Awarded to Johnson Controls Fire Protection LP the Thompson building fire alarm contract for a total amount of \$55,570.

Fund Source: Facilities Fees

Project Description: Awarded to Access Elevator & Lifts Inc. the Art & Design building chair lift replacements for a total amount of \$43,584.

Fund Source: Facilities Fees

c. Annual Renewals for On Call Construction Manager(s) at Risk for Minor Projects

Annual renewals for the On Call Construction Managers at Risk for Minor Projects for work not to exceed \$1,000,000 per project (RUSO Board meeting April 12, 2019 and June 20, 2019) were sent March of 2020. The first of up to four one-

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year term renewals were sent to the following On Call Construction Managers at Risk for Minor Projects:

1. Lingo Construction Services, Inc.
2. Lippert Bros. Construction, Inc.
3. Red Sky Contractor, Inc.
4. Hall Construction, Inc.

d. Annual Renewal for Construction Manager at Risk for Multiple Projects

Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects for work not to exceed \$5,000,000 per project (RUSO Board meeting January 29, 2016), was sent their annual renewal March of 2020. This will be the fourth annual renewal, for the fifth and last one-year term of Timberlake Construction Inc. as Construction Manager at Risk for Multiple Projects.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

**B. AUDIT AND FINANCE COMMITTEE—Chair, Regent Gary Parker
(Attachment C, pages 133-138)**

1. In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2020 budget as indicated below.
 - a. Education and General Part I, Fund 290 increase of \$2,800,000 from \$53,788,695 to \$56,555,695.
 - Source of Funds:
 - Increased Tuition & Fee Revenue, \$1.8 million
 - Use of Reserve for One-Time Expenditures, \$1 million

It is projected that University enrollment will increase by about 4% from what was originally projected. Initial tuition revenue projections were conservative and based on only a slight increase in enrollment for FY 2020. In addition, in order to allow for one-time expenditures in deferred maintenance and technology, \$1 million from reserve will be utilized.

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Regent Parker made the motion, seconded by Regent McDermott to approve the mid-year budget revision submitted by Southeastern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

2. Southwestern Oklahoma State University requests permission to amend the FY 2020 budget as follows:

Education and General Part 1 Fund 290

- Physical plant (maintenance and repair) \$ 400,000
- Information Technology (additional software and consulting)
\$ 400,000

Total Budget Revision request: \$ 800,000

Source of funds: Educational and General \$1million reserve funds

Regent Parker made the motion, seconded by Regent McDermott to approve the mid-year budget revision submitted by Southwestern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

The order of the agenda changed to Item D. Personnel Committee Report

D. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott

1. Request approval to ratify the adoption of all RUSO university 457(b) retirement plans and adopt a new RUSO 457(b) retirement plan to consolidate all RUSO universities' 457(b) plans and allow each institution to become a participating employer.

Regent McDermott made the motion, seconded by Regent Reilly to approve the ratification of the adoption of all RUSO universities' 457(b) plans and adopt a new RUSO 457(b) retirement plan to consolidate all RUSO universities' 457(b)

plans and allow each institution to become a participating employer.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

The order of the agenda resumed.

C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford

1. State and Federal Legislative Report.

Regent Ford reported that President Turner has been very helpful in working on an array of issues that pertain to federal and state legislative actions and asked him to give a report on the federal stimulus package and an overview of the federal and state level of the impact.

President Turner reported that on the state level there are budget and healthcare issues for the current fiscal year as well as FY 2021 and that the presidents are waiting for more information which should be available next week. Other legislative issues include concerns related to immunity and liability of state agencies and the universities who are responding to COVID-19.

President Turner reported that from the federal level, the CARES Act provided approximately \$13.9 billion to higher education, including both public and private institutions in the United States. Half of the funding is to be directed to students to help with their response to COVID-19 the other half will be to defray costs related to institutional responses. Institutions are waiting for more guidance from the federal Department of Education. Half of the funding will come to the institutions through www.grants.gov within 72 hours and then with an institutional crafted policy, we need to impact all or as many students as possible that are affected. President Turner reported that NSU will receive nearly \$5.7 million and about \$2.8 million will go directly to students.

Regent Ford inquired as to how the student money will be disbursed. President Turner reported that the RUSO Presidents agree that it should reach as many people as possible and they are developing strategies to respond to what is happening now and helping move students forward.

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President Turner reported that there is another stimulus bill that is making the rounds in Congress but discussions are ongoing.

President Turner reported that the RUSO Presidents have been reaching out to their respective congressional delegations to do two things. The first is to thank them for the support of the CARES Act in a quick bipartisan fashion. Secondly, to encourage them to consider additional funding if possible for higher education institutions.

President Turner reported that on the state level, both the House and Senate are working remotely and will return to their chambers at the call of the chair. The state is in a holding pattern except on the immunity liability piece. President Turner thanked Chair Winchester for reaching out and her encouragement, not only to floor leader Echols but to the state chamber, who is taking the lead on this.

Regent Ford inquired whether the universities are facing any hurdles that they have yet to overcome and if any student, staff, or faculty have been diagnosed with COVID-19. The presidents reported that they are adapting and providing devices and teleworking options and internet hot spots where available for students, staff, and faculty to complete their work.

Regent Winchester reported that April 10, 2020 is the last day to declare candidacy for legislative positions.

VI. PRESIDENTS' RECOMMENDATIONS

A. NORTHEASTERN STATE UNIVERSITY

(See attachment D, pages 139-158)

Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

President Turner reported how proud he is of NSU students, faculty, and staff for their resolve and resiliency during this unprecedented time. The NSU community has been very responsive. President Turner also thanked Robin Hutchins, Jennifer Nichols, Erik Harris, and Dr. Richard

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Reif for their hard work and assistance in making sure this meeting was possible and successful.

President Turner reported NSU's concept for a new College of Optometry Building. NSU is going to start formulating a strategy and start having public discussions about the need to replace the current structure that is the College of Optometry. It was built as a WPA project, starting in 1937. The Cherokee Nation moved out of it 25 ago. NSU took it over for optometry and it is showing its age. This is something that's been on NSU Campus Master Plan. The faculty is working with one of the architects to envision the needs for Oklahoma's College of Optometry. NSU student residents serve about 55,000-60,000 patients a year in nine clinics. The academic function of the building requires about 101,000 square feet. Current cost estimates are approximately \$26 million. NSU does not have a funding plan at this time, but NSU plans in November, if not before to start talking with corporations and donors.

NSU is making a presentation to the Oklahoma Optometric Association that this building will also increase NSU's capacity to admit students. Currently, NSU can only admit about 28 students a year. Our goal in time is to get that to about 40 students a year. There are 24 exam rooms, 8 offices, 10 exam lanes, 3 classrooms and 46 offices. NSU is not seeking approval from the Board at this point as it is just starting to have discussions and hope for success.

President Turner reported NSU will see five about \$5.7 million from the CARES Act in which \$2.8 million will go directly to students. NSU is excited to be able to help our students who have been significantly impacted by the COVID-19 virus.

President Turner reported on NSU's response to COVID-19 on campus. NSU's Blackboard system and Banner system is very robust. Most classes already had a shell in Blackboard. In other words, the syllabi by the literature was already there and all learning was converted to online learning by the end of spring break. NSU's Center for Teaching and Learning and IT folks have been remarkable. NSU included all instruction to continue online for the summer. Only 35% of their summer courses were traditional or hybrid. All of those courses have moved online. However, on May 15, NSU will revisit this if they can move or add some of those traditional sections back if it was safe and would do that for the summer. Otherwise, NSU will continue with online courses.

President Turner reported that at spring break, 330 students were cleared to continue to live on campus. In other words, they did not travel

out of the state, they did not have any symptoms and they had a health screening. Once NSU made the decision to convert to totally online for the remainder of the semester, most students chose to live off campus. NSU currently has 67 students living on campus. President Turner reported NSU is providing food service on a grab and go basis and that the bookstore is closed.

President Turner reported that financially, if the state will meet its obligation and commitment for this year, our tuition revenue has already been collected. If the State meets its appropriation promise, NSU will be fine getting through this fiscal year, NSU is going to make sure all of their employees get paid. On any given day, NSU has somewhere between 15 and 20% of employees on a rotational schedule that are on campus. The remainder are teleworking from home. NSU has isolated mail to come to only two or three buildings.

NSU is working with Cherokee County Emergency Management to be an overflow for the two hospitals, NSU would we would take up to 128 non-COVID-19 patients.

President Turner reported that 2017 NSU Alum Julie Alvarez is an officer with the US public health service. She was dispatched in 2014 to help with the Ebola crisis. She was recently dispatched to Tokyo to take care of and check the on the 44 Americans who were on the Diamond Princess cruise ship of which 29 people had COVID-19. It was her responsibility to address their health. She has been an amazing resource and to NSU about their responses and protocols and to provide encouragement. She is going to do a Zoom meeting for the NSU community on April 20, 2020 at 5:00 p.m. for those interested in attending. President Turner thanked her for assistance and guidance.

B. EAST CENTRAL UNIVERSITY

(See attachment E, Pages 159-182)

Regent Hofmeister made the motion, seconded by Regent Ford, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

President Pierson reported that ECU is working remotely. ECU has four teams that have made the Love's Cup Entrepreneurship Competition. Many people in the community are stepping up to help these students

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prepare and practice for the final and virtual competition which will take place via Zoom.

President Pierson reported that ECU is undergoing an Ellucian Colleague System implementation right now. The training for it is online and has presented some challenges but the implementation team is doing everything they can to support one another and work through those implementation challenges that come up day-to-day.

President Pierson reported that ECU has finalized their Provost/Vice President for Academic Affairs and have selected Dr. Jeffrey Gibson. He is currently the Provost and Vice President of Academic Affairs at Wesley College in Delaware and will be presenting his information at the next board meeting.

President Pierson reported that ECU currently has a search underway for a Vice President for Student Development and are in the process of scheduling Zoom meetings with candidates.

ECU currently has a Vice President for Student Development search underway. ECU is just beginning that search and trying to schedule Zoom meetings.

President Pierson reported that the person who is providing American Sign Language interpretation during Governor Stitt's press conference is an ECU Alum named Jimmy Mitchell who received his bachelor's and master's degree from ECU. He is quite a remarkable individual. He has been deaf since the age of five.

President Pierson reported that ECU's response to COVID-19 began on March 4, 2020 where ECU invited the Regional Director of the Pontotoc County Health Department to work with a critical group to look at infection control protocol and make sure ECU was doing everything and would be ready for any situation, which quickly materialized. Right before spring break, ECU made the decision to close campus.

President Pierson reported that 78% of ECU employees are working remotely. There are 67 people whose jobs are primarily on campus, they are on campus, every day, working through rotations, so they are not together. The remaining employees are hybrid workers.

President Pierson reported that ECU still has about 115 students who are living on campus. They have jobs in the community and have asked to stay in the residence halls. They are spread out and food is grab and go only, otherwise things are going smoothly.

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President Pierson reported that ECU is looking at refunds for student housing.

President Pierson reported that ECU is going to remain online for the rest of the semester as well as May and Summer intersession and has made the tough decision to not have any summer camps. In the past, many of the summer camps have been residential and require a substantial amount of lead time and personnel.

C. UNIVERSITY OF CENTRAL OKLAHOMA

(See attachment F, pages 183-216)

Regent McDermott made the motion, seconded by Regent Dunn, to approve the President's Recommendations for University of Central Oklahoma as presented by President Patti Neuhold-Ravikumar.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

President Neuhold-Ravikumar reported that Professor David Bass has been awarded the 2020 Medal of Excellence in teaching by the Oklahoma Foundation for Excellence.

President Neuhold-Ravikumar reported that UCO's Foundation took the initiative to start a relief fund, which many Regents have supported with donations. The relief fund has been able to provide more than \$80,000, or 342 awards, in relief to our students. Unfortunately, UCO had \$286,000 worth of requests, which greatly demonstrates the needs for members of the UCO community. Approximately \$100,000 is going to be matched through the President's office, through the deans college accounts, and through our student association. UCO has given about \$80,000 and are looking toward the CARES Act to help bolster that effort. UCO intends to put more money in that fund in order to go back and honor as many of those requests as fully as they possibly can to meet that need. Some of the reasons that UCO has been given have been heart wrenching, to say the least. One story includes a mother of three in an undisclosed location because they are leaving their spouse while trying to continue to care for three children and pursue their education at the same time.

President Neuhold-Ravikumar reported that international students at UCO are extremely impacted by the COVID-19 pandemic because

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there is nowhere to work on campus for some of them and campus is the only place they are allowed to work when they come to the United States. Many of them do not have money for rent or utilities. Many requests are assistance with food, rent, and utilities and the UCO Foundation has been able to help these people a great deal.

President Neuhold-Ravikumar reported that most students work at least one job and many of them work two or more jobs. Any relief that is given has been impactful. UCO will continue to raise money to meet these requests and are grateful for any and all support.

President Neuhold-Ravikumar reported on a couple of position changes at UCO. The current Athletic Director, Eddie Griffin, has set his retirement for April 30, 2020 and UCO has named an interim Athletic Director to take over after Eddie Griffin's retirement. UCO is welcoming back Chuck Bailey for this interim period. A national search is underway.

President Neuhold-Ravikumar reported that four finalists have been chosen by the screening committee for the position of Vice President for Enrollment and Student Success (formerly the Vice President of Student Affairs). Those interviews will begin shortly and virtually.

President Neuhold-Ravikumar thanked many UCO employees who have been exceptional on campus during the COVID-19 response. Nearly 20 people sacrificed their spring break, their vacations with family, their weekends or evenings working tirelessly answering questions, developing communications and thinking through every little crevice of this situation. UCO is filled with people who care about the mission and the students.

President Neuhold-Ravikumar reported on UCO's response to the COVID-19 pandemic on their campus. Many of the actions taken have mirrored what the other institutions are doing. UCO is currently closed until May 30, 2020. UCO saw the peak starting to climb in the state and knew that April 15 wasn't going to be sufficient April 30 wasn't going to be sufficient either. UCO wanted to go ahead and give people as much advanced notice so that they had some certainty in their lives and could plan for the next couple of months. UCO has received positive feedback from faculty, staff and students on that. UCO intersession courses and all summer courses have been moved to alternative instructional methods. Some of those include pre-recorded lectures or synchronous Zoom meetings. There are a host of options that are being used.

President Neuhold-Ravikumar reported that UCO is in a period of building and protecting cash. UCO is working to create a cushion for

next year. UCO has suspended all expenditures that are not essential to operations. During the COVID-19 response, every UCO expense is being reviewed by a Vice President.

President Neuhold-Ravikumar reported that UCO honored 250 requests for technology or connectivity to their students, faculty, and staff and those have been checked out and are in use. About 75% of UCO faculty and staff are teleworking right now, and have been doing so since March 27, 2020. UCO has telework agreements in place with supervisors and human resources and it seems to be working pretty well right now. It is interesting to see how many people who have found creative ways to reach students when they normally would have relied on face to face interaction. They're creating videos to reach out, they're making phone calls. They're doing everything they can to keep students engaged.

D. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment G, Pages 217-228)

Regent Ford made the motion, seconded by Regent McDermott, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

President Cunningham thanked everyone for their prayers and thoughts over the last few months.

President Cunningham reported that one NWOSU student, Jonathan Wales, was named the Oklahoma Undergraduate Social Work Student of the Year.

President Cunningham reported thanked the executive team at NWOSU for all of their excellent work during this unprecedented time. They spent part of spring break and the week after that determining everything NWOSU was going to do, trying to get communications out in a timely manner to all faculty, staff, and students.

President Cunningham reported that NWOSU's conversion to online delivery of courses started March 23, 2020. It has gone much smoother than anticipated due to the work of faculty connecting with students not

SPECIAL MEETING MINUTES FOR APRIL 10, 2020

only in an academic manner, but in a personal manner as well. This seems to have worked well. NWOSU will continue with alternative delivery through the end of the spring semester and has not yet made a decision on summer classes. NWOSU probably has 70% of their summer classes that are already alternative delivery. For the remaining 30%, NWOSU plans to make a decision by the end of April.

There have been eight COVID-19 cases in Garfield County where the Enid campus is. One in Woodward County where the Woodward Campus is, none in Woods County where the main campus is, and none in Alfalfa County, which is immediately adjacent, and none in Harper County.

NWOSU faculty moved to telework as soon as the week after spring break. NWOSU professional and classified staff were encouraged to work from home and to develop some rotational schedules. We want to ensure and reassure our employees that they are going to get paid through this fiscal year. NWOSU is also paying their student workers.

President Cunningham reported that they currently have 71 students that are still residing in their four residence halls and are spread out. NWOSU continues to provide grab and go meals. Custodial staff is on a rotating basis coming in and out making sure that common areas are cleaned and hallways and handrails on staircases and just all the things you don't think about. Housing staff went through and individually contacted each of those students that was still living in the dorm who provided some reasons why they should stay. Many feel safer there than they do at home. Some of them have no home to go to.

President Cunningham reported that the Great American Conference, which she chairs, has had many Zoom and conference call meetings, to talk about the athletic programs. The Conference is following the recommendations of the NCAA.

President Cunningham reported that there is some concern about the auxiliary budget especially through housing. NWOSU has tried very hard over the years to keep housing affordable for students. The large refunds may necessitate an increase. NWOSU is not expecting any summer camps. They have not made that decision to cancel camps at this time but the expectation is that there probably will not be many, if any, which also impacts housing.

E. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

(See attachment H, pages 229-238)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by Interim President Bryon Clark.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

Interim President Clark reported that SE's first concern at the beginning of the COVID-19 outbreak was the safety of their faculty, staff, and students. Once social distancing and teleworking processes were implemented, they began to work on the unique challenges that are arising on a case-by-case basis. The overall transition has gone somewhat smoothly. The students have appreciated the steps the university has taken during one of the most unusual situations in university history. He thanked the faculty, staff, and administration for their contributions as well as their resilience in the face of challenges.

Interim President Clark reported that SE is also working on protecting cash like the other institutions. SE has been very fortunate that revenues over expenses have been very positive. A large part of that deals with their spring enrollment. SE had 9.5% increase in their credit hour production and a 14.4% increase in headcount.

Interim President Clark reported that SE's COVID-19 response includes distance and online education for all academic programming for the remaining spring semester summer. SE is going to revisit to see if a few courses or selected opportunities could be offered safely face-to-face. SE is facing is a unique challenge with their professional pilot program. Private groups out of the Dallas-Fort Worth area are having pilots in training up in the air and some SE students are requesting to go there to get hours in and that's proposing a unique challenge. In some ways, the pilot training program has been deemed, at least in certain categories, as an essential operation, but SE is working through that and will always hold the safety of their students and their staff providing those services as their top priority. SE has implemented a process where they had to put some of their flight instructors up in the air to keep their planes flying. If they sit too long, then they have to go through a process to get them ready to fly again. SE has a process by which they fly. They sanitize it and sit for a week and then somebody else

SPECIAL MEETING MINUTES FOR APRIL 10, 2020

flies. SE flight instructors have to have so many hours to maintain their certifications each and every month.

Interim President Clark reported that SE is having a few connectivity issues they have had with faculty and staff, and they have deployed a variety of laptops to over 50 people. They're able to be deal with it on a case by case basis. SE is looking at being able to provide greater WiFi spots in the localized areas around campus so that students can access the internet from there.

Interim President Clark reported that the transition to telework has gone somewhat smoothly with minimal disruption. SE has enrolled 100 people and 41 new graduate students since telework started. Some of the transition was greatly facilitated by the processes SE implemented three years ago when they started their migration to a greater footprint in the online environment.

Interim President Clark reported that a minimal number of staff are on campus. They have asynchronous schedules when possible. If they're in similar workspaces or close workspaces social distancing is applied. The people who are coming onto campus are providing those essential services that SE cannot otherwise provide within the dorms.

Interim President Clark reported that SE has 61 resident students as well as a couple of faculty that also live in the dorms. SE's food service Sodexo is providing lunch and dinner seven days a week as a takeout service. SE has implemented a refund for room and board costs going back to students. SE's obligation is to the 60+ students now that are being served right now. Some will remain on campus through summer. Some have no place to go. Some cannot get back to their home countries, some do not have a safe place at home. SE is doing their best to make everything work.

Interim President Clark reported that Katie Webb from SE was voted by fans as the winner of the Great American Conference Greatest Basketball Player of All Time on Facebook Bracketology. She graduated from SE a few years ago with high honors and is now finishing up her MBA after a couple of knee injuries.

Interim President Clark reported that SE is complying with NCAA recommendations and guidelines for student athletes. The strength and conditioning and volleyball arena is continuing to make progress and should be ready to go when student athletes return to campus. The sports camps and other camps that take place on campus have not been cancelled yet, however will likely be cancelled in the near future

SPECIAL MEETING MINUTES FOR APRIL 10, 2020

which will have an impact on revenue streams not only for the dorms, but also athletic programs.

Interim President Clark reported that SE is waiving student account late fees for the remainder of the semester. If they are unable to pay those, a payment plan can be set up. SE is going to absorb those costs. SE is also increasing the maximum balance that students can carry forward and still pre-enroll for next year. SE has also suspended most hiring with the exception of key critical areas. This past fall, SE increased by over 1000 students that SE is serving on their campus and increased student credit hour production by 20,000 hours. With this growth, it is important for SE to position their personnel resources, whether that is financial aid, admissions, advising, and faculty, to serve that increased number of students. Travel has been also suspended.

For enrollment, SE is using two systems. Summer enrollment will be using the old system POISE. Fall enrollment will be using the new Colleague system by Ellucian. Training with the new system is going well with some minor issues. SE is moving forward with core functions still operating whether that is advising, admissions, counseling, or instruction.

Interim President Clark reported that SE is working on personalized graduation recognition website. SE is working with a website firm out of Missouri for this. SE is also inviting all spring and summer graduates to participate in the December graduation commencement ceremonies if they are able to do so.

Chair Winchester recognized incoming SE President, Dr. Thomas Newsom to offer some remarks. Dr. Newsom thanked Interim President Clark and the team at SE. He mentioned that he has had many interactions with Dr. Clark and members of the SE team and is very proud of what they are doing, and more specifically Dr. Clark for his leadership and efforts during his time as Interim President of SE.

F. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment I, pages 239-244)

Regent McDermott made the motion, seconded by Regent Hofmeister, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

President Beutler thanked President Turner and his staff as well as the RUSO staff for their work in putting this meeting together.

President Beutler reported that part of the SWOSU team through the Business Enterprise Center was honored at the Higher Education Partnership Awards at UCO. Several years ago the Business Enterprise Center at SWOSU took over USDA rural funding loans for western Oklahoma and have been doing that for some time. One of the things that the center was able to accomplish was the opening of a doctor's clinic in Hinton, Oklahoma as well as many things similar to that.

President Beutler reported that each year SWOSU is able to recognize one of their faculty for their Benrhardt Award Winner. The award is named after Dr. Bill and Theta Juan Bernhardt of Midwest City, Oklahoma. They are both graduates of SWOSU and sponsor a banquet to give a \$5,000 award to one of their best faculty members. This year, Dr. Hardeep Singh Saluja, associate professor of pharmaceutical sciences in the College of Pharmacy and coordinator for the PharmD/MBA dual degree program is this year's winner.

President Beutler reported that recently, author Nicholas Sparks was on campus. He is a best selling author of books such as a Walk to Remember and The Notebook.

President Beutler reported that SWOSU is partnering with Yukon Public Schools to offer classes to help with their emergency certified teachers.

President Beutler reported that the conversion to online courses has gone surprisingly well during COVID-19. SWOSU is aware that there is a potential to lose students in the process so they are trying to make sure students stay engaged. SWOSU will be going fully online for the summer. SWOSU is also implementing teleworking where possible. SWOSU is also continuing to pay workers.

President Beutler reported that SWOSU is following the NCAA recommendations. They have also required their coaches to become academic advisors to their student athletes.

President Beutler reported that SWOSU's biggest financial challenge will be auxiliary services. Because of the refunds for student housing and the strong possibility of cancelling summer camps, which will be decided in the next few weeks, they will have to figure out a way to make up for those losses.

President Beutler reported that SWOSU happened to have several masks on hand that they have distributed those two local hospitals in Elk City and Clinton as well as in Yukon. The College of Pharmacy distributed several gallons and also what's known as an abbot ID now instrument that we have that allows them to do the 15-minute COVID-19 test.

President Beutler reported that the regional universities are in a unique situation in that they are going to be the key to bringing back Oklahoma economically because they are primarily the ones that are going to turn out the professionals we need like healthcare and education to help Oklahoma recover.

VII. PRESIDENTS' COUNCIL REPORT

President Turner reported that a recent NCAA class action litigation settlement in the amount of \$70million creates a medical monitoring fund for anyone who participated in athletics prior to July 15, 2016. NCAA protocols and guidelines have been issued and all of the RUSO institutions are following those. For example, universities cannot meet with a player in various formats that amount to more than eight hours in a particular week. There can be no campus visits or organized activities, until at least May 31, 2020.

President Turner reported pending legislation regarding immunity and liability is really important for all six of the institutions. All six presidents have been involved with Secretary of Health and Human Services Justin Brown every Monday to talk about his request to provide support for COVID-19 positive persons that are under some type of DHS affiliation whether that is foster care, adult day care, etc. They have asked OU and OSU to step up and help as an alternate site. They also put out an inquiry for Cameron University in Lawton and Rogers State University in Claremore as well. NSU is also an overflow site for the Cherokee Nation Hospital, UCO is working on the Oklahoma City response, and ECU is serving as a place for first responders, and healthcare workers. NWOSU and SWOSU continue to be engaged and provide support as needed by their local communities. The Council of Presidents will consider any request from Secretary Brown, should that occur in their vicinity.

President Turner reported that the presidents have been asked to provide a response to Secretary Mike Mazzei regarding a 3% appropriations reduction for current year as well as the next fiscal year. The six RUSO presidents are working on coordinating a robust Upward Bound program for the summer. All of the RUSO institutions serve many first generation

SPECIAL MEETING MINUTES FOR APRIL 10, 2020

students and want to make sure that the Upward Bound students have every opportunity to be connected.

President Turner thanked the other five RUSO presidents as well as their staff for the work they have put in for their COVID-19 responses.

President Turner on behalf of the RUSO Council of Presidents offered a heartfelt thanks to Dr. Bryon Clark for his professional and thoughtful demeanor. He has provided steady wisdom and patience to the Council of Presidents. The presidents wish him safety and good health in retirement.

President Turner also reported that President Katricia Pierson will be the FY 2021 Chair of the RUSO Presidents' Council.

VIII. RESOLUTION FOR INTERIM PRESIDENT BRYON CLARK (See Attachment J, pages 245-246)

The resolution was read and approved by acclamation.

IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

Ms. McCaffree thanked NSU for their support, patience, and diligence in setting this meeting up and anticipating and solving any and all problems that could have arisen. Ms. McCaffree reported that the RUSO staff has been teleworking since March 13, 2020 and now has access to the servers. She encouraged everyone to contact the office if they need anything. The RUSO office is maintaining normal office hours.

Ms. McCaffree reported that she is having weekly conference calls with the Oklahoma Emergency Management Liaisons.

Ms. McCaffree reported on the analytics related to the RUSO Spring 2020 newsletter. The analytics revealed that the open rate is triple the industry standard. Included in the newsletter was a telemedicine benefit that we previously didn't have. She thanked the RUSO/OKHEEI Benefits Coordinator Crystal Chavez for everything she did to make that available. People were also particularly interested in the Chair's report. The newsletter drives people to the RUSO website.

Ms. McCaffree also reported that there will be some updates coming shortly to the website and will send a push notification to regents and presidents.

SPECIAL MEETING MINUTES FOR APRIL 10, 2020

X. ELECTION OF FY 2021 OFFICERS

Regent McDermott reported that a Chair has been identified for FY 2021. The rest of the officer positions will be presented and voted on at the June Meeting.

Regent McDermott made the motion, seconded by Regent Ford to approve Regent Winchester as the RUSO Board Chair for FY 2021.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

XI. REGENTS' COMMENTS AND ANNOUNCEMENTS

Regent Ford thanked Dr. Clark for his commitment not only to Southeastern Oklahoma State University but also to the entire community.

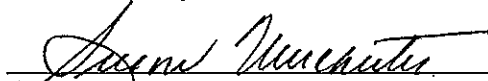
Regent Fisher thanked Regent Winchester for her extraordinary leadership throughout this year.

XII. ADJOURNMENT

The meeting was adjourned by acclamation.

Meeting adjourned at 10:55 a.m.

Submitted by:


Susan Winchester
Chair

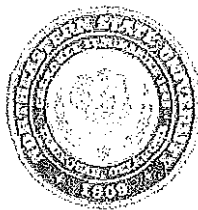

Connie Reilly
Secretary

Minutes approved by the Regional University System of Oklahoma this 18th day of June 2020.

The next regular meeting of the Regional University System of Oklahoma is scheduled for 9:00 a.m., Thursday, June 18, 2020.

ATTACHMENTS TO THE MINUTES
APRIL 10, 2020 SPECIAL MEETING

A.	EDUCATIONAL EXCELLENCE COMMITTEE.....	61-120
B.	FACILITIES STEWARDSHIP COMMITTEE.....	121-132
C.	AUDIT & FINANCE COMMITTEE.....	133-138
D.	NORTHEASTERN STATE UNIVERSITY.....	139-158
E.	EAST CENTRAL UNIVERSITY.....	159-182
F.	UNIVERSITY OF CENTRAL OKLAHOMA.....	183-216
G.	NORTHWESTERN OKLAHOMA STATE UNIVERSITY.....	217-228
H.	SOUTHEASTERN OKLAHOMA STATE UNIVERSITY.....	229-238
I.	SOUTHWESTERN OKLAHOMA STATE UNIVERSITY.....	239-244
J.	RESOLUTION FOR DR. BRYON CLARK.....	245-246



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: March 27, 2020

TO: Regent Eric Fisher, Chair
Educational Excellence Committee
Regional University System of Oklahoma

FROM: Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items – February 2020

The following program modification and embedded certificate proposals are submitted to the Educational Excellence Committee:

Program Modification

Instructional Leadership, M.Ed. (124). Faculty seek to update program admission requirements and remove the requirement of GRE / MAT scores for all students. In addition, they propose deleting the Visually Impaired Certification Cognate which has not had enrollment since 2014. The degree will remain 36 credit hours.

New Embedded Certificates

The certificates below were included in an October 14, 2019, letter of intent sent to the Chancellor's office.

Classroom Teaching, embedded certificate. Faculty propose a 12-credit hour graduate certificated embedded in Instructional Leadership, M.Ed. (124). The certificate includes six hours from the professional education core, three hours in curriculum, and three hours from the classroom teaching cognate.

Online Teaching, embedded certificate. Faculty propose a 12-credit hour graduate certificate embedded in **Instructional Leadership, M.Ed. (124)**. The certificate includes nine hours from the option of the same name plus three hours drawn from the professional education core.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Landry.

Enclosures

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

February 21, 2020

Sheridan McCaffree, Executive Director
Regional University System of Oklahoma
3555 NW 58th Street, Suite, 320
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to offer a new degree program in Freshwater Sciences as well as five embedded certificates in three existing business degrees. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

New Program

The Department of Natural Sciences is proposing a **Bachelor of Science in Freshwater Sciences**. The freshwater sciences program is a result of collaborative work among NSU faculty and experts in freshwater sciences in Oklahoma. This program will meet a need for highly qualified scientists to work in freshwater sciences in our state and region. The program will be delivered through traditional, face-to-face instruction on the Tahlequah campus.

Embedded Certificates

Working through their advisory panels, two departments in the College of Business and Technology have proposed embedded certificates in existing degree programs. These embedded certificates will support area businesses and provide students opportunities to add areas of specialization to their degrees or professional development to those who already have degrees. All five certificates would be available at Tahlequah and Broken Arrow and through electronic delivery.

- **Operations and Supply Chain Management certificate**, embedded in Supply Chain Management, B.B.A. (145)
- **Healthcare Administration certificate**, embedded in Health Organizations Administration, B.B.A. (004)
- **Healthcare Information Analytics certificate**, embedded in Health Organizations Administration, B.B.A. (004)
- **Long Term Care Administration certificate**, embedded in Health Organizations Administration, B.B.A. (004)
- **Health Informatics certificate**, embedded in Business Administration, M.B.A. (056)

Completed proposals for the new degree program as well as each embedded certificate will follow according to OSRHE established time frames. We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to be 'STL' with a stylized flourish.

Steve Turner, Ph.D.
President

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs
Dr. Pamela Hathorn, Dean, Gregg Wadley College of Science and Health Professions
Dr. Janet Buzzard, Dean, College of Business and Technology

Request for Program Modification

*Oklahoma State Regents for Higher Education*Institution submitting request: **Northeastern State University**Contact person: **Dr. Debbie Landry**Title: **Provost and Vice President for Academic Affairs**Phone number and email address: **918-444-2060; landryd@nsuok.edu**Current title of degree program (Level II): **Master of Education**Current title of degree program (Level III): **Instructional Leadership**State Regent's three-digit program code: **124**Degree Granting Academic Unit: **College of Education**With approved options in: **A. Classroom Teaching Cognate****B. National Board Cognate****C. Outline Teaching Cognate****D. Professional Enhancement Cognate****E. Visually Impaired Certification Cognate**

TYPE OF REQUEST: Check all appropriate types of changes and complete **ONLY** the appropriate page(s). *Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date of last review for the program: **Fall 2016**

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name and/or Degree Designation
- ☐ (4) Option Addition
- ☒ (5) Option Deletion
- ☐ (6) Option Name Change
- ☒ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification
- ☐ (9) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: _____ Date: _____

Date of Governing Board Approval: Click here to enter a date.

(5) Option Deletion

Minutes for April 10, 2020

Revised June 2019

Attachment A
Page 5 of 59

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Northeastern State University**

Program name and State Regents' three-digit program code to be modified: **Instructional Leadership, M. Ed. (124)**

(5) PROGRAM OPTION DELETION (if more than one option is being deleted, use one form per option)

NOTE: Information not included on the requested action may cause a delay in processing.

Name of deleted option: **Visually Impaired Certification Cognate**

Are students still enrolled in degree program? ☒ **No** ☐ Yes

If yes, how many? **N/A – last enrolled individual was Fall 2014**

Expected academic year of graduation for last student: Select academic year. **__N/A__**

Describe methods used to contact both currently enrolled students and students who have stopped-out.

Will currently enrolled students be allowed to complete the option? ☐ No ☐ Yes

If no, please explain: Click here to enter text.

Describe the teach-out plan and how students in deleted option will be accommodated? **N/A**

Click here to enter text.

What is the duration of the teach-out plan? Select length of teach out plan _____

Is the option part of a Cooperative Agreement?

☒ **No** ☐ Yes

If yes, complete and submit a Cooperative Agreement Program Deletion form.

Funds available for reallocation: ☒ **No** ☐ Yes

If yes, which departments/programs will receive the reallocated funds? Click here to enter text.

If no funds are available for reallocation, how will funds be used?

Program was funded through grants; no reallocated funds available.

Minutes for April 10, 2020

Attachment A

List courses that will be deleted from course inventory:

Page 6 of 59

N/A – courses will be available as electives for Special Education master's degree.

Reason for requested action (attach no more than one page if space provided is inadequate)

Students have not pursued this option for the last five years. The most recent enrollment was Fall 2014 with one student.

Date option deletion effective:

☒ **Immediate** (will be indicated as deleted during the current academic year)

☐ Beginning with academic year: (degree inventory will not be updated until the start of this academic year)

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Northeastern State University**

Program name and State Regents' three-digit program code to be modified:
Instructional Leadership, M.Ed. (124)

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

☐ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)

☒ **Degree program requirement change** (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)

☒ **Total credit hours for the degree will *NOT* change.**

☐ Total credit hours for the degree *WILL* change from to
Explain:

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

- Remove GRE/MAT scores as part of the program admission requirements for all students.
- Remove program admission language which duplicates Graduate College language.
- Delete Visually Impaired Certification Cognate (see form 5 in this packet).

Number of new courses being added to course inventory: **0**
List new courses being added to the course inventory: **N/A**
Number of courses being deleted from course inventory: **0**
List courses being deleted from the course inventory: **N/A**

Reason for requested action (attach no more than one page if space provided is inadequate):
Removing the GRE/MAT scores as part of the program admission brings the program's admission requirements in line with NSU's Graduate College admission requirements. The Graduate College has removed Graduate Record Examination (GRE) or Miller Analogies Test (MAT) scores as an admission requirement for all students.

Duplicative language such as holding a baccalaureate degree will be eliminated from the program requirements since it is present in the admission requirements for the Graduate

College. Eliminating duplicate language makes the program admission information clearer for students.

The program is deleting the Visually Impaired Certification Cognate because of zero enrollment since 2015 (See form 5 in this packet.)

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Click here to enter text.

Will requested change impact an embedded certificate? ☒ No ☐ Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. Click here to enter text.

Will requested change affect a Cooperative Agreement? ☒ No ☐ Yes

(if yes, must complete a Cooperative Agreement Program Modification Form.)

For undergraduate degree programs only – Not applicable – Graduate program

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics*, *Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
Click here to enter text.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
Click here to enter text.
3. How does this mathematics course articulate with your partner institutions?
Click here to enter text.

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
Admission Meet the following program requirements: Within the last five years, take and have a satisfactory score on either the MAT or GRE. - Submit to Master of Education in Teaching Admissions Committee* - Three (3) sealed letters of recommendation and other included informational materials. - A statement of your educational philosophy. (The statement is to be between one and two pages, typed, double-spaced, 12-point font with margins of 1 inch all around.) - If going through alternative placement with the State Department, a letter of acceptance must be submitted with admission materials. Official transcripts of all previous coursework: - GPA requirement of 3.00 overall, undergraduate, or 3.25 in the last 60 credit hours, undergraduate or Have an earned Bachelor's degree from an accredited university If the GPA requirements (see above) are not met, one of the following items must be satisfied: (a) MAT-sealed score of 383, or (b) GRE-combined quantitative and verbal score of 288. Scores from MAT/GRE must be less than five (5) years old All materials are to be received by the Admissions Committee by 5:00 pm on October 1, March 1, or July 1. If these dates fall on a weekend or holiday, the deadline will be the last business day prior to the holiday or weekend. *Northeastern State University, College of Education, Department of Educational Foundations and Leadership, 717 N. Grand Ave., Tahlequah, OK 74464. ATTN: Master of Education in Instructional Leadership Program Admission Committee. Professional Education Core - 18 hrs EDUC 5103 Educational Research EDUC 5133 Action Research & Inquiry EDUC 5473 Cultural Aspects of Leadership EDUC 5633 Cognitive Learning Styles	Admission Meet the following program requirements: - Submit to Master of Education in Teaching Admissions Committee* - Three (3) sealed letters of recommendation and other included informational materials. - A statement of your educational philosophy. (The statement is to be between one and two pages, typed, double-spaced, 12-point font with margins of 1 inch all around.) - If going through alternative placement with the State Department, a letter of acceptance must be submitted with admission materials. - GPA requirement of 3.00 overall, undergraduate, or 3.25 in the last 60 credit hours, undergraduate or All materials are to be received by the Admissions Committee by 5:00 pm on October 1, March 1, or July 1. If these dates fall on a weekend or holiday, the deadline will be the last business day prior to the holiday or weekend. *Northeastern State University, College of Education, Department of Educational Leadership, 717 N. Grand Ave., Tahlequah, OK 74464. ATTN: Master of Education in Instructional Leadership Program Admission Committee. Professional Education Core - 18 hrs EDUC 5103 Educational Research EDUC 5133 Action Research & Inquiry EDUC 5473 Cultural Aspects of Leadership EDUC 5633 Cognitive Learning Styles

EDUC 5683 Brain-Based Learning EDUC 5843 Trends, Issues, and Global Perspectives Curriculum Specialization – 6 hrs <i>Classroom Teaching, National Board, Online Teaching, and Professional Enhancement Cognates</i> EDUC 5403 Fundamentals of Curriculum Development I EDUC 5463 Instructional Strategies Visually Impaired Certification Cognate SPED 5330 Seminar in Education of Exceptional Children — Topic: Instructional Strategies & Tech for Visually Impaired (3 hours) SPED 5543 Seminar Individual Studies — Topic: Curriculum Development for Visually Impaired Cognate Requirements – 9 hrs (Select one area) <i>Classroom Teaching</i> EDUC 5273 Motivation Learning & Leadership EDUC 5283 Teaching Methods EDUC 5753 Advanced Educational Psychology <i>National Board</i> EDUC 5430 Seminar-Selected Topics Topic: National Board 1 (3 hours) Topic: National Board 2 (3 hours) EDUC 5730 Directed Research (3 hours) <i>Online Teaching</i> EDUC 5173 Building Learning Communities Online EDUC 5183 Designing & Assessing Online Instruction EDUC 5193 Teaching and Learning Online <i>Professional Enhancement</i> Complete 9 hours of graduate study determined with advisor and graduate dean approval. Visually Impaired Certification SPED 5453 Contemporary Issues in Special Education Specific to Visual Impairments SPED 5563 Field Studies in Spec Ed (6 hrs) — Topic: Intro to Braille — Topic: Mobility Capstone – 3 hrs <i>Classroom Teaching, National Board, Online Teaching, and Professional Enhancement</i>	EDUC 5683 Brain-Based Learning EDUC 5843 Trends, Issues, and Global Perspectives Curriculum Specialization – 6 hrs EDUC 5403 Fundamentals of Curriculum Development I EDUC 5463 Differentiated Instructional Strategies (<i>new title</i>) Cognate Requirements – 9 hrs (Select one area) <i>Classroom Teaching</i> EDUC 5273 Motivation Learning & Leadership EDUC 5283 Teaching Methods EDUC 5753 Advanced Educational Psychology <i>National Board</i> EDUC 5430 Seminar-Selected Topics Topic: National Board 1 (3 hours) Topic: National Board 2 (3 hours) EDUC 5730 Directed Research (3 hours) <i>Online Teaching</i> EDUC 5173 Building Learning Communities Online EDUC 5183 Designing & Assessing Online Instruction EDUC 5193 Teaching and Learning Online <i>Professional Enhancement</i> Complete 9 hours of graduate study determined with advisor and graduate dean approval. Capstone – 3 hrs EDUC 5910 Thesis/Capstone Experience (3 hours) Total = 36 hours
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EDUC 5910 Thesis/Capstone Experience (3 hours) <i>Visually Impaired Certification</i> SPED 5563 Field Studies in Spec Ed — Topic: Practicum Total = 36 hours	
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*Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)*

Northeastern State University
Institution Submitting Proposal

Classroom Teaching
Title of Proposed Embedded Certificate

Instructional Leadership, M.Ed. (124)
Title of Existing Program and State Regents' Program Code

Tahlequah & Broken Arrow
Location (where the program will be offered)

Both Traditional and Online Delivery
Method of Delivery (i.e., on-site/electronic media/combined)

CIP Code (6 digits)	130301
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	Click here to enter text.
Academic Unit (e.g. Department, Division, School)	College
Name of Academic Unit	College of Education
Name of Program Director	Dr. Renee Cambiano
Intended Date of Implementation	Fall 2020
Anticipated Date for Granting First Embedded Certificates	Spring 2021
Specialty Accrediting Agency	Click here to enter text.
Name and Title of Contact Person	Dr. Debbie Landry, Provost 918-444-2060;landryd@nsuok.edu

Date of Letter of Intent	10/14/2019
Date of Governing Board Approval	Click here to enter a date.

Signature of President: _____ **Date:** _____

Background on Certificates for Complete College America¹. For certificates to have a decisive contribution to the national postsecondary preparedness, states must ensure certificates are:

- of high quality
- rigorous enough to have real value
- tailored to the job market
- widely available
- designed for timely completion

There are three categories of certificates based on length:

- Short-Term Certificates: certificates for programs designed for completion in less than one academic year (SR Code 12; less than 30 credit hours)
- Long-Term Certificates: certificates for programs designed for completion in at least one but less than two academic years (coded by SR as 10; at least 30 but less than 60 hours)
- certificates for programs designed for completion in at least two but less than four academic years (*we do not have any of these in Oklahoma; nationally, these account for less than 5% of all certificates*)

Certificates vs. Certifications. Certifications and licenses are based on assessment processes that recognize competencies in a particular occupational specialty as measured against a set of standards. These are typically awarded by third-party, standard-setting bodies (not academic institutions). Individuals may or may not prepare for certifications and licensure exams through academic study and they are only infrequently tied to academic awards.

National Research. Based on this report, the following data are provided:

- Long-term certificates have significantly higher labor market value than short-term certificates because of greater technical and academic rigor and because of the wider range of job-related skills provided.
- Long-term certificates are consistently linked to increased earnings.
- Long-term certificate completers make more earnings than non-completers.
- Long-term certificate completers make more earnings than short-term certificate completers.
- Stronger labor market returns are found in long-term certificate completers in:
 - Nursing and allied health care
 - Technology
 - construction trades
 - mechanical and repair trades
- Weaker labor market returns are found in long-term certificate completers in:
 - Service occupations
 - humanities
- Short-term certificates seem to only increase earning power for adults well launched in their career.
- Short-term certificates do NOT seem to increase earning power for young adults or older and dislocated workers seeking a start in a new occupation.
- All certificates should be “built for completion” meaning that the course schedules and enrollment options are tightly focused on needs of students, including alignment with associate degrees.

¹Source: Bosworth, Brian, (December 2010). Certificates Count: An Analysis of Sub-baccalaureate Certificates. Complete College America; www.completecollege.org.

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs**A. Curriculum**

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards; the proposal must describe how it is embedded and articulates with the related main approved degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.D)

A list of the proposed curriculum must be included with the proposal. **A list of the curriculum of the program in which the certificate is embedded must also be included with the proposal.**

The Classroom Teaching graduate certificate consists of four graduate-level education courses designed to provide educators with the theory, methods and practice of teaching, classroom management, unit and lesson plan development, assessment, and differentiated instruction techniques. The graduate certificate is embedded in the Master of Education in Instructional Leadership program. Two courses are drawn from the professional education core, one from the curriculum specialization area, and one from the classroom teaching cognate (option).

Certificate Objectives:

- Develop subject-specific objectives for lesson and unit plans
- Integrate subject-specific differentiated pedagogical strategies that enhance student learning
- Utilize learner-centric teaching techniques and strategies to design and implement curriculum through the learning styles perspective
- Utilize the latest research on brain-compatible pedagogy in curriculum design
- Develop formative and summative tools to assess student learning
- Develop a classroom management plan

The curriculum below includes changes proposed in a program modification in this same packet which deletes the Visually Impaired Certificate Cognate.

Current Curriculum	Certificate Curriculum
Professional Education Core - 18 hrs EDUC 5103 Educational Research EDUC 5133 Action Research & Inquiry EDUC 5473 Cultural Aspects of Leadership EDUC 5633 Cognitive Learning Styles EDUC 5683 Brain-Based Learning EDUC 5843 Trends, Issues, and Global Perspectives Curriculum Specialization – 6 hrs EDUC 5403 Fundamentals of Curriculum Development I EDUC 5463 Differentiated Instructional Strategies <i>(new title)</i> Cognate Requirements – 9 hrs (Select one area) <i>Classroom Teaching</i> EDUC 5273 Motivation Learning & Leadership EDUC 5283 Teaching Methods EDUC 5753 Advanced Educational Psychology	EDUC 5283 Teaching Methods EDUC 5463 Differentiated Instructional Strategies EDUC 5633 Cognitive Learning Styles EDUC 5683 Brain-Based Learning

<i>National Board</i> EDUC 5430 Seminar-Selected Topics Topic: National Board 1 (3 hours) Topic: National Board 2 (3 hours) EDUC 5730 Directed Research (3 hours) <i>Online Teaching</i> EDUC 5173 Building Learning Communities Online EDUC 5183 Designing & Assessing Online Instruction EDUC 5193 Teaching and Learning Online <i>Professional Enhancement</i> Complete 9 hours of graduate study determined with advisor and graduate dean approval. Capstone – 3 hrs EDUC 5910 Thesis/Capstone Experience (3 hours)	
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Total number of hours required for certificate:

12

Number of hours in general education:

[Click here to enter text.](#)

Number of hours in core:

[Click here to enter text.](#)

Number of hours in related/electives (if applicable):

[Click here to enter text.](#)**B. Faculty**

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist in faculty resources, please specify.

☒ **No Differences**☐ Differences: ([Click here to specify differences.](#))**C. Support Resources**

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

☒ **No Differences**☐ Differences: ([Click here to specify differences.](#))**D. Demand for the Program**

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate demand for the proposed embedded certificate.

1. Student Demand: Evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related program(s) at the institution, should be adequate to expect a reasonable level of productivity. (3.4.5.F)

In fall 2018, NSU contracted with Gray Associates to review its program offerings compared to current market demands. Student interest data in terms of direct inquiries and Google searches were factors in the data analysis. A demand for online programs to support alternative-entry classroom teachers was reflected in the results.

2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in the appropriate service area. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. Where appropriate, evidence should demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. (State Regents' Policy 3.4.5.F)

According to the Oklahoma State Department of Education (2019), between 2015 and 2018 there was a 6% increase in K-12 enrollment. Oklahoma's colleges and universities also report an increase in enrollment, with enrollment numbers jumping from 222,217 in 2016-2017 ("Annual Enrollment," 2017) to 226,005 in 2017-2018 ("Oklahoma Colleges Student Population," 2018). Regarding employment opportunities in the classroom, a report by the Tulsa Area Workforce Investment Board (2019) states almost 400 annual job openings for public school teachers and instructional coordinators, and 180 job openings for postsecondary educators for the 2019-2021 timeframe. These job opportunities are projected to increase as the state's population growth continues, as reported by the United States Census Bureau (2018). Based on increasing enrollment and job openings, this certificate fills the need for qualified teachers in Oklahoma's classrooms.

2018-2019 state enrollment. (2019). Oklahoma State Department of Education. Retrieved from <https://sde.ok.gov/documents/2019-01-25/2018-19-state-enrollment>

Annual enrollment in Oklahoma public colleges and universities, unduplicated within institution (10-year trend). (2017). Oklahoma State Regents for Higher Education. Retrieved from <https://www.okhighered.org/studies-reports/enrollment.shtml>

FY 15-16 Oklahoma public school statewide enrollment totals. (2019). Oklahoma State Department of Education. Retrieved from <https://sde.ok.gov/documents/2019-01-25/2018-19-state-enrollment>

Occupation Table: All occupations in Tulsa, OK, Emsi Q4 data set. (2019). Tulsa Area Workforce Investment Board.

Oklahoma colleges student population. (2018). Univstats. Retrieved from <https://www.univstats.com/states/oklahoma/student-population/>

U.S. Census Bureau QuickFacts: Oklahoma. (2018). Retrieved from <https://www.census.gov/quickfacts/ok>

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the main approved program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

☒ **No Differences**

☐ Differences: (Click here to specify differences.)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: *To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oais/ProductivityReport/RevParams.aspx>.

Date of last review for the program in which the certificate is embedded: **Fall 2016**

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the main approved degree program has not been approved for offering through a distance education, the embedded certificate must meet the policy requirements in 3.16.11 Program Approval Procedures for Online Programs.

☐ Program will NOT be delivered online

If requesting online delivery (check all that apply):

☒ Institution is already approved for Distance Education

☐ Institution NOT approved for Distance Education

☒ Existing program is already approved for Distance Education

☐ Existing program is NOT approved for Distance Education

☐ Request for online delivery for embedded certificate only (complete section H below)

H. Delivery Method

Electronically Delivered Programs must also describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (State Regents' policy 3.16.11.B.2)

Blackboard and Zoom will be used to deliver the courses for the online program. Courses will be designed to meet Quality Matters standards. Content to include discussion board, case studies, lectures, exams, group projects, videos, and similar pedagogical methods.

*Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)*

Northeastern State University
Institution Submitting Proposal

Online Teaching
Title of Proposed Embedded Certificate

Instructional Leadership, M.Ed. (124)
Title of Existing Program and State Regents' Program Code

Tahlequah and Broken Arrow
Location (where the program will be offered)

Both Traditional and Online Delivery
Method of Delivery (i.e., on-site/electronic media/combined)

CIP Code (6 digits)	130501
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	Click here to enter text.
Academic Unit (e.g. Department, Division, School)	College
Name of Academic Unit	College of Education
Name of Program Director	Dr. Renee Cambiano
Intended Date of Implementation	Fall 2020
Anticipated Date for Granting First Embedded Certificates	Spring 2021
Specialty Accrediting Agency	Click here to enter text.
Name and Title of Contact Person	Dr. Debbie Landry, Provost 918-444-2060;landryd@nsuok.edu

Date of Letter of Intent	10/14/2019
Date of Governing Board Approval	Click here to enter a date.

Signature of President: _____ **Date:** _____

Background on Certificates for Complete College America¹. For certificates to have a decisive contribution to the national postsecondary preparedness, states must ensure certificates are:

- of high quality
- rigorous enough to have real value
- tailored to the job market
- widely available
- designed for timely completion

There are three categories of certificates based on length:

- Short-Term Certificates: certificates for programs designed for completion in less than one academic year (SR Code 12; less than 30 credit hours)
- Long-Term Certificates: certificates for programs designed for completion in at least one but less than two academic years (coded by SR as 10; at least 30 but less than 60 hours)
- certificates for programs designed for completion in at least two but less than four academic years (*we do not have any of these in Oklahoma; nationally, these account for less than 5% of all certificates*)

Certificates vs. Certifications. Certifications and licenses are based on assessment processes that recognize competencies in a particular occupational specialty as measured against a set of standards. These are typically awarded by third-party, standard-setting bodies (not academic institutions). Individuals may or may not prepare for certifications and licensure exams through academic study and they are only infrequently tied to academic awards.

National Research. Based on this report, the following data are provided:

- Long-term certificates have significantly higher labor market value than short-term certificates because of greater technical and academic rigor and because of the wider range of job-related skills provided.
- Long-term certificates are consistently linked to increased earnings.
- Long-term certificate completers make more earnings than non-completers.
- Long-term certificate completers make more earnings than short-term certificate completers.
- Stronger labor market returns are found in long-term certificate completers in:
 - Nursing and allied health care
 - Technology
 - construction trades
 - mechanical and repair trades
- Weaker labor market returns are found in long-term certificate completers in:
 - Service occupations
 - humanities
- Short-term certificates seem to only increase earning power for adults well launched in their career.
- Short-term certificates do NOT seem to increase earning power for young adults or older and dislocated workers seeking a start in a new occupation.
- All certificates should be “built for completion” meaning that the course schedules and enrollment options are tightly focused on needs of students, including alignment with associate degrees.

¹Source: Bosworth, Brian, (December 2010). Certificates Count: An Analysis of Sub-baccalaureate Certificates. Complete College America; www.completecollege.org.

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs**I. Curriculum**

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards; the proposal must describe how it is embedded and articulates with the related main approved degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.D)

A list of the proposed curriculum must be included with the proposal. **A list of the curriculum of the program in which the certificate is embedded must also be included with the proposal.**

The Online Teaching graduate certificate consists of four graduate-level education courses designed to provide educators with guidelines for creating a learning community in online courses, online course design, phases of design and development, design guidelines, assessment for PK-12 and college teaching environments as well as differentiated instructional strategies and incorporating brain-compatible techniques. The graduate certificate is embedded in the Master of Education in Instructional Leadership program. Three courses are common with the Online Teaching Cognate (option), and one course is drawn from the professional education core.

Certificate Objectives:

- Establish an online learning community
- Integrate research-based learning and assessment theory in the development and delivery of online courses
- Integrate best practice and standards in online course design and instruction
- Integrate subject-specific differentiated instructional strategies that enhance student learning in online course development.

The curriculum below includes changes proposed in a program modification in this same packet which deletes the Visually Impaired Certificate Cognate.

Current Curriculum	Certificate Curriculum
Professional Education Core - 18 hrs EDUC 5103 Educational Research EDUC 5133 Action Research & Inquiry EDUC 5473 Cultural Aspects of Leadership EDUC 5633 Cognitive Learning Styles EDUC 5683 Brain-Based Learning EDUC 5843 Trends, Issues, and Global Perspectives	EDUC 5173 Building Learning Communities Online EDUC 5183 Designing & Assessing Online Instruction EDUC 5193 Teaching and Learning Online EDUC 5683 Brain-Based Learning
Curriculum Specialization – 6 hrs EDUC 5403 Fundamentals of Curriculum Development I EDUC 5463 Differentiated Instructional Strategies <i>(new title)</i>	
Cognate Requirements – 9 hrs (Select one area) <i>Classroom Teaching</i> EDUC 5273 Motivation Learning & Leadership	

EDUC 5283 Teaching Methods EDUC 5753 Advanced Educational Psychology <i>National Board</i> EDUC 5430 Seminar-Selected Topics Topic: National Board 1 (3 hours) Topic: National Board 2 (3 hours) EDUC 5730 Directed Research (3 hours) <i>Online Teaching</i> EDUC 5173 Building Learning Communities Online EDUC 5183 Designing & Assessing Online Instruction EDUC 5193 Teaching and Learning Online <i>Professional Enhancement</i> Complete 9 hours of graduate study determined with advisor and graduate dean approval. Capstone – 3 hrs EDUC 5910 Thesis/Capstone Experience (3 hours)	
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Total number of hours required for certificate:

12

Number of hours in general education:

[Click here to enter text.](#)

Number of hours in core:

[Click here to enter text.](#)

Number of hours in related/electives (if applicable):

[Click here to enter text.](#)**J. Faculty**

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist in faculty resources, please specify.

☒ **No Differences**☐ Differences: (Click here to specify differences.)**K. Support Resources**

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

☒ **No Differences**☐ Differences: (Click here to specify differences.)**L. Demand for the Program**

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate demand for the proposed embedded certificate.

3. **Student Demand:** Evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related program(s) at the institution, should be adequate to expect a reasonable level of productivity. (3.4.5.F)

In fall 2018, NSU contracted with Gray Associates to review its program offerings compared to current market demands. Student interest data in terms of direct inquiries and Google searches were factors in the data analysis. Within a 150-mile radius, there were more than 506 inquiries for credentials related to online teaching with more than 95% of those inquiries for master's level programs.

4. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in the appropriate service area. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. Where appropriate, evidence should demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. (State Regents' Policy 3.4.5.F)

The National Center for Education Statistics (2014) reports that in 2013-14 there were 5,734 students enrolled in Oklahoma's virtual schools, and that number has increased each year. Online enrollment in Oklahoma's colleges and universities also increased with over 81,000 students enrolled in either 100% online programs or enrolled in some online classes ("Online Class, Distance Learning, Enrollment," 2018). Furthermore, as the number of teaching openings increases, as reported by the Tulsa Area Workforce Investment Board (2019), opportunities for teaching online also increase. With the consistent popularity of virtual schools and online college courses and programs, there is a need for teachers specifically trained to teach in the online class environment. This certificate fills this need.

Number of virtual schools, total state enrollment, total virtual school enrollment, and virtual school enrollment as a percentage of state total enrollment, by state: School year 2013-2014. (2014). National Center for Education Statistics. Retrieved from https://nces.ed.gov/ipeds/data/ipedsdatacenter/ipeds_datacenter_tables/201314/Virtual_Schools_table_3.asp

Occupation Table: All occupations in Tulsa, OK, Emsi Q4 data set. (2019). Tulsa Area Workforce Investment Board.

Online class (distance learning) enrollment. (2018). Univstats. Retrieved from <https://www.univstats.com/states/oklahoma/student-population/>

M. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the main approved program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

☒ **No Differences**

☐ Differences: (Click here to specify differences.)

N. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and

will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: *To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date of last review for the program in which the certificate is embedded: **Fall 2016**

O. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the main approved degree program has not been approved for offering through a distance education, the embedded certificate must meet the policy requirements in 3.16.11 Program Approval Procedures for Online Programs.

☐ Program will NOT be delivered online

If requesting online delivery (check all that apply):

☒ Institution is already approved for Distance Education

☐ Institution NOT approved for Distance Education

☒ Existing program is already approved for Distance Education

☐ Existing program is NOT approved for Distance Education

☐ Request for online delivery for embedded certificate only (complete section H below)

P. Delivery Method

Electronically Delivered Programs must also describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (State Regents' policy 3.16.11.B.2)

Blackboard and Zoom will be used to deliver the courses for the online program. Courses will be designed to meet Quality Matters standards. Content to include discussion board, case studies, lectures, exams, group projects, videos, and similar pedagogical methods.



Office of the President
**Southeastern Oklahoma
State University**

March 24, 2020

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program suspension and modification.

Bachelor of Arts in Spanish (106) –Suspend program for three years effective immediately.

Bachelor of Science in Recreation Sport Management (041) – Establish a 26-hour core and two 18-hour options: Business and Sports Studies. Update titles and course numbers to reflect changes. No change in total hours.

Master of Science in Sports Administration (109) – Exchange two courses between the core and the Sports Studies emphasis. No changes in total hours.

Please contact me if you have any questions or need additional information.

Sincerely,

Bryon Clark
Interim President

Request for Program Modification

*Oklahoma State Regents for Higher Education*Institution submitting request: **Southeastern Oklahoma State University**

Contact person: Dr. Teresa Golden

Title: Vice President for Academic Affairs

Phone number: 580-745-2286

Current title of degree program (Level II): Bachelor of Science

Current title of degree program (Level III): Recreation Sport Management

State Regent's three-digit program code: 041

Degree Granting Academic Unit: School of Education and Behavioral Sciences

With approved options in: A.

B.

C.

D.

E.

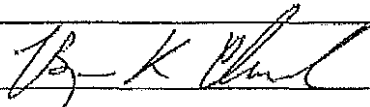
TYPE OF REQUEST: Check all appropriate types of changes and complete **ONLY** the appropriate page(s). *Excluding program deletions and suspensions, to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oais/ProductivityReport/RcvParams.aspx>

2018

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name and/or Degree Designation
- ☐ (4) Option Addition
- ☐ (5) Option Deletion
- ☐ (6) Option Name Change
- ☒ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 12/26/2020

Date of Governing Board Approval:

**(7) Program
Requirement Change**

**Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)**

Institution submitting request: **Southeastern Oklahoma State University**

Program name and State Regents' three-digit program code to be modified:
Bachelor of Science in Recreation Sport Management (041)

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- ☒ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☐ Total credit hours for the degree will **NOT** change.

☐ Total credit hours for the degree **WILL** change from _____ to _____
Explain:

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

For both the Major/Minor and Major: establish a 26-hour core and form two 18 hour options: Business and Sports Studies. Update titles and course numbers to reflect changes. No change in total hours for the degree.

Number of new courses being added to course inventory: 3
List new courses being added to the course inventory: KIN 3951, KIN 4043 and KIN 4383
Number of courses being deleted from course inventory: 0
List courses being deleted from the course inventory: 0

Reason for requested action (attach no more than one page if space provided is inadequate):
Update the curriculum to meet industry needs.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Click here to enter text.

Will requested change impact an embedded certificate? ☒ No ☐ Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. Click here to enter text.

Will requested change affect a Cooperative Agreement? ☒ No ☐ Yes
(if yes, must complete a Cooperative Agreement Program Modification Form.)

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics*, *Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.

MATH 1303, 1513, 1543, 1613, 2013, 2113, 2143, 2215, or 2283. We guide our recreation sport management majors to MATH 1303 as that mathematics course provides the best application in the recreation sport management field. We allow the other mathematics courses listed to accommodate our transfer students.

2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.

It was chosen by the department. This mathematics course offers a variety of topics that best serves the recreation sport management major in other courses as well upon entry into the profession.

3. How does this mathematics course articulate with your partner institutions?
Yes.

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum Recreation Sport Management Major 44 Semester Hours	Proposed Curriculum Recreation Sport Management Major 44 Semester Hours
KIN 2752 First Aid and Safety KIN 3142 Recreation Sports Program KIN 3152 Camp Counseling KIN 3242 Sports/Recreation Facilities Mngt KIN 3462 Adapted Physical Education KIN 3473 Applied Anatomical Kinesiology KIN 3553 Elementary School Program KIN 3652 Recreational Leadership KIN 3753 Techniques of Teaching Team Sports and Gymnastics KIN 3763 Techniques of Teaching Lifetime Activities KIN 3852 Sports Rules and Officiating KIN 4053 Organization and Administration KIN 4152 Community Recreation KIN 4253 Physiology of Exercise KIN 4373 Foundations of Kinesiology KIN 4954 Supervised Recreational Field Work KIN Elective (three hours)	Core: 26 hours KIN 2752 First Aid and Safety KIN 3142 Recreation Sports Program KIN 3152 Camp Counseling Leadership & Programming KIN 3242 Sports/Recreation Facilities Mngt KIN 3462 Adapted Physical Education KIN 3473 Applied Anatomical Kinesiology KIN 3553 Elementary School Program KIN 3652 Recreational Leadership KIN 3753 Techniques of Teaching Team Sports and Gymnastics KIN 3763 Techniques of Teaching Lifetime Activities KIN 3852 Sports Rules and Officiating *KIN 3951 Recreational Sport Management Internship KIN 4053 Organization and Administration *KIN 4043 Introduction to Sport Law KIN 4152 Community Recreation KIN 4253 Physiology of Exercise KIN 4373 Foundations of Kinesiology *KIN 4383 Contemporary Issues in Sport Management KIN 4842 Psychology of Sport KIN 4954-2 Supervised Recreational Field Work Sport Management Internship II KIN Elective (three hours)
All required KIN course must be completed with a "C" or better for the major.	Choose one of the following options Option A: Business (18 hours) ACCT 2103 Fundamentals Financial Accounting BIM 1553 Business Computer Applications BUS 1133 Introduction to Business MKT 3233 Principles of Marketing MNGT 3133 Organizational Leadership MNGT 3143 Principles of Management Option B: Sports Studies (18 hours) KIN 3462 Adapted Physical Education KIN 3553 Elementary School Program KIN 3652 Recreational Leadership KIN 3753 Techniques of Teaching Team Sports and Gymnastics KIN 3763 Techniques of Teaching Lifetime Activities KIN 4053 Organization and Administration KIN 4802 Care and Prevention
All required KIN course must be completed with a "C" or better for the major.	All required KIN course must be completed with a "C" or better for the major.
	*NEW COURSE

Recreation Sport Management Major-Minor 52 Semester Hours	Recreation Sport Management Major-Minor 52 Semester Hours
KIN 2752 First Aid and Safety KIN 3142 Recreation Sports Programs KIN 3152 Camp Counseling KIN 3242 Sports/Recreation Facilities Mngt KIN 3462 Adapted Physical Education KIN 3473 Applied Anatomical Kinesiology KIN 3553 Elementary School Program KIN 3652 Recreational Leadership KIN 3753 Techniques of Teaching Team Sports and Gymnastics KIN 3763 Techniques of Teaching Lifetime Activities KIN 3852 Sports Rules and Officiating KIN 4053 Organization and Administration KIN 4152 Community Recreation KIN 4253 Physiology of Exercise KIN 4373 Foundations of Kinesiology KIN 4954 Supervised Recreational Field Work KIN Elective (three hours)	Core: 26 hours KIN 2752 First Aid and Safety KIN 3142 Recreation Sports Program KIN 3152 Camp Counseling Leadership & Programming KIN 3242 Sports/Recreation Facilities Mngt KIN 3462 Adapted Physical Education KIN 3473 Applied Anatomical Kinesiology KIN 3553 Elementary School Program KIN 3652 Recreational Leadership KIN 3753 Techniques of Teaching Team Sports and Gymnastics KIN 3763 Techniques of Teaching Lifetime Activities KIN 3852 Sports Rules and Officiating *KIN 3951 Recreational Sport Management Internship KIN 4053 Organization and Administration *KIN 4043 Introduction to Sport Law KIN 4152 Community Recreation KIN 4253 Physiology of Exercise KIN 4373 Foundations of Kinesiology *KIN 4383 Contemporary Issues in Sport Management KIN 4842 Psychology of Sport KIN 4954-2 Supervised Recreational Field Work-Sport Management Internship II KIN Elective (three hours)
All required KIN course must be completed with a "C" or better for the major.	Choose one of the following options Option A: Business (18 hours) ACCT 2103 Fundamentals Financial Accounting BIM 1553 Business Computer Applications BUS 1133 Introduction to Business MKT 3233 Principles of Marketing MNGT 3133 Organizational Leadership MNGT 3143 Principles of Management Option B: Sports Studies (18 hours) KIN 3462 Adapted Physical Education KIN 3553 Elementary School Program KIN 3652 Recreational Leadership KIN 3753 Techniques of Teaching Team Sports and Gymnastics KIN 3763 Techniques of Teaching Lifetime Activities KIN 4053 Organization and Administration KIN 4802 Care and Prevention
	All required KIN course must be completed with a "C" or better for the major. *NEW COURSE
Eight hours of non-major field courses selected from the following: ART 1003 Art and Visual Communication EDUC 3313 Technology Integration in the Classroom PSY 1113 Intro to Psychology PSY 2113 Psychology of Adjustment	Eight hours of non-major field courses selected from the following: ART 1003 Art and Visual Communication EDUC 3313 Technology Integration in the Classroom PSY 1113 Intro to Psychology PSY 2113 Psychology of Adjustment

PSY 3123 Child and Adol Development PSY 3393 Social Psychology SFTY 1313 Intro to Occupational Sfty& Health SFTY 2253 Outdoor Safety SFTY 3103 General Safety SFTY 3133 Drugs in Society SOC 1113 Principles of Sociology SOC 2213 Social Problems SOC 3523 Juvenile Delinquency SOC 3623 Race, Gender & Ethnic Relations THTR 1143 Theatre Appreciation	PSY 3123 Child and Adol Development PSY 3393 Social Psychology SFTY 1313 Intro to Occupational Sfty& Health SFTY 2253 Outdoor Safety SFTY 3103 General Safety SFTY 3133 Drugs in Society SOC 1113 Principles of Sociology SOC 2213 Social Problems SOC 3523 Juvenile Delinquency SOC 3623 Race, Gender & Ethnic Relations THTR 1143 Theatre Appreciation
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Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southeastern Oklahoma State University**

Contact person: Dr. Teresa Golden

Title: Vice President for Academic Affairs

Phone number: 580-745-2286

Current title of degree program (Level II): Bachelor of Arts

Current title of degree program (Level III): Spanish

State Regent's three-digit program code: 106

Degree Granting Academic Unit: School of Arts and Sciences

With approved options in: A.

B.

C.

D.

E.

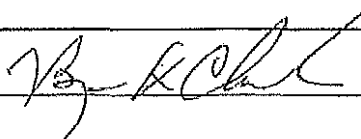
TYPE OF REQUEST: Check all appropriate types of changes and complete ONLY the appropriate page(s). *Excluding program deletions and suspensions, to be considered for State Regents' approval, the program must be current in the 5-year program review cycle. The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>*

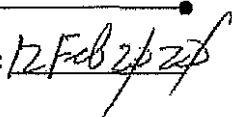
Date of last review for the program

- ☐ (1) Program Deletion
- ☒ (2) Program Suspension
- ☐ (3) Change of Program Name and/or Degree Designation
- ☐ (4) Option Addition
- ☐ (5) Option Deletion
- ☐ (6) Option Name Change
- ☐ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 

Date of Governing Board Approval:

(2) Program Suspension

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Southeastern Oklahoma State University**

Name of program and State Regents' three-digit program code to be suspended:

Bachelor of Arts in Spanish (106)

(2) PROGRAM SUSPENSION

NOTE: Information not included on the requested action may cause a delay in processing.

Reason for requested action (attach no more than one page if space provided is inadequate):

The program has experienced chronic low enrollment and low productivity

Program will be reinstated or deleted in:

☐ One year

☐ Two years

☒ Three years

Date program suspension effective:

☒ Immediate (beginning with the current academic year)

☐ Beginning with the next academic year.

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southeastern Oklahoma State University**

Contact person: Dr. Teresa Golden

Title: Vice President for Academic Affairs

Phone number: 580-745-2286

Current title of degree program (Level II): Master of Science

Current title of degree program (Level III): Sports Administration

State Regent's three-digit program code: 109

Degree Granting Academic Unit: School of Education and Behavioral Sciences

With approved options in: A. Sports Studies

B. Business

C. Native American Leadership

D. Educational Leadership

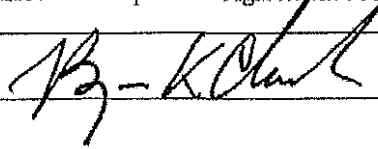
TYPE OF REQUEST: Check all appropriate types of changes and complete ONLY the appropriate page(s). *Excluding program deletions and suspensions, to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

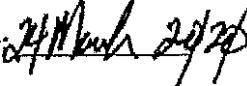
Date of last review for the program: 2019

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name and/or Degree Designation
- ☐ (4) Option Addition
- ☐ (5) Option Deletion
- ☐ (6) Option Name Change
- ☒ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification
- ☐ (9) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: 

Date: 

Date of Governing Board Approval:

**(7) Program
Requirement Change**

Oklahoma State Regents for Higher Education

REQUEST FOR PROGRAM MODIFICATION

(continued)

Program name and State Regents' three-digit program code to be modified:
Master of Science in Sports Administration (109)

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- ☒ Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- ☒ Total credit hours for the degree will **NOT** change.

☐ Total credit hours for the degree **WILL** change from to
Explain:

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

KIN 5023 is being moved to an elective in the Sports Studies emphasis area and KIN 5863 is being moved to core courses.

Number of new courses being added to course inventory: 0

List new courses being added to the course inventory: 0

Number of courses being deleted from course inventory: 0

List courses being deleted from the course inventory: 0

Reason for requested action (attach no more than one page if space provided is inadequate):

Update the curriculum to better suit students' needs.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

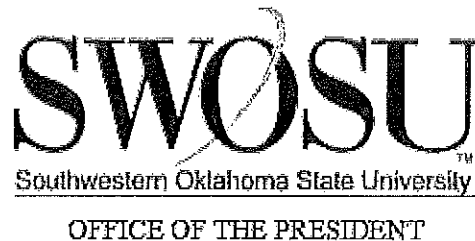
Will requested change impact an embedded certificate? ☒ No ☐ Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program.

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum Master of Science in Sports Administration (109) 30 semester hours	Proposed Curriculum Master of Science in Sports Administration (109) 30 semester hours
Core courses 24 Semester Hours KIN 5023 Foundations of Sport Science KIN 5303 Contemporary Issues KIN 5053 Applied Research & Statistics KIN 5003 Sport and Society KIN 5603 Legal Aspects KIN 5103 Administration of Athletics KIN 5113 Sport Management, Finances, and Fund Raising KIN 5123 Facility Planning and Event Management	Core courses 24 Semester Hours KIN 5023 Foundations of Sport Science KIN 5303 Contemporary Issues KIN 5053 Applied Research & Statistics KIN 5003 Sport and Society KIN 5603 Legal Aspects KIN 5103 Administration of Athletics KIN 5113 Sport Management, Finances, and Fund Raising KIN 5123 Facility Planning and Event Management
Emphasis courses (choose one emphasis) 6 Semester Hours Sport Studies Choose TWO courses from the following: KIN 5753 Sport Nutrition KIN 5843 Advanced Development of Strength and Conditioning Programs KIN 5953 Advanced Theory of Coaching Basketball KIN 5863 Skills, Strategies, and Techniques of Coaching	Emphasis courses (choose one emphasis) 6 Semester Hours Sport Studies Choose TWO courses from the following: KIN 5753 Sport Nutrition KIN 5843 Advanced Development of Strength and Conditioning Programs KIN 5953 Advanced Theory of Coaching Basketball KIN 5023 Foundations of Sport Science KIN 5863 Skills, Strategies, and Techniques of Coaching
Business Choose TWO courses from the following: BUS 5563 Applied Business Projects MNGT 5603 Strategic Management MKT 5243 Marketing Management MKT 5533 Social Media Marketing	Business Choose TWO courses from the following: BUS 5563 Applied Business Projects MNGT 5603 Strategic Management MKT 5243 Marketing Management MKT 5533 Social Media Marketing
Educational Leadership Choose TWO courses from the following: EDAD 5373 Public School Law EDAD 5313 School & Community Relations EDAD 5303 School Administration EDAD 5403 School Operations Management	Educational Leadership Choose TWO courses from the following: EDAD 5373 Public School Law EDAD 5313 School & Community Relations EDAD 5303 School Administration EDAD 5403 School Operations Management
Native American Leadership Choose TWO courses from the following: NAL 5243 Ethnohistory of Native Peoples NAL 5213 Native Education Policy NAL 5013 Current Topics in Indian Country	Native American Leadership Choose TWO courses from the following: NAL 5243 Ethnohistory of Native Peoples NAL 5213 Native Education Policy NAL 5013 Current Topics in Indian Country



TO: Board of Regents of the
Regional University System of Oklahoma
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: March 30, 2020

SUBJECT: Educational Excellence Committee Agenda Items – April, 2020

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the April, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Embedded Certificate – New Program Request for the following programs:
 - Engineering Technology
 - a. Energy Technology Certificate
 - Department of Business
 - a. Agricultural Business Certificate
- Program Modification requests for the following programs:
 - BA in Communication Arts ▪ (054)
 - Masters of Education in Education (Social Sciences option) ▪ (064)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments

***Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)***

Southwestern Oklahoma State University
Institution Submitting Proposal

Energy Technology
Title of Proposed Embedded Certificate

Engineering Technology Code 128
Title of Existing Program and State Regents' Program Code

Southwestern Oklahoma State University Weatherford, OK
Location (where the program will be offered)

Traditional Delivery
Method of Delivery (i.e., on-site/electronic media/combined)

CIP Code (6 digits)	150000
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	Click here to enter text.
Academic Unit (e.g. Department, Division, School) Technology	Department of Engineering
Name of Academic Unit	Engineering Technology
Name of Program Director	Nathan Brooks
Intended Date of Implementation	Fall 2020
Anticipated Date for Granting First Embedded Certificates	Fall 2020
Specialty Accrediting Agency	ABET and ATMAE
Name and Title of Contact Person Technology Department Chair	Nathan Brooks Engineering

Date of Letter of Intent 1/23/2020

Date of Governing Board Approval 2/28/2020

Signature of President: _____ Date: _____

Background on Certificates for Complete College America¹. For certificates to have a decisive contribution to the national postsecondary preparedness, states must ensure certificates are:

- of high quality
- rigorous enough to have real value
- tailored to the job market
- widely available
- designed for timely completion

There are three categories of certificates based on length:

- Short-Term Certificates: certificates for programs designed for completion in less than one academic year (SR Code 12; less than 30 credit hours)
- Long-Term Certificates: certificates for programs designed for completion in at least one but less than two academic years (coded by SR as 10; at least 30 but less than 60 hours)
- certificates for programs designed for completion in at least two but less than four academic years (*we do not have any of these in Oklahoma; nationally, these account for less than 5% of all certificates*)

Certificates vs. Certifications. Certifications and licenses are based on assessment processes that recognize competencies in a particular occupational specialty as measured against a set of standards. These are typically awarded by third-party, standard-setting bodies (not academic institutions). Individuals may or may not prepare for certifications and licensure exams through academic study and they are only infrequently tied to academic awards.

National Research. Based on this report, the following data are provided:

- Long-term certificates have significantly higher labor market value than short-term certificates because of greater technical and academic rigor and because of the wider range of job-related skills provided.
- Long-term certificates are consistently linked to increased earnings.
- Long-term certificate completers make more earnings than non-completers.
- Long-term certificate completers make more earnings than short-term certificate completers.
- Stronger labor market returns are found in long-term certificate completers in:
 - Nursing and allied health care
 - Technology
 - construction trades
 - mechanical and repair trades
- Weaker labor market returns are found in long-term certificate completers in:
 - Service occupations
 - humanities
- Short-term certificates seem to only increase earning power for adults well launched in their career.
- Short-term certificates do NOT seem to increase earning power for young adults or older and dislocated workers seeking a start in a new occupation.
- All certificates should be “built for completion” meaning that the course schedules and enrollment options are tightly focused on needs of students, including alignment with associate degrees.

¹Source: Bosworth, Brian, (December 2010). Certificates Count: An Analysis of Sub-baccalaureate Certificates. Complete College America; www.completecollege.org.

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs**A. Curriculum**

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards; the proposal must describe how it is embedded and articulates with the related main approved degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.D)

A list of the proposed curriculum must be included with the proposal. **A list of the curriculum of the program in which the certificate is embedded must also be included with the proposal.**
(ATTACHED AT END OF THIS DOCUMENT)

Energy Technology Certificate

6 hours related/electives
TECH/ENTRP 4013 Seminar in Oil and Gas OR TECH 3413 Production Processes
NRM 4773 Natural Resource Management OR TECH 3173 Environmental Regulations
6 hours in core
TECH 3613 Power Systems
TECH 3113 Industrial Safety

Total number of hours required for certificate:	12
Number of hours in general education:	0
Number of hours in core:	6
Number of hours in related/electives (if applicable):	6

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist in faculty resources, please specify.

☒ No Differences

☐ Differences: (Click here to specify differences.)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

☒ No Differences

☐ Differences: (Click here to specify differences.)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate demand for the proposed embedded certificate.

1. **Student Demand:** Evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related program(s) at the institution, should be adequate to expect a reasonable level of productivity. (3.4.5.F)
The energy technology certificate will be utilized by students who are obtaining degrees at SWOSU and plan to work in the energy industry. It will be useful for individuals working in the energy field who would like to increase their knowledge of the industry. Demand for the certificate was identified by the Engineering Technology program's industrial advisory board. The proposed certificate would help meet the needs of the SWOSU industrial advisory board, students, and workers in the energy industry.
2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in the appropriate service area. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. Where appropriate, evidence should demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. (State Regents' Policy 3.4.5.F)

According to the website, oklahomaworks.gov, energy is one of the five key statewide drivers of wealth generation in Oklahoma. oklahomaworks.gov also projects that western Oklahoma energy-related jobs will grow 16.23% between 2016 and 2025. In order to meet the needs of the growing energy industry, certificate courses have been identified to increase knowledge of the technical aspects of the energy industry, and will give students a foundation in the regulation and management of natural resources.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the main approved program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

☒ No Differences

☐ Differences: (Click here to specify differences.)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle. The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date of last review for the program in which the certificate is embedded: 2018

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the main approved degree program has not been approved for offering through a distance education, the embedded certificate must meet the policy requirements in 3.16.11 Program Approval Procedures for Online Programs.

☒ Program will NOT be delivered online

If requesting online delivery (check all that apply):

☐ Institution is already approved for Distance Education

☐ Institution NOT approved for Distance Education

☐ Existing program is already approved for Distance Education

☐ Existing program is NOT approved for Distance Education

☐ Request for online delivery for embedded certificate only (complete section H below)

Delivery Method

Electronically Delivered Programs must also describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (State Regents' policy 3.16.11.B.2)

Courses will be delivered in a face to face format. Instructors will use Canvas to assign projects and communicate with students outside of class.

CURRICULUM – BS in Engineering Technology, Environmental Engineering Technology Option

Core Requirements.....48

MATH 1613 College Trigonometry

MATH 2823 Applied Calculus

MATH 3413 Statistical Methods

OR ECONO 2463 Business Statistics

MFET 4020 Prof Certification Requirements

PHY 1044 Basic Physics I w/Lab

TECH 1101 Introduction to Technology

TECH 1713 Basic Electrical Science

TECH 2213 2D CAD

TECH 2413 Non-Metallic Materials & Processes

TECH 2513 Fabrication Processes I

TECH 3113 Industrial Safety

TECH 3463 Manufacturing Operations I

TECH 3613 Power Systems

TECH 4264 3D CAD

TECH 4373 Economic Decision Analysis

TECH 4433 Quality Control

TECH 4493 Manufacturing Operations II

Environmental Engineering Technology Option

Environmental Requirements32

BIOL 4355	Microbiology
CHEM 1203	General Chemistry I
CHEM 1252	General Chemistry I Lab
CHEM 1303	General Chemistry II
CHEM 1352	General Chemistry II Lab
CHEM 3013	Organic Chemistry I
CHEM 4254	Industrial Chem & Environ Reg
OR CHEM 3244 Environmental Chemistry	
GEOL 1934	Physical Geology
TECH 3173	Environmental Regulations
TECH 3413	Production Processes

*Embedded Certificate - New Program Request Form
 (created for abbreviated approval process for certificate
 coursework existing within a single approved program)*

Southwestern Oklahoma State University
 Institution Submitting Proposal

Agricultural Business Certificate
 Title of Proposed Embedded Certificate

Bachelor of Business Administration Agricultural Business
 Title of Existing Program and State Regents' Program Code

Weatherford, OK
 Location (where the program will be offered)

Both Traditional and Online Delivery
 Method of Delivery (i.e., on-site/electronic media/combined)

CIP Code (6 digits)	52.0201
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	011
Academic Unit (e.g. Department, Division, School)	Department of Business
Name of Academic Unit	Department of Business
Name of Program Director	Holly McKee
Intended Date of Implementation	Fall 2020
Anticipated Date for Granting First Embedded Certificates	Fall 2020
Specialty Accrediting Agency	ACBSP
Name and Title of Contact Person	Holly McKee, Chair

Date of Letter of Intent	1/23/2020
Date of Governing Board Approval	4/10/2020

Signature of President: _____ Date: _____

Background on Certificates for Complete College America¹. For certificates to have a decisive contribution to the national postsecondary preparedness, states must ensure certificates are:

- of high quality
- rigorous enough to have real value
- tailored to the job market
- widely available
- designed for timely completion

There are three categories of certificates based on length:

- Short-Term Certificates: certificates for programs designed for completion in less than one academic year (SR Code 12; less than 30 credit hours)
- Long-Term Certificates: certificates for programs designed for completion in at least one but less than two academic years (coded by SR as 10; at least 30 but less than 60 hours)
- certificates for programs designed for completion in at least two but less than four academic years (*we do not have any of these in Oklahoma; nationally, these account for less than 5% of all certificates*)

Certificates vs. Certifications. Certifications and licenses are based on assessment processes that recognize competencies in a particular occupational specialty as measured against a set of standards. These are typically awarded by third-party, standard-setting bodies (not academic institutions). Individuals may or may not prepare for certifications and licensure exams through academic study and they are only infrequently tied to academic awards.

National Research. Based on this report, the following data are provided:

- Long-term certificates have significantly higher labor market value than short-term certificates because of greater technical and academic rigor and because of the wider range of job-related skills provided.
- Long-term certificates are consistently linked to increased earnings.
- Long-term certificate completers make more earnings than non-completers.
- Long-term certificate completers make more earnings than short-term certificate completers.
- Stronger labor market returns are found in long-term certificate completers in:
 - Nursing and allied health care
 - Technology
 - construction trades
 - mechanical and repair trades
- Weaker labor market returns are found in long-term certificate completers in:
 - Service occupations
 - humanities
- Short-term certificates seem to only increase earning power for adults well launched in their career.
- Short-term certificates do NOT seem to increase earning power for young adults or older and dislocated workers seeking a start in a new occupation.
- All certificates should be “built for completion” meaning that the course schedules and enrollment options are tightly focused on needs of students, including alignment with associate degrees.

¹Source: Bosworth, Brian, (December 2010). Certificates Count: An Analysis of Sub-baccalaureate Certificates. Complete College America; www.completecollege.org.

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs

A. Curriculum

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards; the proposal must describe how it is embedded and articulates with the related main approved degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.D)

A list of the proposed curriculum must be included with the proposal. **A list of the curriculum of the program in which the certificate is embedded must also be included with the proposal.** (Attached at end of document)

Courses (Choose 12 hours): ECONO 3123 Economics in Agriculture, ENTRP 3213 Legal Issues in Agriculture, ENTRP 4323 Internship in Agriculture, FINAN 4253 Financial Issues in Agriculture, MNGMT 4173 Sales Skills Management in Agriculture, MRKTG 4153 Marketing Management in Agriculture

Total number of hours required for certificate:	12
Number of hours in general education:	0
Number of hours in core:	12
Number of hours in related/electives (if applicable):	Click here to enter text.

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist in faculty resources, please specify.

☒ No Differences

☐ Differences: (Click here to specify differences.)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

☒ No Differences

☐ Differences: (Click here to specify differences.)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate demand for the proposed embedded certificate.

1. Student Demand: Evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related program(s) at the institution, should be adequate to expect a reasonable level of productivity. (3.4.5.F)

The agricultural business certificate would be very useful given the current success of our new bachelor's degree in agricultural business. We have been contacted by SWOSU business alumni, community members, and agriculturalists in the field about the possibility of taking the new

agricultural business classes. Having a designated certificate will help better serve the needs of these interested stakeholders.

2. **Employer Demand:** Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in the appropriate service area. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. Where appropriate, evidence should demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. (State Regents' Policy 3.4.5.F)

According to oklahomaworks.gov, agriculture is one of the five key statewide Oklahoma ecosystems. As baby boomers prepare for retirement more trained agriculturalist are needed in the Oklahoma agriculture industry. The SWOSU agricultural business certificate is designed to empower a wide target audience of future agriculturalists to gather pertinent education in a program that is both affordable and convenient with online and hybrid course offerings. The courses are designed to provide a strong background in agricultural business with courses in agricultural management, marketing, economics and finance. All courses offered are part of our current agricultural business bachelor's degree. However, the certificate will be useful to learners who are not necessarily needing to take general education courses to meet their career goals.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the main approved program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

☒ No Differences

☐ Differences: (Click here to specify differences.)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: *To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date of last review for the program in which the certificate is embedded: Click here to enter text.

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the main approved degree program has not been approved for offering through a distance education, the embedded certificate must meet the policy requirements in 3.16.11 Program Approval Procedures for Online Programs.

☐ Program will NOT be delivered online

If requesting online delivery (check all that apply):

☒ Institution is already approved for Distance Education

☐ Institution NOT approved for Distance Education

☐ Existing program is already approved for Distance Education

☐ Existing program is NOT approved for Distance Education

☐ Request for online delivery for embedded certificate only (complete section H below)

H. Delivery Method

Electronically Delivered Programs must also describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) and the major features that will facilitate learning. (State Regents' policy 3.16.11.B.2)

Canvas

CURRICULUM – BBA in Agricultural Business**AGRICULTURAL BUSINESS MAJOR****Professional Business Core 42**

ACCTG	2213	Principles of Financial Accounting
ACCTG	2313	Principles of Managerial Accounting
ECONO	2263	Intro to Macroeconomics
ECONO	2363	Intro to Microeconomics
ECONO	2463	Business Statistics
ENTRP	3113	Intro to MIS
ENTRP	3123	Legal Environment of Business
ENTRP	3133	Business Ethics
ENTRP	3423	Business Communication
ENTRP	3823	Quantitative Methods in Business
FINAN	3343	Business Finance
MNGMT	3233	Management
MNGMT	4923	Strategic Management and Policy
MRKTG	3143	Principles of Marketing

Required Courses 12

Choose 12 hours from the courses listed below:

ECONO	3123	Economics in Agriculture
ENTRP	3213	Legal Issues in Agriculture
ENTRP	4323	Internship in Agriculture
FINAN	4253	Financial Issues in Agriculture
MNGMT	4173	Sales Skills Management in Agriculture
MRKTG	4153	Marketing Management in Agriculture

Business Electives 9

3000-4000 Level Business (ACCTG, ENTRP, FINAN, MNGMT, MRKTG)

Free Electives 17

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southwestern Oklahoma State University**

Contact person: James South

Title: Provost and Vice President for Academic Affairs

Phone number and email address: (580)774-3771 james.south@swosu.edu

Current title of degree program (Level II): Bachelor of Arts

Current title of degree program (Level III): Communication Arts

State Regent's three-digit program code: 054

Degree Granting Academic Unit: Arts & Science

With approved options in: A. Theatre

B. Mass Communication

C. Communication Studies

D. Click here to enter text.

E. Click here to enter text.

TYPE OF REQUEST: Check all appropriate types of changes and complete ONLY the appropriate page(s). *Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date of last review for the program 2017

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name and/or Degree Designation
- ☐ (4) Option Addition
- ☒ (5) Option Deletion
- ☐ (6) Option Name Change
- ☒ (7) Program Requirement Change
- ☐ (8) Other Degree Program Modification
- ☐ (9) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: _____ Date: _____

Date of Governing Board Approval: 2/28/2020

Oklahoma State Regents for Higher Education
REQUEST FOR PROGRAM MODIFICATION
(continued)

Institution submitting request: **Southwestern Oklahoma State University**

Program name and State Regents' three-digit program code to be modified:
Communication Arts 054

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- ☒ Course requirement change (change in number of core courses, electives, general education, etc.
Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- ☐ Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other
admission criteria changes, graduation criteria change, etc.)
- ☐ Total credit hours for the degree will **NOT** change.
- ☒ Total credit hours for the degree **WILL** change from 40 to 48

Explain:

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

We are merging Communication Studies and Mass Comm areas into one new emphasis option called Strategic Communication. Adding a Senior Capstone to the requirements for all majors so Comm . Arts students share more courses. Theatre is adding one design course to strengthen the design side of the program.

Number of new courses being added to course inventory: 12

List new courses being added to the course inventory:

COMM 4953 Senior Capstone,
COMM 2233 Strategic Comm Design,
COMM 3043 Digital Storytelling,
COMM 3063 American Film and Culture,
COMM 3153 Leadership,
COMM 3183 Social Media,
COMM 3583 Sports Communication,
COMM 4243 Multimedia Production,
COMM 4253 Global Communication,
COMM 4263 Crisis Communication,
COMM 3973 Costume Design,
COMM 3121 Communication Production

Number of courses being deleted from course inventory: 0

List courses being deleted from the course inventory: Many courses are being kept on the books but will only be offered rarely by demand. The following courses WILL be deleted:

COMM 2063 Voice and Diction

COMM 3213 Advanced News Editing
COMM 3313 Feature Writing
COMM 3553 Oral Interpretation
COMM 4121 Senior Seminar

Reason for requested action (attach no more than one page if space provided is inadequate):

We are proposing a unification of the two existing communications emphasis areas into one emphasis titled Strategic Communication. The spirit of the merger is to join the two emphasis areas into a collaborative degree that embraces the commonalities between the emphasis areas.

The two areas have not been updated in over 10 years. As technology progresses, the communication skill sets needed are expanding and changing rapidly, and our students need to be equipped to enter the marketplace. There is a growing need for graduates who are prepared for the current market in all areas of media and communication. This need drives the proposed changes to the degree.

The changes primarily emphasize the move forward with technology and updating curriculum accordingly. Other changes include revising curriculum to capitalize on the strengths of each emphasis area. We believe that the changes will encourage new majors and offer greater opportunities for our current majors. The proposed changes will also promote retention of our current students. These changes also embrace the brand of SWOSU putting "the focus is you" into action.

The theatre emphasis proposes adding one new course and requiring an additional 3 hours of technical theatre.

- 1) To keep the number of total hours more in line with the Strategic Communication side of the Communication Arts major.
- 2) Enhance the technical side of the students' training.
- 3) Typically, students in the theatre emphasis area have a significant amount of hours remaining after completing the requirements for the major, minor, and general education. This would allow a small portion of those hours to be used to strengthen the overall training of our students by guiding them into a required/guided elective course that we believe to be necessary and beneficial to their careers.

Will requested change require additional funds from the State Regents? ☒ No ☐ Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

Click here to enter text.

Will requested change impact an embedded certificate? ☒ No ☐ Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program.

Click here to enter text.

Will requested change affect a Cooperative Agreement? ☒ No ☐ Yes
(if yes, must complete a Cooperative Agreement Program Modification Form.)

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics*, *Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
Communication Arts majors may fulfill the GE math requirement with any of the approved GE offerings. Mathematical Concepts offers students a wide range of math skills that are useful in design work such as graphing. Math Applications is good for theatre students who need math skills working with dimensions and measurement calculations. Students may also choose College Algebra which helps them with basic algebra skills.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
The math option is left up to advisor and student. Since any math option will fulfill the department requirements the advisor is free to work with each student and place them where they feel the student has the best scenario for success.
3. How does this mathematics course articulate with your partner institutions?
All our GE required math courses are on the matrix

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

Attach current and proposed degree program requirements and degree program objectives (on no more than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum Communication Arts Major Code No. 185	Proposed Curriculum Communication Arts Major Code No. 185
Core Curriculum..... 9	Core Curriculum..... 18
COMM 1263 Introduction to Theatre COMM 2103 Introduction to Mass Communication COMM 2123 Interpersonal Communication	COMM 1263 Introduction to Theatre COMM 2103 Introduction to Mass Communication COMM 2123 Interpersonal Communication COMM 2233 Strategic Communication Design * COMM 3121 Communication Production (3 hrs. req) COMM 4533 Senior Capstone *
Communication Studies Emphasis	Strategic Communication Option
Core Curriculum..... 9	Select hours below..... 24
Required..... 22	COMM 2223 Intro to Comm Studies COMM 3073 Persuasion COMM 3543 Small Group Communication COMM 3563 Argumentation and Debate COMM 3573 Intercultural Communication COMM 4343 Communication Theory COMM 4363 Organizational Communication COMM 4121 Senior Capstone
Electives from COMM Arts 9	Electives from COMM Arts or statistics..... 6
Theatre Emphasis	Theatre Option
Core Curriculum..... 9	Required..... 24
Required..... 25	COMM 2363 Acting I COMM 2763 Stage Craft COMM 3663 Script Analysis COMM 3761 Theatre Production (four hours required) COMM 4463 Theatre History: Greek to 1660 COMM 4483 Play Directing & Production COMM 4663 Theatre History: 1660 to Present
Must choose three hours from the following:	Must choose 6 hours from the following:
COMM 3023 Lighting Design COMM 3763 Stage Management COMM 4403 Scene Design	COMM 3023 Lighting Design COMM 3763 Stage Management COMM 3973 Costume Design * COMM 4403 Scene Design
Electives from COMM Arts 6	Electives from COMM Arts..... 6
Mass Communication Emphasis	Electives (including minor) to bring total to 120
Core Curriculum..... 9	For the minor program, refer to the Communication & Theatre minor in the Minor Programs of Study.
Required..... 21	Students must participate in an exit assessment interview conducted by a faculty committee or the department chair.
COMM 2113 Writing for Mass Media COMM 2213 News Gathering and Reporting COMM 3113 News Editing COMM 3413 Desktop Publishing COMM 3613 Specialized Publications COMM 4243 Media Production COMM 4293 Media Law and Ethics	REGULATIONS PERTAINING TO GRADUATION
Electives from COMM Arts 9	Minimum credit hours for graduation..... 120
Electives (including minor) to bring total to 120	Minimum credit hours in the liberal arts & sciences..... 80
For the minor program, refer to the Communication & Theatre Minor in the Minor Programs of Study.	Minimum credit hours in upper-division (3000/4000 courses)..... 40
Students must participate in an exit assessment interview conducted by a faculty committee or the department chair.	Minimum credit hours (3000/4000 courses) in major completed at SWOSU..... 8
REGULATIONS PERTAINING TO GRADUATION	Minimum credit hours at SWOSU (15 of the last 30)..... 30
Minimum credit hours for graduation..... 120	Minimum Grade Point Average in all coursework 2.00
Minimum credit hours in the liberal arts & sciences..... 80	
Minimum credit hours in upper-division (3000/4000 courses)..... 40	
Minimum credit hours (3000/4000 courses) in major completed at SWOSU..... 8	
Minimum credit hours at SWOSU (15 of the last 30)..... 30	
Minimum Grade Point Average in all coursework 2.00	

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southwestern Oklahoma State University**

Contact person: James South

Title: Provost and Vice President of Academic Affairs

Phone number and email address: (580)774-3771 james.south@swosu.edu

Current title of degree program (Level II): Masters of Education in Education

Current title of degree program (Level III): Click here to enter text.

State Regent's three-digit program code: 064

Degree Granting Academic Unit: College of Professional and Graduate Studies

With approved options in: A. Art

B. Biomedical Sciences and Microbiology

C. Classroom Teaching

D. Instructional Coaching

E. Mathematics

F. Natural Sciences

G. Parks and Recreation Management

H. Reading Specialist

I. Sports Management

J. Social Sciences

TYPE OF REQUEST: Check all appropriate types of changes and complete **ONLY** the appropriate page(s). *Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date of last review for the program 2016

- ☐ (1) Program Deletion
- ☐ (2) Program Suspension
- ☐ (3) Change of Program Name and/or Degree Designation
- ☐ (4) Option Addition
- ☐ (5) Option Deletion
- ☐ (6) Option Name Change
- ☐ (7) Program Requirement Change

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

☒ (8) Other Degree Program Modification☐ (9) This modification affects a Cooperative Agreement Program

Signature of President: _____ Date: _____

Date of Governing Board Approval: 2/28/2020

**(8) Other Degree
Program Modification***Oklahoma State Regents for Higher Education*
REQUEST FOR PROGRAM MODIFICATION
(continued)Institution submitting request: **Southwestern Oklahoma State University**

Program name and State Regents' three-digit program code of program to be modified:

Master of Education in Education 064 (Social Sciences Option)

(8) OTHER DEGREE PROGRAM MODIFICATION**NOTE: Information not included on the requested action may cause a delay in processing.**

Requested action: Changing to graduate level course numbers for courses offered as split graduate/undergraduate courses. Also removing some courses from lists of choices in the degree option.

Reason for requested action (attach no more than one page if space provided is inadequate):

We are creating graduate level numbers for courses that we offer as split undergrad/grad courses. We have been using the same number for both and just identifying the graduate students as having taken it is for graduate credit. Our new ERP system will not handle graduate courses that way.

Will requested change require additional funds? ☒ No ☐ Yes*If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended (if explanation exceeds space provided, attach no more than one page).*Will requested action change curriculum? ☒ No ☐ Yes*If yes, provide complete a Program Requirement Change form and include the current and proposed curriculum degree program requirements and degree program objectives (on no more*

than three pages). Indicate the changes clearly. Note any courses deleted from the course inventory. Asterisk any courses new to the course inventory.

Please list the current curriculum requirements in the left column and the proposed curriculum requirements in the right column.

Current Curriculum	Proposed Curriculum
Social Sciences Option - Masters of Education in Education	Social Sciences Option - Masters of Education in Education
Current Curriculum	Proposed Curriculum
I. Prerequisites: Completion of 24 undergraduate semester hours in courses in Social Sciences II. Required Professional Education Core EDUC 5113 Introduction to Research COUN 5513 Introduction to Counseling & Guidance EDPY 5723 Advanced Psychology of Learning SECED 5833 Teaching in Secondary School III. Required Courses in Social Sciences: A minimum of 16 semester hours selected from the following courses, including at least one 5000 level Course. A. Criminal Justice CRMJS 3163 Sociology of Deviant & Criminal Behavior CRMJS 3243 Comparative Criminal Justice system CRMJS 3353 The Criminal Mind CRMJS 3523 Criminology CRMJS 3803 Privatization of Criminal Justice CRMJS 4012 Seminar in Criminal Justice CRMJS 4013 Seminar in Criminal Justice CRMJS 4103 Juvenile Justice CRMJS 4143 Critical Issues in Criminal Justice CRMJS 4153 US Corrections CRMJS 4333 Victimology CRMJS 4903 Directed Readings in Criminal Justice CRMJS 5903 Directed Readings in Criminal Justice	I. Prerequisites: Completion of 24 undergraduate semester hours in courses in Social Sciences II. Required Professional Education Core EDUC 5113 Introduction to Research COUN 5513 Introduction to Counseling & Guidance EDPY 5723 Advanced Psychology of Learning SECED 5833 Teaching in Secondary School III. Required Courses in Social Sciences: A minimum of 16 semester hours selected from the following courses. A. Criminal Justice CRMJS 5163 Sociology of Deviant & Criminal Behavior CRMJS 5243 Comparative Criminal Justice system CRMJS 5353 The Criminal Mind CRMJS 5523 Criminology CRMJS 5803 Privatization of Criminal Justice CRMJS 5012 Seminar in Criminal Justice CRMJS 5013 Seminar in Criminal Justice CRMJS 5014 Seminar in Criminal Justice CRMJS 5103 Juvenile Justice CRMJS 5143 Critical Issues in Criminal Justice CRMJS 5153 US Corrections CRMJS 5333 Victimology CRMJS 4903 Directed Readings in Criminal Justice CRMJS 5903 Directed Readings in Criminal Justice B. Economics

Current Curriculum	Proposed Curriculum
Social Sciences Option - Masters of Education in Education	Social Sciences Option - Masters of Education in Education
B. Economics ECON 3863 Money and Banking ECON 4003 Independent Study in Economics (Topic) ECON 4013 Seminar in Economic (Topic) ECON 4563 Managerial Economics ECON 4963 International Economics ECON 5653 Advanced Managerial Economics ECON 5763 Advanced Business Statistics C. History HIST 3043 Early Modern Europe HIST 3063 History of Ireland HIST 3083 Nationalism and Ethnicity HIST 3103 Medieval England HIST 3113 Tudor England HIST 3173 History of ideas HIST 3193 The European Union HIST 3203 History of Germany, 9 A.S. -1989 HIST 3303 History of Imperial Russia HIST 3403 Modern France HIST 3503 Early Christian Thought HIST 3603 20th Century World History HIST 4011-4 Seminar in History HIST 4023 Colonial America: 1492-1765 HIST 4033 Revolutionary America: 1765-1808 HIST 4043 New Nation and Age of Jackson: 1808-1850 HIST 4053 Civil War and Reconstruction: 1850-1877 HIST 4063 Gilded Age/Progressive Era HIST 4073 20th Century America: 1915-1950 HIST 4083 America Since 1970s HIST 4093 Historical Research and Writing HIST 4103 American Indians HIST 4123 America in the 1950s and 1960s HIST 4133 Women in American History HIST 4203 Old South HIST 4213 New South HIST 4313 American West HIST 4353 History of Oklahoma HIST 4503 American Diplomatic History HIST 4901-4 Directed Readings in History	ECON 3863 Money and Banking ECON 4003 Independent Study in Economics (Topic) ECON 4013 Seminar in Economic (Topic) ECON 4563 Managerial Economics ECON 4963 International Economics ECON 5653 Advanced Managerial Economics ECON 5763 Advanced Business Statistics C. History HIST 5043 Early Modern Europe HIST 5063 History of Ireland HIST 5083 Nationalism and Ethnicity HIST 5103 Medieval England HIST 5113 Tudor England HIST 5173 History of ideas HIST 5193 The European Union HIST 5203 History of Germany, 9 A.S. - 1989 HIST 5303 History of Imperial Russia HIST 5403 Modern France HIST 5503 Early Christian Thought HIST 5603 20th Century World History HIST 5011-4 Seminar in History HIST 5023 Colonial America: 1492-1765 HIST 5033 Revolutionary America: 1765-1808 HIST 5143 New Nation and Age of Jackson: 1808-1850 HIST 5053 Civil War and Reconstruction: 1850-1877 HIST 5153 World War I HIST 5163 Gilded Age/Progressive Era HIST 5073 20th Century America: 1915-1950 HIST 5183 America Since 1970s HIST 5293 Historical Research and Writing HIST 5413 American Indians HIST 5123 America in the 1950s and 1960s HIST 5133 Women in American History HIST 5203 Old South HIST 5213 New South HIST 5313 American West

Current Curriculum	Proposed Curriculum
Social Sciences Option - Masters of Education in Education	Social Sciences Option - Masters of Education in Education
HIST 5093 Historiography HIST 5011-4 Seminar in History HIST 5901-4 Directed Readings in History D. Political Science POLSC 3003 Federal Constitution POLSC 3033 Political Parties POLSC 3113 Political Theory POLSC 3163 Prin. of International Relations POLSC 3323 Legislative-Execute Relations POLSC 3343 Women and Politics POLSC 3353 Model United Nations I POLSC 3373 Model United Nations II POLSC 3363 Public Admin Theory & Practice POLSC 4013 Seminar in Political Science POLSC 4233 Urban Politics and Election System POLSC 4253 International Law POLSC 4303 International Organizations POLSC 4403 Public Policy Formation POLSC 4613 Civil Rights & Liberties POLSC 4903 Directed Reading in Political Science POLSC 5903 Directed Reading in Political Science E. Sociology SOCIO 3043 Racial & Cultural Minorities SOCIO 3163 Sociology of Deviant and Criminal Behavior SOCIO 4013 Seminar in Sociology SOCIO 4033 Advanced Analysis of Social Problems F. Social Sciences SOCSC 3853 Statistics for Social Science SOCSC 3863 Fundamentals of Research SOCSC 4133 Teachers Course in the Social Sciences	HIST 5323 World War II HIST 5353 History of Oklahoma HIST 5503 American Diplomatic History HIST 5901-4 Directed Readings in History HIST 5093 Historiography HIST 5011-4 Seminar in History HIST 5901-4 Directed Readings in History D. Political Science POLSC 5003 Federal Constitution POLSC 5033 Political Parties POLSC 5113 Political Theory POLSC 5163 Prin. of International Relations POLSC 5323 Legislative-Execute Relations POLSC 5343 Road to Equality POLSC 5353 Model United Nations I POLSC 5373 Model United Nations II POLSC 5363 Public Admin Theory & Practice POLSC 5013 Seminar in Political Science POLSC 5233 State & Local Government POLSC 5253 International Law POLSC 5303 International Organizations POLSC 5403 Public Policy Formation POLSC 5613 Civil Rights & Liberties POLSC 5903 Directed Reading in Political Science POLSC 5903 Directed Reading in Political Science E. Sociology SOCIO 5043 Racial & Cultural Minorities SOCIO 5163 Sociology of Deviant and Criminal Behavior SOCIO 5013 Seminar in Sociology SOCIO 5033 Advanced Analysis of Social Problems F. Social Sciences SOCSC 5853 Statistics for Social Science SOCSC 5863 Fundamentals of Research SOCSC 5133 Teachers Course in the Social Sciences

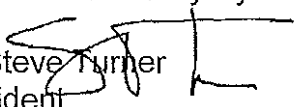
Current Curriculum	Proposed Curriculum
Social Sciences Option - Masters of Education in Education	Social Sciences Option - Masters of Education in Education
IV. Capstone Experience EDUC 5950 Graduate Capstone Experience (must be completed in the final semester)	IV. Capstone Experience EDUC 5950 Graduate Capstone Experience (must be completed in the final semester)



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

DATE: March 27, 2020

TO: Connie Reilly, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Steve Turner

President

SUBJECT: Facilities Stewardship Committee Agenda Items–April 2020

Ratification - Emergency Approval – Fine Arts Annex Dedicated Outside Air Unit – Project #485-0073

Request ratification of emergency approval from Chair Susan Winchester and Facilities Stewardship Committee Chair Connie Reilly on Friday, February 21, 2020. Emergency approval was requested to bid and award to the lowest responsible bidder, installation of a dedicated outside air unit and associated building systems at Fine Arts Annex. The funds requested totaled \$155,000 and will be paid from the 295 Fund, Renovation/Repairs.

OFFICE OF THE PRESIDENT

Date: March 26, 2020

To: Regional University System of Oklahoma
Facilities Stewardship Committee
Connie Reilly, Chair

From: Dr. Janet Cunningham, President

Re: Facilities Stewardship Committee Agenda Items – April 10, 2020

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the April 10, 2020, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

Project 505-0005 Major Repair and Renovations

Project Description: Northwestern Oklahoma State University is asking ratification of emergency approval granted on January 31, 2020, by Board of Regents Chair Susan Winchester and Facilities Stewardship Committee Chairman Connie Reilly for a roof replacement on the J.R. Holder Wellness Center building. Strong winds tore off a section of the roof over the swimming pool. Easley Associates Architects, Enid, Oklahoma, will assist with the replacement efforts. Permission was granted to declare an emergency situation due to the potential endangerment to the public health and safety of students, employees, and guests visiting the wellness center and to move forward with awarding a contract to replace the roof.

Requested Funding Approval: Not to exceed \$165,000

Budget Breakdown: Materials and labor for replacement of roof.

Job Order Contractor: N/A

(continued)

Northwestern Oklahoma State University

Congruent with Facility Master Plan?: Yes

Revenue Source: Funding for this emergency project will come from Section 13, Fund 600/650 School Land, Auxilliary Funds

After receiving emergency approval for this request, a claim was filed with Risk Management. Upon review of the damage, they have agreed to cover \$56,200 of the expenses involved to repair the roof.

JC:md



Office of the President
**Southeastern Oklahoma
State University**

March 24, 2020

Regent Connie Reilly
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: February Facilities Stewardship Committee

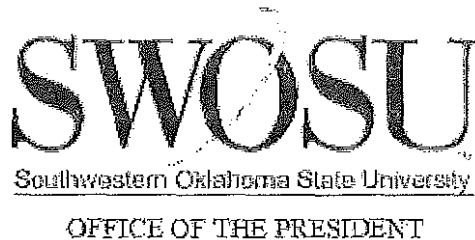
In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is reporting the following project:

Library Roof Repair

Project Description: Deferred Maintenance & Library Improvements
Project Number(s): 660-0800 & 660-0770
Amount: \$92,500
Source of Funding: E&G Deferred Maintenance
Vendor: All Seasons Contracting

Sincerely,

Bryon Clark
Interim President



TO: Board of Regents of the
Regional University System of Oklahoma
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: March 30, 2020

SUBJECT: Facilities Stewardship Committee Agenda Items – April, 2020

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the April 10, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

Southwestern Oklahoma State University requests permission to refinance the following master lease projects from 2010 which appear to have significant savings opportunities:

- Project: MLRP 2010A Parker Hall renovation (15 years)

Original amount of lease:	\$2,002,000
Estimated total cost to be refinanced:	\$ 900,000
Estimated cost savings:	\$ 31,000

- Project: MLRP 2010D Event Center construction (20 years)

Original amount of lease:	\$13,110,000
Estimated total cost to be refinanced:	\$ 4,000,000
Estimated cost savings:	\$ 536,000



Date: April 10, 2020

To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Connie Reilly

From: President Patti Neuhold-Ravikumar

University of Central Oklahoma

April 2020 Facilities Stewardship Committee

1. Approval Items:

a. **Annual Campus Capital Master Plan**

Request approval of the Fiscal Year 2021 Campus Master Plan for Capital Improvements projects to forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long-Range Planning Commission. Refer to the attached Long-Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2022 to 2026.

b. **Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: Request approval to fund and award contracts to A-Tech Paving, in an amount not to exceed \$250,000, for repairs to selected parking lots. These repairs include the removal of asphalt where potholes and base failure has occurred, milling out large cracks and installing new asphalt. Additionally, many areas need to have liquid asphalt placed in smaller cracks and others need sealcoating and restriping. This work is part of a 10-year maintenance plan to repair all lots prioritizing those in most urgent need of repairs and to be completed as areas can be cleared.

Requested Funding Approval: \$250,000

Budget Breakdown: \$250,000

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary Funds

c. **Project # 120-0043 Roof Repair and Replacement (Coyner Health Sciences)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$200,000 for the Coyner Health Science building roof replacement. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

d. Project # 120-0043 Roof Repair and Replacement (Math and Computer Science)

Project Description: Request approval to fund and award contract in an amount not to exceed \$200,000 for the Math and Computer Science building roof replacement. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

2. Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: A contract in the amount of \$50,000 was issued to Pitzer's Lawn Management, Inc. for the creation of a pollination garden to be located at the southwest corner of the STEM building.

Fund Source: College of Mathematics & Science Course Fees

b. Miscellaneous On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Thatcher Hall renovation of rooms 202, 204, and 206 for a total amount of \$55,600.

Fund Source: College of Liberal Arts Course Fees and Foundation Private Gifts

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Chambers Library renovation of room 107 for a total amount of \$60,375.

Fund Source: IT Services E&G Funds

Project Description: Awarded to Johnson Controls Fire Protection LP the Thompson building fire alarm contract for a total amount of \$55,570.

Fund Source: Facilities Fees

Project Description: Awarded to Access Elevator & Lifts Inc. the Art & Design building chair lift replacements for a total amount of \$43,584.

Fund Source: Facilities Fees

c. Annual Renewals for On Call Construction Manager(s) at Risk for Minor Projects

Annual renewals for the On Call Construction Managers at Risk for Minor Projects for work not to exceed \$1,000,000 per project (RUSO Board meeting April 12, 2019 and June 20, 2019) were sent March of 2020. The first of up to four one-year term renewals were sent to the following On Call Construction Managers at Risk for Minor Projects:

1. Lingo Construction Services, Inc.
2. Lippert Bros. Construction, Inc.
3. Red Sky Contractor, Inc.
4. Hall Construction, Inc.

d. Annual Renewal for Construction Manager at Risk for Multiple Projects

Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects for work not to exceed \$5,000,000 per project (RUSO Board meeting January 29, 2016), was sent their annual renewal March of 2020. This will be the fourth annual renewal, for the fifth and last one-year term of Timberlake Construction Inc. as Construction Manager at Risk for Multiple Projects.

Attachments:

Campus Map

Annual Campus Capital Master Plan

Annual Campus Capital Master Plan
1.a.

Miscellaneous On Call Construction
Manager(s) at Risk for Minor Projects
2.b.

Project # 120-0013
Parking, Sidewalks, Lights & Landscaping
1.b.



April 10, 2020

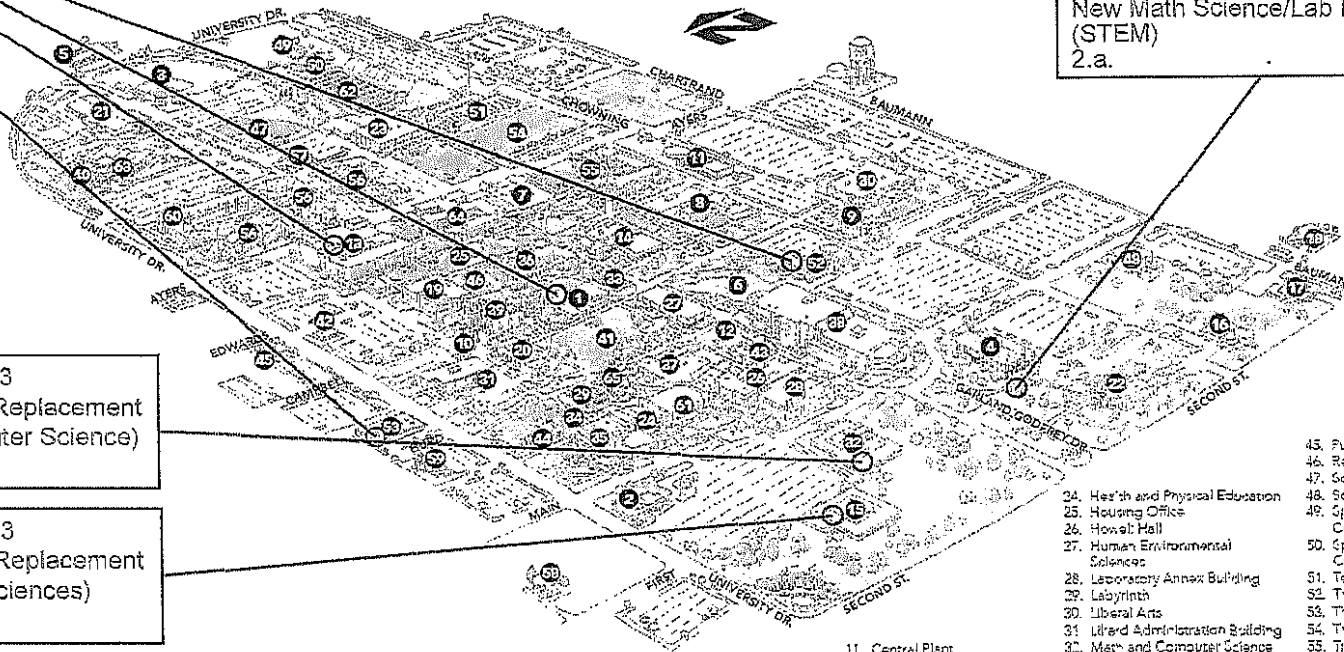
Project # 120-0094
New Math Science/Lab Building
(STEM)
2.a.

Project # 120-0043
Roof Repair and Replacement
(Math and Computer Science)
1.d.

Project # 120-0043
Roof Repair and Replacement
(Coyner Health Sciences)
1.c.

Annual Renewals for On Call Construction
Manager(s) at Risk for Minor Projects
2.c.

Annual Renewal for Construction
Manager at Risk for Multiple Projects
2.d.



MAP LEGEND

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Betz STEM Research and Learning Center
5. Burcho IV Apartments
6. Brercho Lake
7. Buddy's Cafeteria
8. Business Building
9. Center for Transformative Learning
10. Central Gateway
11. Central Plant
12. CFAD Storage Building
13. Chambers Library
14. Communications Building
15. Coyner Health Sciences
16. Edmond Chamber of Commerce
17. Edmond Fire Station No. 1
18. Education Annex Building
19. Education Building
20. Evans Hall
21. Facilities Management
22. Forensic Science Institute
23. Hamilton Field House
24. Health and Physical Education
25. Housing Office
26. Howell Hall
27. Human Environmental Sciences
28. Laboratory Annex Building
29. Labyrinth
30. Liberal Arts
31. Lillard Administration Building
32. Math and Computer Science
33. Melton Art Gallery
34. Mitchell Education Center
35. Mitchell Hall
36. Mursough Hall
37. Muzie Building
38. Night University Center
39. Old North
40. OU Physicians Health & Wellness Clinic
41. Plunkett Park
42. Police Services
43. Power Plant
44. President's Annex
45. Public Safety Annex
46. Reflection Park
47. Softball Field
48. South Central Plant
49. Sports Performance Center Annex
50. Sports Performance Center
51. Tennis Courts
52. Thatcher Hall
53. Thompson Building
54. Thompson Soccer Field
55. Transformative Learning Quadrangle (The Quad)
56. University Commons
57. University Commons Clubhouse
58. University Guest House
59. University House
60. University Suite
61. Westland Hall
62. Westland Stadium
63. Wellness Center
64. West Hall
65. Y-Chapel

METRO CAMPUS LOCATIONS



Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City



CHK Central Boathouse
725 S. Lincoln Blvd.,
Oklahoma River Boathouse District,
Downtown Oklahoma City



ACMBUCO Performance Lab
329 E. Sheridan Ave.,
Downtown Oklahoma City



Customized Education
+ The Catbird Seat
One Santa Fe Plaza,
Downtown Oklahoma City



Center for eLearning and
Connected Environments
301 N. Bryant Ave, Edmond



Jantz Lab
100 E. 5th St., Edmond



Center for Outdoor
Adventure Recreation
Arcadia Lake - Second St.
and Midwest Blvd.



UCO Downtown
Carnegie Centre,
131 Dean A. McGee Ave.,
Downtown Oklahoma City

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
Fiscal Years 2022 through 2026

Page 1 of 2

Minutes for April 10, 2020

Agency: 120 **University of Central Oklahoma**

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Business Bldg Renovation & Additions	120-0079	-	18,000,000	7,000,000	25,000,000
2	Wantland Hall Renovation and Additions	120-0092	-	4,000,000	4,000,000	8,000,000
3	Major Repairs and Deferred Maintenance	120-0027	-	4,000,000	21,000,000	25,000,000
4	Health & Safety Projects	120-0060	400,000	1,600,000	8,000,000	10,000,000
5	New Allied Health Building	120-0096	-	40,000,000	5,000,000	45,000,000
6	Library Learning Commons Renovation	120-0097	-	10,000,000	7,500,000	17,500,000
7	Dept of Public Safety & Visitor Center	120-0056	-	1,000,000	2,000,000	3,000,000
8	Howell Hall Renovation & Addition	120-0010	-	6,000,000	-	6,000,000
9	Murdaugh Hall Renovations & Addition	120-1078	-	1,500,000		1,500,000
10	Lillard Admin Building Renovation	120-0041	-	500,000	4,500,000	5,000,000
11	Parking, Sidewalks, Lights & Landscaping	120-0013	-	5,500,000	2,500,000	8,000,000
12	Major Parking Improvements	120-1091	-	24,000,000	-	24,000,000
13	Sports Complex Improvements	120-0032	-	4,000,000	1,000,000	5,000,000
14	Land Acquisitions	120-0049	-	4,000,000	1,000,000	5,000,000
15	Wellness Center Phase II & III	120-0044	-	7,500,000	7,500,000	15,000,000
16	Liberal Arts Renovation & Addition	120-0008	-	2,000,000	1,000,000	3,000,000
17	Roof Repair and Replacement	120-0043	-	1,500,000	1,000,000	2,500,000
18	Residence Hall Improvements	120-1012	-	10,000,000	-	10,000,000

Attachment B
Page 10 of 11

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
 Fiscal Years 2022 through 2026

Page 2 of 2

Minutes for April 10, 2020

Agency: 120 **University of Central Oklahoma**

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
19	Distance Education/Downtown Facility	120-0098	-	1,000,000	-	1,000,000
20	Coyner Hall Renovation & Addition	120-0080	-	1,000,000	-	1,000,000
21	Heat & Air Condition (Perform Contract)	120-0033	-	3,000,000	-	3,000,000
22	Elevator Replacement Project	120-0029	-	550,000	950,000	1,500,000
23	Univ Ctr Misc Renovations & Improvements	120-1010	-	15,000,000	5,000,000	20,000,000
24	Math/Science Bldg Renovations/Additions	120-0061	-	2,000,000	1,000,000	3,000,000
25	Vehicle and Equipment Replacement	120-0042	-	300,000	1,200,000	1,500,000
26	Max Chambers Library Renovation Misc	120-0047	-	1,000,000	1,500,000	2,500,000
27	New Art Building Renovations & Additions	120-0018	-	10,000,000	10,000,000	20,000,000
Totals			400,000	178,950,000	92,650,000	272,000,000

FY21 Budget Request

Capital Outlay Summary

Attachment B
Page 11 of 11



Office of the President

**Southeastern Oklahoma
State University**

March 24, 2020

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: April Audit & Finance Committee

Dear Regent Parker:

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2020 budget as indicated below.

- 1) Education and General Part I, Fund 290 increase of \$2,800,000 from \$53,788,695 to \$56,555,695.
 - o Source of Funds:
 - Increased Tuition & Fee Revenue, 1.8 million
 - Use of Reserve for One-Time Expenditures, 1 million

It is projected that University enrollment will increase by about 4% from what was originally projected. Initial tuition revenue projections were conservative and based on only a slight increase in enrollment for FY 2020. In addition, in order to allow for one-time expenditures in deferred maintenance and technology, 1 million dollars from reserve will be utilized.

Sincerely,

Bryon Clark
Interim President

Oklahoma State Regents for Higher Education
 655 Research Parkway, Suite 200
 Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2019-2020
PART I - PRIMARY BUDGET - REVISION

Schedule A
 Summary of Educational and General Expenditures by Function

Agency #	660	
Institution Name:	Southeastern Oklahoma State University	Date Submitted: April 10, 2020
President:	Dr. Bryon Clark	

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	Approved Budget	%	Revised Amount	%	Increase or (Decrease)
11	Instruction	25,079,228		26,579,228		1,500,000
12	Research	32,300		32,300		-
13	Public Service	103,500		103,500		-
14	Academic Support	2,525,188		2,720,188		195,000
15	Student Services	6,027,092		6,257,092		230,000
16	Institutional Support	3,732,971		3,907,971		175,000
17	Operation and Maintenance of Plant	5,188,416		5,888,416		700,000
18	Scholarships and Fellowships	11,100,000		11,100,000		-
	Total Expenditures by Activity/Function:	53,788,695	0	56,588,695	0	2,800,000

FUNDING						
Fund Number	Fund Name	Approved Budget	%	Revised Amount	%	Increase or Decrease
	E&G Operating Revolving Fund:					
290	Revolving Funds	38,873,240		40,673,240		1,800,000
290	State Appropriated Funds - Operations Budget	14,518,771		14,518,771		-
290	State Appropriated Funds - Grants, Contracts and Reimbursements	398,548		398,548		-
290	Use of Reserves	(1,864)		998,136		1,000,000
	Total Expenditures by Fund:	53,788,695	0	56,588,695	0	2,800,000

Oklahoma State Regents for Higher Education

EDUCATIONAL AND GENERAL BUDGET - FY2019-2020

PART I - PRIMARY BUDGET - REVISION

Schedule C

REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name:		Southeastern Oklahoma State University			
Receipt Description	Approved Budget	%	Revised Amount	%	Increase or (Decrease)
1. Beginning Fund Balance July 1, 2019 (Cash Basis)	7,094,746		7,094,746		-
2. Expenditures for Prior Year Obligations	561,980		561,980		-
3. Unobligated Reserve Balance July 1, 2019 (line 1 - line 2)	6,532,766		6,532,766		-
4. Projected FY2020 Receipts:					
State Appropriated Funds - For Operations	14,518,771		14,518,771		
State Appropriated Funds - For Grants, Contracts and Reimbursements	398,548		398,548		
Federal Appropriations	-				
Local Appropriations	-				
Resident Tuition (includes tuition waivers)	25,925,640		27,125,640		1,200,000
Nonresident Tuition (includes tuition waivers)	7,800,000		8,200,000		400,000
Student Fees - Mandatory and Academic Service Fees	4,200,000		4,400,000		200,000
Gifts, Endowments and Bequests	245,000		245,000		
Other Grants, Contracts and Reimbursements	453,500		453,500		
Sales and Services of Educational Departments	-				
Organized Activities Related to Educational Departments	179,700		179,700		
Technical Education Funds	-		-		
Other Sources	69,400		69,400		
Use of Reserve			1,000,000		1,000,000
5. Total Projected FY2020 Receipts	53,790,559		56,590,559		2,800,000
6. Total Available (line 3 + line 5)	60,323,325		63,123,325		2,800,000
7. Less Budgeted Expenditures for FY2020 Operations	53,788,965		56,588,695		56,588,695
8. Projected Unobligated Reserve Balance June 30, 2020 (line 6 - line 7)	6,534,360		6,534,630		270

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

Minutes for April 10, 2020

EDUCATIONAL AND GENERAL BUDGET
FISCAL YEAR FY2019-2020

Schedule F and G - BUDGET REVISION

STATEWIDE PROGRAM CODE: Higher Education (Input)

SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #:	660	Date Submitted:	April 10, 2020	2020					
Institution Name:	Southeastern Oklahoma State University	President's Name	Dr. Bryon Clark						
Object Codes→	10	20	31	30	40	42	50	60	
Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance Net of Waivers	Transfers & Other Disbursements	TOTALS
Activity & Sub-Activity/Function:									
11 Instruction	35,000			1,400,000	65,000				1,500,000
12 Research									-
13 Public Service									-
14 Academic Support				170,000	25,000				195,000
15 Student Services		80,000		140,000	10,000				230,000
16 Institutional Support	15,000			160,000					175,000
17 Operation. & Maintenance. of Plant				450,000	250,000				700,000
18 Scholarships (Net of Tuition Waivers)									-
11 Total E&G Part I - Fund 290	50,000	80,000	-	2,320,000	350,000	-	-	-	2,800,000
Hyperion Account Code	511130	521110	531160		541110		552110	562130	
Entry into CORE E&G Part I - Fund 290	50,000	80,000		2,320,000	350,000		-	-	2,800,000
21 Total E&G Part II Cells linked to Sch. B-II-->									-
Hyperion Account Code	511130	521110	531160		541110		552110	562130	
Entry into CORE E&G Part II	-	-		-		-	-	-	-
Total Allotment	50,000	80,000	-	2,320,000	350,000	-	-	-	2,800,000

Schedule G

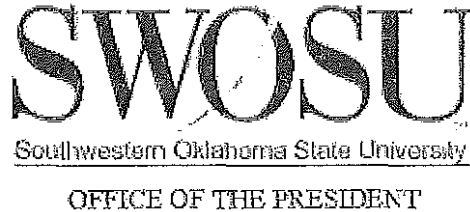
Hyperion Account Code			511130	521110	531160		541110		552110	562130	
700 Fund No.	Activity No.	Sub-Activity No.	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	Total Budgeted Amount
740	12	00001									
789	89	00001									
790	85	00001									

Page 2

Attach

11 Entry into CORE E&G Part I - Fund 290	2,800,000
21 Entry into CORE E&G Part II	-
G Entry into CORE Fund 700	-
G Entry into CORE Fund 789	-
G Entry into CORE Fund 790	-
Total Allotment	2,800,000

Attachment
Page 4 of 5



TO: Board of Regents of the
Regional University System of Oklahoma
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: March 30, 2020

SUBJECT: Audit and Finance Committee Agenda Items – April, 2020

Please place Southwestern Oklahoma State University on the Audit and Finance Committee agenda for the April, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

Southwestern Oklahoma State University requests permission to amend the FY 2020 budget as follows:

Education and General Part 1 Fund 290

- Physical plant (maintenance and repair) \$ 400,000
- Information Technology (additional software and consulting) \$ 400,000

Total Budget Revision request: \$ 800,000

Source of funds: Educational and General 1 reserve funds



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

March 27, 2020

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

A. ADMINISTRATIVE APPOINTMENTS/CHANGES

Dr. Nathan Lighthizer, tenured Associate Professor, Director of Continuing Medical Education and Assistant Dean in the Northeastern State University Oklahoma College of Optometry has been appointed Associate Dean/Associate Professor/Director of CME effective February 1, 2020. He will receive a fiscal year stipend of \$4,586. Dr. Lighthizer fills the position previously held by Dr. Kippi Wyatt.

Dr. Earlena McKee, tenured Professor and Director of the Cherokee Nation Optometry Health Clinic in the Northeastern State University Oklahoma College of Optometry has been appointed Assistant Dean for Clinical Affairs/Professor/Director of the Cherokee Nation Optometry Health Clinic effective January 1, 2020. She will receive a fiscal year stipend of \$5,531. Dr. McKee fills the position previously held by Dr. Nathan Lighthizer.

Dr. Jeff Miller, tenured Professor in the Northeastern State University Oklahoma College of Optometry has been appointed Assistant Dean for Academic Affairs/Professor effective January 1, 2020. This administrative role is in addition to his current duties. He will receive a fiscal year stipend of \$9,643.

B. FACULTY APPOINTMENTS (NON-TENURE TRACK)

Ms. Susan LaVictoire has been named Clinical Assistant Professor of Physician Assistant Studies in the Gregg Wadley College of Science and Health Professions effective January 27, 2020. This is a full-time, regular, non-tenure track, 12-month

Northeastern State University

position at a fiscal year salary rate of \$101,292. Ms. LaVictoire fills the position previously held by Mr. Alan Brokenicky.

Ms. LaVictoire holds the following degrees: A.S., Broadcast Communications, Middlesex Community College; B.A., Oral Communications-Broadcasting, University of Central Oklahoma; and M.H.S., Physician Associate, Oklahoma University Health Sciences Center.

Her professional experience includes: Emergency Medicine Advanced Practice Clinician, Team Health Inc./Duncan Regional Hospital Emergency Department – four years; Clinical Associate Professor, Oklahoma City University of Physician Assistant Program – three years; Director of Clinical Education/Clinical Associate Professor, Oklahoma City University Physician Assistant Professor – one year; Physician Assistant, Crystal Park Pediatrics, Oklahoma City – five years; Physician Assistant, Mustang Urgent Care Clinic – one year; Physician Assistant, The Pediatric Group, PLLC – four years; Physician Assistant, Moore Medical Center, Department of Pediatrics-Outpatient – four years; and P.A., varied medical establishments – 10 years.

Ms. Allison Mason has been named Clinical Assistant Professor of Social Work in the College of Liberal Arts effective January 13, 2020. This is a full-time, regular, non-tenure track, 9-month position at an academic year salary rate of \$50,540. This is a new position.

Ms. Mason holds the following degrees: B.S.W., Social Work, Northeastern State University; M.S.W., Social Work, University of Oklahoma.

Her professional experience includes: Therapist and Co-Owner, Do No Harm Therapeutic Group, LLC – two years; Therapist, Daybreak Family Services – four years; Adolescent Therapist, Bethesda Family Services Foundation – five years; and Therapist, Family and Children Services – four years.

C. FACULTY APPOINTMENTS (TEMPORARY)

Dr. Dustin Baucom has been named Instructor of Chemistry in the Department of Natural Sciences in the Gregg Wadley College of Science and Health Professions effective January 13, 2020. This is a full-time, temporary position for the Spring 2020 semester at a salary of \$28,805. This temporary appointment is non-tenure track.

Dr. Baucom holds the following degrees: B.S., Chemistry, Northeastern State University; Ph.D., Chemistry, University of Arkansas.

His professional experience includes: Adjunct, Chemistry, Northeastern State University – six months.

Northeastern State University

Dr. Kelsey Buford has been appointed Clinical Assistant Professor in the Northeastern State University Oklahoma College of Optometry effective March 1, 2020. This is a full-time, temporary, non-tenure track, 12-month position at a fiscal year salary rate of \$99,936. Dr. Buford fills the position previously held by Dr. Brent Roberts.

Dr. Buford holds the following degrees: B.A., Biology, Mount Marty College; O.D., Optometry, Northeastern State University Oklahoma College of Optometry.

Her professional experience includes: Family Practice Optometrist, Kate Miller Family Vision Clinic- nine months; Part-time Optometrist, Vold Vision- nine months; Part-time Optometric Technician/Optician, Envision Eye Care- five years.

Dr. Dawn Pewitt, has been named Clinical Assistant Professor in the Northeastern State University Oklahoma College of Optometry effective January 1, 2020. This is a full-time, temporary, 12-month position at a fiscal salary rate of \$99,936. Dr. Pewitt fills the position previously held by Dr. Andrew Young.

Dr. Pewitt holds the following degrees: B.S., Vision Science and O.D., Optometry, Northeastern State University Oklahoma College of Optometry.

Her professional experience includes: Optometrist, Triad Eye Institute – three years; Staff Optometrist, VA San Diego Healthcare System – 18 years; Optometric Residency Coordinator, VA San Diego Healthcare System – six years; and Resident Optometrist, VAMC, Fayetteville, AR – one year.

D. FACULTY CHANGE OF STATUS

Ms. Dee Gerlach, M.Ed., Assistant Professor of Health and Kinesiology, in the Collège of Education has requested to move from tenure track status to non-tenure track status. She has the support of the Provost and President. She was hired as an Instructor/Head Softball Coach in 2000, and promoted to Assistant Professor of Health and Kinesiology, tenure track, in 2013. She is seeking her Ph.D. in Kinesiology. Her rank of Assistant Professor will remain the same.

E. FACULTY COMPLETING A DOCTORATE

Dr. Beth Bowin, Assistant Professor of Psychology in the College of Education has earned her Ph.D. in Psychology. The degree was conferred on August 11, 2019 from Walden University, Minneapolis, Minnesota.

Dr. Carolyn Cox, Assistant Professor in Social Work in the College of Liberal Arts has earned her Ph.D. in Education Leadership and Policy Studies. The degree was conferred on August 2, 2019 from Oklahoma State University, Stillwater, Oklahoma.

Northeastern State University

Dr. Sydney Dorrough, Assistant Professor/Program Director of Occupational Therapy, in the Gregg Wadley College of Science and Health Professions has earned her Doctor of Occupational Therapy. The degree was conferred on December 31, 2019 from the University of Kansas, Lawrence, Kansas.

Dr. Toni Hail, Assistant Professor in Social Work in the College of Liberal Arts has earned her Ph.D. in Education Leadership and Policy Studies. The degree was conferred on May 11, 2019 from the Oklahoma State University, Stillwater, Oklahoma.

Dr. Benjamin Hay, Assistant Professor in Music, in the College of Liberal Arts has earned his Doctor of Musical Arts. The degree was conferred on May 10, 2019 from the University of Oklahoma, Norman, Oklahoma.

F. RETIREMENTS WITH RESOLUTIONS

Dr. O. Susan Frusher, tenured Professor of Education in the College of Education has announced her retirement, effective May 1, 2020. She has been employed with Northeastern State University since January 1986.

Dr. Jeffrey Slattery, tenured Professor of Management in the College of Business and Technology has announced his retirement, effective May 1, 2020. He has been employed with Northeastern State University since January 1994.

G. RESIGNATIONS

Dr. Kendra Haggard, Assistant Professor of English in the College of Liberal Arts has resigned her faculty position effective December 20, 2019. She has been employed with NSU since April 2004. She has taken a staff position, Associate Director of Student Transitions with the Student Engagement Division, effective January 2, 2020.

Dr. Jaymie Vanmeter, Assistant Professor of Counseling Psychology in the College of Education has submitted her letter of resignation effective May 12, 2020. She has been employed with NSU since August 2018.

H. NON-REAPPOINTMENTS

The following faculty members have been notified of non-renewal prior to March 1, 2020.

Dr. Edwin Bellman Assistant Professor of Technology
College of Business and Technology

Northeastern State University

Ms. Susan Kirk	Assistant Professor of Curriculum & Instruction College of Education
Dr. Brian Kulik	Associate Professor of Management College of Business and Technology
Dr. Xiaoshan Li	Assistant Professor of Marketing College of Business and Technology
Ms. Garnet Nowell	Instructor of Library Services NSU Library on the Broken Arrow Campus

I. PROMOTION IN RANK

The following faculty members are recommended for advancement in rank effective with the beginning of the **2020 fall semester**. The faculty members listed below have been recommended by the respective College Dean and the Provost:

College of Business & Technology

Dr. Katy Ellis	Associate Professor to Professor
Dr. Sanchari Ghosh	Assistant Professor to Associate Professor

College of Education

Dr. Kurt Choate	Associate Professor to Professor
Dr. Maria Christian	Assistant Professor to Associate Professor
Dr. Paul Cooper	Associate Professor to Professor
Ms. Tonya Garrett	Instructor to Assistant Professor
Dr. Elizabeth Keller-Dupree	Associate Professor to Professor
Dr. Jodi Legnon	Assistant Professor to Associate Professor
Dr. April Phillips	Associate Professor to Professor
Dr. Sarah Ramsey	Assistant Professor to Associate Professor

College of Liberal Arts

Dr. Kimberly Lee	Associate Professor to Professor
Dr. Irina Strout	Assistant Professor to Associate Professor
Dr. Anne Watson	Associate Professor to Professor
Dr. Arthur Wendorf, II	Assistant Professor to Associate Professor

Gregg Wadley College of Science and Health Professions

Dr. Teko Jan Ernst Bekkering	Associate Professor to Professor
Dr. Jody Buckholtz	Associate Professor to Professor
Dr. Luke Foster	Assistant Professor to Associate Professor

Northeastern State University**Oklahoma College of Optometry**

Dr. David Simpson

Assistant Professor to Associate Professor

J. TENURE

The following faculty members are recommended for tenure effective with the beginning of the **2020 fall semester**.

Name	Appointment Date	Academic Area
<u>College of Business & Technology</u>		
Dr. Sanchari Ghosh	August 2014	Economics
<u>College of Education</u>		
Dr. Maria Christian	August 2015	Educational Leadership
Dr. Jodi Legnon	August 2014	Curriculum & Instruction
Dr. Sarah Ramsey	August 2012	Curriculum & Instruction
<u>College of Liberal Arts</u>		
Dr. Brett Fitzgerald	August 2010	Criminal Justice
Dr. Irina Strout	August 2015	English
Dr. Arthur Wendorf, II	August 2015	Foreign Language
<u>Gregg Wadley College of Science & Health Professions</u>		
Dr. Luke Foster	August 1997	Mathematics
<u>Oklahoma College of Optometry</u>		
Dr. David Simpson	August 2014	Optometry
Dr. April Parker	August 2013	Optometry

K. REAPPOINTMENT OF TENURE TRACK FACULTY DURING PROBATIONARY PERIOD

In accordance with Board policy, the following persons on tenure track status will be retained for the **2020-2021 academic year**.

NAME	RANK	DEPARTMENT
Dr. Samuel Asante	Assistant Professor	Psychology & Counseling
Dr. Alesha Baker	Assistant Professor	Educational Leadership
Dr. Samantha Benn-Duke	Assistant Professor	Curriculum & Instruction
Dr. Christian Bester	Assistant Professor	Music
Dr. Jenny Bledsoe	Assistant Professor	English
Dr. Sridhar Boppana	Assistant Professor	Biology

Northeastern State University

Ms. Dana Boren-Boer	Assistant Professor	Media Studies
Dr. Beth Bowin	Assistant Professor	Psychology & Counseling
Dr. Yen-Ting Chen	Assistant Professor	Health & Kinesiology
Ms. Kimberly Church	Assistant Professor	Curriculum & Instruction
Dr. Christopher Clark	Assistant Professor	History
Dr. Carolyn Cox	Assistant Professor	Social Work
Dr. Joseph Farmer	Assistant Professor	English
Dr. Jari Frazier	Assistant Professor	Optometry
Dr. Christopher Garland	Assistant Professor	Social Work
Dr. Herbert Clark Gibson, III	Assistant Professor	Jazz Studies
Dr. Nathan Green	Assistant Professor	Chemistry
Dr. Beth Green-Nagle	Assistant Professor	Spanish
Dr. Toni Hail	Assistant Professor	Social Work
Ms. Jarilyn Haney	Assistant Professor	Curriculum & Instruction
Dr. Tiffanie Hardbarger	Assistant Professor	Cherokee
Dr. Benjamin Hay	Assistant Professor	Music
Ms. Jericho Hobson	Assistant Professor	Teacher Education
Dr. Ashalee Hurst	Assistant Professor	Psychology & Counseling
Dr. Janaki Iyer	Assistant Professor	Biology
Dr. Jonathan Janzen	Assistant Professor	Optometry
Dr. Maureen Johnson	Assistant Professor	English
Dr. MooSong Kim	Assistant Professor	Health & Kinesiology
Dr. Farina King	Assistant Professor	History
Dr. Matthew Krein	Assistant Professor	Optometry
Dr. Karl Kruczek	Assistant Professor	Mathematics
Dr. Nicole Lasky	Assistant Professor	Criminal Justice
Dr. Gary Linn	Assistant Professor	Accounting
Dr. Xiao-Ming (David) Liu	Associate Professor	Biology
Dr. Sarah Lowman	Assistant Professor	Spanish
Dr. Arunkumar Madapusi	Assistant Professor	Management
Dr. Carolyn Majcher	Associate Professor	Optometry
Dr. Jeffrey Maloney	Assistant Professor	English
Dr. Douglas Martin	Assistant Professor	EHSM
Ms. Cheri Mays	Assistant Professor	Psychology & Counseling
Dr. Justin McBride	Assistant Professor	English
Dr. John McIntosh	Assistant Professor	Geography/Political Sci
Dr. Elizabeth Melles	Assistant Professor	Psychology & Counseling
Dr. Wendi Middleton	Assistant Professor	Nutritional Sciences
Dr. Michael Morgan	Assistant Professor	Biology
Dr. Whitney Myers	Assistant Professor	Music
Dr. Nayyer Naseem	Assistant Professor	Marketing
Dr. Connor O'Dell	Assistant Professor	Mathematics
Dr. Lori Peterson	Assistant Professor	Management
Ms. Kimberly Phillips	Assistant Professor	Curriculum & Instruction

Northeastern State University

Dr. Amy Proctor	Assistant Professor	Criminal Justice
Dr. Jason Proctor	Assistant Professor	Curriculum & Instruction
Dr. Janette Quarles	Assistant Professor	Speech-Language Path
Dr. Bryan Raya	Assistant Professor	Music
Dr. Christy Reed	Assistant Professor	Early Childhood Education
Dr. Elaina Ross	Assistant Professor	Communications
Dr. Lara Searcy	Assistant Professor	English
Dr. Kathy Seibold	Assistant Professor	Curriculum & Instruction
Dr. Nicole Stout	Assistant Professor	Optometry
Dr. Candessa Tehee	Assistant Professor	Cherokee
Dr. Tracy Thompson	Assistant Professor	Teacher Education
Dr. Sarah Turner McGowen	Assistant Professor	Communication
Dr. Ricky Wallace	Associate Professor	HCA
Dr. Theodore Ward	Assistant Professor	Computer Science
Dr. Elizabeth Waring	Assistant Professor	Biology
Dr. Christopher Weaver	Assistant Professor	Geography /Political Sci
Dr. Lauren Wright	Assistant Professor	Criminal Justice
Dr. Naixue (Neal) Xiong	Associate Professor	Math/Computer Science
Dr. Min-Chi Yan	Assistant Professor	Curriculum & Instruction
Dr. Richard Zamor	Assistant Professor	Biology

*Ms. Dee Gerlach has been reappointed, if approved by the board, she will move to non-tenure track, effective August 2020. See Faculty Change of Status.

L. REAPPOINTMENT OF NON-TENURE TRACK FACULTY

I recommend the following faculty for reappointment on a non-tenure track basis for the **2020-2021** academic year.

NAME	RANK	DEPARTMENT
Mr. Marcus Anderson	Instructor/Clinical Dir	Speech-Language Path
Dr. Erica Argyropoulous	Instructor	Library Services
Dr. Margaret Bates	Clinical Assist Prof	Occupational Therapy
Mr. Troy Bender	Instructor	Physician Assist Studies
Ms. Jameie Combs	Instructor	Curriculum & Instruction
Mr. James Dodd	Instructor	Library Services
Dr. Sydney Dorrough	Instructor	Occupational Therapy
Dr. Julie Estes	Clinical Assist Prof	Occupational Therapy
Ms. Sheila Fritts	Instructor	Health & Kinesiology
Dr. Hector Gonzalez	Assistant Professor	Health Professions
Ms. Courtney Hamby	Instructor	Health Care Admin
Ms. Tamara Hryshchuk	Instructor	Nursing
Ms. Lindsey Ince	Instructor	Nutritional Science
Ms. Dianne Kirk	Instructor	Medical Lab Science

Northeastern State University

Ms. Brooke Klintworth	Instructor	Speech-Language Path
Mr. Joseph LaTurner	Instructor	Finance
Ms. Amber Long	Instructor	Nutritional Science
Ms. Kimberly (Loy) Seibold	Instructor	Health & Kinesiology
Mr. Brandon Martin	Instructor	Library Services
Ms. Allison Mason	Clinical Assist Prof	Social Work
Dr. Daniel McNeill	Clinical Assist Prof	Physician Assist Studies
Dr. Leticea Newton	Clinical Assist Prof	Physician Assist Studies
Ms. Sylvia Hunter Nitti	Instructor	Art
Mr. Aaron Pope	Instructor	Library Services
Mr. Anthony Riggs	Instructor	Accounting
Ms. Alyssa Ross	Instructor	Library Services
Mr. Karl Siewert	Instructor	Library Services
Ms. Kelley (Frost) Sky Eagle	Instructor	Nutritional Science
Mr. Chad Stangl	Instructor	Health & Kinesiology
Ms. Sara Swaim	Instructor	ESL
Ms. Cathryn Thomas	Instructor	Communications

M. REAPPOINTMENT OF NON-TENURED FACULTY AFTER SEVEN YEARS

In compliance with personnel policies of the Board concerning employment of non-tenured faculty beyond seven years, I recommend approval to continue employment of the following faculty during the **2020-2021** academic year.

NAME	RANK	DEPARTMENT
Mr. Grant Alexander	Assistant Professor	Information Systems
Ms. Vickie Brown-Racy	Instructor	Psychology & Counseling
Dr. Ron Cambiano	Assistant Professor	Education
Ms. Sharon Clevenger-Baldrige	Instructor	English
Mr. Lyle Deiter	Instructor	English
Ms. Margaret Dobbs	Instructor	Health & Kinesiology
Dr. Heather Fenton	Clinical Assistant Prof	Nursing
Ms. Cassie Frieze	Instructor	Mass Communications
Ms. Barbara Fuller	Instructor	Teacher Education
Dr. Stephen Grissom	Instructor	Teacher Education
Ms. Deborah Hyde	Instructor	General Physical Sciences
Ms. Rhea Kaltenbach	Instructor	Health & Kinesiology
Mr. Wyman Kirk	Instructor	Cherokee
Dr. Diana Mashburn	Clinical Assistant Prof	Nursing
Ms. Sandra Martin	Instructor	Library Services
Mr. Brandon Oberg	Instructor	Library Services
Dr. Ronald Petty	Assistant Professor	Marketing
Mr. Steven Rice	Instructor	Computer Science
Mr. Thomas Rink	Instructor	Library Services

Northeastern State University

Ms. Susan Semrow	Instructor	English
Ms. Vicki Spencer	Instructor	Accounting
Mr. William Thompson	Assistant Professor	Hospitality & Tourism Mgmt
Mr. Darren Tobey	Instructor	Library Services
Ms. Sheree Whiteside	Instructor	Psychology & Counseling
Ms. Sarah Whittle	Instructor	Library Services
Dr. Weijia Zhu	Instructor	Physics
Ms. Sophia Beverley Threatt	Instructor	Library Services

N. STATUS OF TEMPORARY FACULTY

The following temporary faculty members will complete their one-year contract at the end of the **2019-2020** academic or fiscal year.

NAME	RANK	DEPARTMENT
Ms. Deborah Al-Rawi	Instructor	Speech-Language Path
Dr. Louis Blowers, II	Clinical Assistant Prof	Optometry
Dr. Kelsey Buford	Clinical Assistant Prof	Optometry
Dr. Saunya Burkhart	Clinical Assistant Prof	Optometry
Dr. Richard Castillo	Clinical Professor	Optometry
Dr. Caitlin Chevalier	Clinical Assistant Prof	Optometry
Ms. Lisa Czlonka	Instructor	Management
Dr. Ryan Fenska	Clinical Associate Prof	Optometry
Ms. Shannon Jankowski	Instructor	English
Ms. Kristin Korte	Instructor	Curriculum & Instruction
Ms. Amanda Lamberson	Instructor	Art
Mr. Timothy Laquerre	Instructor	Information Technology
Dr. John Lindsay	Clinical Assistant Prof	Optometry
Ms. Tina Linn	Instructor	Speech-Language Path
Mr. Jason Nichols	Instructor	Political Science
Dr. Dawn Pewitt	Clinical Assistant Prof	Optometry
Dr. Seth Rich	Clinical Assistant Prof	Optometry
Dr. Bret Seamons	Clinical Assistant Prof	Optometry
Dr. Heidi Thoden	Clinical Associate Prof	Optometry
Ms. Amber Whisenhunt	Instructor	Accounting

II. Ratification - Emergency Approval for Professional Legal Services

Request ratification of emergency approval from Chair Winchester on April 2, 2020, to enter into a professional services agreement with Grant Lloyd, Lloyd Legal, PLLC, Tahlequah, Ok, for legal services.

Northeastern State University**III. INFORMATIONAL ITEM**

NSU presents design of a new building for the Oklahoma College of Optometry.

IV. ACADEMIC SERVICE FEES

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2021 academic year.

New:

College of Bus&Tech Strategic Policy Testing/Clinical Serv Fee \$40.00 per course
This fee covers the testing fee for the required Peregrine test to be administered at the end of the capstone business core course for assessment reporting to the Accreditation Council for Business Schools and Programs (ACBSP).

Changes:

	<u>Current</u>	<u>Proposed</u>
Optometry Facility/Equipment Utilization Fee	\$ 2.00 per cr hr	\$ 6.00 per cr hr
The basis of this fee is directly related to the higher costs associated with required maintenance and repair necessitated from the use of equipment and facilities within the optometry laboratory settings. The net change is \$4.00 per credit hour.		
Optometry Classroom/Lab Supply & Material Fee	\$.50 per cr hr	\$1.50 per cr hr
The request to raise this fee is based on the increased costs related to lab supplies and materials required for delivery of the Optometry curriculum. The net change is \$1.00 per credit hour.		
Optometry Application Fee	\$ 45.00 per use	\$ 75.00 per use
This fee increase will offset the increased marketing costs and promotional materials related to student recruitment in our efforts to increase a more diverse and qualified applicant pool, in addition to increasing awareness of Optometry as a career option among high school students. The net change is \$30 per application.		

V. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

AISES Spring 2020.....\$ 1,500.00
To provide travel funds for Native American students affiliated with the NSU American Indian Science and Engineering Society (AISES) chapter to attend the Spring 2020

Northeastern State University

AISES Leadership Summit, AISES Region IV Conference, and AISES Day at the 48th Annual Symposium on the American Indian.

Summer Academy 2020.....\$24,000.00

To engage entering 8th through 12th grade students in various STEM activities designed to increase college attendance and participation in STEM fields. The Academy seeks to broaden participation of underrepresented populations in STEM fields through a commuter university summer experience. The project is directed by Mrs. Barbara Fuller.
Northeastern State University

Great Expectations-Oklahoma State Department of Education 2020-2021.....\$400,000.00

A grant from Oklahoma State Department of Education. Funds are to support the program which will provide training on Great Expectation's research-based methodology to Oklahoma schools that have been identified as model schools or as working on receiving that designation. Great Expectation instructors will provide this methodology in an intense training session within the state at several locations. In addition, these schools will receive coaching from a Great Expectation instructional coach who will travel to the school site and provide guidance and support. The project Director is Dr. Linda Dzialo.

Oklahoma Humanities Council: The Politics of Revenge: Russian, Greek, and Bulgarian Refugees (1918-1939).....\$500.00

To conduct research at the Russian State Military Archive in Moscow
The project Director is Dr. Denis Vovchenko.

Oklahoma Humanities Council: Willmoore Kendall: Tribune and Teacher of the American People 2020.....\$500.00

To continue research on Willmoore Kendall, culminating in the eventual publication of Willmoore Kendall's biography and a public presentation on the Kendall-Sibley debate at the Miami Public Library. The project Director is Dr. Christopher Owen.

NSU-Mechanism of ATF5 Addition in Breast Cancer 2020.....\$111,138.00

To research the ATF5 survival in breast cancer cells. To understand how ATF5 is uniquely required for the survival of breast cancer cells which will reveal new vulnerabilities of the cancer cells and help design strategies for their selective construction. The project is directed by Dr. David Liu.

Restoring and Reclaiming Indigenous Agriculture 2020.....\$69,699.00

To provide aspiring and amateur American Indian farmers training in permaculture design with an emphasis on traditional Indigenous practices. The project will increase participants' awareness and understanding of job opportunities in permaculture design, agritourism and economics.

Northeastern State University

Get Green for Blue 2020.....\$14,400.00

To offer multidisciplinary Science, Technology, Engineering, and Mathematics (STEM) Summer Academy Program. The primary goals are to instill in participants a passion for lifelong learning; to develop the knowledge, skills, attitudes, motivations, and commitment to make informed decisions as members of society; and to enhance teamwork, leadership, and communication skills

Total of Grants and Contracts.....\$621,737.00

Respectfully submitted,



Steve Turner, Ph.D.
President

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. O. Susan Frusher will retire as Professor of Education in the Educational Leadership Department at Northeastern State University on May 1, 2020; and

WHEREAS, Dr. Frusher has served faithfully and honorably on the Northeastern State University faculty for 40 years in various roles including program coordinator of the Higher Education Leadership program, interim Associate Dean of the College of Education, and faculty member in the teacher education and higher education leadership programs; and

WHEREAS, Dr. Frusher has made many contributions as a faculty member, leader, and colleague which have benefitted students, colleagues, the university, the community, and tribal nations; and

WHEREAS, Dr. Frusher has presented and published at state, national, and international conferences and served as a member of the editorial board and peer reviewer of the National Social Science Journal; and

WHEREAS, Dr. Frusher has conducted research projects with the U.S. Navy aboard the USS Fletcher destroyer and USS Coronado combat ship, was awarded an International Faculty Development Fellowship to attend a Council for International Educational Exchange (CIEE) seminar in Havana, Cuba, and taught at the Instituto Tecnológico y de Estudios Superiores de Monterrey (ITESM) and the Prepa Tecnológico de Monterrey in Guaymas, Sonora, Mexico; and

WHEREAS, Dr. Frusher has been a program evaluator for federal grants, a grant recipient, involved in community outreach, engaged in collaborative projects with the Cherokee Nation, and has produced multimedia documentaries about various aspects of education and culture; and

WHEREAS, her colleagues and the university community recognized Dr. Frusher with the COE 2015 Dewberry award for Outstanding Faculty in Teaching, a RiverHawk Top Ten Recognition in 2015, and the President's Model the Way award in 2017; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Frusher is deserving of special recognition for the influence and everlasting impact she has had on NSU, her colleagues, educators, and the children and families of our state and nation;

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. O. Susan Frusher** the honorary title of "**Professor Emeritus of Education**" and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. O. Susan Frusher in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Jeffrey P. Slattery will retire as Professor of Management at Northeastern State University on May 1, 2020; and

WHEREAS, Dr. Slattery has served faithfully and honorably on the Northeastern State University faculty for 26 years and served as Department Chair and the Director of the Master of Business Administration program; and

WHEREAS, Dr. Slattery has made many contributions as a faculty member to the benefit of colleagues, students, the university, and the community; and

WHEREAS, Dr. Slattery has demonstrated outstanding leadership through memberships in multiple professional associations and conducted presentations for state and national organizations including the Decision Sciences Institute; and

WHEREAS, Dr. Slattery has shown his dedication to the profession by serving on the Editorial Review Board for the *Journal of Business Strategies*; and

WHEREAS, Dr. Slattery is an active scholar and committed teacher who supports the work of students and colleagues, has multiple publications in peer-reviewed venues, and has made noteworthy contributions in management; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Slattery is deserving of special recognition for the influence he has had on NSU, his colleagues, management educators and majors, area businesses, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Jeffrey P. Slattery** the honorary title of “**Professor Emeritus of Management**” and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to Dr. Jeffrey P. Slattery in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

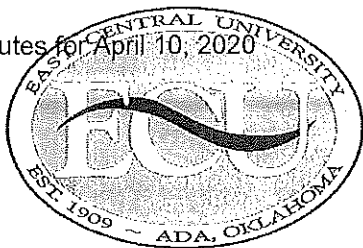
Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Institution: Northeastern State University	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY21	Total Revenue FY21	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)				Student Comment
												Lower	Upper	Grad.	Prof.	
Name of Fee																
<i>Special Instruction Fees</i>																
<i>Facility/Equipment Utilization Fees</i>																
Optometry Facility/Equipment Utilization Fee	All OPT Courses	Per Credit Hour	No	2.00	6.00	4.00	200%	19,220	28,830	2012					x	Minutes for April 10, 2020
<i>Testing-Clinical Service Fees</i>																
Business Strategy Policy Testing Fee	MGMT4213 Business Strategy/Policy	Per Course	Yes	0.00	40.00	40.00	0%	15,600	15,600	n/a			x			No
<i>Classroom/Laboratory Supply and</i>																
Optometry Lab Supply Fee	All OPT Courses	Per Credit Hour	No	0.50	1.50	1.00	200%	4,805	7,208	2012					x	Yes
<i>Other Special Fees</i>																
Optometry Application Fee	NA	Per Use	No	45.00	75.00	30.00	67%	6,240	15,600	2001					x	No

How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:	Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
Student leaders consulted.	New software annual subscription cost and continually needed updates to equipment and technology.	The revenue from this fee funds Optometry student software, classroom technology and medical equipment. We must maintain excellence in clinical education by updating our equipment and ensuring that as technology evolves we update and provide our students access to it.	Equipment will deteriorate and become obsolete. This would negatively impact the college's ability to educate future Optometrists to the current level of technology.	New revenue figure is an estimate based on fee increase x 4,805 credit hours produced (average for AY 17 18 and AY 18 19).
Information about this fee as well as any other changes in tuition and fees will be distributed to students and student groups throughout the Spring semester.	\$40 is the per student testing fee charged by Peregrine.	The fees will be used to pay Peregrine for the testing.	Students will continue to pay the fee through the third party administrator.	Students are already paying this fee to the third party administrator.
Student leaders consulted.	Increased expense related to lab supplies and materials required for delivery of Optometry curriculum. Current fees do not generate enough revenue to cover expenses.	The revenue from this fee funds optometry lab supplies and materials. Replacement of supplies is continual and need for updated materials is required to maintain excellence in the delivery of Optometry curriculum.	Support would be at a minimal level and the quality of education provided to the students would reflect that.	New revenue figure is an estimate based on fee increase x 4,805 credit hours produced (average for AY 17 18 and AY 18 19).
Information about this fee as well as any other changes in tuition and fees will be distributed to students and student groups throughout the Spring semester.	Other optometry schools application fees range from \$0.00 to \$75.00 based on OptomCAS website data. Increased marketing costs related to student recruitment (see next column's comment as well).	The revenue from this fee funds optometry student recruitment costs. Need for increased budget for expenses related to recruitment in efforts to increase diverse, qualified applicants. NSUOCO is a member of the Association of Colleges and Schools of Optometry (ASCO) who have developed a five year project to increase the number of qualified optometry school applicants, increase the quality of applicants, increase diversity of applicants, and increase awareness of optometry as a career option among high school students. Last fiscal year our portion of the campaign alone was over \$17,000. This does not include other costs associated with our program representative's travel costs and promotional materials.	Cash balance in our application fee account will eventually be depleted and we will not be able to keep up with the increased expenses. Our state budget is not sufficient to cover these necessary increased expenses. This could result in a lower number of diverse, qualified optometry school applicants.	New revenue figure is an estimate based on \$30 per applicant @ 208 average applicants per revenue data from FY 18 and FY 19.



March 27, 2020

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Chair Winchester and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

DR. GERMAIN PICHOP has been appointed to a tenure-track position as Assistant Professor position in Economics/Finance, effective 12 August 2020. Dr. Pichop's annual salary will be \$83,000. He is replacing Dr. James Moten.

Dr. Pichop holds a BS in economics and management from the University of Yaounde II, an MS and M.Phil. in international relations/international marketing from the International Relations Institute in Cameroon, and PhD in sociocultural anthropology from the Oklahoma State University (2003).

Dr. Pichop's experiences will allow him to teach classes in marketing, economics, and finance at both the bachelor's and master's levels. Dr. Pichop is a current member of the Board of Directors of ACBSP and has served as a site evaluator for the organization.

MS. JENNIFER SPARLIN has been appointed to a non-tenure track, ten-month appointment as an Instructor in the Education Department, effective 13 August 2020. Ms. Sparlin's salary will be \$41,000. She is replacing Ms. Sharon Cunningham.

Ms. Sparlin earned a BS in marriage, family, and human development from Brigham Young University (2004), an M.Ed. in early childhood special education from the University of Utah (2007), an MA in educational administration from Concordia University (2012), and plans to pursue a doctoral degree at the University of North Texas.

Ms. Sparlin has enjoyed a successful career as a public-school, special education classroom teacher for over 17 years'. She has extensive training in Autism Behavioral Intervention and has acted as both an advisor and mentor for that program. Additionally, she has been well received by both faculty and students during her time at ECU.

MS. ANNE YONCHA has been appointed to a tenure-track, Assistant Professor position in Art + Design: Media+ Communication. This will be a ten-month contract, beginning 12 August 2020. Her academic salary will be \$44,000.

Ms. Yoncha holds a BFA with distinction from the University of Delaware (2010) and an MFA from the University of Montana (2019). Currently, she is serving on a Fulbright fellowship in Finland. Ms. Yoncha has exhibited in Costa Rica, Finland, and the United States, and has exhibitions scheduled in England and South Korea. She regularly conducts workshops and serves as a guest curator.

B. CHANGE IN TITLE

DR. PHYLLIS ISAACS, Professor and **Acting Dean** of the College of Education and Psychology, has been appointed **Dean** of the College of Education and Psychology, effective 1 July 2020. Her salary will increase by \$2,767 for a total annual salary of \$100,000 for the 2020-2021 academic year.

DR. MARY HARPER, Associate Professor and **Interim Chair** of the Mathematics and Computer Science Department, has been appointed **Chair** of the Mathematics and Computer Science Department, effective 1 July 2020. Her salary will be \$53,663 for the 2020-2021 academic year.

DR. SHELLI SHARBER, Associate Professor and **Interim Chair** of the Education Department, has been appointed **Chair** of the Education Department, effective 1 July 2020. Her salary will be \$56,752 for the 2020-2021 academic year.

C. RESIGNATIONS

DR. RANDALL E. STONE, Instructor, Department of Accounting, has submitted his resignation effective August 1, 2020. Dr. Stone began employment at ECU in 2018.

D. PROMOTION IN RANK (effective 2020-2021 academic year)

Instructor to Assistant Professor

Dr. Amy Ward, Instructor of Social Work

Dr. Destany Schafer-Morgan, Instructor and Field Director, Professional Programs in Human Services

Assistant Professor to Associate Professor:

Dr. Stacey Bolin, Assistant Professor of Business Administration
 Dr. Errol King, Assistant Professor English & Languages
 Dr. Matthew Lynam, Assistant Professor of Mathematics
 Dr. Robin Roberson, Assistant Professor of Psychology
 Dr. Michael Scott, Assistant Professor of Business Administration

Associate Professor to Professor

Dr. Houston Mount II, Associate Professor of History

E. TENURE

In accordance with Board policy, the following persons are recommended for tenure effective with the 2020-2021 academic year.

Dr. Stacey Bolin, Assistant Professor of Business Administration
 Dr. Errol King, Assistant Professor English & Languages
 Dr. Matthew Lynam, Assistant Professor of Mathematics
 Dr. Robin Roberson, Assistant Professor of Psychology
 Dr. Michael Scott, Assistant Professor of Business Administration

F. REAPPOINTMENT OF NON-TENURED, NON-TENURE TRACK FACULTY

In accordance with Board policy, the following persons will be retained on a non-tenure track basis for the 2020-2021 academic year.

Ms. LaDonna Autrey	Instructor	Psychology
Ms. Rochelle Bailey	Instructor	Professional Programs in Human Services
Ms. Kristen Byers	Instructor	Business Administration
Dr. James Burke	Instructor	Professional Programs in Human Services
Dr. Bill Caruthers	Instructor	Education
Ms. June Caruthers	Instructor	Education
Ms. Megan Dilday	Instructor	Nursing
Mr. Joe Dougherty	Instructor	Accounting
Ms. Misty Gray	Instructor	Nursing
Ms. Megan Hasler	Instructor	Linscheid Library
Dr. Andrew Honeycutt	Visiting Professor	Business Administration
Mr. Eric Howard	Instructor	Biological & Environmental Sciences
Ms. Melonie Johnson	Instructor	Education
Ms. Marla Lobley	Instructor	Linscheid Library
Ms. Casey Lowry	Instructor	Linscheid Library
Ms. Patricia "Liz" Massey	Instructor	Nursing
Ms. Ashley McCallum	Instructor	Nursing

Ms. Andraz McDaniel	Instructor	Nursing
Ms. Kelby Pletcher	Instructor	Performing Arts
Mr. Dale Powers	Instructor	Business Administration
Ms. Jennifer "Kayce" Powers	Instructor	Nursing
Ms. Gayla Reed	Instructor	Nursing
Ms. Vickie Reifsnider	Lecturer	Performing Arts
Ms. Tonnie Scott	Instructor	Nursing
Mr. Richard Strickler	Instructor	Business Administration
Ms. Jeanene Taylor	Instructor	Professional Programs in Human Services
Ms. Calantha Tillotson	Instructor	Linscheid Library
Ms. Rebecca Williams	Instructor	Nursing
Ms. Jaime Worthley	Instructor	English & Languages

G. REAPPOINTMENT OF NON-TENURED, NON-TENURE TRACK FACULTY AFTER SEVEN YEARS

In accordance with Board policy, we will retain the following faculty members on a non-tenure track basis for the 2020-2021 academic year.

Mr. Patrick Baumann	Instructor	Linscheid Library
Ms. Dana Belcher	Instructor	Linscheid Library
Dr. Jaime Elliott	Instructor	Accounting
Mr. W. T. Skye Garcia	Instructor	Music
Ms. Donna Graves	Instructor	Art + Design: Media + Communication
Ms. Susan Ingram	Instructor	Art + Design: Media + Communication
Dr. Julie Lee	Instructor	Accounting
Ms. Jan Long	Instructor	Human Development, Hospitality, & Food Science
Ms. Jillian McCarty	Instructor	Kinesiology
Ms. Nancy McClain	Instructor	Mathematics & Computer Science
Mr. Jeff McGaha	Instructor	Kinesiology
Mr. Matt McGaha	Instructor	Kinesiology
Ms. Debra Ollila	Instructor	Nursing
Mr. Thom Parr	Assistant Professor	Human Resources
Ms. Viki Saidleman	Instructor	Nursing
Ms. Lisa Sheffield	Instructor	Professional Programs in Human Services
Ms. Jennifer Snell	Instructor	Education
Ms. Mary Kay Tarver	Assistant Professor	Mathematics & Computer Science
Ms. Holli Witherington	Instructor	Professional Programs in Human Services

H. REAPPOINTMENT OF NON-TENURED, TENURE-TRACK FACULTY

In accordance with Board policy, we will retain the following faculty members on a tenure-track basis for the 2020-2021 academic year.

Dr. Erick Ananga	Assistant Professor	Politics, Law and Society
Dr. Terrie Becerra	Assistant Professor	Politics, Law and Society
Mr. Nathaniel Berman	Assistant Professor	Performing Arts
Dr. Jessica Brumley	Assistant Professor	Biological & Environmental Sciences
Dr. Douglas Bryhan	Assistant Professor	Mathematics & Computer Science
Dr. Christopher Campbell	Assistant Professor	Psychology
Ms. Carly Conklin	Assistant Professor	Performing Arts
Dr. Jacquelyn Dalton	Assistant Professor	Professional Programs in Human Services
Dr. Megan Donelson	Assistant Professor	English & Languages
Dr. Jennifer Dorsey	Assistant Professor	English & Languages
Dr. Leah Dudley	Assistant Professor	Biological & Environmental Sciences
Dr. Darcy Duncan	Assistant Professor	Nursing
Ms. Sarah Engel	Assistant Professor	Art + Design: Media + Communication
Dr. Mark Felts	Assistant Professor	Education
Dr. Deanna Hartley-Kelso	Assistant Professor	Business Administration
Dr. Dwight Hite	Assistant Professor	Business Administration
Dr. Amanda Hoffpauir	Assistant Professor	Nursing
Dr. Alisha Howard	Assistant Professor	Biology
Dr. Melissa Inglis	Assistant Professor	Criminal Justice
Dr. Sanjiv Jha	Assistant Professor	Physical Sciences
Dr. Holly Jones	Assistant Professor	Politics, Law & Society
Dr. Amanda Kashwer	Assistant Professor	Kinesiology
Dr. Scott Ketchum	Assistant Professor	Native American Studies
Dr. Jessica Koch	Assistant Professor	Education
Dr. Randall Maples	Assistant Professor	Physical Sciences
Mr. Michael Maxwell	Assistant Professor	Art + Design: Media + Communication
Dr. Nicholas Meyers	Assistant Professor	Art + Design: Media + Communication
Dr. Jerry Mihelic	Assistant Professor	Education
Dr. Bruce Moring	Assistant Professor	Biological & Environmental Sciences
Dr. April Nesbit	Assistant Professor	Biological & Environmental Sciences

Dr. Jalal Omer	Assistant Professor	Mathematics & Computer Science
Ms. Christyn Overstake	Assistant Professor	Art + Design: Media + Communication
Mr. J.P. Rhea	Assistant Professor	Art + Design: Media + Communication
Dr. Nicholas Stowers	Assistant Professor	Kinesiology
Dr. Darcy Tessman	Assistant Professor	Human Development, Hospitality, & Food Science
Dr. David Thornton	Assistant Professor	Education
Dr. Dwaine Turner	Assistant Professor	Professional Programs in Human Services
Dr. Vladimir Ufimtsev	Assistant Professor	Mathematics & Computer Science
Dr. Jace Vickers	Assistant Professor	Performing Arts
Dr. Hu Wang	Assistant Professor	Biological & Environmental Sciences
Dr. Dustin Williams	Assistant Professor	Psychology

I. TEMPORARY APPOINTMENTS – NON-RENEWAL

The following faculty members were hired on a temporary one-year appointment for the academic year 2019-2020. These temporary appointments will not be renewed for the 2020-2021 academic year.

Ms. Pamela Curtis	Instructor	Nursing
Ms. Waynette Nell	Instructor	Mathematics & Computer Science

In accordance with Board policy, the following individual(s) have been notified of non-reappointment for Academic Year 2020-2021 prior to 1 March 2020.

Dr. Ellen Harwell	Assistant Professor	Psychology
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II. ROOM AND BOARD RATES

East Central University is recommending the following changes in our meal plans, effective July 1, 2020.

	Per Semester Present Cost	Projected Increase Amt.	Projected Cost	Projected % Increase
Flex Plan	\$ 798.00	\$ 24.00	\$ 822.00	3.0%
10 Meals/Week	\$ 1,403.00	\$ 42.00	\$ 1,445.00	3.0%
14 Meals/Week	\$ 1,562.00	\$ 47.00	\$ 1,609.00	3.0%

20 Meals/Week \$ 1,704.00 \$ 51.00 \$ 1,755.00 3.0%

East Central is recommending the following increases for our Room Rates, effective the fall 2020 semester.

	Semester Cost	Increase Amt.	Semester Cost	% Increase
(Dorm)				
Pesagi Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Double/Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Briles Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Briles Single - Private Bath	\$ 1,825.00	\$ -	\$1,825.00	0.0%
Pontotoc Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Pontotoc Single - Shared Bath	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Pontotoc Single - Double Bath	\$ 1,825.00	\$ -	\$1,825.00	0.0%
Knight Single	\$ 1,725.00	\$ -	\$1,725.00	0.0%
Knight Double	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Tiger Commons 2 Bedroom	\$ 2,650.00	\$ -	\$2,650.00	0.0%
Tiger Commons 4 Bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, 2 bedroom	\$ 2,400.00	\$ -	\$2,400.00	0.0%
Stadium Apartments, Triple	\$ 1,150.00	\$ -	\$1,150.00	0.0%
Chokka-Chaffa' Double	\$ 1,800.00	\$ -	\$1,800.00	0.0%

Additional Charges:

Freshman semester double room buyout (excludes Chokka- Chaffa')	\$ 575.00	\$ -	\$ 575.00
Stadium Apartments – Pet-Friendly Charge	\$ 150.00	\$ -	\$ 150.00

III. REQUESTS FOR CONTRACTS

None to report at this time.

IV. GRANTS AND CONTRACTS

CENTER FOR LEARNING AND LEADERSHIP.....\$11,500

East Central University received an \$11,500 from the Board of Regents-OK Health Science. The project period: July 1, 2019 to June 30, 2020. This grant will train students on current best practices principles for interdisciplinary service provision and access to resources and support. The Project Director is Dr. Regina

Robertson.

EXPLORATION OF COMPUTER.....\$37,500

East Central University has been awarded a \$37,500.00 grant from Oklahoma State Regents. The project period: July 1, 2019 to June 30, 2020. The Project Directors are Mary Kay Tarver and Matt McGaha.

MOLECULES OF NATURE.....\$15,000

East Central University received an \$15,000 grant from the Oklahoma State Regents of Higher Education. The project period: July 1, 2019 to June 30, 2020. This grant will provide 20 students a summer academy in Chemistry. The Project Directors are Charles Crittall and Daniel McInnes.

Total Grants and Contracts--\$64,000

V. PURCHASES

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

Creative Bus Sales for two (2) 2019 Ford Econoline 15 passenger buses at \$58,886.44 each for a total of \$117,772.88. (Section 13 Offset) (HGAC Buy Contract)

The following purchases are being made in accordance with Board policy (over \$150,000):

The Learning House dba Wiley Edu, LLC providing bundled services including Online Course Curriculum Development & Training Services, Marketing, Market Research, Enrollment Management and Retention Services at \$246,566.64. (E&G Fund)

VI. ACADEMIC SERVICE FEES

REQUEST:

- East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2020.

SUMMARY:

- ECU continued working on its goal to keep increases to a minimum while

continuing to consolidate and clarify fees to make them more understandable to students and also reflect changes to departmental structure as we continue to meet the needs of all of our students.

- Seventeen fees were deleted or combined. As the university moves to a new ERP system, the consolidation of fees will allow us to more efficiently track fee collection and use to ensure that programs have the supplies and equipment needed to train students for today's workforce.
- While there was not a general increase in fees, the revenue collected from the fees will result in a net increase from last year's revenue by \$70,686. This is the result of additional courses being assessed fees that did not have fees assessed in the past. This resulted from the consolidation of departments.

NEW/UPDATED:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
Stonecipher School of Business Fee (Replaces: • <i>Entrepreneurship Fee</i> • <i>Business Enrichment Fee</i> • <i>Business Quality Fee</i> • <i>MIS Classroom Supply Fee</i> • <i>Financial Lab Technology Fee</i>	Per Credit Hour	14.00	133,000	133,000
	All courses beginning with ACCT, BSEC, BUS, BUCOM, BUSLW, ECON, ENTR, FIN, MGMT, MIS, and MKTG			
	The new combined fee will be used to recover costs for the following expenses: 1) To maintain our computer and financial trading labs, the financial lab includes subscription services for our digital media boards, investment platform (Stock/Trak), software utilized in our classrooms/labs, and new printers/computers as needed. 2) Covers costs for student and faculty enrichment including reimbursement for travel, conference registrations for our programs, career exploration trips, ACBSP accreditation, and supplemental salary payments for professors to cover special projects/assignments. It also helps offset adjunct and part-time faculty salaries, and student club expenses. 3) All of the school's assessment reports administered at the bachelor and master level as required by our ACBSP accreditation.			
Art + Design: Media + Communication Fee (Replaces: • <i>Art Studio Fee</i> • <i>Media Equipment Fee</i>	Per Course	30.00	30,000	30,000
	MCOM: 1713; 1733; 1813; 2733; 2743; 2753; 2881-4; 3333; 3343; 3623; 3783; 3823; 3843; 3853; 3863; 3873; 3893; 4123; 4223; 4233; 4313; 4323; 4611; 4711-3; 4743; 4813; 4863; 4961-4; 4981-4; 4991-4; 5981-4; 5991-4 ART 1113; 1133; 1213; 1313; 2153; 2213; 2233; 2313; 2423; 2881-4; 2943; 3133; 3143; 3153; 3213; 3223; 3303; 3313; 3323; 3303; 3313; 3323; 3403; 3413; 3513; 3613; 3623; 3713; 3813; 3823; 3903; 3923; 3943; 3953; 4213; 4223; 4273; 4223; 4273; 4313; 4403; 4412; 4513; 4613; 4713; 4723; 4733; 4741; 4813; 4823; 4833; 4841; 4923; 4943; 4971; 4981-4; 4991-4; 5981-4; 5991-4			

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
	This fee is used for supplies, equipment and services for these programs. This fee replaces the Art Studio Fee and Media Equipment Fee.			
Performing Arts Fee (Replaces: - Music Fee - Theatre Production Fee	Per Credit Hour	30.00	90,000	90,000
	MUS 1113; 1121; 1133; 1233; 1511; 1521; 1611; 1711; 1811; 1911; 1921; 2111; 2152; 2131; 2211; 2201; 2222; 2231; 2311; 2422; 2911; 2921; 2931; 3113; 3121; 3211; 3221; 3232; 3241; 3301; 3311; 3321; 3332; 3411; 3421; 3521; 3621; 3721; 3821; 3831; 3851; 3871; 3912; 4413; 4121; 4263; 4412; 4432; 4521; 4532; 4721; 4981-4; 4991-4; 5313; 5413; 5513; 5981-4; 5991-4 COMM 1413; 1632; 2111; 2423; 2441; 2453; 3311; 3321; 3413; 3423; 3433; 3453; 3463; 3483; 3513; 4453; 4473; 4942			
	This fee is used for supplies, equipment and services for these programs. This fee replaces the Music Fee and the Theatre Production Fee.			
Nursing Program Fee (Replaces: - Nursing Course Development Fee - Nursing Course Fee	Per Credit Hour	75.00	332,175	332,175
	All NRSG Courses			
	Revenue will be used to establish methods to prepare students for successful NCLEX results, evaluation of student performance, supporting student evaluations, remediation, assessments of learning outcomes, professional development and improving curriculum. It will also be used for equipment repair and upgrades, supplies, accreditation, and clinical instruction. No new revenue generated since two fees were deleted.			
Science Lab and Enrichment Fee (Replaces: - Science Enrichment Fee - Science Lab Fee - National Environmental Health Exam Fee	Per Credit Hour	25.00	301,025	301,025
	All BIOL, MEDTE, CHEM, CMPSC, CPSMA, EHS, CARTO, GECAR, GEOG, MATH, NRSG, PHSCI, PHYS courses			
	This fee would be used to purchase equipment needed in teaching labs, service contracts for equipment, parts and service for equipment repair, help update (replace or repair) the current office materials (many are not working properly or are more than 20 years old), support innovative teaching strategies (equipment and supplies), fund travel request for expert speakers to present to the university (support curricular activities), pay for program accreditation fees, and support professional development activities carried out by faculty, staff, and students.			
Psychology Enrichment Fee (Replaces: - Psychology Equipment Fee - Psy/EDU Testing Fee - Practicum and Internship Fee	Per Credit Hour	3.50	16,048	16,048
	ALL PSYCH Undergraduate & Graduate Courses; and HRPSY 3253; EDPSY 5143, 5163, 5353, 5363, 5403, 5433, 5493, 5593, 5613, 5693, and EDUC 5413, 5483, 5493, 5443, H/P/E 5443			
	Revenue will be utilized a number of ways maintain the testing materials needed for graduate and undergraduate assessment & research courses; travel, technology enhancement/acquisition, necessary overload salaries and practicum & internship purposes. These designated amounts projected for 2019/20 total \$16,000.			

Summary of Revenue Changes:

New Combined Fee	Projected Revenue	Replacement	Difference
Stonecipher School of Business Fee	\$133,000	- Business Quality Fee (Delete) \$9,310 - MIS Classroom Supply Fee (Delete) \$9720 - Financial Lab Technology Fee (Delete) \$5520 - Entrepreneurship Fee - (Delete) \$1,160 - Business Enrichment Fee - (Delete) \$115,665	-\$8,375
		Total \$141,375	
Art + Design : Media + Communication Fee	\$30,000	- Art Studio Fee(Delete) \$14,580 - Media Equipment Fee (Delete) \$3,280	+12,140 The increase is the result of additional courses being assessed the fee after the combining of departments and not an increase in the fee itself. The initial approval from student senate last year was based on the full slate of courses.
		Total \$17,860	
Performing Arts Fee	\$90,000	- Music Fee (Delete) \$45,900 - Theatre Production Fee (Delete) \$2,000	+43,000 The increase is the result of additional courses being assessed the fee after the transition of combining departments and not an increase in the fee itself. The initial approval from student senate was based on the full slate of courses.
		Total \$47,000	

Nursing Program Fee	\$332,175	- Nursing Course Development Fee (Delete) \$198,495 - Nursing Course Fee (Delete) \$132,795 Total \$331,290	+\$885.00
Science Lab and Enrichment Fee	\$301,025	- Science Enrichment Fee \$149,385 - Science Lab Fee \$136,015 - National Environmental Health Exam Fee \$1,300 Total \$286,700	+15,000 The increase is the result of additional courses being assessed the combined fees and not an increase in the fees.
Psychology Enrichment Fee	\$16,048	- Psychology Equipment Fee (Delete) \$2,340 - Psy/EDU Testing Fee (Delete) \$3,330 - PSY/EDU Practicum and Internship Fee (Delete) \$2,340 Total \$8,010	+8,036 The increase is the result of additional courses being assessed the combined fees and not an increase in the fees.
Total			\$70,686

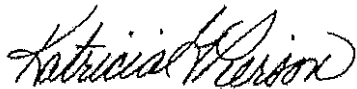
DELETIONS:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY21	Total Revenue FY 21
Nursing Course Development Fee (Delete)	Per Credit Hour	-45.00	-198,495	0
	All NRSG Courses			
Nursing Course Fee (Delete)	Per Credit Hour	-30.00.	-132,795	0
	All NRSG Courses			
	Per Credit Hour	-7.50	-149,385	0

Science Enrichment Fee (Delete)	All BIOL, MEDTE, CHEM, CMPSC, CPSMA, EHS, CARTO, GECAR, GEOG, MATH, NRSG, PHSCI, PHYS Courses			
Science Lab Fee (Delete)	Per Course	-55.00	-136,015	0
	ALL BIOL, MEDTE, CHEM, EHS, CARTO, GECAR, GEOG, NRSG, PHSCI, PHYS courses			
Psychology Equipment Fee (Delete)	Per Credit Hour	-15.00	-2,340	0
	EDPSY 5403, PSYCH 5333, PSYCH 5363, PSYCH 5373, PSYCH 5403, PSYCH 5433			
Business Quality Fee (Delete)	Per Course	-35.00	-9,310	0
	ACCT 2103, BUS 1113, ACCT 5403, MGMT 5703			
National Environmental Health Exam Fee (Delete)	Per Course	-130.00	-1300	0
	Courses: EHS 4802 only			
Psy/EDU Testing Fee (Delete)	Per Credit Hour	-15.00	-3,330	0
	EDPSY 5403, PSYCH 5333, 5363, 5373, 5403, 5433			
PSY/EDU Practicum and Internship Fee (Delete)	Per Credit Hour	-15.00	-2,340	0
	Courses: EDPSY 5493, 5693, 5593, 5613 PSYCH 5553, 5563			
MIS Classroom Supply Fee (Delete)	Per Course	-20.00	-9,720	0
	Courses: All MIS Courses			
Financial Lab Technology Fee (Delete)	Per Course	-30.00	-5,520	0
	Courses: FIN 3003, 3113, 3223, 3833, 3913, 4103, 4263, 4623			
Music Fee (Delete)	Per Credit Hour	-30.00	-45,900	0
	MUS 1113; 1121; 1133; 1233; 1511; 1521; 1611; 1711; 1811; 1911; 1921; 2111; 2152; 2131; 2211; 2201; 2222; 2231; 2311; 2422; 2911; 2921; 2931; 3113; 3121; 3211; 3221; 3232; 3241; 3301; 3311; 3321; 3332; 3411; 3421; 3521; 3621; 3721; 3821; S 3831; 3851; 3871; 3912; 4413; 4121; 4263; 4412; 4432; 4521; 4532; 4721; 4981-4; 4991-4; 5313; 5413; 5513; 5981-4; 5991			
Art Studio Fee (Delete)	Per Credit Hour	-30.00	-14,580	0
	ART 2153, ART 2423, ART 2433, ART 2443, ART 2453, ART 2463, ART 288(1-4), ART 2943, ART 3133, ART 3153, ART 3303, ART 3953, ART			

	4412, ART 4513, ART 4733, ART 4741, ART 4823, ART 4841			
Media Equipment Fee (Delete)	Per Course	-20.00	-3280	0
	Courses: COMM 1413, COMM 1713, COMM 1813, COMM 2423, COMM 2723, COMM 2441, COMM 2753, COMM 3412, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM4863, COMM 4883, MCOM 1413, MCOM 1713, MCOM 1813, MCOM 2423, MCOM 2441, MCOM 2723, MCOM 2753, MCOM 3412, MCOM 3433, MCOM 3453, MCOM 3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4883			
Theatre Production Fee (Delete)	Per Credit Hour	-20.00	-2,000	0
	COMM 1153, COMM 1413, COMM 2423, COMM 2453, COMM 3413, COMM 3423, COMM 3453, COMM 3483, COMM 3513, COMM 4453, and COMM 4963			
Entrepreneurship Fee - (Delete)	Per Course	-20.00	-1,160	0
	All courses beginning with ENTR			
Business Enrichment Fee - (Delete)	Per Credit Hour	-11.00	-115,665	0
	All courses beginning with ACCT, BSEC, BUS, BUCOM, BUSLW, ECON, ENTR, FIN, MGMT, MIS, and MKTG			

Respectfully submitted,


Katricia G. Pierson, Ph.D.
President

Institution:		Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY21	Total Revenue FY21	Date Fee Last Chgd
Name of Fee											
Special Instruction Fees											
Stonecipher School of Business Fee		All courses beginning with ACCT, BSEC, BUS, BUCOM, BUSLW, ECON, ENTR, FIN, MGMT, MIS, and MKTG	Per Credit Hour	Yes	0.00	14.00	14.00	100%	133,000	133,000	
Nursing Course Development Fee (Delete)		All NRSG Courses	Per Credit Hour	No	45.00	0.00	-45.00	-100%	-180,990	0	
Nursing Course Fee (Delete)		All NRSG Courses	per credit hour	No	30.00	0.00	-30.00	-100%	-127,732	0	
Science Enrichment Fee (Delete)		All BIOL, MEDTE, CHEM, CMPSC, CPSMA, EHS, CARTO, GECAR, GEOG, MATH, NRSG, PHSCI, PHYS courses	per credit hour	No	7.50	0.00	-7.50	-100%	-78,052	0	
Facility/Equipment Utilization Fees											
Science Lab Fee (Delete)		All BIOL, MEDTE, CHEM, EHS, CARTO, GECAR, GEOG, NRSG, PHSCI, PHYS courses	Per Course	No	55.00	0.00	-55.00	-100%	-128,975	0	
Psychology Equipment Fee (Delete)		EDPSY 5403, PSYCH 5333, PSYCH 5363, PSYCH 5373, PSYCH 5403, PSYCH 5433	Per Credit Hour	No	15.00	0.00	-15.00	-100%	-1,710	0	

Testing-Clinical Service Fees											
Business Quality Fee (Delete)		ACCT 2103, BUS 1113, ACCT 5403, MGMT 5703	Per Course	No	35.00	0.00	-35.00	-100%	-9,450	0	
National Environmental Health Exam Fee (Delete)		EHS 4802 only	Per Course	No	130.00	0.00	-130.00	-100%	-1,430	0	
Psy/EDU Testing Fee (Delete)		EDPSY 5403, PSYCH 5353, 5363, 5373, 5403, 5433	Per Credit Hour	No	15.00	0.00	-15.00	-100%	-2,897	0	
PSY/EDU Practicum and Internship Fee (Delete)		EDPSY 5493, 5693, 5593, 5613, PSYCH 5553, 5563	Per Credit Hour	No	15.00	0.00	-15.00	-100%	-1,710	0	
Classroom/Laboratory Supply and Material Fees											
MIS Classroom Supply Fee (Delete)		All MIS Courses	Per Course	No	20.00	0.00	-20.00	-100%	-9,320	0	
Financial Lab Technology Fee (Delete)		FIN 3003, 3113, 3223, 3833, 3913, 4103, 4263, 4623	Per Course	No	30.00	0.00	-30.00	-100%	-4,770		

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Music Fee (Delete)	MUS 1113; 1121; 1133; 1233; 1511; 1521; 1611; 1711; 1811; 1911; 1921; 2111; 2152; 2131; 2211; 2201; 2222; 2231; 2311; 2422; 2911; 2921; 2931; 3113; 3121; 3211; 3221; 3232; 3241; 3301; 3311; 3321; 3332; 3411; 3421; 3521; 3621; 3721; 3821; 3831; 3851; 3871; 3912; 4413; 4121; 4263; 4412; 4432; 4521; 4532; 4721; 4981-4; 4991-4; 5313; 5413; 5513; 5981-4; 5991	Per Credit Hour	No	30.00	0.00	-30.00	-100%	-37,560	0	minutes for April 10, 2020
Art Studio Fee (Delete)	ART 2153, ART 2423, ART 2433, ART 2443, ART 2453, ART 2463, ART 288(1-4), ART 2943, ART 3133, ART 3153, ART 3303, ART 3953, ART 4412, ART 4513, ART 4733, ART 4741, ART 4823, ART 4841	Per Credit Hour	No	30.00	0.00	-30.00	-100%	-6,450	0	
Media Equipment Fee (Delete)	COMM 1413, COMM 1713, COMM 1813, COMM 2423, COMM 2723, COMM 2441, COMM 2753, COMM 3412, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM 4863, MCOM 1413, MCOM 1713, MCOM 1813, MCOM 2423, MCOM 2441, MCOM 2723, MCOM 2753, MCOM 3412, MCOM 3433, MCOM 3453, MCOM 3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4993, MCOM 2473, MCOM 2753, MCOM 3453, MCOM 3473, MCOM 3483, MCOM 3493, MCOM 3503, MCOM 3513, MCOM 3523, MCOM 3533, MCOM 3543, MCOM 3553, MCOM 3563, MCOM 3573, MCOM 3583, MCOM 3593, MCOM 3603, MCOM 3613, MCOM 3623, MCOM 3633, MCOM 3643, MCOM 3653, MCOM 3663, MCOM 3673, MCOM 3683, MCOM 3693, MCOM 3703, MCOM 3713, MCOM 3723, MCOM 3733, MCOM 3743, MCOM 3753, MCOM 3763, MCOM 3773, MCOM 3783, MCOM 3793, MCOM 3803, MCOM 3813, MCOM 3823, MCOM 3833, MCOM 3843, MCOM 3853, MCOM 3863, MCOM 3873, MCOM 3883, MCOM 3893, MCOM 3903, MCOM 3913, MCOM 3923, MCOM 3933, MCOM 3943, MCOM 3953, MCOM 3963, MCOM 3973, MCOM 3983, MCOM 3993, MCOM 4003, MCOM 4013, MCOM 4023, MCOM 4033, MCOM 4043, MCOM 4053, MCOM 4063, MCOM 4073, MCOM 4083, MCOM 4093, MCOM 4103, MCOM 4113, MCOM 4123, MCOM 4133, MCOM 4143, MCOM 4153, MCOM 4163, MCOM 4173, MCOM 4183, MCOM 4193, MCOM 4203, MCOM 4213, MCOM 4223, MCOM 4233, MCOM 4243, MCOM 4253, MCOM 4263, MCOM 4273, MCOM 4283, MCOM 4293, MCOM 4303, MCOM 4313, MCOM 4323, MCOM 4333, MCOM 4343, MCOM 4353, MCOM 4363, MCOM 4373, MCOM 4383, MCOM 4393, MCOM 4403, MCOM 4413, MCOM 4423, MCOM 4433, MCOM 4443, MCOM 4453, MCOM 4463, MCOM 4473, MCOM 4483, MCOM 4493, MCOM 4503, MCOM 4513, MCOM 4523, MCOM 4533, MCOM 4543, MCOM 4553, MCOM 4563, MCOM 4573, MCOM 4583, MCOM 4593, MCOM 4603, MCOM 4613, MCOM 4623, MCOM 4633, MCOM 4643, MCOM 4653, MCOM 4663, MCOM 4673, MCOM 4683, MCOM 4693, MCOM 4703, MCOM 4713, MCOM 4723, MCOM 4733, MCOM 4743, MCOM 4753, MCOM 4763, MCOM 4773, MCOM 4783, MCOM 4793, MCOM 4803, MCOM 4813, MCOM 4823, MCOM 4833, MCOM 4841, MCOM 4823; 4943; 1553; 1563; 1573; 1583; 1593; 1603; 1613; 1623; 1633; 1643; 1653; 1663; 1673; 1683; 1693; 1703; 1713; 1723; 1733; 1743; 1753; 1763; 1773; 1783; 1793; 1803; 1813; 1823; 1833; 1843; 1853; 1863; 1873; 1883; 1893; 1903; 1913; 1923; 1933; 1943; 1953; 1963; 1973; 1983; 1993; 2003; 2013; 2023; 2033; 2043; 2053; 2063; 2073; 2083; 2093; 2103; 2113; 2123; 2133; 2143; 2153; 2163; 2173; 2183; 2193; 2203; 2213; 2223; 2233; 2243; 2253; 2263; 2273; 2283; 2293; 2303; 2313; 2323; 2333; 2343; 2353; 2363; 2373; 2383; 2393; 2403; 2413; 2423; 2433; 2443; 2453; 2463; 2473; 2483; 2493; 2503; 2513; 2523; 2533; 2543; 2553; 2563; 2573; 2583; 2593; 2603; 2613; 2623; 2633; 2643; 2653; 2663; 2673; 2683; 2693; 2703; 2713; 2723; 2733; 2743; 2753; 2763; 2773; 2783; 2793; 2803; 2813; 2823; 2833; 2843; 2853; 2863; 2873; 2883; 2893; 2903; 2913; 2923; 2933; 2943; 2953; 2963; 2973; 2983; 2993; 3003; 3013; 3023; 3033; 3043; 3053; 3063; 3073; 3083; 3093; 3103; 3113; 3123; 3133; 3143; 3153; 3163; 3173; 3183; 3193; 3203; 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Minutes for April 10, 2020

Performing Arts Fee	COMM 1413; 1632; 2111; 2423; 2441; 2453; 3311; 3321; 3413; 3423; 3433; 3453; 3463; 3483; 3513; 4453; 4473; 4942 MUS 1113; 1121; 1133; 1233; 1511; 1521; 1611; 1711; 1811; 1911; 1921; 2111; 2152; 2131; 2211; 2201; 2222; 2231; 2311; 2422; 2911; 2921; 2931; 3113; 3121; 3211; 3221; 3232; 3241; 3301; 3311; 3321; 3332; 3411; 3421; 3521; 3621; 3721; 3821;S 3831; 3851; 3871; 3912; 4413; 4121; 4263; 4412; 4432; 4521; 4532; 4721; 4981-4; 4991-4; 5313; 5413; 5513; 5981-4; 5991-4	Per Credit Hour	Yes	0.00	30.00	30.00	100%	90,000	90,000	
Nursing Program Fee	All NRSNG Courses	per credit hour	Yes	0.00	75.00	75.00	100%	332,175	332,175	
<i>Other Special Fees</i>										
Science Lab and Enrichment Fee	All BIOL, MEDTE, CHEM, CMPSC, CPSMA, EHS, CARTO, GECAR, GEOG, MATH, NRSNG, PHSCI, PHYS courses	per credit hour	Yes	0.00	25.00	25.00	100%	301,025	301,025	
Entrepreneurship Fee - (Delete)	All courses beginning with ENTR	Per Course	No	20.00	0.00	-20.00	100%	-1,125	0	

Date Approved by Board	Assessed (Mark all that Apply)			Student Comment
	Lower	Upper	Prof.	
	x	x	x	Yes
	x	x	x	
	x	x		
	x	x		

[illegible]

				No
				X
				X
X	X	X	X	X
X	X	X	X	X

No	No		No	
X	x			
X	x		x	
X	x		x	X
X	x		x	

How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:	Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
This is not an increase in fees just a consolidation of fees that have been assessed. Student Senate President was informed that the fees would be combined and no objections were noted.	Cost saving measures in computer labs have allowed us to reduce the total amount of fees needed.	The new combined fee will be used to recover costs for the following expenses: 1) To maintain our computer and financial trading labs, the financial lab includes subscription services for our digital media boards, investment platform (Stock/Trade), software utilized in our classrooms/labs.	We would not be able to operate our computer and financial trading room, nor would we be able to fund the programs and projects that are vital to the growth of the Stonecipher School of Business. The assessment reports are required for ACBSP.	
	Combining all Nursing Fees into one			
	Combining all Nursing Fees into one	As separate fees were used.		
	Combining All CHS Fees into one.	As separate fees were used.		
	Combining all CHS Fees into one	As separate fees were used		
	Combining all PSY Fees into one.			

	Combining All Business Fees into one.			
	Combining all CHS Fees into one	As separate fees were used		
	Combining all Psychology Fees into one			
	Combining all Psychology Fees into one			
	Combining all Fees into one			
	Combining all Fees into one			

	Combining two fees into one			
	Combining two fees into one			
	Combining two fees into one			
	Combining two fees into one			
When the fees were submitted as individual fees, all fees were approved by student government.	Relative to fees charged at other OSHRE schools	Resource Allocation Committee recommends that Art and Media programs be more self sustaining. This fee is used for supplies, equipment and services for these programs.	Students will not be able to complete their programs.	This fee replaces the Art Studio Fee and Media Equipment Fee. They can both be eliminated. The Media Equipment Fee was lower, but we are applying both fees to fewer courses by eliminating the history and some theory courses, so the cost is about the same.

When the fees were submitted as individual fees, all fees were approved by student government.	Relative to fees charged at other OSHRE schools	Resource Allocation Committee recommends that Performing Arts programs be more self sustaining. This fee is used for supplies, equipment and services for these programs.	Students will not be able to complete their programs.	This fee replaces the Music Fee and the Theatre Production Fee. They can both be eliminated. The Theatre Production Fee was lower, but we are applying both fees to fewer courses by removing history courses, so the cost is about the same.
When the fees were submitted as individual fees, all fees were approved by student government.	The high cost associated with the nursing program is to insure that all	Revenue will be used to establish methods to prepare students for successful NCLEX results. evaluation of	It will affect our ability to increase the number of students we accept into the	No new revenue generated since two fees were deleted.
When the fees were submitted as individual fees, all fees were approved by student government.	The college typically requests about \$140,000 per year for office supplies and equipment, repairs, support for innovative teaching ideas in the classroom, expert external speakers, accreditation fees, and for travel to conferences in which they are making	This fee would be used to purchase equipment needed in teaching labs, service contracts for equipment, parts and service for equipment repair, help update (replace or repair) the current office materials (many are not working properly or are more than 20 years old), support innovative teaching strategies (equipment and		
Approve by Student Government	Cost assessment to compete in Loves Cup	Travel, hotel, and meals for student competitions		



UNIVERSITY OF
Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

April 10, 2020

Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Administrative Appointments

Dr. Jeremy Oller has been appointed as **Interim Dean** of the **College of Business**. His appointment, effective January 23, 2020, is at an annual salary of \$149,955.

Dr. Oller's degrees are: Ph.D. (2006), Economics, and J.D. (1999), University of Oklahoma, Norman, OK; and B.B.A. (1996), Economics, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Chair (7.5), Professor (4.5), Associate Professor (4), and Assistant Professor (5), all University of Central Oklahoma, Edmond, OK; Assistant Adjunct Professor (2) and Graduate Teaching Assistant (1.5), University of Oklahoma, Norman, OK; and Economist (6), C. H. Guernsey and Company, Oklahoma City, OK.

Dr. Bryan Duke has been appointed as **Associate Dean** of the **College of Education and Professional Studies**. His appointment, effective February 1, 2020, is at an annual salary of \$111,184.

Dr. Duke's degrees are: Ph.D. (2003), Instructional Psychology and Technology, University of Oklahoma, Norman, OK; M.Ed. (1995), Secondary Education, and B.A. Ed. (1991), English, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Interim Associate Dean (0.5), Assistant Dean (7.5), Chair (2), Professor (7.5), Associate Professor (4), Assistant Professor (4), and Instructor (2), University of Central Oklahoma, Edmond, OK; English and Drama Teacher (7), Westmoore High School, Assistant Principal (1), Moore West Junior High School, and Night Alternative Education Assistant Director (3), Vista Academy, all in Moore, OK.

Dr. Michael Nelson has been appointed as **Assistant Dean** in the **College of Education and Professional Studies**. His appointment, effective February 1, 2020, is at an annual salary of \$94,073.

Dr. Nelson's degrees are: Ph.D. (2003), Instructional Psychology and Technology, University of Oklahoma, Norman, OK; and B.S. (1982), Botany, Colorado State University, Ft. Collins, CO.

His professional experiences include: Interim Assistant Dean (0.5), Chair (4.5), Professor (7.5), Associate Professor (4), and Assistant Professor (5), University of Central Oklahoma, Edmond, OK; Technology Integration Specialist (2), Putnam City High School, Oklahoma City, OK; Adjunct Instructor (x) and Graduate Teaching Assistant (x), University of Oklahoma, Norman, OK; Science Teacher (0.5), Bethany High School, Bethany, OK; Science Teacher (5), Coleville High School, Coleville, CA; Science Teacher (2), Washington Jr. High School, Bakersville, CA; and Science Teacher (1), Northeast High School, Oklahoma City, OK.

B. Faculty Appointments

College of Business

Mr. Alireza Aghaey has been appointed as an **Assistant Professor** in the **Department of Management**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Aghaey's degrees are: Ph.D. (Anticipated 2020), Entrepreneurship, University of Louisville, Louisville, KY; M.B.A. (2014), University of Economic Sciences, Tehran, Iran;

and B.S. (2006), Electrical Engineering, Sharif University of Technology, Tehran, Iran.

His professional experiences include: Instructor (2), University of Louisville, Louisville, KY; and Jammoj Engineering Co. Ltd., Technical Supervisor and Strategy Advisor, Tehran, Iran.

Mr. Aghaey will be paid an annual salary of \$99,500.

Dr. Emily Goad has been appointed as an **Assistant Professor** in the **Department of Marketing**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Goad's degrees are: Ph.D. (2014), Marketing, M.B.A. (2008), and B.B.A. (2003), The University of Texas at Arlington, Arlington, TX.

Her professional experiences include: Assistant Professor (6), Illinois State University, Normal, IL.

Dr. Goad will be paid an annual salary of \$103,900.

Dr. Eddward Herron has been appointed as an **Associate Professor** in the **Department of Accounting**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Herron's degrees are: Ph.D. (2012), Accounting, Oklahoma State University, Stillwater, OK; M.Acc. (2003), Auditing, and M.S.Ed. (1983), Cooperative Business Education, Southern Illinois University, Carbondale, IL; and B.S. (1980), Business Administration, Florida Southern College, Lakeland, FL.

His professional experiences include: Associate Professor (3) and Assistant Professor (1), Oklahoma City University, Oklahoma City, OK; Assistant Professor (4), University of Wisconsin - La Crosse, La Crosse, WI; Visiting Assistant Professor (2), Western Illinois University, Macomb, IL; and Graduate Teaching/Research Assistant (3), Oklahoma State University, Stillwater, OK.

Dr. Herron will be paid an annual salary of \$124,500.

Dr. Yan Jin has been appointed as an **Assistant Professor** in the **Department of Accounting**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Jin's degrees are: Ph.D. (2016), Management (Accounting), and M.B.A. (2001), Wilfrid Laurier University, Waterloo, Ontario, Canada; M.E. (1992), Industrial Management, Wuhan University of Technology, Wuhan, Hubei, China; and B.E. (1989), Optoelectronic Technology, Huazhong University of Science and Technology, Wuhan, Hubei, China.

Her professional experiences include: Assistant Professor (4) and Visiting Professor (1), Dominican University of California, San Rafael, CA; and Instructor (1) and Teaching Assistant (4), Wilfrid Laurier University, Waterloo, Ontario, Canada.

Dr. Jin will be paid an annual salary of \$121,500.

Mr. Sharier Azim Khan has been appointed as an **Assistant Professor** in the **Department of Finance**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Khan's degrees are: Ph.D. (anticipated 2020), Finance, Texas Tech University, Lubbock, TX; and B.B.A. (2005), University of Dhaka, Bangladesh.

His professional experiences include: Instructor (1) and Teaching Assistant (2), Texas Tech University, Lubbock, TX; Manager (2), Commercial Bank of Ceylon PLC, Senior Relationship Manager (1), City Bank Limited, Relationship Manager (2) and Assistant Relationship Manager (4), Standard Chartered Bank, all in Bangladesh.

Mr. Khan will be paid an annual salary of \$121,500.

Dr. Ahmet Melih Kullu has been appointed as an **Assistant Professor** in the **Department of Finance**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Kullu's degrees are: Ph.D. (2012), Management, Rensselaer Polytechnic Institute, Troy, NY; M.B.A. (2007), University of North Carolina, Greensboro, NC; and B.A. (1998), International Relations, Ankara Üniversitesi, Ankara, Turkey.

His professional experiences include: Lecturer (4), University of Central Florida, Orlando, FL; Assistant Professor (4) and Instructor (1), Siena College, Loudonville, NY; Research and Teaching Assistant (3), Rensselaer Polytechnic Institute, Troy, NY; Graduate and Teaching Assistant (2), University of North Carolina, Greensboro, NC; Consumer Banking Associate (1), Bank of America, Chapel Hill, NC; Intern (1), RTI International, Research Triangle Park, NC; and Inspector and Internal Auditor (4); Finansbank A.Ş., Istanbul, Turkey.

Dr. Kullu will be paid an annual salary of \$122,000.

College of Mathematics and Science

Dr. Vagan Tapaltsyan has been appointed as a **Visiting Scholar** in the **Department of Biology**. This is a part-time, temporary, non-tenure track appointment, effective January 6, 2020.

Dr. Tapaltsyan's degrees are: Ph.D. (2015) and D.D.S. (2012), University of California San Francisco, San Francisco, CA; and B.S. (2008), Biology, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Health Sciences Assistant Clinical Professor (4), School of Dentistry, University of California at San Francisco, San Francisco, CA; Visiting Lecturer (1), Berkeley City College, Berkeley, CA; and Research Assistant (3), University of Central Oklahoma, Edmond, OK.

Dr. Tapaltsyan will receive no monetary compensation.

Forensic Science Institute

Dr. Jennifer Schmitz has been appointed as an **Associate Professor** in the **Forensic Science Institute** and the **School of Criminal Justice**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Schmitz's degrees are: J.D. (1993), University of Oklahoma College of Law, Norman, OK; and B.A. (1990), English Language and Literature, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Adjunct (2), University of Central Oklahoma, Edmond, OK; Special Agent (17.5), Federal Bureau of Investigation, Oklahoma City, OK; Special Agent (4.5), Federal Bureau of Investigation, New York, NY; and Associate Attorney (2), Chubbuck, Bullard, & Hoehner, Oklahoma City, OK.

Dr. Schmitz will be paid an annual salary of \$90,000.

C. Reassignments

Dr. Monica Lam, has been reassigned from her duties as **Dean** of the **College of Business**, effective January 23, 2020. She will join the faculty as a tenured Professor in the **Department of Information Systems and Operations Management**.

D. Deaths

Ms. Tiffany Wise, Lecturer in the **Department of Kinesiology and Health Studies**, passed away on March 6, 2020. Ms. Wise had served the University of Central Oklahoma in a full-time capacity since 2013.

E. Resignations

Ms. Kimberly Bryan, Instructor in the **Department of Nursing**, has resigned, effective May 12, 2020. Ms. Bryan has served the University of Central Oklahoma in a full-time capacity since 2009.

Dr. Mark Janzen, Associate Professor in the **Department of History and Geography**, has resigned, effective July 31, 2020. Dr. Janzen has served the University of Central Oklahoma in a full-time capacity since 2012.

Ms. Dagmar Rossberg, Lecturer in the **Department of English**, has resigned her position, effective January 13, 2020. Ms. Rossberg has served the University of Central Oklahoma in a full-time capacity since 2014.

Mr. David Webber, Assistant Professor in the **Department of Art**, has resigned, effective May 12, 2020. Mr. Webber has served the University of Central Oklahoma in a full-time capacity since 2015.

F. Retirements

Ms. Jacque L. Hocking, Lecturer in the **Department of Mass Communication**, will retire her position, effective May 31, 2020. Ms. Hocking has served the University of Central Oklahoma in a full-time capacity since 2014.

Dr. Lisa Lohmann, Professor in the **Department of Educational Sciences, Foundations and Research**, will retire her position, effective May 8, 2020. Dr. Lohmann has served the University of Central Oklahoma in a full-time capacity since 2012.

G. Retirements with Resolution

Dr. G. Rick Chew, Professor in the **Department of Humanities and Philosophy**, will retire his position, effective May 12, 2020. Dr. Chew has served the University of Central Oklahoma in a full-time capacity since 2003.

Dr. Robert Delano, Professor in the **Department of Adult Education and Safety Sciences**, will retire his position, effective June 30, 2020. Dr. Delano has served the University of Central Oklahoma in a full-time capacity since 2005.

Dr. Robert Epstein, Professor in the **Department of Management**, will retire his position, effective June 30, 2020. Dr. Epstein has served the University of Central Oklahoma in a full-time capacity since 1992.

Dr. Paul Haxton, Professor in the **Donna Nigh Department of Advanced Professional and Special Services**, will retire his position, effective August 1, 2020. Dr. Haxton has served the University of Central Oklahoma in a full-time capacity since 2009.

Ms. Dawn Holt, Lecturer in the **Department of Computer Science**, will retire her position, effective August 1, 2020. Ms. Holt has served the University of Central Oklahoma in a full-time capacity since 2001.

Dr. Stephen C. Law, Professor in the **Department of Humanities and Philosophy**, will retire his position, effective July 1, 2020. Dr. Law has served the University of Central Oklahoma in a full-time capacity since 1987.

Dr. Hans Rudolf Nollert, Professor in the **Department of Modern Languages** and Assistant Dean in the **College of Liberal Arts**, will retire his position, effective August 1, 2020. Dr. Nollert has served the University of Central Oklahoma in a full-time capacity since 1992.

Dr. Jessica A. Sheetz-Nguyen, Professor in the **Department of History and Geography**, will retire her position, effective July 31, 2020. Dr. Sheetz-Nguyen has served the University of Central Oklahoma in a full-time capacity since 2005.

Dr. David L. von Minden, Professor in the **Department of Chemistry**, will retire his position, effective May 12, 2020. Dr. von Minden has served the University of Central Oklahoma in a full-time capacity since 1996.

Dr. J. Kirk Webster, Professor in the **Donna Nigh Department of Advanced Professional and Special Services**, will retire his position, effective May 31, 2020. Dr. Webster has served the University of Central Oklahoma in a full-time capacity since 2007.

H. Sabbatical Leaves

Dr. Alaeddin Abuabed, Professor, **Department of Engineering and Physics**, has been granted a sabbatical leave for the 2020-2021 academic year. Dr. Abuabed will conduct Electrical Engineering research at Al-Quds University in the Palestinian Territories (West Bank), in conjunction with a Fulbright Award.

Dr. Abuabed has served UCO in a full-time capacity since 2008.

Dr. Michelle Haynie, Professor, **Department of Biology**, has been granted a sabbatical leave for the fall 2020 semester. Dr. Haynie will spend her sabbatical leave furthering her book project related to the Mammals of Oklahoma.

Dr. Haynie has served UCO in a full-time capacity since 2007.

Dr. Patricia Loughlin, Professor, **Department of History and Geography**, has been granted a sabbatical leave for the 2020-2021 academic year. Dr. Loughlin will spend her sabbatical leave furthering her book project, *Collecting and Preserving Native Arts in the American Southwest*.

Dr. Loughlin has served UCO in a full-time capacity since 2003.

Dr. Rashi Shukla, Professor, **School of Criminal Justice**, has been granted a sabbatical leave for the 2020-2021 academic year. Dr. Shukla will spend her sabbatical leave furthering her project related to advancing knowledge of methamphetamine addiction.

Dr. Shukla has served UCO in a full-time capacity since 2004.

I. Promotion in Rank (effective 2020-2021 academic year)

Name	Department	From (Rank)	To (Rank)
<u>College of Business</u>			
Dr. Travis Roach	Economics	Asst.	Assoc.
Dr. John Maisch	Finance	Asst.	Assoc.
Dr. Willis Mwangola	ISOM	Asst.	Assoc.
Dr. Kanghyun Yoon	Marketing	Asst.	Assoc.

Dr. Kuang-Chung Hsu	Economics	Assoc.	Prof.
Dr. David Chapman	Finance	Assoc.	Prof.
Dr. Julie Cumbie	Finance	Assoc.	Prof.

College of Education and Professional Studies

Dr. Gholam Ahmadifar	AESS	Asst.	Assoc.
Dr. Dean Findley	AESS	Asst.	Assoc.
Dr. Jill Davis	C&I	Asst.	Assoc.
Dr. Angela Mooney	C&I	Asst.	Assoc.
Dr. Karis Barnett	ESFR	Asst.	Assoc.
Dr. Kim Pennington	ESFR	Asst.	Assoc.
Dr. Larissa Boyd	KHS	Asst.	Assoc.
Dr. Keith Higa	C&I	Assoc.	Prof.

College of Fine Arts and Design

Mr. Samuel Ladwig	Design	Asst.	Assoc.
Ms. Emily Heugatter	Theatre Arts	Assoc.	Prof.

College of Liberal Arts

Dr. Anastasia Wickham	English	Asst.	Assoc.
Dr. Andrew Magnusson	Hist/Geo	Asst.	Assoc.
Dr. Chad Perry	Mass Comm	Asst.	Assoc.
Dr. Timothy Petete	English	Assoc.	Prof.
Dr. Mary Carver	Mass Comm	Assoc.	Prof.
Mr. Mark Zimmerman	Mass Comm	Assoc.	Prof.
Dr. Jill Lambeth	Mass Comm	Assoc.	Prof.

College of Mathematics and Science

Dr. James Creecy	Biology/FSI	Asst.	Assoc.
Dr. Sanjeewa Gamagedara	Chemistry	Asst.	Assoc.
Dr. Abdellah Ait Moussa	Engineering & Physics	Asst.	Assoc.
Dr. Tyler Cook	Math & Statistics	Asst.	Assoc.
Dr. Leann Laubach	Nursing	Asst.	Assoc.

J. Reappointment of Faculty**1) Granting of Tenure**

I request the following faculty members be granted tenure effective with the 2020-2021 academic year. Each has completed the probationary period and was eligible and recommended for tenure.

Name	Department
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College of Business

Dr. Travis Roach	Economics
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Dr. John Maisch
Dr. Willis Mwangola

Finance
ISOM

College of Education and Professional Studies

Dr. Gholam Ahmadifar	Adult Ed & Safety Sciences
Dr. Dean Findley	Adult Ed & Safety Sciences
Dr. Jill Davis	Curriculum & Instruction
Dr. Regina Lopez	Curriculum & Instruction
Dr. Angela Mooney	Curriculum & Instruction
Dr. Lea Ann Garcia	Donna Nigh Adv. Prof. & Special Serv.
Dr. Karis Barnett	Ed. Sciences, Found & Research
Dr. Kim Pennington	Ed. Sciences, Found & Research
Dr. Larissa Boyd	Kinesiology & Health Studies
Dr. Jamie Dunnington	Kinesiology & Health Studies
Dr. LaNita Wright	Kinesiology & Health Studies

College of Fine Arts and Design

Mr. Samuel Ladwig	Design
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College of Liberal Arts

Dr. Burle Steelman	Criminal Justice
Dr. Anastasia Wickham	English
Dr. Andrew Magnusson	History & Geography
Dr. Chad Perry	Mass Communication
Mr. Mark Scott	Mass Communication

College of Math and Science

Dr. Sanjeewa Gamagedara	Chemistry
Dr. Abdellah Ait Moussa	Engineering & Physics
Dr. Tyler Cook	Mathematics & Statistics

2) Reappointment of Tenure-Track Faculty during Probationary Period

I recommend the following for reappointment on a tenure-track basis effective for the 2020-2021 academic year.

Name	Department
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College of Business

Dr. Paul Holt	Accounting
Dr. Paula Sanders	Accounting
Dr. Evan Shough	Accounting
Dr. Huiying Chen	Economics
Dr. Linh Pham	Economics
Dr. Ho-Chang Chae	Information Systems & Operations Mgt.
Dr. Mohammed Anas Irfan	Information Systems & Operations Mgt.

Dr. Hossein Najmi	Information Systems & Operations Mgt.
Dr. Shekhar Rathor	Information Systems & Operations Mgt.
Dr. Therese Williams	Information Systems & Operations Mgt.
Dr. Jason Eliot	Management
Dr. Abbie Lambert	Management
Dr. Sammy Muriithi	Management
Dr. Saheli Nath	Management
Dr. Hongguo Wei	Management
Dr. Wenkai Zhou	Marketing

College of Education and Professional Studies

Dr. Trevor Cox	Adult Education & Safety Sciences
Dr. Michelle Johnson	Adult Education & Safety Sciences
Dr. Judith Lashley	Curriculum & Instruction
Dr. Shannon Montgomery	Curriculum & Instruction
Mr. Mansur Choudry	Donna Nigh Adv. Prof. & Special Serv.
Dr. Tara Dalinger	Donna Nigh Adv. Prof. & Special Serv.
Ms. Michelle Robertson	Donna Nigh Adv. Prof. & Special Serv.
Ms. Caitlin Porterfield	ESFR/FSI
Dr. Kevin Fink	Kinesiology & Health Studies
Dr. Lauren Loucks	Kinesiology & Health Studies
Dr. Amy Townsend	Kinesiology & Health Studies
Dr. Jaclyn Maass	Psychology
Dr. Megan Purdum	Psychology
Dr. Adam Randell	Psychology

College of Fine Arts and Design

Mr. Eric Hoefer	Art
Ms. McKenna Sanderson	Design
Mr. Jesse Warne	Design
Ms. Adrienne Wright	Design
Ms. Rebecca McGuigan	Theatre Arts
Mr. Devin Scheef	Theatre Arts
Ms. Alicia Tafoya	Theatre Arts

College of Liberal Arts

Dr. Michael Jenkins	Criminal Justice
Dr. F. Matt Jones	Criminal Justice
Dr. Cynthia Johnson	English
Dr. Shun Kiang	English
Dr. Rebecca Quoss-Moore	English
Dr. Iliana Rocha	English
Dr. Jesse Williams	English
Dr. Erik Huneke	History & Geography
Dr. Natalie Panther	History & Geography

Dr. Jerry Green	Humanities & Philosophy
Dr. Annie Holt	Humanities & Philosophy
Dr. Reid Weber	Humanities & Philosophy
Ms. Megan Cox	Mass Communication
Ms. Cynthia Faulkner	Mass Communication
Ms. Caroline Humphreys	Mass Communication
Mr. Christopher Seaton	Mass Communication
Dr. Jessica Appleby	Modern Languages
Dr. Karen Manna	Modern Languages
Dr. Karel Joyce Kalaw	Sociology, Gerontology & SAS
Dr. Nicole Warehime	Sociology, Gerontology & SAS

College of Mathematics and Science

Dr. Caroline Bentley	Biology
Dr. Victoria Jackson	Biology
Dr. Jennifer Messick	Biology
Dr. Matthew Parks	Biology
Dr. Andrew Taylor	Biology
Dr. Brandt Cassidy	Biology/FSI
Dr. Eric Eitrheim	Chemistry
Dr. Shawna Ellis	Chemistry
Dr. Stephanie Skiles	Chemistry
Dr. Amanda Waters	Chemistry
Dr. Shuai Zhang	Computer Science
Dr. Nesreen Alsbou	Engineering & Physics
Dr. Scott Mattison	Engineering & Physics
Dr. Benjamin Tayo	Engineering & Physics
Ms. Lucia Dickinson	Funeral Service
Dr. Emily Hendryx	Mathematics & Statistics
Dr. Erin Williams	Mathematics & Statistics
Dr. R. Scott Williams	Mathematics & Statistics
Ms. Elizabeth Cooper	Nursing
Ms. Jodi Elderton	Nursing
Dr. Stefanie LeGrande	Nursing
Dr. Marcy Tanner-Garrett	Nursing

Forensic Science Institute

Ms. Rachael Elliott	Forensic Science Institute
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3) Reappointment of Tenure-Track Faculty after Probationary Period

I recommend the following faculty members be retained for the 2020-2021 academic year. Each has received an appropriate recommendation for retention but lack some requirements for tenure.

Name	Department
<u>College of Education and Professional Studies</u>	
Mr. J. Edwin Sunderland	Kinesiology & Health Studies

College of Liberal Arts

Mr. Michael Breslin	Mass Communication
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College of Mathematics and Science

Dr. Katherine Brashears	Nursing
Ms. Nancy Gwin	Nursing
Ms. Connie Harris	Nursing
Dr. Kathlynn Smith	Nursing
Dr. Karen Vessier	Nursing
Dr. Angela Willis	Nursing
Ms. Ragenia Wilson	Nursing

4) Non-Tenure Track Appointments

I am recommending the following for reappointment on a non-tenure track basis effective with the 2020-2021 academic year.

Name	Department
<u>College of Business</u>	
Mr. Danny Stewart	Accounting
Mr. Riley Shaul	Accounting
Mr. Maurice Haff	Management
Mr. W. Robert Kaiser	Marketing

College of Fine Arts and Design

Mr. David Broyles	ACM
Mr. Joseph Gallian	ACM
Mr. Ryan Hendrix	ACM
Mr. Nicholas Ley	ACM
Mr. Nathanael Medlam	ACM
Mr. Nicholas Poss	ACM
Ms. Christina Kambour	Dance
Ms. Hui-Cha Poos	Dance
Mr. Brock Wynn	Design
Mr. Dennis Borycki	Music
Mr. Brian Gorrell	Music
Dr. David Hanan	Music
Mr. David Hardman	Music
Mr. Earl Hefley	Music
Dr. Valery Kuleshov	Music

Mr. Zachary Lee
Mr. Steven Smeltzer
Ms. Carrie Hill

Music
Music
Theatre Arts

College of Liberal Arts

Ms. Alina Istrate Mizzell	Criminal Justice
Mr. Donald Mizell	Criminal Justice
Ms. Jeannine Bettis	English
Ms. Shay Rahm	English
Ms. Beth Wallo	English
Mr. John Murphy	Humanities & Philosophy
Dr. Andrew Russo	Humanities & Philosophy
Dr. David Vanderhamm	Humanities & Philosophy
Mr. Stephen Wagner	Humanities & Philosophy
Dr. Joey Williams	Humanities & Philosophy
Dr. Sarah Woolwine	Humanities & Philosophy
Dr. David Duty	Mass Communication
Ms. Jennifer Foster	Mass Communication
Ms. Sandra Martin	Mass Communication
Ms. Christy DeLara	Modern Languages
Mr. Blake Fetty	Modern Languages
Ms. Amalia Gomez-Wilkinson	Modern Languages
Ms. Aisa Pessagno-Delboy	Modern Languages
Mr. YaJun Zhang	Modern Languages
Ms. Deborah Ferrell-Lynn	Political Science
Dr. Joseph Tripodi	Political Science
Ms. Beverly Coon	Soc., Gerontology, & SAS
Ms. Brooke Montoya	Soc., Gerontology, & SAS

College of Math and Science

Dr. Casie Collamore	Biology
Dr. Harold Cleveland	Biology
Dr. Cari Deen	Biology
Dr. Paul Olson	Biology
Ms. Marie Stone	Biology
Mr. Donald Gibson	Chemistry
Ms. Dawn Holt	Computer Science
Ms. Assal Alaei	Engineering & Physics
Dr. Tierney Harvey	Engineering & Physics
Mr. Scott St. John	Engineering & Physics
Ms. Joan Brenneman	Mathematics & Statistics
Mr. Ryan Holbrook	Mathematics & Statistics
Dr. Wendy James	Mathematics & Statistics
Mr. Tyler Powell	Mathematics & Statistics
Ms. Sarah Schatz	Mathematics & Statistics
Ms. Devin Smith	Mathematics & Statistics

Ms. Hailey Snell
Ms. Jennifer Stone
Ms. Cheryl Reed

Mathematics & Statistics
Mathematics & Statistics
Nursing

Forensic Science Institute

Mr. Craig Gravel

Forensic Science Institute

II. Academic Service Fees

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Jackson College of Graduate Studies Special Instruction Fee	CH	\$ 1.12	\$ 5.00	\$ 87,373.00	\$ 112,595.00
The fee increase is based on the projection of 22,519 credit hours produced in FY21. This will generate \$87,373 in new revenue. No graduate fee movement has occurred since fee inception. The Graduate College has suffered from graduate neglect at a time when needs have expanded to include increased responsibilities with the graduate CRM buildout, website revamping for inquiry-based prospective student engagement, integrated responsibilities for new online graduate offerings, and working within cross-functional teams. The proposed increase will allow movement toward overcoming graduate neglect through retaining existing Graduate College staff and implementing programming that directly contributes to improving the graduate student experience. Despite a 50% turnover in full-time Graduate College staff since the new CRM was implemented and pay at 69% of market, the new Dean has organized staff in cross-functional teams to attain efficiencies and position the Graduate College for accomplishing key needs. Current revenue levels in this fund have been depleted in an effort to retain graduate staff by moving from 69% to 80% of market pay, which is still significantly lower than comparable on-campus positions with the same or similar duties. The requested funds will be used to more equitably compensate graduate staff who perform duties directly for graduate students to meet the demands associated with graduate recruitment, retention, and marketing (\$75,000) and to implement new marketing efforts and graduate programming desired by the GSAB (\$12,373).					
College of Math and Science Special Instruction Fee	CH	\$ 22.94	\$ 25.94	\$ 271,431.00	\$ 2,346,973.00
The fee increase is based on the projection of 90,477 credit hours produced in FY21. This will generate \$271,431 in new revenue. These funds are necessary to cover the shortfall in revenue (\$119,401) created by the mandatory decrease in Nursing Differential Tuition which is used to pay part of the salary for Nursing faculty. These newly generated funds will also be used to pay the salary and benefits for a Biological Lab prep technician (\$39,750) and an Engineering Lab Associate (\$66,250) for the Department of Engineering & Physics. Finally, the funds will be used to pay salary (\$46,030) for student workers to support the laboratory courses taught by Chemistry, Biology, and Engineering & Physics.					
Distance Education Special Instruction Fee	CH	\$ 50.00	\$ 55.00	\$ 418,130.00	\$ 4,599,430.00
This fee is based on the projection of 83,626 online and SPOC courses for FY21. This fee will support the infrastructure and some instructional expenditures for the new initiative of the Connected Campus and high impact practices related to online course delivery, as well as supporting UCO's downtown initiatives at Carnegie and Santa Fe Plaza. The Connected Campus initiative is an effort to coordinate and expand online programs and majors. Additional costs in program coordination and instruction are associated with this effort.					
Forensic Science Institute Special Instruction	CH	\$ 9.31	\$ 19.31	\$ 60,000.00	\$ 115,860.00
This fee is based on the projection of 6,000 credit hours produced in FY21. Of the \$10.00 increase, \$7.00 is being moved from facility/equipment to Special instruction. The actual net increase to students is \$3.00. The growth trend continues within the FSI. The student populous has grown 33% over the last five years and we need an additional full-time Program Coordinator to manage our increasing student population and tour/outreach requests. This will be used to pay a portion of the current Forensic Science Institute's Program Coordinator salary, who serves not only as an academic advisor but also as an outreach coordinator for schools and law enforcement partners. Another advisor will be added to the staff as well.					
Forensic Science Institute Facility/Equipment Fee	CH	\$ 27.64	\$ 20.64	\$ (42,000.00)	\$ 123,840.00
This fee is based on the projection of 6,000 credit hours produced in FY21. We are requesting that \$7.00 per credit hour is moved from facilities/equipment to Special Instruction. The construction of the STEM building has been completed and the equipment we need is complete at the current time. However, much of the equipment requires annual maintenance or licensing so we are trying to retain as much funding as we can to ensure peak functionality. A 25% reduction in Facilities/Equipment should be sufficient to maintain current standards in equipment.					

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Other Special Fees- Office of Global Affairs	semester	\$ 140.00	\$ 160.00	\$ 34,600.00	\$ 276,800.00
Other Special Fees This fee is based on 800 international students in the fall and spring, and 260 students in the summer (at 50%) during FY21. This fee is less than our peer institutions when all of the collective fees charged to the student are considered. The Office of Global Affairs (OGA) uses one comprehensive fee instead of charging separate fees per individual service. OGA is a one-stop location for every international student at UCO. This fee is our primary source for funding operations, which includes support for our CRM Specialist, marketing team, and student employees in our office.					
College of Business Other Special Fees- Assessment	CH	\$ 0.75	\$ 1.00	\$ 12,500.00	\$ 50,000.00
This fee is based on the projection of 50,000 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Business Other Special Fees- Transformative Learning	CH	\$ 2.64	\$ 4.39	\$ 87,500.00	\$ 219,500.00
This fee is based on the projection of 50,000 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Education and Professional Studies Other Special Fees- Assessment	CH	\$ 0.76	\$ 1.01	\$ 19,375.00	\$ 78,275.00
This fee is based on the projection of 77,500 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Education and Professional Students Other Special Fees- Transformative Learning	CH	\$ 2.65	\$ 4.40	\$ 135,625.00	\$ 341,000.00
This fee is based on the projection of 77,500 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Fine Arts and Design Other Special Fees- Assessment	CH	\$ 0.82	\$ 1.07	\$ 5,028.00	\$ 21,520.00
This fee is based on the projection of 20,112 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
College of Fine Arts and Design Other Special Fees- Transformative Learning	CH	\$ 2.77	\$ 4.52	\$ 35,196.00	\$ 90,906.00
This fee is based on the projection of 20,112 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Liberal Arts Other Special Fees- Assessment	CH	\$ 0.73	\$ 0.98	\$ 25,000.00	\$ 98,000.00
This fee is based on the projection of 100,000 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Liberal Arts Other Special Fees- Transformative Learning	CH	\$ 2.59	\$ 4.34	\$ 175,000.00	\$ 434,000.00
This fee is based on the projection of 100,000 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
College of Mathematics and Science Other Special Fees-Assessment	CH	\$ 0.77	\$ 1.02	\$ 22,619.00	\$ 92,287.00
This fee is based on the projection of 90,477 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
College of Mathematics and Science Other Special Fees- Transformative Learning	CH	\$ 2.66	\$ 4.41	\$ 158,335.00	\$ 399,004.00
This fee is based on the projection of 90,477 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Forensic Science Institute Other Special Fees-Assessment	CH	\$ 0.77	\$ 1.02	\$ 1,500.00	\$ 6,120.00
This fee is based on the projection of 6,000 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Forensic Science Institute Other Special Fees- Transformative Learning	CH	\$ 2.66	\$ 4.41	\$ 10,500.00	\$ 26,460.00
This fee is based on the projection of 6,000 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Leadership Other Special Fees-Assessment	CH	\$ 0.73	\$ 0.98	\$ 450.00	\$ 1,764.00
This fee is based on the projection of 1,800 credit hours produced in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
Leadership Other Special Fees- Transformative Learning	CH	\$ 2.59	\$ 4.34	\$ 3,150.00	\$ 7,812.00
This fee is based on the projection of 1,800 credit hours produced in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Other Special Fees-Assessment	CH	\$ 0.73	\$ 0.98	\$ 900.00	\$ 3,528.00
This fee is based on the projection of 3,600 credit hours produced by UNIV courses in FY21. Revenue collected from this fee supports all phases and levels of assessment of student learning and program evaluation. This includes, but not limited to, entry, mid, and capstone assessment efforts, nationally-normed surveys such as the NSSE and Noel-Levitz, and all accreditation expenditures, including annual fees, site visits, and related expenses. It also includes expenditures related to program review of all programs (i.e., programs that are accredited and not accredited).					
UNIV Other Special Fees- Transformative Learning	CH	\$ 2.59	\$ 4.34	\$ 6,300.00	\$ 15,624.00
This fee is based on the projection of 3,600 credit hours produced by UNIV courses in FY21. Revenue collected from this fee supports institutional initiatives of transformative learning experiences, many which are commonly referred to as "high impact practices." The Office of Academic Affairs oversees these initiatives aimed at student retention, workforce development, and enriched educational experiences. Some of the activities funded include, but are not limited to, teaching assistantships, research assistantships, American Democracy Program, Passport: UCO, internships in the metropolitan area, RCSA grants (i.e., Research, Creative and Scholarly Activities), student travel to present research at professional conferences, the Vista, Broncho Buddies, and diversity initiatives.					
Student ID Card Fee	Admissions	\$ 15.00	\$ 25.00	\$ 70,000.00	\$ 175,000.00
The Student ID Card Fee is utilized to maintain operations of the University's ID card office, Campus Card Services. The ID fee has been increased twice in the last fifteen years, most recently in July 2014, following an enterprise wide initiative to upgrade the university to a modern one card hardware and software infrastructure in 2013. Increases in labor and expenditure costs necessary to operate and maintain the University's one card infrastructure, combined with long term declines in enrollment, have created the need to raise the fee to fill an existing budget hole. Fee revenue pays for 1.5 professional staff members and 2-4 student administrative support and technical positions. Further, the fee pays operating expenses for the card office, including ID card production costs. Surplus funds, when available, support card technology enhancements including but not limited to hardware and software needs in the areas of electronic access control and electronic event management as well as limited maintenance of hardware and software in these areas. As the number of use cases for the ID card have also expanded since the 2013 one card upgrade, card and transaction security has become more pressing. This fee increase will position Campus Card Services to implement "contactless" card technology and move away from obsolescent and less secure magnetic stripe technology. The fee increase will also enhance the office's ability to support maintenance of the one card infrastructure.					

III. Executive Summary of Awards

Following are the new contracts that have been awarded since the last Board Letter:

January 2020

UCO has not been awarded any new contracts for this period.

February 2020

Intergovernmental Personnel Act Agreement, \$217,971

National Science Foundation

1/06/2020 – 1/05/2021

John Barthell, Academic Affairs

Funding from this award will cover the cost of Dr. Barthell's Intergovernmental Personnel Act assignment with the National Science Foundation.

Veterans Short-Term Loan Program, \$10,660

Veterans Support Foundation

8/1/2019 – 9/30/2020

Brenda Knott, UCO Foundation

Supporting veteran students has been a priority for the University of Central Oklahoma. The funds from this grant will be used to assist student veterans waiting on their GI Bill or facing some short-term financial problems. These funds will allow for an increase in the maximum loan amount from \$300 to \$500.

IV. Purchases for Approval

The Office of Information Technology requests to obligate funds for the FY21 for annual hardware and software licenses and maintenance as follows:

Blackboard Transact.....	\$218,000.00
Desire2Learn (D2L Learning Management).....	\$422,000.00
Ellucian.....	\$815,000.00
Microsoft EES.....	\$195,000.00
Oracle.....	\$360,000.00
Source: E&G.....	\$2,010,000.00

V. Informational Items from Purchasing**A. Bloomberg L.P.**

Source: E&G\$62,252.01

B. Inceed, Inc.

Source: E&G\$60,000.00

- C. Griffin Communications
Source: E&G.....\$94,700.00
- D. OculusIT, LLC
Source: E&G\$94,700.00
- E. Kaltura, Inc.
Source: E&G\$104,550.00

VI. Request to Transfer Funds

- A. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$30,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Major Repairs and Deferred Maintenance (Jazz Lab)

Source: E&G Jazz Lab Funds.....\$30,000.00

Patti Neuhold-Ravikumar
President

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. G. RICK CHEW, Professor in the Department of Humanities and Philosophy has served the University of Central Oklahoma with honor and distinction for a period of seventeen years; and

WHEREAS, DR. G. RICK CHEW, will retire on May 12, 2020; and

WHEREAS, DR. G. RICK CHEW, having served the University of Central Oklahoma for seventeen years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. G. RICK CHEW's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. G. RICK CHEW,** the honorary title of "**Emeritus Professor of Humanities and Philosophy**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. G. RICK CHEW.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. ROBERT DELANO, Professor in the Department of Adult Education and Safety Sciences has served the University of Central Oklahoma with honor and distinction for a period of fifteen years; and

WHEREAS, DR. ROBERT DELANO, will retire on June 30, 2020; and

WHEREAS, DR. ROBERT DELANO, having served the University of Central Oklahoma for fifteen years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. ROBERT DELANO's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. ROBERT DELANO,** the honorary title of "**Emeritus Professor of Adult Education and Safety Sciences**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. ROBERT DELANO.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. ROBERT EPSTEIN, Professor in the Department of Management has served the University of Central Oklahoma with honor and distinction for a period of twenty-eight years; and

WHEREAS, DR. ROBERT EPSTEIN, will retire on June 30, 2020; and

WHEREAS, DR. ROBERT EPSTEIN, having served the University of Central Oklahoma for twenty-eight years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. ROBERT EPSTEIN's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. ROBERT EPSTEIN,** the honorary title of "**Emeritus Professor of Management**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. ROBERT EPSTEIN.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. PAUL HAXTON, Professor in the Department of Advanced Professional and Special Services has served the University of Central Oklahoma with honor and distinction for a period of eleven years; and

WHEREAS, DR. PAUL HAXTON, will retire on August 1, 2020; and

WHEREAS, DR. PAUL HAXTON, having served the University of Central Oklahoma for eleven years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. PAUL HAXTON's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. PAUL HAXTON,** the honorary title of "**Emeritus Professor of Advanced Professional and Special Services**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. PAUL HAXTON.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DAWN HOLT, Lecturer in the Department of Computer Science, has served the University of Central Oklahoma with honor and distinction for a period of nineteen years; and

WHEREAS, DAWN HOLT, will retire on August 1, 2020; and

WHEREAS, DAWN HOLT, having served the University of Central Oklahoma for nineteen years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DAWN HOLT's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DAWN HOLT,** the honorary title of “**Emeritus Lecturer of Computer Science**” and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DAWN HOLT.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. STEPHEN C. LAW, Professor in the Department of Humanities and Philosophy has served the University of Central Oklahoma with honor and distinction for a period of thirty-three years; and

WHEREAS, DR. STEPHEN C. LAW, will retire on July 1, 2020; and

WHEREAS, DR. STEPHEN C. LAW, having served the University of Central Oklahoma for thirty-three years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. STEPHEN C. LAW's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. STEPHEN C. LAW,** the honorary title of "**Emeritus Professor of Humanities and Philosophy**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. STEPHEN C. LAW.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. HANS RUDOLF NOLLERT, Professor in the Department of Modern Languages has served the University of Central Oklahoma with honor and distinction for a period of twenty-eight years; and

WHEREAS, DR. HANS RUDOLF NOLLERT, will retire on August 1, 2020, 2020; and

WHEREAS, DR. HANS RUDOLF NOLLERT, having served the University of Central Oklahoma for twenty-eight years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. HANS RUDOLF NOLLERT's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. HANS RUDOLF NOLLERT,** the honorary title of "**Emeritus Professor of Modern Languages**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. HANS RUDOLF NOLLERT.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. JESSICA A. SHEETZ-NGUYEN, Professor in the Department of History and Geography, has served the University of Central Oklahoma with honor and distinction for a period of fifteen years; and

WHEREAS, DR. JESSICA A. SHEETZ-NGUYEN, will retire on July 31, 2020; and

WHEREAS, DR. JESSICA A. SHEETZ-NGUYEN, having served the University of Central Oklahoma for fifteen years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. JESSICA A. SHEETZ-NGUYEN's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. JESSICA A. SHEETZ-NGUYEN,** the honorary title of "**Emeritus Professor of History and Geography**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. JESSICA A. SHEETZ-NGUYEN.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. DAVID L. VON MINDEN, Professor in the Department of Chemistry has served the University of Central Oklahoma with honor and distinction for a period of twenty-four years; and

WHEREAS, DR. DAVID L. VON MINDEN, will retire on May 12, 2020; and

WHEREAS, DR. DAVID L. VON MINDEN, having served the University of Central Oklahoma for twenty-four years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. DAVID L. VON MINDEN's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. DAVID L. VON MINDEN,** the honorary title of “**Emeritus Professor of Chemistry**” and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. DAVID L. VON MINDEN.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. J. KIRK WEBSTER, Professor in the Department of Advanced Professional and Special Services has served the University of Central Oklahoma with honor and distinction for a period of thirteen years; and

WHEREAS, DR. J. KIRK WEBSTER, will retire on May 31, 2020; and

WHEREAS, DR. J. KIRK WEBSTER, having served the University of Central Oklahoma for thirteen years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. J. KIRK WEBSTER's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. J. KIRK WEBSTER,** the honorary title of "**Emeritus Professor of Advanced Professional and Special Services**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. J. KIRK WEBSTER.**

ADOPTED by the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

OFFICE OF THE PRESIDENT

March 26, 2020

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Faculty Appointments

School of Professional Studies

Mark Zadorozny, has been appointed Instructor of Health and Sports Science Education in a permanent full-time position. His appointment is effective August 12, 2020, through May 7, 2021, at an academic salary rate of \$40,000.

Mr. Zadorozny holds a Bachelor of Science degree (2008) in Health and Sports Science Education and a Master of Education degree (2014) in Educational Leadership, both from Northwestern Oklahoma State University, Alva, Oklahoma.

His previous teaching experience includes: Middle School Science Teacher/Coach (4) at Woodward Public Schools, Woodward, Oklahoma; Middle School Science Teacher (2) at Yukon Middle School, Yukon, Oklahoma; and Technical Applications Instructor (2) at High Plains Technology Center, Woodward, Oklahoma.

Northwestern Oklahoma State University**B. Promotion in Rank**

The following faculty members have been recommended for promotion in rank effective with their appointment dates for the 2020-2021 academic year. They have been recommended for promotion by the Dean of Faculty and the Executive Vice President.

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Kaylene Armstrong	Communication	Assistant	Associate
Mr. Kyle Larson	Art	Assistant	Associate

School of Education

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Bo Hannaford	Education	Associate	Professor

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Mary Brune	Nursing	Assistant	Associate
Dr. Leslie Collins	Nursing	Assistant	Associate
Dr. Jennifer Mahieu	Nursing	Assistant	Associate

C. Reappointment of Non-Tenured Faculty

I recommend the reappointment of the following non-tenured faculty for the 2020-2021 academic year:

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dawn Allen	English	Assistant Professor
Jana Brown	Social Science	Instructor
Lindsey Cherry	English	Instructor

Northwestern Oklahoma State University**(School of Arts and Sciences, continued)**

M. Seth Cudd	Fine Arts	Instructor
Douglas Davidson	Library	Assistant Professor
Sarah Fry	Social Science	Instructor
Shawna Gilbert	Library	Assistant Professor
Dr. Roxie James	English	Assistant Professor
Mickey Jordan	Fine Arts	Instructor
Karsten Longhurst	Fine Arts	Instructor
Erica Miller	Communication	Instructor
Lawana Newell	Fine Arts	Instructor
Jennifer Pribble	Social Work	Assistant Professor
Dr. Piper Robida	Natural Science	Assistant Professor
Evan Vaverka	Computer Science	Instructor
Dr. Robert Vest	Spanish	Assistant Professor

School of Education

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Tracy Beedy	Agriculture	Assistant Professor
Mariann Braten-Hall	Education	Instructor
Candace Byrd	Psychology	Instructor
Dr. Jason Ferrell	Psychology	Assistant Professor
Dr. Colleen Golightly	Education	Associate Professor
Shane Hansen	HSSE	Instructor
Mistie Kline	Psychology	Lecturer
J. Taylor Randolph	Psychology	Instructor
Dr. Henry Trabuc	Education	Assistant Professor
Dr. Stephanie Widick	Psychology	Assistant Professor

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. H. Courtney Ballina	Nursing	Assistant Professor
Amanda Clepper	Nursing	Instructor
Dr. Nikole Hicks	Nursing	Associate Professor
Garret Lahr	Business	Instructor
Dr. Joseph Paul	Business	Associate Professor
Heidi Ritchie	Nursing	Instructor
Dr. Patricia Thompson	Nursing	Associate Professor

Northwestern Oklahoma State University**D. Reappointment of Non-Tenured Faculty After Seven Years**

I recommend the reappointment of the following non-tenured faculty for the 2020-2021 academic year.

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Mark Bagley	Computer Science	Instructor
Tamara Brown	Communication	Assistant Professor
Shannon Leaper	Library	Assistant Professor
Jeff McAlpin	Criminal Justice	Instructor
Keenan Meeker	Mathematics	Instructor
Kirk Rogers	Criminal Justice	Instructor

School of Education

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Roxanne Clark	Education	Instructor
Steve Sneary	Agriculture	Instructor

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
None		

E. Faculty Resignation**School of Arts and Sciences**

Dr. Richmond Adams, Assistant Professor of English, submitted a letter of resignation effective May 9, 2020. Dr. Adams has been with the University since August 12, 2014.

School of Professional Studies

Jana Walker, Instructor of Business, submitted a letter of resignation effective May 9, 2020. Ms. Walker has been with the University since August 15, 2017.

Northwestern Oklahoma State University**F. Retirement with Resolution****School of Arts and Sciences**

Dr. Deena Fisher, Professor of History and Dean of the Woodward Campus, has submitted a letter stating her intention to retire effective June 30, 2020. Dr. Fisher has been employed with the University since August 16, 1996. A resolution recognizing her years of service to Northwestern is attached.

G. Recommendations for Tenure

I recommend the faculty members listed below be granted tenure effective the 2020 Fall Semester. Each member has been recommended for tenure by the Dean of Faculty and the Executive Vice President. Their qualifications are commensurate with policy set forth by the Board.

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Kaylene Armstrong	Communication	Asst. Professor
Mr. Kyle Larson	Art	Asst. Professor

School of Education

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Joshua Hawkins	Education	Asst. Professor

II. PURCHASES

Tuck-pointing of Ryerson Hall: Restoration & Waterproofing Contractors, Inc., Wichita, Kansas, at a cost of \$94,404. (Auxiliary Funds/Donated Funds)

Northwestern Oklahoma State University**III. GRANTS AND CONTRACTS****The Enid Winter Chautauqua.....\$1,500**

Grant funds to assist with the 2020 Enid Winter Chautauqua entitled "Thomas Edison", held on February 1, 2020, on Northwestern's Enid Campus. Dr. Wayne McMillin, Dean of the Enid Campus, is the event coordinator. Funds were received from:

The Chautauqua Council of Enid.....\$1,000

The Enid Arts Council.....\$500

TOTAL GRANTS.....\$1,500**IV. INFORMATIONAL ITEMS****A. Academic Service Fees**

The University recommends implementation of the academic services fees effective Fall 2020 as shown on the table below and the next page.

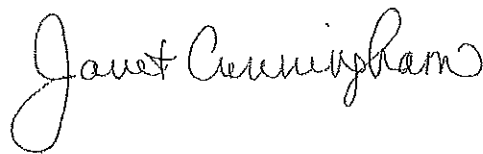
Fee	Current Amount	Requested Amount	Change	Basis
Field Experience Fee SWOC 4205 & SWOC 4215	N/A	\$ 20.00	\$ 20.00	Per Credit Hour
Graduate & Professional Studies Academic Enhancement Fee	\$ 13.75	\$ 16.75	\$ 3.00	Per Credit Hour

Arts & Sciences Enhancement Fee	\$ 14.00	\$ 17.00	\$ 3.00	Per Credit Hour
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B. Summer Hours

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. Summer hours will be in effect for 10 weeks, May 18, 2020, to July 23, 2020.

Sincerely,



Janet Cunningham, Ed.D.
President

JC:md

Attachment (1)

RESOLUTION

Regional University System of Oklahoma

WHEREAS, DR. DEENA FISHER, Professor of History and Dean of the Woodward Campus at Northwestern Oklahoma State University, will retire on June 30, 2020; and

WHEREAS, DR. FISHER will be leaving the University after 23 years of service; and

WHEREAS, DR. FISHER has served loyally and admirably in leadership capacities throughout her community and state and has made countless contributions as a faculty member and administrator; and

WHEREAS, DR. FISHER has served her students first and foremost and truly cares about each of their successes; and

WHEREAS, DR. FISHER through her work as a professor and dean, has personally impacted the lives of young men and women by serving as an example of professionalism, integrity and leadership; and

WHEREAS, DR. FISHER was an asset during the creation and construction of the Northwestern-Woodward campus; and

WHEREAS, DR. FISHER has worked tirelessly toward recruiting students, supervising student activities, and promoting Northwestern to the surrounding communities; and

WHEREAS, DR. FISHER has faithfully fulfilled the responsibilities of her position and served her students and staff with a high degree of professionalism and concern for their success,

NOW, THEREFORE, BE IT RESOLVED, that the *Regional University System of Oklahoma* bestows upon **DR. DEENA FISHER**, the honorary title of “Professor Emeritus of History” and “Dean Emeritus of the Woodward Campus”, and extends to her an expression of appreciation and commendation for her contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. FISHER** in Woodward, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 10th day of April, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Institution: Northwestern Oklahoma State University	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY21	Total Revenue FY21
Name of Fee									
<i>Special Instruction Fees</i>									
Field Experience Fee	SWOC 4205; SWOC 4215	Per Credit Hour	Yes		20.00			2,400	2,400
<i>Other Special Fees</i>									
Graduate and Professional Studies Academic Enhancement Fee	All School of Professional Studies and Graduate Programs except Nursing	Per Credit Hour	No	\$ 13.75	\$ 16.75	\$ 3.00	22%	\$ 67,600	\$ 377,600
Arts and Sciences Enhancement Fee	All courses offered by the School of Arts & Sciences	Per Credit Hour	No	\$ 14.00	\$ 17.00	\$ 3.00	21%	\$ 72,000	\$ 408,000

Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)				Student Comment	How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:
		Lower	Upper	Grad.	Prof.			
	2/28/2020		X			Yes	This proposal emerged from assessment data collected regarding the program's implicit curriculum. The areas of least student satisfaction related to resources in administering a field education component which supports attainment of the program's core competencies. Students expressed support of implementing a field placement software program. The software package offers an enhanced administrative structure to systematically design, supervise, coordinate, and evaluate field education across all program options.	Support the on-going cost of the software needed for the social work students.
7/1/2017	2/28/2020	X	X	X		Yes	The leadership of the Student Government Association is contacted each spring to discuss the impact of both academic service fees as well as tuition and mandatory fee increases.	The increase in this fee will help maintain the purchasing power of the original fee.
7/1/2017	2/28/2020	X	X	X		Yes	The leadership of the Student Government Association is contacted each spring to discuss the impact of both academic service fees as well as tuition and mandatory fee increases.	The increase in this fee will help maintain the purchasing power of the original fee.

Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
To maintain a field education placement tracking software program to administer the field education component of the social work program. Implementation of this proposal provides support to CSWE accreditation standard 3.4.3 stating the program demonstrates that it has sufficient support staff, other personnel, and technological resources to support all of its educational activities, mission and goals.	The program will not be able to maintain the field education placement tracking software to properly administer and assess the field education component of the social work program.	
Revenue collected will be used to support the cost of the programs, enhance faculty professional development and compensation, replace equipment, and supplement student research activities.	Limited ability to move forward with these programs.	Academic fees are consolidated on a college wide basis.
Revenue collected will be used to support the cost of the programs, enhance faculty professional development and compensation, replace equipment, and supplement student research activities.	Limited ability to move forward with these programs.	Academic fees are consolidated on a college wide basis.



Office of the President
**Southeastern Oklahoma
State University**

Regent Susan Winchester
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Winchester:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY PROMOTIONS

The following faculty members have been approved for advancement in rank beginning with the 2020-2021 academic year:

From Instructor to Assistant Professor

Ms. Stephanie Metts, Department of Accounting and Finance

Ms. Mellena Nichols, Department of Occupational Safety & Health

From Assistant Professor to Associate Professor

Dr. Laura Atchley, Department of Behavioral Sciences

Dr. Kathleen Boothe, Department of Educational Instruction and Leadership

Dr. Lucinda Parmer, Department of Management & Marketing

Dr. Michael Scheuerman, Department of Music

From Associate Professor to Professor

Dr. Lie Qian, Department of Chemistry, Computer & Physical Sciences

B. RECOMMENDATIONS FOR TENURE

The following faculty members are recommended for tenure effective with the beginning of the 2020-2021 academic year:

Dr. Laura Atchley, Department of Behavioral Sciences

Dr. Kathleen Boothe, Department of English, Instructional and Leadership

Dr. Lucinda Parmer, Department of Management & Marketing

Dr. Michael Scheuerman, Department of Music

C. REAPPOINTMENT OF NON TENURED FACULTY***Less Than Four Years***

Name	Rank	Department
Anderson, Angela	Asst. Professor	Aviation Sciences Institute
Alford, Mr. Connor	Instructor	Social Sciences
Bogard, Cody	Asst. Professor	Accounting & Finance
Brown-Harvey, Amanda	Instructor	Occupational Safety & Health
Cash, Mr. Derek	Asst. Professor	Henry G. Bennett Memorial Library
Davis, Michael	Asst. Professor	Behavioral Sciences
Diaz, Dr. Rolando	Asst. Professor	English, Humanities & Languages
Dima, Dr. Catalin	Instructor	Music
Durham, Dr. Jacob	Asst. Professor	Aviation Sciences Institute
Fridley, Carolyn	Instructor	English, Humanities & Languages
Gaffney, Michael	Asst. Professor	Aviation Sciences Institute
Gantt, Ms. Amy	Asst. Professor	Art, Communication & Theatre
Garusinghe, Dr. Gamage	Asst. Professor	Chemistry, Computer & Physical Sciences
Greenwood, Ms. Jayanna	Instructor	Henry G. Bennett Memorial Library
Hampton, Ashley	Asst. Professor	Management & Marketing
Hardy, Michael	Assoc. Professor	Mathematics
Ingram, Dr. Kendra	Asst. Professor	Management & Marketing
Ioannides, Anatolia	Instructor	Music
Maple, Karen	Instructor	English, Humanities & Languages
McDonald, Dr. L. Kathy	Asst. Professor	Behavioral Sciences
Metts, Ms. Stephanie	Instructor	Accounting & Finance
Monk, Dr. David	Asst. Professor	Behavioral Sciences
Mulig, Elizabeth	Asst. Professor	Accounting & Finance
Petty, Sondra	Asst. Professor	Social Sciences
Ponce-Garcia, Dr. Elisabeth	Asst. Professor	Behavioral Sciences
Pruett, Jake	Asst. Professor	Biological Sciences
Risher, Jeffrey	Asst. Professor	Management & Marketing
Rymel, Ms. Dena	Instructor	Chemistry, Computer & Physical Sciences
Sauls, Lloyd	Instructor	Aviation Sciences Institute
Seyeneh, Dr. Mastewal	Asst. Professor	Behavioral Sciences
Shannon, Dr. Kathryn	Asst. Professor	Educational Instruction & Leadership
Smith, Caleb	Instructor	Chemistry, Computer & Physical Sciences
Sneed, Dr. Timothy	Asst. Professor	Behavioral Sciences
Sparacio, Matthew	Instructor	Social Sciences
Wallace, Alicia	Asst. Professor	Music
Whitlock, David	Assoc. Professor	Management & Marketing
Williams, Dr. C. Todd	Asst. Professor	Educational Instruction & Leadership
Zhang, Mr. Jiuhong	Asst. Professor	Chemistry, Computer & Physical Sciences

Four to Seven Years

Bond, Ms. Tascha	Instructor	Art, Communication & Theatre
Gamble, Ms. Kelly	Instructor	English, Humanities & Languages
Nichols, Ms. Mellena	Instructor	Occupational Safety and Health
Levins, Mr. Wayne	Instructor	Occupational Safety and Health
Spahn, Alexander	Instructor	Chemistry, Computer & Physical Sciences

To Be Retained After Seven Years

Howard, Mr. Robert	Instructor	Management and Marketing
Mendenall, Ms. Josie	Instructor	Biological Sciences
Thomas, Ms. Sandra	Asst. Professor	Henry G. Bennett Memorial Library
Willman, Mr. Scott	Instructor	Kinesiology

D. NON-REAPPOINTMENTSchool of Education & Behavioral Sciences

Dr. Mastewal Seyeneh, Assistant Professor in the Department of Behavioral Sciences, has been notified of non-reappointment prior to March 1, 2020, for the next academic year (2020-2021).

E. ADMINISTRATIVE APPOINTMENT

Dr. Timothy Boatmun, Dean of the School of Graduate Studies, E-Programming, and Academic Services has been appointed to the position of Vice President for Enrollment Management effective March 1, 2020 at an annual salary of \$137,000. Dr. Boatmun has previously served as Associate Dean for Academic Services, Coordinator of the Academic and Advising Outreach Center, and Academic Coordinator for Upward Bound and Texoma Upward Bound at Southeastern Oklahoma State University.

F. RESIGNATIONSSchool of Arts & Sciences

Dr. Tristan Eggener, Associate Professor in the Department of Music, has submitted his resignation effective May 31, 2020. Dr. Eggener has served in this capacity full-time since August 1, 2012.

Dr. Joshua Nannestad, Associate Professor in the Department of Music has submitted his resignation effective July 31, 2020. Dr. Nannestad has served in this capacity full-time since August 1, 2014.

School of Education & Behavioral Sciences

Dr. Timothy Sneed, Assistant Professor in the Department of Behavioral Sciences, has submitted his resignation effective July 31, 2020. Dr. Sneed has served in this capacity full-time since August 1, 2017.

II. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Oklahoma Small Business Development Center.....\$1,519,323.00

This grant was awarded to Southeastern Oklahoma State University (SE) from the U. S. Small Business Administration (SBA) in the amount of \$1,519,323. The effective date of the grant is January 1, 2020. The State Director is Ms. Michele Campbell, Oklahoma Small Business Development Center

(OKSBDC). The purpose of this grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The SBA grant establishing OKSBDC was awarded to SE in September of 1984. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders, and Oklahoma's Native American tribes. OKSBDC provides consulting services and training services to Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment, and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community stakeholders. The Oklahoma SBDC Tech Launch Center is currently advising and preparing technology clients to submit in the current round of Department of Defense SBIR which opened January 14, 2020. Prior to year-end, clients completed submissions to Army XTechSearch, Air Force SBIR Transition Accelerator, and attended training hosted by the Tech Launch Center led by an Air Force SBIR transition consultant. We are in the startup phase of facilitation with "Team Oklahoma," a roundtable of Oklahoma innovators who are combining forces to collaborate on the growth of their technologies, companies, and new innovations. We are also finalizing plans for Tech Air Force SBIR's Tech Warrior to be in Oklahoma April 20-24 for the first time it has been outside of the home of this entity in Ohio. This will be a significant opportunity to showcase Oklahoma technologies at a very high level. Partnerships are continuing to evolve for Oklahoma's SBDC including those with Langston University, a historically black university, tech centers, as well as a successful industrial park that houses 80+ businesses including Google.

III. ACADEMIC SERVICE FEES

Request approval for the following changes in Academic Service Fees for FY2021.

CHANGES, Special Instruction Fees:

Name of Fee	Course Number(s)	Assessed	New Fee	Current Fee	Proposed Fee
Flight Fee - Cessna 150	All AVIA Courses	Per Use	No	\$ 108.79	\$ 120.00
Flight Fee - Cessna 152	All AVIA Courses	Per Use	No	\$ 108.79	\$ 120.00
Flight Fee - Cessna 172R	All AVIA Courses	Per Use	No	\$ 135.35	\$ 150.00
Flight Fee - Cessna 172SP	All AVIA Courses	Per Use	No	\$ 135.35	\$ 150.00
Flight Fee - Cessna 172R G1000	All AVIA Courses	Per Use	No	\$ 163.19	\$ 180.00
Flight Fee - Cessna 182RG	All AVIA Courses	Per Use	No	\$ 154.33	\$ 170.00
Flight Fee - Cessna 310	All AVIA Courses	Per Use	No	\$ 303.60	\$ 335.00
Flight Fee - Cirrus SR20	All AVIA Courses	Per Use	Yes	\$ -	\$ 210.00
Flight Fee - General	All AVIA Courses	Per Use	Yes	\$ -	\$ 180.00
Sim Fee - Precision Control King / Frasca RTD	All AVIA Courses	Per Use	No	\$ 82.50	\$ 90.00

Sim Fee - Cirrus Kiosk PCATD	All AVIA Courses	Per Use	Yes	\$	-	\$ 40.00
Sim Fee - 737 Flight Deck	All AVIA Courses	Per Use	Yes	\$	-	\$ 160.00
Sim Fee - General	All AVIA Courses	Per Use	Yes	\$	-	\$ 90.00

Flight and simulation fees are being increased to better reflect cost of services and current University fleet. The revenue is used for the maintenance and upkeep of the University air fleet.

CHANGES, Other Fees:**CURRENT****PROPOSED****Business Enrichment Fee****\$30****\$30**

AVIA, SFTY and ECON prefixed courses are being added to the scope of this fee. Those were left off in previous submissions.

This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.

Application Fee**\$20****\$25 per
application**

This fee is being increased to better reflect cost of services.

This revenue is used to provide funding for costs related to processing, admitting, maintaining the student application process. In addition, technology and services are funded with this revenue.

International Student Maintenance Fee**\$50****\$75 per credit
hour**

This fee is being increased by better reflect cost of services.

The revenue is used to provide funding for international student services such as but not limited to programming, transportation, student activities, student life, etc.

DELETIONS:**OLD FEE AMOUNT**

New Freshman Fee

\$100 upon admission

International Orientation Fee

\$50 upon admission

Late Enrollment Fee

\$15 per use

IV. INFORMATIONAL

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchase:

Firewall Hardware SE Information Technology is always working to increase cyber-security for campus. To keep up with industry standards and security recommendations by audits and cyber-security entities, Southeastern is upgrading their firewalls. We will be moving from an unsupported Open Source PfSense firewall to Palo Alto Firewall used by multiple High-Education Institutions across Oklahoma.

Project Description: Durant Campus, Non-Structural Repairs
Project Description: McCurtain Campus, Non-Structural Repairs
Project Number(s): 660-0801 & 660-0892
Amount: \$71,471
Source of Funding: E&G Part I
Vendor: Norlem Technology Consulting, State Contract #SW1006P

Sincerely,

A handwritten signature in black ink, appearing to read "Bryon Clark". The signature is fluid and cursive, with the first name "Bryon" and last name "Clark" clearly distinguishable.

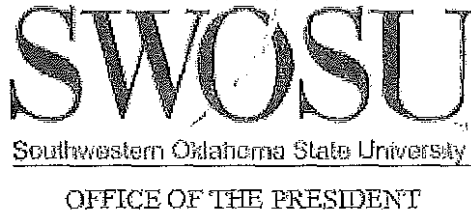
Bryon Clark
Interim President

Institution: Southeastern OK State University	Course Number(s)	Assessed	New Fee	Fee \$ Current	Fee \$ Proposed	Fee \$ Change	Fee % Change	New Revenue FY21	Total Revenue FY21	Date Fee Last Chgd	Date Approved by Board	Assessed (Mark all that Apply)				Student Comment
												Lower	Upper	Grad.	Prof.	
Special Instruction Fees																
Flight Fee - Cessna 150	All Aviation Courses	Per Use	No	\$ 108.79	\$ 120.00	\$ 11.21	10.3%	\$ 27,251	\$ 299,759	9/1/2015	4/10/2020	X	X			Miles for April 10, 2020
Flight Fee - Cessna 152	All Aviation Courses	Per Use	No	\$ 108.79	\$ 120.00	\$ 11.21	10.3%	\$ 4,282	\$ 42,822	9/1/2015	4/10/2020	X	X			
Flight Fee - Cessna 172R	All Aviation Courses	Per Use	No	\$ 135.35	\$ 150.00	\$ 14.65	10.8%	\$ 57,134	\$ 628,473	9/1/2015	4/10/2020	X	X			
Flight Fee - Cessna 172SP	All Aviation Courses	Per Use	No	\$ 135.35	\$ 150.00	\$ 14.65	10.8%	\$ 8,978	\$ 89,781	9/1/2015	4/10/2020	X	X		No	
Flight Fee - Cessna 172R G1000	All Aviation Courses	Per Use	No	\$ 163.19	\$ 180.00	\$ 16.81	10.3%	\$ 2,021	\$ 22,229	9/1/2015	4/10/2020	X	X			No
Flight Fee - Cessna 182RG	All Aviation Courses	Per Use	No	\$ 154.33	\$ 170.00	\$ 15.67	10.2%	\$ 28,128	\$ 30,941	9/1/2015	4/10/2020	X	X			No
Flight Fee - Cessna 310	All Aviation Courses	Per Use	No	\$ 305.60	\$ 335.00	\$ 31.40	10.3%	\$ 45,540	\$ 50,094	9/1/2015	4/10/2020	X	X			No
Flight Fee - Cirrus SR20	All Aviation Courses	Per Use	Yes	\$ -	\$ 210.00	\$ 210.00	100.0%	\$ 105,000	\$ 105,000	NA	4/10/2020	X	X			No
Flight Fee - General	All Aviation Courses	Per Use	Yes	\$ -	\$ 180.00	\$ 180.00	100.0%	\$ 10,000	\$ 10,000	NA	4/10/2020	X	X			No
Sim Fee - Precision Control King / Frasca RTD	All Aviation Courses	Per Use	No	\$ 82.50	\$ 90.00	\$ 7.50	9.1%	\$ 72,000	\$ 80,000	9/1/2015	4/10/2020	X	X			No
Sim Fee - Cirrus Kiosk PCATD	All Aviation Courses	Per Use	Yes	\$ -	\$ 40.00	\$ 40.00	100.0%	\$ 9,600	\$ 9,600	NA	4/10/2020	X	X			No
Sim Fee - 737 Flight Deck	All Aviation Courses	Per Use	Yes	\$ -	\$ 160.00	\$ 160.00	100.0%	\$ 9,600	\$ 9,600	NA	4/10/2020	X	X			No
Sim Fee - General	All Aviation Courses	Per Use	Yes	\$ -	\$ 90.00	\$ 90.00	100.0%	\$ 5,000	\$ 5,000	NA	4/10/2020	X	X			No
Classroom/Laboratory Supply and Material																
Business Enrichment Fee - Online	Graduate Courses with prefix ACCT, BIM, BLAW, BUS, ENTR, FIN, HIS, MKT, MNGT, AVIA, SFTY, ECON	Per Credit Hour	Yes	0.00	30.00	30.00	100%	230,000	230,000	NA	4/10/2020				X	Attachment H Page 7 of 10
Other Special Fees																
New Freshman Fee	All First-time Freshman	Admissions	No	\$ 100.00	\$ -	\$ (100.00)	-100%	\$ (62,000)	\$ -	8/1/2009	4/10/2020	X				No
International Orientation Fee	All International Students	Admissions	No	\$ 50.00	\$ -	\$ (50.00)	-100%	\$ (3,350)	\$ -	8/1/2009	4/10/2020	X				No

Late Enrollment Fee	NA	Per Use	No	\$	15.00	\$	-	\$	(15.00)	-100%	\$	(330)	\$	-	8/1/2009	4/10/2020	X	X	X	Minutes for April 10, 2020
Application Fee	NA	Admissions	No	\$	20.00	\$	25.00	\$	5.00	25%	\$	23,620	\$	118,125	8/1/2009	4/10/2020	X			
International Student Maintenance Fee	NA	Per Semester	No	\$	50.00	\$	75.00	\$	25.00	50%	\$	2,125	\$	6,375	8/1/2009	4/10/2020	X	X	X	

How was student comment solicited? (If Applicable)	Describe basis for the amount of the fee:	Describe basis for the use of revenue collected:	Consequences if fee is not approved:	Comments:
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections, refurbishment	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections, refurbishment	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections, refurbishment	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections, refurbishment	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Derived from MX costs and industry standard	Maintenance upkeep, 100 hr inspections	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Industry rates \$200-\$245. Estimated costs	Maintenance upkeep, 100 hr inspections	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Estimated using industry average	Maintenance upkeep, 100 hr inspections	Slow deterioration of ability to provide maintenance/support. Parts/Labor continue to rise at inflation rates.	
	Device is antiquated, difficult upkeep	Maintenance upkeep	Lack of service and upkeep	
	Calculated industry average	Maintenance upkeep	Purchased, will help in transition to Advanced Training aircraft.	
	Calculated industry average	Lease payment, Maintenance upkeep	Would be a signature simulator, able to instruct on advance FMS, Auto-pilot, Navigation, Aircraft systems. A "Capstone" course potential.	Proposed Simulator
	Calculated industry average	Maintenance upkeep	Lack of service and upkeep	
	Direct cost to provide services.	This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.	Growth may be limited.	Modifies Business Enrichment fee by removing the undergraduate classes from the fee.
				Removing fee charged in this manner to simplify student billing.
				Removing fee charged in this manner to simplify student billing.

				Removing fee charged in this manner to simplify student billing.
Cost of services provided to students through application process.	This revenue is used to provide funding for costs related to processing, admitting, maintaining the student application process. In addition, technology and services are funded with this revenue	Student services would be impacted.		
Estimated cost of services.	The revenue is used to provide funding for International student services such as but not limited to programming, transportation, student activities, student life, etc.	Student services would be impacted.		



March 30, 2020

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. NEW HIRES

Dr. Andrew Bigley has been appointed to a tenure track position as Assistant Professor in the Department of Chemistry and Physics in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 12, 2020. His salary for the nine-month appointment will be \$51,382.00. Dr. Bigley earned a Doctor of Philosophy in Biochemistry from Texas A&M University.

Dr. Jennifer Le has been appointed to a voluntary One-Year Temporary Assistant Professor position in Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective February 13, 2020. She will be involved in providing rotation experiences for students in the College of Pharmacy PharmD program. Her appointment will be for twelve months. Dr. Le earned a Doctor of Pharmacy from Southwestern Oklahoma State University.

Effective May 1, 2020, SWOSU names **Garrett King**, Assistant to the President for Institutional Advancement, to the position as an Assistant Vice President.

B. RESIGNATIONS

Dr. Robert Fant has resigned his position in the Department of Music as of May 11, 2020.

C. RETIREMENTS

Ms. Tommye Davis will retire as of May 10, 2020.

Dr. Dennis Thompson will retire as of July 31, 2020.

II. PRESIDENT'S RECOMMENDATIONS

- A. Request ratification of emergency permission granted to enter into a five-year contract with MBS Direct, LLC, (Barnes and Noble College) to provide virtual bookstore services to SWOSU. SWOSU has outsourced the bookstore services to Follett for more than 20 years and the contract is now cancelled. SWOSU will bring bookstore management back under the direction of the university and will partner with MBS Direct, LLC, to provide course materials. The purpose of this is to provide improved customer service to both the students and faculty.
- B. Request permission to enter into a five-year contract with Touchnet OneCard to provide single point of access to campus life, combining ID functionality with electronic payment processing and access control to enhance the student experience. This will replace the limited functionality and outdated student identification card system for dining, vending and other uses. This is an extension of the Touchnet Payment portal used in the Bursar's office and is, therefore considered a sole source product. Installation, licenses and hardware first year cost is \$143,394.
- C. Request permission to enter into a five-year agreement with Softdocs to provide Etrieve Content Cloud Subscription which will allow document scanning compatible with our newly operational ERP system. The company which SWOSU has used for more than twelve years are terminating the contract in August, 2020. This product integrates with Ellucian Colleague and other Softdocs applications, therefore, it is considered a sole source product. Subscription fee is \$42,500 first year with annual increases subject to 3% per year. Professional Services costs, first year only, \$45,581. Total first year cost is \$88,081.
- D. Request permission to enter into an agreement with Ferrilli, higher education technology consultants, to provide services related to networking support and ERP support not provided by Ellucian. Total cost \$92,000.

III. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

SWOSU has received confirmation of two (2) grants for a total amount of \$6,000. Profiles of these awards are presented below. I am available if you should have any questions.

A. Oklahoma Research Day

.....\$3,500

The **CITY OF WEATHERFORD HOTEL/MOTEL TAX COMMISSION** awarded a grant in the amount of \$3,500 to partially fund *Oklahoma Research Day* for 2020. The grant in part supports the annual Oklahoma Research Day conference for Undergraduate Research to provide students an opportunity to present and showcase their scholarly works. The primary function of the award is Research. The principal investigators are **Dr. Lori Gwyn, Mr. C. J. Smith, and Ms. Jennifer Cook-Johns.**

B. Microbiology Outreach

.....\$2,500

The **AMERICAN SOCIETY FOR MICROBIOLOGY** awarded a grant in the amount of \$2,500 to partially fund *Microbiology Outreach Activities* for 2020. The grant supports providing supplies to an undergraduate student to educate K-12 students and teachers about Microbiology. The primary function of the award is Public Service. The principal investigators are **Dr. Regina McGrane, Ms. Jennifer Abshire, and Dr. Lisa Appeddu.**

Respectfully submitted,



Randy L. Beutler
President

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION**

WHEREAS, Tommye Davis will retire from Southwestern Oklahoma State University on May 1, 2020 and,

WHEREAS, Tommye Davis has had a prestigious career for 29 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

WHEREAS, Tommye Davis has served with distinction as Instructor in the Biology Department at Southwestern Oklahoma State University; and,

WHEREAS, Tommye Davis has provided invaluable service to Southwestern Oklahoma State University as an Instructor in the Biology Department at the College of Associate and Applied Programs (Sayre Campus) and,

WHEREAS, Tommye Davis has demonstrated dedication to her profession by exhibiting excellence in teaching, service to SWOSU and its students on the Sayre Campus and

WHEREAS, Tommye Davis is deserving of special recognition for her loyal and faithful service to the university;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the Regional University System of Oklahoma bestows upon Tommye Davis the honorary title of “**Instructor Emeritus**” and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University, and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Tommye Davis at Weatherford, Oklahoma.

ADOPTED by the Board of Regents of the Regional University System of Oklahoma this **10th** day of **April, 2020.**

Susan Winchester, Chair
Board of Regents of the Regional University System of Oklahoma

Attest:

Connie Reilly
Secretary

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION**

WHEREAS, Dennis F. Thompson will retire from Southwestern Oklahoma State University on July 31, 2020; and,

WHEREAS, Dennis F. Thompson has had a prestigious career for 28 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

WHEREAS, Dennis F. Thompson has served with distinction as Professor in the Pharmaceutical Sciences Department at Southwestern Oklahoma State University; and,

WHEREAS, Dennis F. Thompson has provided invaluable service to Southwestern Oklahoma State University as a professor in the Department of Pharmaceutical Sciences and Dean of the College of Pharmacy and,

WHEREAS, Dennis F. Thompson has demonstrated dedication to the pharmacy profession by exhibiting excellence in teaching, research and service and

WHEREAS, Dennis F. Thompson is deserving of special recognition for his loyal and faithful service to the university;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the Regional University System of Oklahoma bestows upon **Dennis F. Thompson** the honorary title of "**Professor Emeritus**" and extends to him an expression of commendation and appreciation for his many contributions to the success of Southwestern Oklahoma State University, and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **Dennis F. Thompson** at Weatherford, Oklahoma.

ADOPTED by the Board of Regents of the Regional University System of Oklahoma this 10th day of April, 2020.

Susan Winchester, Chair
Board of Regents of the Regional University System of Oklahoma

Attest:

Connie Reilly
Secretary

R E S O L U T I O N

Regional University System of Oklahoma

WHEREAS, INTERIM PRESIDENT BRYON CLARK is a native of Centerville, Iowa, who was greatly influenced by his experiences growing up on the family farm. He earned his Ph.D. in Biology from Kansas State University, his M.S. in Biology from Western Illinois University, and a B.A. in Biology from Central College in Iowa; and

WHEREAS, Dr. Bryon Clark has served Southeastern Oklahoma State University for 30 years in numerous capacities, as Assistant Professor, Biological Sciences; achieving tenure and becoming a full professor and Chair of the Department of Biological Sciences; Director of General Education; Associate Dean of Graduate and University Studies; Dean of Graduate and University Studies; Director of Civic Engagement; Assistant Vice President for Academic Affairs and Instruction; Associate Vice President for Academic Affairs and Instruction; Vice President for Academic Affairs; Graduate Dean; Acting President; and Interim President; and

WHEREAS, Dr. Bryon Clark has distinguished himself in grantsmanship, having received numerous grants and contract awards for Southeastern Oklahoma State University, and having worked tirelessly on the Higher Learning Commission accreditation preparation and the Southeastern Student Teacher Residency Program; and

WHEREAS, Dr. Bryon Clark is fondly referred to as “Batman” for his lifelong interest in the study of bats, which has taken him ‘across the United States and abroad, and is an in-demand speaker for his “Amazing World of Bats” presentation;

WHEREAS, Dr. Bryon Clark has answered the Regional University System of Oklahoma call to serve as Acting President and Interim President and delayed his retirement to do so;

NOW THEREFORE BE IT RESOLVED, that the Board of Regents of the Regional University System of Oklahoma bestows upon **Dr. Bryon Clark**, the honorary title of “Interim President Emeritus.” The Regents commend Dr. Bryon Clark for his leadership, dedication, academic expertise, and commitment to the **Regional University System of Oklahoma** and extend to him an expression of appreciation for his contributions to the success and reputation of Southeastern Oklahoma State University. The Regents extend best wishes for years of happiness and satisfaction, which are rightfully deserved after such faithful and dedicated service; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. BRYON CLARK**.

ADOPTED by the *Regional University System of Oklahoma* this 10th day of April, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma