

# **REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**



## **MINUTES**

### **REGULAR BOARD MEETING**

**January 27, 2017**

**University of Central Oklahoma  
Old North, 2nd Floor  
Room 213  
Edmond, Oklahoma**

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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

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of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
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State  
University

Southwestern  
Oklahoma  
State  
University

## AGENDA

January 27, 2017, 9:00 a.m.  
University of Central Oklahoma  
Old North, 2nd Floor  
Room 213  
Edmond, Oklahoma

**I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

**II. CALL TO ORDER AND REGENTS' ROLL CALL**

**A. EXCUSE ABSENT REGENTS**

**B. INTRODUCTION OF GUESTS**

**III. CONSENT DOCKET**

**A. MINUTES OF PREVIOUS MEETING**

1. Approval of Minutes of Regular Meeting, November 4, 2016
2. Approval of Minutes of Special Meeting December 9, 2016

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair  
Connie Reilly**

**1. University of Central Oklahoma**

**a. New Option**

1. Add new option Bachelor of Science, Career, Technical and Workforce Development-Workforce Development
2. Add new option Master of Public Administration, Public Administration-Urban Management

**b. Program Changes**

1. Change program requirements for Associate in Applied Science, Contemporary Music Performance
2. Change program requirements for Bachelor of Science, Actuarial Science
3. Change program requirements for Bachelor of Science, Biomedical Engineering
4. Change program requirements for Bachelor of Science, Career, Technical and Workforce Development-Family and Consumer Sciences and Trade and Industrial
5. Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
6. Change program requirements for Bachelor of Science, Community/Public Health
7. Change program requirements for Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
8. Change program requirements for Bachelor of Fine Arts, Dance

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9. Change program requirements for Bachelor of Business Administration, Economics-Economics and Energy Economics
10. Change program requirements for Bachelor of Science, Engineering Physics-Electrical Engineering, Mechanical Engineering, and Physics
11. Change program requirements for Bachelor of Arts in Education, History Education
12. Change program requirements for Bachelor of Arts, Humanities
13. Change program requirements for Bachelor of Business Administration, Information and Operations Management-Management Information Systems, and Operations and Supply Chain Management
14. Change program requirements for Bachelor of Business Administration, Management-PGA Golf Management
15. Change program requirements for Bachelor of Arts, Mass Communications-Professional Media
16. Change program requirements for Bachelor of Science, Mathematics-Mathematics, Applied Mathematics, and Statistics
17. Change program requirements for Bachelor of Science in Education, Mathematics Education
18. Change program requirements for Bachelor of Science, Nursing
19. Change program requirements for Bachelor of Science in Education, Physical Education/Health
20. Change program requirements for Bachelor of Science in Education, Science Education-Physics
21. Change program requirements for Bachelor of Science, Software Engineering

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22. Change program requirements for Bachelor of Science, Speech/Language Pathology
23. Change program requirements for Bachelor of Applied Technology, Technology Application Studies
24. Change program requirements for Bachelor of Fine Arts in Education, Theatre/Communication Education
25. Change program requirements for Master of Education, Adult and Higher Education-Adult and Higher Education, Interdisciplinary Studies, Student Personnel, and Training
26. Change program requirements for Master of Arts, Composition and Rhetoric
27. Change program requirements for Master of Arts, Creative Writing
28. Change program requirements for Master of Arts, Criminal Justice Management and Administration
29. Change program requirements for Master of Fine Arts, Design
30. Change program requirements for Master of Science, Family and Child Studies-Marriage and Family Therapy
31. Change program requirements for Master of Arts, Literature-Literary Studies, and Literature and Culture Since 1900
32. Change program requirements for Master of Science, Speech/Language Pathology
33. Change program requirements for Master of Arts, Teaching English as a Second Language (TESL)
34. Change program requirements for Master of Science, Wellness Management- Exercise Science, and Health Studies

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### **c. Program Name Change**

1. Change program name for Bachelor of Science, Speech/Language Pathology to Speech-Language Pathology
2. Change program name for Master of Science, Speech/Language Pathology to Speech-Language Pathology

### **d. Option Name Change**

1. Option name change for Bachelor of Science, Community/Public Health-Community/Public Health
2. Option name change for Master of Education, Adult and Higher Education-Adult and Higher Education to Lifelong and E-Learning
3. Option name change for Master of Public Administration, Public Administration-Public Administration to Public & Nonprofit Management
4. Option name change for Master of Science, Wellness Management-Health Studies to Health Promotion
5. Option name change for Master of Arts, Psychology-General (Experimental) to Experimental Psychology
6. Option name change for Master of Music, Jazz Studies-Commercial Music Production to Music Production

### **e. Option Deletion**

1. Option deletion for Bachelor of Business Administration, Marketing-Integrated Marketing Comm
2. Option deletion for Bachelor of Arts, Criminal Justice-Criminal Justice
3. Option deletion for Master of Education, Special Education-Special Education

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### **f. Program Deletion**

1. Program deletion for Master of Arts, General Studies

## **2. Southwestern Oklahoma State University**

### **a. Program Modification Request for Program Requirement Changes**

1. B.S. Biological Sciences (009)
2. B.S. Microbiology (034)
3. B.S. Exercise Science (151)

## **3. Northwestern Oklahoma State University**

### **a. Program Modifications, Program Requirement Change**

1. Program Modification, Program Requirement Change – Bachelor of Science in Criminal Justice (022)
2. Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)
3. Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)
4. Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)
5. Program Modification, Program Requirement Change – Bachelor of Science Education in Mathematics (062)
6. Program Modification, Other Program Requirement Change – Bachelor of Science in Psychology (056)
7. Program Modification, Program Requirement Change – General Education change for all bachelor's degrees
8. Program Modification, Other Program Requirement Change – Bachelor of Arts in Music (066); Bachelor of Music (053); and Bachelor of Music Education (026)



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### **b. New Program**

1. New Program Request Form for Traditional and Online Programs – Master of Science in General Psychology (079)

### **c. HLC Review of Multi-Location Site Visit**

On December 2, 2016, Northwestern Oklahoma State University received notification from the Higher Learning Commission that upon review of the Multi-Location Visit Peer Review Report, the University has met all standards. The pattern of operations appears to be adequate and no further review or monitoring is necessary at this time. Per HLC policy, completion of these visits and fulfillment of the requirement will be noted in the institution's history record and permanent file.

## **4. Southeastern Oklahoma State University**

### **a. New Program**

1. Master of Education in School Counseling (071)

## **5. Northeastern State University (Pages 34-37)**

### **a. Substantive Changes—Program Modifications**

1. General Education Requirements (all baccalaureate degrees): NSU proposes updating its general education requirements to support the following changes: 1) develop meta-major pathways which will suggest appropriate mathematics courses, including a new course, MATH 1313 Introduction to Statistics, 2) eliminate sub-categories in the Humanities category to give students more choice in this area; 3) modify the Natural Sciences category to include a new Introductory Biology class and lab; 4) decrease the hours required in the Global Perspectives category from six to three hours to facilitate transfer for those lacking an associate's degree; 5) eliminate UNIV 2091 General Education Capstone; and 6) modify UNIV 1002 University Strategies to add an hour (UNIV 1003) to add pertinent meta-major information to the existing curriculum. The total change will result in a decrease of required General Education hours from 49-51 (depending on course selection) to 46-48.

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2. Business Administration, B.B.A. (012): Faculty propose adding an option for International Business emphasis, deleting two options in Financial Planning Emphasis and Global Sourcing Emphasis, and revising the curriculum for existing options to keep them current. Curriculum changes will also streamline course offerings to conserve resources.
3. Management, B.B.A. (054): The program faculty propose the addition of an Entrepreneurship Emphasis option to the existing Management degree. Curriculum changes to the General Management Emphasis will facilitate student matriculation more efficiently through the program.
4. Integrative Biology, B.S. (115): Faculty propose adding a two hour research experience to the Integrative Biology core. Students will meet this requirement by taking BIOL 4422 Integrative Biology Research, BIOL 4232 Molecular and Cellular Biology Laboratory, BIOL 4410 Research in Biology, or BIOL 4700 Internship.
5. Cherokee Education, B.A. Ed. (141): In the required course listings, program faculty propose removing two practicum courses, adding a new course CHER 3303 Cherokee Language Immersion to strengthen teacher candidates' oral skills in the target language.
6. Cherokee Cultural Studies, B.A. (148): Program Faculty propose deleting the Sovereignty and Self Determination option which enrolled no students, renaming the Cultural Heritage option to Cultural Heritage and Self-Determination and modifying program course requirements to include five new cultural courses. The changes consolidate the options and strengthen the program's ability to address language and culture revitalization efforts.

### **b. Program Suspensions**

1. International Business, B.B.A. (126): The program has experienced low enrollment in recent years. Therefore, the faculty propose suspending the program for three years to rework the curriculum.
2. Entrepreneurship, B.B.A. (136): As with the program above, this program has also experienced low enrollment. Therefore, faculty would like to suspend the program to provide the

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opportunity to rework the degree and reintroduce it in a few years.

### **c. New Programs and Certificates**

1. Creative Writing, B.A.: The Department of Languages and Literature propose a new baccalaureate degree in Creative Writing. The new degree will fill a gap in the region and prepare students to work in fields where writing intensive skills are needed.
2. Geographic Information Systems (GIS) Certificate: The Department of Geography & Political Science proposed a new certificate embedded in the Geography, B.A. degree (036). This certificate will support federal agencies, state agencies, tribal governments, city planning departments, regional agencies, and private employers in utilities, surveying & engineering, and petroleum and natural gas who need GIS specialists.
3. Social Work, M.S.W.: The Department of Social Work proposes a new Masters in Social Work degree to be offered at the Tahlequah and Broken Arrow campuses. The new degree will prepare professionals at the direct practice level, and the curriculum is in line with the Council on Social Work Education (CSWE) standards and practices. The program will have a special focus on northeastern Oklahoma and its diverse cultural populations. A request to deliver the course in the Tulsa metro areas at NSU-Broken Arrow are included along with the new program forms.

### **6. East Central University**

#### **a. Program reviews**

1. Bachelor of Mathematics (029) – recommendation to maintain – next review 2017
2. Bachelor of General Studies (058) – recommendation to maintain – next review 2017
3. Bachelor of Arts in Political Science (018) - recommendation to maintain – next review 2017
4. Bachelor of Science in Accounting (001) – recommendation to maintain – next review 2017

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5. Bachelor of Science in Psychology (037) – recommendation to maintain – next review 2017
6. Bachelor of Science in Sociology (041) - recommendation to maintain – next review 2017
7. Master of Science in Psychological Services (086) – recommendation to maintain – next review 2017
8. Bachelor of Science in Family and Consumer Science (024) - recommendation to maintain – next review 2018
9. Bachelor of Fine Arts in Art (002) – recommendation to maintain – next review 2018
10. Bachelor of Science in Business Administration (007) – recommendation to maintain – next review 2018
11. Bachelor of Science in Environmental Health Science (016) – recommendation to maintain – next review 2018
12. Bachelor of Arts in Criminal Justice (052) - recommendation to maintain – next review 2018
13. Bachelor of Arts in Native American Studies (059) - recommendation to maintain – next review 2018
14. Bachelor of Science in Kinesiology (020) – recommendation to maintain – next review 2018
15. Bachelor of Arts in English (014) – recommendation to maintain – next review 2019
16. Bachelor of Social Work (050) – recommendation to maintain – next review 2019
17. Bachelor of Science in Cartography (048) – recommendation to maintain – next review 2019
18. Bachelor of Science in Physics (035) – recommendation to maintain – next review 2019
19. Master of Science in Accounting (097) – recommendation to maintain – next review 2019
20. Bachelor of Arts in Legal Studies (055) – recommendation to maintain – next review 2020
21. Bachelor of Science in Chemistry (010)– recommendation to maintain – next review 2020

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22. Bachelor of Arts in History (022) – recommendation to maintain – next review 2021
23. Bachelor of Science in Music (033) – recommendation to maintain – next review 2021
24. Bachelor of Science in Computer Science (051) – recommendation to maintain – next review 2021

### **IV. REPORT OF RUSO COMMITTEE PROCEEDINGS**

#### **A. FACILITIES STEWARDSHIP COMMITTEE – Chair Mark Stansberry**

**Report of the Facilities Stewardship Committee, Friday, November 4, 2016, 2:00 p.m., University of Central Oklahoma, Old North, 3<sup>rd</sup> Floor, Room 306, Edmond, Oklahoma.**

1. **Discussion of tour of University of Central Oklahoma Campus.**

2. **University of Central Oklahoma**

#### **Change Orders**

- a. **Project # 120-0007 Old North Restoration Phase III**

Project Description: Approve Change Order # 5 in the amount of \$62,172.68 and a time extension to be determined for project completion for Old North Restoration Phase III/ West Campus Entry/Amphitheater project.

Budget Breakdown: \$62,172.68

Revenue Sources: Private Gifts, E&G Funds and Academic Service Fee Funds

- b. **Project # 120-1078 Murdaugh Hall Renovation and Additions Project**

Project Description: Approve Change Order # 3 in the amount of \$131,086 for the Murdaugh Hall Utilities Replacement and Repairs project for multiple items including modifications to

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interior finishes, mechanical systems, relocation of utilities and new subflooring in the main lobby area.

Budget Breakdown: \$131,086

Revenue Sources: Auxiliary Enterprise Funds

### **Informational Items:**

#### **a. Project # 120-1090 New Dining Center**

Project Description: Construction Manager at Risk Consultant selection for the New Dining Center facility project has been completed. Five firms were interviewed during the selection process based upon Title 61 § 62 for professional qualifications and technical experience. The Rank Order and Selections are as attached and noted below:

Construction Manager at Risk Consultant: The following five firms were selected for interview and based upon the Rank Order of qualifications the firm of Lingo Construction, Inc., has been selected.

The five firms interviewed are:

1. Lingo Construction, Inc.
2. Lippert Bros., Inc.
3. J.E. Dunn
4. Smith & Pickel Construction
5. Timberlake Construction, Inc.

Based upon State Statutes Title 61 § 62, the university shall negotiate a contract with the highest qualified consultant or construction manager provided that a fee can be negotiated that is fair and reasonable to both parties. In the event a reasonable fee cannot be negotiated with the selected consultant or construction manager, the university may negotiate with other consultants or construction managers in order of their qualifications.

### **3. Northwestern Oklahoma State University**

#### **Change orders:**

##### **a. Project #505-0035 Press Box**

Project Description: Approve change orders #1, #2 and #3 resulting in a net decrease in the original contract amount

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totaling \$231,945 for costs associated with the building of the Press Box as described on the attached change order form.

Requested Funding: Funding for this project was primarily from donated funds and Section 13/New College/Offset Funds.

Budget Breakdown: Total project ending cost for this contract was \$1,885,555.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

### **b. Project #505-0045 Residence Hall Renovations**

Project Description: Approve change order #1 resulting in a net decrease in the original contract amount totaling \$162,453 for costs associated with the renovation of Coronado Hall as described on the attached change order form.

Requested Funding: \$1,150,000 originally approved for Real Property Master Lease financing for dorm renovations. Remaining funding from Auxiliary Funds (Housing).

Budget Breakdown: Total project ending cost for this contract was \$1,258,246

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

## **4. Northeastern State University**

### **a. Sale of Property- 501 North Muskogee Avenue**

Project Description: Based on discussions of an appraisal of property during the Executive Session of the June 2016 Board Meeting, Northeastern State University is requesting permission to sell property located in proximity of the Tahlequah campus at the intersection of North Muskogee Avenue and Spring Street. The property consists of approximately 0.04 acres of land and approximately 1,584 sf of building. The legal description is listed at the end of this request. Permission is also requested to grant President Turner authority to sign the deed and all other legal documents associated with the sale of the property.

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Legal Description - Lots Beginning SE/C LT N21\*07' E26.2' N68\*53' W66.5' S21\*07' W26.2' to PT on SLY BDRY LT 2 S68\*53' E66.5' to POB. City of Tahlequah, Cherokee County, State of Oklahoma.

### **Change Orders:**

#### **a. Wilson Hall Exterior Stabilization Phase 1:**

- i. Turnkey Construction Management Change Order #2, Rock excavation, re-erect metal building with new concrete and sheet metal, repoint South porch masonry, rebuild SE gable, replacement and patching of stone caps.....\$47,308.50
- ii. Turnkey Construction Management Change Order #5, reroute new drain to the surface on "architectural" North side of the project due to existing foundation drain clogged with concrete.....\$25,025.86

### **B. AUDIT & FINANCE COMMITTEE REPORT– Chair Regent Gary Parker**

**Report of the Audit & Finance Committee, Thursday, January 26, 2017, 3:00 p.m., University of Central Oklahoma, Old North, 3rd Floor, Room 306, Edmond, Oklahoma.**

- 1. Discussion and approval regarding acceptance of externally audited financial statements.
- 2. Discussion of university financial ratios and trigger for further review by committee.
- 3. Discussion and approval of updated uniform definition for use of Agency Special Account 700 for all RUSO universities.
- 4. Discussion and approval regarding ECU's request to Transfer Funds and Revise Budget.

#### **A. Transfer of Funds**

ECU requests the transfer of Fund 295 reserve funds to Fund 290 in the amount of \$1,714,641.26. These funds were originally moved from Fund 290 reserve funds to Fund 295 in April 2015 with RUSO board approval. The following amounts were originally moved to be used for the following projects.



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The remaining balances will be moved back to Fund 290 reserves:

- Purchase of campus vehicles at an estimated amount of \$507,200. The remaining balance to be moved back to Fund 290 reserves is \$87,752.89.
- Construction of a storage building at an estimated cost of \$350,000. The remaining balance to be moved back to Fund 290 reserves is \$350,000.
- Purchase of campus signage at an estimate cost of \$15,000. The remaining balance to be moved back to Fund 290 reserves is \$1,785.89.
- The future purchase of properties adjacent to the ECU campus as consistent with the campus master plan at an estimated cost of \$300,000. The remaining balance to be moved back to Fund 290 reserves is \$297,500.
- The establishment of a renovation fund in the amount of \$1,000,000 to renovate academic/administrative buildings and spaces. The remaining balance to be moved back to Fund 290 reserves is \$977,602.48.

The original transfer to move these funds to Fund 295 was approved at the April 9, 2015 RUSO board meeting.

### **B. Budget Revision**

East Central University requests permission to amend the FY 17 Educational and General I budget to decrease our revenues and increases our expenditures. This change would decrease our revenues by \$1,391,410 to \$42,808,017 and it would increase our expenditures by \$393,527 to \$44,708,134. This change would decrease our estimated reserve balance by \$1,784,937; however, when combined with the transfer of funds requested above our estimated reserve balance would be 8.97%

**C. SYSTEM ADVANCEMENT COMMITTEE—Chair Regent Susan Winchester**

**Report of the System Advancement Committee, Thursday, January 26, 2017, 4:00 p.m., University of Central Oklahoma, Old North, 3rd Floor, Room 306, Edmond, Oklahoma.**

1. Legislative update.
2. Discussion and update on survey by Anglin & Associates to develop key messages.
3. Discussion and possible action on next steps on university progress reports regarding opportunities for cost savings and collaboration in Information Technology.
4. Discussion and approval of plan for Higher Education Day—February 14, 2017.

**D. PENSION COMMITTEE REPORT**

1. USI Consulting Group, Eric Dyson – RUSO Retirement Plans Summary Update.

**V. PRESIDENTS' RECOMMENDATIONS**

**A. UNIVERSITY OF CENTRAL OKLAHOMA**

1. **Personnel**
2. **Grants & Contracts**

Total grants and contracts: \$ 142,152.00

**3. Purchases:**

- a. Request approval to procure Strategic Enrollment Management (SEM) software and services.

Project Description: Development of a strategic enrollment management plan that will help the university identify, evaluate and modify enrollment strategies and

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goals in light of internal and external forces that may influence the direction of an institution.

Budget Breakdown: Total purchase not to exceed.....\$225,000.00

- Strategic enrollment planning consulting \$110,000.00
- New-student enrollment projection modeling \$6,000.00
- Advanced FinAid Solutions \$53,500.00
- Three years of annual maintenance \$55,500.00

Source: Student Activity Fees.....\$225,000.00

### **4. Informational Items from Purchasing:**

- a. Larsen Music Company, Steinway Piano:  
Source: Course Fee Colleges/Departments.....\$57,720.00
- b. Ex Libris, Inc., Software subscription:  
Source: E&G.....\$81,151.44
- c. WFF Management Services: Janitorial Services  
Term: January 1, 2017 – December 31, 2017.  
Source: E&G.....\$77,381.88
- d. Berenato & White, LLC: Professional Patent Attorney  
Source: E&G.....\$81,151.44

### **5. Oil and Gas Lease**

Request approval of the Oil and Gas Lease between the University of Central Oklahoma and Riley Exploration Group, Inc. for Lea County, New Mexico rights for \$400/ac., 1/5 royalty and to delegate authority to the President or his designee to finalize and execute all necessary documents.

### **6. Fire Marshall MOU**

Request permission to enter into an MOU with the Oklahoma State Fire Marshal to authorize the University's Fire Marshal as the Authority Having Jurisdiction for all properties under the jurisdiction of the University of Central Oklahoma and to delegate the responsibility to execute and administer the MOU to the president or his designee.

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### 7. Request to transfer funds from 295 account to 290 account

College of Liberal Arts project (Fund transfer to 295 account previously approved on September 23, 2016)

Initial project design was to include the renovation and expansion of Pegasus Theater to accommodate the performing arts. Final design decisions have resulted in the elimination of this part of the design.

Therefore, the College of Fine Arts and Design no longer has vested interest in the modification to the Pegasus Theater/College of Liberal Arts project and wishes to reclaim its earlier investment for the purpose of funding other critical college needs.

Amount \$70,000

### B. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

#### 1. Personnel

#### 2. Notice of Grant Awards

Total grants and contracts: \$ 90,371.00

#### 3. Recommendation for Academic Service Fee Changes to be effective Fall 2017:

<b>Fee</b>	<b>Current Amount</b>	<b>Requested Amount</b>	<b>Change</b>	<b>Basis</b>
Academic Service Fees Professional & Graduate Programs (Retention and Degree Planning)	\$ 10.00	\$ 3.00	\$ 13.00	Hourly
Academic Service Fees	\$ 10.00	\$ 4.00	\$ 14.00	Hourly
Arts & Science - Weatherford Associate & Applied Programs - Sayre (Student Success online tutoring)	\$ -	\$ 4.00	\$ 4.00	Hourly

**C. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

1. **Personnel**
2. **Grants & Contracts**

Total grants and contracts: \$ 308,364.72

3. **Informational Items:**

- a. **Scholarships and Donations**

Richard and Johnce Ryerson have contributed \$1,000,000 toward the remodel of Fine Arts Building on the Alva Campus.

The Gene Belcher Educational Foundation has contributed \$120,000 for pass-through scholarships.

**D. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

1. **Personnel**
2. **Grants and Contracts**

Total grants and contracts: \$ 244,039.00

**E. NORTHEASTERN STATE UNIVERSITY**

1. **Personnel**
2. **Academic Service Fees:**

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2018 academic year.

**New:**

International Student Fee  
semester

\$150.00 per

*The basis for this fee includes the estimated additional costs associated with application, admission, and provisions for ongoing services desired and expected by International students.*

Business and Technology Special Instruction Fee  
hour

\$4.50 per credit

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*This fee is based on the need to cover the increased cost of providing special instruction activities in Business & Technology courses at the appropriate level. A portion of this fee, \$4.00 of the \$4.50 requested is being offset by a reduction in the Business & Technology Facility/Equipment Utilization fee.*

**Changes:**

College Strategies  
course

**Current**

\$22.00 per course

**Proposed**

\$130.00 per

*This course is designed to ensure the success of entering Freshmen students and enhance retention in support of Complete College America. This all-inclusive fee is assessed to provide all required materials and instruction necessary for the course. The net change is \$108.00 per course.*

Liberal Arts Special Instruction Fee      \$4.50 per cr hr      \$7.50 per cr hr

*This request is based on the need to cover increased cost of providing special instruction activities in Liberal Arts courses at the appropriate level. The net change is \$3.00 per credit hour.*

**Current**

**Proposed**

Business & Technology Facility/Equip Utilization Fee

\$6.00 per cr hr      \$2.00 per cr hr

*The reduction in this fee offsets \$4.00 of the \$4.50 newly requested Business & Technology Special Instruction Fee. The net change is 4.00 per credit hour.*

Science & Health Professions Special Instruction Fee

\$4.14 per cr hr      \$10.00 per cr hr

*This fee increase is based upon the projected costs to provide continued services to our students.*

*The net change is \$5.86 per credit hour.*

Science & Health Professions Facility and Equipment Fee

\$4.00 per cr hr      \$9.00 per cr hr

*The basis of this fee is directly related to the increased costs associated with required maintenance and repair necessitated from the use of equipment and facilities, particularly in our laboratory settings.*

*The net change is \$5.00 per credit hour.*

Science and Health Professions Laboratory Supply Fee

\$3.36 per cr hr      \$7.50 per cr hr

*The basis of this fee is directly related to the increased costs to provide supplies and materials for these courses. The net change is \$4.14 per credit hour.*

Occupational Therapy Enhancement Fee      \$75.00 per cr hr      \$0.00 per cr hr

*This fee is being eliminated as a result of restructuring our differential tuition rates for our Occupational Therapy courses in FY17.*

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### **3. Grants and Contracts**

Total grants and contracts: \$ 540,334.00

### **F. EAST CENTRAL UNIVERSITY**

#### **1. Personnel**

#### **2. Grants and Contracts**

Total grants and contracts: \$ 4,000.00

#### **3. Academic Service Fees**

East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2017.

#### **New:**

Kinesiology Course Fee \$5 per credit hour

The Kinesiology Course Fee replaces the current Kinesiology Lab Fee (\$20 per course), Kinesiology Activity Fee (\$20 per course), and Kinesiology Practicum Fee (\$20 per course). Those fees will be deleted at the approval of the Kinesiology Course Fee. The fees have been interchangeable among the courses and programs. With variable credit hour in place for several courses it equalizes the amount paid by students (a 1 credit class is \$5 and a 3 credit class is \$15). The fee will be used for software, student travel for conferences, equipment, and supplies.

Psychology Practicum and Internship Fee \$15 per credit hour

Covers travel expenses for faculty supervising students completing practicums and internships at agency facilities.

Psychology Supply/Equipment Fee \$15 per credit hour

To purchase supplies and equipment for the psychology research lab which includes the following courses: PSYCH 3114, PSYCH 3833, PSYCH 3933, PSYCH 5143, PSYCH 5153.

Science Lab Supply/Equipment Fee \$55 per course

Two separate fees of \$20 each for lab and for supplies have been charged. This fee combines those two fees into one allowing flexibility in purchases. The fee

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will increase to cover the increased costs of supplies and equipment maintenance in the past few years. The two separate fees will be deleted.

Science Enrichment Fee \$1 per credit hour

Enhances professional development activities of faculty, staff, and students which includes undergraduate research and attendance at conferences when presentations have been accepted. Will also support guest lecturers and curricula development.

<u>Changes:</u>	<u>Current</u>	<u>Proposed</u>
Business Quality Fee	\$5 per course	\$5 per course

The fee pays for assessment exams. The courses where the exam is given is changing. It will be charged to BUS 1113, ACCT 5403 and MGMT 5703. It will be removed from ACCT 2103.

PSY/EDU Testing Fee \$10 per credit hour \$15 per credit hour

Covers the increased costs for testing kits used in PSCYCH 5403, PSYCH 5363, PSYCH 5373, EDPSY 5403, PSYCH 5333, PSYCH 543.

### Deletions:

Kinesiology Lab Fee \$20 per course  
*Replaced by the Kinesiology Course Fee*

Kinesiology Activity Fee \$20 per course  
*Replaced by the Kinesiology Course Fee*

Kinesiology Practicum Fee \$20 per course  
*Replaced by the Kinesiology Course Fee*

Science Lab Supply Fee \$20 per course  
*Replaced by Science Lab Supply/Equipment Fee*  
Science Lab Equipment Fee \$20 per course  
*Replaced by Science Lab Supply/Equipment Fee*

### **4. Purchases:**



## **AGENDA FOR JANUARY 27, 2017**

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**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

- a. ATTI, LLC for the purchase of Educational Assessment tools for the Nursing Department at a cost of \$119,200. (E&G) (Sole Source)

### **VI. PRESIDENTS' COUNCIL REPORT**

### **VII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

1. Renew Administrative Office Lease from March 1, 2017—February 28, 2018.

### **VIII. CHAIR'S REPORT-- Regent Lake Carpenter**

### **IX. REGENTS' COMMENTS AND ANNOUNCEMENTS**

### **X. NEW BUSINESS**

Consideration of any matters not known about or which could not have been reasonably foreseen prior to the posting of the agenda.

### **XI. EXECUTIVE SESSION**

#### **A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion of the employment and resignation of the President of East Central University.
2. Discussion of the employment of the President of Southeastern Oklahoma State University.

#### **B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

## **AGENDA FOR JANUARY 27, 2017**

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1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

### **XII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

### **XIII. ADJOURNMENT**



# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## MINUTES

January 27, 2017, 9:00 a.m.  
University of Central Oklahoma  
Old North, 2nd Floor  
Room 213  
Edmond, Oklahoma

### I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on January 27, 2017, at the University of Central Oklahoma, Old North, 2nd Floor, Room, 213, Edmond, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, December 5, 2016 and a copy of the Agenda posted by 9:00 a.m., January 26, 2017 in compliance with the Open Meeting Act.

### II. CALL TO ORDER AND REGENTS' ROLL CALL

Chairman Carpenter called the meeting to order. Roll call established the presence of a quorum with 7 Regents present.

Lake Carpenter, Chair, Position 3  
Gary Parker, Secretary, Position 4  
Connie Reilly, Regent, Position 5  
Michael W. Mitchel, Regent, Position 6  
Amy Anne Ford, Regent, Position 7  
Mark Stansberry, Vice Chair, Position 8  
Joy Hofmeister, Regent, Position 9

**A. EXCUSE ABSENT REGENTS**

Regent Reilly made the motion, seconded by Regent Stansberry to excuse Regent Jeff Dunn and Regent Winchester from the meeting.

Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister

Voting against the motion: none

**B. INTRODUCTION OF GUESTS**

**University Presidents**

Don Betz, President, University of Central Oklahoma, Edmond, Oklahoma

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma

Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma

John Hargrave, President, East Central University, Ada, Oklahoma

Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

Dennis Westman on behalf of President Sean Burrage, Vice President for Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

**Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director

Charlie Babb, General Counsel

Priya Desai, Executive Assistant

**Others in Attendance**

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma

Nancy Busby, Executive Assistant to the President, University of Central Oklahoma, Edmond, Oklahoma

Bucky Dodd, Executive Director, Center for eLearning and Connected Environments, University of Central Oklahoma, Edmond, Oklahoma

Kevin Freeman, Vice President of Operations, University of Central Oklahoma, Edmond, Oklahoma

Amy Gibson, State Department of Education, Oklahoma City, Oklahoma

## MINUTES FOR JANUARY 27, 2017

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Reagan Hamlin, Assistant Vice President of Development, University of Central Oklahoma, Edmond, Oklahoma  
Anne Holzbeierlein, Vice President for Development, University of Central Oklahoma, Edmond, Oklahoma  
Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma  
Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Edmond, Oklahoma  
Christy Landsaw, Vice President of Administration & Finance, Northeastern State University, Tahlequah, Oklahoma  
Tomikia LeGrande, Vice President for Student Affairs and Enrollment Management, University of Houston-Downtown, Houston, Texas  
Josh McClintock, Red Ant, LLC., Durant, Oklahoma  
Patti Neuhold, Vice President of Finance, University of Central Oklahoma, Edmond, Oklahoma  
Josh Overocker, Assistant Vice President of Operations, University of Central Oklahoma, Edmond, Oklahoma  
David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma  
Katricea Pierson, Provost and Vice President of Academic Affairs, East Central University, Ada, Oklahoma  
Gunnar Poff, Assistant Athletic Director, University of Central Oklahoma, Edmond, Oklahoma  
Myron Pope, Vice President of Student Affairs, University of Central Oklahoma, Edmond, Oklahoma  
Cynthia Rolfe, Vice President of Information Technology, University of Central Oklahoma, Edmond, Oklahoma  
Dan Smith, Director of Photographic Services, University of Central Oklahoma, Edmond, Oklahoma  
Cole Stanley, Assistant Vice President of Diversity, Equity, and Inclusion, University of Central Oklahoma, Edmond, Oklahoma  
Josh Stone, Director of Transportation and Parking Services, University of Central Oklahoma, Edmond, Oklahoma  
Habib Tabatabai, Senior Director of University Library, University of Central Oklahoma, Edmond, Oklahoma  
Eriech Tapia, Press, University of Central Oklahoma, Edmond, Oklahoma  
Sonya Watkins, Assistant Vice President of Information Technology, University of Central Oklahoma, Edmond, Oklahoma

### III. CONSENT DOCKET

**Regent Ford made the motion, seconded by Regent Hofmeister to approve all of the items on the Consent Docket:**

**A. MINUTES OF PREVIOUS MEETING**

1. Approval of Minutes of Regular Meeting, November 4, 2016
2. Approval of Minutes of Special Meeting December 9, 2016

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair  
Connie Reilly (Attachment A, Pages 57-70)**

**1. University of Central Oklahoma (Pages 57-59)**

**a. New Option**

1. Add new option Bachelor of Science, Career, Technical and Workforce Development-Workforce Development
2. Add new option Master of Public Administration, Public Administration-Urban Management

**b. Program Changes**

1. Change program requirements for Associate in Applied Science, Contemporary Music Performance
2. Change program requirements for Bachelor of Science, Actuarial Science
3. Change program requirements for Bachelor of Science, Biomedical Engineering
4. Change program requirements for Bachelor of Science, Career, Technical and Workforce Development-Family and Consumer Sciences and Trade and Industrial
5. Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
6. Change program requirements for Bachelor of Science, Community/Public Health
7. Change program requirements for Bachelor of Science, Computer Science-Computer Science,

## MINUTES FOR JANUARY 27, 2017

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- Applied, and Information Science
8. Change program requirements for Bachelor of Fine Arts, Dance
  9. Change program requirements for Bachelor of Business Administration, Economics-Economics and Energy Economics
  10. Change program requirements for Bachelor of Science, Engineering Physics-Electrical Engineering, Mechanical Engineering, and Physics
  11. Change program requirements for Bachelor of Arts in Education, History Education
  12. Change program requirements for Bachelor of Arts, Humanities
  13. Change program requirements for Bachelor of Business Administration, Information and Operations Management-Management Information Systems, and Operations and Supply Chain Management
  14. Change program requirements for Bachelor of Business Administration, Management-PGA Golf Management
  15. Change program requirements for Bachelor of Arts, Mass Communications-Professional Media
  16. Change program requirements for Bachelor of Science, Mathematics-Mathematics, Applied Mathematics, and Statistics
  17. Change program requirements for Bachelor of Science in Education, Mathematics Education
  18. Change program requirements for Bachelor of Science, Nursing
  19. Change program requirements for Bachelor of Science in Education, Physical Education/Health
  20. Change program requirements for Bachelor of Science in Education, Science Education-Physics

## **MINUTES FOR JANUARY 27, 2017**

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21. Change program requirements for Bachelor of Science, Software Engineering
22. Change program requirements for Bachelor of Science, Speech/Language Pathology
23. Change program requirements for Bachelor of Applied Technology, Technology Application Studies
24. Change program requirements for Bachelor of Fine Arts in Education, Theatre/Communication Education
25. Change program requirements for Master of Education, Adult and Higher Education-Adult and Higher Education, Interdisciplinary Studies, Student Personnel, and Training
26. Change program requirements for Master of Arts, Composition and Rhetoric
27. Change program requirements for Master of Arts, Creative Writing
28. Change program requirements for Master of Arts, Criminal Justice Management and Administration
29. Change program requirements for Master of Fine Arts, Design
30. Change program requirements for Master of Science, Family and Child Studies-Marriage and Family Therapy
31. Change program requirements for Master of Arts, Literature-Literary Studies, and Literature and Culture Since 1900
32. Change program requirements for Master of Science, Speech/Language Pathology
33. Change program requirements for Master of Arts, Teaching English as a Second Language (TESL)
34. Change program requirements for Master of Science, Wellness Management- Exercise Science, and Health Studies



**c. Program Name Change**

1. Change program name for Bachelor of Science, Speech/Language Pathology to Speech-Language Pathology
2. Change program name for Master of Science, Speech/Language Pathology to Speech-Language Pathology

**d. Option Name Change**

1. Option name change for Bachelor of Science, Community/Public Health-Community/Public Health
2. Option name change for Master of Education, Adult and Higher Education-Adult and Higher Education to Lifelong and E-Learning
3. Option name change for Master of Public Administration, Public Administration-Public Administration to Public & Nonprofit Management
4. Option name change for Master of Science, Wellness Management-Health Studies to Health Promotion
5. Option name change for Master of Arts, Psychology-General (Experimental) to Experimental Psychology
6. Option name change for Master of Music, Jazz Studies-Commercial Music Production to Music Production

**e. Option Deletion**

1. Option deletion for Bachelor of Business Administration, Marketing-Integrated Marketing Comm
2. Option deletion for Bachelor of Arts, Criminal Justice-Criminal Justice
3. Option deletion for Master of Education, Special Education-Special Education

## **MINUTES FOR JANUARY 27, 2017**

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### **f. Program Deletion**

1. Program deletion for Master of Arts, General Studies

## **2. Southwestern Oklahoma State University (Page 60)**

### **a. Program Modification Request for Program Requirement Changes**

1. B.S. Biological Sciences (009)
2. B.S. Microbiology (034)
3. B.S. Exercise Science (151)

## **3. Northwestern Oklahoma State University (Pages 61-62)**

### **a. Program Modifications, Program Requirement Change**

1. Program Modification, Program Requirement Change – Bachelor of Science in Criminal Justice (022)
2. Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)
3. Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)
4. Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)
5. Program Modification, Program Requirement Change – Bachelor of Science Education in Mathematics (062)
6. Program Modification, Other Program Requirement Change – Bachelor of Science in Psychology (056)
7. Program Modification, Program Requirement Change – General Education change for all bachelor's degrees
8. Program Modification, Other Program Requirement Change – Bachelor of Arts in Music (066); Bachelor of Music (053); and Bachelor of Music Education (026)

**b. New Program**

1. New Program Request Form for Traditional and Online Programs – Master of Science in General Psychology (079)

**c. HLC Review of Multi-Location Site Visit**

On December 2, 2016, Northwestern Oklahoma State University received notification from the Higher Learning Commission that upon review of the Multi-Location Visit Peer Review Report, the University has met all standards. The pattern of operations appears to be adequate and no further review or monitoring is necessary at this time. Per HLC policy, completion of these visits and fulfillment of the requirement will be noted in the institution's history record and permanent file.

**4. Southeastern Oklahoma State University (Page 63)**

**a. New Program**

1. Master of Education in School Counseling (071)

**5. Northeastern State University (Pages 64-67)**

**a. Substantive Changes—Program Modifications**

1. General Education Requirements (all baccalaureate degrees): NSU proposes updating its general education requirements to support the following changes: 1) develop meta-major pathways which will suggest appropriate mathematics courses, including a new course, MATH 1313 Introduction to Statistics, 2) eliminate sub-categories in the Humanities category to give students more choice in this area; 3) modify the Natural Sciences category to include a new Introductory Biology class and lab; 4) decrease the hours required in the Global Perspectives category from six to three hours to facilitate transfer for those lacking an associate's degree; 5) eliminate UNIV 2091 General Education Capstone; and 6) modify UNIV 1002 University Strategies to add an hour (UNIV 1003) to add pertinent meta-major information to the existing curriculum. The total change will result in a decrease of required General Education hours from 49-51 (depending on course selection) to 46-48.

## MINUTES FOR JANUARY 27, 2017

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2. Business Administration, B.B.A. (012): Faculty propose adding an option for International Business emphasis, deleting two options in Financial Planning Emphasis and Global Sourcing Emphasis, and revising the curriculum for existing options to keep them current. Curriculum changes will also streamline course offerings to conserve resources.
3. Management, B.B.A. (054): The program faculty propose the addition of an Entrepreneurship Emphasis option to the existing Management degree. Curriculum changes to the General Management Emphasis will facilitate student matriculation more efficiently through the program.
4. Integrative Biology, B.S. (115): Faculty propose adding a two hour research experience to the Integrative Biology core. Students will meet this requirement by taking BIOL 4422 Integrative Biology Research, BIOL 4232 Molecular and Cellular Biology Laboratory, BIOL 4410 Research in Biology, or BIOL 4700 Internship.
5. Cherokee Education, B.A. Ed. (141): In the required course listings, program faculty propose removing two practicum courses, adding a new course CHER 3303 Cherokee Language Immersion to strengthen teacher candidates' oral skills in the target language.
6. Cherokee Cultural Studies, B.A. (148): Program Faculty propose deleting the Sovereignty and Self Determination option which enrolled no students, renaming the Cultural Heritage option to Cultural Heritage and Self-Determination and modifying program course requirements to include five new cultural courses. The changes consolidate the options and strengthen the program's ability to address language and culture revitalization efforts.

### **b. Program Suspensions**

1. International Business, B.B.A. (126): The program has experienced low enrollment in recent years. Therefore, the faculty propose suspending the program for three years to rework the curriculum.
2. Entrepreneurship, B.B.A. (136): As with the program above, this program has also experienced low enrollment. Therefore, faculty would like to suspend the program to provide the

opportunity to rework the degree and reintroduce it in a few years.

**c. New Programs and Certificates**

1. Creative Writing, B.A.: The Department of Languages and Literature propose a new baccalaureate degree in Creative Writing. The new degree will fill a gap in the region and prepare students to work in fields where writing intensive skills are needed.
2. Geographic Information Systems (GIS) Certificate: The Department of Geography & Political Science proposed a new certificate embedded in the Geography, B.A. degree (036). This certificate will support federal agencies, state agencies, tribal governments, city planning departments, regional agencies, and private employers in utilities, surveying & engineering, and petroleum and natural gas who need GIS specialists.
3. Social Work, M.S.W.: The Department of Social Work proposes a new Masters in Social Work degree to be offered at the Tahlequah and Broken Arrow campuses. The new degree will prepare professionals at the direct practice level, and the curriculum is in line with the Council on Social Work Education (CSWE) standards and practices. The program will have a special focus on northeastern Oklahoma and its diverse cultural populations. A request to deliver the course in the Tulsa metro areas at NSU-Broken Arrow are included along with the new program forms.

**6. East Central University (Pages 69-70)**

**a. Program reviews**

1. Bachelor of Mathematics (029) – recommendation to maintain – next review 2017
2. Bachelor of General Studies (058) – recommendation to maintain – next review 2017
3. Bachelor of Arts in Political Science (018) - recommendation to maintain – next review 2017
4. Bachelor of Science in Accounting (001) – recommendation to maintain – next review 2017

## **MINUTES FOR JANUARY 27, 2017**

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5. Bachelor of Science in Psychology (037) – recommendation to maintain – next review 2017
6. Bachelor of Science in Sociology (041) - recommendation to maintain – next review 2017
7. Master of Science in Psychological Services (086) – recommendation to maintain – next review 2017
8. Bachelor of Science in Family and Consumer Science (024) - recommendation to maintain – next review 2018
9. Bachelor of Fine Arts in Art (002) – recommendation to maintain – next review 2018
10. Bachelor of Science in Business Administration (007) – recommendation to maintain – next review 2018
11. Bachelor of Science in Environmental Health Science (016) – recommendation to maintain – next review 2018
12. Bachelor of Arts in Criminal Justice (052) - recommendation to maintain – next review 2018
13. Bachelor of Arts in Native American Studies (059) - recommendation to maintain – next review 2018
14. Bachelor of Science in Kinesiology (020) – recommendation to maintain – next review 2018
15. Bachelor of Arts in English (014) – recommendation to maintain – next review 2019
16. Bachelor of Social Work (050) – recommendation to maintain – next review 2019
17. Bachelor of Science in Cartography (048) – recommendation to maintain – next review 2019
18. Bachelor of Science in Physics (035) – recommendation to maintain – next review 2019
19. Master of Science in Accounting (097) – recommendation to maintain – next review 2019
20. Bachelor of Arts in Legal Studies (055) – recommendation to maintain – next review 2020
21. Bachelor of Science in Chemistry (010)– recommendation to maintain – next review 2020

## **MINUTES FOR JANUARY 27, 2017**

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22. Bachelor of Arts in History (022) – recommendation to maintain – next review 2021
23. Bachelor of Science in Music (033) – recommendation to maintain – next review 2021
24. Bachelor of Science in Computer Science (051) – recommendation to maintain – next review 2021

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

### **IV. REPORT OF RUSO COMMITTEE PROCEEDINGS**

#### **A. FACILITIES STEWARDSHIP COMMITTEE – Chair Mark Stansberry**

**Report of the Facilities Stewardship Committee, Friday, November 4, 2016, 2:00 p.m., University of Central Oklahoma, Old North, 3<sup>rd</sup> Floor, Room 306, Edmond, Oklahoma. (Attachment B, Pages 71-82)**

#### **1. Discussion of tour of University of Central Oklahoma Campus.**

Regent Stansberry thanked UCO officials Kevin Freeman and Mark Rodolf for their guidance and assistance on the campus tour in which they viewed the current status of buildings on the UCO campus.

Kevin Freeman provided a short presentation regarding UCO current and upcoming construction projects.

**Regent Mitchel made the motion, seconded by Regent Hofmeister, to approve the following Facilities Stewardship Committee requests submitted by the universities:**

#### **2. University of Central Oklahoma (Pages 71-76)**

**Change Orders**

## **MINUTES FOR JANUARY 27, 2017**

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### **a. Project # 120-0007 Old North Restoration Phase III**

Project Description: Approve Change Order # 5 in the amount of \$62,172.68 and a time extension to be determined for project completion for Old North Restoration Phase III/ West Campus Entry/Amphitheater project.

Budget Breakdown: \$62,172.68

Revenue Sources: Private Gifts, E&G Funds and Academic Service Fee Funds

### **b. Project # 120-1078 Murdaugh Hall Renovation and Additions Project**

Project Description: Approve Change Order # 3 in the amount of \$131,086 for the Murdaugh Hall Utilities Replacement and Repairs project for multiple items including modifications to interior finishes, mechanical systems, relocation of utilities and new subflooring in the main lobby area.

Budget Breakdown: \$131,086

Revenue Sources: Auxiliary Enterprise Funds

### **Informational Items:**

#### **a. Project # 120-1090 New Dining Center**

Project Description: Construction Manager at Risk Consultant selection for the New Dining Center facility project has been completed. Five firms were interviewed during the selection process based upon Title 61 § 62 for professional qualifications and technical experience. The Rank Order and Selections are as attached and noted below:

Construction Manager at Risk Consultant: The following five firms were selected for interview and based upon the Rank Order of qualifications the firm of Lingo Construction, Inc., has been selected.

The five firms interviewed are:

1. Lingo Construction, Inc.
2. Lippert Bros., Inc.
3. J.E. Dunn
4. Smith & Pickel Construction
5. Timberlake Construction, Inc.



## MINUTES FOR JANUARY 27, 2017

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Based upon State Statutes Title 61 § 62, the university shall negotiate a contract with the highest qualified consultant or construction manager provided that a fee can be negotiated that is fair and reasonable to both parties. In the event a reasonable fee cannot be negotiated with the selected consultant or construction manager, the university may negotiate with other consultants or construction managers in order of their qualifications.

### 3. Northwestern Oklahoma State University (pages 77-80)

#### Change orders:

#### a. **Project #505-0035 Press Box**

Project Description: Approve change orders #1, #2 and #3 resulting in a net decrease in the original contract amount totaling \$231,945 for costs associated with the building of the Press Box as described on the attached change order form.

Requested Funding: Funding for this project was primarily from donated funds and Section 13/New College/Offset Funds.

Budget Breakdown: Total project ending cost for this contract was \$1,885,555.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

#### b. **Project #505-0045 Residence Hall Renovations**

Project Description: Approve change order #1 resulting in a net decrease in the original contract amount totaling \$162,453 for costs associated with the renovation of Coronado Hall as described on the attached change order form.

Requested Funding: \$1,150,000 originally approved for Real Property Master Lease financing for dorm renovations. Remaining funding from Auxiliary Funds (Housing).

Budget Breakdown: Total project ending cost for this contract was \$1,258,246

Job Order Contractor: N/A

## **MINUTES FOR JANUARY 27, 2017**

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Congruent with Facility Master Plans or Strategic Plans? Yes

**4. Northeastern State University (pages 81-82)**

**a. Sale of Property- 501 North Muskogee Avenue**

Project Description: Based on discussions of an appraisal of property during the Executive Session of the June 2016 Board Meeting, Northeastern State University is requesting permission to sell property located in proximity of the Tahlequah campus at the intersection of North Muskogee Avenue and Spring Street. The property consists of approximately 0.04 acres of land and approximately 1,584 sf of building. The legal description is listed at the end of this request. Permission is also requested to grant President Turner authority to sign the deed and all other legal documents associated with the sale of the property.

Legal Description - Lots Beginning SE/C LT N21\*07' E26.2' N68\*53' W66.5' S21\*07' W26.2' to PT on SLY BDRY LT 2 S68\*53' E66.5' to POB. City of Tahlequah, Cherokee County, State of Oklahoma.

**Change Orders:**

**a. Wilson Hall Exterior Stabilization Phase 1:**

- i. Turnkey Construction Management Change Order #2, Rock excavation, re-erect metal building with new concrete and sheet metal, repoint South porch masonry, rebuild SE gable, replacement and patching of stone caps.....\$47,308.50
- ii. Turnkey Construction Management Change Order #5, reroute new drain to the surface on "architectural" North side of the project due to existing foundation drain clogged with concrete.....\$25,025.86

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

**B. AUDIT & FINANCE COMMITTEE REPORT– Chair Regent Gary Parker**

**Report of the Audit & Finance Committee, Thursday, January 26, 2017, 3:00 p.m., University of Central Oklahoma, Old North, 3rd Floor, Room 306, Edmond, Oklahoma. (Attachment C, Pages 83-88)**

1. Discussion and approval regarding acceptance of externally audited financial statements.

The committee conducted Audit Exit Conferences on January 6, 2017 with the external auditors, the presidents, business officers, and other university and RUSO officials. The Committee reviewed each audited financial statement as well as university financial ratios.

**Regent Parker made the motion, seconded by Regent Stansberry, to accept the results of the externally audited financial statements.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

2. Discussion of university financial ratios and trigger for further review by committee.

Regarding the financial ratios, the committee recommends establishing a standard for further review by the committee.

When a university's annual composite financial index is less than 1.5, the committee will conduct additional review beginning with an analysis of the university's foundation and its effect on the composite index.

**Regent Parker made the motion, seconded by Regent Stansberry, to conduct additional reviews of the annual Composite Financial Index score if below 1.5, beginning with an analysis of the university's foundation and its effect on the composite index.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

## MINUTES FOR JANUARY 27, 2017

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3. Discussion and approval of an updated uniform definition for use of Agency Special Account 700 for all RUSO universities.

The universities have requested approval of their updated Agency Special Account Applications. The purpose of the update is to apply a uniform definition and consistent standard for use of the Agency Special Account throughout the RUSO system

**Regent Parker made the motion, seconded by Regent Reilly, to approve the uniform definition for use of Agency Special Account 700 for all RUSO universities.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

4. Discussion and approval regarding ECU's request to Transfer Funds and Revise Budget.

A. Transfer of Funds

ECU requests the transfer of Fund 295 reserve funds to Fund 290 in the amount of \$1,714,641.26. These funds were originally moved from Fund 290 reserve funds to Fund 295 in April 2015 with RUSO board approval. The following amounts were originally moved to be used for the following projects. The remaining balances will be moved back to Fund 290 reserves:

- Purchase of campus vehicles at an estimated amount of \$507,200. The remaining balance to be moved back to Fund 290 reserves is \$87,752.89.
- Construction of a storage building at an estimated cost of \$350,000. The remaining balance to be moved back to Fund 290 reserves is \$350,000.
- Purchase of campus signage at an estimate cost of \$15,000. The remaining balance to be moved back to Fund 290 reserves is \$1,785.89.
- The future purchase of properties adjacent to the ECU campus as consistent with the campus master plan at an estimated cost of \$300,000. The remaining balance to be moved back to Fund 290 reserves is \$297,500.

## **MINUTES FOR JANUARY 27, 2017**

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- The establishment of a renovation fund in the amount of \$1,000,000 to renovate academic/administrative buildings and spaces. The remaining balance to be moved back to Fund 290 reserves is \$977,602.48.

The original transfer to move these funds to Fund 295 was approved at the April 9, 2015 RUSO board meeting.

**Regent Parker made the motion, seconded by Regent Reilly, to approve ECU's request to transfer Fund 295 reserve funds to Fund 290 in the amount of \$1,714,641.26.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

### **B. Budget Revision.**

East Central University requests permission to amend the FY 17 Educational and General I budget to decrease our revenues and increases our expenditures. This change would decrease our revenues by \$1,391,410 to \$42,808,017 and it would increase our expenditures by \$393,527 to \$44,708,134. This change would decrease our estimated reserve balance by \$1,784,937; however, when combined with the transfer of funds requested above our estimated reserve balance would be 8.97%

**Regent Parker made the motion, seconded by Regent Reilly, to amend ECU's FY 17 Educational and General Budget as requested.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

**The order of the agenda moved to Presidents' Recommendations.**

**V. PRESIDENTS' RECOMMENDATIONS**

**A. UNIVERSITY OF CENTRAL OKLAHOMA**

(See attachment D, pages 89-94)

**Regent Stansberry made the motion, seconded by Regent Ford, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Don Betz.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

President Betz gave a brief history of the Old North Building and its significance on campus.

President Betz reported that earlier this month, the Chancellor's legislative tour came to UCO's campus. There was a nineteen-member delegation along with four Regents who went on the campus tour. Among the topics that were discussed were challenges and opportunities in serving a dynamic high-growth metropolitan region which addresses society, politics, and economics.

President Betz reported that UCO intends to have a different delegation at the capitol every week during the legislative session to meet with legislators. This includes faculty, staff, and students from across campus.

President Betz reported that a group of UCO mass communication students qualified as one of four national finalists for the EdVenture Partners Peer to Peer: Challenging Extremism (P2P) competition, sponsored by Facebook and the U.S. Department of Homeland Security. The UCO group developed the uDefy Project for the competition, which challenges college students to confront extremism through social media. In addition to an all-expenses paid trip to Washington D.C., the group earned the opportunity to present their project to an audience of cross-agency government, military and private sector officials and executives.

**B. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment E, Pages 95-100)

**Regent Mitchel made the motion, seconded by Regent Stansberry, to approve the President's Recommendations for Southwestern**

Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister

Voting against the motion: none

President Beutler reported that for the first time, the SWOSU basketball teams will be featured on national television as the NCAA Division II Basketball Showcase comes to the Pioneer Cellular Event Center on Saturday, January 28, 2017 against Arkansas Tech. The games will be broadcasted live on the American Sports Network.

President Beutler also reported that SWOSU will be hosting their 47th Annual Jazz Festival from February 9-10, 2017.

President Beutler reported that SWOSU is gearing up for the legislative session.

Regent Ford congratulated President Beutler for SWOSU sending out 58 teacher candidates to work with approximately 71 cooperating teachers from 53 different schools in Oklahoma and Texas.

**C. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment F, pages 101-102)

Regent Ford made the motion, seconded by Regent Hofmeister, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister

Voting against the motion: none

President Cunningham reported that NWOSU will host Oklahoma Research Day for the first time at the Central National Bank Center in Enid on March 3, 2017. The 2017 event marks the first year of a two-year commitment by NWOSU to coordinate and play host to the event.

President Cunningham reported that a gift from a 1981 graduate of Northwestern will allow NWOSU to full complete its indoor athletic training facility located at the former National Guard armory that is

## MINUTES FOR JANUARY 27, 2017

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owned by the university. NWOSU has installed an artificial turf surface on the large open drill floor, allowing baseball, softball, women's soccer and golf teams, along with cheerleaders and band members to utilize a year-round practice facility.

Regent Carpenter inquired about the Doctor of nursing program to which President Cunningham reported that NWOSU has a Doctor of Nursing Program Director on board. NWOSU is currently working on the curriculum and marketing of the program, and has hired a faculty member. August is when they will accept their first cohort of 10-15 students.

President Cunningham reported that former Regent Richard Ryerson and his Johnce have contributed \$1,000,000 toward the remodel of the Fine Arts Building on the Alva Campus.

Regent Stansberry noted that Regent Ryerson used to serve on the building committee and that he appreciated his dedication and support of NWOSU.

### **D. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

(See attachment G, pages 103-106)

**Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by Mr. Dennis Westman.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

Mr. Westman reported that SE had a successful legislative tour earlier in January and thanked Regent Ford joining the tour.

Mr. Westman reported that on Martin Luther King, Jr. Day, 150 students, staff, and faculty participated in activities throughout the community such as cleaning up spaces and collecting food for pantries.

Mr. Westman reported that SE hosted Career Day which drew in over 600 area students from area schools. They spent time with faculty and staff to ask questions about their profession.



Mr. Westman reported that enrollment is holding steady and that SE is only down .02%. He thanked the faculty and staff for helping to recruit and retain students.

**E. NORTHEASTERN STATE UNIVERSITY**

(See attachment H, Pages 107-114)

**Regent Mitchel made the motion, seconded by Regent Ford, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

President Turner thanked Regent Parker for attending the December Commencement Ceremony at NSU.

President Turner reported that Regent Parker and Regent Reilly also attended a legislative workshop with four newly and recently elected senators and representatives. The program was very effective.

President Turner reported NSU, with a five-star rating, was honored as one of the region's 2016 Top Inclusive Workplace Cultures by the Tulsa Regional Chamber's diversity business council. The recognition is given annually at Mosaic's Economic Inclusion Forum to area employers with robust diversity and inclusion strategies. NSU was one of 23 organizations that received a five-star rating.

President Turner reported that a revenue failure this year is anticipated sometime in February or March. Two years ago in December the Equalization Board met and reported that there was a \$300 million deficit. Sixty days later, that number had risen to \$612 million which is a 51% increase. One year ago the budget deficit was projected to be \$900 million. Sixty days later that number grew to \$1.3 billion which is a 44% increase. The state is now projecting an \$870 million shortfall. Calculating an average of the two previous years revenue failure increases (47%), one can expect an increased deficit amount to hit mid-February and reach a number of \$1.28 billion, which would be almost the same as last year. There were five revenue failures last year, four of which came in the first seventy days.

## **MINUTES FOR JANUARY 27, 2017**

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President Turner reported that NSU held their 17th Annual Celebration of Teaching which attracted nearly 300 young students to talk about going into the craft and profession of teaching.

Regent Carpenter thanked President Turner for his opinion piece in the Tulsa World.

### **F. EAST CENTRAL UNIVERSITY**

(See attachment I, pages 115-124)

**Regent Stansberry made the motion, seconded by Regent Hofmeister, to approve the President's Recommendations for East Central University as presented by President John Hargrave.**

**Voting for the motion: Regents Carpenter, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

President Hargrave reported that February 3, 2017 is ECU Thunder Night. ECU along with Mercy Hospital are sponsoring the game and the ECU Chorale will be singing the Star - Spangled Banner.

President Hargrave reported that the university had a soft opening for the Oka' Institute which showcased the critical need to study the water in Oklahoma to develop intelligent usage, policy, law, and to make sure to advance water issues.

President Hargrave reported that there was an event in which students were able to interact with and ask questions of ECU Alumni. The program was called ASK, Alumni Sharing Knowledge.

President Hargrave thanked Regent Reilly for coming to the Raniyah Ramadan Symposium earlier this month.

President Hargrave reported that senior student Morgan Mackey of Choctaw has received the Brad Henry International Scholarship and is studying abroad at Swansea University in Wales through ECU's Global Education Program. She has also been accepted to at least four medical schools, including Dartmouth.

President Hargrave reported that his retirement celebration will be held on February 17, 2017 at the ECU Chickasaw Business and Conference Center and invited everyone to attend.

## **MINUTES FOR JANUARY 27, 2017**

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Regent Reilly commended Dr. Pierson for her initiative to establish a transfer partnership with Seminole State College.

**The order of the agenda resumed.**

### **C. SYSTEM ADVANCEMENT COMMITTEE—Regent Connie Reilly**

**Report of the System Advancement Committee, Thursday, January 26, 2017, 4:00 p.m., University of Central Oklahoma, Old North, 3rd Floor, Room 306, Edmond, Oklahoma.**

1. Legislative update.

Mark Kinders provided a brief synopsis of the bills that have been introduced relating to higher education.

2. Discussion and update on survey by Anglin & Associates to develop key messages.

The survey regarding the key messages RUSO wants to develop has been sent to 43 legislators that they have identified and will be sent to RUSO presidents, academic affairs officers, business officers and marketing officials shortly. The Committee will report on the results of the survey at the February meeting.

3. Discussion and possible action on next steps on university progress reports regarding opportunities for cost savings and collaboration in Information Technology.

The Committee had a good discussion of university progress reports regarding opportunities for cost savings and collaboration in Information Technology. SWOSU, NWOSU, SE, and ECU for worked closely to resolve SWOSU, NWOSU, and SE's need for a new software system.

4. Discussion and approval of plan for Higher Education Day—February 14, 2017.

Higher Education Day is set for February 14, 2017 this year. RUSO has reserved room 419B from 8:30-10:30 a.m. at the State Capitol. The State Regent's program will be in the afternoon and the agenda for the program will be provided as soon as it is available. Regents are encouraged to attend. Everyone is welcome to use 419B as a

## **MINUTES FOR JANUARY 27, 2017**

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staging area. All are encouraged to meet with legislators and support the State System's legislative agenda.

**The order of the agenda changed to section VI. President' Council Report**

### **VI. PRESIDENTS' COUNCIL REPORT**

President Cunningham thanked President Betz and his staff for their hospitality while on campus.

President Cunningham reported that the presidents discussed the state appropriation outlook as well as enrollment data, higher education day plans, NCAA concussion lawsuit, and art in public places.

**Regent Winchester arrived at 10:00 a.m.**

**Chair Carpenter declared a break at 10:01 a.m.**

**Regent Hofmeister left the meeting at 10:10 a.m.**

**The meeting resumed at 10:11 a.m.**

**The order of the agenda resumed.**

### **D. PENSION COMMITTEE REPORT**

1. USI Consulting Group, Eric Dyson – RUSO Retirement Plans Summary Update.

Eric Dyson provided a summary report regarding plan administration, investment advisory services, fiduciary training, plan benchmarking, compliance, and participant service regarding the RUSO 403b Retirement Plan funds.

**The order of the agenda changed to section VII. Executive Director's Report**

### **VII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

1. Quarterly reports have been received and will be sent out next week.

## **MINUTES FOR JANUARY 27, 2017**

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2. Renew Administrative Office Lease from March 1, 2017—February 28, 2018.

Ms. McCaffree reported that the lease for the administrative office is set to expire on March 1, 2018 and sought approval for to renew the lease.

**Regent Ford made the motion, seconded by Regent Stansberry, to approve the renewal of the Administrative Office Lease at the same rate as the previous year.**

**Voting for the motion: Regents Winchester, Parker, Reilly, Mitchel, Ford, Stansberry, and Hofmeister**

**Voting against the motion: none**

### **VIII. CHAIR'S REPORT-- Regent Lake Carpenter**

Regent Carpenter thanked President Betz and his staff for their hospitality during the meeting.

Regent Carpenter encouraged anyone that has an idea or suggestion to bring them to him for consideration.

Regent Carpenter congratulated UCO and NSU in being named top places to work for and for their diversity and inclusion.

Regent Carpenter thanked the Regents for their time, energy, and efforts in making themselves available for university occasions and special events.

### **IX. REGENTS' COMMENTS AND ANNOUNCEMENTS**

Regent Mitchel thanked everyone for their assistance in getting to and around the meetings.

President Betz noted that Dr. Cynthia Rolfe will be retiring in June and that her service to the university is much appreciated.

President Turner reported that on February 15, 2017, Ed Davis, who is the Boston Police Commissioner that lead the investigation of the Boston Marathon Bombing will be coming to NSU for the Larry Adair Lectureship. Regents were invited to attend.

## **MINUTES FOR JANUARY 27, 2017**

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Regent Winchester reported that there are 25 new House members and 13 new Senate Members. She encouraged the universities to reach out to these new legislators to serve as a resource to them about higher education.

### **X. NEW BUSINESS**

None to report.

### **XI. EXECUTIVE SESSION**

#### **A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Discussion of the employment and resignation of the President of East Central University.
2. Discussion of the employment of the President of Southeastern Oklahoma State University.

#### **B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**Regent Reilly made the motion, seconded by Regent Ford, to move into executive session.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, Reilly, Mitchel, Ford, and Stansberry**

**Voting against the motion: none**

**The Board convened in Executive Session at 10:58 a.m.**

**Regent Mitchel left the meeting at 11:26 a.m.**

**The Board reconvened in public session at 12:15 p.m.**

**XII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

**Regent Reilly made the motion, seconded by Regent Stansberry, to move proceed as discussed executive session.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

**XIII. ADJOURNMENT**

**Regent Ford made the motion, seconded by Regent Parker, to adjourn the meeting.**

**Voting for the motion: Regents Winchester, Carpenter, Parker, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

**The meeting adjourned at 12:21 p.m.**





## ATTACHMENTS TO MINUTES

January 27, 2017

### Attachment

A.	Educational Excellence Committee.....	57-70
<p>* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Connie Reilly prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.</p>		
B.	Facilities Stewardship Committee.....	71-82
C.	Audit & Finance Committee.....	83-88
D.	University of Central Oklahoma.....	89-94
E.	Southwestern Oklahoma State University.....	95-100
F.	Northwestern Oklahoma State University.....	101-102
G.	Southeastern Oklahoma State University.....	103-106
H.	Northeastern State University.....	107-114
I.	East Central University.....	115-124





TO: Academic Affairs Committee Chair

FROM: Don Betz  
President

A handwritten signature in black ink, appearing to read 'Don Betz', written over the printed name and title.

DATE: January 12, 2017

SUBJECT: Academic Affairs Agenda Items – January 26-27, 2017

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the January 26-27, 2017, Board of Regents meeting. We request approval of the following items:

**New Option**

- Add new option Bachelor of Science, Career, Technical and Workforce Development-Workforce Development
- Add new option Master of Public Administration, Public Administration-Urban Management

**Program Changes**

- Change program requirements for Associate in Applied Science, Contemporary Music Performance
- Change program requirements for Bachelor of Science, Actuarial Science
- Change program requirements for Bachelor of Science, Biomedical Engineering
- Change program requirements for Bachelor of Science, Career, Technical and Workforce Development-Family and Consumer Sciences and Trade and Industrial
- Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
- Change program requirements for Bachelor of Science, Community/Public Health
- Change program requirements for Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
- Change program requirements for Bachelor of Fine Arts, Dance
- Change program requirements for Bachelor of Business Administration, Economics-Economics and Energy Economics
- Change program requirements for Bachelor of Science, Engineering Physics-Electrical Engineering, Mechanical Engineering, and Physics

- Change program requirements for Bachelor of Arts in Education, History Education
- Change program requirements for Bachelor of Arts, Humanities
- Change program requirements for Bachelor of Business Administration, Information and Operations Management-Management Information Systems, and Operations and Supply Chain Management
- Change program requirements for Bachelor of Business Administration, Management-PGA Golf Management
- Change program requirements for Bachelor of Arts, Mass Communications-Professional Media
- Change program requirements for Bachelor of Science, Mathematics-Mathematics, Applied Mathematics, and Statistics
- Change program requirements for Bachelor of Science in Education, Mathematics Education
- Change program requirements for Bachelor of Science, Nursing
- Change program requirements for Bachelor of Science in Education, Physical Education/Health
- Change program requirements for Bachelor of Science in Education, Science Education-Physics
- Change program requirements for Bachelor of Science, Software Engineering
- Change program requirements for Bachelor of Science, Speech/Language Pathology
- Change program requirements for Bachelor of Applied Technology, Technology Application Studies
- Change program requirements for Bachelor of Fine Arts in Education, Theatre/Communication Education
- Change program requirements for Master of Education, Adult and Higher Education-Adult and Higher Education, Interdisciplinary Studies, Student Personnel, and Training
- Change program requirements for Master of Arts, Composition and Rhetoric
- Change program requirements for Master of Arts, Creative Writing
- Change program requirements for Master of Arts, Criminal Justice Management and Administration
- Change program requirements for Master of Fine Arts, Design
- Change program requirements for Master of Science, Family and Child Studies-Marriage and Family Therapy
- Change program requirements for Master of Arts, Literature-Literary Studies, and Literature and Culture Since 1900
- Change program requirements for Master of Science, Speech/Language Pathology
- Change program requirements for Master of Arts, Teaching English as a Second Language (TESL)
- Change program requirements for Master of Science, Wellness Management- Exercise Science, and Health Studies

**Program Name Change**

- Change program name for Bachelor of Science, Speech/Language Pathology to Speech-Language Pathology
- Change program name for Master of Science, Speech/Language Pathology to Speech-Language Pathology

**Option Name Change**

- Option name change for Bachelor of Science, Community/Public Health-Community/Public Health
- Option name change for Master of Education, Adult and Higher Education-Adult and Higher Education to Lifelong and E-Learning
- Option name change for Master of Public Administration, Public Administration-Public Administration to Public & Nonprofit Management
- Option name change for Master of Science, Wellness Management-Health Studies to Health Promotion
- Option name change for Master of Arts, Psychology-General (Experimental) to Experimental Psychology
- Option name change for Master of Music, Jazz Studies-Commercial Music Production to Music Production

**Option Deletion**

- Option deletion for Bachelor of Business Administration, Marketing-Integrated Marketing Comm
- Option deletion for Bachelor of Arts, Criminal Justice-Criminal Justice
- Option deletion for Master of Education, Special Education-Special Education

**Program Deletion**

- Program deletion for Master of Arts, General Studies

TO: Board of Regents of the  
Regional University System of Oklahoma  
Connie Reilly, Chair

FROM: Randy L. Beutler, President

DATE: January 12, 2017

SUBJECT: Educational Excellence Committee Agenda Items – January 27, 2017

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the January 27, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- A Program Modification Request for program requirement changes for the following programs.
  1. B.S. Biological Sciences (009)
  2. B.S. Microbiology (034)
  3. B.S. Exercise Science (151)

Documents for these program modification requests are attached. If you need additional information regarding these items, please let me know.

Attachments

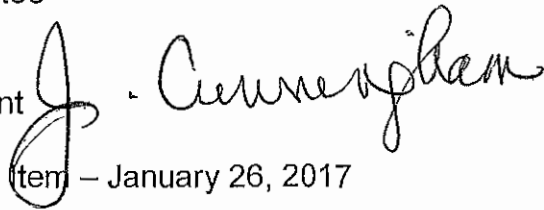
**OFFICE OF THE PRESIDENT**

**Date:** January 12, 2017

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Connie Reilly, Chair

**From:** Dr. Janet Cunningham, President

**Re:** Educational Excellence Agenda Item – January 26, 2017



Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the January 26, 2017, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Program Requirement Change – Bachelor of Science in Criminal Justice (022)**

**Program Modification, Program Requirement Change – Bachelor of Science in Mathematics (024)**

**Program Modification, Program Requirement Change – Bachelor of Science Education in Mathematics (062)**

**Program Modification, Other Program Requirement Change – Bachelor of Science in Psychology (056)**

**Program Modification, Program Requirement Change – General Education change for all bachelor's degrees**

Page 2  
Educational Excellence Committee  
Jan. 12, 2017

**Program Modification, Other Program Requirement Change –**  
Bachelor of Arts in Music (066); Bachelor of Music (053); and Bachelor of  
Music Education (026)

**New Program Request Form for Traditional and Online Programs –**  
Master of Science in General Psychology (079)

We report the following item:

**HLC Review of Multi-Location Site Visit**

On December 2, 2016, Northwestern Oklahoma State University received notification from the Higher Learning Commission that upon review of the Multi-Location Visit Peer Review Report, the University has met all standards. The pattern of operations appears to be adequate and no further review or monitoring is necessary at this time. Per HLC policy, completion of these visits and fulfillment of the requirement will be noted in the institution's history record and permanent file. (see attached letter)

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (8)





*Office of the President*  
**Southeastern Oklahoma  
State University**

January 9, 2017

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: January Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following new program:

- **Master of Education in School Counseling (071) -**

Please see the attached documents for the program requests.

Sincerely,

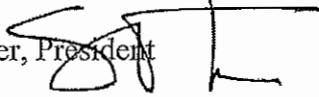
Sean Burrage  
President



NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

DATE: January 6, 2017

TO: Regent Connie Reilly, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM: Steve Turner, President 

SUBJECT: Educational Excellence Committee Agenda Items

The following substantive program changes, program suspensions, and new certificates and programs are submitted as an information item to the Educational Excellence Committee:

**Substantive Changes - Program Modifications:**

**General Education Requirements (all baccalaureate degrees):** NSU proposes updating its general education requirements to support the following changes: 1) develop meta-major pathways which will suggest appropriate mathematics courses, including a new course, MATH 1313 Introduction to Statistics, 2) eliminate sub-categories in the Humanities category to give students more choice in this area; 3) modify the Natural Sciences category to include a new Introductory Biology class and lab; 4) decrease the hours required in the Global Perspectives category from six to three hours to facilitate transfer for those lacking an associate's degree; 5) eliminate UNIV 2091 General Education Capstone; and 6) modify UNIV 1002 University Strategies to add an hour (UNIV 1003) to add pertinent meta-major information to the existing curriculum. The total change will result in a decrease of required General Education hours from 49-51 (depending on course selection) to 46-48.

**Business Administration, B.B.A. (012):** Faculty propose adding an option for International Business emphasis, deleting two options in Financial Planning Emphasis and Global Sourcing Emphasis, and revising the curriculum for existing options to keep them current. Curriculum changes will also streamline course offerings to conserve resources.

**Chemistry, B.S. (014):** In the Chemistry-Professional option, an alternative laboratory course, CHEM 4221 Biochemistry Laboratory will be provided. Providing this alternative allows greater flexibility in scheduling for students.

**Management, B.B.A. (054):** The program faculty propose the addition of an Entrepreneurship Emphasis option to the existing Management degree. Curriculum changes to the General Management Emphasis will facilitate student matriculation more efficiently through the program.

**Integrative Biology, B.S. (115):** Faculty propose adding a two hour research experience to the Integrative Biology core. Students will meet this requirement by taking BIOL 4422 Integrative Biology Research, BIOL 4232 Molecular and Cellular Biology Laboratory, BIOL 4410 Research in Biology, or BIOL 4700 Internship.

**Cherokee Education, B.A. Ed. (141):** In the required course listings, program faculty propose removing two practicum courses, adding a new course CHER 3303 Cherokee Language Immersion to strengthen teacher candidates' oral skills in the target language.

**Cherokee Cultural Studies, B.A. (148):** Program Faculty propose deleting the Sovereignty and Self Determination option which enrolled no students, renaming the Cultural Heritage option to Cultural Heritage and Self-Determination and modifying program course requirements to include five new cultural courses. The changes consolidate the options and strengthen the program's ability to address language and culture revitalization efforts.

### Program Suspensions

**International Business, B.B.A. (126):** The program has experienced low enrollment in recent years. Therefore, the faculty propose suspending the program for three years to rework the curriculum.

**Entrepreneurship, B.B.A. (136):** As with the program above, this program has also experienced low enrollment. Therefore, faculty would like to suspend the program to provide the opportunity to rework the degree and reintroduce it in a few years.

### New Programs & Certificates

**Creative Writing, B.A.:** The Department of Languages and Literature propose a new baccalaureate degree in Creative Writing. The new degree will fill a gap in the region and prepare students to work in fields where writing intensive skills are needed.

**Geographic Information Systems (GIS) Certificate:** The Department of Geography & Political Science proposed a new certificate embedded in the Geography, B.A. degree (036). This certificate will support federal agencies, state agencies, tribal governments, city planning departments, regional agencies, and private employers in utilities, surveying & engineering, and petroleum and natural gas who need GIS specialists.

**Social Work, M.S.W.:** The Department of Social Work proposes a new Masters in Social Work degree to be offered at the Tahlequah and Broken Arrow campuses. The new degree will prepare professionals at the direct practice level, and the curriculum is in line with the Council on Social Work Education (CSWE) standards and practices. The program will have a special focus on northeastern Oklahoma and its diverse cultural populations. A request to deliver the course in the Tulsa metro areas at NSU-Broken Arrow are included along with the new program forms.

Thank you for your consideration of these program modifications. If you have any questions, please contact me or Dr. Arant.

Enclosures

cc: Dr. Mark Arant, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs



NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

December 1, 2016

Sheridan McCaffrey, Executive Director  
Academic Affairs Committee  
Regional University System of Oklahoma

Dear Sheridan:

In accordance with Oklahoma State Regents for Higher Education (OSRHE) policy on Academic Program Review, Northeastern State University reviews each of its degree programs on a five-year cycle. Please find attached Program Review Executive Summaries for the following academic degree programs at Northeastern State University. This information is being submitted as an information item to the Academic Affairs Committee.

**Completed Program Reviews:**

- ENGLISH-BA (028)
- HLTH & HUMAN PERFORM - BS (040)
- MEDIA STUDIES - BA (050)
- PSYCHOLOGY-BA (072)
- COMMUNICATION STUDIES (090)
- COMMUNICATION-MA (106)
- INSTRUCTIONAL LEADERSHIP -MED (124)

It is our understanding that the ORGANIZATIONAL LEADERSHIP – BS (775) is being written in a consortial manner by the OSRHE staff.

The above degree programs exceed the minimum productivity standards and were deemed appropriate by the consultants reviewing the programs. Programmatic strengths and weaknesses identified as well as recommendations are included in the executive summaries.

If you have any questions, please feel free to contact me or Dr. Tom Jackson

Sincerely,

A handwritten signature in black ink, appearing to read 'STL', is written over a horizontal line.

Steve Turner, Ph.D.  
President

cc: Dr. Mark Arant  
Dr. Tom Jackson



Attachment A  
1100 E. 14th Street, PMB P-8 Ada, OK 74820-6999  
(580) 559-5213 ~ (580) 332-1623 FAX  
Page 12 of 13

Office of the President

January 17, 2017

Regent Connie Reilly  
Chair, Educational Excellence Committee  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Regent Reilly:

In accordance with Oklahoma State Regents for Higher Education (OSRHE) policy on Academic Review, East Central University reviews each of its degree programs on a five-year cycle. Please find attached Program Review Executive Summaries for the following academic degree programs at East Central University. This information is being submitted as an information item to the Educational Excellence Committee.

We intend to submit a request to the Oklahoma State Regents for Higher Education to add an informational item on the Educational Excellence Committee agenda for the January 27, 2016, Board of Regent meeting.

The request is for:

Completed Program Review Executive Summaries from 2012-2016.

Detailed information regarding the request is attached. The degree programs exceed the minimum productivity standards and were deemed appropriate by the consultants reviewing the programs. If you have any questions, please contact me or Dr. Katricia Pierson.

Very truly yours,

John R. Hargrave  
President

Enclosure



Katriccia G. Pierson  
Provost and Vice President for Academic Affairs

Attachment A  
1100 E. 14<sup>th</sup> Street, PMB C-8 – Page 13 of 13  
(580) 559-5204 (580) 559-5788 FAX  
kpierson@ecok.edu

# MEMO

Date: 6 December 2016

To: Dr. Stephanie Beauchamp

From: Dr. Katriccia G. Pierson

Reference: Program Reviews from 2012 - 2016

The following programs have been reviewed by a faculty committee in accordance with Oklahoma State Regents for Higher Education policy 3.7 "Academic Program Review." All programs meet the minimum productivity standards for the bachelor's and master's degree.

Bachelor of Mathematics (029) – recommendation to maintain – next review 2017  
Bachelor of General Studies (058) – recommendation to maintain – next review 2017  
Bachelor of Arts in Political Science (018) - recommendation to maintain – next review 2017  
Bachelor of Science in Accounting (001) – recommendation to maintain – next review 2017  
Bachelor of Science in Psychology (037) – recommendation to maintain – next review 2017  
Bachelor of Science in Sociology (041) - recommendation to maintain – next review 2017  
Master of Science in Psychological Services (086) – recommendation to maintain – next review 2017

Bachelor of Science in Family and Consumer Science (024) - recommendation to maintain – next review 2018  
Bachelor of Fine Arts in Art (002) – recommendation to maintain – next review 2018  
Bachelor of Science in Business Administration (007) – recommendation to maintain – next review 2018  
Bachelor of Science in Environmental Health Science (016) – recommendation to maintain – next review 2018  
Bachelor of Arts in Criminal Justice (052) - recommendation to maintain – next review 2018  
Bachelor of Arts in Native American Studies (059) - recommendation to maintain – next review 2018  
Bachelor of Science in Kinesiology (020) – recommendation to maintain – next review 2018

Bachelor of Arts in English (014) – recommendation to maintain – next review 2019  
Bachelor of Social Work (050) – recommendation to maintain – next review 2019  
Bachelor of Science in Cartography (048) – recommendation to maintain – next review 2019  
Bachelor of Science in Physics (035) – recommendation to maintain – next review 2019  
Master of Science in Accounting (097) – recommendation to maintain – next review 2019

Bachelor of Arts in Legal Studies (055) – recommendation to maintain – next review 2020  
Bachelor of Science in Chemistry (010) – recommendation to maintain – next review 2020

Bachelor of Arts in History (022) – recommendation to maintain – next review 2021  
Bachelor of Science in Music (033) – recommendation to maintain – next review 2021  
Bachelor of Science in Computer Science (051) – recommendation to maintain – next review 2021







Date: January 27, 2017  
To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Mark Stansberry  
From: President Don Betz

University of Central Oklahoma

January 2017 Facilities Stewardship Committee

1. Project Approvals: None to Report
2. Ratification Items: None to Report
3. Change Orders:

**a. Project # 120-0007 Old North Restoration Phase III**

Project Description: Approve Change Order # 5 in the amount of \$62,172.68 and a time extension to be determined for project completion for Old North Restoration Phase III/ West Campus Entry/Amphitheater project.

Budget Breakdown: \$62,172.68

Revenue Sources: Private Gifts, E&G Funds and Academic Service Fee Funds

**b. Project # 120-1078 Murdaugh Hall Renovation and Additions Project**

Project Description: Approve Change Order # 3 in the amount of \$131,086 for the Murdaugh Hall Utilities Replacement and Repairs project for multiple items including modifications to interior finishes, mechanical systems, relocation of utilities and new subflooring in the main lobby area.

Budget Breakdown: \$131,086

Revenue Sources: Auxiliary Enterprise Funds

4. Informational Items:

a. **Project # 120-1090 New Dining Center**

Project Description: Construction Manager at Risk Consultant selection for the New Dining Center facility project has been completed. Five firms were interviewed during the selection process based upon Title 61 § 62 for professional qualifications and technical experience. The Rank Order and Selections are as attached and noted below:

Construction Manager at Risk Consultant: The following five firms were selected for interview and based upon the Rank Order of qualifications the firm of Lingo Construction, Inc., has been selected.

The five firms interviewed are:

1. Lingo Construction, Inc.
2. Lippert Bros., Inc.
3. J.E. Dunn
4. Smith & Pickel Construction
5. Timberlake Construction, Inc.

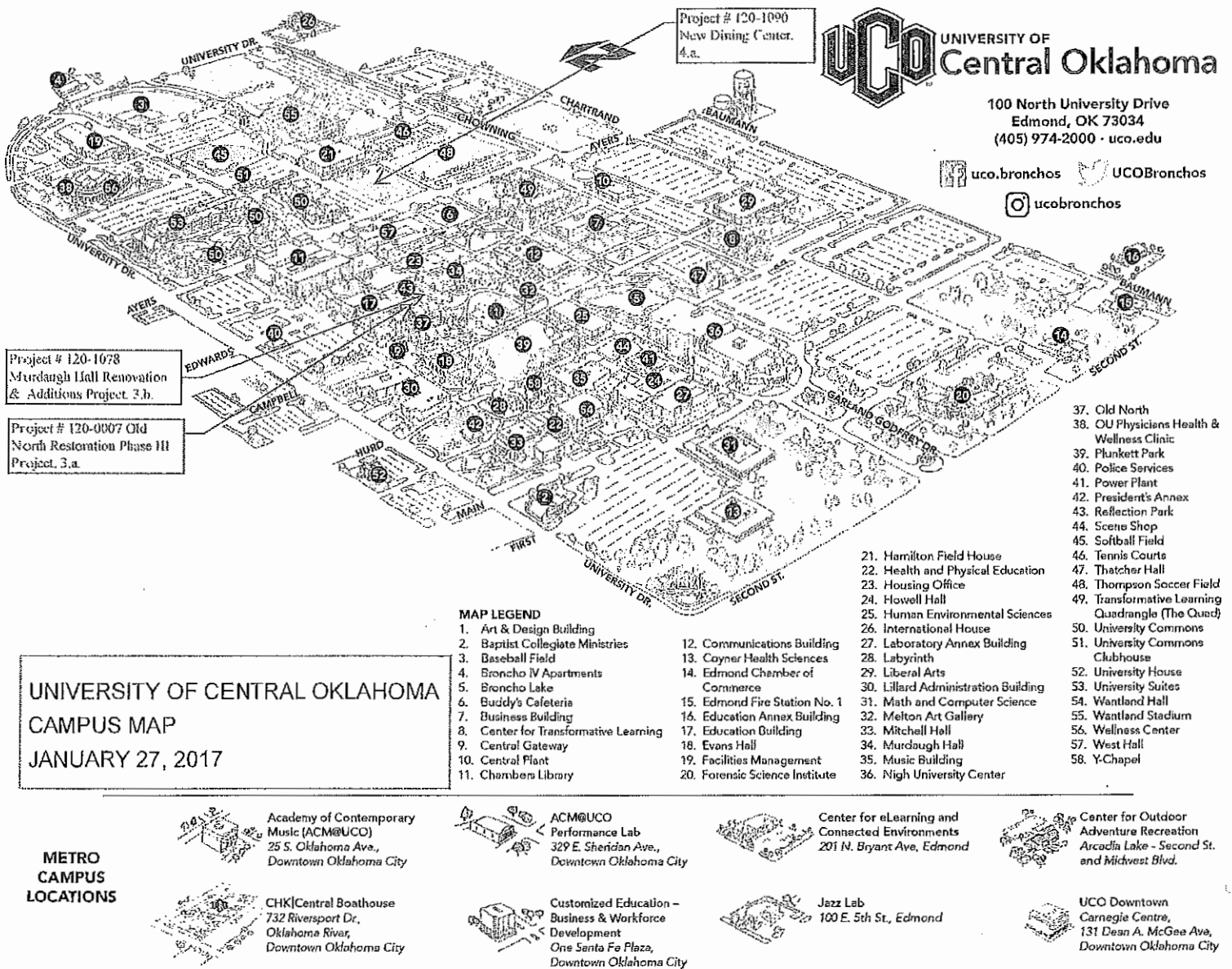
Based upon State Statutes Title 61 § 62, the university shall negotiate a contract with the highest qualified consultant or construction manager provided that a fee can be negotiated that is fair and reasonable to both parties. In the event a reasonable fee cannot be negotiated with the selected consultant or construction manager, the university may negotiate with other consultants or construction managers in order of their qualifications.

Attached: Campus Map

Old North Restoration Phase III Change Order # 5 Form (RUSO)

Murdaugh Hall Change Renovation Change Order # 3 Form (RUSO)

Rank Order Construction Manager at Risk Consultant Tabulation Sheet



Page 1 Of 1  
Prepared by: Kevin Freeman  
25-Jan-17

**Final Contract Amount: TBD**

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount. Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

-74-

Page: 1 Of 1  
Kevin Freeman  
27-Jan-17

**Final Contract Amount: TBD**

[illegible]

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

-75-

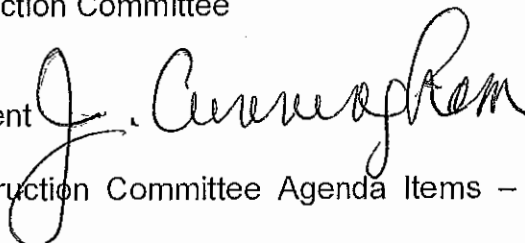
CONSTRUCTION MANAGER SELECTION SCORESHEET  
NEW DINING CENTER  
15-Dec-16

Acceptability of Pre-Construction Services	Quality of Contracting	Adherence to Cost Limits	Adherence to Time Limits	Volume of Changes	Financial Stability	TOTAL	Company	RANK ORDER
97	90	46	45	49	52	379	J.E. Dunn	3
94	87	43	43	48	49	364	Smith & Pickel Construction	4
105	107	52	53	53	57	427	Lippert Bros., Inc.	2
119	119	59	59	58	59	473	Lingo	1
77	90	41	42	46	49	345	Timberlake	5

**OFFICE OF THE PRESIDENT**

**Date:** January 12, 2017

**To:** Regional University System of Oklahoma  
Facilities Planning and Construction Committee  
Connie Reilly, Chair

**From:** Dr. Janet Cunningham, President 

**Re:** Facilities Planning and Construction Committee Agenda Items –  
January 26, 2017

Please place Northwestern Oklahoma State University on the Facilities Planning and Construction Committee agenda for the January 26, 2017, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

**Change Order – Project #505-0035 Press Box**

Project Description: Approve change orders #1, #2 and #3 resulting in a net decrease in the original contract amount totaling \$231,945 for costs associated with the building of the Press Box as described on the attached change order form.

Requested Funding: Funding for this project was primarily from donated funds and Section 13/New College/Offset Funds.

Budget Breakdown: Total project ending cost for this contract was \$1,885,555.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

Page 2

Facilities Planning and Construction Committee  
Jan. 12, 2017

**Change Order – Project #505-0045 Residence Hall Renovations**

Project Description: Approve change order #1 resulting in a net decrease in the original contract amount totaling \$162,453 for costs associated with the renovation of Coronado Hall as described on the attached change order form.

Requested Funding: \$1,150,000 originally approved for Real Property Master Lease financing for dorm renovations. Remaining funding from Auxiliary Funds (Housing).

Budget Breakdown: Total project ending cost for this contract was \$1,258,246

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

JC:md

Attachments (2)



## Page 1 of 1

Prepared by: Dr. David Pecha  
Date: 12/20/2016

Contractor:	Henson Construction Company
Original Contract Amount:	\$ 2,117,500.00
Approval Date:	June 5, 2014
Final Inspection Date:	October 26, 2015
Final Contract Amount:	\$1,885,555.00

[illegible]

Contracts of over one million dollars (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Minutes for January 27, 2017

Attachment B  
Page 9 of 12

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
FAX NO. (405) 942-8847

Page 1 of 1

Prepared by: Dr. David Pecha  
Date: 12/20/2016

University:	Northwestern Oklahoma State University	Contractor:	Crosslands Construction Company, LLC
Building Project:	Residence Hall Renovations (Coronado Hall) #505-0045	Original Contract Amount:	\$ 1,420,699.00
Original Board Approval Date:	February 19, 2016 (approval to bid & award project)	Approval Date:	February 19, 2016
Original Board Approval Amount:	\$1,500,000.00	Final Inspection Date:	August 1, 2016
Type of Funding:	Real Property Master Lease; Auxiliary (Housing)	Final Contract Amount:	\$1,258,246.00

[illegible]

Contracts of one million dollars (\$1,000,000) or less shall not exceed a fifteen percent (%15) cumulative increase in original contract amount.

Contracts of over one million dollars (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Minutes for January 27, 2017

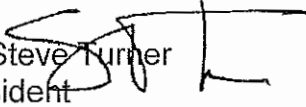
Attachment B  
Page 10 of 12



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

**DATE:** January 6, 2017

**TO:** Mark Stansberry, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner  
President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items—January 2017

**Sale of Property – 501 North Muskogee Avenue**

Project Description: Based on discussions of an appraisal of property during the Executive Session of the June 2016 Board Meeting, Northeastern State University is requesting permission to sell property located in proximity of the Tahlequah campus at the intersection of North Muskogee Avenue and Spring Street. The property consists of approximately 0.04 acres of land and approximately 1,584 sf of building. The legal description is listed at the end of this request. Permission is also requested to grant President Turner authority to sign the deed and all other legal documents associated with the sale of the property.

Legal Description - Lots Beginning SE/C LT N21\*07' E26.2' N68\*53' W66.5' S21\*07' W26.2' to PT on SLY BDRY LT 2 S68\*53' E66.5' to POB. City of Tahlequah, Cherokee County, State of Oklahoma.

**Change Orders:**

**Wilson Hall Exterior Stabilization Phase 1:**

- i. Turnkey Construction Management Change Order #2, Rock excavation, re-erect metal building with new concrete and sheet metal, repoint South porch masonry, rebuild SE gable, replacement and patching of stone caps.....\$47,308.50
- ii. Turnkey Construction Management Change Order #5, reroute new drain to the surface on "architectural" North side of the project due to existing foundation drain clogged with concrete.....\$25,025.86

Attachment B  
Page 12 of 12

Prepared by:

Harold McMillen

**Contractor:** TurnKey CM

**Original Contract Amount:** \$1,807,200.00

Approval Date: February 19, 2015

Final Inspection Date:

**Final Contract Amount:**

minutes for January 27, 2017

Contracts of over one million dollars (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

**From:** Sheridan McCaffree  
**Sent:** Wednesday, January 18, 2017 11:51 AM  
**To:** Priya Desai  
**Subject:** FW: RUSO BO Request for January Meeting

Sheridan McCaffree  
Executive Director  
Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, Oklahoma 73112

**From:** Dennis L. Westman [mailto:[dwestman@se.edu](mailto:dwestman@se.edu)]  
**Sent:** Wednesday, January 18, 2017 11:50 AM  
**To:** Burgess, Brenda ([brenda.burgess@swosu.edu](mailto:brenda.burgess@swosu.edu)) <[brenda.burgess@swosu.edu](mailto:brenda.burgess@swosu.edu)>; Christy Landsaw ([landsaw@nsuok.edu](mailto:landsaw@nsuok.edu)) <[landsaw@nsuok.edu](mailto:landsaw@nsuok.edu)>; Jessica Kilby <[jkilby@ecok.edu](mailto:jkilby@ecok.edu)>; Patti Neuhold ([pneuhold@uco.edu](mailto:pneuhold@uco.edu)) <[pneuhold@uco.edu](mailto:pneuhold@uco.edu)>; Pecha, David <[dmpecha@nwosu.edu](mailto:dmpecha@nwosu.edu)>; Sheridan McCaffree <[smccaffree@ruso.edu](mailto:smccaffree@ruso.edu)>  
**Subject:** RUSO BO Request for January Meeting

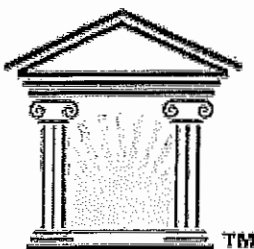
Sheridan,

The business officers request that you remove the individual institutions' request to update the 700 ASA definition from their board letters previously submitted. We also request that you add this item as a single request on the Audit and Finance agenda on behalf of all of the schools.

Thank you for your help.

Dennis

Dennis L. Westman, MBA  
Vice President for Business Affairs/CFO  
Southeastern Oklahoma State University  
Durant, OK 74701  
580.745.2148  
<http://www.SE.edu>



**Southeastern Oklahoma  
State University**



Office of the President

January 17, 2017

Mr. Gary Parker, Chair  
Audit and Finance Committee  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Mr. Parker:

Please place East Central University on the Audit and Finance Committee agenda for the January 27, 2016, Board of Regent meeting. The request is for the following items:

A. Transfer of Funds

ECU request the transfer of Fund 295 reserve funds to Fund 290 in the amount of \$1,714,641.26. These funds were originally moved from Fund 290 reserve funds to Fund 295 in April 2015 with RUSO board approval. The following amounts were originally moved to be used for the following projects. The remaining balances will be moved back to Fund 290 reserves:

- Purchase of campus vehicles at an estimated amount of \$507,200. The remaining balance to be moved back to Fund 290 reserves is \$87,752.89.
- Construction of a storage building at an estimated cost of \$350,000. The remaining balance to be moved back to Fund 290 reserves is \$350,000.
- Purchase of campus signage at an estimate cost of \$15,000. The remaining balance to be moved back to Fund 290 reserves is \$1,785.89.
- The future purchase of properties adjacent to the ECU campus as consistent with the campus master plan at an estimated cost of \$300,000. The remaining balance to be moved back to Fund 290 reserves is \$297,500.
- The establishment of a renovation fund in the amount of \$1,000,000 to renovate academic/administrative buildings and spaces. The remaining balance to be moved back to Fund 290 reserves is \$977,602.48.

**The original transfer to move these funds to Fund 295 was approved at the April 9, 2015 RUSO board meeting.**

B. Budget Revision

East Central University requests permission to amend the FY 17 Educational and General I budget to decrease our revenues and increases our expenditures. This change would decrease our revenues by \$1,391,410 to \$42,808,017 and it would increase our expenditures by \$393,527 to \$44,708,134. This change would decrease our estimated reserve balance by \$1,784,937; however, when combined with the transfer of funds requested above our estimated reserve balance would be 8.97%

If you have questions or need additional information, please contact me or Jessica Boles.

Very truly yours,

A handwritten signature in black ink, appearing to read "John R. Hargrave". The signature is fluid and cursive, with the first name "John" being the most prominent.

John R. Hargrave  
President

Enclosures

## AGENCY SPECIAL ACCOUNT APPLICATION

700  
ASA Number                      
Agency Number                      
700 Fund Number

The University of Central Oklahoma hereby requests authority to maintain an "Agency Special Account (700 Fund)" as authorized under the provisions of Title 62, O.S. Section 7.2, for the following purpose(s):

- ☒ Benefit programs for individuals, i.e., unemployment compensation, workers compensation, state retirement programs, etc.
- ☒ Revenues produced by activities or facilities ancillary to the operation of a state agency, i.e., sales of food at retail level, canteen sales, student union sales, student bookstore sales, housing receipts, athletic receipts, etc.
- ☒ Gifts, devises, and bequests with the agency as beneficiary, not otherwise provided by statute
- ☐ Evidence funds for law enforcement
- ☒ Student loan funds, scholarship funds, fees from employee earnings approved by the governing board of the agency, funds, held in escrow, land Commission funds, student organization funds, including student activity fees collected by an education institution as a separate item of enrollment, professional organization funds, patient and inmate funds, other funds for which the agency acts as a custodian.
- ☒ Temporary account for funds arising from new or amended legislation not otherwise provided for in statute or for other emergency situations.

DESCRIBE: (Name of Agency Special Account (700 Fund)):

Enter other justification and pertinent information for establishment of an agency special account (700 Fund):  
The funds in this request include athletics; food service; bookstore, university center, student housing, student loans, scholarships, grants, fee waivers; student activity fees, agency funds; gifts, grants and contracts, capital project funds and reserves; and other activities ancillary to the educational mission of the University.

Funds from other sources of income in the capacity of clearing funds for facilitating single source payments to suppliers including payroll and banking vendors.

Accounts receivable funds not yet applied to outstanding receivables.

## ESTIMATED INCOME TO AGENCY SPECIAL ACCOUNT BY MAJOR SOURCE

Description of Source	OMES Revenue Account	Estimated Annual Receipts
1. See Attached		\$
2.		\$
3.		\$
4.		\$
5.		\$

Funds deposited in the agency special account (700 Fund) hereby requested would be expended, transferred, invested, refunded, or otherwise disbursed as follows:

Description of Major Disbursements	OMES Expend. Account Code	Estimated Annual Amount
1. See Attached		\$
2.		\$
3.		\$
4.		\$
5.		\$

SIGNATURE OF AGENCY HEAD

DATE

AGENCY'S CONTROLLING BOARD APPROVAL

DATE



Minutes for January 27, 2017

OMES Form 18A  
Period 1711  
Attachment C  
Page 5 of 5

\_\_\_\_\_  
SIGNATURE OF CHANCELLOR FOR HIGHER EDUCATION  
OR VICE-CHANCELLOR OF FINANCE

\_\_\_\_\_  
DATE

For use by Special Agency Account Board only:

Account approved conditionally for 60 days - ☐ ]

\_\_\_\_\_  
DIRECTOR OF STATE FINANCE

\_\_\_\_\_  
DATE

Board Action on Request - ☐ ] Approved, ☐ ] Disapproved, ☐ ] Approved Conditionally

Account Numbers Assigned:

Board Comments:

Attach Additional page if needed

Director of OMES \_\_\_\_\_

State Treasurer \_\_\_\_\_

Director of Legislative Service Bureau \_\_\_\_\_

Date \_\_\_\_\_

Under the provisions of Title 62, O.S. Section 7.2, the following person(s) is(are) hereby authorized to approve Agency Special Account (700 Fund) expenditures for this agency:

NAME \_\_\_\_\_ TITLE \_\_\_\_\_ FACILITY \_\_\_\_\_

\_\_\_\_\_  
Person Authorized (Type or Print)

\_\_\_\_\_  
Signature of Person Authorized Above

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Person Authorized (Type or Print)

\_\_\_\_\_  
Signature of Person Authorized Above

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Person Authorized (Type or Print)

\_\_\_\_\_  
Signature of Person Authorized Above

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Person Authorized (Type or Print)

\_\_\_\_\_  
Signature of Department Head

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Signature of Chairman of Controlling Board  
Attach an additional page if needed

\_\_\_\_\_  
DATE





University of Central Oklahoma

Edmond, Oklahoma

January 26, 2017

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Administrative Appointments**

**Dr. Robert Mather** has been appointed **Assistant Dean** in the **Jackson College of Graduate Studies**. His appointment, effective January 1, 2017, is at an annual salary of \$92,340.

Dr. Mather's degrees are: Ph.D. (2006), Experimental Psychology, Texas Tech University, Lubbock, TX; M.A. (2000), Psychology, University of Central Oklahoma, Edmond, OK; and B.A. (1998), Psychology, Westminster College, Fulton, MO.

His professional experiences include: Professor (1.5), Associate Professor (4), Assistant Professor (5) and Lecturer (1.5), College of Education and Professional Studies, University of Central Oklahoma, Edmond, OK; Lecturer (1), School of Behavioral and Brain Sciences, the University of Texas at Dallas, Dallas, TX; Graduate Part-Time Instructor (1) and Research Assistant (2), Texas Tech University, Lubbock, Texas; and Adjunct Professor (0.5), Rose State College, Midwest City, OK. Dr. Mather has been active in teaching, research, and service in the College of Education and Professional Services for 10.5 years.

**Dr. Jeanetta Sims** has been appointed **Assistant Dean** in the **Jackson College of Graduate Studies**. Her appointment, effective January 1, 2017, is at an annual salary of \$107,401.

Dr. Sims' degrees are: Ph.D. (2008), Communication, University of Oklahoma, Norman, OK; M.A. (1995), Communication, Abilene Christian University, Abilene, TX; and B.S. (1993), Organizational Communication, Oklahoma Christian University, Oklahoma City, OK.

Her professional experiences include: Associate Professor (3.5), Assistant Professor (4.5), and Instructor (1.5), College of Business, University of Central Oklahoma, Edmond, OK; Assistant Professor (3), Instructor (3), Telecounseling Supervisor (5), and Admissions Counselor (6), Oklahoma Christian University, Oklahoma City, OK; and Graduate Assistant (2), Abilene Christian University, Abilene, TX. Dr. Sims has been active in teaching, research, and service in the College of Business for 9.5 years.

## **B. Faculty Appointments**

### **College of Liberal Arts**

**Ms. Beverly Coon** has been appointed as a **Lecturer** in the **Department of Sociology, Gerontology, and Substance Abuse Studies**. This is a full-time, non-tenure track appointment, effective January 9, 2017 through May 9, 2017.

Ms. Coon's degrees are: M.S.W. (2007), Social Work, and B.S. (1979), Dental Hygiene, University of Oklahoma, Norman, OK; and B.A. (2005), Sociology, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Clinical Counseling, Crossings Community Center Mental Health Clinic (4), Center on Child Abuse and Neglect Child Study Center (4), St. Anthony's Positive Outcomes Program (1), and North Care Child and Adolescent Center (0.5), all in Oklahoma City, OK; and Adjunct Professor (4), University of Central Oklahoma, Edmond, OK.

Ms. Coon will be paid an annual salary of \$35,000.

## **C. Temporary Faculty**

The following have been hired as temporary faculty for the Spring 2017 semester:

### **1) Executive-in-Residence**

#### **College of Business**

Mr. John Algood                      Management

### **2) Visiting Instructor**

#### **College of Mathematics and Science**

Ms. Cristina Pickle                      Nursing

## **II. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

### **October 2016**

INBRE Effect of nanoscale treatments on the biomechanical performances of titanium implant, (Year 1 Funding) \$56,197 (All 3 Years) \$286,113

National Institutes of Health (pass-through entity OUHSC)

11/1/2016 - 4/30/2019

Morshed Khandaker, College of Math and Science

The goal of this study is to improve biomechanical performances of clinical implants using nano fabrication technologies. Outcomes of this study will enable clinicians to use improved implants for orthopedic and orthodontic surgeries, lowering implant loosening and preventing expensive revisions.

INBRE Development of new antibiotics: Inhibiting Escherichia coli Dihydropicolinate Synthase as a target for antibiotic design, (Year 1 Funding) \$45,594 (All 3 Years) \$239,916

National Institutes of Health (pass-through entity OUHSC)

11/1/2016 – 4/30/2019

Lilian Chooback, College of Math and Science

The goal of this study is to identify enzyme inhibitors that may serve as lead compounds for the development of new antibacterial drugs. The recent decrease in effectiveness of many antibiotic agents against bacterial infections provides a serious need for development of new antibacterial drugs.

### **November 2016**

INBRE Release Time Grant, Making it Real and Effective for Assessing Power Wheelchair Users' Activity Levels, \$24,501

Oklahoma State Regents for Higher Education

1/9/2017 – 5/5/2017

Jicheng Fu, College of Math and Science

The aim of this study is to develop algorithms to better assess a wheelchair user's long-term activities on a day-to-day basis.

### **December 2016**

Navigating Severe and Disruptive Behavior in the Classroom, \$9,860

Oklahoma State Regents for Higher Education

4/1/2017 – 4/30/2017

Lisa Lohmann, College of Education and Professional Studies

This award will supply funding for a one-day workshop for 400 educators and future educators. This workshop will provide research-based ideas and techniques to prevent disruptive behaviors in the classroom before they happen.

UCO Fashion Museum Collection: Assessment and Preservation Training, \$6,000  
National Endowment for the Humanities  
1/1/2017 - 6/30/2018

Mary Huffman, College of Education and Professional Studies

This program will conduct a preservation assessment of UCO's historic costume collection and provide a preservation workshop for any UCO faculty, staff and students interested in learning how to work with textiles

### **III. Purchases:**

- A.** Request approval to procure Strategic Enrollment Management (SEM) software and services.

Project Description: Development of a strategic enrollment management plan that will help the university identify, evaluate and modify enrollment strategies and goals in light of internal and external forces that may influence the direction of an institution.

Budget Breakdown: Total purchase not to exceed.....\$225,000.00

- Strategic enrollment planning consulting \$110,000.00
- New-student enrollment projection modeling \$6,000.00
- Advanced FinAid Solutions \$53,500.00
- Three years of annual maintenance \$55,500.00

Source: Student Activity Fees.....\$225,000.00

### **IV. Informational Items from Purchasing**

- A.** Larsen Music Company, Steinway Piano:  
Source: Course Fee Colleges/Departments .....\$57,720.00
- B.** Ex Libris, Inc., Software subscription:  
Source: E&G.....\$81,151.44
- C.** WFF Management Services: Janitorial Services  
Term: January 1, 2017 – December 31, 2017.  
Source: E&G.....\$77,381.88
- D.** Berenato & White, LLC: Professional Patent Attorney

Source: E&G.....\$81,151.44

#### **V. Oil and Gas Lease**

Request approval of the Oil and Gas Lease between the University of Central Oklahoma and Riley Exploration Group, Inc. for Lea County, New Mexico rights for \$400/ac., 1/5 royalty and to delegate authority to the President or his designee to finalize and execute all necessary documents.

#### **VI. Fire Marshall MOU**

Request permission to enter into an MOU with the Oklahoma State Fire Marshal to authorize the University's Fire Marshal as the Authority Having Jurisdiction for all properties under the jurisdiction of the University of Central Oklahoma and to delegate the responsibility to execute and administer the MOU to the president or his designee.

The Fire Marshal MOU is attached.

#### **VII. Request to transfer funds from 295 account to 290 account**

College of Liberal Arts project (Fund transfer to 295 account previously approved on September 23, 2016)

Initial project design was to include the renovation and expansion of Pegasus Theater to accommodate the performing arts. Final design decisions have resulted in the elimination of this part of the design.

Therefore, the College of Fine Arts and Design no longer has vested interest in the modification to the Pegasus Theater/College of Liberal Arts project and wishes to reclaim its earlier investment for the purpose of funding other critical college needs.

Amount \$70,000

Respectfully submitted,

Don Betz  
President





January 12, 2017

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**College of Professional and Graduate Studies**

Glenna Davis has been offered a non-tenure track position as Instructor in the Department of Nursing and Allied Health in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 9, 2017. Her salary for the nine-month appointment will be \$55,000.00. She earned a Bachelor of Science in Education, Elementary Education in 1996 from Southwestern Oklahoma State University, a Bachelor of Science in Nursing in 1999 from Southwestern Oklahoma State University and her Master of Nursing Education from Oklahoma Baptist University in 2014.

**B. CHANGE IN STATUS**

Dr. Chad Kinder has been appointed as the Dean in the College of Professional and Graduate Studies effective January 1, 2017. His salary for the twelve-month appointment will be \$108,732.00. Dr. Kinder has been employed by Southwestern Oklahoma State University since 1998.

Dr. Shelly Stockton has been offered the chair position in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective January 1, 2017. Her salary for the nine-month appointment will be

Minutes for January 27, 2017

Attachment E

Page 2 of 5

\$ 114,052.00 which includes the chair stipend of \$3,200.00. Dr. Stockton has been employed by Southwestern Oklahoma State University since August of 1996.

Dr. **Sarah Ramsey** has been offered a voluntary position as Associate Professor of Pharmacy Administration in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective January 1, 2017. Dr. Ramsey has been employed as the Assessment Coordinator in the College of Pharmacy at Southwestern Oklahoma State University since 2012.

#### C. NEW HIRES

**Patricia Garcia**, has been hired as Director of Business Affairs and Comptroller November 6, 2016. Her salary is \$90,000.

#### D. CHANGE IN STATUS

**William Nate Downs**, Director of the Pioneer Cellular Event Center has been promoted to Director of Operations/Fine Arts & PCEC effective November 1, 2016. His salary is \$52,500. He has been employed by Southwestern Oklahoma State University since February 5, 2016.

### II. GRANTS AND CONTRACTS

Since the last report, SWOSU has received confirmation of six grants awarded in the amount of \$90,371.00. A profile of the current awards are reflected below. Please, let me know if you have any questions.

#### A. HIGH EFFICIENCY FLEXIBLE DILUTE NITRIEDES SOLAR CELLS FOR SPACE

APPLICATIONS ..... \$6,092

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a grant in the amount of \$6,092 for the project, *High Efficiency Flexible Dilute Nitriedes Solar Cells for Space Applications*. The funding will assist in funding salaries and fringe benefits for Ms. Baugher. She will be responsible for longitudinal tracking of student interns and gathering quantitative data from the researcher team for the annual progress report and assist the Director in the preparation of the report. She will also be responsible for preparing reports for the Oklahoma State Regents for Higher Education necessary for continued match funding. The primary function of the grant is research. The principal investigator of the grant is **Ms. Madeline Baugher**.

#### B. A HYBRID PHOTOVOLTAIC UP/DOWN CONVERSION AND BIOLOGICAL SYSTEM FOR

EXTENDED SPACE FLIGHT..... \$1,980

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a grant in the amount of \$1,980 for the project, *A Hybrid*

*Photovoltaic Up/Down Conversion and Biological System for Extended Space Flight*. The funding will assist in funding salaries and fringe benefits for Ms. Baugher as she supports Dr. Parameswar Hari in producing annual reports required by NASA headquarters for the Research Implementation Grant. Ms. Baugher will also be responsible for longitudinal tracking. The primary function of the grant is research. The principal investigator of the grant is **Ms. Madeline Baugher**.

**C. SPACE GRANT OPPORTUNITIES IN NASA STEM ..... \$28,462**

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a grant in the amount of \$28,462 for the project, *Space Grant Opportunities in NASA STEM*. The funding will be used to support a portion of Madeline Baugher's salaries and fringe benefits as Project Coordinator, scholarship funds for students, and funds for the Mission to Planet Earth, NASA Rover Challenge, First Tech Challenge Robotics, Women in Science, Workforce Development at NASA Center, and Computer Science Undergraduate Research in Space and Ground Based Data Analysis. The primary function of the award is research. The principal investigator of the grant is **Ms. Madeline Baugher**.

**D. RADIATION SMART STRUCTURES WITH H-RICH NANOSTRUCTURED MULTIFUNCTIONAL MATERIALS..... \$1,979**

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a grant in the amount of \$1,979 for the project, *Radiation Smart Structures with H-rich Nanostructured Multifunctional Materials*. The funding will pay a portion of Ms. Baugher's salaries and fringe benefits for longitudinal tracking and support of Dr. Ranji Vaidyanathan in producing the annual reports required by NASA headquarters. The primary function of the award is research. The principal investigator of the grant is **Ms. Madeline Baugher**.

**E. RADIATION SMART STRUCTURES WITH H-RICH NANOSTRUCTURED MULTIFUNCTIONAL MATERIALS ..... \$1,885**

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a grant in the amount of \$1,885 for the project, *Radiation Smart Structures with H-rich Nanostructured Multifunctional Materials*. The funding will pay a portion of Ms. Baugher's salaries and fringe benefits for longitudinal tracking and support of Dr. Dale Teeters in producing the annual reports required by NASA headquarters. The primary function of the award is research. The principal investigator of the grant is **Ms. Madeline Baugher**.

**F. NASA OKLAHOMA SPACE GRANT..... \$49,973**

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a grant in the amount of \$49,973 for the project, *NASA Oklahoma*

Minutes for January 27, 2017

Attachment E

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*Space Grant.* The funding will assist in funding salaries and fringe benefits for Ms. Baugher, award student scholarships, and support the NASA Rover Challenge project. The primary function of the grant is research. The principal investigator of the grant is **Ms. Madeline Baugher**.

### **III. RECOMMENDATION FOR ACADEMIC SERVICE FEE CHANGES TO BE EFFECTIVE FALL 2017**

<b>Fee</b>	<b>Current Amount</b>	<b>Requested Amount</b>	<b>Change</b>	<b>Basis</b>
Academic Service Fees Professional & Graduate Programs (Retention and Degree Planning)	\$ 10.00	\$ 3.00	\$ 13.00	Hourly
Academic Service Fees Arts & Science - Weatherford	\$ 10.00	\$ 4.00	\$ 14.00	Hourly
Associate & Applied Programs - Sayre (Student Success online tutoring)	\$ -	\$ 4.00	\$ 4.00	Hourly

Documentation for this recommendation is attached. If I need to provide further information regarding the project, please let me know.

### **IV. REQUEST FOR PROPOSAL & CONTRACT**

- A. Request permission to prepare a Request for Proposal (RFP) and award a contract for consulting services regarding selecting an Enterprise Resource Planning System (ERP). The consulting company would provide knowledge and assistance for contract negotiations, licensing, services, third-party licenses, and implementation for software vendors.

Requested Funding Approval: \$250,000

Funding source: Technology fees

- B. Enterprise Resource Planning System

Request permission to prepare a Request for Proposal (RFP) and award a contract for an enterprise resource system; including software, hardware, planning, training, and implementation.

Requested Funding Approval: \$1,250,000

Funding source: Section 295 Funds \$1,000,000; Technology fees \$250,000

Minutes for January 27, 2017

Attachment E  
Page 5 of 5

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Randy L. Beutler".

Randy L. Beutler  
President



**Northwestern Oklahoma State University**

January 12, 2017

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Resignations**

**School of Education**

**Dalana Hawkins**, Instructor of Education, has submitted a letter of resignation effective May 8, 2017. Ms. Hawkins has been employed with the University since August 16, 2016.

**II. GRANTS AND CONTRACTS**

**City of Alva.....\$295,114.72**

Economic Development Scholarship Incentive receipts for Fall 2016; Mr. Allen (Skeeter) Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

**Northwestern Oklahoma State University****The Charles Koch Foundation.....\$12,000**

A grant to partially fund, a two-day seminar entitled, "The Entrepreneur: Resiliency in Leadership", to be held February 23 & 24, 2017, on Northwestern's Enid Campus. The seminar is free to the public. Dr. Wayne McMillin, Dean of the Enid Campus, is the event coordinator.

**The Enid Winter Chautauqua.....\$1,250**

Grant funds to assist with the 2017 Enid Winter Chautauqua program to be held Saturday, February 4, 2017. Dr. Wayne McMillin, Dean of the Enid Campus, is the grant coordinator. Funds were received from:

Oklahoma Humanities Council.....\$1,000

Greater Enid Arts and Humanities Council.....\$250

**TOTAL GRANTS.....\$308,364.72****III. INFORMATIONAL ITEMS****A. Scholarships and Donations**

Richard and Johnce Ryerson have contributed \$1,000,000 toward the remodel of Fine Arts Building on the Alva Campus.

The Gene Belcher Educational Foundation has contributed \$120,000 for pass-through scholarships.

Sincerely,

Janet Cunningham, Ed.D.  
President

JC:md





Regent Lake Carpenter  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Carpenter:

The recommendations of Southeastern Oklahoma State University are as follows:

I. **PERSONNEL**

**FACULTY APPOINTMENTS**

School of Business

**Dr. Linda Bressler**, has been appointed to the position of full-time Professor of Accounting, effective January 2, 2017, at a 10-month salary of \$136,000.

Dr. Bressler earned her Ph.D. in Business Administration from University of Sarasota, Sarasota, Florida, her Master of Business Administration in Accounting Information Systems from Thomas College, Waterville, Maine and her Bachelor of Science/Business Administration in Accounting from Clark University, Worcester, Massachusetts. Dr. Bressler is also a Certified Internal Auditor (CIA) and a Certified Fraud Examiner (CFE). Her academic experience includes: Professor of Accounting, University of Houston-Downtown, Houston, Texas for fifteen years, Instructor of Accounting, Central Maine Community College, Auburn, Maine for four years, Instructor of Accounting, Kennebec Valley Community College, Fairfield, Maine for three years and Adjunct Assistant Professor of Accounting, Thomas College, Waterville, Maine for two years.

**Dr. Rhonda Richards**, has been appointed to the position of full-time Assistant Professor of Accounting, effective January 2, 2017, at a 10-month salary of \$117,000.

Dr. Richards earned her Ph.D. in Business Computer Information Systems from University of North Texas, Denton, Texas, her Master of Business Administration from Southwest Baptist University, Bolivar, Missouri, and her Bachelor of Science in Accounting from Southeastern Oklahoma State University, Durant, Oklahoma. Dr. Richards is also a Certified Public Accountant (CPA) and a Certified Managerial Accountant (CMA). Her academic experience includes: Dean, College of Graduate and Professional

Studies, Oklahoma Baptist University, Shawnee, Oklahoma for two years, Assistant Professor of Computer Information Systems, Southeastern Oklahoma State University, Durant, Oklahoma for eight years, Assistant Professor of Accounting, Southeastern Oklahoma State University, Durant, Oklahoma for one year, and Assistant Professor of Accounting, Southwest Baptist University, Bolivar, Missouri for three years.

**Mr. Jacob Durham**, has been appointed to the position of full-time Assistant Professor of Aviation Management, effective November 29, 2016, at a 12-month salary of \$50,000.

Mr. Durham has completed 30 hours toward an Ed.D. in Aviation and Space Education from Oklahoma State University, Stillwater, Oklahoma, as well as earned his Master of Science in Aviation Sciences Specializations: Aviation Education Technology and Aviation Safety from Embry Riddle Aeronautical University and his Bachelor of Science in Aviation Sciences Professional Pilot from Utah Valley State College, Orem, Utah. His academic experience includes: Adjunct Assistant Professor, Embry Riddle Aeronautical University for three years.

## II. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

**Oklahoma Small Business Development Center .....\$184,864.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Department of Commerce in the amount of \$184,864. The effective date of the grant is July 1, 2016. This grant's project director is Dr. William D. Carter, State Director. The purpose of this grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The U.S. Small Business Administration grant establishing Oklahoma Small Business Development Centers (OKSBDC) was awarded to Southeastern Oklahoma State University 32 years ago. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders and Oklahoma Native American tribes. OKSBDC provides consulting services to over 4,000 Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community stakeholders.

**NASA-OK Space Grant Consortium-Fellowships.....\$35,375.00**

This grant was awarded to Southeastern Oklahoma State University from the National Aeronautics and Space Administration (NASA) via University of Oklahoma in the

amount of \$35,375. The effective date of the grant is May 1, 2016. This grant's project director is Dr. Nancy L. Paiva, Associate Professor of Chemistry in the Department of Chemistry, Computer, and Physical Sciences. The purpose of this grant is to cover tuition, books, educational travel or flight training costs for Southeastern Oklahoma State University (SOSU) undergraduates meeting the NASA-mandated fellowship criteria. Part of the award process serves as a reward for academic excellence, while other parts emphasize the financial support of students willing to take part in service projects or educational travel to enhance their undergraduate education. NASA Oklahoma Space Grant Consortium (OSGC) awards are limited to STEM (Science, Technology, Engineering and Mathematic) majors, especially those from backgrounds underrepresented in NASA's workforce, increasing the diversity of the NASA's future employee pool. Dr. Nancy L. Paiva, OSGC representative for SOSU, will continue to administer the grant for the 16<sup>th</sup> year of SOSU participation. Multiple students (typically 25 or more per year) from diverse STEM majors and backgrounds will receive awards, based on academic excellence, references from faculty, financial need, interest in NASA careers, representation of cultural diversity at SOSU, and willingness to participate in campus and community service projects. Awards are also made to support student travel or work experience projects, related to their major and/or NASA guidelines. Specific OK NASA Workforce Development and Pre-Service Teach Education programs are supported annually.

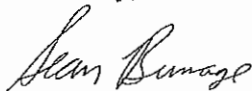
**Reach Higher Marketing and Outreach.....\$18,800.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma State Regents for Higher Education in the amount of \$18,800. The effective date of the grant is July 1, 2016. This grant's coordinator is Dr. Aaron Adair, Associate Professor of Theatre. The purpose of this award is to assist in funding the marketing and outreach of Reach Higher program.

**Reach Higher Council.....\$5,000.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma State Regents for Higher Education in the amount of \$5,000. The effective date of the grant is July 1, 2016. This grant's coordinator is Dr. Aaron Adair, Associate Professor of Theatre. The purpose of this award is to assist in funding the operations of Reach Higher program. The Council will lead the institutions in participating in the Reach Higher initiative, including participation in statewide events, such as, career fairs and conferences.

Sincerely,



Sean Burrage  
President





**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

January 6, 2017

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**Ms. Kelley M. Frost** has been named Instructor in Nutritional Sciences, effective January 4, 2017. This is a full-time, regular, non-tenure appointment at an academic salary rate of \$45,000. She is replacing Ms. Pamela Reid.

Ms. Frost holds the following degrees; B.S., University of Arkansas; and M.S., McNeese State University.

Her professional experience includes: Diabetes Educator, St. John Medical Center – one year; Outpatient Dietitian, Morrison Healthcare – one year; Adjunct Faculty, University of Arkansas – one year; and Clinical Dietitian, Willis Knighton Health System – five years.

**Mr. Jon N. Parker** has been named Instructor in Health and Kinesiology and Women's Tennis Coach, effective November 1, 2016. This is a full-time, regular, non-tenure track appointment at an academic salary rate of \$39,000. He is replacing Ms. Amanda Stone.

Mr. Parker holds the following degrees; B.S., Northeastern State University; and M.S., Emporia State University.

His professional experience includes: Teacher and Tennis Coach, Bixby Public Schools – seven years; Teacher and Tennis Coach, Cascia Hall Preparatory School – four years; Teacher and Tennis Coach, Okmulgee Public Schools – two years; and Teacher and Tennis Coach, Wichita Fall High School – two years.

**Ms. Andrea L. Reser** has been named Instructor in Nutritional Sciences, effective January 4, 2017. This is a full-time, regular, non-tenure appointment at an academic salary rate of \$45,000. This is a new position.

Ms. Reser holds the following degrees; B.S. and M.S, Oklahoma State University.

Her professional experience includes: Child Nutrition Director, Collinsville Public Schools – two years; Clinical Oncology Dietitian, Cancer Treatment of American – one year; and Nutrition Manager, Cancer Treatment of American – eight years.

#### **B. RATIFICATION OF EMERGENCY APPROVAL**

**Request ratification of emergency approval** from Chair Lake Carpenter and Personnel Committee Chair Mike Mitchel on Monday, November 7, 2016, to appoint Ms. Christy Landsaw, CPA. as Interim Vice President for Administration and Finance. The appointment was effective Dec. 1, 2016, at a fiscal rate of \$134,568.

Ms. Landsaw has been employed at NSU since October 30, 2000, most recently as the Assistant Vice President for Business and Finance. She previously served as Director of Budget and Accounting and as Payroll Coordinator. She is a Certified Public Accountant and graduate of NSU with a degree in Business Administration/Accounting. Her years of experience will be a great asset to the entire university.

#### **C. RETIREMENTS WITH RESOLUTIONS**

**Dr. Stanley R. Sanders**, Assistant Professor of Teacher Education, has announced his retirement, effective December 31, 2016. He has been employed since August of 2013.

#### **D. RETIREMENTS**

**Ms. Pamela Reid**, Instructor in Nutritional Science, has announced her retirement, effective December 31, 2016. She has been employed since August of 2010.

#### **E. RESIGNATIONS**

**Ms. Amanda Stone**, Instructor in Health and Kinesiology and Women's Tennis Coach, has announced her resignation, effective September 9, 2016. She has been employed since January of 2013.

**Ms. Melody J. Yozzo**, Physician Assistant Program Director has announced her resignation, effective January 31, 2016. She has been employed since July of 2015.

## F. CHANGE OF STATUS

**Dr. Rebecca Enloe's** status has changed from a full-time regular, Clinical Assistant Professor of Optometry to an Adjunct Clinical Assistant Professor in Optometry, effective February 1, 2017.

**Dr. Tracy A. Thompson**, Assistant Professor of Teacher Education has accepted the position of Director of Teacher Education, effective January 3, 2017. This is a full-time, regular, tenure track appointment at a fiscal salary rate of \$62,040. She is replacing Dr. Stanley Sanders.

## G. DEATH OF A FACULTY MEMBER

We regret to inform you of the death of **Dr. Kathi McDowell**, Associate Professor of Biology, on January 1, 2017. Dr. McDowell has been employed since August 1998.

## II. ACADEMIC SERVICE FEES

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2018 academic year.

### New:

International Student Fee \$150.00 per semester  
*The basis for this fee includes the estimated additional costs associated with application, admission, and provisions for ongoing services desired and expected by International students.*

Business and Technology Special Instruction Fee \$4.50 per credit hour  
*This fee is based on the need to cover the increased cost of providing special instruction activities in Business & Technology courses at the appropriate level. A portion of this fee, \$4.00 of the \$4.50 requested is being offset by a reduction in the Business & Technology Facility/Equipment Utilization fee.*

### Changes:

	<u>Current</u>	<u>Proposed</u>
College Strategies	\$22.00 per course	\$130.00 per course
<i>This course is designed to ensure the success of entering Freshmen students and enhance retention in support of Complete College America. This all-inclusive fee is assessed to provide all required materials and instruction necessary for the course. The net change is \$108.00 per course.</i>		

Liberal Arts Special Instruction Fee	\$4.50 per cr hr	\$7.50 per cr hr
<i>This request is based on the need to cover increased cost of providing special instruction activities in Liberal Arts courses at the appropriate level. The net change is \$3.00 per credit hour.</i>		

**Changes Cont'd****Current****Proposed****Business & Technology Facility/Equip Utilization Fee**

\$6.00 per cr hr      \$2.00 per cr hr

*The reduction in this fee offsets \$4.00 of the \$4.50 newly requested Business & Technology Special Instruction Fee. The net change is 4.00 per credit hour.*

**Science & Health Professions Special Instruction Fee**

\$4.14 per cr hr      \$10.00 per cr hr

*This fee increase is based upon the projected costs to provide continued services to our students. The net change is \$5.86 per credit hour.*

**Science & Health Professions Facility and Equipment Fee**

\$4.00 per cr hr      \$9.00 per cr hr

*The basis of this fee is directly related to the increased costs associated with required maintenance and repair necessitated from the use of equipment and facilities, particularly in our laboratory settings.*

*The net change is \$5.00 per credit hour.*

**Science and Health Professions Laboratory Supply Fee**

\$3.36 per cr hr      \$7.50 per cr hr

*The basis of this fee is directly related to the increased costs to provide supplies and materials for these courses. The net change is \$4.14 per credit hour.*

**Occupational Therapy Enhancement Fee**

\$75.00 per cr hr      \$0.00 per cr hr

*This fee is being eliminated as a result of restructuring our differential tuition rates for our Occupational Therapy courses in FY17.*

**III. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

**INBRE Travel – Phoenix 2016.....\$2,000.00**

A grant from Oklahoma INBRE, University of Oklahoma Health Science Center and National Institute of Health. Funds will be used for travel expenses incurred to present at the American Physiological Society conference in Phoenix, Arizona. The project director is Dr. Alexis Jones.

**Alliance for Minority Participation 2016-2017..... \$43,357.00**

A grant from National Science Foundation through Oklahoma State University-OK-LSAMP. Funds are for a subcontract to contribute to the national agenda to increase the number on underrepresented minorities receiving B. S. Degrees in science, engineering, and mathematics. The project director is Dr. Jody Buckholtz.



**TURN – Project HOPE 2016-2017..... \$9,000.00**

A grant from Oklahoma State Regents for Higher Education. Funds to support a project that will continue the TEACHING & Urban Reform Network partnership with Tulsa Public Schools with the goal of increasing and retaining the number of teachers committed to working with minority students. The projects director is Dr. Allyson Watson.

**Child Welfare Specialization II Year 4 of 5..... \$147,000.00**

A grant from Research Foundation University of New York Albany through Department of Health and Human Service. Fund the development and retention of diverse child welfare workforce, namely Native American. The principal investigator is Dr. Virginia Whitekiller.

**NASC – Native American Support Center 2016- 2017..... \$338,977.00**

A grant from U. S. Department of Education. Funds to create the Native American Support Center in response to the Native American Serving Nontribal Institutions (NASNTI) Program. To increase Native American student's retention and completion of higher education by providing a supportive community with academic advising, persons and academic counseling, tutoring and mentoring. The principal investigator is Dr. Tom Jackson.

**Total of Grants and Contracts..... \$540,334.00**

Respectfully submitted,



Steve Turner, Ph.D.  
President

**RESOLUTION**

**WHEREAS**, Dr. Stanley Sanders will retire as an Assistant Professor in the Teacher Education Department at Northeastern State University on December 31, 2016; and

**WHEREAS**, Dr. Sanders has faithfully and honorably served on the Northeastern State University faculty for the past 13 years as a faculty member, department chair, and director of clinical education; and

**WHEREAS**, prior to joining the Northeastern State faculty, he has accumulated over 20 years of teaching as a chemistry, physics, biology and physical science teacher; and

**WHEREAS**, prior to his teaching career, Dr. Sanders served in the United States Navy as a Corpsman; and

**WHEREAS**, through his dedication to innovative teaching methods he has personally encouraged, mentored, and given expertise and advice to thousands of students entering the profession of teaching. He has taught undergraduate and graduate courses, participated and served on numerous university and college committees, assisted with NCATE/CAEP accreditation visits and program reports; and

**WHEREAS**, through his dedication to this profession, he has demonstrated outstanding leadership through collaboration with colleagues presenting faculty development across the state benefiting the college and university; and

**WHEREAS**, Dr. Sanders is deserving of special recognition for the influence he has had on NSU, his colleagues, public school educators and administrators, teacher education majors, and the children and families of our state and nation, through his commitment to the highest ideals of his profession.

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Stanley Sanders** the honorary title of “**Assistant Professor of Education Emeritus**” and extend to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy signed by the President of the Board, and forwarded to Dr. Stanley Sanders in Wagoner, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this 27<sup>th</sup> day of January, 2017.

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Regent Lake D. Carpenter, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Gary D. Parker, Secretary  
Regional University System of Oklahoma





Office of the President

1100 E. 14th Street, PMB P-8 Ada, OK 74820-6999  
(580) 559-5213 ~ (580) 392-1623 FAX  
Attachment 1  
Page 1 of 10

## East Central University

January 13, 2017

To the Regional University System of Oklahoma

Chair Carpenter and Members of the Board:

### I. PERSONNEL

#### A. EMPLOYMENT

**DR. DWIGHT M. HITE** has been named Assistant Professor of Business Administration for the 2017 - 2018 academic year. This is a tenure track appointment with two years credit given toward tenure. Dr. Hite will be paid an annual salary of \$97,500 which is comprised of a base salary of \$87,500 plus an additional \$10,000 from the Gene A. Nelson Endowed Chair in Business Administration. In addition to teaching, he will be responsible for recruiting quality students into the program. Dr. Hite's position was created in 2016 - 2017 for the new Master in Management program.

Dr. Hite earned his Doctor of Philosophy in Management (2009) from the University of North Texas, Master of Business Administration (2004) from the University of Texas at Arlington, and a Bachelor of Science in Electrical Engineering (2000) from Kansas State University.

Dr. Hite has taught for the past seven years at Cameron University, attaining tenure and the rank of associate professor in 2015. Previously, he was a teaching fellow at the University of North Texas in Denton.

Prior to teaching, Dr. Hite worked with Motorola, Inc., the Venator Group, Inc, and Cinemark USA, Inc. In addition to his professional experience, Dr. Hite served in the U.S. Army, 82<sup>nd</sup> Airborne Division based in Fort Bragg, North Carolina. He has published in peer-reviewed journals as well as presented at several conferences.

**East Central University**

**MS. JANET NELSON** has been appointed to a permanent, non-tenure track position as an Instructor in Nursing on the Ada campus for the Spring 2017 semester with an academic year salary of \$50,000 and her start date is January 5, 2017. She is filling a new position created during FY16 which will require 24 to 27 faculty load hours per year and includes teaching and clinical responsibilities.

Ms. Nelson earned a Bachelor of Science in Nursing from Northwest Missouri State University in 2012 and a Master of Science in Nursing from Western Governors University in 2016. Ms. Nelson was a nursing instructor at North Central Missouri College in Maryville, Missouri for one year; and her professional experience is in long-term and acute care as well as nursing administration.

**MS. ANNIE OLDENBURG** has been appointed to a permanent, tenure-track position of Assistant Professor of Mass Communication, effective January 5, 2017, and with an academic salary of \$41,000. She will fill the position previously held by Dr. Stan Pollard who resigned in August 2016.

Ms. Oldenburg holds an MFA in visual studies from the Pacific Northwest College of Art in Portland, Oregon, and a BA in studio art from the University of Wisconsin, Green Bay. She has served as an adjunct faculty for Carthage College in Kenosha, Wisconsin for the past year. In addition to teaching, she was responsible for managing the darkroom lab and maintaining the supply budget. She has extensive knowledge of managing and troubleshooting a digital photography print lab which will allow our students to print and exhibit their work.

**MS. LISA SHEFFIELD** has been appointed to a permanent, non-tenure-track position as an Instructor of Counseling, effective January 5, 2017, and with an academic year salary of \$42,250. She will fill the position previously held by Dr. Steve Roring who resigned in August 2016.

Ms. Sheffield holds a Bachelor of Arts in Counseling Services (1985) and a Master of Science in Human Resources (2009), both from East Central University. She has served as the director of the interpreting services program for the past six years. Prior to becoming the director, she was the lead interpreter since 1985. She has taught regularly as an adjunct faculty member for the Department of Human Resources since 2006.

**MS. SHELLY SPANGLER** has been appointed to a permanent, non-tenure track position as an Instructor in Nursing on the Ada campus for the Spring 2017 semester with an academic year salary of \$50,000 and her start date is January 5, 2017. She is replacing Ms. Nancy Sweeney who resigned in August 2016. The position will require 24 to 27 faculty load hours per year which includes teaching and clinical responsibilities.

**East Central University**

Ms. Spangler earned a Bachelor of Science in Nursing from East Central University (2011) and a Master of Science in Nursing Education from Walden University (2013). Ms. Spangler holds Oklahoma licensure as a registered nurse and holds several certifications which include pediatric cardiac life support and advanced cardiac life support. She is currently an adjunct faculty for ECU and working as a surgery nurse at Mercy Hospital in Ardmore.

**B. RESIGNATIONS**

**Mr. NICHOLAS DEMETRIADES**, Technical Services Librarian and Instructor has submitted his resignation effective November 30, 2016. Mr. Demetriades was employed at ECU in 2015.

**MS. SANDRA MOORE** was appointed to a permanent non-tenure track position in Nursing for the Spring 2017 semester with a start date of January 5, 2017. Ms. Moore submitted her resignation on December 5, 2016.

**MS. KATHERINE SLEYKO**, Public Services Librarian and Instructor has submitted her resignation effective November 25, 2016. Ms. Sleyko was employed at ECU in 2013.

**C. CHANGE IN TITLE**

**MS. LUANN EVERT**, Instructor of Nursing has been named the Instructor and SimLab Coordinator of Nursing effective January 5, 2017.

**DR. JOANNA HARRIS-YOUNG**, Professor and Chair of the Psychology Department has resigned as Department Chair effective December 31, 2016. She is being replaced by Dr. Marc Klippinsteine. Dr. Harris-Young will continue as faculty in the Psychology Department and her annual salary will be decreased by \$600 for a total of \$68,627.

**MS. JENNIFER HECK**, Instructor of Nursing has been named Nursing and Program Coordinator for the Ada Campus effective January 5, 2017. She will replace Mr. Jeffrey Jordan as Program Coordinating. Ms. Heck's annual salary for FY 17 will be increased by \$11,990 for a total of \$71,942.

**East Central University**

**MR. JEFFREY JORDAN**, Instructor of Nursing and Program Coordinator for the Ada Campus has resigned as Program Coordinator effective January 1, 2017. Mr. Jordan will continue as an Instructor of Nursing with an annual salary decrease from \$67,190 to \$55,992.

**MR. MARC KLIPPENSTINE**, Associate Professor of Psychology, has been appointed interim chair of the Psychology Department beginning January 1, 2017. He is assuming the responsibilities as department chair from Dr. Joanna Harris-Young who resigned effective December 31, 2016. Dr. Klippenstine's salary for FY 2017 will increase by \$600 for a total of \$49,522.

**D. RETIREMENT WITH RESOLUTION**

**Dr. Rahmona Thompson**, Professor of Biology, College of Liberal Arts and Social Sciences, has submitted her retirement effective May 31, 2017. Dr. Thompson was employed at ECU in 1991.



**East Central University**

**II. GRANTS AND CONTRACTS**

**McNAIRS SCHOLARS PROGRAM MATCH.....\$4,000.00**

East Central University received a \$4,000.00 grant from the The Chickasaw Nation. The project period: October 1, 2016 through September 30, 2017. This grant provides Chickasaw matching funds for McNair interns for the academic year 2016-2017. The program prepares undergraduate STEM students for graduate school entry. The Project Director is Mr. Yul Dotson.

**Total Grants and Contracts--\$4,000.00**

**East Central University****III. ACADEMIC SERVICE FEES**

East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2017.

**New:**

Kinesiology Course Fee \$5 per credit hour

The Kinesiology Course Fee replaces the current Kinesiology Lab Fee (\$20 per course), Kinesiology Activity Fee (\$20 per course), and Kinesiology Practicum Fee (\$20 per course). Those fees will be deleted at the approval of the Kinesiology Course Fee. The fees have been interchangeable among the courses and programs. With variable credit hour in place for several courses it equalizes the amount paid by students (a 1 credit class is \$5 and a 3 credit class is \$15). The fee will be used for software, student travel for conferences, equipment, and supplies.

Psychology Practicum and Internship Fee \$15 per credit hour

Covers travel expenses for faculty supervising students completing practicums and internships at agency facilities.

Psychology Supply/Equipment Fee \$15 per credit hour

To purchase supplies and equipment for the psychology research lab which includes the following courses: PSYCH 3114, PSYCH 3833, PSYCH 3933, PSYCH 5143, PSYCH 5153.

Science Lab Supply/Equipment Fee \$55 per course

Two separate fees of \$20 each for lab and for supplies have been charged. This fee combines those two fees into one allowing flexibility in purchases. The fee will increase to cover the increased costs of supplies and equipment maintenance in the past few years. The two separate fees will be deleted.

Science Enrichment Fee \$1 per credit hour

Enhances professional development activities of faculty, staff, and students which includes undergraduate research and attendance at conferences when presentations have been accepted. Will also support guest lecturers and curricula development.

## East Central University

**Changes:****Current****Proposed**

Business Quality Fee

\$5 per course

\$5 per course

The fee pays for assessment exams. The courses where the exam is given is changing. It will be charged to BUS 1113, ACCT 5403 and MGMT 5703. It will be removed from ACCT 2103.

PSY/EDU Testing Fee

\$10 per credit hour \$15 per credit hour

Covers the increased costs for testing kits used in PSCYCH 5403, PSYCH 5363, PSYCH 5373, EDPSY 5403, PSYCH 5333, PSYCH 543.

**Deletions:**

Kinesiology Lab Fee

\$20 per course

*Replaced by the Kinesiology Course Fee*

Kinesiology Activity Fee

\$20 per course

*Replaced by the Kinesiology Course Fee*

Kinesiology Practicum Fee

\$20 per course

*Replaced by the Kinesiology Course Fee*

Science Lab Supply Fee

\$20 per course

*Replaced by Science Lab Supply/Equipment Fee*

Science Lab Equipment Fee

\$20 per course

*Replaced by Science Lab Supply/Equipment Fee*

**IV. PURCHASES**

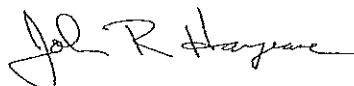
**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

ATTI, LLC for the purchase of Educational Assessment tools for the Nursing Department at a cost of \$119,200. (E&G) (Sole Source)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

NONE

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John R. Hargrave". The signature is fluid and cursive, with the first name "John" and last name "Hargrave" clearly distinguishable.

John R. Hargrave  
President

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS, DR. RAHMONA THOMPSON** has dedicated her life and devotion to education, community service; and

**WHEREAS, DR. THOMPSON** has served East Central University since 1991, first as an assistant professor in the Department of Biology; was promoted to associate professor of biology in 1996; and was elevated to professor of biology in 2002; and

**WHEREAS, DR. THOMPSON** was granted tenured status in 1996; and

**WHEREAS, DR. THOMPSON** has served as coordinator of ECU's regional and state science and engineering fairs as well as aided in the securing of funding through grants for these fairs; and

**WHEREAS, DR. THOMPSON** was a member of the steering committee to complete an intense self-study of ECU for reaccreditation purposes in 2009; and

**WHEREAS, DR. THOMPSON** served as a mentor for the McNair Scholars Program, preparing undergraduates for graduate study; and

**WHEREAS, DR. THOMPSON** has been advisor for ECU's Chapter of the National Science Teachers' Association; and

**WHEREAS, DR. THOMPSON** has served as program director for biology for the Secondary Certifications Program; and

**WHEREAS, DR. THOMPSON** has assisted in the guidance of students through ECU's Biology Department, who have been accepted into medical and professional schools; and

**WHEREAS, DR. THOMPSON** has been an active participant in ECU Women's Club; and

**WHEREAS, DR. THOMPSON** has served as a teaching assistant (1979-81), research specialist (1985-87), research associate (1988), adjunct assistant professor (1989-91) and an acting assistant professor and interim coordinator with the Department of Botany and Microbiology (1990-91) at the University of Oklahoma; and

**WHEREAS, DR. THOMPSON** served as a teaching assistant in the Department of Botany and Microbiology at Oklahoma State University, 1981-85; and

**WHEREAS, DR. THOMPSON** has spent time as a research assistant in 1980-81 and research associate in 1988-90 with the Oklahoma Biological Survey; and

**WHEREAS, DR. THOMPSON** has served as herbarium assistant with the Robert Bebb Herbarium at the University of Oklahoma in 1984; and

**WHEREAS, DR. THOMPSON** taught various biology and botany courses and served as a laboratory instructor and assistant prior to her arrival ECU; and

**WHEREAS, DR. THOMPSON** achieved her Ph.D. in botany from Oklahoma State University in 2003; master of science degree in botany from the University of Oklahoma in 1981; and a bachelor of science degree from OU in 1988; and

**WHEREAS, DR. THOMPSON** has had work included in publications, reports and abstracts as well as provided presentations at professional meetings and seminars; and

**WHEREAS, DR. THOMPSON** has been involved with many professional and honor societies, including the American Society of Plant Taxonomists, Botanical Society of America, Phi Sigma, Oklahoma Academy of Science, Oklahoma Native Plants Society, Oklahoma Society of Electron Microscopy and Sigma Xi; and

**NOW, THEREFORE, BE IT RESOLVED**, that the **Regional University System of Oklahoma** bestows upon **DR. RAHMONA THOMPSON** the honorary title of "**Professor Emeritus of Biology**" and extends to her an expression of commendation and appreciation for her many contributions to the success of East Central University and wishes for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **DR. RAHMONA THOMPSON** at Ada, Oklahoma; and

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this 27<sup>th</sup> day of January, 2017.

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Lake Carpenter, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

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Gary D. Parker  
Secretary