

# **REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**



## **MINUTES**

### **REGULAR BOARD MEETING**

**January 31, 2020**

**University of Central Oklahoma  
Nigh University Center  
Robert S. Kerr, Room 301  
Edmond, Oklahoma**



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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## AGENDA

January 31, 2020, 9:00 a.m.  
University of Central Oklahoma  
Nigh University Center  
Robert S. Kerr, Room 301  
Edmond, Oklahoma

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
  - A. **EXCUSE ABSENT REGENTS**
  - B. **INTRODUCTION OF GUESTS**
- III. **LEGISLATIVE GUEST SPEAKER**
- IV. **CHAIR'S REPORT—Regent Susan Winchester**
- V. **CONSENT DOCKET**
  - A. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
    1. Regular Meeting, November 15, 2019
    2. Special Meeting, December 16, 2019
    3. Special Meeting, January 8, 2020
    4. Special Meeting, January 22, 2020

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair,  
Regent Eric Fisher**

**1. University of Central Oklahoma**

**a. New Programs**

1. Add new program Master of Public Health, Public Health-Community Engagement

**b. New Options**

1. Add new option for Master of Science, Forensic Science-Digital Forensics

**c. New Embedded Certificates**

1. Add new Embedded Certificate, Food Quality and Safety Certificate

**d. Program Modification**

1. Bachelor of Science, Accounting
2. Certificate in Accounting
3. Bachelor of Fine Arts, Art-Studio Art
4. Bachelor of Arts, Arts Administration
5. Bachelor of Science, Biology-Biology, Biomedical Sciences, and Medical Laboratory Science
6. Bachelor of Science, Biomedical Engineering
7. Bachelor of Business Administration, Business Administration-General, International Business, and Business Law
8. Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
9. Bachelor of Science, Community/Public Health (also program name change)
10. Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
11. Bachelor of Science, Data Science
12. Bachelor of Business Administration, Economics-Economics, and Energy Economics
13. Bachelor of Science, Electrical Engineering
14. Bachelor of Arts, English
15. Bachelor of Science, Engineering Physics-Physics
16. Bachelor of Business Administration, Finance-Finance, and Insurance and Risk Management
17. Certificate in Financial Planning

## FINAL AGENDA FOR JANUARY 31, 2020

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18. Funeral Service Certificate
19. Bachelor of Arts, Global Art and Visual Culture (also program name change)
20. Bachelor of Arts, History-History, and Museum Studies
21. Bachelor of Arts in Education, History Education
22. Bachelor of Business Administration, Information and Operations Management-Management Information Systems, and Operations and Supply Chain Management (also program name change)
23. Bachelor of Science, Kinesiology-Exercise/Fitness Management
24. Bachelor of Business Administration, Management-Management, Human Resource Management, and PGA Golf Management
25. Bachelor of Business Administration, Marketing-Marketing, and Professional Selling
26. Bachelor of Science, Mechanical Engineering
27. Bachelor of Music, Music-Wind Performance (also option name change) (also option deletions)
28. Bachelor of Music in Education, Music Education-Instrumental (also option name change) (also option deletion)
29. Bachelor of Science, Nursing
30. Bachelor of Science, Nutrition, Dietetics and Food Management
31. Bachelor of Science, Occupational Safety
32. Bachelor of Science, Organizational Leadership
33. Bachelor of Science in Education, Science Education-Biology, Chemistry, General Science, and Physical Science
34. Bachelor of Arts, Sociology-Substance Abuse Studies
35. Bachelor of Science, Software Engineering
36. Bachelor of Science, Speech-Language Pathology
37. Master of Education, Bilingual Education/Teaching English as a Second Language
38. Master of Science, Computer Science
39. Master of Education, Elementary Education
40. Master of Science, Forensic Science-Chemistry, Forensic Science, Molecular Biology, and new option for Digital Forensics
41. Master of Music, Jazz Studies-Performance (also option name change) and deletion of Music Production option.
42. Master of Music, Music- Instrumental Performance (also option name change) and Vocal Pedagogy (option name change). Option deletions for: Piano

## **FINAL AGENDA FOR JANUARY 31, 2020**

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Pedagogy, Piano Performance, and Vocal Performance

43. Master of Science, Nutrition and Food Science
44. Master of Arts, Psychology-Counseling (also option name change), School Psychology, General Psychology, Forensic Psychology, and Experimental Psychology
45. Master of Public Administration, Public Administration-Urban Management and Public & Nonprofit Management
46. Master of Education, Reading

### **e. Program Name Change**

1. Bachelor of Science, Community/Public Health to Public Health
2. Bachelor of Arts, Global Art and Visual Culture to Art History
3. Bachelor of Business Administration, Information and Operations Management to Information Systems and Operations Management (ISOM)

### **f. Option Name Change**

1. Bachelor of Music, Music- Wind Performance to Performance
2. Bachelor of Music Education, Music Education-Instrumental to Music Education
3. Master of Music, Jazz Studies-Performance to Jazz Studies
4. Master of Arts, Psychology- Counseling to Counseling Psychology

### **g. Option Deletion**

1. Bachelor of Music- Percussion Performance, Piano Performance, and String Performance
2. Bachelor of Music Education, Music Education-Vocal
3. Option deletion for Master of Science, Wellness Management-Health Promotion (do not delete unless the new program: MPH in Public Health is approved)
4. Master of Music, Jazz Studies- Music Production
5. Master of Music, Music- Piano Pedagogy, Piano Performance, and Vocal Performance

### **h. Request for Online Delivery**



## **FINAL AGENDA FOR JANUARY 31, 2020**

1. Bachelor of Science, Nursing (129)
2. Master of Music, Music (128)
3. Master of Science, Nursing (204)
4. Master of Public Administration, Public Administration (203)
5. Food Quality and Safety Certificate (239) (new certificate)

### **2. Northwestern Oklahoma State University**

#### **a. Program Modification, Program Requirement Change**

1. BA, Spanish (038)
2. BAED, English (058)
3. BBA, Accounting (001)
4. BBA, Business Administration (007)

### **3. Southeastern Oklahoma State University**

#### **a. Program Modification Requests**

1. Master of Business Administrations (075)
2. Master of Science in Occupational Safety and Health (107)
3. Master of Education in Curriculum and Instruction (110)

#### **b. Letter of Intent—Approval for electronic delivery**

1. Bachelor of Business Administration in Accounting (001)
2. Bachelor of Science in Recreation Sports Management (041)

### **4. Southwestern Oklahoma State University**

#### **a. Program Modification Requests**

1. BA Interdisciplinary Studies (145)
2. AAS Radiologic Technology (122)
3. BA Political Science (047)

### **5. Northeastern State University**

#### **a. Program Modifications**

1. Early Childhood Education, B.S. Ed. (023)

## **FINAL AGENDA FOR JANUARY 31, 2020**

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2. Elementary Education, B.S. Ed. (025)
3. English, B.A. (028)
4. Special Education, B.S. Ed. (084)
5. English, M.A. (131)
6. General Studies, B.G.S. (132)
7. Mathematics Education, M.Ed. (138)
8. Science Education, M.Ed. (139)
9. School Library Media Specialist, graduate certificate (140)
10. Nursing, M.S.N. (149)
11. Nutritional Sciences, B.S. (153)
12. Public Health, M.P.H. (166)
13. Public Health Leadership, graduate certificate (167)
14. Global Health, graduate certificate (168)

**c. Program Reinstatement and Modification**

1. Entrepreneurship, B.B.A. (136)

**d. Program Deletion**

1. Driver & Safety Education (021)

**e. Electronic Delivery**

1. Criminal Justice, B.S. (020)
2. International Business Management, B.B.A. (126)
3. Homeland Security, B.S. (156)
4. Legal Studies, B.S. (158)

**f. New Embedded Certificates**

**The certificates below were included in the October 14, 2019, Letter of Intent sent to the Chancellor's office.**

1. American Indian Leadership, embedded certificate
2. Higher Education Administration, embedded certificate
3. Leadership, embedded certificate
4. Training and Development, embedded certificate

**The certificates below were included in the November 18, 2019, Letter of Intent sent to the Chancellor's office.**

1. Administrative Leadership in Nursing, embedded certificate

2. Nursing Education, embedded certificate
3. Nursing Informatics, embedded certificate

**6. East Central University**

**a. Program requirement changes**

1. Bachelor of Science in Accounting (001)
2. Bachelor of Science in Business Administration (007)
3. Bachelor of Science in Early Childhood Education (054)
4. Bachelor of Science in Education in Elementary Education (013)
5. Bachelor of Arts in English (014)
6. Bachelor of Arts in Human Services Counseling (026)
7. Bachelor of Science in Mathematics (029)
8. Bachelor of Arts in Native American Studies (059)
9. Bachelor of Science in Nursing (034)
10. General Education Requirements of the Undergraduate Division

**b. Admission Requirement Change**

1. Master of Science in Human Resources (089)

**c. Program Suspension**

1. Bachelor of Science in Education in Special Education Mild/Moderate (044)
2. Bachelor of Science in Sociology (041)

**VI. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. FACILITIES STEWARDSHIP COMMITTEE –Chair, Regent Connie Reilly**

**Report of the Facilities Stewardship Committee, Thursday, January 30, 2020, 4:00 p.m., University of Central Oklahoma, Nigh University Center, Henry Bellmon, Room 314, Edmond, Oklahoma.**

1. **Report on University of Central Oklahoma Campus Facilities Tour.**

2. University of Central Oklahoma

a. **Project # 120-0079 Business Building Renovation & Additions**

Project Description: Request approval to fund, design, select and award contracts in an amount not to exceed \$4,100,000 for Business Building Addition project to consist of an approximately 10,000 sq. ft. addition to the existing College of Business building. Initial transfer of funds approved in the amount of \$3,000,000 (RUSO Board meeting November 15, 2019).

Requested Funding Approval: \$4,100,000

Budget Breakdown: \$3,400,000 design and construction, \$700,000 furniture and technology

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Business Course Fees and Private Gifts

b. **Project # 120-0027 Major Repairs and Deferred Maintenance (St. Mary's Renovation)**

Project Description: Request approval to fund, design, select, and award contracts in an amount not to exceed \$3,300,000 for St. Mary's Renovation project to consist of the major renovation and conversion of the St. Mary's building, approximately 28,000 sq. ft., into UCO's School of Design. Work may occur in multiple phases. Initial transfer of funds approvals in the amount of \$60,000 (RUSO Board meeting September 6, 2019) and \$500,000 (RUSO Board meeting November 15, 2019).

Requested Funding Approval: \$3,300,000

Budget Breakdown: \$3,300,000 primarily for design and construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Fine Arts and Design Course Fees, other College Course Fees, Facilities Fees, and Private Gifts

## **FINAL AGENDA FOR JANUARY 31, 2020**

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**c. Project # 120-0027 Major Repairs and Deferred Maintenance (Boiler Plant Masonry Repairs)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$300,000 to Lippert Bros. Construction, as On Call Construction Manager at Risk for Minor Projects, for the Boiler Plant Masonry Repairs project to include masonry tuck-pointing of the Boiler Plant building.

Requested Funding Approval: \$300,000

Budget Breakdown: \$300,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

**d. Project # 120-0027 Major Repairs and Deferred Maintenance (Liberal Arts North Roof Replacement)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$300,000, for the Liberal Arts North Roof Replacement project to replace the existing roof of the Liberal Arts North Wing. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$300,000

Budget Breakdown: \$300,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Funds

**e. Project # 120-0027 Major Repairs and Deferred Maintenance (Thompson Building)**

Project Description: Request approval for a budget increase for the Thompson Building project in the amount of \$100,000. A total project budget of \$850,000 was approved by the Board on September 6, 2019. This increase allows for additional work to include \$66,451 in alternates for Lingo Construction and City of Edmond impact fees. The total RUSO approved project budget to date would be \$950,000.

Requested Funding Approval: \$100,000

Budget Breakdown: \$100,000 construction

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Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: E&G, Facilities Fees

### Information Items:

a. **Project #120-0027 Major Repairs and Deferred Maintenance**

Project Description: Awarded to Southwestern Roofing & Metal the Hamilton Field House roof repairs for a total amount of \$98,332.

Fund Source: Section 13 Funds

Project Description: Awarded to Patco Electrical Services the Max Chambers Library 1<sup>st</sup> floor LED Retrofit for a total amount of \$65,260.

Fund Source: Library Reserve Deferred Maintenance Funds

Project Description: Awarded to Environmental Action the President's Annex asbestos removal for a total amount of \$29,289.

Fund Source: Facilities Fees

### Approval to Refinance:

1. **Wellness Center**

Request approval to refinance 2011A Master Real Property Lease Program bond with an outstanding balance of \$4,348,000 and a remaining term of 6.4 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$167,848. The original bond proceeds were issued in 2000 for the construction of the Wellness Center.

2. **The Commons**

Request approval to refinance the 2011B Master Real Property Lease Program bond with an outstanding balance of \$6,730,000 and a remaining term of 8.4 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$387,933. The original bond proceeds were used to fund the construction of The Commons on-campus housing.

**3. Oklahoma Hardware Building**

Request approval to refinance the 2011C Master Real Property Lease Program bond with an outstanding balance of \$5,582,000 and a remaining term of 21 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$983,589. A greater savings is expected by converting the bonds to tax exempt. The original bond proceeds were used to purchase the Oklahoma Hardware Building for UCO's Academy of Contemporary Music.

**3. Northwestern Oklahoma State University**

**a. Project 505-0034 Resident Hall Renovations**

Project Description: Northwestern requests permission to bid and award a contract to upgrade internet infrastructure in our four dormitories. This will involve adding new cabling and equipment. Northwestern requests approval to seek funding through the Oklahoma State System of Higher Education Equipment Master Lease Program to cover project costs. Resolution declaring an intent to reimburse expenditures from tax-exempt bond proceeds is attached.

Requested Funding Approval: Not to exceed \$700,000

Budget Breakdown: Expenses will primarily consist of equipment, cabling, and labor.

Job Order Contractor: N/A

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Source: Funding for this auxiliary project will come from housing revenue and Section 13, Fund 600/650 School Land.

Reimbursement: The Bond Oversight Commission requires that each participating entity's Governing Board approve their participation in the Master Lease Purchase Program and if funds are to be reimbursed by bond proceeds, a reimbursement resolution must be approved. This document is attached to this request.

**4. Southeastern Oklahoma State University**

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting ratification of the emergency approval of the following project:

Southeastern is requesting ratification of the emergency approval on the following project. All bids received were above the amounts that were originally approved by the Board. Unforeseen costs in the areas of HVAC and electrical to support the upgraded HVAC account for the vast majority of the increase in project cost. Plyler Construction has been awarded the contract as construction manager.

**a. Project # 660-0316 Bloomer Sullivan Gymnasium**

Project Number: 660-0316

Project Description: Bloomer Sullivan Gymnasium is approximately 14,000 square feet. This project will divide the space into 2 separate rooms by constructing a wall from floor to ceiling. The rooms will house a Volleyball competition/practice basketball gym of approximately 9500 square feet and a strength and conditioning area of approximately 4500 square feet. Upgrades to the HVAC, lighting, scoreboards, painting, entry/exits and court floor will be included in this project.

Original Amount: \$500,000 estimated

Updated Amount: \$950,000 estimated

Source of Funds: Auxiliary, Donated Funds, E&G Deferred Maintenance

Vendor: Plyler Construction as Construction Manager

**5. East Central University**

East Central University is requesting ratification of emergency approval by Regent Susan Winchester on December 12, 2019, of changes on the following project. All the bids received were above the amounts approved by the board. Additionally, we bid the projects together rather than as two separate projects.



**a. Library Annex Roof Replacement (Project #230-0062) & Faust Hall Roof Replacement (Project #230-0064)**

Project Description: Request approval to award to the lowest and best bidder the replacement of the thermoplastic polyolefin (TPO) roof of the library annex and the replacement of the roof on Faust Hall.

Total Project Budget: The total cost of this project is estimated at \$399,000.

Congruent with Facility Master Plans or Strategic Plans: These projects are consistent with the university's campus master plan and the facility master plan, and these projects are listed as projects #230-0062 and project #230-0064.

Revenue Source: New college fund.

Board approval was originally requested for the Faust Hall roof at the June 20, 2019, board meeting to bid and award to the lowest and best bidder the replacement of the roof on Faust Hall at an amount not to exceed \$250,000. Board approval was originally requested for the Library Annex at the September 6, 2019, board meeting to bid and award to the lowest and best bidder the replacement of the thermoplastic polyolefin (TPO) roof at the Library Annex at an amount not to exceed \$80,000.

**6. Northeastern State University**

**a. Project # 485-0073 – Event Center HVAC**

Project Description: Request permission to bid and award to the lowest responsible bidder, replacement and repairs to the Event Center HVAC system unit and associated building systems.

Requested Funding Approval: \$225,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): New College (650) Fund

## **FINAL AGENDA FOR JANUARY 31, 2020**

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### **b. Project # 485-0005 – Wilson Hall**

Request permission to increase the project budget from \$10.8 million to \$20,304,312. This amount was provided by the approved architect and reviewed by an independent third-party construction estimator and includes all architectural fees. The increase is due to inflation in construction costs since May 2013 (approximately 25%), incorporating an additional 11,165 sq. feet of usable space in the attic and basement and changes in programming from the faculty and leadership in the College of Liberal Arts. In addition, the original budget did not include the cost of furniture, fixtures and equipment, moving expenses and other allowable costs (insurance, permits, bonds, overhead/profit and construction contingency). Funding sources include private donations, infrastructure fees, dedicated reserve funds and Section 13 funds. If bid amounts exceed estimates and available funding, we may seek approval to secure additional funds through the OSRHE Master Lease Program or may remove one or more of the four add alternates.

### **c. Request to Refinance:**

- a. NSU requests approval to refinance the 2011 A Series Bond for the Event Center through the OSRHE Master Lease Program. The projected annual savings for the remaining eleven years is approximately \$38,000.

## **B. AUDIT AND FINANCE COMMITTEE–Chair, Regent Gary Parker**

1. Discussion and approval of External Audited Financial Statements for FY 2019.

## **C. PERSONNEL COMMITTEE–Chair, Regent Jane McDermott**

**Report of the Personnel Committee, Thursday, January 30, 2020, 3:00 p.m., University of Central Oklahoma, Nigh University Center, Henry Bellmon, Room 314, Edmond, Oklahoma.**

1. Discussion and possible action to permit employer discretionary contributions to RUSO 403(b) plan.

## **FINAL AGENDA FOR JANUARY 31, 2020**

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2. Discussion and possible action to pay for annual Oklahoma Bar Association dues for RUSO Executive Director, General Counsel, and Assistant General Counsel.

### **D. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford**

**Report of the System Advancement Committee, Thursday, January 30, 2020, 4:00 p.m., University of Central Oklahoma, Nigh University Center, Henry Bellmon, Room 314, Edmond, Oklahoma.**

1. Legislative update—Luke Martin
2. Discussion of Legislative Advocacy Plan.
3. Discussion and possible action on Higher Education Day, February 11, 2020.
4. Dashboard and Benchmarks Report—Kevin Freeman, University of Central Oklahoma, Vice President of Finance and Operations
5. Discussion and possible action regarding RUSO Board Retreat Meeting.

## **VII. PRESIDENTS' RECOMMENDATIONS**

### **A. UNIVERSITY OF CENTRAL OKLAHOMA**

1. **Personnel**
2. **Grants & Contracts**

Total grants and contracts: \$ 46,900.00

3. **Purchases for approval:**

None to report.

4. **Informational Items from Purchasing:**

- a. Griffin Communications dba Griffin New Media  
Source: E&G .....\$126,300.00
- b. True Digital Security, Inc.  
Source: E&G .....\$60,000.00

## FINAL AGENDA FOR JANUARY 31, 2020

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- c. Ex Libris, Inc.  
Source: Course Fee Colleges/Department .....\$96,088.82
- d. Lippert Bros., Inc.  
Source: E&G .....\$149,485.00
- e. Work Solutions LLC  
Source: E&G .....\$94,284.50
- f. Swansea University  
Source: E&G .....\$89,621.39
- g. Bloomberg Businessweek  
Source: E&G .....\$62,252.01
- H. Certified Commercial Restorations, LLC  
Source: E&G .....\$149,953.00

### 5. Request to transfer funds:

- a. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$240,000. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Major Repairs and Deferred Maintenance (Mass Communications Media Room Remodel)

Source: College of Liberal Arts Course Fees.....\$100,000.00

Major Repairs and Deferred Maintenance (Library IT Offices)

Source: E&G.....\$140,000.00

Total.....\$240,000.00

## B. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

- 1. Personnel
- 2. Notice of Grant Awards

Total grants and contracts: \$ 335,734.03

## **FINAL AGENDA FOR JANUARY 31, 2020**

### **3. Informational Items:**

#### **a. Scholarships and Donations**

Adair and Susan Brown have contributed \$125,000 to establish the Brown Family Chair in Leadership.

### **C. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

#### **1. Personnel**

#### **2. Grants and Contracts**

Total grants and contracts: \$ 3,000.00

### **D. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

#### **1. Personnel**

#### **2. Purchase Agenda:**

##### **a. Other items FY 2020:**

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

	<b>Fund</b>	<b>Amount</b>
a) Utility Sales & Investments (Purchase of used bucket truck)		
	700	\$54,000
b) Allbridge LLC (Cable service for dormitories)		
	700	\$61,194
c) Denise Castelli, Limelight Productions (Panorama performer Ken Jeong)		
	700	\$60,430
d) ISOA, LLC (International student health insurance – reimbursed by students)		
	700	\$63,085

#### **3. Grants & Contracts**

Total grants and contracts: \$ 75,104.00

**E. NORTHEASTERN STATE UNIVERSITY**

**1. Personnel**

**2. Purchases:**

Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):

a. Blackboard/Learning Management System and Hosting..... \$450,000

**3. Grants and Contracts**

Total grants and contracts: \$ 43,000.00

**F. EAST CENTRAL UNIVERSITY**

**1. Personnel**

**2. Requests for Contracts:**

None to report.

**3. Grants and Contracts**

Total grants and contracts: \$ 4,500.00

**4. Purchases:**

None to report.

**VIII. PRESIDENTS' COUNCIL REPORT**

**IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

**X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

**XI. NEW BUSINESS**

**XII. EXECUTIVE SESSION**

**A. Pursuant to 25 O.S. Section 307 (B) (1) to discuss the following:**

1. Discussion of the employment of the President of East Central University.
2. Discussion of the employment of the President of Southeastern Oklahoma State University.
3. Discussion of the employment including compensation of the Presidents of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, and University of Central Oklahoma.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

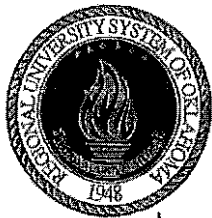
**XIII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

**XIV. ADJOURNMENT**







# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

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Northeastern  
State  
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Northwestern  
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State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## MINUTES

January 31, 2020, 9:00 a.m.  
University of Central Oklahoma  
Nigh University Center  
Robert S. Kerr, Room 301  
Edmond, Oklahoma

### I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on January 31, 2020, at University of Central Oklahoma, Nigh University Center, Roberts S. Kerr, Room 301, Edmond, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, December 11, 2019 and a copy of the Agenda posted by 9:00 a.m., January 30, 2020 in compliance with the Open Meeting Act.

### II. CALL TO ORDER AND REGENTS' ROLL CALL

Chair Winchester called the meeting to order. Roll call established the presence of a quorum with 8 Regents present.

Susan Winchester, Chair, Position 1  
Lake Carpenter, Regent, Position 3  
Connie Reilly, Secretary, Position 5  
Jane McDermott, Regent, Position 6  
Amy Anne Ford, Regent, Position 7  
Eric Fisher, Regent, Position 8  
Joy Hofmeister, Regent, Position 9

#### A. EXCUSE ABSENT REGENTS

Regent Fisher made the motion, seconded by Regent Carpenter to excuse Regent Jeffrey Dunn, and Regent Gary Parker from the meeting.

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112  
Phone: (405) 942-8817 Fax: (405) 942-8847

**Voting for the motion:** Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

**Voting against the motion:** none

**B. INTRODUCTION OF GUESTS**

**University Presidents**

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Bryon Clark, Interim President, Southeastern Oklahoma State University, Durant, Oklahoma  
Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma  
Patti Neuhold-Ravikumar, President, University of Central Oklahoma, Edmond, Oklahoma  
Katricea Pierson, President, East Central University, Ada, Oklahoma  
Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

**Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director  
Debra Lyon, General Counsel  
Priya Desai, Executive Assistant

**Others in Attendance**

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Gary Dubois, Public  
Kevin Freeman, Vice President of Finance and Operations, University of Central Oklahoma, Edmond, Oklahoma  
Adam Johnson, Associate Vice President of Enrollment Management, University of Central Oklahoma, Edmond, Oklahoma  
Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Edmond, Oklahoma  
Christy Landsaw, Vice President for Administration and Finance, Northeastern State University, Tahlequah, Oklahoma  
Josh McClintock, Public  
Rozilyn Miller, Association Dean of the College of Liberal Arts, University of Central Oklahoma, Edmond, Oklahoma  
Lauri Monetti, Director of Alumni Relations in the Office for Advancement, University of Central Oklahoma, Edmond, Oklahoma

## **MINUTES FOR JANUARY 31, 2020**

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David Pecha, Vice President for Administration, Northwestern  
Oklahoma State University, Alva, Oklahoma  
Dennis Westman, Vice President for Business Affairs, Southeastern  
Oklahoma State University, Durant, Oklahoma

### **III. LEGISLATIVE GUEST SPEAKER**

Regent Winchester reported that former Senator Jason Smalley has resigned his Senate seat. She noted his very strong support for higher education and encouraged everyone to thank him.

### **IV. CHAIR'S REPORT—Regent Susan Winchester**

Regent Winchester reported that it had been an unusually busy time since the November meeting and thanked everyone for their time and dedication.

Regent Winchester reported that RUSO representatives attended the American Association of State Colleges and Universities (AASCU) Higher Education and Government Relations Conference in New Orleans in December 2019.

Regent Winchester reported that she and the RUSO Presidents attended the Chancellor's Budget meeting at the state capitol on January 30, 2020. Chair Winchester encouraged everyone to follow up with education committee members to see if questions can be answered and information can be shared about RUSO.

Regent Winchester thanked the Personnel and SE Presidential Search committee for their work on the search. She reported that the first and most important function of the Regents is to hire and support presidents on RUSO campuses. The committee met several times over the busy holiday season. She thanked Regents McDermott, Reilly, Ford, and Fisher for their time and hard work. It is very much appreciated.

### **V. CONSENT DOCKET**

**Regent Reilly made the motion, seconded by Regent Ford to approve all of the items on the Consent Docket:**

#### **A. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

1. Regular Meeting, November 15, 2019
2. Special Meeting, December 16, 2019

3. Special Meeting, January 8, 2020
4. Special Meeting, January 22, 2020

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair,  
Regent Eric Fisher (Attachment A, Pages 51-66)**

**1. University of Central Oklahoma (Pages 51-54)**

**a. New Programs**

1. Add new program Master of Public Health, Public Health-Community Engagement

**b. New Options**

1. Add new option for Master of Science, Forensic Science-Digital Forensics

**c. New Embedded Certificates**

1. Add new Embedded Certificate, Food Quality and Safety Certificate

**d. Program Modification**

1. Bachelor of Science, Accounting
2. Certificate in Accounting
3. Bachelor of Fine Arts, Art-Studio Art
4. Bachelor of Arts, Arts Administration
5. Bachelor of Science, Biology-Biology, Biomedical Sciences, and Medical Laboratory Science
6. Bachelor of Science, Biomedical Engineering
7. Bachelor of Business Administration, Business Administration-General, International Business, and Business Law
8. Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
9. Bachelor of Science, Community/Public Health (also program name change)
10. Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
11. Bachelor of Science, Data Science
12. Bachelor of Business Administration, Economics-Economics, and Energy Economics
13. Bachelor of Science, Electrical Engineering

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14. Bachelor of Arts, English
15. Bachelor of Science, Engineering Physics-Physics
16. Bachelor of Business Administration, Finance-Finance, and Insurance and Risk Management
17. Certificate in Financial Planning
18. Funeral Service Certificate
19. Bachelor of Arts, Global Art and Visual Culture (also program name change)
20. Bachelor of Arts, History-History, and Museum Studies
21. Bachelor of Arts in Education, History Education
22. Bachelor of Business Administration, Information and Operations Management-Management Information Systems, and Operations and Supply Chain Management (also program name change)
23. Bachelor of Science, Kinesiology-Exercise/Fitness Management
24. Bachelor of Business Administration, Management-Management, Human Resource Management, and PGA Golf Management
25. Bachelor of Business Administration, Marketing-Marketing, and Professional Selling
26. Bachelor of Science, Mechanical Engineering
27. Bachelor of Music, Music-Wind Performance (also option name change) (also option deletions)
28. Bachelor of Music in Education, Music Education-Instrumental (also option name change) (also option deletion)
29. Bachelor of Science, Nursing
30. Bachelor of Science, Nutrition, Dietetics and Food Management
31. Bachelor of Science, Occupational Safety
32. Bachelor of Science, Organizational Leadership
33. Bachelor of Science in Education, Science Education-Biology, Chemistry, General Science, and Physical Science
34. Bachelor of Arts, Sociology-Substance Abuse Studies
35. Bachelor of Science, Software Engineering
36. Bachelor of Science, Speech-Language Pathology
37. Master of Education, Bilingual Education/Teaching English as a Second Language
38. Master of Science, Computer Science
39. Master of Education, Elementary Education
40. Master of Science, Forensic Science-Chemistry, Forensic Science, Molecular Biology, and new option for Digital Forensics
41. Master of Music, Jazz Studies-Performance (also

option name change) and deletion of Music Production option.

42. Master of Music, Music- Instrumental Performance (also option name change) and Vocal Pedagogy (option name change). Option deletions for: Piano Pedagogy, Piano Performance, and Vocal Performance
43. Master of Science, Nutrition and Food Science
44. Master of Arts, Psychology-Counseling (also option name change), School Psychology, General Psychology, Forensic Psychology, and Experimental Psychology
45. Master of Public Administration, Public Administration-Urban Management and Public & Nonprofit Management
46. Master of Education, Reading

**e. Program Name Change**

1. Bachelor of Science, Community/Public Health to Public Health
2. Bachelor of Arts, Global Art and Visual Culture to Art History
3. Bachelor of Business Administration, Information and Operations Management to Information Systems and Operations Management (ISOM)

**f. Option Name Change**

1. Bachelor of Music, Music- Wind Performance to Performance
2. Bachelor of Music Education, Music Education-Instrumental to Music Education
3. Master of Music, Jazz Studies-Performance to Jazz Studies
4. Master of Arts, Psychology- Counseling to Counseling Psychology

**g. Option Deletion**

1. Bachelor of Music- Percussion Performance, Piano Performance, and String Performance
2. Bachelor of Music Education, Music Education-Vocal
3. Option deletion for Master of Science, Wellness Management-Health Promotion (do not delete unless the new program: MPH in Public Health is approved)

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4. Master of Music, Jazz Studies- Music Production
5. Master of Music, Music- Piano Pedagogy, Piano Performance, and Vocal Performance

### **h. Request for Online Delivery**

1. Bachelor of Science, Nursing (129)
2. Master of Music, Music (128)
3. Master of Science, Nursing (204)
4. Master of Public Administration, Public Administration (203)
5. Food Quality and Safety Certificate (239) (new certificate)

## **2. Northwestern Oklahoma State University (Page 55)**

### **a. Program Modification, Program Requirement Change**

1. BA, Spanish (038)
2. BAED, English (058)
3. BBA, Accounting (001)
4. BBA, Business Administration (007)

## **3. Southeastern Oklahoma State University (Pages 56-57)**

### **a. Program Modification Requests**

1. Master of Business Administrations (075)
2. Master of Science in Occupational Safety and Health (107)
3. Master of Education in Curriculum and Instruction (110)

### **b. Letter of Intent—Approval for electronic delivery**

1. Bachelor of Business Administration in Accounting (001)
2. Bachelor of Science in Recreation Sports Management (041)

## **4. Southwestern Oklahoma State University (Page 58)**

### **a. Program Modification Requests**

1. BA Interdisciplinary Studies (145)
2. AAS Radiologic Technology (122)

3. BA Political Science (047)

**5. Northeastern State University (Pages 59-63)**

**a. Program Modifications**

1. Early Childhood Education, B.S. Ed. (023)
2. Elementary Education, B.S. Ed. (025)
3. English, B.A. (028)
4. Special Education, B.S. Ed. (084)
5. English, M.A. (131)
6. General Studies, B.G.S. (132)
7. Mathematics Education, M.Ed. (138)
8. Science Education, M.Ed. (139)
9. School Library Media Specialist, graduate certificate (140)
10. Nursing, M.S.N. (149)
11. Nutritional Sciences, B.S. (153)
12. Public Health, M.P.H. (166)
13. Public Health Leadership, graduate certificate (167)
14. Global Health, graduate certificate (168)

**c. Program Reinstatement and Modification**

1. Entrepreneurship, B.B.A. (136)

**d. Program Deletion**

1. Driver & Safety Education (021)

**e. Electronic Delivery**

1. Criminal Justice, B.S. (020)
2. International Business Management, B.B.A. (126)
3. Homeland Security, B.S. (156)
4. Legal Studies, B.S. (158)

**f. New Embedded Certificates**

**The certificates below were included in the October 14, 2019, Letter of Intent sent to the Chancellor's office.**

1. American Indian Leadership, embedded certificate
2. Higher Education Administration, embedded certificate
3. Leadership, embedded certificate



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4. Training and Development, embedded certificate

**The certificates below were included in the November 18, 2019, Letter of Intent sent to the Chancellor's office.**

1. Administrative Leadership in Nursing, embedded certificate
2. Nursing Education, embedded certificate
3. Nursing Informatics, embedded certificate

**6. East Central University (Pages 64-66)**

**a. Program requirement changes**

1. Bachelor of Science in Accounting (001)
2. Bachelor of Science in Business Administration (007)
3. Bachelor of Science in Early Childhood Education (054)
4. Bachelor of Science in Education in Elementary Education (013)
5. Bachelor of Arts in English (014)
6. Bachelor of Arts in Human Services Counseling (026)
7. Bachelor of Science in Mathematics (029)
8. Bachelor of Arts in Native American Studies (059)
9. Bachelor of Science in Nursing (034)
10. General Education Requirements of the Undergraduate Division

**b. Admission Requirement Change**

1. Master of Science in Human Resources (089)

**c. Program Suspension**

1. Bachelor of Science in Education in Special Education Mild/Moderate (044)
2. Bachelor of Science in Sociology (041)

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**VI. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. FACILITIES STEWARDSHIP COMMITTEE –Chair, Regent Connie Reilly**

**Report of the Facilities Stewardship Committee, Thursday, January 30, 2020, 4:00 p.m., University of Central Oklahoma, Nigh University Center, Henry Bellmon, Room 314, Edmond, Oklahoma. (Attachment B, Pages 67-80)**

**1. Report on University of Central Oklahoma Campus Facilities Tour.**

Regent Reilly reported that Regent Fisher and Regent Carpenter went on the UCO campus tour which was led by Kevin Freeman, Physical Plant Director Mark Rodolf and Kevin Tero, Assistant director of Architectural and Engineering Services.

The Committee toured the Don Betz STEM Building and the Liberal Arts Addition. The STEM Building was completed one year ago and the Liberal Arts Addition was completed only a few months ago. Both were built using a construction manager process. The buildings are beautiful and have many thoughtful features. Both buildings are a tremendous asset to UCO and the committee commended the UCO team for all of their efforts in negotiating the construction contracts and producing these facilities.

**Regent Reilly reported that the committee met and considered each item on the agenda. All of the committee's questions were resolved. She also directed the meeting's attention to NSU's Wilson Hall project request. This is the culmination of 8 years of saving and planning and as a result there will be no debt. She commended the careful planning of the design features and the financial planning involved in the Wilson Hall Project.**

**Regent Reilly made the motion, seconded by Regent McDermott, to approve the facilities requests as listed in the agenda.**

**2. University of Central Oklahoma (pages 67-71)**

**a. Project # 120-0079 Business Building Renovation & Additions**

Project Description: Request approval to fund, design, select and award contracts in an amount not to exceed \$4,100,000 for Business Building Addition project to consist of an

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approximately 10,000 sq. ft. addition to the existing College of Business building. Initial transfer of funds approved in the amount of \$3,000,000 (RUSO Board meeting November 15, 2019).

Requested Funding Approval: \$4,100,000

Budget Breakdown: \$3,400,000 design and construction, \$700,000 furniture and technology

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Business Course Fees and Private Gifts

**b. Project # 120-0027 Major Repairs and Deferred Maintenance (St. Mary's Renovation)**

Project Description: Request approval to fund, design, select, and award contracts in an amount not to exceed \$3,300,000 for St. Mary's Renovation project to consist of the major renovation and conversion of the St. Mary's building, approximately 28,000 sq. ft., into UCO's School of Design. Work may occur in multiple phases. Initial transfer of funds approvals in the amount of \$60,000 (RUSO Board meeting September 6, 2019) and \$500,000 (RUSO Board meeting November 15, 2019).

Requested Funding Approval: \$3,300,000

Budget Breakdown: \$3,300,000 primarily for design and construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Fine Arts and Design Course Fees, other College Course Fees, Facilities Fees, and Private Gifts

**c. Project # 120-0027 Major Repairs and Deferred Maintenance (Boiler Plant Masonry Repairs)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$300,000 to Lippert Bros. Construction, as On Call Construction Manager at Risk for Minor Projects, for the Boiler Plant Masonry Repairs project to include masonry tuck-pointing of the Boiler Plant building.

Requested Funding Approval: \$300,000

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Budget Breakdown: \$300,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

**d. Project # 120-0027 Major Repairs and Deferred Maintenance (Liberal Arts North Roof Replacement)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$300,000, for the Liberal Arts North Roof Replacement project to replace the existing roof of the Liberal Arts North Wing. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$300,000

Budget Breakdown: \$300,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Funds

**e. Project # 120-0027 Major Repairs and Deferred Maintenance (Thompson Building)**

Project Description: Request approval for a budget increase for the Thompson Building project in the amount of \$100,000. A total project budget of \$850,000 was approved by the Board on September 6, 2019. This increase allows for additional work to include \$66,451 in alternates for Lingo Construction and City of Edmond impact fees. The total RUSO approved project budget to date would be \$950,000.

Requested Funding Approval: \$100,000

Budget Breakdown: \$100,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: E&G, Facilities Fees

**Information Items:**

**a. Project #120-0027 Major Repairs and Deferred Maintenance**

Project Description: Awarded to Southwestern Roofing & Metal the Hamilton Field House roof repairs for a total amount of \$98,332.

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Fund Source: Section 13 Funds

Project Description: Awarded to Patco Electrical Services the Max Chambers Library 1<sup>st</sup> floor LED Retrofit for a total amount of \$65,260.

Fund Source: Library Reserve Deferred Maintenance Funds

Project Description: Awarded to Environmental Action the President's Annex asbestos removal for a total amount of \$29,289.

Fund Source: Facilities Fees

### **Approval to Refinance:**

#### **1. Wellness Center**

Request approval to refinance 2011A Master Real Property Lease Program bond with an outstanding balance of \$4,348,000 and a remaining term of 6.4 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$167,848. The original bond proceeds were issued in 2000 for the construction of the Wellness Center.

#### **2. The Commons**

Request approval to refinance the 2011B Master Real Property Lease Program bond with an outstanding balance of \$6,730,000 and a remaining term of 8.4 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$387,933. The original bond proceeds were used to fund the construction of The Commons on-campus housing.

#### **3. Oklahoma Hardware Building**

Request approval to refinance the 2011C Master Real Property Lease Program bond with an outstanding balance of \$5,582,000 and a remaining term of 21 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$983,589. A greater savings is expected by converting the bonds to tax exempt. The original bond proceeds were used to purchase the Oklahoma Hardware Building for UCO's Academy of Contemporary Music.

**3. Northwestern Oklahoma State University (pages 72-75)**

**a. Project 505-0034 Resident Hall Renovations**

Project Description: Northwestern requests permission to bid and award a contract to upgrade internet infrastructure in our four dormitories. This will involve adding new cabling and equipment. Northwestern requests approval to seek funding through the Oklahoma State System of Higher Education Equipment Master Lease Program to cover project costs. Resolution declaring an intent to reimburse expenditures from tax-exempt bond proceeds is attached.

Requested Funding Approval: Not to exceed \$700,000

Budget Breakdown: Expenses will primarily consist of equipment, cabling, and labor.

Job Order Contractor: N/A

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Source: Funding for this auxiliary project will come from housing revenue and Section 13, Fund 600/650 School Land.

Reimbursement: The Bond Oversight Commission requires that each participating entity's Governing Board approve their participation in the Master Lease Purchase Program and if funds are to be reimbursed by bond proceeds, a reimbursement resolution must be approved. This document is attached to this request.

**4. Southeastern Oklahoma State University (page 76)**

**In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting ratification of the emergency approval of the following project:**

**Southeastern is requesting ratification of the emergency approval on the following project. All bids received were above the amounts that were originally approved by the Board. Unforeseen costs in the areas of HVAC and electrical to support the upgraded HVAC account for the vast majority of the increase in project cost. Plyler Construction has been awarded the contract as construction manager.**

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a. **Project # 660-0316 Bloomer Sullivan Gymnasium**

Project Number: 660-0316

Project Description: Bloomer Sullivan Gymnasium is approximately 14,000 square feet. This project will divide the space into 2 separate rooms by constructing a wall from floor to ceiling. The rooms will house a Volleyball competition/practice basketball gym of approximately 9500 square feet and a strength and conditioning area of approximately 4500 square feet. Upgrades to the HVAC, lighting, scoreboards, painting, entry/exits and court floor will be included in this project.

Original Amount: \$500,000 estimated

Updated Amount: \$950,000 estimated

Source of Funds: Auxiliary, Donated Funds, E&G Deferred Maintenance

Vendor: Plyler Construction as Construction Manager

5. **East Central University** (pages 77-78)

East Central University is requesting ratification of emergency approval by Regent Susan Winchester on December 12, 2019, of changes on the following project. All the bids received were above the amounts approved by the board. Additionally, we bid the projects together rather than as two separate projects.

a. **Library Annex Roof Replacement (Project #230-0062) & Faust Hall Roof Replacement (Project #230-0064)**

Project Description: Request approval to award to the lowest and best bidder the replacement of the thermoplastic polyolefin (TPO) roof of the library annex and the replacement of the roof on Faust Hall.

Total Project Budget: The total cost of this project is estimated at \$399,000.

Congruent with Facility Master Plans or Strategic Plans: These projects are consistent with the university's campus master plan and the facility master plan, and these projects are listed as projects #230-0062 and project #230-0064.

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Revenue Source: New college fund.

Board approval was originally requested for the Faust Hall roof at the June 20, 2019, board meeting to bid and award to the lowest and best bidder the replacement of the roof on Faust Hall at an amount not to exceed \$250,000. Board approval was originally requested for the Library Annex at the September 6, 2019, board meeting to bid and award to the lowest and best bidder the replacement of the thermoplastic polyolefin (TPO) roof at the Library Annex at an amount not to exceed \$80,000.

6. **Northeastern State University** (pages 79-80)

a. **Project # 485-0073 – Event Center HVAC**

Project Description: Request permission to bid and award to the lowest responsible bidder, replacement and repairs to the Event Center HVAC system unit and associated building systems.

Requested Funding Approval: \$225,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): New College (650) Fund

b. **Project # 485-0005 – Wilson Hall**

Request permission to increase the project budget from \$10.8 million to \$20,304,312. This amount was provided by the approved architect and reviewed by an independent third-party construction estimator and includes all architectural fees. The increase is due to inflation in construction costs since May 2013 (approximately 25%), incorporating an additional 11,165 sq. feet of usable space in the attic and basement and changes in programming from the faculty and leadership in the College of Liberal Arts. In addition, the original budget did not include the cost of furniture, fixtures and equipment, moving expenses and other allowable costs (insurance, permits, bonds, overhead/profit and construction contingency). Funding sources include private donations, infrastructure fees, dedicated reserve funds and Section 13 funds. If bid amounts exceed estimates and available funding, we may seek approval to secure additional funds



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through the OSRHE Master Lease Program or may remove one or more of the four add alternates.

**c. Request to Refinance:**

- a. NSU requests approval to refinance the 2011 A Series Bond for the Event Center through the OSRHE Master Lease Program. The projected annual savings for the remaining eleven years is approximately \$38,000.

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**B. AUDIT AND FINANCE COMMITTEE--Regent Lake Carpenter**

1. Discussion and approval of External Audited Financial Statements for FY 2019.

Regent Carpenter reported that on January 17, 2020, Regent Parker, Chair of the Audit and Finance Committee met with RUSO external auditors, presidents, business officers, and comptrollers of our universities as well as the administrative office staff for the annual Audit Exit Conference. Each externally audited financial statement was thoroughly reviewed. All of the universities received unmodified opinions regarding their financial statements and compliance with requirements over major federal programs. None of the universities met the threshold for triggering a further review and. Regent Parker asked Regent Carpenter to report that everyone appeared to work well with our external auditor, Hinkle & Associates, and the process went smoothly.

**Regent Carpenter made the motion, seconded by Regent Ford, to accept the results of the externally audited financial statements for the year ended June 30, 2019.**

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**C. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott**

**Report of the Personnel Committee, Thursday, January 30, 2020, 3:00 p.m., University of Central Oklahoma, Nigh University Center, Henry Bellmon, Room 314, Edmond, Oklahoma. (See Attachment C, Pages 81-86)**

Regent McDermott thanked the Committee members for their time and dedication to the SE Presidential Search.

1. Discussion and possible action to permit employer discretionary contributions to RUSO 403(b) plan.

Regent McDermott reported that the committee discussed creating a deferred compensation plan for presidents to be consistent with the compensation packages of other colleges and universities in Oklahoma. The Committee consulted with John Papahronis at McAfee & Taft and were advised that the most efficient way to proceed is to amend the RUSO 403(b) Plan to permit employer discretionary contributions, which it does not currently allow.

**Regent McDermott made the motion, seconded by Regent Reilly, amend the RUSO 403(b) Plan to permit employer discretionary contributions and to amend the Adoption Agreement for Plan in accordance with the "2020 First Amendment to the 403 (b) Plan of the Regional University System of Oklahoma.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

2. Discussion and possible action to pay for annual Oklahoma Bar Association dues for RUSO Executive Director, General Counsel, and Assistant General Counsel.

**Regent McDermott made the motion, seconded by Regent Fisher, to authorize the RUSO Administrative Office to pay for annual bar dues for the RUSO Executive Director, General Counsel, and Assistant General Counsel at a rate of \$275.00 per staff member, per year.**

Regent Reilly thanked Regent McDermott for the efficient search process, the effective search firm, and the hard work she put into the search.

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**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

**Voting against the motion:** none

### **D. SYSTEM ADVANCEMENT COMMITTEE--Chair, Regent Amy Anne Ford**

**Report of the System Advancement Committee, Thursday, January 30, 2020, 4:00 p.m., University of Central Oklahoma, Nigh University Center, Henry Bellmon, Room 314, Edmond, Oklahoma.**

**1. Legislative update.**

Luke Martin gave the committee a legislative update. There are a record number of bills have been filed and Luke has created a tracking list which will be shared with anyone who is interested. Luke is identifying a bill for the RUSO initiative which was developed after the November benchmarking report that showed that the RUSO system does not retain almost 2,000 financially qualifying students every year who do not receive Oklahoma's Promise or Pell Grants. After discussion with the State Regents staff, we recommended removing a barrier in the OTAG (Oklahoma Tuition Aid Grant) statute that has the effect of limiting those grants to \$1,000.00 per year. The Committee will continue to keep the group advised.

**2. Discussion of Legislative Advocacy Plan.**

Regent Ford reported that the committee has a handout showing the impact on RUSO of the budget needs for the endowed chairs, deferred maintenance, and mandatory cost increases.

**3. Discussion and possible action on Higher Education Day, February 11, 2020.**

Regent Ford reported that for Higher Education Day, February 11, 2020, RUSO has Room 419 A from 9:30-11:30 am. RUSO has a flier which will be sent to all of the universities to distribute to the legislators they visit that day. The Committee also has the RUSO At A Glance which will be reviewed and distributed to everyone for their use and information. She thanked President Turner and Dan Mabery for creating it.

**4. Discussion and possible action regarding RUSO Board Retreat Meeting.**

Regent Ford reported that the Committee is still accepting ideas and topics for a future RUSO Board Retreat Meeting.

Regent Winchester reported that at a legislative chamber breakfast, house and senate leaders agreed to keep guns on campus bills off of the chamber floors. She also encouraged everyone to thank Representative Jon Echols for his support in making sure these bills do not get a floor vote.

**VII. PRESIDENTS' RECOMMENDATIONS**

**A. UNIVERSITY OF CENTRAL OKLAHOMA**

(See attachment D, pages 87-92)

**Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Patti Neuhold-Ravikumar.**

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

President Neuhold-Ravikumar reported that Congresswoman Kendra Horn asked to host a town hall at UCO on January 23, 2020. The town hall was focused on student loan debt. This is the second time the Congresswoman has held an event at UCO.

President Neuhold-Ravikumar reported that UCO will start a capital campaign for the St. Mary's renovation project for the UCO School of Design. UCO will start Phase I and II and will be fundraising to finish the project and not have it negatively impact their debt ratio.

President Neuhold-Ravikumar reported that Bausher Place, the new UCO dining facility, which will be replacing Buddy's cafeteria, will be opening February 20, 2020 and all are invited to attend.

President Neuhold-Ravikumar reported that Dr. Donna Cobb is now the Dean for the College of Education and Professional Studies. She has nearly two decades of experience and leadership to bring to the position and UCO is proud to have her in that position.

**B. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment E, Pages 93-100)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

President Cunningham reported that NWOSU was named the 24/7 Wall Street's Oklahoma School that is Most Affordable with the Best Outcomes.

President Cunningham reported that Jack Staat's faculty appointment to NWOSU is very exciting. He has retired from the state vocational system and was the State Advisor of Agricultural Education for FFA for many years and will be an asset for the agricultural education program.

President Cunningham noted that two long-time faculty members have retired. Dr. Chandler Mead with 30 years of service and Dr. Kay Decker with 29 years. She thanked them for their service and dedication to NWOSU.

President Cunningham thanked the board for their recognition of the endowed chairs program and what a difference it makes to institutions that have a big stake for the RUSO system. In total for NWOSU, there are 73 endowed accounts; 53 endowed chairs, 2 professorships, and 18 lectureships. Currently, there are 33 endowed chairs, 1 professorship, 17 lectureships to be matched at \$9 million. If matched, the impact would be immeasurable to NWOSU.

Regent Winchester reported that the endowment donors intend to be at the capitol to talk to legislators. Regent Winchester and Regent Taylor asked the Chancellor's office to create talking points for Regents, donors, and presidents as well as a list of institutions with outstanding endowments that need to be matched. Regent Winchester asked the Regents and Presidents to help explain to legislators what matched endowments are and what they mean when speaking with legislators.

**C. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

(See attachment F, pages 101-102)

**Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Bryon Clark.**

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

President Clark thanked the Presidential Search Committee for their hard work during the SE Presidential Search process.

President Clark reported that Spring enrollment has increased following the increase in fall enrollment. SE is reporting 4,744 are enrolled for the Spring semester, which is the highest spring enrollment number in the institution's 111-year history.

President Clark reported that the AACSB accreditation has been extended for SE's John Massey School of Business.

President Clark reported that on January 20, 2020, Martin Luther King, Jr. Day, 150 staff, students, and faculty completed 600+ hours of volunteer work across the community.

President Clark reported that SE hosted visitation days for STEM and Aviation students on January 18, 2020. Over 100+ people attended.

President Clark reported that SE's Former Baseball Coach, Mike Metheny was inducted into the Division II Baseball Hall of Fame for being the most winningest coach in Division II Baseball in NCAA history.

**D. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment G, pages 103-106)

**Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by Brenda Burgess.**

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

Brenda Burgess reported that SWOSU will be taking over bookstore management for the first time in 25 years. The university is hosting a naming contest for the bookstore.

**E. NORTHEASTERN STATE UNIVERSITY**

(See attachment H, pages 107-114)

**Regent McDermott made the motion, seconded by Regent Hofmeister, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.**

**Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

President Turner reported that the veteran's monument that was presented at the November 2019 meeting has been fully funded by multiple donors who matched funds in December.

President Turner congratulated NSU graduate Brooke Lee who was presented with the 2019-2020 Milken Educator Award. She was the only award winner from Oklahoma among up to 40 honorees for 2019-2020.

President Turner reported that on February 6, 2020, the NSU Barnes and Noble bookstore will be open in Riverhawk Shop.

President Turner reported that on February 26, 2020 at 12:00 p.m. on the 6<sup>th</sup> floor of Webb Tower, NSU will host a lecture from Bob Zellner, an influential leader in the civil rights movement, and all are invited to attend.

President Turner reported that for Higher Education Day on February 11, 2020, NSU will be hosting a lunch at the Oklahoma History Center where students will be meeting with legislators.

**F. EAST CENTRAL UNIVERSITY**

(See attachment I, Pages 115-20)

**Regent Ford made the motion, seconded by Regent Hofmeister, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.**

## MINUTES FOR JANUARY 31, 2020

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**Voting for the motion:** Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

**Voting against the motion:** none

President Pierson reported that Spring enrollment is up 2% for the first time in nine years.

President Pierson thanked Senator Lankford's office for placing one ECU student as an intern and allowing two students and one faculty members to attend the impeachment process.

President Pierson reported that ECU has hosted three food pantry events. Nearly 600 lbs of food have been given away each time, demonstrating a remarkable need. A generous donor provided \$1,500 each time for food to give away. The food pantry is open every Tuesday and Friday and is open to any one with an ECU ID card.

President Pierson reported that ECU had a Higher Learning Commission ("HLC") distance site visit which turned out well. Since ECU closed their Duncan site in December, they will no longer have to do distance site visits since HLC only does those for campuses with three or more distance campuses.

President Pierson reported that Chickasaw Nation Governor Bill Anoatubby will be the guest Watkins Lecturer for the luncheon scheduled for February 4, 2020 at 11:30 a.m. Governor Anoatubby will be speaking about tribal gaming and the Regents are invited to attend.

President Pierson reported that ECU student Ruth Herman will be speaking on the House Chamber Floor during the Higher Education Day Program on February 11, 2020. She is a double major in Human Resources/Services for the Deaf and Political Science.

President Pierson reported that Cheryl Brown Henderson, the last surviving daughter of the Brown v. Board of Education case plaintiff will be speaking at ECU on February 20, 2020 on challenges regarding equity on campus. This program is presented by the Black Alumni Association and the Louise Young Diversity Lecture group.

President Pierson reported that ECU has two searches underway for Vice President of Academic Affairs and Vice President for Student Service.

President Pierson reported that the Colleague system implementation has been going smoothly and thanked the other RUSO schools with



## **MINUTES FOR JANUARY 31, 2020**

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Colleague for their assistance with implementation. ECU will be going live on July 1, 2020 with the business module.

President Pierson reported that the Regional Science Fair will be on campus during the February meeting. Over 800 students are expected to attend.

### **VIII. PRESIDENTS' COUNCIL REPORT**

President Turner reported on issues that were discussed at the NCAA Division II conference that was held in Anaheim, CA earlier this month including paying student athletes for their name, image, and likeness, and the transfer portal for Division II.

President Turner reported that groups on campuses are working on providing resolutions in support of the current prohibitions on guns on campuses.

President Turner reported that the working group on concurrent enrollment reported that there has been some legislative discussions of funding concurrent enrollment for high school freshmen and sophomores.

President Turner reported that the presidents are monitoring state revenue collections.

### **IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

Ms. McCaffree provided a written Executive Director's Report prior to the meeting.

Ms. McCaffree reported that the second quarter reports will be available to the Regents shortly.

Ms. McCaffree thanked Christy Landsaw and President Turner, and all of the business officers for their assistance and accuracy in providing timely information.

Ms. McCaffree also reported on dates for the AGB Annual Trusteeship Conference, the Higher Learning Commission Conference, and the Higher Education Government Relations Conference for 2020. If any Regents are interested in attending, please notify the administrative office staff.

**X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

Regent Ford commended and thanked Dr. Mark Kinders for his legislative assistance and years of service to RUSO.

**XI. NEW BUSINESS**

None to report.

**Chair Winchester declared a break at 10:05 a.m.**

**The meeting resumed at 10:20 a.m.**

**XII. EXECUTIVE SESSION**

**A. Pursuant to 25 O.S. Section 307 (B) (1) to discuss the following:**

1. Discussion of the employment of the President of East Central University.
2. Discussion of the employment of the President of Southeastern Oklahoma State University.
3. Discussion of the employment including compensation of the Presidents of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, and University of Central Oklahoma.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**The Board convened in Executive Session at 10:21 a.m.**

**The Board reconvened in public session at 11:34 a.m.**

**XIII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

Regent McDermott made the motion, seconded by Regent Ford, to authorize employer discretionary deferred compensation contributions in the RUSO 403(b) Plan for the Presidents of Northeastern State University, Northwestern Oklahoma State University, and Southwestern Oklahoma State University and to proceed as discussed in executive session.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

- B. Regent Fisher made the motion, seconded by Regent McDermott to delegate authority to Regent Susan Winchester to finalize the employment agreement with the designated SE Presidential Candidate as discussed in executive session.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

**XIV. ADJOURNMENT**

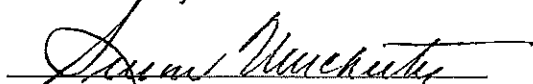
Regent Ford made the motion, seconded by Regent Fisher, to adjourn the meeting.

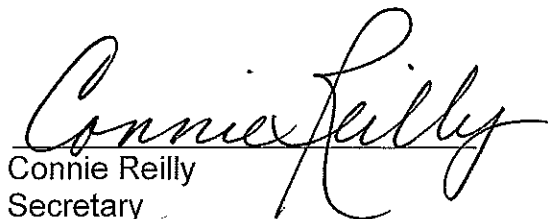
Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, Fisher, and Hofmeister

Voting against the motion: none

Meeting adjourned at 11:35 a.m.

Submitted by:

  
Susan Winchester  
Chair

  
Connie Reilly  
Secretary

## **MINUTES FOR JANUARY 31, 2020**

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Minutes approved by the Regional University System of Oklahoma this 28<sup>th</sup> day of February 2020.

The next regular meeting of the Regional University System of Oklahoma is scheduled for 9:00 a.m., Friday, April 10, 2020 at Northeastern State University, Tahlequah, Oklahoma.

## ATTACHMENTS TO MINUTES

JANUARY 31, 2020


### Attachment

A.	Educational Excellence Committee.....	51-66
	* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Eric Fisher prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.	
B.	Facilities Stewardship Committee.....	67-80
C.	Personnel Committee.....	81-86
D.	University of Central Oklahoma.....	87-92
E.	Northwestern Oklahoma State University.....	93-100
F.	Southeastern Oklahoma State University.....	101-102
G.	Southwestern Oklahoma State University.....	103-106
H.	Northeastern State University.....	107-114
I.	East Central University.....	115-120





TO: Academic Affairs Committee Chair

FROM: Patti Neuhold-Ravikumar  
President 

DATE: January 21, 2020

SUBJECT: Academic Affairs Agenda Items — January 30-31, 2020

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the January 30-31, 2020, Board of Regents meeting. We request approval of the following items:

**New Programs**

- Add new program Master of Public Health, Public Health-Community Engagement

**New Options**

- Add new option for Master of Science, Forensic Science-Digital Forensics

**New Embedded Certificate**

- Add new Embedded Certificate, Food Quality and Safety Certificate

**Program Modification**

- Change program requirements for Bachelor of Science, Accounting
- Change program requirements for Certificate in Accounting
- Change program requirements for Bachelor of Fine Arts, Art-Studio Art
- Change program requirements for Bachelor of Arts, Arts Administration
- Change program requirements for Bachelor of Science, Biology-Biology, Biomedical Sciences, and Medical Laboratory Science
- Change program requirements for Bachelor of Science, Biomedical Engineering
- Change program requirements for Bachelor of Business Administration, Business Administration-General, International Business, and Business Law
- Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
- Change program requirements for Bachelor of Science, Community/Public Health (also program name change)

- Change program requirements for Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
- Change program requirements for Bachelor of Science, Data Science
- Change program requirements for Bachelor of Business Administration, Economics-Economics, and Energy Economics
- Change program requirements for Bachelor of Science, Electrical Engineering
- Change program requirements for Bachelor of Arts, English
- Change program requirements for Bachelor of Science, Engineering Physics-Physics
- Change program requirements for Bachelor of Business Administration, Finance-Finance, and Insurance and Risk Management
- Change program requirements for Certificate in Financial Planning
- Change program requirements for the Funeral Service Certificate
- Change program requirements for Bachelor of Arts, Global Art and Visual Culture (also program name change)
- Change program requirements for Bachelor of Arts, History-History, and Museum Studies
- Change program requirements for Bachelor of Arts in Education, History Education
- Change program requirements for Bachelor of Business Administration, Information and Operations Management-Management Information Systems, and Operations and Supply Chain Management (also program name change)
- Change program requirements for Bachelor of Science, Kinesiology-Exercise/Fitness Management
- Change program requirements for Bachelor of Business Administration, Management-Management, Human Resource Management, and PGA Golf Management
- Change program requirements for Bachelor of Business Administration, Marketing-Marketing, and Professional Selling
- Change program requirements for Bachelor of Science, Mechanical Engineering
- Change program requirements for Bachelor of Music, Music-Wind Performance (also option name change) (also option deletions)
- Change program requirements for Bachelor of Music in Education, Music Education-Instrumental (also option name change) (also option deletion)
- Change program requirements for Bachelor of Science, Nursing
- Change program requirements for Bachelor of Science, Nutrition, Dietetics and Food Management
- Change program requirements for Bachelor of Science, Occupational Safety
- Change program requirements for Bachelor of Science, Organizational Leadership
- Change program requirements for Bachelor of Science in Education, Science Education-Biology, Chemistry, General Science, and Physical Science
- Change program requirements for Bachelor of Arts, Sociology-Substance Abuse Studies
- Change program requirements for Bachelor of Science, Software Engineering
- Change program requirements for Bachelor of Science, Speech-Language Pathology
- Change program requirements for Master of Education, Bilingual Education/Teaching English as a Second Language
- Change program requirements for Master of Science, Computer Science



- Change program requirements for Master of Education, Elementary Education
- Change program requirements for Master of Science, Forensic Science-Chemistry, Forensic Science, Molecular Biology, and new option for Digital Forensics
- Change program requirements for Master of Music, Jazz Studies-Performance (also option name change) and deletion of Music Production option.
- Change program requirements for Master of Music, Music- Instrumental Performance (also option name change) and Vocal Pedagogy (option name change). Option deletions for: Piano Pedagogy, Piano Performance, and Vocal Performance
- Change program requirements for Master of Science, Nutrition and Food Science
- Change program requirements for Master of Arts, Psychology-Counseling (also option name change), School Psychology, General Psychology, Forensic Psychology, and Experimental Psychology
- Change program requirements for Master of Public Administration, Public Administration-Urban Management and Public & Nonprofit Management
- Change program requirements for Master of Education, Reading

### **Program Name Change**

- Change program name for Bachelor of Science, Community/Public Health to Public Health
- Change program name for Bachelor of Arts, Global Art and Visual Culture to Art History
- Change program name for Bachelor of Business Administration, Information and Operations Management to Information Systems and Operations Management (ISOM)

### **Option Name Change**

- Change option name for Bachelor of Music, Music-Wind Performance to Performance
- Change option name for Bachelor of Music Education, Music Education-Instrumental to Music Education
- Change option name for Master of Music, Jazz Studies-Performance to Jazz Studies
- Change option name for Master of Arts, Psychology-Counseling to Counseling Psychology

### **Option Deletion**

- Option deletions for Bachelor of Music- Percussion Performance, Piano Performance, and String Performance
- Option deletion for Bachelor of Music Education, Music Education-Vocal
- Option deletion for Master of Science, Wellness Management-Health Promotion (do not delete unless the new program: MPH in Public Health is approved)
- Option deletion for Master of Music, Jazz Studies-Music Production
- Option deletion for Master of Music, Music- Piano Pedagogy, Piano Performance, and Vocal Performance

### **Request for online Delivery**

- Online delivery for Bachelor of Science, Nursing (129)
- Online delivery for Master of Music, Music (128)
- Online delivery for Master of Science, Nursing (204)

- Online delivery for Master of Public Administration, Public Administration (203)
- Online delivery for Food Quality and Safety Certificate (239) (new certificate)



709 Oklahoma Boulevard • Alva, Oklahoma 73717-2799 • Phone: (580) 327-8400 • Email: [jlcunningham@nwsu.edu](mailto:jlcunningham@nwsu.edu)

OFFICE OF THE PRESIDENT

**Date:** January 16, 2020

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Eric Fisher, Chair

**From:** Dr. Janet Cunningham, President

A handwritten signature in dark ink, appearing to read "J. Cunningham", written over the printed name.

**Re:** Educational Excellence Agenda Item – January 30, 2020

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the January 30, 2020, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Program Requirement Change – BA, Spanish (038)**

**Program Modification, Program Requirement Change – BAED, English (058)**

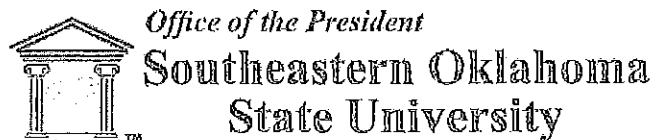
**Program Modification, Program Requirement Change – BBA, Accounting (001)**

**Program Modification, Program Requirement Change – BBA, Business Administration (007)**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (4)



January 15, 2020

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: Educational Excellence Committee

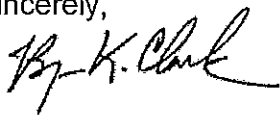
Dear Board Members:

We are seeking approval for the following program modifications.

- **Master of Business Administrations (075)** – Change “Emphasis” to “Concentration”. Change core from 30 to 24 hours. Increase each concentration from 6 to 12 hours. No change in total hours. Sixteen new courses added to inventory.
- **Master of Science in Occupational Safety and Health (107)** – Changes in admission requirements for the degree.
- **Master of Education in Curriculum and Instruction (110)** – Change in list of course offerings for the English option. No change in total hours.

Please contact me if you have any questions or need additional information.

Sincerely,



Bryon Clark  
Interim President



*Office of the President*  
**Southeastern Oklahoma  
State University**

January 15, 2020

Sheridan McCaffree  
Executive Director  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

In accordance with RUSO policy 1.10.2, Southeastern Oklahoma State University is formally submitting a letter of intent requesting the approval for electronic delivery of the following existing programs. These programs currently include different combinations of face-to-face, IETV, and online courses. Southeastern students and other constituencies will be better served by providing individuals with the option to complete both programs entirely online.

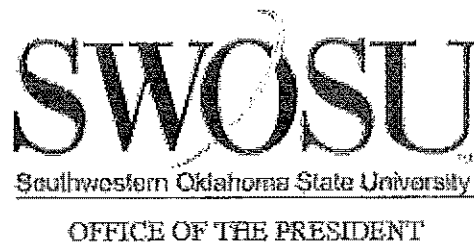
- Bachelor of Business Administration in Accounting (001)
- Bachelor of Science in Recreation Sport Management (041)

The distribution of this letter is required by policy in an effort to resolve potential conflicts prior to the Board meeting at which the request is to be considered.

Please do not hesitate to contact me if you need additional information.

Sincerely,

Dr. Bryon K. Clark  
Interim President



TO: Board of Regents of the  
Regional University System of Oklahoma  
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: January 17, 2020

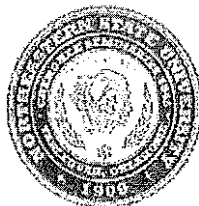
SUBJECT: Educational Excellence Committee Agenda Items – January 17, 2020

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the January 31, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
  1. BA Interdisciplinary Studies (145) – adding discipline areas
  2. AAS Radiologic Technology (122) – change in admission requirements and sequencing of coursework
  3. BA Political Science (047) – change in list of courses for major electives

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments




## NORTHEASTERN STATE UNIVERSITY

OFFICE *of the* PRESIDENT

DATE: January 17, 2020

TO: Regent Eric Fisher, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM: Steve Turner, President 

SUBJECT: Educational Excellence Committee Agenda Items

The following program modifications, a program reinstatement, a program deletion, requests for electronic delivery and several embedded certificates are submitted to the Educational Excellence Committee:

### Program Modifications

**Early Childhood Education, B.S. Ed. (023).** Faculty propose adjusting the retention GPA, deleting the Early Care option, modifying the 4x12 course requirements and modifying the major core. The retention GPA will lower from 2.75 to 2.5 to be consistent with other teacher education majors. The option will be eliminated due to low enrollment. OSRHE and OEQA recently revised guidelines for 4x12 requirements allowing for more content/pedagogical educational courses to be included in the 4x12. Double counting courses for both the core content and 4x12 allows the program to include 3 hours of education elective courses in the core. The core will be adjusted based on changes to the 4x12. The degree will remain 124 credit hours.

**Elementary Education, B.S. Ed. (025).** Faculty propose adjusting Teacher Education Admission and Certification policies to lower the retention GPA from 2.75 to 2.5 to be consistent with other teacher education majors, modifying the 4x12 course requirements, and modifying the major core. Two new courses will be added to the curriculum to address the evolving challenges that teachers encounter in the classroom. The degree will remain 124 credit hours.

**English, B.A. (028).** To address a need to prepare individuals skilled in second language acquisition, faculty seek to modify the program to reflect two options: generalist and TESOL. Having two options will allow students to either complete a degree with a broad breadth of content or with a concentration in Teaching English to Speakers of Other Languages (TESOL). Since there are limited TESOL tracks in comparable schools in the region, NSU can fill a gap by implementing this option. Additionally, the TESOL option is expected to generate interest among local Native American communities because it is applicable to existing or planned language revitalization programs. Three new courses will support the TESOL option.

**Special Education, B.S. Ed. (084).** Faculty propose adjusting Teacher Education Admission and Certification policies to lower the retention GPA from 2.75 to 2.5 to be consistent with other teacher education majors, modifying the 4x12 course requirements, and modifying the major core. One new course will be added to the curriculum to focus on dyslexia and struggling readers. The degree will remain 124 credit hours.

**English, M.A. (131).** Faculty seek to remove program admission requirements that duplicate the Graduate College requirements, eliminate the GRE/MAT scores as part of the program admission requirements for students whose undergraduate GPA is above 3.0, and modify the curriculum. One new course will be created as a guided elective.

**General Studies, B.G.S. (132).** To make the program requirements clearer to students, a new structure will allow them to use the catalog listing of minors available to identify three content areas to use to construct their degrees. Adding a new, required capstone course will facilitate data collection for assessment and continuous improvement.

**Mathematics Education, M.Ed. (138).** Faculty propose to remove the GRE / MAT scores as part of the program admission requirements for all students and remove language regarding letters of recommendation.

**Science Education, M.Ed. (139).** Faculty seek to update admission requirements to remove the GRE/MAT score requirement for all students. Only those whose undergraduate GPA falls below 3.0 will be required to take the test.

**School Library Media Specialist, graduate certificate (140).** Faculty propose curriculum changes to align with new standards from the American Association of School Librarians. One new course will be created, and the certificate will remain at 23 credit hours.

**Nursing, M.S.N. (149).** Faculty seek to update program admission requirements to allow admittance to those who hold the registered nurse credential but may have a bachelor's degree in a field other than nursing. The proposal also removes GRE/MAT scores for all students, requiring them only for those whose undergraduate GPA is below 3.0. While the curriculum will not change, four courses no longer part of the curriculum will be deleted.

**Nutritional Sciences, B.S. (153).** The proposal updates general education requirements and the admission and retention policies for the Dietetics option. To align with ACEND accreditation requirements, the program core will be modified. Total credit hours will remain 124.

**Public Health, M.P.H. (166).** The proposal outlines the deletion of an option and modification of course requirements. The program faculty have decided to keep the didactic program for dietetics (DPD) at the undergraduate level, so the Public Health Nutrition option will be deleted. In addition, curriculum changes will be needed to meet the accreditation requirements of the Council of Education in Public Health. One new course will be created.



**Public Health Leadership, graduate certificate (167).** Faculty propose changes so that the certificate curriculum properly aligns with proposed changes in the Public Health, M.P.H. program. One course will be removed, and students will take all remaining courses for a total of 15 credit hours.

**Global Health, graduate certificate (168).** The proposal reflects changes to align the certificate curriculum with proposed changes in the Public Health, M.P.H. program. One course will be removed and replaced with a new course. Total credit hours for the certificate will remain 15.

### **Program Reinstatement & Modification**

**Entrepreneurship, B.B.A. (136).** NSU requests reinstatement of this program effective fall 2020. In spring 2017, the program was suspended for curriculum revision. Working with constituents, the faculty has redesigned the program to address current needs for businesses, social organizations, and non-profits in NSU's service area. By reinstating this program with modifications, the university and College of Business and Technology better fulfill their missions of providing service to and enhancing the economic development of the region. Two options and one new course will support the curriculum changes.

### **Program Deletion**

**Driver & Safety Education (021).** The institution requests permission to delete this certificate program since it has had no enrollment for several years.

### **Electronic Delivery**

**Criminal Justice, B.S. (020).** Faculty request approval to offer this existing program via online delivery. An online delivery format would assist students who are already working in the criminal justice field. Due to the shift in the nature of their work, the flexibility of having the program entirely online would be beneficial. Currently, enrollment in the program's online courses is strong. The Chancellor's office received the Letter of Intent on February 19, 2019.

**International Business Management, B.B.A. (126).** The program's focus makes it especially suited to online delivery. Students currently work in virtual teams from around the world in their introductory international business course. With today's technology, the student teams "meet" with company executives to receive direction for their projects virtually. The request was included in the February 19, 2019, Letter of Intent.

**Homeland Security, B.S. (156).** Faculty requested approval to offer this existing program via online delivery in the February 19, 2019, Letter of Intent. Enrollment patterns indicate that students prefer online courses. In addition, faculty who attend state events receive feedback on the desire for an online homeland security degree. This delivery mode will allow NSU to work with students and potential students from within and outside the state.

**Legal Studies, B.S. (158).** Faculty request approval to offer this existing program via online delivery which will allow it to support paralegals, legal assistants, title examiners, abstractors and others already working in the legal field. Having the program available online will provide opportunities for improved articulation agreements with 2-year institutions whose closest neighbor may not offer a similar degree. This request was detailed on the February 19, 2019, Letter of Intent.

### **New Embedded Certificates**

The certificates below were included in the October 14, 2019, Letter of Intent sent to the Chancellor's office.

**American Indian Leadership, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Leadership, M.S. (052)**. The certificate includes nine hours from the option of the same name plus three hours drawn from the program core.

**Higher Education Administration, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Leadership, M.S. (052)**. The certificate includes nine hours from the option of the same name plus three hours drawn from the program core. A letter of support from an administrator at a partner two-year institution is included with the proposal.

**Leadership, embedded certificate.** This 12-credit hour graduate certificate is embedded in **Leadership, M.S. (052)**. All 12 hours are drawn from the program core. A letter of support from an administrator at a partner two-year institution is included with the proposal.

**Training and Development, embedded certificate.** This 12-credit hour graduate certificate is embedded in **Leadership, M.S. (052)**. Nine hours are drawn from the option of the same name, and three hours are drawn from the program core. This certificate includes two new courses that accompanied the program modification submitted earlier in fall 2019.

The certificates below were included in the November 18, 2019, Letter of Intent sent to the Chancellor's office.

**Administrative Leadership in Nursing, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Nursing, M.S.N. (149)**. The certificate includes courses in one of the program's options and would be available on the Muskogee campus and through electronic delivery.

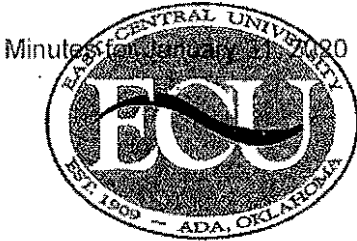
**Nursing Education, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in the **Nursing, M.S.N. (149)** degree program. The certificate includes courses in one of the program's options and would be available on the Muskogee campus and through electronic delivery.

**Nursing Informatics, embedded certificate.** This third certificate is also a 12-credit hour certificate embedded in the **Nursing, M.S.N. (149)** degree program. Its curriculum includes nine hours from the option by the same name plus three hours of leadership courses drawn from a different option. As with the other options, the availability of the certificate allows students to demonstrate expertise in more than one area.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Landry.

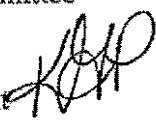
Enclosures

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs



Office of the President  
1100 E. 14<sup>th</sup> Street, PMB P-8 • Ada, OK 74820-6999  
(580) 559-5213 office • (580) 559-5788 fax • [www.ecok.edu](http://www.ecok.edu)

TO: Regional University System of Oklahoma  
Educational Excellence Committee  
Eric Fisher, Chair

FROM: Katricia G. Pierson, President 

DATE: January 17, 2020

SUBJECT: Educational Excellence Committee Agenda Items

Please place East Central University on the Educational Excellence Committee agenda for the January 31, 2020 meeting of the Regional University System of Oklahoma Board of Regents for the following items:

- **Bachelor of Science in Accounting (001)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Business Administration (007)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Early Childhood Education (054)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Education in Elementary Education (013)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Education in Special Education Mild/Moderate (044)**  
Program requirement change, no change in total hours for the degree; and  
Program Suspension
- **Bachelor of Arts in English (014)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Arts in Human Services Counseling (026)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Mathematics (029)**  
Program requirement change, no change in total hours for the degree

- **Bachelor of Arts in Native American Studies (059)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Nursing (034)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Sociology (041)**  
Program Suspension
- **General Education Requirements of the Undergraduate Division**  
Program requirement change, no change in total hours for the degree
- **Master of Science in Human Resources (089)**  
Admission requirement change only

Documents for these requests are attached. If you need additional information, please do not hesitate to contact me.

Attachments





UNIVERSITY OF  
**Central Oklahoma**

Date: January 31, 2020

To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Connie Reilly

From: President Patti Neuhold-Ravikumar

University of Central Oklahoma

January 2020 Facilities Stewardship Committee

1. Approval Items:

a. **Project # 120-0079 Business Building Renovation & Additions**

Project Description: Request approval to fund, design, select and award contracts in an amount not to exceed \$4,100,000 for Business Building Addition project to consist of an approximately 10,000 sq. ft. addition to the existing College of Business building. Initial transfer of funds approved in the amount of \$3,000,000 (RUSO Board meeting November 15, 2019).

Requested Funding Approval: \$4,100,000

Budget Breakdown: \$3,400,000 design and construction, \$700,000 furniture and technology

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Business Course Fees and Private Gifts

b. **Project # 120-0027 Major Repairs and Deferred Maintenance (St. Mary's Renovation)**

Project Description: Request approval to fund, design, select, and award contracts in an amount not to exceed \$3,300,000 for St. Mary's Renovation project to consist of the major renovation and conversion of the St. Mary's building, approximately 28,000 sq. ft., into UCO's School of Design. Work may occur in multiple phases. Initial transfer of funds approvals in the amount of \$60,000 (RUSO Board meeting September 6, 2019) and \$500,000 (RUSO Board meeting November 15, 2019).

Requested Funding Approval: \$3,300,000

Budget Breakdown: \$3,300,000 primarily for design and construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Fine Arts and Design Course Fees, other College Course Fees, Facilities Fees, and Private Gifts

**c. Project # 120-0027 Major Repairs and Deferred Maintenance (Boiler Plant Masonry Repairs)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$300,000 to Lippert Bros. Construction, as On Call Construction Manager at Risk for Minor Projects, for the Boiler Plant Masonry Repairs project to include masonry tuck-pointing of the Boiler Plant building.

Requested Funding Approval: \$300,000

Budget Breakdown: \$300,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds

**d. Project # 120-0027 Major Repairs and Deferred Maintenance (Liberal Arts North Roof Replacement)**

Project Description: Request approval to fund and award contract in an amount not to exceed \$300,000, for the Liberal Arts North Roof Replacement project to replace the existing roof of the Liberal Arts North Wing. Project will be awarded based upon state contract pricing.

Requested Funding Approval: \$300,000

Budget Breakdown: \$300,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Funds

**e. Project # 120-0027 Major Repairs and Deferred Maintenance (Thompson Building)**

Project Description: Request approval for a budget increase for the Thompson Building project in the amount of \$100,000. A total project budget of \$850,000 was approved by the Board on September 6, 2019. This increase allows for additional work to include \$66,451 in alternates for Lingo Construction and City of Edmond impact fees. The total RUSO approved project budget to date would be \$950,000.

Requested Funding Approval: \$100,000



Budget Breakdown: \$100,000 construction

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: E&G, Facilities Fees

2. Information Items:

a. **Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Awarded to Southwestern Roofing & Metal the Hamilton Field House roof repairs for a total amount of \$98,332.

Fund Source: Section 13 Funds

Project Description: Awarded to Patco Electrical Services the Max Chambers Library 1<sup>st</sup> floor LED Retrofit for a total amount of \$65,260.

Fund Source: Library Reserve Deferred Maintenance Funds

Project Description: Awarded to Environmental Action the President's Annex asbestos removal for a total amount of \$29,289.

Fund Source: Facilities Fees

3. Request to Refinance:

1. **Wellness Center**

Request approval to refinance 2011A Master Real Property Lease Program bond with an outstanding balance of \$4,348,000 and a remaining term of 6.4 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$167,848. The original bond proceeds were issued in 2000 for the construction of the Wellness Center.

2. **The Commons**

Request approval to refinance the 2011B Master Real Property Lease Program bond with an outstanding balance of \$6,730,000 and a remaining term of 8.4 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$387,933. The original bond proceeds were used to fund the construction of The Commons on-campus housing.

**3. Oklahoma Hardware Building**

Request approval to refinance the 2011C Master Real Property Lease Program bond with an outstanding balance of \$5,582,000 and a remaining term of 21 years through the 2020 Master Real Property Lease Program. Estimated net present value savings is \$983,589. A greater savings is expected by converting the bonds to tax exempt. The original bond proceeds were used to purchase the Oklahoma Hardware Building for UCO's Academy of Contemporary Music.

**Attachments:**

Campus Map



UNIVERSITY OF  
Central Oklahoma

January 31, 2020

Minutes for January 31, 2020

Project # 120-0079 Business  
Building Renovation & Additions  
1. a.

Project # 120-0027  
Major Repairs and Deferred Maintenance  
(Liberal Arts North Roof Replacement)  
1. d.

Project # 120-0027  
Major Repairs and Deferred Maintenance  
(Thompson Building)  
1. e.

Project # 120-0027  
Major Repairs and Deferred Maintenance  
2. a

Project # 120-0027  
Major Repairs and Deferred Maintenance  
(St. Mary's Renovation)  
1. b.

Project # 120-0027  
Major Repairs and Deferred Maintenance  
(Boiler Plant Masonry Repairs)  
1. c.


#### MAP LEGEND


1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Broncho IV Apartments
5. Broncho Lake
6. Buddy's Cafeteria
7. Business Building
8. Center for Transformative Learning
9. Central Gateway
10. Central Plant
11. CFAD Storage Building
12. Chambers Library
13. Communications Building
14. Coyner Health Sciences
15. Edmond Chamber of Commerce
16. Edmond Fire Station No. 1
17. Education Annex Building
18. Education Building
19. Evans Hall
20. Facilities Management
21. Forensic Science Institute
22. Hamilton Field House
23. Health and Physical Education


24. Housing Office
25. Howell Hall
26. Human Environmental Sciences
27. International House
28. Laboratory Annex Building
29. Labyrinth
30. Liberal Arts
31. Lillard Administration Building
32. Math and Computer Science
33. Melton Art Gallery
34. Mitchell Education Center
35. Mitchell Hall
36. Murdaugh Hall
37. Music Building
38. Nigh University Center
39. Old North
40. OU Physicians Health & Wellness Clinic
41. Plunkett Park
42. Police Services
43. Power Plant
44. President's Annex
45. Public Safety Annex


46. Reflection Park
47. Softball Field
48. South Central Plant
49. Sports Performance Center Annex
50. Sports Performance Center
51. STEM Teaching and Research Center
52. Tennis Courts
53. Thatcher Hall
54. Thompson Building
55. Thompson Soccer Field
56. Transformative Learning Quadrangle (The Quad)
57. University Commons
58. University Commons Clubhouse
59. University Guest House
60. University House
61. University Suites
62. Wentland Hall
63. Wentland Stadium
64. Wellness Center
65. West Hall
66. Y-Chapel


#### METRO CAMPUS LOCATIONS


 Academy of Contemporary Music (ACM@UCO)  
25 S. Oklahoma Ave.,  
Downtown Oklahoma City

 ACM@UCO  
Performance Lab  
329 E. Sheridan Ave.,  
Downtown Oklahoma City


 Center for eLearning and  
Connected Environments  
201 N. Bryant Ave, Edmond

 Center for Outdoor  
Adventure Recreation  
Arcadia Lake - Second St  
and Midwest Blvd.

 CHK Central Boathouse  
725 S. Lincoln Blvd.,  
Oklahoma River Boathouse District,  
Downtown Oklahoma City

 Customized Education  
• The Catbird Seat  
One Santa Fe Plaza,  
Downtown Oklahoma City

 Jazz Lab  
100 E. 5th St., Edmond

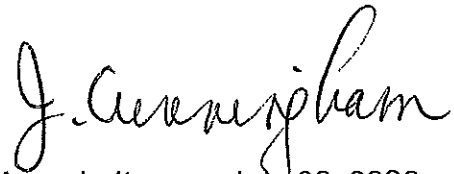
 UCO Downtown  
Carnegie Centre,  
131 Dean A. McGee Ave,  
Downtown Oklahoma City

**OFFICE OF THE PRESIDENT**

**Date:** January 16, 2020

**To:** Regional University System of Oklahoma  
Facilities Stewardship Committee  
Connie Reilly, Chair

**From:** Dr. Janet Cunningham, President



**Re:** Facilities Stewardship Committee Agenda Items – Jan. 30, 2020

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the January 30, 2020, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

**Project 505-0034 Resident Hall Renovations**

Project Description: Northwestern requests permission to bid and award a contract to upgrade internet infrastructure in our four dormitories. This will involve adding new cabling and equipment. Northwestern requests approval to seek funding through the Oklahoma State System of Higher Education Equipment Master Lease Program to cover project costs. Resolution declaring an intent to reimburse expenditures from tax-exempt bond proceeds is attached.

Requested Funding Approval: Not to exceed \$700,000

Budget Breakdown: Expenses will primarily consist of equipment, cabling, and labor.

Job Order Contractor: N/A

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Source: Funding for this auxiliary project will come from housing revenue and Section 13, Fund 600/650 School Land.

Reimbursement: The Bond Oversight Commission requires that each participating entity's Governing Board approve their participation in the Master Lease Purchase Program and if funds are to be reimbursed by bond proceeds, a reimbursement resolution must be approved. This document is attached to this request.

JC:md

Attachment (1)

**RESOLUTION DECLARING AN INTENT TO REIMBURSE  
EXPENDITURES FROM TAX-EXEMPT BOND PROCEEDS**

WHEREAS, the Board of Regents for the Regional University System of Oklahoma (the "Board of Regents") the governing board of and acting for Northwestern Oklahoma State University (the "Institution") desires to finance the costs of upgrading internet capabilities in four dormitories (Coronado Hall, Fryer Hall, South Hall and Ament Hall) located on the Institution's Alva Campus in Alva, Oklahoma (the "Project"); and

WHEREAS, the Institution intends to request The Oklahoma Development Finance Authority (the "Authority") to finance the costs of the Project or portions thereof under the Authority's Master Real Property or Equipment Lease Program with the proceeds of the sale of bonds or other obligations the interest on which is excluded from gross income for federal income tax purposes (the "Bonds"); and

WHEREAS, prior to the issuance of the Bonds the Institution desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Institution; and

WHEREAS, the Board of Regents for the Institution has determined that those moneys advanced to pay the Expenditures prior to the issuance of the Bonds are available only for a temporary period and it is necessary to reimburse the Institution for the Expenditures from the proceeds of the Bonds.

NOW, THEREFORE, THE BOARD OF REGENTS FOR THE INSTITUTION DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Institution hereby states its intention and reasonably expects to reimburse Expenditures of the Project paid prior to the issuance of the Bonds with proceeds of the Bonds.

SECTION 2. The reasonably expected maximum principal amount of the Bonds to be issued are not to exceed \$700,000.00.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Institution paid its first Expenditure on the Project to be reimbursed from proceeds of the Bonds (excluding certain "preliminary expenditures" as defined in Treasury Regulation Section 1.150-2 which may have been paid before that date).

SECTION 4. The Institution or the Authority will make a reimbursement allocation, which is a written allocation that evidences the Institution's use of proceeds of the Bonds to reimburse an Expenditure, on or after the issue date of the Bonds but no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid.

SECTION 5. This resolution is adopted as official action of the Institution in order to comply with Treasury Regulation Section 1.150-2 and any other regulations of the Internal Revenue

Service relating to the qualification for reimbursement of Expenditures of the Institution incurred prior to the date of issue of the Bonds.

SECTION 6. This resolution is effective immediately upon its passage.

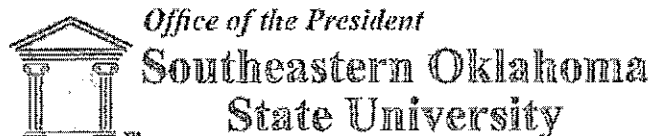
ADOPTED, SIGNED AND APPROVED this 31<sup>st</sup> day of January, 2020.

BOARD OF REGENTS FOR THE  
REGIONAL UNIVERSITY SYSTEM OF  
OKLAHOMA

By \_\_\_\_\_  
Regent Susan Winchester,  
Chair  
Regional University System of  
Oklahoma

Attest:

\_\_\_\_\_  
Regent Connie Reilly, Secretary  
Regional University System of Oklahoma



January 15, 2020

Regent Connie Reilly  
Regional University System of Oklahoma  
Landmark Tower, Suite 320  
3555 N. W. 58<sup>th</sup> Street  
Oklahoma City, OK 73112


RE: January Facilities Stewardship Committee

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting *ratification of the emergency approval* of the following project:

Southeastern is requesting ratification of the emergency approval on the following project. All bids received were above the amount that were originally approved by the Board. Unforeseen costs in the areas of HVAC and electrical to support the upgraded HVAC account for the vast majority of the increase in project cost. Plyler Construction has been awarded the contract as construction manager.

Project Number:	660-0316
Project Description:	Bloomer Sullivan Gymnasium is approximately 14,000 square feet. This project will divide the space into 2 separate rooms by constructing a wall from floor to ceiling. The rooms will house a Volleyball competition/practice basketball gym of approximately 9500 square feet and a strength and conditioning area of approximately 4500 square feet. Upgrades to the HVAC, lighting, scoreboards, painting, entry/exits and court floor will be included in this project.
Original Amount:	\$500,000 estimated
<b>Revised Amount:</b>	<b>\$950,000 estimated</b>
Source of Funds	Auxiliary, Donated Funds, E&G Deferred Maintenance
Vendor:	Plyler Construction as Construction Manager

Sincerely,



Bryon Clark  
Interim President





DATE: January 15, 2020

TO: Regent Connie Reilly, Chair  
Facilities Stewardship Committee

FROM: Dr. Katricia G. Pierson, President

SUBJECT: Facilities Stewardship Committee Agenda Item for January Meeting

East Central University is requesting ratification of emergency approval by Regent Susan Winchester on December 12, 2019, of changes on the following project. All the bids received were above the amounts approved by the board. Additionally, we bid the projects together rather than as two separate projects.

**A. Library Annex Roof Replacement (Project #230-0062) & Faust Hall Roof Replacement (Project #230-0064)**

Project Description: Request approval to award to the lowest and best bidder the replacement of the thermoplastic polyolefin (TPO) roof of the library annex and the replacement of the roof on Faust Hall.

Total Project Budget: The total cost of this project is estimated at \$399,000.

Congruent with Facility Master Plans or Strategic Plans: These projects are consistent with the university's campus master plan and the facility master plan, and these projects are listed as projects #230-0062 and project #230-0064.

Revenue Source: New college fund.

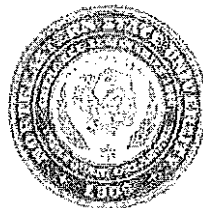
Board approval was originally requested for the Faust Hall roof at the June 20, 2019, board meeting to bid and award to the lowest and best bidder the replacement of the roof on Faust Hall at an amount not to exceed \$250,000. Board approval was originally requested for the Library Annex at the September 6, 2019, board meeting to bid and award to the lowest and best bidder the replacement of the thermoplastic polyolefin (TPO) roof at the Library Annex at an amount not to exceed \$80,000.

If I need to provide further information, please let me know.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia G. Pierson". The signature is written in a cursive, flowing style.


Katricia G. Pierson, PhD  
President



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

**DATE:** January 17, 2020

**TO:** Connie Reilly, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner  
President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items--January 2020

**1. Project # 485-0073 - Event Center HVAC**

- a. Project Description: Request permission to bid and award to the lowest responsible bidder, replacement and repairs to the Event Center HVAC system unit and associated building systems.
- b. Requested Funding Approval: \$225,000
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): New College (650) Fund

**2. Project # 485-0005 - Wilson Hall**

Request permission to increase the project budget from \$10.8 million to \$20,304,312. This amount was provided by the approved architect and reviewed by an independent third-party construction estimator and includes all architectural fees. The increase is due to inflation in construction costs since May 2013 (approximately 25%), incorporating an additional 11,165 sq. feet of usable space in the attic and basement and changes in programming from the faculty and leadership in the College of Liberal Arts. In addition, the original budget did not include the cost of furniture, fixtures and equipment, moving expenses and other allowable costs (insurance, permits, bonds, overhead/profit and construction contingency). Funding sources include private donations, infrastructure fees, dedicated reserve funds and Section 13 funds. If bid amounts exceed estimates and available funding, we may seek approval to secure additional funds through the OSRHE Master Lease Program or may remove one or more of the four add alternates.

### **3. Request To Refinance**

NSU requests approval to refinance the 2011 A Series Bond for the Event Center through the OSRHE Master Lease Program. The projected annual savings for the remaining eleven years is approximately \$38,000.

## 2020 FIRST AMENDMENT TO THE 403(b) PLAN OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

Pursuant to the authority vested in the undersigned, the 403(b) Plan of the Regional University System of Oklahoma (the "Plan") is hereby amended as follows:

### I.

Section 6 of the Adoption Agreement for the Plan is hereby amended to read as follows:

"6. CONTRIBUTION TYPES (1.12). The Employer and/or Participants, in accordance with the Plan terms, make the following contributions to the Plan *(Choose one or more of (a) through (f))*:

- (a) ☐ **Mandatory Employee Contributions.** See Section 3.04(A)(3) and Election 18.
- (b) ☒ **Pre-Tax Elective Deferrals.** See Section 3.02 and Elections 19 – 21.
  - (1) ☒ **Roth Deferrals.** See Section 3.02(F) and Elections 19 – 21. *[Note: The Employer may not limit Elective Deferrals to Roth Deferrals only.]*
- (c) ☐ **Matching.** See Sections 1.36, 1.47, and 3.03 and Elections 22, 23, 27, 28 and 32.
- (d) ☒ **Nonelective.** See Sections 1.48 and 3.04 and Elections 25 through 28.
- (e) ☐ **Employee (after-tax).** See Section 3.09 and Election 32.
- (f) ☐ **None (frozen plan).** The Plan is/was frozen effective as of: \_\_\_\_\_. See Sections 3.01(F) and 9.04.

*[Note: Elections 18 through 26 and Election 32 do not apply to any Plan Year in which the Plan is frozen.]"*

### II.

Section 25 of the Adoption Agreement for the Plan is hereby amended to read as follows:

"25. NONELECTIVE CONTRIBUTIONS (TYPE/AMOUNT): (3.04(A)). The Employer Nonelective Contributions under Election 6(d) are subject to the following additional elections as to type and amount. All Nonelective Contributions, other than those described in (f), are limited to Participants who have Compensation (and may be further limited as described elsewhere in the Plan or this Adoption Agreement. *(Choose one or more of (a) through (d) as applicable.)*:

- (a) ☒ **Discretionary.** An amount the Employer in its sole discretion may determine.
- (b) ☐ **Fixed.** *(Choose one or more of (1) through (8). Reference to Participants are limited to Participants eligible to receive an allocation of Nonelective Contributions.)*:
  - (1) ☐ **Uniform %.** \_\_\_\_\_ % of each Participant's Compensation, per \_\_\_\_\_ *(e.g., Plan Year, month)*.
  - (2) ☐ **Fixed dollar amount.** \$ \_\_\_\_\_, per \_\_\_\_\_ *(e.g., Plan Year, month, Hour of Service, per Participant per month)*.
  - (3) ☐ **Age-Graded.** The following percentage of each Participant's Compensation based on the Participant's age on the last day of the Plan Year,

Age	Contribution Percentage
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

- (4) ☐ **Service-Graded.** The following percentage of each Participant's Compensation based on the Participant's Years of Service.

Years of Service	Contribution Percentage
(e.g., up to 2) _____	_____ %
(e.g., more than 2 up to 5) _____	_____ %
_____	_____ %
_____	_____ %

"Years of Service" under this Election 25(b)(4) means (*Choose i. or ii.*):

- i. ☐ **Eligibility.** Years of Service for eligibility in Election 15.  
 ii. ☐ **Vesting.** Years of Service for vesting in Elections 37 and 38.
- (5) ☐ **Job Classification or Business Location.** The following percentage of each Participant's Compensation based on the Participant's job classification (must be objectively determinable) or business location.

Job Classification or Business Location	Contribution Percentage
_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

- (6) ☐ **Contract Incorporation.** Contributions will be made pursuant to the terms of a collective bargaining agreement or other written document relating to the Employees of the Employer. The relevant portions of the agreement or document will be attached hereto as an appendix to the Adoption Agreement and are incorporated herein by this reference.
- (7) ☐ **Unused accumulated leave conversion.** The Employer will contribute an amount equal to an Employee's current hourly rate of pay multiplied by the Participant's number of unused accumulated leave (as selected below). Only unpaid accumulated leave for which the Employee has no right to receive in cash may be included.

**Conversion.** The following types of unused accumulated leave may be converted under the Plan (*choose one or all that apply*):

- a. ☐ Sick leave  
 b. ☐ Vacation leave  
 c. ☐ Personal leave

**Eligible Employees.** Only the following Participants shall receive the Employer contribution for unused accumulated leave (*choose d. and/or e.; leave blank if no limitations; provided, however, that this Plan may not be used to only provide benefits for terminated Employees*):

- d. ☐ **Former Employees.** All Employees terminating service with the Employer during the Plan Year and who have satisfied the eligibility requirements based on the terms of the Employer's accumulated benefits plans checked below (*choose all that apply; leave blank if no exclusions*):
- i. ☐ The Former Employee must be at least age \_\_\_\_\_ (e.g., 55)  
 ii. ☐ The value of the unused accumulated leave must be at least \$\_\_\_\_\_ (e.g., \$2,000)  
 iii. ☐ A contribution will only be made if the total hours is over \_\_\_\_\_ (e.g., 10) hours  
 iv. ☐ A contribution will not be made for hours in excess of \_\_\_\_\_ (e.g., 40) hours
- e. ☐ **Active Employees.** Employees who have not terminated service during the Plan Year and who meet the following requirements (*select all that apply; leave blank if no exclusions*):
- i. ☐ The Employee must be at least age \_\_\_\_\_ (e.g., 55)  
 ii. ☐ The value of the unused accumulated leave must be at least \$\_\_\_\_\_ (e.g., \$2,000)  
 iii. ☐ A contribution will only be made if the total hours are over \_\_\_\_\_ (e.g., 10) hours

iv. ☐ A contribution will not be made for hours in excess of \_\_\_\_\_ (e.g., 40) hours

(8) ☐ Describe: \_\_\_\_\_

(e.g., The greater of \$500 or 3% of each Participant's Compensation, per Plan Year. Specify time period, e.g., per Plan Year quarter. If not specified, the time period is the Plan Year.)

[Note: The Employer under Election 25(b)(8) may specify any Fixed Nonelective Contribution formula not described under Elections 25(b)(1) through (7) (e.g., For each Plan Year, 2% of total compensation), and/or the Employer may describe different Fixed Nonelective Contributions as applicable to different Participant groups (e.g., A Fixed Nonelective Contribution equal to 5% of Plan Year Compensation applies to Campus A Participants and a Fixed Nonelective Contribution equal to \$500 per Participant each Plan Year applies to Campus B Participants).]

(c) ☐ Contribution for Deemed Disability Compensation (1.11(K)). Include Deemed Disability Compensation. The Employer will make Nonelective Contributions for the disabled Participants defined below, based on their Deemed Disability Compensation for the following period \_\_\_\_\_. (Specify a fixed or determinable period. Choose (1) or (2)):

(1) ☐ NHCEs only. Apply only to disabled NHCEs.

(2) ☐ All Participants. Apply to all disabled Participants.

The contribution for such Participants shall be:

(3) ☐ Amount set forth in (a), (b) and (d). The disabled Participants shall share in the contributions set forth in (a), (b) and (d).

(4) ☐ Describe: \_\_\_\_\_ (must be definitely determinable (e.g., amount set forth in long-term disability policy).

(d) ☐ Describe: \_\_\_\_\_

[Note: Under Election 25(d), the Employer may describe the amount and type of Nonelective Contributions from the elections available under Election 25 and/or a combination thereof as to a Participant group (e.g., A Discretionary Nonelective Contribution applies to Campus A Employees. A Fixed Nonelective Contribution equal to 5% of Plan Year Compensation applies to Campus B Employees).]

Additional Provisions (Choose if applicable)

(e) ☐ Former Employees. The Employer will make Nonelective Contributions on behalf of former Employees in accordance with the following elections (Choose (1), (2) or (3)):

(1) ☐ Discretionary. The Employer may contribute an amount the Employer in its sole discretion may determine with regard to one or more former Employees, to be allocated and administered as described more fully in Section 3.04(D).

(2) ☐ Percent of Deemed Includible Compensation. The Employer will contribute \_\_\_\_\_ % of each Participant's Includible Compensation each Plan Year commencing with the Plan Year in which the Participant has Separated from Service and then for the next \_\_\_\_\_ calendar years (not to exceed 5 calendar years) following the Plan Year in which the Participant Separated from Service.

(3) ☐ Describe: \_\_\_\_\_

[Note: The Employer under Election 25(e)(3) may specify any definitely determinable contribution or allocation formula. No former Employee will be eligible to receive such an allocation for a calendar year beginning more than 5 years after the Employee Separated from Service.]

Eligible Former Employees. Such contributions will be made with respect to the following Participants (Choose (4) or (5)):

(4) ☐ All Former Employees.

(5) ☐ The following Former Employees (Choose one or more of a. through e.):

a. ☐ Union Employees. Collectively bargained employees who participate in the following unions: \_\_\_\_\_

b. ☐ Non-Union Employees. Employees whose employment is not governed by a collective bargaining agreement between the Employer and employee representatives.

- c. ☐ School superintendent.
- d. ☐ School principals.
- e. ☐ Describe inclusion: \_\_\_\_\_  
(e.g., include administration Employees). [Note: Must be definitely determinable.]

## III.

Section 26 of the Adoption Agreement for the Plan is hereby amended to read as follows:

**“26. NONELECTIVE CONTRIBUTION ALLOCATION (3.04(B)).** The Plan Administrator, subject to Section 3.06, will allocate to each Participant any Nonelective Contribution under the following contribution allocation formula (Choose one or more of (a) through (g) as applicable.):

- (a) ☐ **Pro rata.** As a uniform percentage of Participant Compensation.
- (b) ☐ **Permitted disparity (Integrated).** In accordance with the permitted disparity allocation provisions of Section 3.04(B)(2), under which the “Excess Compensation” means Compensation in excess of the integration level provided below (Choose (1) or (2)):
  - (1) ☐ **Percentage amount.** \_\_\_\_\_% (not exceeding 100%) of the Taxable Wage Base in effect on the first day of the Plan Year, rounded to the next highest \$\_\_\_\_\_ (not exceeding the Taxable Wage Base).
  - (2) ☐ **Dollar amount.** The following amount: \$\_\_\_\_\_ (not exceeding the Taxable Wage Base in effect on the first day of the Plan Year).
- (c) ☐ **Incorporation of contribution formula.** The Plan Administrator will allocate any Fixed Nonelective Contribution under Election 25(b) or Mandatory Employee Contributions under Election 18 in accordance with the contribution formula the Employer adopts under that Election.
- (d) ☒ **Classifications of Participants.** In accordance with the classifications allocation provisions of Section 3.04(B)(3), (Complete (1) and (2).):
  - (1) **Description of the classifications.** The classifications are (Choose a. or b.):
    - a. ☒ **Each in own classification.** Each Participant constitutes a separate classification.
    - b. ☐ **Describe the classifications:** \_\_\_\_\_

[Note: Any classifications under Election 26(d) must be clearly defined in a manner that will not violate the definite predetermined allocation requirement of Treas. Reg. §1.401-1(b)(1)(ii) and can only be changed through a Plan amendment. The Employer must advise the Plan Administrator or Vendor in writing as to the allocation rate applicable to each Participant under Election 26(d)(1)a, or applicable to each classification under Elections 26(d)(1)b, for the allocation Plan Year.]

- (2) **Allocation method within each classification.** Allocate the Nonelective Contribution within each classification as follows (Choose a., b. or c.):
  - a. ☐ **Pro rata.** As a uniform percentage of Compensation of each Participant within the classification.
  - b. ☒ **Flat dollar.** The same dollar amount to each Participant within the classification.
  - c. ☐ **Describe:** \_\_\_\_\_  
(e.g., Allocate pro rata to group A and flat dollar to group B.)
- (e) ☐ **Age-based.** In accordance with the age-based allocation provisions of Section 3.04(B)(4). The Plan Administrator will use the Actuarial Factors based on the following assumptions (Complete both (1) and (2).):
  - (1) **Interest rate.** (Choose a., b. or c.):
    - a. ☐ 7.5%      b. ☐ 8.0%      c. ☐ 8.5%
  - (2) **Mortality table.** (Choose a. or b.):
    - a. ☐ UP-1984. See Appendix C.



- b. ☐ Alternative: \_\_\_\_\_  
 (Specify 1983 GAM, 1983 LAM, 1971 GAM or 1971 LAM and attach applicable tables using such mortality table and the specified interest rate as replacement Appendix C.)

**Participating Employers.** The Nonelective Contributions will be allocated to all Participants regardless of which Employer directly employs them and regardless of whether their direct Employer made Nonelective Contributions for the Plan Year unless otherwise elected below or specified in a participation agreement. (Choose if applicable):

- (f) ☐ The Plan Administrator will allocate the Nonelective Contributions made by the Signatory Employer and by any Participating Employer only to the Participants directly employed by the contributing Employer.

[Note: If the Employer elects 26(f), the Employer should also elect 10(l)(b), to disregard the Compensation paid by "Y" Participating Employer in determining the allocation of the "X" Participating Employer contribution to a Participant (and vice versa) who receives Compensation from both X and Y.]

- (g) ☐ Describe: In the manner determined in the sole discretion of the Plan Administrator  
 (e.g., Pro rata as to Campus A Participants and Permitted Disparity (two-tiered at 100% of the SSTWB) as to Campus B Participants.)"

#### IV.

Section 40 of the Adoption Agreement for the Plan is hereby amended to read as follows:

**"40. IN-SERVICE DISTRIBUTIONS/EVENTS (6.01(D)).** A Participant may elect an In-Service Distribution of the designated Contribution Type Accounts based on any of the following events in accordance with Section 6.01(D) (Choose (a) OR (b).):

[Note: If the Employer elects any In-Service Distribution option, a Participant may elect to receive as many In-Service Distributions per Plan Year (with a minimum of one per Plan Year) as the Plan Administrator's In-Service Distribution form or policy may permit. If the form or policy is silent, the number of In-Service Distributions is not limited.]

- (a) ☐ None. The Plan does not permit any In-Service Distributions except as to RMDs under Section 6.02. Also see Section 6.01(D)(5) with regard to Rollover Contributions, and Employee Contributions.
- (b) ☒ Permitted. In-Service Distributions are permitted as follows from the designated Contribution Type Accounts (Choose one or more of (1) through (9).):

[Note: Unless the Employer elects otherwise in Election (b)(9) below, Elective Deferrals under Election 40(b) includes Pre-Tax and Roth Deferrals; Elections under columns (3) and (4) apply to Employer contributions held in annuity contracts; Elections under column (5) apply to Employer contributions in Custodial Accounts.]

	(1) All Contrib.	(2) Elective Deferrals	(3) Matching Contrib.	(4) Nonelective/ Mandatory	(5) Custodial Account
(1) <input type="checkbox"/> None. Except for Election 40(a) exceptions. (See Election 40(a))	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) <input checked="" type="checkbox"/> Age (Choose one or more of a. through d.)					
a. <input checked="" type="checkbox"/> Age 59 ½ (must be at least 59 1/2).	<input type="checkbox"/>	OR <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. <input type="checkbox"/> Age _____ (may be less than 59 1/2).	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A
c. <input type="checkbox"/> Age and participation. The Participant must have attained age _____ and completed _____ years of Plan participation	<input type="checkbox"/>	OR <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

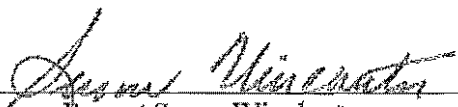
or \_\_\_ Years of  
Service for purposes  
of vesting. (Fill in  
whichever blank  
applies.)


- d. ☐ Upon attaining Normal Retirement Age (Normal Retirement Age must be at least 59 1/2) ☐ OR ☐ ☐ ☐ ☐
- (3) ☒ Hardship N/A ☒ ☐ ☒ N/A
- (4) ☐ Disability. ☐ OR ☐ ☐ ☐ ☐
- (5) ☐ \_\_\_ year contributions. (specify minimum of two years) N/A N/A ☐ ☐ N/A
- (6) ☐ \_\_\_ months of participation. (specify minimum of 60 months) N/A N/A ☐ ☐ N/A
- (7) ☐ Qualified Reservist Distribution. See Section 6.01(D)(10). N/A ☐ N/A N/A N/A
- (8) ☐ Deemed Severance Distribution. See Section 6.11. ☐ OR ☐ ☐ ☐ ☐
- (9) ☐ Describe: \_\_\_\_\_."

Except as otherwise provided in this 2020 First Amendment to the 403(b) Plan of the Regional University System of Oklahoma ("Amendment"), the Plan is hereby ratified and confirmed in all respects. This Amendment shall be effective as of January 1, 2020.

EXECUTED as of the 7<sup>th</sup> day of February, 2020.

REGIONAL UNIVERSITY SYSTEM OF  
OKLAHOMA

By:   
Name: Regent Susan Winchester  
Title: Board Chair

Attest:  
By:   
Name: Regent Connie Reilly  
Title: Board Secretary



UNIVERSITY OF  
**Central Oklahoma**

University of Central Oklahoma

Edmond, Oklahoma

January 31, 2020

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Administrative Appointments**

**Dr. Donna Cobb** has been appointed as **Dean of the College of Education and Professional Studies**. Her appointment, effective January 1, 2020, is at an annual salary of \$122,760.

Dr. Cobb's degrees are: Ed.D. (1991), Higher Education, Oklahoma State University, Stillwater, OK; M.Ed. (1977) and B.S. Ed. (1976), Health and Physical Education, East Central University, Ada, OK.

Her professional experiences include: Interim Dean (0.5), Associate Dean (7.5), Assistant Dean (8.5), Chair (11.5), Interim Chair (1), Professor (17.5), Associate Professor (8), University of Central Oklahoma, Edmond, OK; Associate Professor of Education (12), Women's Tennis Coach and Instructor (10), and Graduate Assistant (1), East Central University, Ada, OK; and Substitute Teacher (0.5), Duncan Public Schools, Duncan, OK.

**B. Temporary Faculty Appointments**

The following have been hired as temporary faculty for the spring 2020 semester:

**1) Visiting Associate Professor**

**College of Business**

Dr. Ricky Streight

Information Systems & Operations  
Management

**2) Visiting Assistant Professor**

**College of Business**

Dr. NaRita Anderson

Finance

**3) Visiting Scholar**

**College of Mathematics and Science**

Mr. Nathaniel Harden

Biology

Ms. Stacey Paryag-Stevens

Biology

**C. Resignations**

**Mr. James Daro**, Lecturer in the **Department of English**, has resigned, effective December 17, 2019. Mr. Daro has served the University of Central Oklahoma in a full-time capacity since 2005.

**Mr. Dustin Ragland**, Lecturer in the **Academy for Contemporary Music**, has resigned, effective December 17, 2019. Mr. Ragland has served the University of Central Oklahoma in a full-time capacity since 2015.

**D. Leave of Absence**

**Dr. John F. Barthell**, Provost and Vice President for Academic Affairs and Professor, Department of Biology, has been granted leave for the 2020 calendar year. Dr. Barthell will serve as a Program Director in the Division of Biological Infrastructure at the National Science Foundation, Alexandria, Virginia, in conjunction with an Intergovernmental Personnel Act (IPA) Assignment.

Dr. Barthell has served UCO in a full-time capacity since 1995.

**II. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

**October 2019**

INBRE Travel Grant, \$2,000

OK-INBRE

11/01/2019 – 4/30/2020

Emily Hendryx, College of Math and Science

This grant will fund Dr. Hendryx's travel to the American Medical Informatics Association 2019 Annual Symposium in Washington, D.C.

INBRE Travel Grant, \$2,000

OK-INBRE

11/1/2019 – 4/30/2020

Mohammad Hossan, College of Math and Science

This grant will help support travel expenses for Dr. Hossan and an undergraduate student to attend the ASME International Mechanical Engineering Congress & Exposition in Salt Lake City, UT.

INBRE Travel Grant, \$2,000

OK-INBRE

11/1/2019 – 4/30/2020

Benjamin Tayo, College of Math and Science

This grant will help support travel expenses for Dr. Tayo and two graduate students to attend the American Physical Society March Meeting in Denver, CO.

INBRE Travel Grant, \$2,000

OK-INBRE

11/1/2019 – 4/30/2020

Alaeddin Abuabed, College of Math and Science

This grant will help support travel expenses for Dr. Abuabed to attend the SPIE Photonics West 2020 conference in San Francisco, CA.

### **December 2019**

NASPA-Lumina Foundation Pilot Experiential Learning Program, \$20,000

National Association of Student Personnel Administrators

1/1/2020 – 12/31/2020

Jeff King, Center for excellence in Transformative Teaching and Learning

Funding from this grant will be used to build virtual experiential learning assignments and activities, thereby enabling experiential learning for online, blended and concurrent students. These assignments will be created during Spring 2020 and executed in Fall 2020 classes.

Teaching the Middle East, \$5,000

Oklahoma Humanities Council

12/1/2019 – 8/31/2020

Andrew Magnusson, College of Liberal Arts

Funding from this grant will be used to host a summer institute for Oklahoma high school teachers of world history and geography. The goal of this program will be to assist teachers in developing lesson plans on topics related to the Middle East. This week-long program will feature ten scholars in the field, both local and national.

The Engineering Workshop Academy, \$15,900  
Oklahoma State Regents for Higher Education  
1/15/2020 – 9/15/2020

Abdellah Ait Moussa, College of Math and Science

Funding from this grant will enable the University of Central Oklahoma's Department of Engineering and Physics to offer the Engineering Workshop Academy. This workshop will be two separate, 5-day sessions of hands-on activities and science projects that promote intentional play and decision-making, encourage critical thinking skills, and promote diversity and constructive teambuilding.

### **III. Purchases for Approval**

- A. None to report.

### **IV. Informational Items from Purchasing**

- A. Griffin Communications dba Griffin New Media  
Source: E&G .....\$126,300.00
- B. True Digital Security, Inc.  
Source: E&G .....\$60,000.00
- C. Ex Libris, Inc.  
Source: Course Fee Colleges/Department .....\$96,088.82
- D. Lippert Bros., Inc.  
Source: E&G .....\$149,485.00
- E. Work Solutions LLC  
Source: E&G .....\$94,284.50
- F. Swansea University  
Source: E&G .....\$89,621.39
- G. Bloomberg Businessweek  
Source: E&G .....\$62,252.01
- H. Certified Commercial Restorations, LLC  
Source: E&G .....\$149,953.00

### **V. Request to Transfer Funds**

- A. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$240,000. The current operating budget includes this amount designated for major renovation and construction using Educational and

General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Major Repairs and Deferred Maintenance (Mass Communications Media Room Remodel)

Source: College of Liberal Arts Course Fees.....\$100,000.00

Major Repairs and Deferred Maintenance (Library IT Offices)

Source: E&G.....\$140,000.00

Total.....\$240,000.00

Patti Neuhold-Ravikumar  
President





**OFFICE OF THE PRESIDENT**

January 16, 2020

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Education**

Mr. Jack Staats, has been appointed Instructor of Agriculture in a permanent full-time position. His appointment is effective August 12, 2020, through May 7, 2021, at an academic salary rate of \$30,000.

Mr. Staats holds a Bachelor of Science degree (1973) in Agricultural Education from Oklahoma State University, Stillwater, Oklahoma and a Master of Education degree (1995) from Northwestern Oklahoma State University, Alva, Oklahoma

His prior work experience includes: State Program Administrator-Agricultural Education/State FFA Advisor (13) Oklahoma State Department of Career and Technology Education, Stillwater, Oklahoma; Agriculture Education Instructor (30) Alva Public

## **Northwestern Oklahoma State University**

Schools, Alva, Oklahoma; and he also taught Agriculture Education at Buffalo, Oklahoma and Freedom, Oklahoma.

### **School of Professional Studies**

Dr. Yvette Lowery, has been appointed Assistant Professor of Nursing in the Doctorate of Nursing Practice program in a permanent full-time position. Her appointment is effective January 8, 2020 through May 8, 2020, at an academic salary rate of \$85,000.

Dr. Lowery has earned a Bachelor of Science in Nursing degree (2008) from Norfolk State University, Norfolk, Virginia; a Master of Science in Nursing degree (2012) from Jacksonville University, Jacksonville, Florida; and a Doctorate of Nursing Practice degree (2017) from South University, Savannah, Georgia.

Her prior work experience includes: Part-time Nursing Professor for online programs (2.5) Aspen University, Denver, Colorado; Adjunct Nursing Professor for online programs (3.5) Simmons College of Nursing, Boston, Massachusetts. Dr. Lowery has 14 years clinical experience with numerous hospitals and medical offices.

## **B. Faculty Resignations**

### **School of Arts and Sciences**

**Victoria Hendricks**, Instructor of English, submitted a letter of resignation effective December 17, 2019. Ms. Hendricks has been with the University since August 14, 2019.

## **C. Retirement with Resolution**

### **School of Arts and Sciences**

**Dr. Kay Decker**, Professor of Sociology, has submitted a letter stating her intention to retire effective May 8, 2020. Dr. Decker has been employed with the University since August 20, 1991.

## **Northwestern Oklahoma State University**

A resolution recognizing her years of service to Northwestern is attached.

### **School of Education**

**Dr. Chandler Mead**, Professor of Health and Sports Science Education and Chair of the Department of Health and Sports Science Education, has submitted a letter stating his intention to retire effective May 13, 2020. Dr. Mead has been employed with the University since August 1, 1990. A resolution recognizing his years of service to Northwestern is attached.

### **School of Professional Studies**

**Dr. Ramona Bartlow**, Assistant Professor of Nursing, has submitted a letter stating her intention to retire effective May 15, 2020. Dr. Bartlow has been employed with the University since January 12, 2009. A resolution recognizing her years of service to Northwestern is attached.

**Dr. Ralph Bourret**, Professor of Business, has submitted a letter stating his intention to retire effective May 8, 2020. Dr. Bourret has been employed with the University since August 11, 2009. A resolution recognizing his years of service to Northwestern is attached.

## **II. GRANTS AND CONTRACTS**

**City of Alva.....\$265,734.03**

Economic Development Scholarship Incentive receipts for Fall 2019; Mr. Allen (Skeeter) Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

**Northwestern Oklahoma State University**

**The University Center of Ponca City.....\$70,000**

A partnership between Northwestern Oklahoma State University and the University Center of Ponca City to share resources to fund the Bachelor of Nursing (BSN) degree program at the University Center in Ponca City, Oklahoma. Total funding is \$210,000 and this is the second year of a three (3) year commitment. Dr. Bo Hannaford, Executive Vice President, is the partnership coordinator.

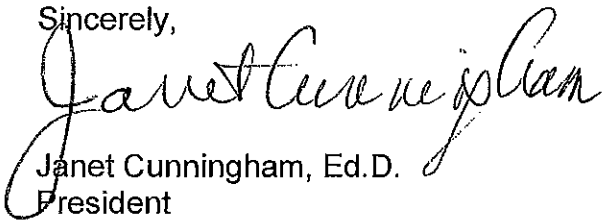
**TOTAL GRANTS.....\$335,734.03**

**III. INFORMATIONAL ITEMS**

**A. Scholarships and Donations**

Adair and Susan Brown have contributed \$125,000 to establish the Brown Family Chair in Leadership

Sincerely,

A handwritten signature in black ink, appearing to read "Janet Cunningham". The signature is fluid and cursive, with the first name "Janet" being more prominent.

Janet Cunningham, Ed.D.  
President

JC:md

Attachments (4)

## **RESOLUTION**

*Regional University System of Oklahoma*

**WHEREAS, DR. KAY DECKER**, Professor of Sociology at Northwestern Oklahoma State University, will retire on May 8, 2020; and

**WHEREAS, DR. DECKER** will be leaving the University after 29 years of service; and

**WHEREAS, DR. DECKER** has earned the respect and admiration of her colleagues and students by establishing a reputation for exceptional service to her students; and

**WHEREAS, DR. DECKER** has been instrumental in developing a contractual partnership with Bill Johnson Correctional Facility; and

**WHEREAS, DR. DECKER** through her work as a professor, has personally impacted the lives of young men and women by serving as an example of professionalism, integrity and leadership; and

**WHEREAS, DR. DECKER** through her service as department chair, has devoted her energy to building the offerings and reputation of the Department of Social Sciences; and

**WHEREAS, DR. DECKER** has consistently worked towards a more diverse and inclusive campus which aligns with the University's strategic plan; and

**WHEREAS, DR. DECKER** has faithfully fulfilled the responsibilities of her position and served her students with a high degree of professionalism and concern for their success,

**NOW, THEREFORE, BE IT RESOLVED**, that the *Regional University System of Oklahoma* bestows upon **DR. KAY DECKER**, the honorary title of "**Professor Emeritus of Sociology**" and extends to her an expression of appreciation and commendation for her contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. DECKER** in Alva, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this 31st day of January, 2020.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

## **RESOLUTION**

*Regional University System of Oklahoma*

**WHEREAS, DR. CHANDLER MEAD**, Professor of Health and Sports Science Education at Northwestern Oklahoma State University, will retire on May 13, 2020; and

**WHEREAS, DR. MEAD** will be leaving the University after giving over 30 years of service; and

**WHEREAS, DR. MEAD** has served the University in many capacities including chair of the Health and Sports Science Education department, director of the J.R. Holder Wellness Center, and Ranger Football defensive coach; and

**WHEREAS, DR. MEAD** has dedicated his professional life to the service of countless students, many of whom credit their personal and professional success to his guidance and support; and

**WHEREAS, DR. MEAD** has personally impacted the lives of young men and women by serving as an example of professionalism, integrity and leadership; and

**WHEREAS, DR. MEAD** has modeled and promoted the benefits of lifetime wellness and fitness as well as the importance of serving as a committed, professional health and sports science educator; and

**WHEREAS, DR. MEAD** has faithfully fulfilled the responsibilities of his position and served his students with a high degree of professionalism and concern for their success,

**NOW, THEREFORE, BE IT RESOLVED**, that the *Regional University System of Oklahoma* bestows upon **DR. CHANDLER MEAD**, the honorary title of “**Professor Emeritus of Health and Sports Science Education**” and extends to him an expression of appreciation and commendation for his contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. MEAD** in Alva, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this 31<sup>st</sup> day of January, 2020.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

## **RESOLUTION**

*Regional University System of Oklahoma*

**WHEREAS, DR. RAMONA BARTLOW**, Assistant Professor for Charles Morton Share Trust Division of Nursing at Northwestern Oklahoma State University, will retire on May 15, 2020; and

**WHEREAS, DR. BARTLOW** will be leaving the University after 11 years of service; and

**WHEREAS, DR. BARTLOW** has earned the respect and admiration of her colleagues and students by establishing a reputation for exceptional service to her students; and

**WHEREAS, DR. BARTLOW** has received the honor of 2019 John Barton Distinguished Teaching and Service Award by exemplifying distinguished teaching and administrative leadership; and

**WHEREAS, DR. BARTLOW** through her work as a professor, has personally impacted the lives of young men and women by serving as an example of professionalism, integrity and leadership; and

**WHEREAS, DR. BARTLOW** through personal example, has sought to inspire her students to embody compassion and caring in their nursing careers; and

**WHEREAS, DR. BARTLOW** has faithfully fulfilled the responsibilities of her position and served her students with a high degree of professionalism and concern for their success,

**NOW, THEREFORE, BE IT RESOLVED**, that the *Regional University System of Oklahoma* bestows upon **DR. RAMONA BARTLOW**, the honorary title of “**Professor Emeritus of Nursing**” and extends to her an expression of appreciation and commendation for her contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. BARTLOW** in Alva, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this 31st day of January, 2020.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

## **RESOLUTION**

*Regional University System of Oklahoma*

**WHEREAS, DR. RALPH BOURRET**, Professor of Business at Northwestern Oklahoma State University, will retire on May 8, 2020; and

**WHEREAS, DR. BOURRET** will be leaving the University after giving over 10 years of service; and

**WHEREAS, DR. BOURRET** has earned the respect and admiration of his colleagues and students by establishing a reputation for exceptional service to his students; and

**WHEREAS, DR. BOURRET** has dedicated his professional life to the service of countless students, many of whom credit their personal and professional success to his guidance and support; and

**WHEREAS, DR. BOURRET** through his career, has been an avid supporter of all student activities by attending most events and encouraging our athletic teams; and

**WHEREAS, DR. BOURRET** has earned a reputation for creating a welcoming and supportive environment for students and colleagues alike; and

**WHEREAS, DR. BOURRET** has faithfully fulfilled the responsibilities of his position and served his students with a high degree of professionalism and concern for their success,

**NOW, THEREFORE, BE IT RESOLVED**, that the *Regional University System of Oklahoma* bestows upon **DR. RALPH BOURRET**, the honorary title of “**Professor Emeritus of Business**” and extends to him an expression of appreciation and commendation for his contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. BOURRET** in Alva, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this 31st day of January, 2020.

---

Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma





Regent Susan Winchester  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Winchester:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

School of Arts and Sciences

**A. SABBATICAL LEAVE**

**Ms. Kathleen Hardgrove**, Professor in the Department of Art, Communication, and Theatre, has requested sabbatical leave for the Spring Semester 2021. Ms. Hardgrove will use the sabbatical leave to research and finalize the writing, design, and creation of her book *The A.R.T.ful Way to Succeed in College* and an accompanying workshop series with her co-author, Dr. Teresa Rothrock, Professor Emeritus from East Central University specializing in English Education. This sabbatical leave will allow Ms. Hardgrove the ability to conduct research and beta-test workshops at other universities, including University of Texas at Corpus Christi, University of Evansville, East Tennessee Community College, Southwestern Oklahoma State University, Northeastern Oklahoma State University, and Tulsa Community College, among others. Approximately six weeks will be spent conducting interviews, meetings, and workshops with the remaining 10 weeks devoted to research analysis and writing/development of the book, workshop series, and related materials. This experience would promote Ms. Hardgrove's professional development and her ability to assist students in acquiring "soft" skills like adaptability, resourcefulness, and tenacity (A.R.T.) that are essential skills for students, particularly the high number of first-generation students Southeastern serves in its general education courses. Because this experience requires considerable travel time for research and workshops, it is our recommendation that Ms. Hardgrove's sabbatical leave request for Spring 2021 be approved.

**II. NOTICE OF GRANT AWARDS**

The following grants have been awarded to Southeastern Oklahoma State University:

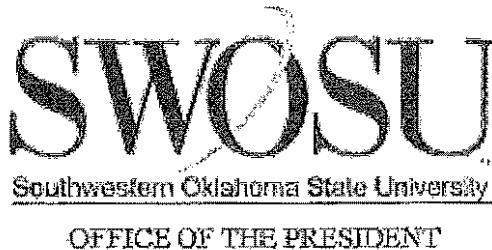
**Travel for American Indian Sciences and Engineering Society Meeting.....\$3,000.00**

This grant was awarded to Southeastern Oklahoma State University from the National Science Foundation via Oklahoma State University in the amount of \$3,000. The effective date of the grant is June 10, 2019. This grant's Project Director is Dr. Nancy L. Paiva, Associate Professor of Chemistry, Computer, & Physical Sciences. The purpose of the grant award is to provide support for faculty and student travel to the 42nd Annual National Meeting of the American Indian Science and Engineering Society (AISES) in Milwaukee, WI, October 9 – 13, 2019. The mission of AISES is to increase the number of Native Americans entering and succeeding in STEM careers. The meeting offers career guidance, employment, and internship, along with scholarship recruitment opportunities, cultural activities, and other networking opportunities.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryon Clark". The signature is fluid and cursive, with the first name "Bryon" and last name "Clark" clearly distinguishable.

Bryon Clark  
Interim President



January 17, 2020

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. CHANGE IN STATUS**

Dr. **Rickey Cothran** has been appointed to the Interim Department Chair position in the Department of Biological Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 1, 2020. His annual salary for the appointment ending on May 4, 2020 will be \$61,442.00, which includes the one semester chair stipend of \$1,600.00.

**Carmen Nickel** has been appointed to the BSN Program Director position as non-tenure track Instructor in the Department of Nursing in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 10, 2020. Her salary for the twelve month appointment will be \$77,121.00.

**B. FACULTY APPOINTMENTS**

Ms. **Elissa Saunders** has been appointed to a non-tenure track position as Instructor in the Department of Nursing in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 10, 2020. Her salary for the nine month appointment will be \$57,841.00. Ms. Saunders earned a Master of Science in Nursing Education from Southwestern Oklahoma State University.

Dr. **Alex Owiti** has been appointed to a one-semester temporary position as Assistant Professor in the Department of Biological Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 13, 2020. His salary for the one semester appointment will be \$27,869.00. Dr. Owiti earned a Doctorate of Philosophy in Pharmaceutical Sciences from the University of Missouri-Kansas City.

**II. PURCHASE AGENDA****A. Other items FY 2020:**

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

	<b>Fund</b>	<b>Amount</b>
a) Utility Sales & Investments (Purchase of used bucket truck)	700	\$54,000
b) Allbridge LLC (Cable service for dormitories)	700	\$61,194
c) Denise Castelli, Limelight Productions (Panorama performer Ken Jeong)	700	\$60,430
d) ISOA, LLC (International student health insurance – reimbursed by students)	700	\$63,085

SWOSU requests approval of the following purchases in accordance with Board Policy (over \$150,000):

Nothing to report

**III. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS**

SWOSU has received confirmation of five (5) grants for a total amount of \$75,104. Profiles of these awards are presented below. I am available if you should have any questions.

**A. Summer Science and Mathematics Academy.....\$47,450**

The **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION** awarded a grant in the amount of \$47,450 to fund the *Summer Science and Mathematics Academy* for 2020. The grant supports a summer academy program for underrepresented high school juniors and seniors to experience a relationship between science, technology, engineering, and mathematics disciplines. The primary function of the award is instruction. The principal investigators are **Dr. Brian Campbell** and **Dr. Keturah Adams**.

**B. Louis Stokes Alliance for Minority Participation in Science, Mathematics, Engineering, and Technology.....\$16,000**

The **NATIONAL SCIENCE FOUNDATION** through Oklahoma State University has awarded a cooperative agreement entitled "*Louis Stokes Alliance for Minority Participation in Science, Mathematics, Engineering, and Technology*" in the amount of \$16,000. The cooperative agreement, in part, supports efforts to recruit minority students to pursue degrees in the science, mathematics, engineering, and technology fields. The primary function of this award is university student training and support. The principal investigator of the cooperative agreement is **Dr. Timothy Hubin**.

**C. Developing and inquiry-based Applied Microbiology course employing flipped classroom design.....\$7,804**

The **OKLAHOMA IDEA NETWORK FOR BIOMEDICAL RESEARCH EXCELLENCE** through the Oklahoma State Regents has awarded a grant entitled "*Developing and inquiry-based Applied Microbiology course employing flipped classroom design*" in the amount of \$7,804. The grant, in part, supports efforts to re-write curriculum for a microbiology

course. The primary function of this award is instruction. The principal investigator of the grant is **Dr. Regina McGrane**.

**D. St. Louis Brass.....\$3,300**

The **MID AMERICA ARTS ALLIANCE** through the National Endowment for the Arts has awarded a grant in the amount of \$3,300. The grant in part supported music programming for educational outreach in Western Oklahoma. The primary function of this award is public service. The principal investigator of this grant is **Dr. Robert Fant**.

**E. Investigating the effects of bactericidal biosurfactant of eukaryotic organisms.....\$550**

The **TRI BETA BIOLOGICAL HONOR SOCIETY** has awarded a grant entitled "*Investigating the effects of bactericidal biosurfactant of eukaryotic organisms*" in the amount of \$550. The grant, in part, supports an undergraduate research project in a microbiology lab. The primary function of this award is basic research. The principal investigator of the grant is **Dr. Regina McGrane**.

Respectfully submitted,



Randy L. Beutler  
President





**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

January 17, 2020

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE APPOINTMENT (Informational only)**

**Dr. Thomas E. Franklin** has been appointed Medical Director for the Physician Assistant Studies program in the Department of Health Professions, Gregg Wadley College of Science and Health Professions effective November 18, 2019. This is a 25% effort, 12-month, non-tenure track professional staff position at a fiscal year salary rate of \$43,752.

Dr. Franklin holds the following degrees: B.S., Physician Associate, University of Oklahoma Health Sciences Center; M.Ed., Professional Health Occupations, University of Central Oklahoma; D.O., Osteopathic Medicine, Oklahoma State University.

His professional experience includes: Emergency Physician, Cherokee Nation W. W. Hastings Hospital- 19 years; Clinical Assistant Professor of Medical Education, Oklahoma State University Center for Health Sciences- two years; Flight Surgeon, 465<sup>th</sup> ARS Tinker Air Force Base- 11 years; Squadron Commander, 507<sup>th</sup> MS, Tinker Air Force Base- three years; Flight Surgeon, 459<sup>th</sup> ASTS, Joint-Base Andrews, MD- two years and other medical experience since 1997.

**B. FACULTY APPOINTMENT TEMPORARY**

**Dr. Louis Blowers, II** has been named Clinical Assistant Professor of Optometry for the Northeastern State University Oklahoma College of Optometry effective January 1, 2020. This is a full-time, one-year temporary position at a fiscal year salary rate of \$99,936. He is replacing Dr. Nicole Stout.

### **Northeastern State University**

Dr. Blowers holds the following degrees: B.S., Health Sciences, Southwestern Oklahoma State University; O.D., Optometry, Northeastern State University Oklahoma College of Optometry.

His professional experience includes: Resident, Veterans Health Care System of the Ozarks-Gene Taylor Community Based Outpatient Clinic through Northeastern State University Oklahoma College of Optometry- one year.

#### **C. FACULTY RE-APPOINTMENT TEMPORARY**

**Mr. Joshua Graff** has been re-appointed Instructor of Mathematics in the Gregg Wadley College of Science and Health Professions effective January 3, 2020. This is a full-time temporary, non-tenure track position for the Spring 2020 semester at a salary rate of \$19,540. Mr. Graff holds a M.Ed., in Mathematics Education from Northeastern State University. He has been employed with NSU as Adjunct and/or Instructor for two years.

#### **D. FACULTY CHANGE OF STATUS**

**Dr. Tara Brown**, Assistant Professor of Optometry and Director of Residencies in the Northeastern State University Oklahoma College of Optometry is moving from a full-time, 12-month, tenure track position to a part-time clinical adjunct position, effective January 1, 2020.

#### **E. RETIREMENTS WITH RESOLUTIONS**

**Ms. Misty Megee**, Lecturer of Mathematics in the Gregg Wadley College of Science and Health Professions has announced her retirement, effective May 1, 2020. She has been employed since August 2004.

**Dr. Kippi Wyatt**, tenured Professor of Optometry and Associate Dean in the Northeastern State University Oklahoma College of Optometry, has announced her retirement, effective January 1, 2020. She has been employed since August 1994.

#### **F. RESIGNATIONS**

**Dr. Peter Obitade**, Assistant Professor of Information Systems in the College of Business and Technology has submitted his resignation effective December 16, 2019. He has been employed since August 2019.

**Dr. Brent Roberts**, Clinical Assistant Professor of Optometry in the Northeastern State University Oklahoma College of Optometry has submitted his resignation effective January 3, 2020. He has been employed since July 2017.



**Northeastern State University**

**II. PURCHASES**

Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):

Blackboard/Learning Management System and Hosting..... \$450,000

**III. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

**Alliance for Minority Participation 2018-2019 Yr 5 of 5 No Cost Extension with Additional Funding.....\$43,000.00**

A subcontract to contribute to the national agenda to increase the number on underrepresented minorities receiving a B.S. degree in science, engineering, and mathematics. The project is directed by Dr. Jody Buckholtz.

**Total of Grants and Contracts .....\$43,000.00**

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'STL' with a horizontal line extending from the top of the 'L'.

Steve Turner, Ph.D.  
President

**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS, Mrs. Misty Megee** will retire as Lecturer in Mathematics at Northeastern State University on May 1, 2020; and

**WHEREAS, Mrs. Megee** has served faithfully and honorably on the Northeastern State University faculty for 16 years and has made many contributions as a faculty member to the benefit of colleagues, students, the university, and the community; and

**WHEREAS, through her commitment as an outstanding educator, Mrs. Megee** has dedicated herself to serving mathematics students and the University with a quality of excellence, and organization that are worthy of recognition; and

**WHEREAS, Mrs. Megee** has taught mathematics to students in developmental courses who benefited from her kindness; she also taught new freshmen in University Strategies, providing a smooth entrance into university life; and

**WHEREAS, Mrs. Megee** recruited, organized, and supervised mathematics tutors for the Department of Mathematics and Computer Science; and

**WHEREAS, Mrs. Megee** has served on many NSU committees over the years including the Athletics Committee, the Commencement Committee, and the Developmental Education Committee; has served as a name announcer at commencement ceremonies, and actively participated in university affairs in such a way as to foster a positive collegial atmosphere;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Mrs. Misty Megee** the honorary title of “**Lecturer Emeritus in Mathematics**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Mrs. Misty Megee in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 31<sup>st</sup> day of January, 2020.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS**, Dr. Kippi Wyatt will retire as Professor and Associate Dean of the Oklahoma College of Optometry at Northeastern State University on January 1, 2020; and

**WHEREAS**, Dr. Wyatt has served faithfully and honorably on the Northeastern State University faculty for over twenty-five years, served as Assistant/Associate Dean of the Oklahoma College of Optometry for ten years, served as past Clinical Education Coordinator and Mobile Eye Clinic Director, and has made countless other contributions as a faculty member and administrator which have benefited students, colleagues, the university, and the community; and

**WHEREAS**, as a committed educator who supports the work of students and colleagues, Dr. Wyatt has supervised many student research projects including those earning first place at the American Academy of Optometry and Oklahoma Association of Optometric Physicians conferences; and

**WHEREAS**, as an active scholar and educator, Dr. Wyatt received the NSU Faculty Circle of Excellence in Teaching Award in 2005, was named a DaVinci Fellow in 2006, received the Excellence in Teaching Award at the Oklahoma Higher Education Conference in 2006, was named an American Academy of Optometry Fellow in 1996, received the Irving M. Borish Award for Clinical Research in 1986, and was selected as Outstanding Instructor by NSUOCO students multiple years; and

**WHEREAS**, Dr. Wyatt has shown dedication to the profession and institution by serving on many committees throughout the years including the College of Optometry Admissions and Curriculum Committees, the NSU Retention, Tenure and Promotion Task Force, chair of the NSU Library Committee, Center for Teaching and Learning Advisory Committee, Association of Schools and Colleges of Optometry Chief Academic Officers Committee, as well as serving as a mentor to other faculty, a role model for students, and a friend to all; and

**WHEREAS**, through her commitment to the highest ideals of her profession, Dr. Wyatt is deserving of special recognition for the influence she has had on NSU, her colleagues, numerous optometry students, residents, faculty, patients, and the field of optometry;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon Dr. Kippi Wyatt the honorary title of “**Professor Emeritus of Optometry**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Kippi Wyatt in Tahlequah, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 31<sup>st</sup> day of January, 2020.

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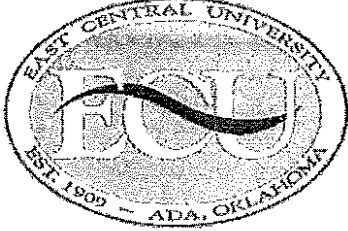
Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma





OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14<sup>th</sup> Street, PMB P-8 • Ada, OK 74820-6999  
(580) 559-5213 office • (580) 559-5788 fax • [www.ecok.edu](http://www.ecok.edu)

January 15, 2020

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Winchester and Members of the Board:

The recommendations of East Central University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**DR. ANDREW E. HONEYCUTT** has been appointed to a one-year non-tenure track Visiting Professorship, effective 9 January 2020. Dr. Honeycutt's annual salary will be \$80,000.

Dr. Honeycutt earned a Bachelor of Arts in sociology from Ottawa University (1964) and an MBA in organizational behavior from Boston University (1970). He received his Doctor of Business Administration in marketing from Harvard Business School in 1975.

**DR. MELISSA INGLIS** has been appointed to the position of Chair of the Department of Professional Programs in Human Services, effective 1 January 2020. Dr. Inglis' annual salary will be \$59,760.

Dr. Inglis earned a Bachelor of Arts in sociology from the University of Oklahoma (2008) and a Master of Arts in criminal justice management and administration from the University of Central Oklahoma (2011). She received her Doctor of Philosophy in criminal justice from the University of New Haven in 2018.

Dr. Inglis has been a faculty member since 2015 and has served as Interim Chair for the department since July 2019.

**DR. SCOTT KETCHUM** has been appointed to a tenure-track position as Assistant Professor and Director of Native American Studies and Chickasaw Endowed

**East Central University**

Chair, effective 13 August 2020. Dr. Ketchum's annual salary will be \$62,000. He is replacing Dr. Thomas Cowger.

Dr. Ketchum holds a BA in political science/policy studies from the University of Central Oklahoma (2008), an MA in Native American studies (2011), and PhD in sociocultural anthropology from the University of Oklahoma (2017).

Dr. Ketchum's research includes projects on American Indian cultural and environmental issues. He has brought stability to one of our most important programs.

**MS. ASHLEY McCALLUM** has been appointed to a non-tenure track appointment as an Instructor of Nursing, effective 9 January 2020. Ms. McCallum's salary will be \$52,000. She is replacing Dr. Joseph Rawdon.

Ms. McDaniel earned a BA in English from the University of Oklahoma (2004). She became a licensed practical nurse in 2012 and continued her education at Oklahoma City University, receiving her Associate in Nursing in 2014. She completed her Master of Science in nursing from Oklahoma Baptist University in 2018.

Ms. McCallum brings with her many levels of experience including work as an LPN in a physician's office, work in rural health care for Pauls Valley General Hospital and Arbuckle Memorial Hospital, a flight nurse for AirEvac Lifeteam, and adjunct faculty for Oklahoma City Community College nursing program.

**MS. ANDRAZ "ANDY" McDANIEL** has been appointed to a non-tenure track appointment as an Instructor of Nursing on the Durant campus, effective 9 January 2020. Ms. McDaniel's annual salary will be \$52,000. She is replacing Ms. Deborah Kifer.

Ms. McDaniel earned a Bachelor of Science in nursing from East Central University in 2014. She completed her master's degree in nursing education from Western Governor's University in December 2019.

Ms. McDaniel brings with her a variety of experience, having been employed full time as an RN with Alliance Health in Durant since 2014, working PRN for both Unity Home Health and Texoma Medical Center, and working as an adjunct clinical instructor for ECU. She brings with her licensures in both Oklahoma and Texas, as well as certifications such as Advanced Cardiac Life Support, Neonatal Resuscitation, Perinatal Continuing Education and S.T.A.B.L.E.



**East Central University**

**MR. JACKIE SWITZER** has been appointed to a non-tenure track appointment as an Instructor of Criminal Justice, effective 13 August 2020. Mr. Switzer's annual salary will be \$48,750. He is replacing Dr. Michael Copeland.

Mr. Switzer received a Bachelor of Arts in criminal justice (2012) and a Master of Science in human resources (Option in Criminal Justice/2014) from East Central University. He is currently in a doctoral program in Sociology at the University of Oklahoma, studying criminology and organizations.

Mr. Switzer worked as a Child Welfare Specialist at the Oklahoma Department of Human Services from 2014-2015, and as a Correctional Security Officer at the Oklahoma Department of Corrections in 2014. He is in the process of completing a graduate certificate in college teaching.

**MS. REBECCA WILLIAMS** has been appointed to a one-year appointment as Instructor of Nursing, effective 9 January 2020. Her annual salary will be \$47,000. She is replacing Dr. Jennifer Heck.

Ms. Williams earned an Associate in Applied Science in nursing from Seminole State College in 2006. She completed her Bachelor of Science in nursing at St. Gregory's University in 2016, and is currently on track to finish her Masters of nursing education from Oklahoma Baptist University in December of 2020.

Ms. Williams brings with her a variety of experience, including work as a Public Health Nurse for the Wewoka Indian Health Clinic in Wewoka, Oklahoma, Okfuskee Health Department in Okemah, Oklahoma, and the Fairbanks Regional Public Health Center in Fairbanks, Alaska. She brings with her certifications such as Mental Health First Aid Trainer and Food Borne Illness Training for Public Health.

**B. RETIREMENT WITH EMERITUS RESOLUTION**

**DR. BRENDA SHERBOURNE**, Provost and Vice President for Academic Affairs has announced her retirement effective June 30, 2020. Dr. Sherbourne was employed at ECU in 1998.

**C. RETIREMENT**

**MR. JERRY FORBES**, Vice President of Student Development, has announced his retirement effective July 1, 2020. Dr. Forbes was employed at ECU in 2011.

**East Central University**

**MS. SANTA VELEZ**, Assistant Professor of Psychology, has announced her retirement effective June 1, 2020. Dr. Velez was employed at ECU in 2011.

**D. RESIGNATIONS**

**MR. CHRISTOPHER BRAUN**, Assistant Professor of Cartography/Geography, has submitted his resignation effective January 8, 2020. Dr. Braun was employed at ECU in 2017.

**MS. PAIGE WILLIAMS**, Professor and Program Coordinator for the Clinical Rehabilitation and Clinical Mental Health Counseling Program, has submitted her resignation effective August 1, 2020. Dr. Williams was employed at ECU in 1997.

**II. REQUESTS FOR CONTRACTS**

None to report at this time.

**III. GRANTS AND CONTRACTS**


**McNAIR SCHOLARS-CHICKASAW NATION MATCH** ..... **\$4,500**  
East Central University received a \$4,500 matched fund from the Chickasaw Nation. The project period: October 1, 2019 to September 30, 2020. The McNair Scholars grant prepares undergraduate STEM students for graduate school entry and these funds will provide student wages. The Project Director is Mr. Yul Dotson.

**Total Grants and Contracts--\$4,500**

**IV. PURCHASES**

None to report at this time.

Respectfully submitted,



Katricia G. Pierson, Ph.D.  
President

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. BRENDA SHERBOURNE** has dedicated her life and devotion to education, community service; and

**WHEREAS, DR. SHERBOURNE** has served East Central University since 1998, first as associate professor; then was promoted to professor in 2005; and

**WHEREAS, DR. SHERBOURNE** served as chair of ECU's Department of Education from 2008-2011; and

**WHEREAS, DR. SHERBOURNE** served as dean of ECU's College of Education and Psychology from 2011 to 2018; and

**WHEREAS, DR. SHERBOURNE** served as acting dean of ECU's School of Graduate Studies from 2017 to 2018; and

**WHEREAS, DR. SHERBOURNE** served as acting Provost and Vice President of Academic Affairs from 2019-2020; and

**WHEREAS, DR. SHERBOURNE** was awarded the prestigious Teaching Excellence Award at ECU in 2002; and

**WHEREAS, DR. SHERBOURNE** served as the director of the Elementary Education and masters of elementary education program at ECU; and

**WHEREAS, DR. SHERBOURNE** won the Dean's Office Travel Award for the 2002 academic year; and

**WHEREAS, DR. SHERBOURNE** was awarded the 2001-2002 Research and Development Grant; and

**WHEREAS, DR. SHERBOURNE** received her Bachelor of Science in Education from ECU in 1984; Master of Education degree from Oklahoma State University in 1988; and Doctorate of Education from Oklahoma State University in 1994; and

**NOW, THEREFORE, BE IT RESOLVED**, that the **Regional University System of Oklahoma** bestows upon **DR. BRENDA SHERBOURNE** the honorary title of "**Professor Emeritus of EDUCATION**" and extends to her an expression of commendation and appreciation for her many contributions to the success of East Central University and wishes for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the **Regional University System of Oklahoma** and a copy, signed by the Chair of the Board, be forwarded to **DR. BRENDA SHERBOURNE** in Ada, Oklahoma.

**ADOPTED** by the **Regional University System of Oklahoma** this 31st day of January, 2020.

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Susan Winchester, Chair  
Board of Regents of the  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma