

# **REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**



## **AGENDA**

### **REGULAR BOARD MEETING**

**February 8, 2019**

**East Central University  
Chickasaw Business and Conference Center  
Synergistic Learning Room 104  
Ada, Oklahoma**

**ORDER OF BUSINESS**  
**Regular Meeting of February 8, 2019**

<b>I.</b>	<b>Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Opening Meeting Act.....</b>	<b>1</b>
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<b>IV.</b>	<b>Consent Docket</b>	
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	<b>B. Educational Excellence Committee Report.....</b>	<b>2-13</b>
<b>V.</b>	<b>Report of RUSO Committee Proceedings</b>	
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	<b>C. System Advancement Committee Report.....</b>	<b>23</b>
	<b>D. Policy and Procedures Committee Report .....</b>	<b>23</b>
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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

## MEETING AGENDA

East Central University  
Chickasaw Business and Conference Center  
Synergistic Learning Room 104  
Ada, Oklahoma

East  
Central  
University

**I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**

Northeastern  
State  
University

**II. CALL TO ORDER AND REGENTS' ROLL CALL**

**A. EXCUSE ABSENT REGENTS**

**B. INTRODUCTION OF GUESTS**

Northwestern  
Oklahoma  
State  
University

**III. CHAIR'S REPORT-- Regent Mark Stansberry**

**IV. CONSENT DOCKET**

**A. MINUTES OF PREVIOUS MEETING**

Southeastern  
Oklahoma  
State  
University

1. Approval of Minutes of Special Meeting, November 2, 2018
2. Approval of Minutes of Special Meeting, January 7, 2019
3. Approval of Minutes of Special Meeting, January 28, 2019

Southwestern  
Oklahoma  
State  
University

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Anne Ford (Attachment A, Pages 43-58)**

1. Discussion regarding proposed OSRHE Policy 3.2 Functions of Institutions.
2. **East Central University** (Page 43)
  - a. **Program Name Change:**
    1. Master of Education—Educational Technology (104)  
No change in total hours for the degree
3. **University of Central Oklahoma** (Pages 44-47)
  - a. **New Programs:**
    1. Bachelor of Applied Technology, Audio Production
    2. Bachelor of Applied Technology, Commercial Music
    3. Bachelor of Science, Data Science
    4. Bachelor of Arts, Women, Gender, Sexuality Studies
  - b. **New Options:**
    1. Master of Business Administration-Professional MBA
    2. Master of Science, Forensic Science-Biology and Chemistry
  - c. **Program Modifications:**
    1. Bachelor of Arts, Applied Liberal Arts
    2. Bachelor of Science, Career, Technical, and Workforce Development-Family and Consumer Science, Trade and Industrial, and Workforce Development
    3. Bachelor of Arts, Communication-Interpersonal Communication
    4. Bachelor of Science, Computer Science-Computer Science, Applied and Information Science
    5. Bachelor of Arts in Education, Dance Education

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6. Bachelor of Science in Education, Elementary Education
7. Bachelor of Arts in Education, English Education
8. Bachelor of Science, Family Life Education-Child Development, Gerontology, and Marriage and Family
9. Bachelor of Science, Forensic Science-Forensic Science and Digital Forensics
10. Bachelor of Science, Funeral Service
11. Funeral Service Certificate
12. Bachelor of Arts, Geography
13. Bachelor of Science, Industrial Safety
14. Bachelor of Science, Kinesiology and Health Studies-Outdoor and Community Recreation
15. Bachelor of Science, Mathematics-Statistics
16. Bachelor of Science in Education, Mathematics Education
17. Bachelor of Arts, Music
18. Bachelor of Music, Music-Vocal Performance
19. Bachelor of Music in Education, Music Education-Vocal
20. Bachelor of Arts, Photographic Arts
21. Bachelor of Science, Software Engineering
22. Bachelor of Arts, Strategic Communication-Organizational Communication and Strategic Communications
23. All Teacher Education Programs
24. Bachelor of Fine Arts in Education, Theatre/Communication Education
25. Master of Education, Adult and Higher Education—Training (new title: Talent Development)
26. Master of Science, Biology

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27. Master of Science, Business Analytics
28. Master of Arts, Composition and Rhetoric
29. Master of Arts, Creative Writing
30. Master of Arts, Crime and Intelligence Analysis
31. Master of Arts, Criminal Justice Management and Administration
32. Master of Arts, Literature
33. Master of Science, Family, and Child Studies—Family Life Educator, Infant Child Specialist and Marriage and Family Therapy
34. Master of Science, Forensic Science
35. Master of Science, Nursing
36. Master of Science, Speech-Language Pathology
37. Bachelor of Science, Actuarial Science
38. Bachelor of Science, Biomedical Engineering
39. Bachelor of Science, Chemistry-Chemistry ACS Certificate and Health Science
40. Bachelor of Science, Computer Science-Computer Science, Applied and Information Science
41. Bachelor of Science, Electrical Engineering
42. Bachelor of Science, Engineering Physics-Physics
43. Bachelor of Science, Mathematics—Applied Mathematics, Mathematics and Statistics
44. Bachelor of Science in Education, Mathematics Education
45. Bachelor of Science, Mechanical Engineering
46. Bachelor of Science in Education, Science Education-Physics
47. Bachelor of Science, Software Engineering

**d. Program Name Change:**

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1. Bachelor of Science, Industrial Safety to Occupational Safety
- e. **Option Name Change:**
  1. Bachelor of Science, Industrial Safety to Occupational Safety
  2. Master of Education, Adult and Higher Education-Training to Talent Development
- f. **Option Deletion:**
  1. Master of Science, Forensic Science-Biology/Chemistry
- g. **Request for Online Delivery:**
  1. Bachelor of Arts, Applied Liberal Arts
  2. Master of Education, Adult and Higher Education
  3. Master of Education, Library Media Education
  4. Master of Business Administration, Business Administration-Professional
4. **Southwestern Oklahoma State University** (Page 48)
  - a. **New Program Requests:**
    1. Associate in Science Health Sciences (Traditional and Electronic Delivery)
    2. Bachelor of Science in Sports Management (Traditional and Electronic Delivery)
    3. Bachelor of Science in Pharmaceutical Sciences (traditional delivery)
  - b. **Program Modifications**
    1. New option in BBA for Agricultural Business (011)
    2. Additional discipline areas for BA Interdisciplinary Studies (145)

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3. Course number changes M. Ed. In Education in Parks and Recreation Management (064)

5. **Northeastern State University** (Page 49-56)

a. **Letters of Intent:**

1. **Criminal Justice, B.S. (020).** Electronic delivery would facilitate opportunities for working adults who work shift schedules in area law enforcement agencies and detention centers.
2. **Homeland Security, B.S. (156).** Electronic delivery would facilitate opportunities for working adults who work shift schedules in area law enforcement agencies and detention centers.
3. **Legal Studies, B.S. (158).** Electronic delivery would facilitate opportunities for working adults who work shift schedules in area law enforcement agencies and detention centers.
4. **International Business, B.B.A. (126).** Availability of the complete program through electronic delivery would better serve working adults, local employers, and international students. This request arises from the College of Business and Technology advisory board members and is in addition to program reinstatement and curriculum modification requests in separate documentation.
5. **Data Analytics (Embedded certificate in Business Administration, M.B.A. (056).** This certificate is targeted toward working adults who need to retrain or gain additional training to meet demand for data analysts. Nation-wide, the demand for data analysts continues to rise, while the OKJOBMATCH site lists nearly 200 positions for data analysts with graduate level preparation. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.
6. **Healthcare Administration Leadership (Embedded certificate in Business Administration, M.B.A. (056).** This certificate will support adults with a clinical

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undergraduate degree to move into leadership and administrative positions in health organizations. Oklahoma Occupation projections include a 12% increase for medical and health service managers as the population ages. The certificate will prepare interested students for the American College of Healthcare Executives' Certificate in Health Services. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

7. **Operations Leadership (New certificate).** This certificate will support adults working for local manufacturers in middle and upper management. In cooperation with municipal workforce development teams in Broken Arrow, Tahlequah, and Muskogee, CBT has identified development of manufacturing expertise as a focus point. The certificate will support several professional certificates in supply management and logistics. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

### b. Substantive Changes:

1. **General Education Requirements (all baccalaureate degrees)** NSU proposes updating its general education requirements to support the following changes which fully implement the Math Pathways initiative: 1) In the Meta Major Pathway section, change the name to Math Pathway, and update one pathway name to Math, Sciences and Health Professions requiring MATH 1513 College Algebra and add a Business and Technology path, requiring MATH 1523 Functions and Change. 2) In the Written & Oral Communication section, update the titles of the two first-year composition courses, 3) In the Life Skills section, remove NUTR 3113 Consumer Issues as a course selection; and 4) In the Natural Science section, remove BIOL 1123 Evolution and Diversity and BIOL 1131 Investigative Laboratory. Credit hour requirements for the General Education sequence will remain 46-48 hours (depending on course selection).

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2. **Administrators certificate (003)** Faculty propose a program name change from Administrators to School Administration as well as a curriculum change to remove EDUC 5613 School Facilities Management as a requirement and replace it with EDUC 5503 Educational Statistics. Total credit hours for the certificate will remain 24 for principal recommendation and 36 for superintendent recommendation.
3. **Chemistry, B.S. (014)** Faculty propose changes to accommodate course-level changes, reducing hours in laboratories and adding higher level math as prerequisites. All students majoring in chemistry will now need Calculus II for all degree options. The proposal also makes modifications in option curricula to allow more student flexibility in building schedules.
4. **English, B.A. (028)** Faculty propose a series of curricular changes in response to recent external reviews, thus modernizing the major for current academic and workforce needs, and facilitating student transfers. This update involves modifying the English core requirements and creating new requirements in linguistics, writing, and categorical studies. The total credit hours in the major will increase from 42 to 48, while the total credit hours in the degree will remain 124.
5. **American Indian Studies, B.A. (047)** Faculty propose adding three hours to the core and reducing each option from 18 to 15 hours. Two cross-listed courses will be created: AIS 3773 / HIST 3773 History of Native American Women. These will be added to the History block within the required core while AIS/HIST 4743 History of the Plains Indians will be removed. Total credit hours in the major and degree will remain the same.
6. **Management, B.B.A. (054)** Faculty propose changes to the management course requirements as well as changes to the options. Beyond the 42 hour B.B.A. core, the Management requirements will be adjusted from 12 to 9 hours, and options credit hours will increase from 12 to 15 hours. Total credit hours in the major and degree will remain the same.

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7. **Political Science, B.A. (069)** Faculty propose adding a new course, POLS 4971 Political Science Capstone to the required courses. The addition will require students to synthesize program outcomes and will facilitate program assessment. While the total credit hours in the degree will remain 124, the total credit hours in the major will increase from 39 to 40.
8. **Speech Language Pathology, B.S. (087)** Faculty propose modifying program and course requirements. The minimum GPA for graduation will be increased to 3.25 to strengthen candidates' viability for graduate school selection. The curriculum will be updated with course modifications and a new course. Total credit hours for the major will increase from 71 to 74 hours, but the number of credit hours in the degree will remain the same.
9. **School Administration, M.Ed. (103)** Faculty propose removing the 12 hours education or psychology course requirement for program admission since applicants must be eligible for an Oklahoma teacher's certificate / license. They also propose removing EDUC 5613 School Facilities Management as a requirement and replacing it with EDUC 5503 Educational Statistics. The course change reflects an increasing emphasis for school administrators to use statistics to solve problems. Another required course, EDUC 5593 School Finance includes a facilities component. Total credit hours for the degree will remain at 36.
10. **Integrative Biology, B.S. (115)** Within the curriculum core, faculty propose specifying MATH 3513 Statistical Methods as the three hour statistics course and adding BIOL 4002 Experimental Design as a choice for the biology research experience. Within the Fish and Wildlife options, the animal systematics courses will be required and the number of electives will be reduced. Within the Organismic option, the number of credit hours for a laboratory has been reduced by one which allows an increase in electives by one. The number of credit hours for the degree remains the same.
11. **Early Childhood Education, M. Ed. (117)** Faculty propose increasing the required number of hours for specialized early childhood courses from 16 to 21 and

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reducing the number of enrichment / elective hours from 10 to 3. The total hours for the degree will change from 35 to 33. The modifications to course requirements will better meet the needs of students in their professional positions. As mentioned earlier, the request for electronic delivery follows the curriculum modification proposal.

12. **Science Education, B.S. Ed. (120)** Faculty propose changes to align the program with new National Science Teachers Association standards. The number of courses and hours in the program core will be increased and the options revised to 19-20 hours each. Faculty propose deleting the physics option which has not had enrollment for several years and would require the development of specialized courses to maintain it. The total number of credit hours for the major will remain 49-50 (depending on the option) and the total degree numbers will remain 124.
13. **International Business, B.B.A. (126)** NSU requests reinstatement of this program effective fall 2019 as indicated in President Turner's letter. As a result of the spring 2017 suspension and working with constituents, the faculty have redesigned the program to address current needs for businesses in NSU's service areas and interest expressed by international students. Proposed updates to the program include a new title, International Business Management, removal of four options, and a revised curriculum.
14. **Library Media and Information Technology, M.S. (129)** Faculty propose adding two courses selections in the Professional Education section to reflect current course offerings and provide more opportunities for students to meet the research requirement. In addition, faculty have updated course titles to reflect revised American Association of School Librarian standards.
15. **Speech Language Pathology, M.S. (137)** Faculty propose language to clarify and better articulate admission, retention, and graduation standards. Leveling course information is included to clarify prerequisite requirements, and program requirements will change to align with current standards and

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practices. The total credits hours will increase from 53 to 56 hours.

16. **Mathematics Education, M. Ed. (138)** Faculty propose adjustments to the Professional Education block, removing EDUC 5483 Advanced Educational Measurements and adding MATH 5523 Mathematical Pedagogy. Other changes include increasing the credit hours in the Mathematics content block from 9 to 12 hours and reducing the number of guided electives to 6 hours. Course listings in guided electives will be adjusted. Total credit hours required for the degree will remain the same.
17. **Science Education, M. Ed. (139)** Faculty propose adding three course selections in the science content area. These additional course selections will be available for those seeking the embedded STEM certificate.
18. **Medical Laboratory Science, B.S. (147)** In the Internship 3+1 pathway, faculty propose adjusting the curriculum to reflect a credit hour change in CHEM 3131 Organic Chemistry I (Laboratory). Major requirements will be reduced from 37 to 36 credit hours, and the electives will increase from 3 to 4 credit hours. The total number of credit hours in the Internship pathway will be 70.
19. **Nutritional Sciences, B.S. (153)** Faculty propose changes to program admission and retention requirements as well as the program core curriculum and option curricula. Three new courses will be created. Proposed changes support a move by the national accreditor to a graduate-level credential and help students become more competitive for dietetics internship matches. The number of hours for the degree will remain the same.
20. **Applied Physics, B.S. (159)** General Education prerequisite courses will be clarified to indicate 1513 College Algebra or higher for mathematics. MATH 2614 Calculus I will move to the required course section. Students can still take Calculus I to meet general education requirements, but this formatting better aligns with math pathways information. A

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required course, Calculus III will increase from three to four credit hours to become MATH 2634 Calculus III. Total hours required for the major will increase from 57 to 62, but the degree total hours remain 124.

21. **Cell and Molecular Biology, B.S. (161)** The curriculum will be impacted by changes to chemistry and physics courses that adjust the number of hours in the major requirements. Total hours required for the major will decrease from 71 to 68 hours, but the degree total hours remain 124.

### c. **New Embedded Certificate:**

1. **STEM Education--** NSU seeks approval to offer a new certificate, STEM Education, embedded in the Science Education, M.Ed. (139) program. The certificate would be available through traditional delivery on the Tahlequah and Broken Arrow campuses and through electronic delivery. The certificate will be interdisciplinary, and students can complete the certificate as a part of the M.Ed. in Science Education. The certificate will also be available for students in other Masters of Education programs through guided course selection.

### d. **Five-year Completed Program Reviews**

1. BS Mathematics (057)
2. BA Sociology (081)
3. MA American Studies (112)
4. BS Integrative Biology (115)
5. BA Drama (128)
6. Med Mathematics Education (138)
7. MS Health and Kinesiology (142)

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6. **Northwestern Oklahoma State University** (Page 57)
  - a. **Program Modifications/Other Degree Program Change:**
    1. **Advanced Nursing Practice – DNP (080)**
7. **Southeastern Oklahoma State University** (Page 58)
  - a. **Program Modifications:**
    1. **Master of Education in Curriculum and Instruction (100)** – add two new options: English as a Second Language and Theatre Pedagogy. No change in total hours.

### **V. REPORT OF RUSO COMMITTEE PROCEEDINGS**

#### **A. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly**

**Report of the Facilities Stewardship Committee, Thursday, February 7, 2019, 4:00 p.m., East Central University, Chickasaw Business and Conference Center, Synergistic Learning Room 104, Ada, Oklahoma. (Attachment B, Pages 59-82)**

1. **Southeastern Oklahoma State University** (page 59)
  - a. In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting approval to bid and award to the lowest responsible bidder contracts related to the design and renovation of the Bloomer Sullivan Gymnasium.  
  
Project Number: 660-0316  
  
Project Description: Bloomer Sullivan Gymnasium  
  
Amount: Project is estimated not to exceed \$500,000  
  
Source of Funding: Auxiliary, E&G Deferred Maintenance, & Private Donors  
  
Vendor: To be Determined

**2. Northeastern State University (pages 60-61)**

**a. Ratification of Emergency Approval-Remediate Water Damage—Seminary Hall**

Request ratification of emergency approval from Chair Mark Stansberry and Facilities Stewardship Committee Chair Connie Reilly on Thursday, December 20, 2018. Emergency approval was required to begin the remediation process of cleaning up Seminary Hall following the separation of two hot water pipe couplings. Water damage occurred on all three floors of the eastern wing of the building. NSU's emergency response efforts were conducted in consortium with OMES Risk Management and the insurance company. The remediation process required us to remove ceiling tiles and sheet rock throughout the affected area. In addition, the insurance company required that we remove three of the five layers of a variety of old tile and floor coverings to make sure everything is dried. This process required us to remove interior framing that had been added over several years and placed on top of the layers of flooring. The remediation phase has been a long and complex process that was complicated by the historical significance of the building. The contractor and insurance company have indicated we are getting close to finishing the remediation process. The next phase will be restoration where we replace the walls, ceilings, floors, etc. that had to be removed due to water damage. Elements of the restoration phase not covered in the emergency declaration will be bid in accordance with applicable competitive bidding laws.

The emergency approval enabled NSU to pay the self-insured amount of \$200,000. Risk Management and the third party insurance company estimate remediation and restoration to cost over \$1 million. Again, our part is \$200,000 however, there may be instances where NSU will pay approved invoices and be reimbursed for related expenses. The insurance company is sending a partial payment of \$400,000.

One-time monies from unrestricted reserves were used to cover our portion of the cost.

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### Informational:

**a. Project #485-0073 - Science Building General Maintenance**

Project Description: General maintenance and repairs throughout the building

Requested Funding Approval: \$55,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Science facility fee

**b. Project #485-0073 - Doc Wadley Stadium Restroom Renovations**

Project Description: Renovation and repairs to meet current codes

Requested Funding Approval: \$90,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Section 13 (600) Funds

**c. Project #485-0073 - Downtown Property Phase II – Interior build out**

Project Description: Complete interior construction

Requested Funding Approval: \$68,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): \$13,000 - Section 13 (600) Funds, \$55,000 – 295 Funds

**d. Project #485-0067 - Event Center Community Room Sidewalk**

Project Description: Installation of new sidewalk

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Requested Funding Approval: \$60,000

Budget Breakdown: Addition

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Section 13 (600) funds

### **3. Southwestern Oklahoma State University (pages 62-64)**

#### **1. Project # 665-0036 Library Renovation**

Project Description: Request approval to bid and award contracts for renovations to the Al Harris Library second floor; including removal of approximately 20,000 sf of crumbling floor tile and construction of an archival room, processing and reading rooms, in a section of the second floor to house the General Thomas P. Stafford Collection documenting his career as an astronaut; the archival room will also house other historical documents which need to be properly preserved.

Requested Funding Approval: Requesting \$1,630,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds (600)

#### **2. Project # 665-0035 Classroom and Office Development**

Project Description: Request approval to bid and award contract for addition of approximately 3,350 sf of instruction space to the Ed and Winnie Ola Berrong Music Hall to relocate music therapy classes from a temporary location.

Requested Funding Approval: Requesting \$1,350,000

Congruent with Capital Master Plan: Yes

Revenue Sources: New College Funds (650) \$1,000,000  
E&G Funds (290) \$ 350,000

#### **3. Project # 665-0066 Exterior Repairs**

Project Description: Request approval to bid and award renovation projects including construction of a deck and

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pergola and replace exterior metal siding and windows at the Timothy T. Day Business Enterprise Center.

Requested Funding Approval: Requesting \$200,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds (765) to be reimbursed by pledged donations from the Timothy T. Day family foundation.

**4. Project # 665-0041 Equipment, Fire Safety and ADA Improvements**

Project Description: Request approval to bid and award interior renovation projects including fire alarm systems, kitchen renovation and equipment in the Timothy T. Day Business Enterprise Center.

Requested Funding Approval: Requesting \$350,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds (765); \$100,000 to be reimbursed by pledged donations from the Timothy T. Day family foundation.

**5. Project # 665-0000 Building renovation**

Project Description: Request approval to bid and award renovation projects to repair a portion of the Foss Lake Facility damaged by fire.

Requested Funding Approval: Requesting \$500,000

Congruent with Capital Master Plan: No

Revenue Sources: Auxiliary funds (765); \$235,000 from insurance funds already received and \$100,000 to be reimbursed by Risk Management when repairs are made.

**7. Sale of University Property:** Request permission to sell 8 acres of university property northeast of the campus. SWOSU owns approximately 26 acres which is used by the SWOSU rodeo team for a practice arena and horse barn. This property also houses the SWOSU astronomy observatory. The 8 acres we are proposing to sell has been leased to the Weatherford

Public School system for many years and in the past they have constructed two metal buildings on the property for their agriculture programs. The Weatherford school district recently passed a bond issue that included projects to improve and add more structures to the land that is leased from SWOSU. It would be prudent for the university to sell this acreage to the school district for their permanent use. Therefore, we are requesting permission to sell this 8-acre tract to Weatherford Public Schools at the appraised value of \$55,000.

8. **Real Property and Construction Contract:** Request delegation of authority to President Randy Beutler to negotiate and execute a contract, contingent on approval of the RUSO General Counsel, with Bob Bartman, manager of West Main, L.L.C. related to real property located at the East line of Lot 16, Block 62, at 210 West Main Street, Weatherford, Oklahoma. Recently, during demolition of a structure along the west side of a building owned by SWOSU, it was discovered through a survey that the university-owned property encroaches on the adjoining property. Therefore, in exchange and in consideration of the payment of a nominal fee, SWOSU would negotiate a contract including the following items:

- 1) The strip of Lot 16 that is to be deeded to the university; and
- 2) As reimbursement for costs and expenses incurred by West Main, L.L.C., to fill the gap between the two structures during construction that will meet certain specifications outlined by SWOSU.

4. **University of Central Oklahoma** (pages 65-82)

1. Approval Items:

a. **Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: Request approval to fund, design and award contracts for Campus Parking Lot Improvements - Phase 1 to consist of major repair work in Lot 11 and Lot 4, and new construction at Ayers Street and University Drive, Ayers Street and Chartrand Avenue, and Main Street across from Lot

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13, and the center of Lot 3. Phase 1 work is to be accomplished on a priority basis with an initial budget not to exceed \$1,500,000. As funding is available, additional Phases of work will be presented to the Board for approval. To expedite work completion prior to the start of classes, multiple contracts are likely to be awarded.

Requested Funding Approval: \$1,500,000

Budget Breakdown: \$1,500,000 Construction

Job Order Contractor: Based upon bids received, multiple awards are likely to be issued to include both UCO's Job Order Contractor, Alpha Building Company, and/or the On Call Small Project Construction Manager at Risk for Multiple Projects, Timberlake Construction, Inc.

Congruent with Facility Master Plan or Strategic Plan?:  
Yes

Revenue Sources: Auxiliary Funds

### **b. 2003 UCO NUC/Parking Bonds Refunding**

Request approval to refinance the 2003 UCO NUC/Parking Bonds through the Master Real Property Lease Program for the remaining term of five years in the approximate amount of \$5,000,000. This may include reimbursement of any and all expenditures associated with the refinancing prior to the receipt of the funds. Estimated net present value savings is \$230,600. The proceeds from the original bond issuance in 1993 were used to construct an addition to the Nigh University Center and additional parking lots.

### **c. 2003 UCO Library Bonds Refunding**

Request approval to refinance the 2003 UCO Library Bonds through the 2019 Master Lease Program for the remaining term of five years in the approximate amount of \$2,200,000. This may include reimbursement of any and all expenditures associated with the refinancing prior to the receipt of the funds. Estimated net present value savings is \$96,700. The proceeds from the

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original bond issuance in 1993 were used to construct an addition to the library.

**d. Property Lease**

Request approval to enter into lease with Third Street Properties for 11,324 square foot located at 201 N Bryant Ave in Edmond. UCO has leased space for the Center for eLearning and Connected Environments (CeCE) at this location since 2014. The primary purpose of the CeCE is to support the design, development, and delivery of eLearning courses. The initial term of the lease is 3 years with a two-year renewal option. The annual lease rate for the initial term is \$17.10 per square foot or \$193.68 per year.

Revenue Source: Distance Education Academic Service Fee

**e. Ground Lease**

Request delegation of authority to Kevin Freeman to negotiate and execute a ground lease, contingent upon approval of the RUSO General Counsel, with Pivot Project LLC for property located at 318, 326 and 328 East First Street in Edmond. UCO would lease this current parking lot site to Pivot Project for the purpose of developing a mixed-use retail concept to serve the needs of the campus and surrounding community. The term of this lease is expected to be in the 20-30 year range. The negotiated lease rate will represent a fair market return on the appraised value of the property. All costs associated with this property during the lease term would be the responsibility of Pivot Project. In order for the developers to obtain financing for this project, this lease would allow a leasehold mortgage to be placed on the development. If Pivot Project were to default on the lease, the bank holding the mortgage would simply step into their place.

**2. Change Orders:**

**a. Project # 120-0008 Liberal Arts Renovation and Addition**

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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Project Description: Approve Change Order #3 in the amount of \$104,787 to Lippert Bros, Inc. for light fixtures originally designated as owner provided. This change order will increase the contract amount to \$14,833,762.

Budget Breakdown: \$104,787

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Academic Facility Fee Funds, and Campus Facility Fee Funds.

**b. Project # 120-0032 Sports Complex Improvements (SPC Phase 2 - North Hamilton Annex)**

Project Description: Approve Change Order #1 in the amount of \$87,262 to JE Dunn, Inc. for the North Hamilton Annex, to include modifications of locker rooms and additional finishes in existing spaces. This change order will increase the contract amount to \$8,052,139.

Budget Breakdown: \$87,262

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, and Private Gifts.

**3. Information Items:**

**a. Project # 120-1090 New Dining Center**

Project Description: Change Order #1 and #2 were issued to Lingo Construction Services, Inc. to include cost deductions and additions for the following items:

Change Order #1 in the amount of \$24,417, issued to include cost deductions for drilled pier reconciliation, waterline lowering not required, modifications to underground hydronic piping and laminate changes, and additional costs for garbage disposal changes and necessary plumbing modifications.

Change Order #2 in the amount of \$12,431, issued for electrical modifications to include additional panels,

## MEETING AGENDA FOR FEBRUARY 8, 2019

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fusible safety switches, and the reduction in feeder size.

**b. Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order #28, #29, #30, and #31, were issued to Lippert Brothers, Inc. to include additions for the following items:

Change Order #28 in the amount of \$22,900, issued to include additional corner guards, fire alarm devices and caulking, and modifications to emergency showers and concrete walkways.

Change Order #29 in the amount of \$19,123, issued to include the installation of sound control perforated metal panels at the auditorium, exit signs, electrical for glassware washers, and fire extinguisher cabinets.

Change Order #30 in the amount of \$24,783, issued to include additional ADA parking, window sills, exterior storm water area drain inlets, dimmers and roller shades.

Change Order #31 in the amount of \$23,561, issued to include modifications to the north ramp, and additional handrails, restroom lighting, floor mounted doorstops, roller shade and window film.

**c. Project # 120-0079 Business Building Renovation and Additions**

Project Description: Change Order #4 in the amount of (\$22,496) to Timberlake Construction, Inc., the On Call Small Project Construction Manager at Risk for Multiple Projects, for Business Restroom Improvements Phase 1, to include base to existing walls, light changes, and various miscellaneous items. Final completion of work was January 8, 2019 and final contract amount for Phase 1 is \$373,637.

**d. Miscellaneous Job Order Contractor Contracts**

Project Description: As approved by the Board on April 13, 2018, award to Alpha Building Corporation for the

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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removal and replacement of the Lillard Administration roof. Final contract amount of \$273,620, Facility Fees Funds.

Project Description: Award to Alpha Building Corporation for paint and wall repairs to the Center for Transformative Learning, Education, and Business Buildings. Final contract amount of \$85,220, Facility Fees Funds.

Project Description: Award to Alpha Building Corporation for Evans Hall sidewalk repairs over the steam tunnels. Final contract amount of \$74,096, Section 13 Funds.

Project Description: Award to Alpha Building Corporation for the cast stone repairs and handrail painting at Wantland Stadium. Final contract amount of \$77,442, Wantland Stadium Maintenance Reserve Funds.

### **B. AUDIT & FINANCE COMMITTEE—Regent Susan Winchester**

1. Discussion and possible action to accept audited financial statements for FY 2018.
2. Status report regarding Request for Proposals for external auditors.

### **C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Susan Winchester**

**Report of the System Advancement Committee, Thursday, February 7, 2019, 3:00 p.m., East Central University, Chickasaw Business and Conference Center, Synergistic Learning Room 104, Ada, Oklahoma.**

1. Legislative update.
2. Status report on Higher Education Day on February 12, 2019.

### **D. POLICY AND PROCEDURES COMMITTEE—Chair, Regent Lake Carpenter**

**Report of the Policy and Procedures Committee, Thursday, February 7, 2019, 2:00 p.m., East Central University, Chickasaw Business and Conference Center, Synergistic Learning Room 104, Ada, Oklahoma.**

1. Discussion and possible approval of revisions to Chapter 3 of the RUSO Policy Manual.

**E. VISION & PLANNING COMMITTEE—Chair, Regent Jeffrey T. Dunn**

**1. RUSO Dashboard Presentation**

- Brief overview of presentation—Dr. Mark Kinders, University of Central Oklahoma
- Benchmarks on Enrollment, Retention Rates, Completion Rates—Dr. James South, Southwestern Oklahoma State University
- Benchmarks on Enrollment by Race and Gender—Dr. Myron Pope, University of Central Oklahoma
- High Impact Practices in Academics and Student Affairs to Improve Student Retention and Graduation—Dr. James South and Dr. Ruth Boyd, Southwestern Oklahoma State University, and Dr. Myron Pope, University of Central Oklahoma
- Overview of Trends and Challenges of Online Courses Nationally and in Oklahoma—Dr. Bucky Dodd, University of Central Oklahoma
- Discussion regarding Increasing the Amount of Tuition and Waivers—Dr. James South, Southwestern Oklahoma State University
- Benchmarks regarding Report on Fiscal Operations Performance—Patti Neuhold, University of Central Oklahoma

**VI. PRESIDENTS' RECOMMENDATIONS**

**A. EAST CENTRAL UNIVERSITY**

(See attachment C, pages 83-98)

- 1. Personnel**
- 2. Academic Service Fees**

**REQUEST:**

- East Central University requests approval of the implementation of the following academic service fees to be effective for the Fall semester of 2019.

**SUMMARY:**

- The goal of the University this year was to keep increases to a minimum while continuing to consolidate and clarify fees to make them more understandable to students and also reflect changes to departmental structure as we continue to meet the needs of our students.
- In the Education Department, we are eliminating the Field Experience Fee of \$10 per credit hour and the Student Access Fee of \$8 per credit hour

## MEETING AGENDA FOR FEBRUARY 8, 2019

charged on various Education courses. These fees will be replaced with a new Education Enrichment Fee of \$7.50 per credit hour charged on all Education courses. Undergraduate students should not expect to see an increase from this change. They will now just be paying the fee as they go, instead of being hit with larger fees on certain courses. Graduate students in education will be charged an academic service fee for the first time with this fee. Over the course of their degree completion, the impact should be about \$225. This means that the cost of instruction in Education will now be passed down to all students and not just undergraduate students.

- Family and Consumer Science changed their name to the Human Development, Hospitality, and Food Science (HHFS) Department updating and modernizing their program with this name change, the Family and Consumer Science Lab and Equipment Fee of \$50 per course will be eliminated. This fee will be replaced with the Human Development, Hospitality, and Food Science Enrichment Fee \$7.50 per credit hour. This change will result in an increase of about \$138 per student in this program over the time it takes to complete their degree. The department has requested this increase to update the lab equipment and deliver the completely revised curriculum at the request of students in the program.
- Last year the Student Government Association asked the ECU administration to clarify and simplify the Off c+Campus fee of \$56 per credit hour for undergraduate students and \$59.50 per credit hour for grad students and the online fee of \$20 per credit hour. As a result, these fees will be combined into the Online/Alternative Delivery Fee of \$76 for undergraduate students and \$79.50 for graduate students. Students enrolled in these courses will not notice an increase.

### NEW/UPDATED:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Human Services (Replaces Human Resources fee)	Per Credit Hour	5.00	29,000	29,000
	All HURES, SOWK, CRJS courses			
	Revenue will be used for monitoring internship and practicums, as required for accreditation purposes; to develop and promote high impact learning opportunities for students; to purchase necessary ancillary products to enhance current classroom curriculum.			
Media Equipment/Material (Combines Comm Prog Equip and Material fees)	Per Course	20.00	6,000	6,000
	Courses: COMM 1413, COMM 1713, COMM 1813, COMM 2423, COMM 2723, COMM 2441, COMM 2753, COMM 3412, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM4863, COMM 4883, MCOM 1413, MCOM 1713, MCOM 1813, MCOM 2423, MCOM 2441, MCOM 2723, MCOM 2753, MCOM 3412, MCOM 3433, MCOM 3453, MCOM 3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4883			
	The Media Equipment/Material Fee supports Mass Communication and Media courses that require specialized materials and equipment to produce work such as advertising campaigns, etc. . . . Using professional			

## MEETING AGENDA FOR FEBRUARY 8, 2019

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
	quality materials in class prepares our students to work with them in the agencies that employ them after graduation.			
Education Enrichment (replaces Field Experience and Student Access fees and expands)	Per Credit Hour	7.50	42,000	61,500
	All EDUC, EDLBS, & LIBSC courses and EDPSY 3513 & SOSTU 4873			
	The revenue (UG = \$27532; G= \$33968) will be utilized a number of ways: (1) technology enhancement/acquisition; (2) curriculum revision and program development; (3) Cooperating Teacher Forums—one each spring and fall, faculty and student travel for professional development and presentations; (4) overload salaries; and (5) adjustment of salary inequities.			
Human Development, Hospitality, and Food Science (HHFS) Enrichment Fee (replaces and expands Family Consumer Science fees)	Per Credit Hour	7.50	6,115	7,965
	All HHFS Courses			
	These funds will be split fairly evenly between the purchase of consummables for the food and sewing labs and the purchase and updating of equipment in those labs.			
Online/Alternative Delivery Fee (UG) (replaces Off campus and online fees)	Per Credit Hour	76.00	0	1,083,661
	All UG courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers.			
Online/Alternative Delivery Fee (G) (replaces Off campus and online fees)	Per Credit Hour	79.50	0	487,041
	All G courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for teaching and Learning, Instructional Designers.			
Theatre Production (replaces Performance Enhancement fee and restricts to only theatre courses)	Per Credit Hour	20.00	600	600
	Courses: COMM 1153, COMM 1413, COMM 2423, COMM 2453, COMM 3413, COMM 3423, COMM 3453, COMM 3483, COMM 3513, COMM 4453, and COMM 4963			
	The revenue for this fee will be used for theatre and costume shop equipment/materials to complete class projects and provide support for theatre productions.			

### **CHANGES:**

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Art Instruction (adds courses missed in 2018)	Per Credit Hour	30.00	6,000	20,000
	Courses: ART 2153, ART 2423, ART 2433, ART 2443, ART 2453, ART 2463, ART 288(1-4), ART 2943, ART 3133, ART 3153, ART 3303, ART 3953, ART 4412, ART 4513, ART 4733, ART 4741, ART 4823, ART 4841			

## MEETING AGENDA FOR FEBRUARY 8, 2019

	Revenue will be used for art supplies and equipment to enable students to complete work and visiting artists.			
Kinesiology Course Fee (change in designated use)	Per Credit Hour	5.00	0	26,212
	All ATEP, KIN, & PSYKN Courses			
	Improve all of the programs by: (1) purchasing supplies; (2) purchasing equipment; (3) upgrading software and technology for lab components in courses; (4) covering student and faculty professional development and conference expenses; (5) salary adjustments (inequities, recruiting, and retention efforts).			

### DELETIONS:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Art Instruction (Delete courses no longer offered)	Per Credit Hour	-30.00	0	0
	Courses: ART 1133, ART 1113, ART 3273, ART 4273, ART 4943, ART 4973, ART 3623, ART 498(1-4), ART 499(1-4), ART 598(1-4), ART 599(1-4)			
Human Resources	Per Credit Hour	-5.00	-29,000	0
	All HURES, SOWK, CRJS courses			
Student Access Fee	Per Course	-8.00	-10,000	0
	Courses: EDUC 1113, EDUC 2012, EDUC 2402, EDUC 3013, EDUC 3033, EDUC 3043, EDUC 3333, EDUC 3413, EDUC 3463, EDUC 3483, EDUC 3493, EDUC 3503, EDUC 3513, EDUC 3603, EDUC 3613, EDUC 3713, EDUC 3753, EDUC 3812, EDUC 3823, EDUC 3833, EDUC 4013, EDUC 4043, EDUC 4262, EDUC 4632, EDUC 4713, EDUC 4921, EDUC 4723, EDUC 4983, EDLBS 4913, EDPSY 3513			
Off campus fee (UG)	Per Credit Hour	-56.00	-806,404	0
	UG Web or Off campus			
Off campus fee (G)	Per Credit Hour	-59.50	-362,298	0
	UG Web or Off campus			
Online fee	Per Credit Hour	-20.00	-402,000	0
	Online			
Comm Prog Equipment	Per Course	-20.00	-2,000	0
	Courses: COMM 1813, COMM 2441, COMM 2753, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM 4863, COMM 4883, MCOM 1813, MCOM 2441, MCOM 2753, MCOM 3433, MCOM 3453, MCOM 3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4883			
Family Consumer Science Lab Equipment and Supply	Per Course	-20.00	-2,000	0
	Courses: FCS 1113, FCS 2113, FCS 3513, FCS 4113			
Field Experience Clinical Fee	Per Course	-10.00	-10,000	0
	Courses: EDUC 2211, EDUC 3001, EDUC 4611, EDUC 4954, EDUC 4964, EDUC 4974			
	Per Course	-20.00	-4,000	0

## MEETING AGENDA FOR FEBRUARY 8, 2019

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Comm Prog Material	Courses: COMM 1413, COMM 1713, COMM 2423, COMM 2723, COMM 3412, MCOM 1413, MCOM 1713, MCOM 2423, MCOM 2723, MCOM 3412			
Performance Enhancement	Per Credit Hour	-20.00	-800	0
	Courses: COMM 1612, COMM 1621, COMM 1632, COMM 2111, COMM 2612, COMM 3101, COMM 3311, COMM 3463, COMM 3483, COMM 4521, MCOM 1612, MCOM 1621, MCOM 1632, MCOM 2111, MCOM 2612, MCOM 3101, MCOM 3311, MCOM 3463, MCOM 3483, MCOM 4521			

### 3. Grants & Contracts

Total grants and contracts: \$ 1,158,500.00

### 4. Purchases

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

- a. Krush Group to provide advertising strategy at an estimated cost of \$55,000. (E&G) (Bid# 190001)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

- a. Request approval to purchase a new Football Video/Screen and Scoreboard from Olin Williams at an estimated cost of \$310,500. (Aux)

### 5. Informational Items:

Academic Calendar for 2019-2020

Summer Session (2019)

Semester begins/ends for

8-week classes	Jun 3 / Jul 30
1st 4-week classes	Jun 3 / Jun 28
2nd 4-week classes	Jul 1 / Jul 30
10-week classes	May 13 / Jul 30

Final add/drop dates for

8-week classes	Jun 7
1st 4-week classes	Jun 5
2nd 4-week classes	Jul 3

## MEETING AGENDA FOR FEBRUARY 8, 2019

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10-week classes May 17 / May 21

Please list dates of all holidays and breaks Jul 4-5

### Fall Semester (2019)

#### Semester begins/ends for

16-week classes	Aug 19 / Dec 13
1st 8-week classes	Aug 19 / Oct 11
2nd 8-week classes	Oct 14 / Dec 13
1st 5-week classes	Aug 19 / Sep 25
3rd 5-week classes	Nov 4 / Dec 13

#### Final add/drop dates for

16 week classes	Aug 23 / Aug 30
1st 8-week classes	Aug 23 / Aug 23
2nd 8 week classes	Oct 22 / Oct 22
1st 5-week classes	Aug 23 / Aug 23
3rd 5-week classes	Nov 7 / Nov 7

Please list dates of all holidays and breaks Sep 2  
Oct 17-18  
Nov 27-29

Commencement Dec 14

Spring/Winter 2019-2020 Intersession Dec 16 / Jan 10

### Spring Semester (2020)

#### Semester begins/end for

16-week classes	Jan 13 / May 8
1st 8-week classes	Jan 13 / Mar 6
2nd 8-week classes	Mar 9 / May 8
1st 5-week classes	Jan 13 / Feb 19
3rd 5-week classes	Apr 1 / May 8

#### Final add/drop dates for

16 week classes	Jan 17 / Jan 27
1st 8-week classes	Jan 17 / Jan 17
2nd 8-week classes	Mar 13 / Mar 13
1st 5- week classes	Jan 17 / Jan 17
3rd 5-week classes	Apr 6 / Apr 6

Please list dates of all holidays and breaks  
(no classes) Jan 20

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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Mar 16-20

Commencement

May 9

Summer 2020 Intersession

May 11 / May 29

### **B. UNIVERSITY OF CENTRAL OKLAHOMA** (See attachment D, Pages 99-114)

- 1. Personnel**
- 2. Academic Service Fees**

## MEETING AGENDA FOR FEBRUARY 8, 2019

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Mass Communication Special Instruction Fee	CH	\$ 11.41	\$ 12.65	\$ 19,840.00	\$ 202,400.00
The Department of Mass Communications anticipates the generation of 16,000 credit hours for AY20. \$1.24 per credit hour will be moved to this category from Facility & Equipment, for a net zero increase overall. Fully fund professional staff in Media Operations and Photographic Arts.					
College of Math and Science Special Instruction Fee	CH	\$ 21.94	\$ 22.94	\$ 91,350.00	\$ 2,095,569.00
With an estimated annual credit hour production of 91,350, the \$1 per credit hour increase will provide \$91,350 per year in this category. The \$1 per credit hour is being reallocated from Facility & Equipment fee. The requested funds will be used for a STEM Building/Lab Manager, and a Nursing Clinical Coordinator (because of increased enrollment).					
College of Fine Arts and Design Special Instruction Fee	CH	\$ 35.88	\$ 40.97	\$ 99,764.00	\$ 803,012.00
The fee increase (reallocation from Facility & Equipment) is based on 19,600 credit hours. The proposed change would generate an additional \$99,764 in revenue. The recent addition of two Student Success Advisor positions (created for student retention) has decreased the available funding for Graduate Assistants, student employment, and guest artists. The proposed increase will allow us to maintain the current level of each. The increase in this fee category is a reallocation from facilities resulting in no net increase for the College of Fine Arts and Design. The reallocation of revenue from Facility & Equipment will support 5 Graduate Assistants (\$40,000), student employees, (\$30,000) for Mitchell Hall's 25 performances each academic year, and guest artists (\$25,000) for all department/schools.					
Mass Communication Facility and Equipment Fee	CH	\$ 3.59	\$ 2.35	\$ (19,840.00)	\$ 37,600.00
The Department of Mass Communications anticipates the generation of 16,000 credit hours for AY20. \$1.24 per credit hour will be moved from this account to special instruction, for a net zero financial increase overall to our students. Through efficiencies, the department has committed to reducing equipment purchases in AY20 in order to meet growing obligations in special instructions.					
College of Math and Science Facility and Equipment Fee	CH	\$ 21.31	\$ 19.06	\$ (205,538.00)	\$ 1,741,131.00
With an estimated annual credit hour production of 91,350, the \$2.25 per credit hour decrease will reduce this category by \$205,538. Due to the anticipated increase in nursing enrollment, we have been saving our fees for the planned Nursing wing in the Allied Health Building. Funds are being directed to other categories where the need is immediate.					
College of Fine Arts and Design Facility and Equipment Fee	CH	\$ 37.09	\$ 31.00	\$ (119,364.00)	\$ 607,600.00
The fee decrease of \$6.09 (of which \$5.09 is being reallocated to Special Instruction) is based on 19,600 CH production. The proposed decrease would lower our funding to \$607,600 (31.00 x 19,600) sufficient to maintain our Mitchell Hall Bond and Letterpress Lease obligations and maintain our current classroom, and laboratory technology needs. The current need of CFAD is increased funding in Special Instruction.					
College of Math and Science Facility and Equipment Fee	CH	\$ 2.61	\$ 3.36	\$ 68,513.00	\$ 306,936.00
With an estimated annual credit hour production of 91,350 CH, the \$0.75/CH increase will provide \$68,513 in this category. The new fees will be used to purchase supplies for teaching laboratories, due to an average expenditure of \$280,000/year, anticipated increase due to the use of the STEM Building, and increased nursing enrollment.					

### 3. Grants and Contracts

Total grants and contracts: \$ 1,495,655.00

### 4. Purchases for approval:

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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- a. The Office of Information Technology requests to obligate funds to engage a consultant to assist with the development of a comprehensive data management strategy for the University as follows:

Consulting Project including Travel Expenses  
Source: E&G.....\$199,000.00

### **5. Informational Items from Purchasing:**

- a. Hyland Software, Inc.  
Source: E&G.....\$63,164.53
- b. Regional University System of Oklahoma  
Source: E&G.....\$90,000.00
- c. Edmond Music, Inc.  
Source: Course Fee Colleges/Department.....\$77,578.05

### **6. Voluntary Separation Incentive:**

- a. University of Central Oklahoma will be offering a voluntary separation incentive for the purpose of cost savings. This incentive will be offered to faculty who meet predetermined eligibility requirements. The monetary incentive to voluntarily separate from the university will be a lump sum payment equal to 50% of base annual salary. The effective date of separation for those electing to accept this incentive will be June 1, 2019.

### **7. Request to Transfer Funds:**

- a. University of Central Oklahoma requests to transfer \$69,273 from Fund 290 to Fund 295. The current operating budget includes this amount designated for major renovation and construction using Education and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request to transfer to the fund established by the OSRHE for capital projects.

College of Liberal Arts Addition  
Source: E&G.....\$69,273.00

## MEETING AGENDA FOR FEBRUARY 8, 2019

### C. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (See attachment E, pages 115-124)

#### 1. Personnel

#### 2. Purchase Agenda:

Informational Items in excess of \$50,000

Vendor	Description:	Amount:	Fund:
TimeLight Productions	Panorama event – Billy Gardell	\$55,000	765
Bob Moore Ford	2 Ford Transit vans (State Contract)	\$60,000	765
Carter Chevrolet	2 Fleet vehicles, 1 Pickup (State Contract)	\$67,076	765
International Medical Group	International Student Insurance (to be billed to student accounts)	\$80,000	765
TouchNet Information Systems	Integrated system for payment processing, including payment plans and PCI compliance	\$ 99,717	295

#### 3. Academic Service Fees:

Southwestern Oklahoma State University recommends the following changes to academic service fees to be assessed during the 2020 academic year.

##### New:

##### **Academic Service Fee**

\$ 15.00 per hour

*This fee will consolidate several other fees currently in effect and will be applied to all classes within the College of Arts and Sciences, College of Graduate and Professional Studies (excluding Nursing classes), and College of Applied Sciences at Sayre. The fee will be used to support the cost of nationally accredited programs, enhance faculty development and compensation, increase student tutoring and research efforts, equipment replacement, and other academic costs identified by the colleges.*

##### **Academic Service Fee (College of Pharmacy)**

\$ 6.00 per hour

*This fee will consolidate eight separate fees currently being charged to Pharmacy classes. This fee will be used for Pharmacy Care Laboratory costs, immunizations, software, student*

## MEETING AGENDA FOR FEBRUARY 8, 2019

*professional liability coverage, equipment replacement and other academic costs identified by the college.*

**Academic Service Fee** (Wilderness class only)  
\$510.00 per course

*This fee is required by the National Outdoor Leadership School (NOLS) when this wilderness class is taught.*

### **Changes:**

#### **Parking Fee**

*This request is to change the name and use of this fee, no change in fee amount is requested. This would be changed to "Safety and Parking" fee, charged to all on campus student. This fee would be used for parking lot, street, sidewalk, and curb repair; also other campus safety related expenses.*

### **Elimination:**

*This request is to eliminate the following fees which are consolidated into the above academic service fees requested:*

AEF – Arts and Sciences	\$ 10.00	per hour
AEF – CPGS	\$ 10.00	per hour
AEF – CAS Success	\$ 4.00	per hour
AEF – CPGS Advising	\$ 3.00	per hour
AEF – CAAS Success	\$ 4.00	per hour
Allied Health Software Fee	\$ 100.00	per course
Art Supply Fee	\$ 90.00	per course
Nursing Software fee	\$100.00	per course
Pharmacy Care Lab 1	\$ 60.00	per course
Pharmacy Care Lab 2	\$ 55.00	per course
Pharmacy Care Lab 3	\$130.00	per course
Pharmacy Care Lab 4	\$ 65.00	per course
Pharmacy Immunization fee	\$ 95.00	per course
Pharmacy Organization Activity Fee	\$ 1.00	per hour
Pharmacy Software Fee	\$ 35.00	per course
Pharmacy Student Professional Liability	\$ 12.50	per semester
Radiology Technology	\$ 15.00	per hour
New Student Orientation fee	\$ 5.00	per hour
ITV Zoom fee	\$ 25.00	per hour
Electronic M/R Technology	\$ 60.00	per hour
Biology Lab Fee	\$ 5.00	per hour

#### **4. Grants and Contracts**

Total grants and contracts: \$ 6,588.00

## MEETING AGENDA FOR FEBRUARY 8, 2019

### D. NORTHEASTERN STATE UNIVERSITY

(See attachment F, pages 125-132)

#### 1. Personnel

#### 2. Academic Service Fees:

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2020 academic year.

<u>Changes:</u>	<u>Current</u>	<u>Proposed</u>
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Northeastern State University recommends the following changes to academic service fees to be assessed during the 2020 academic year.

#### New:

Print and Mail Transcript Fee use		\$ 6.00 per
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*The basis for this fee is to offset additional costs associated with printing and mailing transcripts.*

Physician Assistance Program Application Fee use		\$50.00 per
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*This fee will be used to offset costs related to the recruitment and admissions process, the institutional membership to Physician Assistant Education Association, and other associated costs with open question and answer sessions for the PA Program.*

#### Changes

Electronic Transfer Fee use	\$ 3.00 per use	\$ 5.00 per
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*This fee will cover the increased costs of receiving electronic transcripts in a mobile society.*

Physician Assistant Studies Clinical Fee sem	\$204.00 per sem	\$343.00 per
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*This fee will be used to cover student fees associated with the PAS program for both the didactic and clinical phases. Fees per student include: BLS and ACLS training; PACKRAT Examination; ExamSoft, Typhon; EOR Exams; PANCE practice exam; Needlestick Insurance.*

#### 3. Information Items:

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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- a. Optometry Equipment (Lens Edging Machine).....(Aux)...\$108,000
- b. Student Learning Assessment and Engagement Software.(C&W) add'l .....\$ 16,000

### **4. Grants and Contracts**

Total grants and contracts: \$ 83,175.00

## **E. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment G, pages 133-138)

### **1. Personnel**

### **2. Purchases:**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

- a. Resurfacing of the University Tennis Courts: Merritt Tennis & Track Systems (DBA Merritt Sealing Company, Inc.), Oklahoma City, Oklahoma, \$87,223 (Private Grant Funds, Section 13, Fund 600/650 School Land).

### **3. Grants & Contracts**

Total grants and contracts: \$ 391,037.00

### **4. Informational Items**

#### **a. Academic Service Fees**

Northwestern will not submit any academic service fee requests for FY 2020.

#### **b. Naming of Nursing Programs**

Northwestern Oklahoma State University reports the naming of the Charles Morton Share Trust Division of Nursing and the Wisdom Family Foundation Doctoral Program in Rural Nursing Practice. Both groups are major benefactors to the Division of Nursing and are instrumental to the success of the University.

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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### **c. Summer Hours**

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. These hours will be in effect for 10 weeks, May 20, 2019, through July 25, 2019.

### **F. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

(See attachment H, Pages 139-146)

#### **1. Personnel**

#### **2. Academic Service Fees:**

Request approval for the following changes in Academic Service Fees for FY2020:

##### **NEW:**

##### **PROPOSED**

##### **Massey School of Business, Academic Services Fee**

**\$10 per credit hour**

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs.*

*Assessed to students taking Undergraduate and Synchronous Graduate Courses in the School of Business.*

##### **School of Arts & Sciences, Academic Services Fee**

**\$10 per credit hour**

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs.*

*Assessed to students taking Undergraduate and Synchronous Graduate Courses in the School of Arts and Sciences*

##### **School of Education & Behavioral Sciences, Academic Services Fee**

**\$10 per credit hour**

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping*

## MEETING AGENDA FOR FEBRUARY 8, 2019

*offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs.*

*Assessed to students taking Undergraduate and Synchronous Graduate Courses in the School of Education and Behavioral Sciences.*

### **CHANGES:**

### **CURRENT**

### **PROPOSED**

#### **Distance Education Fee – Undergraduate**

**0**

**\$67 per hour**

*This fee is being modified to be charged just to undergraduate courses delivered via electronic methods.*

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.*

#### **Distance Education Fee – Graduate**

**0**

**\$75 per hour**

*This fee is being modified to be charged just to graduate courses delivered via electronic methods.*

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.*

#### **Business Enrichment Fee – Online**

**0**

**\$30 per hour**

*Modifies existing Business Enrichment fee by removing the undergraduate classes from being assessed the fee.*

### **DELETIONS:**

### **OLD FEE**

### **AMOUNT**

Distance Education Fee	\$75 per course
Applied Music Fee	\$50 per course
Collaborative Artist Fee	\$100 per course
Art, Communication, Theatre Enrichment Fee	\$12 per hour
ZOOL Field Experience	\$150 per course
COUN Lab Fee	\$50 per course
Occupational Safety and Health Enrichment Fee	\$9 per hour
Chemistry Enhancement Fee	\$10 per hour
EDUC Technology Enrichment Fee	\$10 per hour
Biology Academic Instruction Fee	\$15 per course
Biology Lab Fee	\$15 per course
Biology Field Experience Fee	\$150 per course
Music Enrichment Fee	\$15 per credit hour
Business Enrichment Fee	\$30 per credit hour

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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### **2. Notice of Grant Awards**

Total grants and contracts: \$ 541,885.00

### **3. Informational Items**

- a. Southeastern selected Knowble Media as the vendor to conduct a website redesign. Their team is comprised of former university marketing managers, experts in technology and organizational tasks, and creative professionals who all believe that their team is an extension of their client. The broad-based SE team who made the selection were impressed with Knowble's nationally-recognized creative and their focus on working with higher education, healthcare, and non-profit organizations. The project is expected to take 180 days at a cost not to exceed \$73,000. Research and discovery begins on January 29 with deployment and rollout to occur in June. The website is the University most widely viewed recruitment publication and will assist in maximizing the University's recruitment efforts. The new site will be easy to navigate, accessible, responsive to all devices and help increase engagement with visitors. Funding Source:E&G

## **VII. PRESIDENTS' COUNCIL REPORT**

## **VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

1. Quarterly Reports.
2. RUSO Administrative Office Lease.

## **IX. REGENTS' COMMENTS AND ANNOUNCEMENTS**

## **X. NEW BUSINESS**

## **XI. EXECUTIVE SESSION**

- A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:

## **MEETING AGENDA FOR FEBRUARY 8, 2019**

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1. Discussion of the employment of the President of East Central University.
2. Discussion of the compensation of the Presidents of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, and the University of Central Oklahoma.
3. Discussion of the employment of the University of Central Oklahoma President.

**B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**XII. RECONVENE IN PUBLIC SESSION**

- A. POSSIBLE ACTION REGARDING PRESIDENTS' COMPENSATION REVIEW**
- B. POSSIBLE ACTION REGARDING THE EMPLOYMENT OF PRESIDENT OF UNIVERSITY OF CENTRAL OKLAHOMA**
- C. POSSIBLE ACTION REGARDING GENERAL COUNSEL'S REPORT**

**XIII. ADJOURNMENT**

## ATTACHMENTS TO AGENDA

February 8, 2019

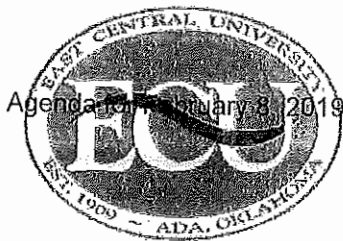
### Attachment

A.	Educational Excellence Committee.....	43-58
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\* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.

B.	Facilities Stewardship Committee.....	59-82
C.	East Central University.....	83-98
D.	University of Central Oklahoma.....	99-114
E.	Southwestern Oklahoma State University.....	115-124
F.	Northeastern State University.....	125-132
G.	Northwestern Oklahoma State University.....	133-138
H.	Southeastern Oklahoma State University.....	139-146





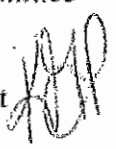
OFFICE OF THE PRESIDENT

Danley Hall, Suite 208  
1100 E. 14<sup>th</sup> Street, PMB C- • Ada, OK 74829-6999  
(580) 559-5213 office • [www.ecok.edu](http://www.ecok.edu)

Attachment A

Page 1 of 16

TO: Regional University System of Oklahoma  
Educational Excellence Committee  
Amy Ford, Chair

FROM: Katricia G. Pierson, President 

DATE: January 25, 2018

SUBJECT: Educational Excellence Committee Agenda Items

Please place East Central University on the Educational Excellence Committee agenda for the February 8, 2019, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

- **Master of Education – Educational Technology (104)**  
Program name change-no change in total hours for the degree

Documents for these requests are attached. If you need additional information, please do not hesitate to contact me.

Attachments



TO: Academic Affairs Committee Chair

FROM: Don Betz  
President 

DATE: January 7, 2018

SUBJECT: Academic Affairs Agenda Items – February 7-8, 2019

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the February 7-8, 2019, Board of Regents meeting. We request approval of the following items:

**New Programs**

- Add new program Bachelor of Applied Technology, Audio Production
- Add new program Bachelor of Applied Technology, Commercial Music
- Add new program Bachelor of Science, Data Science
- Add new program Bachelor of Arts, Women, Gender, Sexuality Studies

**New Options**

- Add new option for Master of Business Administration-Professional MBA
- Add new option for Master of Science, Forensic Science- Biology and Chemistry

**Program Modification**

- Change program requirements for Bachelor of Arts, Applied Liberal Arts
- Change program requirements for Bachelor of Science, Career, Technical and Workforce Development-Family and Consumer Science, Trade and Industrial, and Workforce Development
- Change program requirements for Bachelor of Arts, Communication-Interpersonal Communication
- Change program requirements for Bachelor of Science, Computer Science-Computer Science, Applied and Information Science
- Change program requirements for Bachelor of Arts in Education, Dance Education
- Change program requirements for Bachelor of Science in Education, Elementary Education
- Change program requirements for Bachelor of Arts in Education, English Education
- Change program requirements for Bachelor of Science, Family Life Education-Child Development, Gerontology and Marriage and Family

- Change program requirements for Bachelor of Science, Forensic Science-Forensic Science and Digital Forensics
- Change program requirements for Bachelor of Science, Funeral Service
- Change program requirements for the Funeral Service Certificate
- Change program requirements for Bachelor of Arts, Geography
- Change program requirements for Bachelor of Science, Industrial Safety
- Change program requirements for Bachelor of Science, Kinesiology and Health Studies-Outdoor and Community Recreation
- Change program requirements for Bachelor of Science, Mathematics-Statistics
- Change program requirements for Bachelor of Science in Education, Mathematics Education
- Change program requirements for Bachelor of Arts, Music
- Change program requirements for Bachelor of Music, Music-Vocal Performance
- Change program requirements for Bachelor of Music in Education, Music Education-Vocal
- Change program requirements for Bachelor of Arts, Photographic Arts
- Change program requirements for Bachelor of Science, Software Engineering
- Change program requirements for Bachelor of Arts, Strategic Communications-Organizational Communication and Strategic Communications
- Change program requirements for all Teacher Education programs
- Change program requirements for Bachelor of Fine Arts in Education, Theatre/Communication Education
- Change program requirements for Master of Education, Adult and Higher Education-Training (new title: Talent Development)
- Change program requirements for Master of Science, Biology
- Change program requirements for Master of Science, Business Analytics
- Change program requirements for Master of Arts, Composition and Rhetoric
- Change program requirements for Master of Arts, Creative Writing
- Change program requirements for Master of Arts, Crime and Intelligence Analysis
- Change program requirements for Master of Arts, Criminal Justice Management and Administration
- Change program requirements for Master of Arts, Literature
- Change program requirements for Master of Science, Family and Child Studies-Family Life Educator, Infant Child Specialist and Marriage and Family Therapy
- Change program requirements for Master of Science, Forensic Science
- Change program requirements for Master of Science, Nursing
- Change program requirements for Master of Science, Speech-Language Pathology

**Program Name Change**

- Change program name for Bachelor of Science, Industrial Safety to Occupational Safety

**Option Name Change**

- Change option name for Bachelor of Science, Industrial Safety to Occupational Safety

- Change option name for Master of Education, Adult and Higher Education-Training to Talent Development


**Option Deletion**

- Option deletions for Master of Science, Forensic Science-Biology/Chemistry

**Request for online Delivery**

- Online delivery for Bachelor of Arts, Applied Liberal Arts
- Online delivery for Master of Education, Adult and Higher Education
- Online delivery for Master of Education, Library Media Education
- Online delivery for Master of Business Administration, Business Administration-Professional

TO: Academic Affairs Committee Chair

FROM: Don Betz   
President

DATE: January 18, 2018

SUBJECT: Academic Affairs Agenda Items – February 7-8, 2019

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the February 7-8, 2019, Board of Regents meeting. We request approval of the following items:

**Program Modification**

- Change program requirements for Bachelor of Science, Actuarial Science
- Change program requirements for Bachelor of Science, Biomedical Engineering
- Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate and Health Science
- Change program requirements for Bachelor of Science, Computer Science-Computer Science, Applied and Information Science
- Change program requirements for Bachelor of Science, Electrical Engineering
- Change program requirements for Bachelor of Science, Engineering Physics-Physics
- Change program requirements for Bachelor of Science, Mathematics-Applied Mathematics, Mathematics and Statistics
- Change program requirements for Bachelor of Science in Education, Mathematics Education
- Change program requirements for Bachelor of Science, Mechanical Engineering
- Change program requirements for Bachelor of Science in Education, Science Education-Physics
- Change program requirements for Bachelor of Science, Software Engineering

In order to comply with the Oklahoma State Regents for Higher Education's statewide math pathways initiative, UCO is requesting MATH 1513 (College Algebra) satisfy the algebra prerequisite for MATH 2313 (Calculus 1). These program modifications are the result of that request.

TO: Board of Regents of the  
Regional University System of Oklahoma  
Mark Stansberry, Chair

FROM: Randy L. Beutler, President

DATE: January 25, 2019

SUBJECT: Educational Excellence Committee Agenda Items – February 7, 2019

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the February 7, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

New program requests for:

1. BS in Pharmaceutical Sciences
2. BS in Sports Management
3. AS in Health Science

Program Modifications for:

1. New option in BBA for Agricultural Business (011)
2. Additional discipline areas for BA Interdisciplinary Studies (145)
3. Course number changes for M.Ed. in Education in Parks and Recreation Management (064)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments



**NORTHEASTERN STATE UNIVERSITY**  
OFFICE *of the* PRESIDENT

January 22, 2019

Dr. Sheridan McCaffree, Executive Director  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite, 320  
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval for electronic delivery of four existing programs. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

**Criminal Justice, B.S. (020).** Electronic delivery would facilitate opportunities for working adults who work shift schedules in area law enforcement agencies and detention centers.

**Homeland Security, B.S. (156).** Electronic delivery would facilitate opportunities for working adults who work shift schedules in area law enforcement agencies and detention centers.

**Legal Studies, B.S. (158).** Electronic delivery would facilitate opportunities for working adults who work shift schedules in area law enforcement agencies and detention centers.

**International Business, B.B.A. (126).** Availability of the complete program through electronic delivery would better serve working adults, local employers, and international students. This request arises from the College of Business and Technology advisory board members and is in addition to program reinstatement and curriculum modification requests in separate documentation.

NSU is approved by OSRHE and the Higher Learning Commission (HLC) to deliver online programs. A completed proposal for each program will follow according to OSRHE established time frames.

We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me at your earliest convenience.

Sincerely,

Steve Turner, Ph.D.  
President



NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

January 22, 2019

Sheridan McCaffree, Executive Director  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite, 320  
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to offer two embedded certificates in the Business Administration, M.B.A. program and one graduate certificate in Operations Leadership. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

**Data Analytics (Embedded certificate in Business Administration, M.B.A. (056).** This certificate is targeted toward working adults who need to retrain or gain additional training to meet demand for data analysts. Nation-wide, the demand for data analysts continues to rise, while the OKJOBMATCH site lists nearly 200 positions for data analysts with graduate level preparation. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

**Healthcare Administration Leadership (Embedded certificate in Business Administration, M.B.A. (056).** This certificate will support adults with a clinical undergraduate degree to move into leadership and administrative positions in health organizations. Oklahoma Occupation projections include a 12% increase for medical and health service managers as the population ages. The certificate will prepare interested students for the American College of Healthcare Executives' Certificate in Health Services. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

601 NORTH GRAND AVENUE TAHLEQUAH, OKLAHOMA 74464-2399, USA  
Phone (918) 444-2000 • Fax (918) 458-2015 • [turner@nsuok.edu](mailto:turner@nsuok.edu) • [www.nsuok.edu](http://www.nsuok.edu)

**Operations Leadership (New certificate).** This certificate will support adults working for local manufacturers in middle and upper management. In cooperation with municipal workforce development teams in Broken Arrow, Tahlequah, and Muskogee, CBT has identified development of manufacturing expertise as a focus point. The certificate will support several professional certificates in supply management and logistics. NSU will request approval for electronic delivery as well as traditional delivery at its Tahlequah and Broken Arrow campuses.

A completed proposal for each embedded certificate and the new certificate program will follow according to OSRHE established time frames. We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'STL', is written over a horizontal line.

Steve Turner, Ph.D.  
President

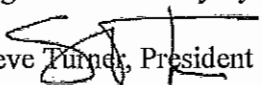
cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs  
Dr. Janet Buzzard, Dean, College of Business & Technology



**NORTHEASTERN STATE UNIVERSITY**  
OFFICE *of the* PRESIDENT

DATE: January 22, 2019

TO: Regent Amy Ford, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM:  Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items

The following program modifications, program reinstatement, online delivery request, and request for a new, graduate-level STEM Education certificate are submitted to the Educational Excellence Committee:

**Substantive Changes**

**General Education Requirements (all baccalaureate degrees)**

NSU proposes updating its general education requirements to support the following changes which fully implement the Math Pathways initiative: 1) In the Meta Major Pathway section, change the name to Math Pathway, and update one pathway name to *Math, Sciences and Health Professions* requiring MATH 1513 College Algebra and add a *Business and Technology* path, requiring MATH 1523 Functions and Change. 2) In the Written & Oral Communication section, update the titles of the two first-year composition courses, 3) In the Life Skills section, remove NUTR 3113 Consumer Issues as a course selection; and 4) In the Natural Science section, remove BIOL 1123 Evolution and Diversity and BIOL 1131 Investigative Laboratory. Credit hour requirements for the General Education sequence will remain 46-48 hours (depending on course selection).

**Administrators certificate (003)**

Faculty propose a program name change from Administrators to School Administration as well as a curriculum change to remove EDUC 5613 School Facilities Management as a requirement and replace it with EDUC 5503 Educational Statistics. Total credit hours for the certificate will remain 24 for principal recommendation and 36 for superintendent recommendation.

**Chemistry, B.S. (014)**

Faculty propose changes to accommodate course-level changes, reducing hours in laboratories and adding higher level math as prerequisites. All students majoring in chemistry will now need Calculus II for all degree options. The proposal also makes modifications in option curricula to allow more student flexibility in building schedules.

**English, B.A. (028)**

Faculty propose a series of curricular changes in response to recent external reviews, thus modernizing the major for current academic and workforce needs, and facilitating student transfers. This update involves modifying the English core requirements and creating new requirements in linguistics, writing, and categorical studies. The total credit hours in the major will increase from 42 to 48, while the total credit hours in the degree will remain 124.

**American Indian Studies, B.A. (047)**

Faculty propose adding three hours to the core and reducing each option from 18 to 15 hours. Two cross-listed courses will be created: AIS 3773 / HIST 3773 History of Native American Women. These will be added to the History block within the required core while AIS/HIST 4743 History of the Plains Indians will be removed. Total credit hours in the major and degree will remain the same.

**Management, B.B.A. (054)**

Faculty propose changes to the management course requirements as well as changes to the options. Beyond the 42 hour B.B.A. core, the Management requirements will be adjusted from 12 to 9 hours, and options credit hours will increase from 12 to 15 hours. Total credit hours in the major and degree will remain the same.

**Political Science, B.A. (069)**

Faculty propose adding a new course, POLS 4971 Political Science Capstone to the required courses. The addition will require students to synthesize program outcomes and will facilitate program assessment. While the total credit hours in the degree will remain 124, the total credit hours in the major will increase from 39 to 40.

**Speech Language Pathology, B.S. (087)**

Faculty propose modifying program and course requirements. The minimum GPA for graduation will be increased to 3.25 to strengthen candidates' viability for graduate school selection. The curriculum will be updated with course modifications and a new course. Total credit hours for the major will increase from 71 to 74 hours, but the number of credit hours in the degree will remain the same.

**School Administration, M.Ed. (103)**

Faculty propose removing the 12 hours education or psychology course requirement for program admission since applicants must be eligible for an Oklahoma teacher's certificate / license. They also propose removing EDUC 5613 School Facilities Management as a requirement and replacing it with EDUC 5503 Educational Statistics. The course change reflects an increasing emphasis for school administrators to use statistics to solve problems. Another required course, EDUC 5593 School Finance includes a facilities component. Total credit hours for the degree will remain at 36.

**Integrative Biology, B.S. (115)**

Within the curriculum core, faculty propose specifying MATH 3513 Statistical Methods as the three hour statistics course and adding BIOL 4002 Experimental Design as a choice for the biology research experience. Within the Fish and Wildlife options, the animal systematics courses will be required and the number of electives will be reduced. Within the Organismic option, the number of credit hours for a laboratory has been reduced by one which allows an increase in electives by one. The number of credit hours for the degree remains the same.

**Early Childhood Education, M. Ed. (117)**

Faculty propose increasing the required number of hours for specialized early childhood courses from 16 to 21 and reducing the number of enrichment / elective hours from 10 to 3. The total hours for the degree will change from 35 to 33. The modifications to course requirements will better meet the needs of students in their professional positions. As mentioned earlier, the request for electronic delivery follows the curriculum modification proposal.

**Science Education, B.S. Ed. (120)**

Faculty propose changes to align the program with new National Science Teachers Association standards. The number of courses and hours in the program core will be increased and the options revised to 19-20 hours each. Faculty propose deleting the physics option which has not had enrollment for several years and would require the development of specialized courses to maintain it. The total number of credit hours for the major will remain 49-50 (depending on the option) and the total degree numbers will remain 124.

**International Business, B.B.A. (126)**

NSU requests reinstatement of this program effective fall 2019 as indicated in President Turner's letter. As a result of the spring 2017 suspension and working with constituents, the faculty have redesigned the program to address current needs for businesses in NSU's service areas and interest expressed by international students. Proposed updates to the program include a new title, International Business Management, removal of four options, and a revised curriculum.

**Library Media and Information Technology, M.S. (129)**

Faculty propose adding two course selections in the Professional Education section to reflect current course offerings and provide more opportunities for students to meet the research requirement. In addition, faculty have updated course titles to reflect revised American Association of School Librarian standards.

**Speech Language Pathology, M.S. (137)**

Faculty propose language to clarify and better articulate admission, retention, and graduation standards. Leveling course information is included to clarify prerequisite requirements, and program requirements will change to align with current standards and practices. The total credits hours will increase from 53 to 56 hours.

**Mathematics Education, M. Ed. (138)**

Faculty propose adjustments to the Professional Education block, removing EDUC 5483 Advanced Educational Measurements and adding MATH 5523 Mathematical Pedagogy. Other changes include increasing the credit hours in the Mathematics content block from 9 to 12 hours and reducing the number of guided electives to 6 hours. Course listings in guided electives will be adjusted. Total credit hours required for the degree will remain the same.

**Science Education, M. Ed. (139)**

Faculty propose adding three course selections in the science content area. These additional course selections will be available for those seeking the embedded STEM certificate.

**Medical Laboratory Science, B.S. (147)**

In the Internship 3+1 pathway, faculty propose adjusting the curriculum to reflect a credit hour change in CHEM 3131 Organic Chemistry I (Laboratory). Major requirements will be reduced from 37 to 36 credit hours, and the electives will increase from 3 to 4 credit hours. The total number of credit hours in the Internship pathway will be 70.

**Nutritional Sciences, B.S. (153)**

Faculty propose changes to program admission and retention requirements as well as the program core curriculum and option curricula. Three new courses will be created. Proposed changes support a move by the national accreditor to a graduate-level credential and help students become more competitive for dietetics internship matches. The number of hours for the degree will remain the same.

**Applied Physics, B.S. (159)**

General Education prerequisite courses will be clarified to indicate 1513 College Algebra or higher for mathematics. MATH 2614 Calculus I will move to the required course section. Students can still take Calculus I to meet general education requirements, but this formatting better aligns with math pathways information. A required course, Calculus III will increase from three to four credit hours to become MATH 2634 Calculus III. Total hours required for the major will increase from 57 to 62, but the degree total hours remain 124.

**Cell and Molecular Biology, B.S. (161)**

The curriculum will be impacted by changes to chemistry and physics courses that adjust the number of hours in the major requirements. Total hours required for the major will decrease from 71 to 68 hours, but the degree total hours remain 124.

**New Embedded Certificate**

**STEM Education**

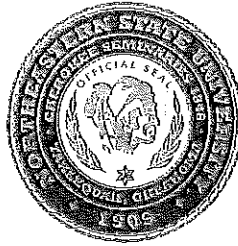
NSU seeks approval to offer a new certificate, STEM Education, embedded in the Science Education, M.Ed. (139) program. The certificate would be available through traditional delivery on the Tahlequah and Broken Arrow campuses and through electronic delivery. The certificate will be interdisciplinary, and students can complete the certificate as a part of the M.Ed. in Science Education. The certificate will also be available for students in other Masters of Education programs through guided course selection.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Landry.

Enclosures

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs

Agenda for February 8, 2019



Attachment A  
Page 14 of 16  
JAN 22 2019  
RECEIVED

**NORTHEASTERN STATE UNIVERSITY**  
**OFFICE of the PRESIDENT**

January 14, 2019

Sheridan McCaffree, Executive Director  
Educational Excellence Committee  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Sheridan:

In accordance with Oklahoma State Regents for Higher Education (OSRHE) policy on Academic Program Review, Northeastern State University reviews each of its degree programs on a five-year cycle. Please find attached Program Review Executive Summaries for the following academic degree programs at Northeastern State University. This information is being submitted as an information item to the Educational Excellence Committee.

**Completed Program Reviews:**

- **BS Mathematics (057)**
- **BA Sociology (081)**
- **MA American Studies (112)**
- **BS Integrative Biology (115)**
- **BA Drama (128)**
- **MEd Mathematics Education (138)**
- **MS Health & Kinesiology (142)**

The above degree programs were deemed appropriate by the consultants reviewing the programs. Programmatic strengths and weaknesses identified as well as recommendations are included in the executive summaries. NSU recommends that the above programs have their next site visit in five years, 2023.

If you have any questions, please feel free to contact Dr. Tom Jackson or myself.

Sincerely,

Steve Turner, Ph.D.  
President

cc: Dr. Debbie Landry, Provost/VP for Academic Affairs  
Dr. Tom Jackson, Assistant VP for Academic Affairs

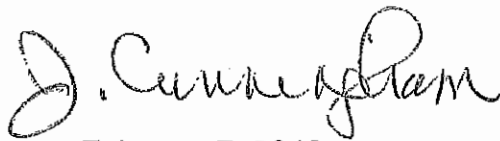
601 NORTH GRAND AVENUE TALLAHASSEE, OKLAHOMA 74464-2399, USA  
Phone (918) 444-2000 • Fax (918) 458-2015 • [turner@nsuok.edu](mailto:turner@nsuok.edu) • [www.nsuok.edu](http://www.nsuok.edu)

OFFICE OF THE PRESIDENT

**Date:** January 24, 2019

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Amy Ford, Chair

**From:** Dr. Janet Cunningham, President



**Re:** Educational Excellence Agenda Item – February 7, 2019

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the February 7, 2019, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Other Degree Program Change – Advanced Nursing Practice – DNP (080)**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment



*Office of the President*  
**Southeastern Oklahoma  
State University**

January 22, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modification.

**Master of Education in Curriculum and Instruction (100)** – add two new options: English as a Second Language and Theatre Pedagogy. No change in total hours.

Sincerely,

Sean Burrage  
President



January 22, 2019

Regent Connie Reilly  
Regional University System of Oklahoma  
Landmark Tower, Suite 320  
3555 N. W. 58<sup>th</sup> Street  
Oklahoma City, OK 73112

RE: February Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for February 2019 for the following item:

1. In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting approval to bid and award to the lowest responsible bidder contracts related to the design and renovation of the Bloomer Sullivan Gymnasium.

Project Number:	660-0316
Project Description:	Bloomer Sullivan Gymnasium
Amount:	Project is estimated not to exceed \$500,000
Source of Funding:	Auxiliary, E&G Deferred Maintenance, & Private Donors
Vendor:	To be Determined

Please let me know if additional information is needed.

Sincerely,

Sean Burrage  
President



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

**DATE:** January 22, 2019

**TO:** Connie Reilly, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner  
President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items–February 2019

**Ratification - Emergency Approval - Remediate Water Damage -Seminary Hall**

Request ratification of emergency approval from Chair Mark Stansberry and Facilities Stewardship Committee Chair Connie Reilly on Thursday, December 20, 2018. Emergency approval was required to begin the remediation process of cleaning up Seminary Hall following the separation of two hot water pipe couplings. Water damage occurred on all three floors of the eastern wing of the building. NSU's emergency response efforts were conducted in consortium with OMES Risk Management and the insurance company. The remediation process required us to remove ceiling tiles and sheet rock throughout the effected area. In addition, the insurance company required that we remove three of the five layers of a variety on old tile and floor coverings to make sure everything is dried. This process required us to remove interior framing that had been added over several years and placed on top of the layers of flooring. The remediation phase has been a long and complex process that was complicated by the historical significance of the building. The contractor and insurance company have indicated we are getting close to finishing the remediation process. The next phase will be restoration where we replace the walls, ceilings, floors, etc. that had to be removed due to water damage. Elements of the restoration phase not covered in the emergency declaration will be bid in accordance with applicable competitive bidding laws.

The emergency approval enabled NSU to pay the self-insured amount of \$200,000. Risk Management and the third party insurance company estimate remediation and restoration to cost over \$1 million. Again, our part is \$200,000 however, there may be instances where NSU will pay approved invoices and be reimbursed for related expenses. The insurance company is sending a partial payment of \$400,000.

One-time monies from unrestricted reserves were used to cover our portion of the cost.

**Informational:**

1. Project #485-0073 - Science Building General Maintenance
  - Project Description: General maintenance and repairs throughout the building
  - Requested Funding Approval: \$55,000
  - Budget Breakdown: Renovation/Repairs
  - Congruent with Facility Master Plans or Strategic Plans: Yes
  - Revenue Source(s): Science facility fee
2. Project #485-0073 - Doc Wadley Stadium Restroom Renovations
  - Project Description: Renovation and repairs to meet current codes
  - Requested Funding Approval: \$90,000
  - Budget Breakdown: Renovation/Repairs
  - Congruent with Facility Master Plans or Strategic Plans: Yes
  - Revenue Source(s): Section 13 (600) Funds
3. Project #485-0073 - Downtown Property Phase II – *Interior build out*
  - Project Description: Complete interior construction
  - Requested Funding Approval: \$68,000
  - Budget Breakdown: Renovation/Repairs
  - Congruent with Facility Master Plans or Strategic Plans: Yes
  - Revenue Source(s): \$13,000 - Section 13 (600) Funds, \$55,000 – 295 Funds
4. Project #485-0067 - Event Center Community Room Sidewalk
  - Project Description: Installation of new sidewalk
  - Requested Funding Approval: \$60,000
  - Budget Breakdown: Addition
  - Congruent with Facility Master Plans or Strategic Plans: Yes
  - Revenue Source(s): Section 13 (600) funds

TO: Board of Regents of the  
Regional University System of Oklahoma  
Mark Stansberry, Chair

FROM: Randy L. Beutler, President

DATE: January 25, 2019

SUBJECT: Facilities Stewardship Committee Agenda Items  
– February 7, 2019

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the February 7, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- **Project # 665-0036 Library Renovation**

**Project Description:**

Request approval to bid and award contracts for renovations to the Al Harris Library second floor; including removal of approximately 20,000 sf of crumbling floor tile and construction of an archival room, processing and reading rooms, in a section of the second floor to house the General Thomas P. Stafford Collection documenting his career as an astronaut; the archival room will also house other historical documents which need to be properly preserved.

**Requested Funding Approval:** Requesting \$1,630,000

**Congruent with Capital Master Plan:** Yes

**Revenue Sources:** Section 13 Funds (600)

- **Project # 665-0035 Classroom and Office Development**

**Project Description:**

Request approval to bid and award contract for addition of approximately 3,350 sf of instruction space to the Ed and Winnie Ola Berrong Music Hall to relocate music therapy classes from a temporary location.

**Requested Funding Approval:** Requesting \$1,350,000

**Congruent with Capital Master Plan:** Yes

**Revenue Sources:** New College Funds (650) \$1,000,000  
E&G Funds (290) \$ 350,000

- **Project # 665-0066 Exterior Repairs**

**Project Description:**

Request approval to bid and award renovation projects including construction of a deck and pergola and replace exterior metal siding and windows at the Timothy T. Day Business Enterprise Center.

**Requested Funding Approval:** Requesting \$200,000

**Congruent with Capital Master Plan:** Yes

**Revenue Sources:** Auxiliary funds (765) to be reimbursed by pledged donations from the Timothy T. Day family foundation.

- **Project # 665-0041 Equipment, Fire Safety and ADA Improvements**

**Project Description:**

Request approval to bid and award interior renovation projects including fire alarm systems, kitchen renovation and equipment in the Timothy T. Day Business Enterprise Center.

**Requested Funding Approval:** Requesting \$350,000

**Congruent with Capital Master Plan:** Yes

**Revenue Sources:** Auxiliary funds (765); \$100,000 to be reimbursed by pledged donations from the Timothy T. Day family foundation.

- **Project # 665-0000 Building renovation**

**Project Description:**

Request approval to bid and award renovation projects to repair a portion of the Foss Lake Facility damaged by fire.

**Requested Funding Approval:** Requesting \$500,000

**Congruent with Capital Master Plan:** No

**Revenue Sources:** Auxiliary funds (765);

\$235,000 from insurance funds already received and \$100,000 to be reimbursed by Risk Management when repairs are made.

- **Sale of University Property:** Request permission to sell 8 acres of university property northeast of the campus. SWOSU owns approximately 26 acres which is used by the SWOSU rodeo team for a practice arena and horse barn. This property also houses the SWOSU astronomy observatory. The 8 acres we are proposing to sell has been leased to the Weatherford Public School system for many years and in the past they have constructed two metal buildings on the property for their agriculture programs. The Weatherford school district recently passed a bond issue that included projects to improve and add more structures to the land that is leased from SWOSU. It would be prudent for the university to sell this acreage to the school district for their permanent use. Therefore, we are requesting permission to sell this 8-acre tract to Weatherford Public Schools at the appraised value of \$55,000.
- **Real Property and Construction Contract:** Request delegation of authority to President Randy Beutler to negotiate and execute a contract, contingent on approval of the RUSO General Counsel, with Bob Bartman, manager of West Main, L.L.C. related to real property located at the East line of Lot 16, Block 62, at 210 West Main Street, Weatherford, Oklahoma. Recently, during demolition of a structure along the west side of a building owned by SWOSU, it was discovered through a survey that the university-owned property encroaches on the adjoining property. Therefore, in exchange and in consideration of the payment of a nominal fee, SWOSU would negotiate a contract including the following items:
  - 1) The strip of Lot 16 that is to be deeded to the university; and
  - 2) As reimbursement for costs and expenses incurred by West Main, L.L.C., to fill the gap between the two structures during construction that will meet certain specifications outlined by SWOSU.



UNIVERSITY OF

Central Oklahoma

Date: February 7, 2019

To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Connie Reilly

From: President Don Betz

University of Central Oklahoma

February 2019 Facilities Stewardship Committee

1. Approval Items:

a. **Project # 120-0013 Parking, Sidewalks, Lights & Landscaping**

Project Description: Request approval to fund, design and award contracts for Campus Parking Lot Improvements - Phase 1 to consist of major repair work in Lot 11 and Lot 4, and new construction at Ayers Street and University Drive, Ayers Street and Chartrand Avenue, and Main Street across from Lot 13, and the center of Lot 3. Phase 1 work is to be accomplished on a priority basis with an initial budget not to exceed \$1,500,000. As funding is available, additional Phases of work will be presented to the Board for approval. To expedite work completion prior to the start of classes, multiple contracts are likely to be awarded.

Requested Funding Approval: \$1,500,000

Budget Breakdown: \$1,500,000 Construction

Job Order Contractor: Based upon bids received, multiple awards are likely to be issued to include both UCO's Job Order Contractor, Alpha Building Company, and/or the On Call Small Project Construction Manager at Risk for Multiple Projects, Timberlake Construction, Inc.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Auxiliary Funds

b. **2003 UCO NUC/Parking Bonds Refunding**

Request approval to refinance the 2003 UCO NUC/Parking Bonds through the Master Real Property Lease Program for the remaining term of five years in the approximate amount of \$5,000,000. This may include reimbursement of any and

all expenditures associated with the refinancing prior to the receipt of the funds. Estimated net present value savings is \$230,600. The proceeds from the original bond issuance in 1993 were used to construct an addition to the Nigh University Center and additional parking lots.

**c. 2003 UCO Library Bonds Refunding**

Request approval to refinance the 2003 UCO Library Bonds through the 2019 Master Lease Program for the remaining term of five years in the approximate amount of \$2,200,000. This may include reimbursement of any and all expenditures associated with the refinancing prior to the receipt of the funds. Estimated net present value savings is \$96,700. The proceeds from the original bond issuance in 1993 were used to construct an addition to the library.

**d. Property Lease**

Request approval to enter into lease with Third Street Properties for 11,324 square foot located at 201 N Bryant Ave in Edmond. UCO has leased space for the Center for eLearning and Connected Environments (CeCE) at this location since 2014. The primary purpose of the CeCE is to support the design, development, and delivery of eLearning courses. The initial term of the lease is 3 years with a two-year renewal option. The annual lease rate for the initial term is \$17.10 per square foot or \$193.68 per year.

Revenue Source: Distance Education Academic Service Fee

**e. Ground Lease**

Request delegation of authority to Kevin Freeman to negotiate and execute a ground lease, contingent upon approval of the RUSO General Counsel, with Pivot Project LLC for property located at 318, 326 and 328 East First Street in Edmond. UCO would lease this current parking lot site to Pivot Project for the purpose of developing a mixed-use retail concept to serve the needs of the campus and surrounding community. The term of this lease is expected to be in the 20-30 year range. The negotiated lease rate will represent a fair market return on the appraised value of the property. All costs associated with this property during the lease term would be the responsibility of Pivot Project. In order for the developers to obtain financing for this project, this lease would allow a leasehold mortgage to be placed on the development. If Pivot Project were to default on the lease, the bank holding the mortgage would simply step into their place.

2. Change Orders:

a. **Project # 120-0008 Liberal Arts Renovation and Addition**

Project Description: Approve Change Order #3 in the amount of \$104,787 to Lippert Bros, Inc. for light fixtures originally designated as owner provided. This change order will increase the contract amount to \$14,833,762.

Budget Breakdown: \$104,787

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, Academic Facility Fee Funds, and Campus Facility Fee Funds.

b. **Project # 120-0032 Sports Complex Improvements (SPC Phase 2 - North Hamilton Annex)**

Project Description: Approve Change Order #1 in the amount of \$87,262 to JE Dunn, Inc. for the North Hamilton Annex, to include modifications of locker rooms and additional finishes in existing spaces. This change order will increase the contract amount to \$8,052,139.

Budget Breakdown: \$87,262

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds, and Private Gifts.

3. Information Items:

a. **Project # 120-1090 New Dining Center**

Project Description: Change Order #1 and #2 were issued to Lingo Construction Services, Inc. to include cost deductions and additions for the following items:

1. Change Order #1 in the amount of \$24,417, issued to include cost deductions for drilled pier reconciliation, waterline lowering not required, modifications to underground hydronic piping and laminate changes, and additional costs for garbage disposal changes and necessary plumbing modifications.
2. Change Order #2 in the amount of \$12,431, issued for electrical modifications to include additional panels, fusible safety switches, and the reduction in feeder size.

b. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order #28, #29, #30, and #31, were issued to Lippert Brothers, Inc. to include additions for the following items:

1. Change Order #28 in the amount of \$22,900, issued to include additional corner guards, fire alarm devices and caulking, and modifications to emergency showers and concrete walkways.
2. Change Order #29 in the amount of \$19,123, issued to include the installation of sound control perforated metal panels at the auditorium, exit signs, electrical for glassware washers, and fire extinguisher cabinets.
3. Change Order #30 in the amount of \$24,783, issued to include additional ADA parking, window sills, exterior storm water area drain inlets, dimmers and roller shades.
4. Change Order #31 in the amount of \$23,561, issued to include modifications to the north ramp, and additional handrails, restroom lighting, floor mounted doorstops, roller shade and window film.

**c. Project # 120-0079 Business Building Renovation and Additions**

Project Description: Change Order #4 in the amount of (\$22,496) to Timberlake Construction, Inc., the On Call Small Project Construction Manager at Risk for Multiple Projects, for Business Restroom Improvements Phase 1, to include base to existing walls, light changes, and various miscellaneous items. Final completion of work was January 8, 2019 and final contract amount for Phase 1 is \$373,637.

**d. Miscellaneous Job Order Contractor Contracts**

Project Description: As approved by the Board on April 13, 2018, award to Alpha Building Corporation for the removal and replacement of the Lillard Administration roof. Final contract amount of \$273,620, Facility Fees Funds.

Project Description: Award to Alpha Building Corporation for paint and wall repairs to the Center for Transformative Learning, Education, and Business Buildings. Final contract amount of \$85,220, Facility Fees Funds.

Project Description: Award to Alpha Building Corporation for Evans Hall sidewalk repairs over the steam tunnels. Final contract amount of \$74,096, Section 13 Funds.

Project Description: Award to Alpha Building Corporation for the cast stone repairs and handrail painting at Wantland Stadium. Final contract amount of \$77,442, Wantland Stadium Maintenance Reserve Funds.

Attachments:

- Campus Map
- Parking Lot Map
- Property Lease Map
- Ground Lease Map
- Change Order Form Liberal Arts Renovation and Addition
- Change Order Form Sports Complex Improvements  
(SPC Phase 2 – North Hamilton Annex)
- Change Order Form New Dining Center
- Change Order Form New Math Science/Lab Building (STEM)
- Change Order Form Business Building Renovation and Additions  
(Business Restroom Improvements – Phase 1)

Project # 120-0032 Sports Complex Improvements  
(SPC Phase 2) 2. b.

FEBRUARY 8, 2019

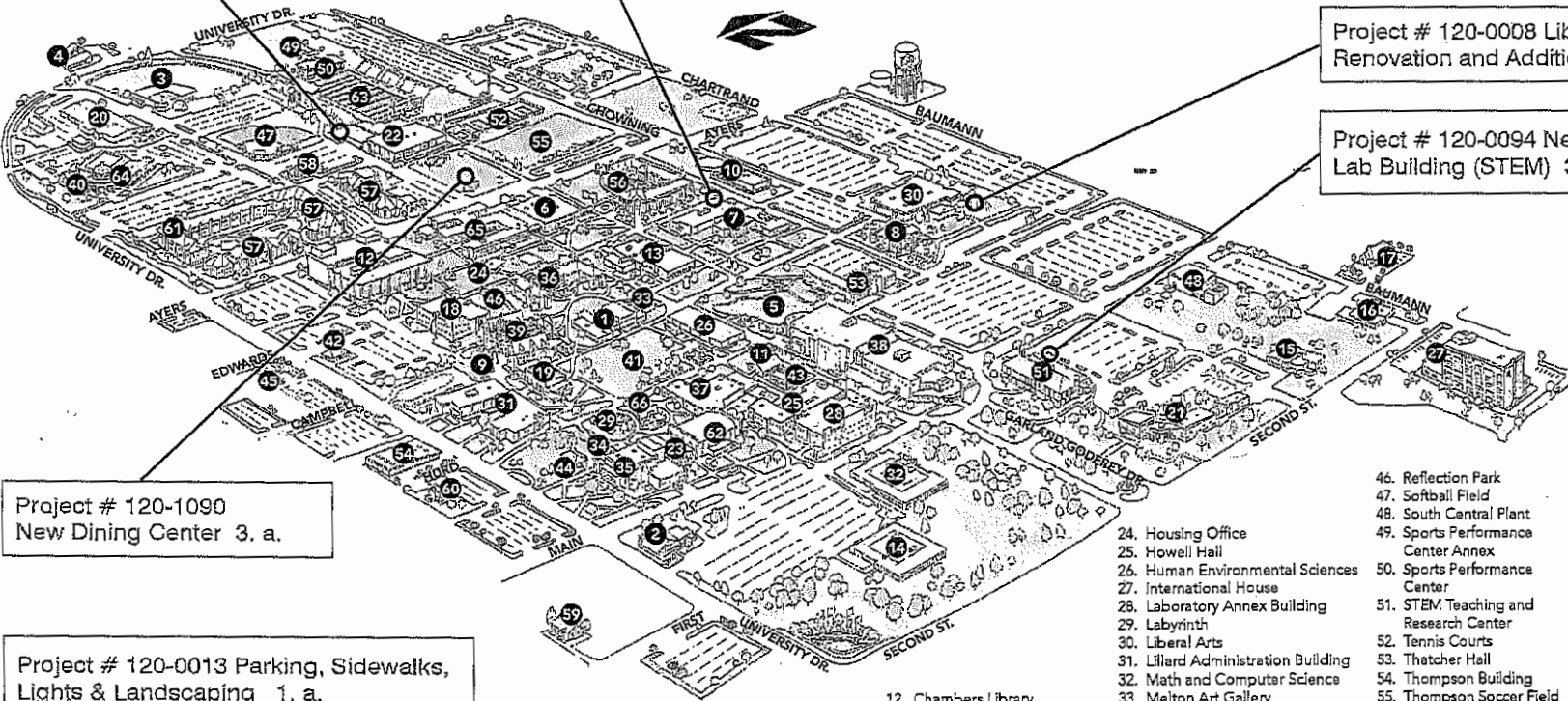


100 NORTH UNIVERSITY DRIVE  
EDMOND, OK 73034  
405.974.2000  
ucco.edu

Project # 120-0079 Business Building  
Renovation and Additions 3. c.

Project # 120-0008 Liberal Arts  
Renovation and Addition 2. a.

Project # 120-0094 New Math Science  
Lab Building (STEM) 3. b.



Project # 120-1090  
New Dining Center 3. a.

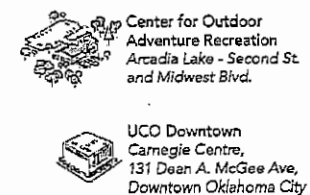
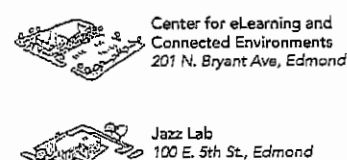
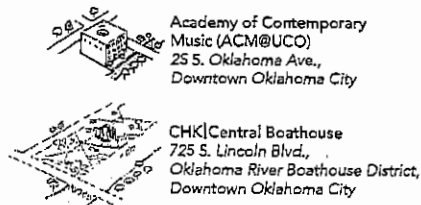
Project # 120-0013 Parking, Sidewalks,  
Lights & Landscaping 1. a.

Miscellaneous Job Order  
Contract Contracts 3. d.

#### MAP LEGEND







1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Broncho IV Apartments
5. Broncho Lake
6. Buddy's Cafeteria
7. Business Building
8. Center for Transformative Learning
9. Central Gateway
10. Central Plant
11. CFAD Storage Building
12. Chambers Library
13. Communications Building
14. Coyner Health Sciences
15. Edmond Chamber of Commerce
16. Edmond Fire Station No. 1
17. Education Annex Building
18. Education Building
19. Evans Hall
20. Facilities Management
21. Forensic Science Institute
22. Hamilton Field House
23. Health and Physical Education
24. Housing Office
25. Howell Hall
26. Human Environmental Sciences
27. International House
28. Laboratory Annex Building
29. Labyrinth
30. Liberal Arts
31. Lillard Administration Building
32. Math and Computer Science
33. Melton Art Gallery
34. Mitchell Education Center
35. Mitchell Hall
36. Murdaugh Hall
37. Music Building
38. Nigh University Center
39. Old North
40. OU Physicians Health & Wellness Clinic
41. Plunkett Park
42. Police Services
43. Power Plant
44. President's Annex
45. Public Safety Annex
46. Reflection Park
47. Softball Field
48. South Central Plant
49. Sports Performance Center Annex
50. Sports Performance Center
51. STEM Teaching and Research Center
52. Tennis Courts
53. Thatcher Hall
54. Thompson Building
55. Thompson Soccer Field
56. Transformative Learning Quadrangle (The Quad)
57. University Commons
58. University Commons Clubhouse
59. University Guest House
60. University House
61. University Suites
62. Wentland Hall
63. Wentland Stadium
64. Wellness Center
65. West Hall
66. Y-Chapel

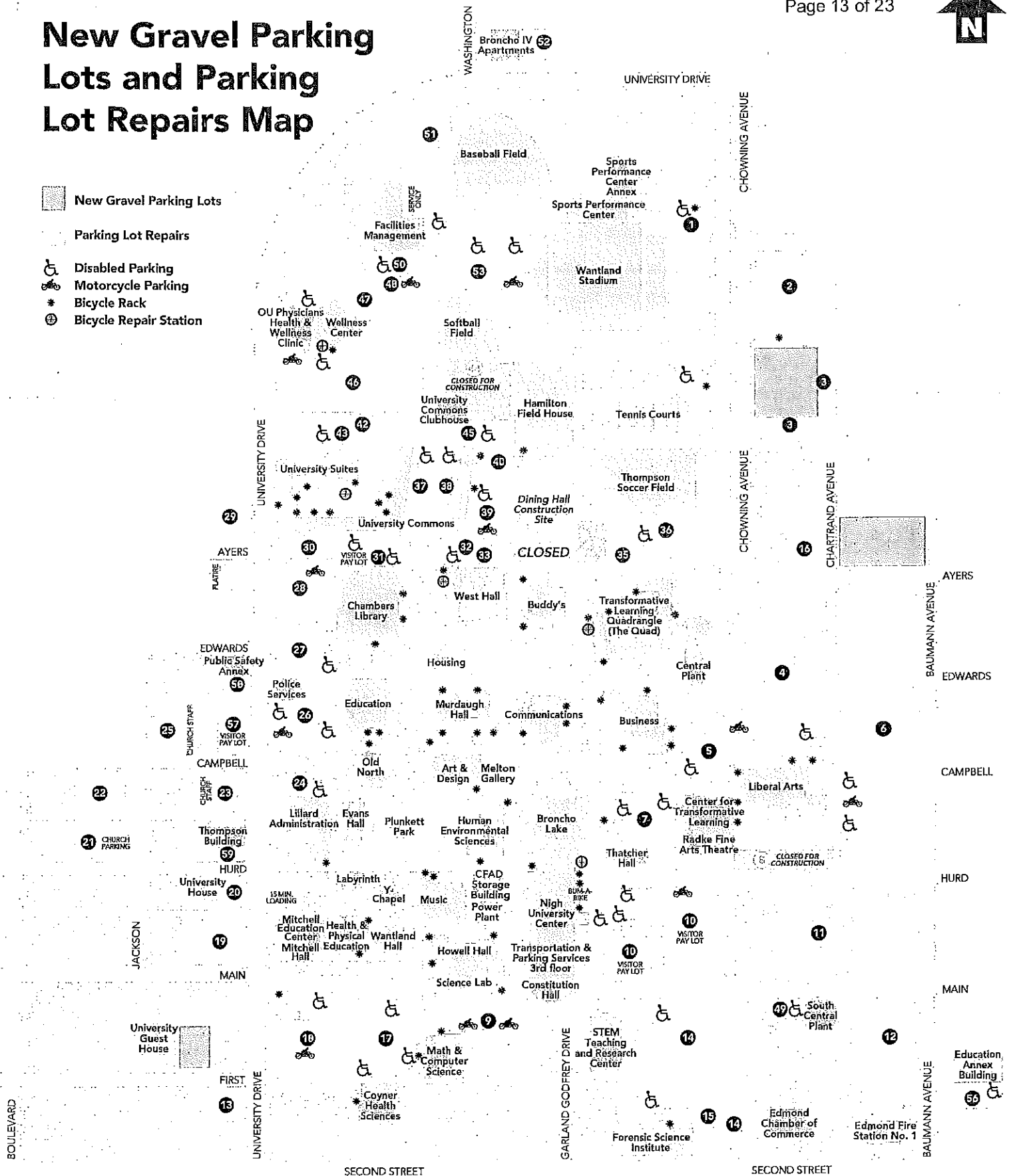
#### METRO CAMPUS LOCATIONS





# New Gravel Parking Lots and Parking Lot Repairs Map

-  New Gravel Parking Lots
-  Parking Lot Repairs
-  Disabled Parking
-  Motorcycle Parking
-  Bicycle Rack
-  Bicycle Repair Station



Owner: THIRD STREET PROPERTIES LLC

Account Number: R163-412050

Physical Address: 201 N BRYANT AVE EDMOND

Owner Name1: THIRD STREET PROPERTIES LLC

Owner Name2:

Billing Address: PO BOX 16427

နိုင်ငံခြား အလောင်း:

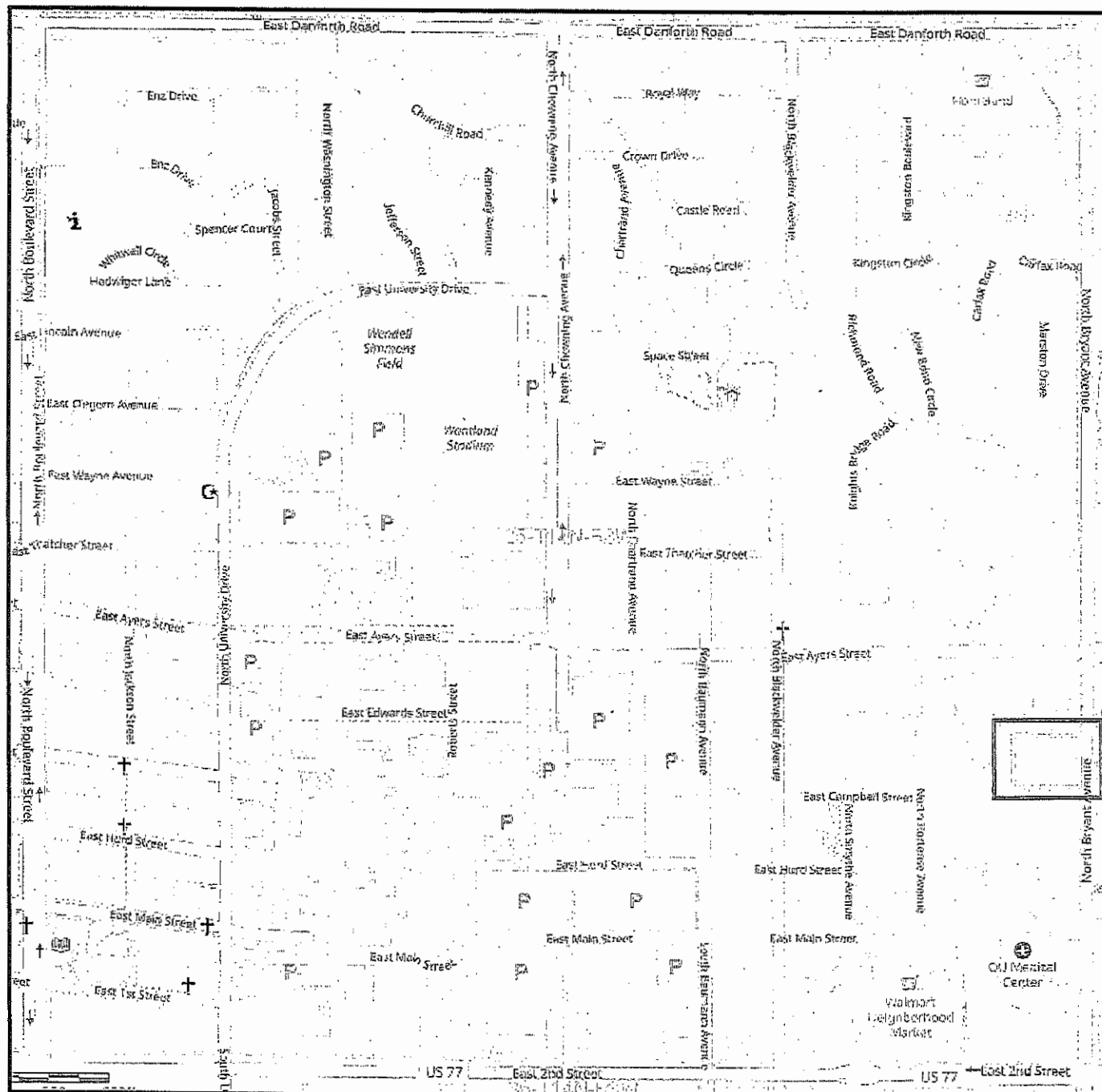
City: OKLAHOMA CITY

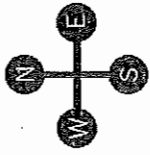
OK

Zip Code: 73133-2427

Tax District	512
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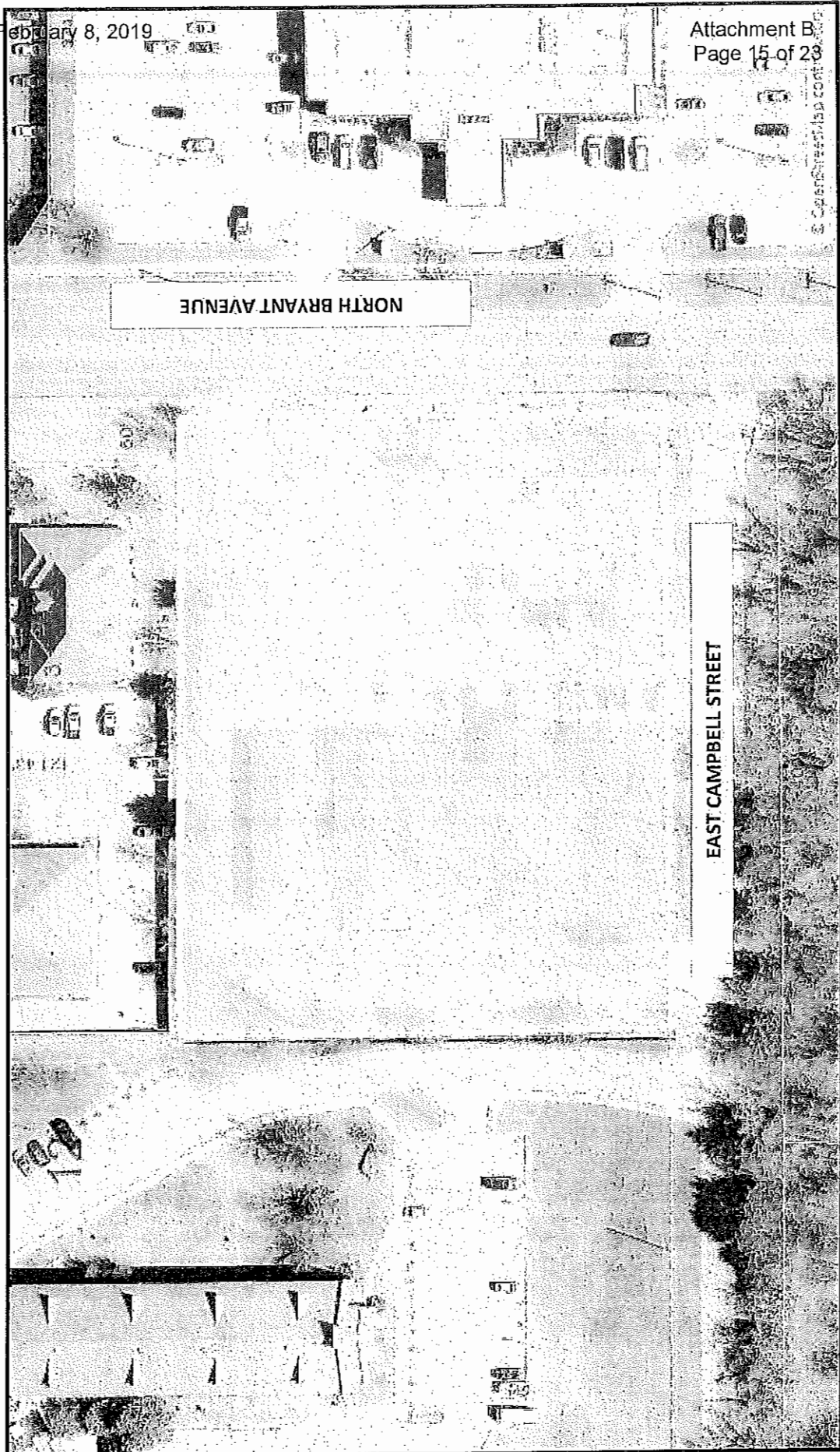
Tax District Name: Edmond #12





1. d. 201 N. BRYANT AVE, EDMOND, OK

- Close Up – Aerial View



1. e. 318, 326, 328 EAST 1ST  
STREET, EDMOND, OK

Owner: REGIONAL UNIVERSITY SYSTEM OF OK

Account Number: R182238000

Physical Address: 318 E 1ST ST EDMOND

Owner Name1: REGIONAL UNIVERSITY SYSTEM OF OK

Owner Name2: FOR UNIVERSITY OF CENTRAL OKLA

Mailing Address1: 100 N UNIVERSITY DR STE 210F

Mailing Address2:

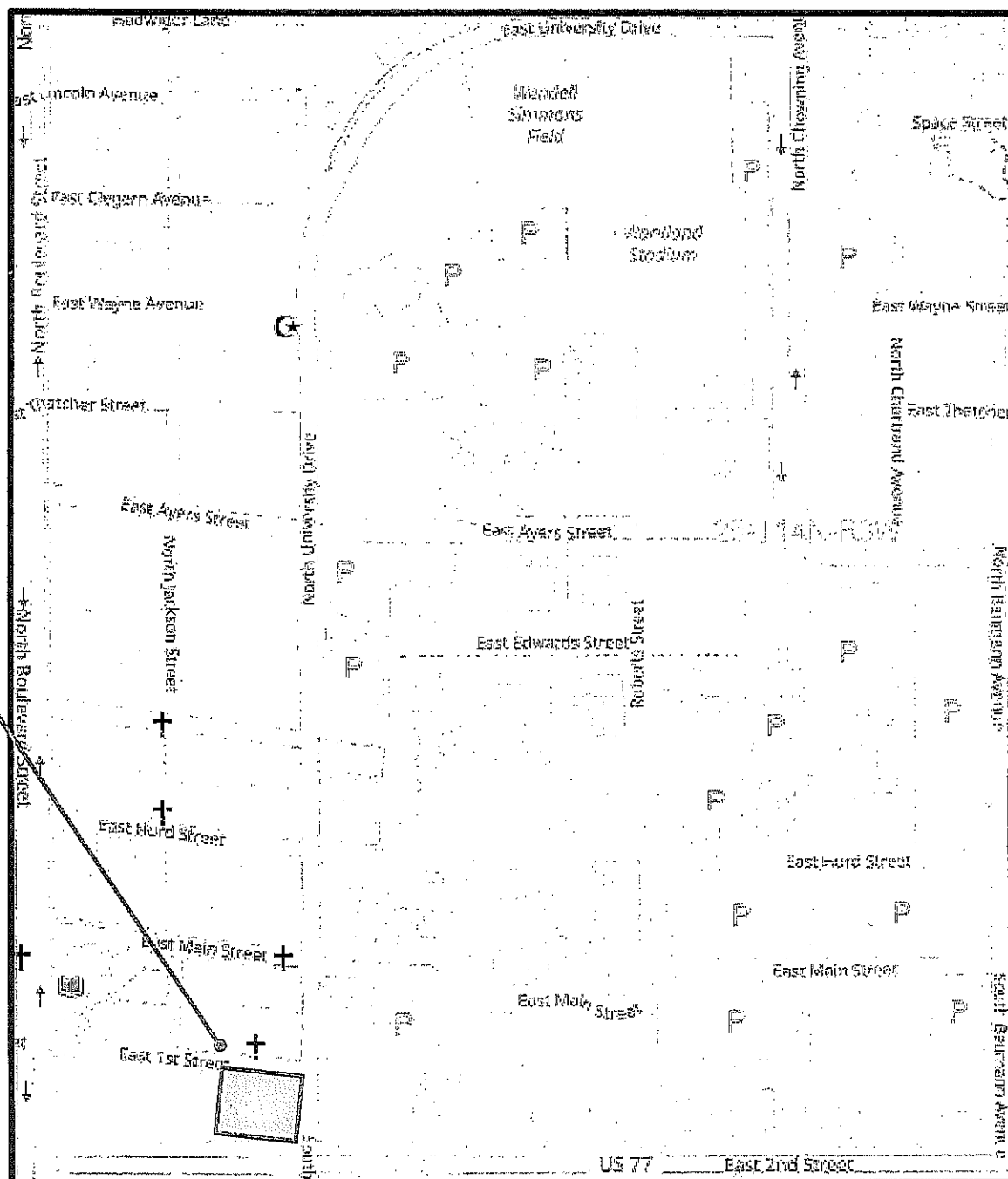
City: EDMOND

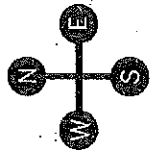
State: OK

Zip Code: 73034-5207

Tax District: 512

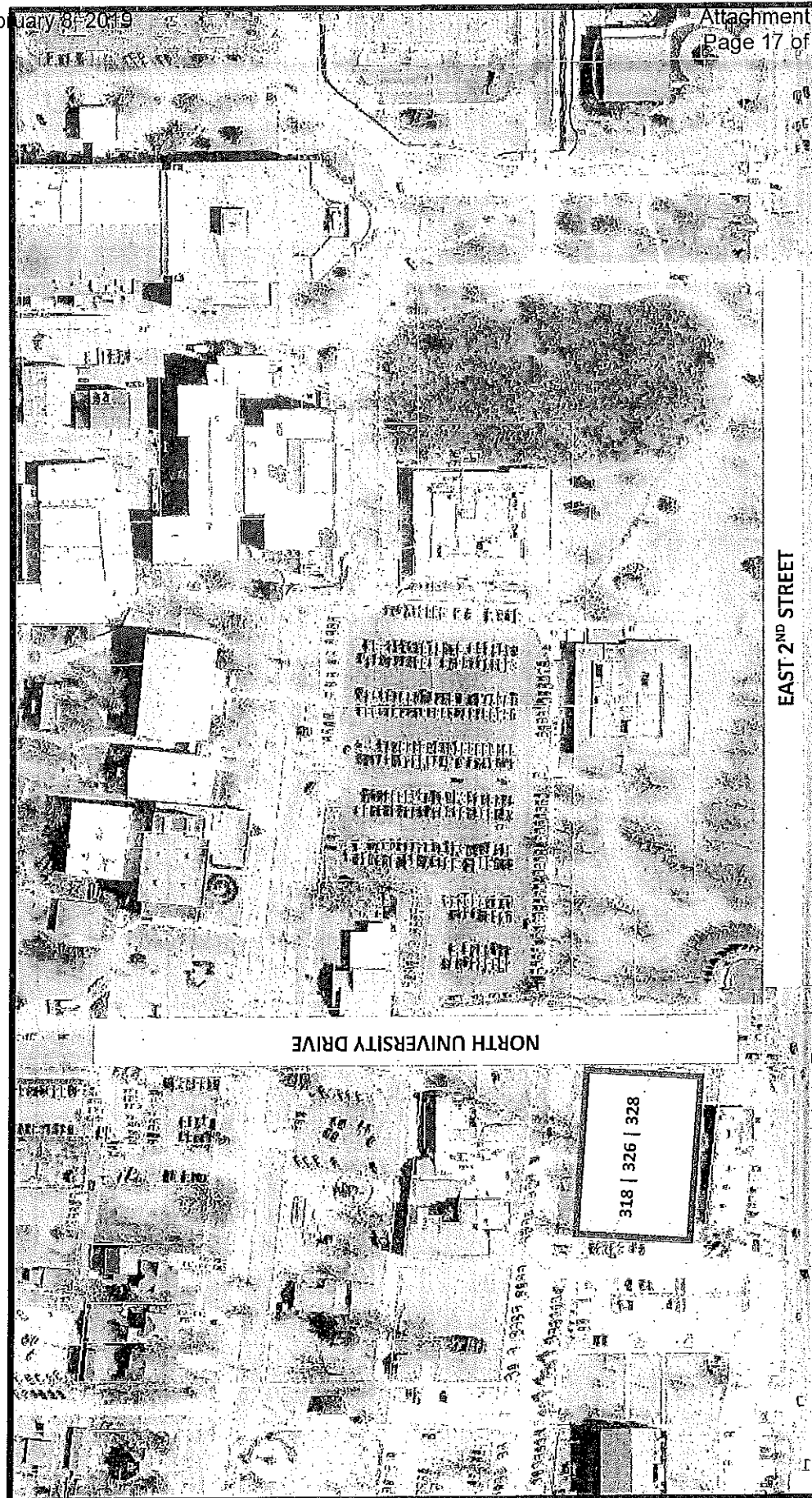
Tax District Name: Edmond #12





1. e. 318, 326, 328 EAST FIRST STREET, EDMOND, OK

- Close Up – Aerial View



Page 1 Of 1  
Prepared by: Kevin Freeman  
7-Feb-19

Contractor:	Lippert Bros., Inc.
Original Contract Amount:	\$14,666,371
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

[illegible]

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Page 1 Of 1  
Prepared by: Kevin Freeman  
7-Feb-15

Contractor:	JE Dunn Construction
Original Contract Amount:	\$7,964,877
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

Attachment B  
Page 19 of 23

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

FAX NO. (405) 942-8847

7-Feb-7

**Type of Funding:** Master Lease Bond Funds, Auxiliary Funds, & Section 13 Funds

Final Contract Amount: TBD

[illegible]

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

**CHANGE ORDERS FOR BUILDING PROJECTS**  
**BOARD OF REGENTS OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**  
**FAX NO. (405) 942-8847**

Page 1 Of  
 Prepared by: Kevin Freeman  
 7-Feb-17

Agenda for February 8, 2019

University: University of Central Oklahoma  
 Building Project: New Math Science/Lab Building (STEM)  
 Contract Execution Date: 4-Jan-17  
 Original Board Approval: \$28,000,000.00  
 Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Contractor: Lippert Bros., Inc.  
 Original Contract Amount: \$16,896,000  
 RUSO Approval Date: 6-Nov-15  
 Final Inspection Date: TBD  
 Final Contract Amount: TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
6/22/2017*	1	Construction Camera	\$9,050.00	\$9,050.00	0.05%	\$16,905,050.00
6/22/2017*	2	Acoustical Deck and Storm Drainage	\$22,381.00	\$31,431.00	0.19%	\$16,927,431.00
6/22/2017*	3	Hydronic Piping & Utility Changes	\$18,133.00	\$49,564.00	0.29%	\$16,945,564.00
6/22/2017	4	Terrazzo, Lightning Protection, Light Fixtures	\$243,750.00	\$293,314.00	1.74%	\$17,189,314.00
9/22/2017*	5	Revisions to Ductwork, Water Purification System, and Storm Drains	\$20,766.00	\$314,080.00	1.86%	\$17,210,080.00
9/22/2017*	6	Modifications to Elevator Shaft, and East & West Canopies, and Door Finishes	\$23,848.00	\$337,928.00	2.00%	\$17,233,928.00
9/22/2017	7	ADA Auto. Door Openers, Door Mod. for Key Card Access, and Light Fixtures	\$53,108.00	\$391,036.00	2.31%	\$17,287,036.00
1/26/2018*	8	Mechanical Penthouse Ductwork Modifications & Addition of Smoke Dampers	\$22,907.00	\$413,943.00	2.45%	\$17,309,943.00
1/26/2018*	9	Alt. Neutralization Tank, Lab Casework Mod., Acid Vents, Door Mod., Roof Tile	\$21,806.00	\$435,749.00	2.58%	\$17,331,749.00
1/26/2018*	10	Mods to Roof, Interior Glass, Ceiling tile & Flooring, Add. Window Shades	\$23,058.00	\$458,807.00	2.72%	\$17,354,807.00
1/26/2018*	11	A/V Infrastructure. Mods to 1st Floor Comp. Teaching and Comp. Research Rooms	\$24,856.00	\$483,663.00	2.86%	\$17,379,663.00
1/26/2018	12	Additional A/V Infrastructure Throughout Building	\$106,760.00	\$590,423.00	3.49%	\$17,486,423.00
2/16/2018*	13	Gas Line Relocation, Add. Fireproofing, Mods to Comp. Access Flooring, Nano Lab Piping and Casework, Wall Safe, and Delete Light Fixtures	\$24,439.00	\$614,862.00	3.64%	\$17,510,862.00
4/13/2018*	14	Mods to Drywall, Framing, Paint, and to Accommodate Lab Equipment	\$23,234.00	\$638,096.00	3.78%	\$17,534,096.00
4/13/2018	15	Add. Domestic Water Booster Pump, Fire Pump, and Plumbing Connections	\$207,175.00	\$845,271.00	5.00%	\$17,741,271.00
4/13/2018	16	Add. 2 Autoclaves, 13 Nursing Simulation Walls, Roof Drains and Ceiling Mod.	\$132,342.00	\$977,613.00	5.79%	\$17,873,613.00
*Information Item		*Alternates presented at the bid opening are not subject to the change order percentage				
		** Unit pricing is not subject to the allowable change order percentage				

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Attachment B  
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**CHANGE ORDERS FOR BUILDING PROJECTS**  
**BOARD OF REGENTS OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**  
**FAX NO. (405) 942-8847**

Page 2 Of  
 Prepared by: Kevin Freeman  
 7-Feb-19

University: University of Central Oklahoma  
 Building Project: New Math Science/Lab Building (STEM)  
 Contract Execution Date: 4-Jan-17  
 Original Board Approval: \$28,000,000.00  
 Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Contractor: Lippert Bros., Inc.  
 Original Contract Amount: \$16,896,000  
 RUSO Approval Date: 6-Nov-15  
 Final Inspection Date: TBD  
 Final Contract Amount: TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
6/21/2018*	17	Mod. Exterior Equip. Yard and Fire Rated Walls, and Ice Machine Relocation	\$24,788.00	\$1,002,401.00	5.93%	\$17,898,401.00
6/21/2018*	18	Mods to Mechanical Room, Elevator Exhaust, Marker Board, & Add. Lighting	\$22,292.00	\$1,024,693.00	6.06%	\$17,920,693.00
9/21/2018*	19	Carpet, Vinyl Flooring & Ceiling Mods., and Add. Conduits, Poles, and Pit Light	\$24,861.00	\$1,049,554.00	6.21%	\$17,945,554.00
9/21/2018*	20	Nursing Headwall, Exhaust Duct Insulation and Fan Starters Modifications	\$24,644.00	\$1,074,198.00	6.36%	\$17,970,198.00
9/21/2018*	21	Add. Data Poles, Paint, Irrigation Sleeves, and North Stair Modifications	\$17,534.00	\$1,091,732.00	6.46%	\$17,987,732.00
9/21/2018*	22	Chilled Water Supply, and Site Drainage Mods., & HVAC Panels Relocation	\$24,976.00	\$1,116,708.00	6.61%	\$18,012,708.00
9/21/2018*	23	Exterior Monument Signage, Topsoil/Granite Screening Rev., and Mullion Saver	\$24,839.00	\$1,141,547.00	6.76%	\$18,037,547.00
11/2/2018*	24	Boulder Retaining Wall, River Rock, Roof Canopies, Power for Lab Gas & Misc.	\$24,623.00	\$1,166,170.00	6.90%	\$18,062,170.00
11/2/2018*	25	Plaster Ceiling Demolition, & Add. Ceiling Tile, Toilet Tiles & Toilet Accessories	\$24,413.00	\$1,190,583.00	7.05%	\$18,086,583.00
11/2/2018*	26	Terrazzo Transitions & Fire Rated Corridor	\$24,941.00	\$1,215,524.00	7.19%	\$18,111,524.00
11/2/2018*	27	Life Safety & Wiring Modifications	\$23,571.00	\$1,239,095.00	7.33%	\$18,135,095.00
	28	Corner Guards, Caulking, Emergency Showers, Fire Alarm Devices, & Concrete	\$22,900.00	\$1,261,995.00	7.47%	\$18,157,995.00
	29	Perforated Metal Panels, Exit Signs, Power Washers, & Extinguisher Cabinets	\$19,123.00	\$1,281,118.00	7.58%	\$18,177,118.00
	30	Add. ADA Parking, Window Sills, Area Inlets, Dimmers & Roller Shades	\$24,783.00	\$1,305,901.00	7.73%	\$18,201,901.00
	31	N. Ramp & Rails, Restroom Lights, Door Stops, Roller Shades & Window Film	\$23,561.00	\$1,329,462.00	7.87%	\$18,225,462.00
*Information Item		*Alternates presented at the bid opening are not subject to the change order percentage				
		** Unit pricing is not subject to the allowable change order percentage				

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.  
 Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Agenda for February 8, 2019

Attachment B  
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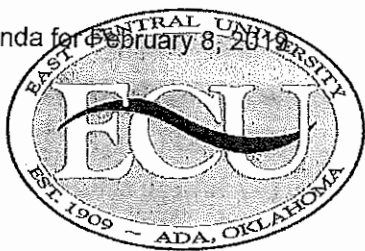
Page 1 Of  
Prepared by: Kevin Freeman  
7-Feb-1

Contractor:	Timberlake Construction
Original Contract Amount:	\$384,783
RUSO Approval Date:	13-Apr-18
Final Inspection Date:	TBD
Final Contract Amount:	TBD

Attachment B  
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Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.





January 25, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Stansberry and Members of the Board:

The recommendations of East Central University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**DR. JACQUELYN DALTON** has been appointed to a tenure-track appointment as Assistant Professor in the Clinical Rehabilitation and Clinical Mental Health Counseling program effective 10 January 2019. Dr. Dalton will fill the position previously held by Janna Byrd, who retired in May 2018. Her academic year salary will be \$54,000. Dr. Dalton will receive one year toward tenure and promotion for her previous work experience.

Dr. Dalton earned her Bachelor of Arts in Psychology from Mississippi State University in 1993, and her Master of Education in Counseling from Delta State University in 1996. She received her Doctor of Philosophy degree in Rehabilitation Psychology from the University of Wisconsin in 2007.

Dr. Dalton comes to ECU from the Texas Tech University Health Sciences Center where she served as Assistant Professor of Rehabilitation Counseling. She is a Certified Rehabilitation Counselor, and a Nationally Certified Counselor. She has 11 years of experience teaching in higher education, and over 9 years of field experience. She has had 8 articles published in peer-reviewed journals, one book chapter published, and has written local and national grants.

**MS. SARAH ENGEL** has been appointed to a tenure-track appointment as Assistant Professor of Mass Communication effective 14 August 2019. Ms. Engel fills the position previously held by Ms. Annie Oldenburg, who resigned in May 2018. Her academic year salary will be \$43,000. Ms. Engel will receive one year toward tenure and promotion for her previous work experience.

**East Central University**

Ms. Engel holds a Master of Fine Arts in Photography (2014) and a Bachelor of Fine Arts in Media Arts (2011) from the University of Oklahoma. She is currently completing a one-year appointment here at ECU as an Instructor of Mass Communication. She served as an adjunct instructor for the last several years at Rose State College, the University of Oklahoma and as an Upward Bound instructor at Oklahoma City Community College. Ms. Engel has a growing and competent exhibition record as a photographer and an equal record of accomplishment as a curator.

**DR. HOLLY JONES** has been appointed to a tenure-track appointment as Assistant Professor of Archaeology and Cultural Resource Management for the 2019-2020 academic year. Dr. Jones will occupy the line formerly held by Professor Gary Batzloff, which was moved from Art to Politics, Law and Society. She will receive one year toward tenure and promotion for her previous experience. She will also receive a one-time start-up fund of \$5,000 to purchase equipment. During her first year, she will teach 9 faculty load hours per semester, with 3 hours reassigned time per semester for program development. Dr. Holly Jones will receive an annual salary of \$54,000. Her start date is 14 August 2019. She is obligated to attend the new faculty orientation and first year seminars.

Dr. Jones received a Bachelor of Arts (1994) and Master of Arts (1995) in Anthropology from the University of Texas at Arlington. She earned her Doctor of Philosophy degree in Anthropology from University of Missouri-Columbia (1999).

Dr. Jones is a practicing archaeologist with experience in both research and Cultural Resource Management, which is her primary focus. She worked as Director of the Archaeological Research Center and was an Adjunct Professor of Archaeology at Idaho State University. She served as an instructor for the Leech Lake Band of Ojibwe as part of the Heritage Sites program in Minnesota, and was an instructor of Archaeology at Missouri State University. Dr. Jones has published on sites in North Dakota and Missouri, and as a Cultural Resource Management professional, she has served as Principal Investigator on Section 106 archaeological projects throughout the Midwest.

**MS. LIZ MASSEY** has been appointed to a non-tenure-track appointment as Instructor of Nursing for the 2019- 2020 academic year, effective 14 August 2019. Ms. Massey will fill the position previously held by Shelly Spangler. She will receive an academic year salary of \$55,000 and be required to attend the new faculty orientation and first-year seminars.

Ms. Massey earned her Bachelor of Science in Nursing from East Central University in 2004, and her Master of Science in Nursing from the University of

**East Central University**

Oklahoma in 2012. She is currently working toward her Doctor of Nursing Practice through Chamberlain University with an expected graduation in 2020.

Ms. Massey has served as the Vice President and Chief Nursing Officer at Mercy Hospital in Ada from 2015 through 2018. She was the Director of Nursing at Mercy in Ada from 2014 through 2015. Previously, she served as the Southern Oklahoma Talent Development and Optimization Manager for Mercy Health Systems (2013-2014), and the Director of Education at Valley View Regional Hospital (2011-2013). In addition, she was the Director of Family Center and Pediatrics at Valley View Regional Hospital from 2004-2011.

**MR. MICHAEL MAXWELL** has been appointed to a tenure-track appointment as Assistant Professor of Mass Communication for the 2019-2020 academic year. Mr. Maxwell will replace Will Boggs, who was on a one-year appointment during 2017-2018. He will receive an academic year salary of \$43,000. Mr. Maxwell will receive one year toward tenure and promotion for his previous work experience. His start date will be 14 August 2019.

Mr. Maxwell holds a Master of Fine Arts in Interdisciplinary Media (2017) and a Bachelor of Arts in Radio, Television and Digital Media (2014) from Southern Illinois University. He is currently completing a one-year appointment at ECU as an Instructor of Mass Communication. Previously, he held a Visiting Professor position at the University of Southern Mississippi. Mr. Maxwell is an accomplished audio engineer who has been a runner up for the IBS Golden Mike Award twice and he has won that award once.

**MS. SANDRA MOORE** has been appointed to a one-semester, non-tenure-track appointment as Instructor of Nursing for the spring 2019 semester. Ms. Moore fills the position previously held by Ms. Susan Shaiver, who resigned in December 2018. Ms. Moore will receive a semester salary of \$25,000; and, her start date will be 10 January 2019.

Ms. Moore earned a Master of Science in Nursing from Oklahoma Baptist University in 2016. She received her Bachelor of Science in Nursing from Oklahoma Panhandle State University (2013), and her Associate Applied Science in Nursing from Seminole State College (2008).

Ms. Moore possesses all minimum qualifications for the position. She has worked as an Emergency Call-Back Educator/Instructor at St. Francis Hospital from 2017 to the present, while keeping up her bedside skills as a PRN Emergency Nurse at Jane Phillips Medical Center. Ms. Moore was an adjunct clinical instructor for ECU's School of Nursing in the fall of 2016, an MSN Graduate Teaching Assistant

**East Central University**

for Oklahoma Baptist University College of Nursing from 2015-2016, and an adjunct clinical instructor for Seminole State College from 2015-2016. Ms. Moore worked in the Emergency Department and as the PRN House Supervisor at St. Anthony's Shawnee Hospital from 2014-2016. From 2010-2013, she served as the Director of Nursing/Administrator and on the Board of Directors for Harmony Home Care Inc., while also working for the Oklahoma State Department of Health as the Influenza/Clinic Nurse from 2009-2010. From 2008-2014, she worked as a staff/float RN for Midwest Regional Medical Center.

**DR. JOSEPH RAWDON** has been appointed to a tenure-track appointment as Assistant Professor of Nursing, effective 10 January 2019. Dr. Rawdon will fill the position held by Luann Evert who resigned in June 2018. He will receive an annual salary of \$72,000. Dr. Rawdon's teaching responsibilities will include 24 annual faculty load hours, which will be a combination of lecture and clinical hours. In addition, service and scholarship responsibilities are included in the position.

Dr. Rawdon earned his Bachelor of Science in Nursing from Oklahoma Baptist University in 2002 and a Master of Science in Nursing from the University of Oklahoma in 2008. He completed his Doctor of Nursing Practice from Oklahoma City University in 2013.

Dr. Rawdon is currently an advanced practice nurse with Rheumatology Associates of Oklahoma in Oklahoma City. He has served as the program chair of the traditional nursing track at St. Gregory's University and as an assistant professor of nursing at Oklahoma Baptist University. He served as an advanced practice nurse at St. Anthony Hospital and has taught adjunct at East Central University, Southern Nazarene University and Oklahoma City University.

**B. CHANGE IN TITLE**

**DR. SARAH PETERS** has been named Assistant Dean of the College of Liberal Arts and Social Sciences, effective 1 January 2019. This appointment is in addition to her duties as Chair of the Department of English and Languages. Her salary will be increased by \$1,200 for a total of \$54,672.

**C. RETIREMENT WITH RESOLUTION**

**DR. RICHARD GROETZINGER**, Associate Professor of Communication and Performance Studies, and Director of Theatre has submitted his retirement, effective 30 August 2019. Dr. Groetzinger was employed at ECU in 2007.

**East Central University**

**D. RESIGNATIONS**

**DR. MICHAEL P. COPELAND**, Assistant Professor of Professional Programs in Human Services, and Coordinator of the Criminal Justice Program, has submitted his resignation effective 1 January 2019. Dr. Copeland was employed at ECU in 2013.

**DR. JAMES M. MOTEN, JR.**, Assistant Professor of Business Administration, has submitted his resignation effective the end of May 2019. Dr. Moten was employed at ECU in 2016.

**MS. SUSAN D. SHALVER, RN, MSN/ED, CEN**, Instructor in Nursing, has resigned effective at the end of the December 2018. Ms. Shalver was employed at ECU in 2015.

**II. ACADEMIC SERVICE FEES**

**REQUEST:**

- East Central University requests approval of the implementation of the following academic service fees to be effective for the Fall semester of 2019.

**SUMMARY:**

- The goal of the University this year was to keep increases to a minimum while continuing to consolidate and clarify fees to make them more understandable to students and also reflect changes to departmental structure as we continue to meet the needs of our students.
- In the Education Department, we are eliminating the Field Experience Fee of \$10 per credit hour and the Student Access Fee of \$8 per credit hour charged on various Education courses. These fees will be replaced with a new Education Enrichment Fee of \$7.50 per credit hour charged on all Education courses. Undergraduate students should not expect to see an increase from this change. They will now just be paying the fee as they go, instead of being hit with larger fees on certain courses. Graduate students in education will be charged an academic service fee for the first time with this fee. Over the course of their degree completion, the impact should be

**East Central University**

about \$225. This means that the cost of instruction in Education will now be passed down to all students and not just undergraduate students.

- Family and Consumer Science changed their name to the Human Development, Hospitality, and Food Science (HHFS) Department updating and modernizing their program. With this name change, the Family and Consumer Science Lab and Equipment Fee of \$50 per course will be eliminated. This fee will be replaced with the Human Development, Hospitality, and Food Science Enrichment Fee \$7.50 per credit hour. This change will result in an increase of about \$138 per student in this program over the time it takes to complete their degree. The department has requested this increase to update the lab equipment and deliver the completely revised curriculum at the request of students in the program.
- Last year the Student Government Association asked the ECU administration to clarify and simplify the Off c+Campus fee of \$56 per credit hour for undergraduate students and \$59.50 per credit hour for grad students and the online fee of \$20 per credit hour. As a result, these fees will be combined into the Online/Alternative Delivery Fee of \$76 for undergraduate students and \$79.50 for graduate students. Students enrolled in these courses will not notice an increase.

**NEW/UPDATED:**

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Human Services (Replaces Human Resources fee)	Per Credit Hour	5.00	29,000	29,000
	All HURES, SOWK, CRJS courses			
	Revenue will be used for monitoring internship and practicums, as required for accreditation purposes; to develop and promote high impact learning opportunities for students; to purchase necessary ancillary products to enhance current classroom curriculum.			
Media Equipment/Material (Combines Comm Prog Equip and Material fees)	Per Course	20.00	6,000	6,000
	Courses: COMM 1413, COMM 1713, COMM 1813, COMM 2423, COMM 2723, COMM 2441, COMM 2753, COMM 3412, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM 4863, COMM 4883, MCOM 1413, MCOM 1713, MCOM 1813, MCOM 2423, MCOM 2441, MCOM 2723, MCOM 2753, MCOM 3412, MCOM 3433, MCOM 3453, MCOM 3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4883			
	The Media Equipment/Material Fee supports Mass Communication and Media courses that require specialized materials and equipment to			

**East Central University**

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
	produce work such as advertising campaigns, etc. . . . Using professional quality materials in class prepares our students to work with them in the agencies that employ them after graduation.			
Education Enrichment (replaces Field Experience and Student Access fees and expands)	Per Credit Hour	7.50	42,000	61,500
	All EDUC, EDLBS, & LIBSC courses and EDPSY 3513 & SOSTU 4873			
	The revenue (UG = \$27532; G= \$33968) will be utilized a number of ways: (1) technology enhancement/acquisition; (2) curriculum revision and program development; (3) Cooperating Teacher Forums—one each spring and fall, faculty and student travel for professional development and presentations; (4) overload salaries; and (5) adjustment of salary inequities.			
Human Development, Hospitality, and Food Science (HHFS) Enrichment Fee (replaces and expands Family Consumer Science fees)	Per Credit Hour	7.50	6,115	7,965
	All HHFS Courses			
	These funds will be split fairly evenly between the purchase of consummables for the food and sewing labs and the purchase and updating of equipment in those labs.			
Online/Alternative Delivery Fee (UG) (replaces Off campus and online fees)	Per Credit Hour	76.00	0	1,083,661
	All UG courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers.			
Online/Alternative Delivery Fee (G) (replaces Off campus and online fees)	Per Credit Hour	79.50	0	487,041
	All G courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for teaching and Learning, Instructional Designers.			
Theatre Production (replaces Performance Enhancement fee and restricts to only theatre courses)	Per Credit Hour	20.00	600	600
	Courses: COMM 1153, COMM 1413, COMM 2423, COMM 2453, COMM 3413, COMM 3423, COMM 3453, COMM 3483, COMM 3513, COMM 4453, and COMM 4963			
	The revenue for this fee will be used for theatre and costume shop equipment/materials to complete class projects and provide support for theatre productions.			

**CHANGES:**

**East Central University**

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Art Instruction (adds courses missed in 2018)	Per Credit Hour	30.00	6,000	20,000
	Courses: ART 2153, ART 2423, ART 2433, ART 2443, ART 2453, ART 2463, ART 288(1-4), ART 2943, ART 3133, ART 3153, ART 3303, ART 3953, ART 4412, ART 4513, ART 4733, ART 4741, ART 4823, ART 4841			
	Revenue will be used for art supplies and equipment to enable students to complete work and visiting artists.			
Kinesiology Course Fee (change in designated use)	Per Credit Hour	5.00	0	26,212
	All ATEP, KIN, & PSYKN Courses			
	Improve all of the programs by: (1) purchasing supplies; (2) purchasing equipment; (3) upgrading software and technology for lab components in courses; (4) covering student and faculty professional development and conference expenses; (5) salary adjustments (inequities, recruiting, and retention efforts).			

**DELETIONS:**

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Art Instruction (Delete courses no longer offered)	Per Credit Hour	-30.00	0	0
	Courses: ART 1133, ART 1113, ART 3273, ART 4273, ART 4943, ART 4973, ART 3623, ART 498(1-4), ART 499(1-4), ART 598(1-4), ART 599(1-4)			
Human Resources	Per Credit Hour	-5.00	-29,000	0
	All HURES, SOWK, CRJS courses			
Student Access Fee	Per Course	-8.00	-10,000	0
	Courses: EDUC 1113, EDUC 2012, EDUC 2402, EDUC 3013, EDUC 3033, EDUC 3043, EDUC 3333, EDUC 3413, EDUC 3463, EDUC 3483, EDUC 3493, EDUC 3503, EDUC 3513, EDUC 3603, EDUC 3613, EDUC 3713, EDUC 3753, EDUC 3812, EDUC 3823, EDUC 3833, EDUC 4013, EDUC 4043, EDUC 4262, EDUC 4632, EDUC 4713, EDUC 4921, EDUC 4723, EDUC 4983, EDLBS 4913, EDPSY 3513			
Off campus fee (UG)	Per Credit Hour	-56.00	-806,404	0
	UG Web or Off campus			
Off campus fee (G)	Per Credit Hour	-59.50	-362,298	0
	UG Web or Off campus			
Online fee	Per Credit Hour	-20.00	-402,000	0
	Online			
Comm Prog Equipment	Per Course	-20.00	-2,000	0
	Courses: COMM 1813, COMM 2441, COMM 2753, COMM 3433, COMM 3453, COMM 3843, COMM 3863, COMM 3873, COMM 4453, COMM 4611, COMM 4813, COMM 4843, COMM 4863, COMM 4883, MCOM 1813, MCOM 2441, MCOM 2753, MCOM 3433, MCOM 3453, MCOM			

**East Central University**

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
	3843, MCOM 3863, MCOM 3873, MCOM 4453, MCOM 4611, MCOM 4813, MCOM 4843, MCOM 4863, MCOM 4883			
Family Consumer Science Lab Equipment and Supply	Per Course	-20.00	-2,000	0
	Courses: FCS 1113, FCS 2113, FCS 3513, FCS 4113			
Field Experience Clinical Fee	Per Course	-10.00	-10,000	0
	Courses: EDUC 2211, EDUC 3001, EDUC 4611, EDUC 4954, EDUC 4964, EDUC 4974			
Comm Prog Material	Per Course	-20.00	-4,000	0
	Courses: COMM 1413, COMM 1713, COMM 2423, COMM 2723, COMM 3412, MCOM 1413, MCOM 1713, MCOM 2423, MCOM 2723, MCOM 3412			
Performance Enhancement	Per Credit Hour	-20.00	-800	0
	Courses: COMM 1612, COMM 1621, COMM 1632, COMM 2111, COMM 2612, COMM 3101, COMM 3311, COMM 3463, COMM 3483, COMM 4521, MCOM 1612, MCOM 1621, MCOM 1632, MCOM 2111, MCOM 2612, MCOM 3101, MCOM 3311, MCOM 3463, MCOM 3483, MCOM 4521			

**III. GRANTS AND CONTRACTS****(STTAABLE) OVW CAMPUS LAW ENFORCEMENT TECHNICAL****ASSISTANCE .....\$600,000**

East Central University received a \$600,000 grant from the U.S. Department of Justice. The project period: October 1, 2018 to September 30, 2021. This grant will provide training and technical assistance to colleges and universities on campus law enforcement investigation strategies, training, response and protocol development. In addition, technical assistance will be provided on engaging campus leaders specifically focused on presidents, chancellors and board of regents or trustees. The Project Director is Ms. Lindsey Tilley.

**SIP, STRENGTHENING INSTITUTIONAL PROGRAMMING .....\$400,000**

East Central University received a grant award in the amount of \$400,000 from the U.S. Department of Education. The project period: October 1, 2018 - September 30, 2019. This provides academic counseling and enrollment services to students. The Project Director is Ms. Steffanie Fleming.

**ECU CAMPUS SUICIDE PREVENTION PROGRAM.....\$102,000**

East Central University received a \$102,000 grant from the US Department of

**East Central University**

Health & Human Services. The project period: September 30, 2018 to September 29, 2019. The purpose of this program is to facilitate a comprehensive public health approach to prevent suicide in institutions of higher education. The grant is designed to assist colleges and universities in building essential capacity and infrastructure to support expanded efforts to promote wellness and help-seeking of all students. Additionally, this grant will offer outreach to vulnerable students, including those experiencing substance abuse and mental health problems who are at greater risk for suicide and suicide attempts. The Project Director is Ms. Holli Witherington.

**CWPEP PAYBACK FUNDS SIM LAB PROJECT.....\$40,000**

East Central University received a \$40,000 grant from University of Oklahoma. The project period: September 1, 2018 to August 31, 2019. This grant will provide the funding to renovate space and install a multidisciplinary Sim Lab for scenario-based learning for Social work, Counseling, Nursing, CJIC, and Ed Students. The Project Director is Ms. Amy Ward.

**CENTER FOR LEARNING AND LEADERSHIP.....\$11,500**

East Central University received an \$11,500 from the Board of Regents-OK Health Science. The project period: September 30, 2018 to September 29, 2019. This grant will train students on current best practices principles for interdisciplinary service provision and access to resources and support. The Project Director is Dr. Regina Robertson.

**McNAIR SCHOLARS CHICKASAW MATCHING.....\$4,500**

East Central University received funding from The Chickasaw Nation in the amount of \$4,000. The project period: October 1, 2018 to September 30, 2019. This award will provide student wages. The Project Director is Mr. Yul Dotson.

**INTO USA ON FRUIT BETA BETA BETA.....\$500**

East Central University received a grant award in the amount of \$500 from the Beta Beta Beta Biological Society. The project period: November 6, 2018 to June 30, 2019. This grant will provide funding for supplies to be utilized in the lab work and biological analysis for student research. The Project Director is Dr. Charlie Biles.

**Total Grants and Contracts--\$1,158,500.00**

**East Central University**

**III. PURCHASES**

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

Krush Group to provide advertising strategy at an estimated cost of \$55,000.  
(E&G) (Bid# 190001)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

Request approval to purchase a new Football Video/Screen and Scoreboard from Olin Williams at an estimated cost of \$310,500. (Aux)

**IV. INFORMATIONAL ITEMS**

**ACADEMIC CALENDAR FOR 2019-2020**

**Summer Session (2019)**

Semester begins/ends for

8-week classes	Jun 3 / Jul 30
1st 4-week classes	Jun 3 / Jun 28
2nd 4-week classes	Jul 1 / Jul 30
10-week classes	May 13 / Jul 30

Final add/drop dates for

8-week classes	Jun 7
1st 4-week classes	Jun 5
2nd 4-week classes	Jul 3
10-week classes	May 17 / May 21

Please list dates of all holidays and breaks      Jul 4-5

**Fall Semester (2019)**

Semester begins/ends for

16-week classes	Aug 19 / Dec 13
1st 8-week classes	Aug 19 / Oct 11
2nd 8-week classes	Oct 14 / Dec 13
1st 5-week classes	Aug 19 / Sep 25

**East Central University**

3rd 5-week classes	Nov 4 / Dec 13
Final add/drop dates for	
16 week classes	Aug 23 / Aug 30
1st 8-week classes	Aug 23 / Aug 23
2nd 8 week classes	Oct 22 / Oct 22
1st 5-week classes	Aug 23 / Aug 23
3rd 5-week classes	Nov 7 / Nov 7
Please list dates of all holidays and breaks	Sep 2 Oct 17-18 Nov 27-29
Commencement	Dec 14
Spring/Winter 2019-2020 Intersession	Dec 16 / Jan 10
Spring Semester (2020)	
Semester begins/end for	
16-week classes	Jan 13 / May 8
1st 8-week classes	Jan 13 / Mar 6
2nd 8-week classes	Mar 9 / May 8
1st 5-week classes	Jan 13 / Feb19
3rd 5-week classes	Apr 1 / May8
Final add/drop dates for	
16 week classes	Jan 17 / Jan 27
1st 8-week classes	Jan 17 / Jan 17
2nd 8-week classes	Mar 13 / Mar 13
1st 5- week classes	Jan 17 / Jan 17
3rd 5-week classes	Apr 6 / Apr 6
Please list dates of all holidays and breaks (no classes)	Jan 20 Mar 16-20
Commencement	May 9
Summer 2020 Intersession	May 11 / May 29

**East Central University**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia G. Pierson". The signature is fluid and cursive, with the first name being the most prominent.

Katricia G. Pierson, Ph.D.  
President

Attachment: Resolution of Dr. Richard Groetzinger

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. RICHARD A. GROETZINGER** has dedicated his life and devotion to education, community service; and

**WHEREAS, DR. GROETZINGER** has served East Central University since 2008, first as assistant professor of communication and was promoted to the rank of associate professor of communication and performance studies in 2016; and

**WHEREAS, DR. GROETZINGER** has served as program coordinator for the ECU Theatre Department; and

**WHEREAS, DR. GROETZINGER** has directed a long list of stage productions at ECU including *Cat on a Hot Tin Roof*, *The Compleat Works of Wllm Shkspr (Abridged) (Revised)*, *The Elephant Man*, *Major Barbara*, *A Little Night Music*, *Medea*, *Proof* and *The Imaginary Invalid* to name a few; and

**WHEREAS, DR. GROETZINGER** has served as Faculty Sponsor for Alpha Psi Omega Theatre Honorary and respondent for the Kennedy Center/American College Theatre Festival Region VI; and

**WHEREAS, DR. GROETZINGER** has affiliations with the Oklahoma Speech Theatre Communication Association (Theatre Division Chair), Theatre Communications Group and American Mensa; and

**WHEREAS, DR. GROETZINGER** served as Associate Professor, Director of Drama, Director of Oral Communication Across the Curriculum and Communication and Theatre Arts Department Chair at Heidelberg College in Tiffin, Ohio; and

**WHEREAS, DR. GROETZINGER** taught and served as Director of Drama at Colby (Kansas) Community College and also served as Director of the Northwest Kansas Performing Arts Center; and

**WHEREAS DR. GROETZINGER** acted in two Equity-recognized companies for nine summers – the Nebraska Shakespeare Festival and the Music Theatre of Wichita, Kansas; and

**WHEREAS, DR. GROETZINGER** has additional training with the East College Consortium Department Chair Retreat, The Awareness Institute in Transpersonal Hypnotherapy and the American Council on Education Workshop "Chairing the Academic Department;" and

**WHEREAS, DR. GROETZINGER** earned his Ph.D. in theatre from Bowling Green State University in Bowling Green, Ohio in 1984; an M.A. in theatre from the University of Akron in Ohio in 1976 and a B.A. in speech and theatre from Mount Union College in Alliance, Ohio in 1973; and

**WHEREAS, DR. GROETZINGER** was named an Outstanding Graduate Student in Theatre at Bowling Green State in 1977-78 and at the University of Akron in 1974-75 and 1975-76; and

**WHEREAS, DR. GROETZINGER** was nominated by a student and accepted for "Who's Who in American University and College Professors"; and

**WHEREAS, DR. GROETZINGER** has presented and served as a panelist at various acting and drama workshops as well as serving as a judge at competitions; and

**NOW, THEREFORE, BE IT RESOLVED**, that the **Regional University System of Oklahoma** bestows upon **DR. RICHARD A. GROETZINGER** the honorary title of "**Associate Professor Emeritus of Communication and Performance Studies**" and extends to him an expression of commendation and appreciation for his many contributions to the success of East Central University and wishes for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the **Regional University System of Oklahoma** and a copy, signed by the Chair of the Board, be forwarded to **DR. RICHARD A. GROETZINGER**; and

**ADOPTED** by the **Regional University System of Oklahoma** this 8<sup>th</sup> day of February, 2019.

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Mark Stansberry, Chair  
Board of Regents of the  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma





UNIVERSITY OF  
**Central Oklahoma**

University of Central Oklahoma  
Edmond, Oklahoma  
February 8, 2019

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Administrative Appointments**

**Dr. Jeanetta Sims** has been appointed **Dean of the Jackson College of Graduate Studies**. Her appointment, effective January 1, 2019, is at an annual salary of \$119,500.

Dr. Sims' degrees are: Ph.D. (2008), Communication, University of Oklahoma, Norman, OK; M.A. (1995), Communication, Abilene Christian University, Abilene, TX; and B.S. (1993), Organizational Communication, Oklahoma Christian University, Edmond, OK.

Her professional experiences include: Interim Dean (0.5), Assistant Dean (1.5), Jackson College of Graduate Studies, Professor (1), Associate Professor (4), Assistant Professor (4.5), and Instructor (1.5), Department of Marketing, College of Business, University of Central Oklahoma, Edmond, OK; Assistant Professor (3) and Instructor (1) of Communication, and Admissions Counselor (1), Oklahoma Christian University, Edmond, OK; and Graduate Assistant (2), Abilene Christian University, Abilene, TX. Dr. Sims has been active in teaching, service and research in the College of Business for 11.5 years.

**Dr. Rozilyn Miller** has been appointed **Associate Dean** in the **College of Liberal Arts**. Her appointment, effective **January 8, 2019**, is at an annual salary of \$105,122.

Dr. Miller's degrees are: Ph.D. (2007), Instructional Leadership and Academic Curriculum, University of Oklahoma, Norman, OK; M.A. (1990), Speech, Oklahoma State University, Stillwater, OK; and B.A. (1980), Oral Communications, Central State University, Edmond, OK.

Her professional experiences include: Assistant Dean of the College of Liberal Arts (3), Chair of the Department of Mass Communication (6.5), Professor (2.5), Associate Professor (3), Assistant Professor (8), Temporary Instructor (2), and Adjunct (1.5), University of Central Oklahoma, Edmond, OK; Instructor (2), Southwestern Oklahoma State University, Weatherford, OK; Instructor (4), Coffeyville Community College, Coffeyville, KS; and Speech and Theatre Teacher (4), Okarche High School, Okarche, OK.

## **B. Temporary Faculty Appointments**

The following have been hired as temporary faculty for the spring 2019 semester:

### **1) Visiting Assistant Professor**

#### **College of Business**

Dr. Claus Schreier	Management
Dr. Nuntana Udomkit	Management

#### **College of Fine Arts and Design**

Ms. Becky McGuigan	Theatre Arts
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#### **College of Mathematics & Science**

Dr. Mahmoud Alomari	Engineering & Physics
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### **2) Visiting Instructor**

#### **College of Business**

Ms. Mallery Nagle	Marketing
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### **3) Temporary Lecturer**

#### **College of Mathematics & Science**

Dr. Justin Garrett	Chemistry
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**C. Retirement with Resolution**

**Dr. Joan Luxenburg**, Associate Dean and Professor of Sociology, Gerontology, and Substance Abuse Studies in the **College of Liberal Arts**, will retire her position, effective January 1, 2019. Dr. Luxenburg has served the University of Central Oklahoma in a full-time capacity since 1977.

**D. Promotion in Rank (effective 2019-2020 academic year)**

Name	Department	From (Rank)	To (Rank)
<b><u>College of Business</u></b>			
Dr. Yinghong Zhang	Accounting	Asst.	Assoc.
Dr. Chintamani Jog	Economics	Asst.	Assoc.
Dr. Allen Arnold	Finance	Asst.	Assoc.
Dr. Melissa Graham	Marketing	Asst.	Assoc.
<b><u>College of Education and Professional Studies</u></b>			
Dr. Barbara Carter	C&I	Asst.	Assoc.
Dr. Susan Benson	DNAPSS	Asst.	Assoc.
Dr. Linda Harris	ESFR	Asst.	Assoc.
Dr. Tyler Weldon	ESFR	Asst.	Assoc.
Dr. Robin Lacy	AES	Assoc.	Prof.
Dr. Thomas Hancock	PSY	Assoc.	Prof.
Dr. Alicia Limke-McLean	PSY	Assoc.	Prof.
<b><u>College of Fine Arts and Design</u></b>			
Dr. Barbara DeMaio	Music	Asst.	Assoc.
Dr. Sallie Pollack	Music	Assoc.	Prof.
<b><u>College of Liberal Arts</u></b>			
Dr. Kate Huber	English	Asst.	Assoc.
Dr. Marc Goulding	Hist/Geo	Asst.	Assoc.
Dr. Justin Olmstead	Hist/Geo	Asst.	Assoc.
Dr. Michelle Brym	Hist/Geo	Assoc.	Prof.
Dr. Sarah Kyle	Hum/Phil	Assoc.	Prof.
<b><u>College of Mathematics and Science</u></b>			
Dr. Nikki Seagraves	Biology	Asst.	Assoc.
Dr. Elizabeth Lane-Harvard	Math & Statistics	Asst.	Assoc.
Dr. Barbara Arnold	Nursing	Asst.	Assoc.

## **E. Reappointment of Faculty**

### **1) Granting of Tenure**

I request the following faculty members be granted tenure effective with the 2019-2020 academic year. Each has completed the probationary period and was eligible and recommended for tenure.

Name	Department
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#### **College of Business**

Dr. Yinghong Zhang	Accounting
Dr. Chintamani Jog	Economics
Dr. Melissa Graham	Marketing

#### **College of Education and Professional Studies**

Dr. Barbara Carter	Curriculum & Instruction
Dr. Susan Benson	Donna Nigh Adv. Prof. & Special Serv.
Dr. Linda Harris	Ed. Sciences, Found & Research
Dr. Tyler Weldon	Ed. Sciences, Found & Research

#### **College of Fine Arts and Design**

Ms. Amy Jacobson-Peters	Design
Dr. KaDee Bramlett	Music
Ms. Emily Heugatter	Theatre Arts

#### **College of Liberal Arts**

Dr. Kate Huber	English
Dr. Marc Goulding	History & Geography
Dr. Justin Olmstead	History & Geography
Dr. Desiree Hill	Mass Communication
Dr. John Wood	Political Science
Dr. Leeda Copley	Sociology, Gerontology & SAS

#### **College of Math and Science**

Dr. Elizabeth Lane-Harvard	Mathematics & Statistics
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### **2) Reappointment of Tenure-Track Faculty during Probationary Period**

I recommend the following for reappointment on a tenure-track basis effective for the 2019-2020 academic year.

Name	Department
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**College of Business**

Dr. Paul Holt	Accounting
Dr. Paula Sanders	Accounting
Dr. Huiying Chen	Economics
Dr. Linh Pham	Economics
Dr. Travis Roach	Economics
Dr. Beverly Frickel	Finance
Dr. Ho-Chang Chae	Information Systems & Operations Mgt.
Dr. Willis Mwangola	Information Systems & Operations Mgt.
Dr. Therese Williams	Information Systems & Operations Mgt.
Dr. Sammy Muriithi	Management
Dr. Hongguo Wei	Management

**College of Education and Professional Studies**

Dr. Gholam Ahmadifar	Adult Education & Safety Sciences
Dr. Dean Findley	Adult Education & Safety Sciences
Dr. Michelle Johnson	Adult Education & Safety Sciences
Dr. Jill Davis	Curriculum & Instruction
Dr. Judith Lashley	Curriculum & Instruction
Dr. Shannon Montgomery	Curriculum & Instruction
Dr. Angela Mooney	Curriculum & Instruction
Mr. Mansur Choudry	Donna Nigh Adv. Prof. & Special Serv.
Dr. Tara Dalinger	Donna Nigh Adv. Prof. & Special Serv.
Ms. Michelle Robertson	Donna Nigh Adv. Prof. & Special Serv.
Dr. Karis Barnett	Ed. Sciences, Foundations & Research
Dr. Kim Pennington	Ed. Sciences, Foundations & Research
Ms. Caitlin Porterfield	ESFR/FSI
Dr. Larissa Boyd	Kinesiology & Health Studies
Dr. Jamie Dunnington	Kinesiology & Health Studies
Dr. Kevin Fink	Kinesiology & Health Studies
Dr. Lauren Loucks	Kinesiology & Health Studies
Dr. Amy Townsend	Kinesiology & Health Studies
Dr. LaNita Wright	Kinesiology & Health Studies
Dr. Jaclyn Maass	Psychology
Dr. Adam Randell	Psychology

**College of Fine Arts and Design**

Mr. Eric Hoefer	Art
Mr. David Webber	Art
Mr. James Ewald	Design
Mr. Samuel Ladwig	Design
Mr. Devin Scheef	Theatre Arts

**College of Liberal Arts**

Dr. Michael Jenkins	Criminal Justice
Dr. F. Matt Jones	Criminal Justice
Dr. Burle Steelman	Criminal Justice
Dr. Shun Kiang	English
Dr. Rebecca Quoss-Moore	English
Dr. Iliana Rocha	English
Dr. Anastasia Wickham	English
Dr. Jesse Williams	English
Dr. Erik Huneke	History & Geography
Dr. Andrew Magnusson	History & Geography
Dr. Jerry Green	Humanities & Philosophy
Dr. Reid Weber	Humanities & Philosophy
Ms. Cynthia Faulkner	Mass Communication
Dr. Chad Perry	Mass Communication
Mr. Christopher Seaton	Mass Communication
Dr. Jessica Appleby	Modern Languages
Dr. Karen Manna	Modern Languages
Dr. Karel Joyce Kalaw	Sociology, Gerontology & SAS
Dr. Nicole Warehime	Sociology, Gerontology & SAS

**College of Mathematics and Science**

Dr. Caroline Bentley	Biology
Dr. Victoria Jackson	Biology
Dr. Matthew Parks	Biology
Dr. Eric Eitrheim	Chemistry
Dr. Shawna Ellis	Chemistry
Dr. Sanjeewa Gamagedara	Chemistry
Dr. Stephanie Skiles	Chemistry
Dr. Amanda Waters	Chemistry
Dr. Nesreen Alsou	Engineering & Physics
Dr. Abdellah Ait Moussa	Engineering & Physics
Dr. Scott Mattison	Engineering & Physics
Ms. Lucia Dickinson	Funeral Service
Dr. Mehmet Aktas	Mathematics & Statistics
Dr. Tyler Cook	Mathematics & Statistics
Dr. Emily Hendryx	Mathematics & Statistics
Dr. R. Scott Williams	Mathematics & Statistics
Dr. Katherine Brashears	Nursing
Ms. Jodi Elderton	Nursing
Dr. Stefanie LeGrande	Nursing
Ms. Kathlynn Smith	Nursing
Dr. Marcy Tanner-Garrett	Nursing
Dr. Joyce Tow	Nursing

Ms. Ragenia Wilson                      Nursing

**Forensic Science Institute**

Ms. Rachael Elliott                      Forensic Science Institute

**3)     Reappointment of Tenure-Track Faculty after Probationary Period**

I recommend the following faculty members be retained for the 2019-2020 academic year. Each has received an appropriate recommendation for retention but lack some requirements for tenure.

Name                                      Department

**College of Business**

Dr. John Maisch                      Finance

**College of Education and Professional Studies**

Ms. M. Gayle Snider	Adult Ed. & Safety Services
Dr. Regina Lopez	Curriculum & Instruction
Dr. Lea Ann Garcia	DN Adv. Prof. & Special Services
Mr. Jeffrey McKibbin	Kinesiology & Health Studies
Mr. John Edwin Sunderland	Kinesiology & Health Studies

**College of Liberal Arts**

Mr. Michael Breslin	Mass Communication
Mr. Mark Scott	Mass Communication

**College of Mathematics and Science**

Ms. Kim Bryan	Nursing
Ms. Nancy Gwin	Nursing
Ms. Connie Harris	Nursing
Dr. Karen Vessier	Nursing
Ms. Angela Willis	Nursing

**4)     Non-Tenure Track Appointments**

I am recommending the following for reappointment on a non-tenure track basis effective with the 2019-2020 academic year.

Name                                      Department

**College of Business**

Mr. Danny Stewart	Accounting
Ms. NaRita Anderson	Finance
Mr. Maurice Haff	Management
Mr. W. Robert Kaiser	Marketing

**College of Education & Professional Studies**

Ms. Nicole Mercer	DN Adv. Prof. & Spec. Serv.
Ms. Jill Robinson	Kinesiology & Health Studies
Ms. Tiffany Wise	Kinesiology & Health Studies

**College of Fine Arts and Design**

Mr. David Broyles	Academy of Contemporary Music
Mr. Joseph Gillian	Academy of Contemporary Music
Mr. Ryan Hendrix	Academy of Contemporary Music
Mr. Nicholas Ley	Academy of Contemporary Music
Mr. Nathanael Medlam	Academy of Contemporary Music
Mr. Dustin Ragland	Academy of Contemporary Music
Ms. Christina Kambour	Dance
Ms. Hui-Cha Poos	Dance
Mr. Brock Wynn	Design
Mr. Dennis Borycki	Music
Mr. Brian Gorrell	Music
Dr. David Hanan	Music
Mr. David Hardman	Music
Mr. Earl Hefley	Music
Dr. Valery Kuleshov	Music
Mr. Steven Smeltzer	Music
Ms. Carrie Hill	Theatre Arts
Mr. Nicholas Poss	Theatre Arts

**College of Liberal Arts**

Ms. Alina Istrate	Criminal Justice
Mr. Donald Mizell	Criminal Justice
Ms. Jeannine Bettis	English
Mr. James Daro	English
Ms. Shay Rahm	English
Ms. Dagmar Rossberg	English
Ms. Beth Wallo	English
Dr. Annie Holt	Humanities & Philosophy
Mr. John Murphy	Humanities & Philosophy
Dr. Andrew Russo	Humanities & Philosophy
Mr. Stephen Wagner	Humanities & Philosophy

Dr. Joey Williams	Humanities & Philosophy
Dr. Sarah Woolwine	Humanities & Philosophy
Dr. David Duty	Mass Communication
Ms. Jennifer Foster	Mass Communication
Ms. Jacque Hocking	Mass Communication
Ms. Sandra Martin	Mass Communication
Ms. Aisa Pessagno-Delboy	Modern Languages
Mr. Blake Fetty	Modern Languages
Ms. Amalia Gomez-Wilkinson	Modern Languages
Mr. YaJun Zhang	Modern Languages
Ms. Deborah Ferrell-Lynn	Political Science
Dr. Joseph Tripodi	Political Science
Ms. Beverly Coon	Soc., Gerontology, & SAS
Ms. Brooke Montoya	Soc., Gerontology, & SAS

**College of Math and Science**

Dr. Casie Collamore	Biology
Dr. Harold Cleveland	Biology
Dr. Cari Deen	Biology
Dr. Paul Olson	Biology
Ms. Marie Stone	Biology
Mr. Donald Gibson	Chemistry
Ms. Dawn Holt	Computer Science
Ms. Assal Alae	Engineering & Physics
Dr. Tierney Harvey	Engineering & Physics
Mr. Scott St. John	Engineering & Physics
Ms. Joan Brenneman	Mathematics & Statistics
Mr. Ryan Holbrook	Mathematics & Statistics
Dr. Wendy James	Mathematics & Statistics
Mr. Tyler Powell	Mathematics & Statistics
Ms. Devin Smith	Mathematics & Statistics
Ms. Hailey Snell	Mathematics & Statistics
Ms. Jennifer Stone	Mathematics & Statistics
Ms. Ashley Taylor	Mathematics & Statistics
Ms. Cheryl Reed	Nursing

**Forensic Science Institute**

Mr. Craig Gravel	Forensic Science Institute
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## II. Academic Service Fees

Changes:	Per	Current	Proposed	Revenue +/-	Total Revenue
Mass Communication Special Instruction Fee	CH	\$ 11.41	\$ 12.65	\$ 19,840.00	\$ 202,400.00
The Department of Mass Communications anticipates the generation of 16,000 credit hours for AY20. \$1.24 per credit hour will be moved to this category from Facility & Equipment, for a net zero increase overall. Fully fund professional staff in Media Operations and Photographic Arts.					
College of Math and Science Special Instruction Fee	CH	\$ 21.94	\$ 22.94	\$ 91,350.00	\$ 2,095,569.00
With an estimated annual credit hour production of 91,350, the \$1 per credit hour increase will provide \$91,350 per year in this category. The \$1 per credit hour is being reallocated from Facility & Equipment fee. The requested funds will be used for a STEM Building/Lab Manager, and a Nursing Clinical Coordinator (because of increased enrollment).					
College of Fine Arts and Design Special Instruction Fee	CH	\$ 35.88	\$ 40.97	\$ 99,764.00	\$ 803,012.00
The fee increase (reallocation from Facility & Equipment) is based on 19,600 credit hours. The proposed change would generate an additional \$99,764 in revenue. The recent addition of two Student Success Advisor positions (created for student retention) has decreased the available funding for Graduate Assistants, student employment, and guest artists. The proposed increase will allow us to maintain the current level of each. The increase in this fee category is a reallocation from facilities resulting in no net increase for the College of Fine Arts and Design. The reallocation of revenue from Facility & Equipment will support 5 Graduate Assistants (\$40,000), student employees, (\$30,000) for Mitchell Hall's 25 performances each academic year, and guest artists (\$25,000) for all department/schools.					
Mass Communication Facility and Equipment Fee	CH	\$ 3.59	\$ 2.35	\$ (19,840.00)	\$ 37,600.00
The Department of Mass Communications anticipates the generation of 16,000 credit hours for AY20. \$1.24 per credit hour will be moved from this account to special instruction, for a net zero financial increase overall to our students. Through efficiencies, the department has committed to reducing equipment purchases in AY20 in order to meet growing obligations in special instructions.					
College of Math and Science Facility and Equipment Fee	CH	\$ 21.31	\$ 19.06	\$ (205,538.00)	\$ 1,741,131.00
With an estimated annual credit hour production of 91,350, the \$2.25 per credit hour decrease will reduce this category by \$205,538. Due to the anticipated increase in nursing enrollment, we have been saving our fees for the planned Nursing wing in the Allied Health Building. Funds are being directed to other categories where the need is immediate.					
College of Fine Arts and Design Facility and Equipment Fee	CH	\$ 37.09	\$ 31.00	\$ (119,364.00)	\$ 607,600.00
The fee decrease of \$6.09 (of which \$5.09 is being reallocated to Special Instruction) is based on 19,600 CH production. The proposed decrease would lower our funding to \$607,600 (31.00 x 19,600) sufficient to maintain our Mitchell Hall Bond and Letterpress Lease obligations and maintain our current classroom, and laboratory technology needs. The current need of CFAD is increased funding in Special Instruction.					
College of Math and Science Facility and Equipment Fee	CH	\$ 2.61	\$ 3.36	\$ 68,513.00	\$ 306,936.00
With an estimated annual credit hour production of 91,350 CH, the \$0.75/CH increase will provide \$68,513 in this category. The new fees will be used to purchase supplies for teaching laboratories, due to an average expenditure of \$280,000/year, anticipated increase due to the use of the STEM Building, and increased nursing enrollment.					

### **III. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

#### **October 2018**

TRIO Training-Absolute Priority 2, \$275,155 (Year 1 Funding) \$550,310 (All 2 Years)

U.S. Department of Education

10/01/2018 – 9/30/2020

CFDA# 84.103A

Victoria Arnold, Student Affairs

The funding from this grant will provide absolute priority training to 300 TRIO program staff per grant cycle year. Priority 2 training will cover budget management and the statutory and regulatory requirements for operation of projects funded under the Federal TRIO Programs.

TRIO Training-Absolute Priority 3, \$178,851 (Year 1 Funding) \$357,702 (All 2 Years)

U.S. Department of Education

10/01/2018 – 9/30/2020

CFDA# 84.103A

Victoria Arnold, Student Affairs

The funding from this grant will provide training on assessment of student needs, retention and graduation strategies, and the use of appropriate educational technology in the operation of projects funded under the Federal TRIO Programs.

School Emergency Management Program, \$12,642 (Year 1 Funding) \$64,499 (All 5 Years)

U.S. Department of Education

10/01/2018 – 9/30/2023

CFDA# 84.184Q

Elizabeth Maier, College of Liberal Arts

With funding from this grant the School of Criminal Justice at UCO will host a youth preparedness camp for one week during the summer. The camp will accommodate 30 high school students who will stay in the University Suites. The camp will provide instruction on Community Emergency Response Team (CERT) with the focus on Teen CERT.

GEAR UP Connect, \$873,600 (Year 1 Funding) \$6,115,200 (All 6 Years)

U.S. Department of Education

10/01/2018 – 9/30/2025

CFDA# 84.334A

Barry Lofton, Student Affairs

Funding from this grant will allow the University of Central Oklahoma to serve 1092 low-income students from high-poverty, low-performing urban middle schools and high schools. The objective is to increase the academic performance and preparation for postsecondary education, increase the rate of high school graduation and participation in secondary education, and increase student and family knowledge of postsecondary education options, preparation and financing.

Troops to Teachers, \$0 (Year 1 Funding) \$106,620 (All 4 Years)

Oklahoma State Department of Education

6/01/2018 – 5/31/2023

CFDA# 12.620

Bryan Duke, College of Education and Professional Studies

This grant will fund "Jump School", a three day summer institute held at the University of Central Oklahoma. The goal is to reduce the Oklahoma teacher shortage by assisting military veterans and military spouses in becoming certified teachers and placing them in Oklahoma classrooms.

INBRE Travel Grant, \$2,000

OK INBRE

10/26/2018 – 4/30/2019

Morshed Khandaker, College of Math and Science

This grant will enable Dr. Khandaker and one student to attend the 2019 Orthopaedic Research Society's annual technical meeting in Austin, Texas.

### **November 2018**

OK INBRE Travel Grant, \$2,000

OK INBRE

10/26/2018 – 4/30/2019

Wei Chen, College of Math and Science

This grant will enable Dr. Chen and four undergraduate students to attend the Biophotonics and Immune Responses XIV meeting in San Francisco, California.

Oklahoma School Behavior Consultation, \$110,200

Oklahoma State Department of Education

10/15/2018 – 6/30/2019

Scott Singleton, College of Education & Professional Studies

Funding from this grant will enable Behavior Analysis graduate students from UCO to fill a need for behavioral expertise in Oklahoma public schools. The students will provide consultations which may include observation, functional behavior assessment support, behavior intervention plans, recommendations, training and situation coaching.

**December 2018**

TSET Healthy Living Program: Evaluation of Products, Training and Technical Assistance, \$12,075

Tobacco Settlement Endowment Trust (TSET)

11/19/2018 – 4/30/2019

Kevin Fink, College of Education & Professional Studies

The funding from this grant will provide an evaluation team from UCO to develop and initiate a Qualtrics survey online, develop and conduct interviews, oversee quantitative and qualitative analysis, train students, prepare reports for the online survey and interviews, and report biweekly to the University of Oklahoma Health Science Center.

Bradford Village Fitness Class, \$2,850

Vellagio Senior Living (Pass through UCO Foundation)

1/01/2019 – 12/31/2019

Melissa Powers, College of Education & Professional Studies

The funding from this grant will provide fitness classes at Bradford Village. A student instructor will conduct a one hour class, five days a week for forty-six weeks.

US DOJ Stop School Violence, \$26,282 (Year 1 Funding) \$79,467 (All 3 Years)

U.S. Department of Justice (Pass through Oklahoma State Department of Education)

10/01/2018 – 9/30/2021

Elizabeth Maier, College of Liberal Arts

This grant will provide funding for an Oklahoma Threat Violence Prevention training curriculum and to provide training on the curriculum to community partners.

**IV. Purchases for Approval**

- A. The Office of Information Technology requests to obligate funds to engage a consultant to assist with development of a comprehensive data management strategy for the University, as follows:

Consulting Project including Travel Expenses

Source: E&G.....Total: \$199,000

**V. Informational Items from Purchasing**

- A. Hyland Software, Inc.

Source: E&G .....\$63,164.53

- B. Regional University System of Oklahoma

Source: E&G.....\$90,000.00

- C. Edmond Music, Inc.  
Source: Course Fee Colleges/Department .....\$77,578.05

**VI. Voluntary Separation Incentive**

- A. University of Central Oklahoma will be offering a voluntary separation incentive for the purpose of cost savings. This incentive will be offered to faculty who meet predetermined eligibility requirements. The monetary incentive to voluntarily separate from the university will be a lump sum payment equal to 50 percent of base annual salary. The effective date of separation for those electing to accept this incentive will be June 1, 2019.

**VII. Request to Transfer Funds**

- A. University of Central Oklahoma requests to transfer \$69,273 from Fund 290 to Fund 295. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects.

College of Liberal Arts Addition

Source: E&G.....\$69,273.00

Don Betz  
President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. JOAN LUXENBURG, Professor in the Department of Sociology, Gerontology, and Substance Abuse Studies, has served the University of Central Oklahoma with honor and distinction for a period of forty-one years; and**

**WHEREAS, DR. JOAN LUXENBURG, will retire on January 1st, 2019; and**

**WHEREAS, DR. JOAN LUXENBURG, having served the University of Central Oklahoma for forty-one years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.**

**WHEREAS, DR. JOAN LUXENBURG's many years of dedicated service deserve special recognition:**

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestow upon **DR. JOAN LUXENBURG**, the honorary title of "**Emeritus Professor of the Department of Sociology, Gerontology, and Substance Abuse Studies**" and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. JOAN LUXENBURG**.

**ADOPTED** by the Regional University System of Oklahoma this **8th day of February, 2019**.

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Mark Stansberry, Chairman  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary



January 25, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. CHANGE IN STATUS**

**Dr. Veronica McGowan** has been appointed as Activity Director for the Title III Grant at Southwestern Oklahoma State University effective November 1, 2018. Her salary for the twelve-month appointment will be \$65,000.00.

**Dr. Trisha Wald** resigned her position as chair of the Department of Business effective December 31, 2018. She remains an Associate Professor in the Department.

**Dr. Holly McKee** has been appointed to the chair position in the Department of Business in the Everett Dobson School of Business and Technology in the College of Professional and Graduate Studies effective January 1, 2019. Her salary for the nine-month appointment will be \$ \$74,026.00, which includes the chair stipend of \$3,200.00. Dr. McKee has been employed with Southwestern Oklahoma State University since August 19, 2013.

**Dr. Karen Sweeney** has been appointed to the chair position during the summer term in the Department of Computer Science and Engineering Technology in the Everett Dobson School of Business and Technology within the College of Professional and Graduate Studies effective May 31, 2019 through July 25, 2019. Her stipend during this appointment will be \$800.00 plus four hours of load in addition to any courses she may teach.

**B. RETIREMENTS with Emeritus Status**

**Nina Morris**, IPPE Coordinator and Assistant Professor in the in the Pharmacy Practice Department will retire effective February 1, 2019.

**Dr. Melody Ashenfelter**, Professor in the Department of Business in the Evertt Dobson School of Business in the College of Professional and Graduate Studies will retire effective May 6, 2019.

**Dr. Peter Grant**, Dean of the College of Arts & Sciences will retire effective July 1, 2019.

**Marcia Grant**, Director of the Center will retire effective July 1, 2019.

**Steve Kemp**, Instructor in the Department of Parks and Recreation Management in the School of Behavioral Science and Education in the College of Professional and Graduate Studies will retire effective July 1, 2019.

**C. NEW HIRES**

**Dr. Sally Drinnon**, has been appointed to a non-tenure track position as Instructor and Experiential IPPE/IPE Coordinator in the Department of Pharmacy Practice in the College of Pharmacy effective October 29, 2018. Her salary for the twelve-month appointment will be \$92,000.00. Dr. Drinnon completed a Bachelor of Science Pharmacy from Southwestern Oklahoma State University.

**Dr. Jeanna Smith** has been appointed to a non-tenure track position as Part Time Instructor as Pharmaceutical Care Lab II Coordinator in the Department of Pharmaceutical Sciences in the College of Pharmacy effective January 3, 2019. Her salary for the nine-month appointment will be \$52,000.00. Dr. Smith completed a Doctor of Pharmacy from Southwestern Oklahoma State University.

**Carolene Jackson** has been appointed to a tenure track position as Instructor in the Department of Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 7, 2019. Her salary for the nine-month appointment will be \$44,978.00. Ms. Jackson completed a Master of Education from Southwestern Oklahoma State University.

**D. RESIGNATIONS**

**Marcy Pye** has resigned her position as HIM Assistant Director and Instructor in the Department of Allied Health Sciences in the School of Allied Health and Nursing within the College of Professional and Graduate Studies as of May 6, 2019.

**Dr. Siriporn Peters** has resigned her position as Assistant Professor in the Department of Art in the College of Arts and Sciences as of May 7, 2019.

**Mr. Bruce Belanger** has resigned his position as Assistant Professor in the Department of Education in the School of Behavioral Sciences and Education within the College of Professional and Graduate Studies as of June 1, 2019.

**Dr. Philip Humphrey** has resigned his position as Assistant Professor in the Department of Business in the Everett Dobson School of Business and Technology within the College of Professional and Graduate Studies as of July 26, 2019.

## II. PURCHASE AGENDA

### A. Informational Items in excess of \$50,000

Vendor	Description:	Amount:	Fund:
LimeLight Productions	Panorama event — Billy Gardell	\$55,000	765
Bob Moore Ford	2 Ford Transit vans (State Contract)	\$60,000	765
Carter Chevrolet	2 Fleet vehicles, 1 Pickup (State Contract)	\$67,076	765
International Medical Group	International Student Insurance (to be billed to student accounts)	\$80,000	765
TouchNet Information Systems	Integrated system for payment processing, including payment plans and PCI compliance	\$ 99,717	295

## III. ACADEMIC SERVICE FEES

Southwestern Oklahoma State University recommends the following changes to academic service fees to be assessed during the 2020 academic year.

### New:

#### **Academic Service Fee**

\$ 15.00 per hour

*This fee will consolidate several other fees currently in effect and will be applied to all classes within the College of Arts and Sciences, College of Graduate and Professional Studies (excluding Nursing classes), and College of Applied Sciences at Sayre. The fee will be used to support the cost of nationally accredited programs, enhance faculty development and compensation, increase student tutoring and research efforts, equipment replacement, and other academic costs identified by the colleges.*

#### **Academic Service Fee (College of Pharmacy)**

\$ 6.00 per hour

*This fee will consolidate eight separate fees currently being charged to Pharmacy classes. This fee will be used for Pharmacy Care Laboratory costs, immunizations, software, student professional liability coverage, equipment replacement and other academic costs identified by the college.*

#### **Academic Service Fee (Wilderness class only)**

\$510.00 per course

*This fee is required by the National Outdoor Leadership School (NOLS) when this wilderness class is taught.*

### **Changes:**

#### **Parking Fee**

*This request is to change the name and use of this fee, no change in fee amount is requested. This would be changed to "Safety and Parking" fee, charged to all on campus student. This fee would be used for parking lot, street, sidewalk, and curb repair; also other campus safety related expenses.*

### **Elimination:**

*This request is to eliminate the following fees which are consolidated into the above academic service fees requested:*

AEF – Arts and Sciences	\$ 10.00	per hour
AEF – CPGS	\$ 10.00	per hour
AEF – CAS Success	\$ 4.00	per hour
AEF – CPGS Advising	\$ 3.00	per hour
AEF – CAAS Success	\$ 4.00	per hour
Allied Health Software Fee	\$ 100.00	per course
Art Supply Fee	\$ 90.00	per course
Nursing Software fee	\$100.00	per course
Pharmacy Care Lab 1	\$ 60.00	per course
Pharmacy Care Lab 2	\$ 55.00	per course
Pharmacy Care Lab 3	\$130.00	per course
Pharmacy Care Lab 4	\$ 65.00	per course
Pharmacy Immunization fee	\$ 95.00	per course
Pharmacy Organization Activity Fee	\$ 1.00	per hour
Pharmacy Software Fee	\$ 35.00	per course
Pharmacy Student Professional Liability	\$ 12.50	per semester
Radiology Technology	\$ 15.00	per hour
New Student Orientation fee	\$ 5.00	per hour
ITV Zoom fee	\$ 25.00	per hour
Electronic M/R Technology	\$ 60.00	per hour
Biology Lab Fee	\$ 5.00	per hour

## **IV. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS**

SWOSU has received confirmation of three (3) grants for a total amount of \$6,588. Profiles of these awards are presented below.

### **A. 49<sup>th</sup> Annual Jazz Festival ..... \$3,000**

The **CITY OF WEATHERFORD HOTEL/MOTEL TAX COMMISSION** has awarded a grant entitled "49<sup>th</sup> Annual SWOSU Jazz Festival" in the amount of \$3,000. These funds support the annual Jazz Festival at Southwestern Oklahoma State University. The festival will feature internationally known jazz musicians. The purpose of the festival is to provide SWOSU faculty, students, and the general public with an opportunity to experience,

appreciate, and understand jazz. The primary function of the award is public service. The principal investigator of the grant is **Dr. Richard Tirk**.

**B. OK NASA EPSCoR Research Infrastructure Year 4 Extension ..... \$2,088**

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)** through Oklahoma State University has awarded a grant entitled "*OK NASA EPSCoR Research Infrastructure Year 4 Extension*" in the amount of \$2,088. The grant, in part, supports administrative duties for the coordinator of the NASA program. The primary function of this award is university student training and support. The principal investigator of the grant is **Ms. Madeline Baugher**.

**C. Haunted Hustle 5K & Kid's Candy Crawl ..... \$1,500**

The **CITY OF WEATHERFORD HOTEL/MOTEL TAX COMMISSION** has awarded a grant entitled "*Haunted Hustle 5K & Creepy Kid's Candy Crawl*" in the amount of \$1,500. The grant, in part, supports a 5K event hosted by APHA-ASP student association. The primary function of this award is public service. The principal investigator of the grant is **Dr. Lisa Appeddu**.

Respectfully submitted,



Randy L. Beutler  
President

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Nina Rae Morris will retire from Southwestern Oklahoma State University on February 1, 2019; and,

**WHEREAS**, Nina Rae Morris has had a prestigious career for 42 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Nina Rae Morris served with distinction as IPPE Coordinator and Assistant Professor in the Pharmacy Practice Department at Southwestern Oklahoma State University; and,

**WHEREAS**, Nina Rae Morris has provided invaluable service as IPPE Coordinator and Assistant Professor in the Pharmacy Practice Department at Southwestern Oklahoma State University; and,

**WHEREAS**, Nina Rae Morris has demonstrated dedication to her profession by exhibiting excellence in teaching Pharmacy Practice; and,

**WHEREAS**, Nina Rae Morris is deserving of special recognition for her loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Nina Rae Morris the honorary title of "Assistant Professor Emeritus" and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Nina Rae Morris at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Eighth day of February 2019.

\_\_\_\_\_  
Mark Stansberry, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Dr. Melody Ashenfelter, CPA will retire from Southwestern Oklahoma State University on May 6, 2019; and,

**WHEREAS**, Dr. Melody Ashenfelter has had a prestigious career for 31.5 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Dr. Melody Ashenfelter served with distinction as Professor and Everett Dobson Endowed Chair of Accounting in the Dobson SBT Business Department at Southwestern Oklahoma State University; and,

**WHEREAS**, Dr. Melody Ashenfelter has provided invaluable service to Southwestern Oklahoma State University as a Professor and CPA in the Business Department of Dobson SBT; and,

**WHEREAS**, Dr. Melody Ashenfelter has demonstrated dedication to her profession by exhibiting excellence in teaching, accompanying students to accounting professional meetings, assisting students in job search preparations including resumes, cover letter and interviews, liaison with alumni for internships and job placement with current students, service on committees with the university and the accounting profession through the Oklahoma Society of CPAs and the Oklahoma Accountancy Board ; and,

**WHEREAS**, Dr. Melody Ashenfelter is deserving of special recognition for her loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Dr. Melody Ashenfelter the honorary title of "Professor and CPA Emeritus" and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Melody Ashenfelter at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Eighth day of February 2019.

\_\_\_\_\_  
Mark Stansberry, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Peter Grant will retire from Southwestern Oklahoma State University on July 1, 2019; and,

**WHEREAS**, Peter Grant has had a prestigious career for 31 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Peter Grant served with distinction as Chair in the Biological Sciences Department at Southwestern Oklahoma State University; and,

**WHEREAS**, Peter Grant has provided invaluable service to Southwestern Oklahoma State University as a Dean in the College of Arts and Sciences; and,

**WHEREAS**, Peter Grant has demonstrated dedication to his profession by exhibiting excellence in teaching, research and service; and,

**WHEREAS**, Peter Grant is deserving of special recognition for his loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Peter Grant the honorary title of "Professor Emeritus" and extends to him an expression of commendation and appreciation for his many contributions to the success of Southwestern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Peter Grant at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Eighth day of February 2019.

\_\_\_\_\_  
Mark Stansberry, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Marcia L. Grant will retire from Southwestern Oklahoma State University on July 1, 2019; and,

**WHEREAS**, Marcia L. Grant has had a prestigious career for 31 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Marcia L. Grant served with distinction as Director in the Center for Excellence in Teaching and Learning at Southwestern Oklahoma State University; and,

**WHEREAS**, Marcia L. Grant additionally has provided invaluable service to Southwestern Oklahoma State University as an Instructor in the Department of Accounting, Computer Science and Entrepreneurship from 2006-2014; Graduate Programs Director for the School of Business and Technology from 2009-2014; Administrative Assistant to the Dean, College of Professional and Graduate Studies between 2003-2006; Administrative Assistant to the Dean, School of Arts and Sciences from 1996-2003; and Departmental Secretary from 1988-1996 in the Department of Home Economics in the College of Arts and Sciences; and,

**WHEREAS**, Marcia L. Grant has demonstrated dedication to her profession by exhibiting excellence in teaching; and,

**WHEREAS**, Marcia L. Grant is deserving of special recognition for her loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Marcia L. Grant the honorary title of "Director Emeritus" and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Marcia L. Grant at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Eighth day of February 2019.

\_\_\_\_\_  
Mark Stansberry, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Steven E. Kemp will retire from Southwestern Oklahoma State University on July 1, 2019; and,

**WHEREAS**, Steven E. Kemp has had a prestigious career for 5 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Steven E. Kemp served with distinction as Instructor in the Parks and Recreation Department at Southwestern Oklahoma State University; and,

**WHEREAS**, Steven E. Kemp has provided invaluable service to Southwestern Oklahoma State University as an Instructor in the Parks and Recreation Management Department; and,

**WHEREAS**, Steven E. Kemp has demonstrated dedication to his profession by exhibiting excellence in teaching and leadership; and,

**WHEREAS**, Steven E. Kemp is deserving of special recognition for his loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Steven E. Kemp the honorary title of "Instructor Emeritus" and extends to him an expression of commendation and appreciation for his many contributions to the success of Southwestern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Steven E. Kemp at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Eighth day of February 2019.

\_\_\_\_\_  
Mark Stansberry, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

February 2, 2018

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE APPOINTMENTS/CHANGES**

**Dr. Vanessa Anton**, tenured Professor of Health & Kinesiology and Interim Dean has been appointed Dean of the College of Education effective October 5, 2018. This is a full-time regular position at a fiscal year salary rate of \$112,716. She is replacing Dr. Deborah Landry.

**Dr. Lisa Bisogno**, tenured Associate Professor of Curriculum and Instruction and Assistant Dean has been named Associate Dean of the College of Education effective November 1, 2018. This is a full-time regular 12-month appointment at a fiscal year salary rate of \$97,208.

**Dr. Jessica Martin**, tenured Professor of Biology has been appointed Associate Dean of the Gregg Wadley College of Science and Health Professions effective January 7, 2019. This is a full-time regular position at a fiscal year salary rate of \$98,112. She is replacing Dr. Wesley DeRosier.

**Dr. Sophia Sweeney**, tenured Associate Professor of Teacher Education and Interim Assistant Dean has been named Assistant Dean of the College of Education effective November 1, 2018. This is a full-time regular 9-month appointment at an academic year salary rate of \$66,100. She is replacing Dr. Vanessa Anton.

**B. RETIREMENTS WITH RESOLUTIONS**

**Dr. Timothy McElroy**, Dean of the Northeastern State University Muskogee Campus has announced his retirement effective July 1, 2019. Dr. McElroy has been employed since June 1999.

**Dr. Melinda Smith**, tenured Professor of Curriculum & Instruction in the College of Education has announced her retirement effective January 1, 2019. Dr. Smith has been employed since August 2002.

### **C. TENURE TRACK APPOINTMENTS**

**Dr. Douglas Martin** has been named Assistant Professor of Environmental Health and Safety Management effective January 7, 2019. This is a full-time regular, tenure track 9-month appointment at an academic year salary rate of \$73,000. He is replacing Dr. Jo Ann Starkweather.

Dr. Martin holds the following degrees: B.A. in Psychology, Northeastern State University; M.S. in Sociology, Oklahoma State University; and Ph.D. in Sociology, Oklahoma State University.

His professional experience includes: Safety Manager, Kiewit Infrastructure Central District- fourteen months; Safety Manager, Manhattan Road and Bridge- five years; Safety Director/EEO Officer, Wittwer Construction- eleven years; Assistant Professor of Sociology/Criminal Justice, Northeastern State University- one year; Assistant Professor of Psychology/Sociology, Northwest Missouri State University- one year.

### **D. FACULTY APPOINTMENT (NON-TENURE TRACK)**

**Ms. Alyssa Ross** has been named Instructor of Library Services effective August 8, 2018. This is a full-time regular, non-tenure track, 12-month appointment at a fiscal year salary rate of \$41,200. This is Ms. Ross' first position with a university. She is replacing Ms. Susan Woitte.

Ms. Ross holds the following degrees: B.A. in English, Abilene Christian University; and Master of Library Science, Texas Woman's University.

### **E. TEMPORARY APPOINTMENTS**

**Ms. Amanda Lamberson** has been named Temporary Instructor of Art effective October 9, 2018. This is a full-time, temporary, non-tenure track appointment at an academic year salary rate of \$32,000. This is Ms. Lamberson's first faculty position at a university. This is a new position.

Ms. Lamberson holds the following degree: B.F.A. in Art/Graphic Design, Northeastern State University.

Her professional experience includes: Graphic Designer/Owner/Operator, All Designs – one year; Senior Graphic Designer/Layout (part-time), The Weekly LEADER – six years; Advertising Executive/Graphic Designer, Tahlequah Daily Press – four years.

**Dr. Richard Zamor** has been rehired as Instructor of Biology effective January 14, 2019. This is a full-time, temporary, non-tenure track position for the Spring 2019 semester at a semester salary rate of \$27,500.

## F. RESIGNATION

**Dr. Kyeorda Kemp**, Assistant Professor of Biology in the Gregg Wadley College of Science and Health Professions has submitted her resignation effective December 19, 2018. Dr. Kemp has been employed since August 2014.

## G. TERMINATION

**Mr. Luis Salas**, Assistant Professor of Graphic Design/Coordinator of the Graphic Design Program in the College of Liberal Arts has been terminated effective October 22, 2018. He has been employed since August 2018.

## II. ACADEMIC SERVICE FEES

Northeastern State University recommends the following changes to academic service fees to be assessed during the 2020 academic year.

<u>Changes:</u>	<u>Current</u>	<u>Proposed</u>
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Northeastern State University recommends the following changes to academic service fees to be assessed during the 2020 academic year.

New:

Print and Mail Transcript Fee		\$ 6.00 per use
<i>The basis for this fee is to offset additional costs associated with printing and mailing transcripts.</i>		

Physician Assistance Program Application Fee		\$50.00 per use
<i>This fee will be used to offset costs related to the recruitment and admissions process, the institutional membership to Physician Assistant Education Association, and other associated costs with open question and answer sessions for the PA Program.</i>		

Changes

Electronic Transfer Fee	\$ 3.00 per use	\$ 5.00 per use
<i>This fee will cover the increased costs of receiving electronic transcripts in a mobile society.</i>		

Physician Assistant Studies Clinical Fee	\$204.00 per sem	\$343.00 per sem
<i>This fee will be used to cover student fees associated with the PAS program for both the didactic and clinical phases. Fees per student include: BLS and ACLS training; PACKRAT Examination; ExamSoft, Typhon; EOR Exams; PANCE practice exam; Needlestick Insurance.</i>		

### **III. INFORMATION ITEMS**

**The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):**

Optometry Equipment (Lens Edging Machine).....(Aux)...\$108,000  
Student Learning Assessment and Engagement Software.(C&W) add'l .....\$ 16,000

### **V. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

#### **Oklahoma Champions of Excellence Desmos Training ..... \$79,175.00**

A grant from U. S. Department of Education through Oklahoma State Department of Education. Funds will support a summer workshop at NSU to train participants in the use of Desmos and Associated activities and materials. Intent is to enrich the learning environments of the participants by providing activities that promote deeper mathematical reasoning and to train participants to be trainers themselves at future workshops in the region and/or state. The project director is Dr. Luke Foster.

#### **OK INBRE Travel – Autumn Immunology – Kemp 2018 ..... \$2,000.00**

A grant from National Institute of Health through Oklahoma INBRE through Oklahoma State Regents for Higher Education. Funds covered a portion of travel expenses for Dr. Kemp to attend the Autumn Immunology Conference in Chicago, IL on November 16 – 19, 2018. The project director is Dr. Kyeorda Kemp.

#### **OK INBRE Travel – Experimental Biology Meeting 2019..... \$2,000.00**

A grant from National Institute of Health through Oklahoma INBRE through Oklahoma State Regents for Higher Education. Funds to cover a portion of travel expenses for Dr. Alexis Jones to attend the 2019 Experimental Biology Meeting in Orlando, FL April 6 - 9, 2019. The project director is Dr. Alexis Jones.

**Total of Grants and Contracts ..... \$83,175.00**

Respectfully submitted,



Steve Turner, Ph.D.  
President

## **RESOLUTION**

**WHEREAS, Dr. Timothy McElroy** will retire as Dean of the Muskogee campus at Northeastern State University on July 1, 2019; and

**WHEREAS, Dr. McElroy** has faithfully and honorably served on the Northeastern State University Muskogee campus for the past 20 years; and

**WHEREAS, prior to joining Northeastern State University, he served as director of admissions and records, coordinator of off-campus extension, and academic coordinator of electronic learning at the University of Science and Arts, Chickasaw; and**

**WHEREAS, he served as director of high school and college relations at East Central University and Northeastern Oklahoma A&M; and**

**WHEREAS, through his dedication to innovative teaching methods he has taught many classes; advised students and served on multiple university committees; and served as advisor for the Bachelor of Science in Organizational Leadership and the General Studies degree at NSU; and**

**WHEREAS, Dr. McElroy** has served on many state-level committees related to degree completion including roles as coordinator of the Reach Higher program when NSU served as lead institution and chair of the 4-year Council for Reach Higher; and

**WHEREAS, Dr. McElroy** has provided significant community leadership contributions while serving as chair of the Eastern Oklahoma Health Care Coalition, chair of the Great Plains Region of the Association for Continuing Higher Education, Chair of the Greater Muskogee Area Chamber of Commerce, president of the Muskogee Noon Lions Club and president of the Muskogee Area Educational Consortium; and

**WHEREAS, Dr. McElroy** is deserving of special recognition for the influence he has had on NSU, his colleagues, legislators, community leaders, administrators, students, and the children and families of our state and nation through his commitment to the highest ideals of his profession.

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Timothy McElroy** the honorary title of “**Dean, Emeritus,**” and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED,** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy signed by the President of the Board, and forwarded to Dr. Timothy McElroy in Muskogee, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 8<sup>th</sup> day of February, 2019.

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Regent Mark A. Stansberry, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS, Dr. Melinda (Mindy) Smith** retired as Professor of Reading Education at Northeastern State University on January 1, 2019; and

**WHEREAS, Dr. Smith** has served faithfully and honorably on the Northeastern State University faculty for 15 years and served as Program Chair of Reading Education for several years; and

**WHEREAS, Dr. Smith** has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

**WHEREAS, Dr. Smith** has demonstrated outstanding leadership through her membership in multiple professional associations and presentations for state and national organizations including the Association of Literacy Educators and Researchers and the International Literacy Association where she also engaged in Special Interest Groups and Pre-Conference Symposia; and

**WHEREAS, Dr. Smith** has shown her dedication to the profession by serving as a mentor to other faculty, a role model for students, and a friend to all; and

**WHEREAS, Dr. Smith** has served the institution by assisting with multiple self-studies and reviews for the graduate reading program and reports for ILA/CAEP accreditation; and

**WHEREAS, Dr. Smith** is an active scholar and committed teacher who supports the work of students and colleagues, has multiple publications in peer-reviewed venues and journals such as *Reading Teache,*, and has many noteworthy contributions in reading practice; and

**WHEREAS, through her commitment to the highest ideals of her profession, Dr. Smith** is deserving of special recognition for the influence she has had on NSU, her colleagues, reading specialists, school educators, teacher education majors, and the children and families of our state and nation;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Mindy Smith** the honorary title of “**Professor Emeritus of Reading Education**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to Dr. Mindy Smith in Tulsa, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 8<sup>th</sup> day of February, 2019.

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Regent Mark A. Stansberry, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma

**OFFICE OF THE PRESIDENT**

January 24, 2019

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Professional Studies**

**Dr. Jennifer Glen**, has been appointed Assistant Professor of Nursing in the Doctorate of Nursing Practice program in a permanent full-time position. Her appointment is effective January 2, 2019, through June 30, 2019, at an academic salary rate of \$85,000.

Dr. Glen holds a Bachelor of Science in Nursing degree (2005) and a Master of Science in Nursing degree (Family Nurse Practitioner) (2007), both from Rockhurst University, Kansas City, Missouri, and a Doctor of Nursing Practice degree (2014) from the University of Kansas Medical Center, Kansas City, Kansas. She earned additional degrees in biology and histology.

## **Northwestern Oklahoma State University**

Her previous work experience includes: Nurse Practitioner, Director and Clinical Consultant as an Army Officer (Major) in the U.S. Army Medical Department (7) in Afghanistan, Hawaii, and Fort Riley, Kansas; Clinical Assistant Professor (1) University of Kansas School of Nursing, Salina, Kansas; Urgent Care Nurse Practitioner (2) Salina Regional Health Center, Salina, Kansas; and Senior Consultant and Vice President of Clinical Services (3) Point of Care Decision Support, St. Paul, Minnesota.

### **B. Retirement with Resolution**

#### **School of Arts and Sciences**

**Dr. Kathleen Earnest**, Assistant Professor of English, has submitted a letter stating her intention to retire effective May 11, 2019. Dr. Earnest has been employed with the University since August 19, 2004. A resolution recognizing her years of service to Northwestern is attached.

## **II. PURCHASES**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

Resurfacing of the University Tennis Courts: Merritt Tennis & Track Systems (DBA Merritt Sealing Company, Inc.), Oklahoma City, Oklahoma, \$87,223 (Private Grant Funds, Section 13, Fund 600/650 School Land).

## **III. GRANTS AND CONTRACTS**

**City of Alva.....\$266,037**

Economic Development Scholarship Incentive receipts for Fall 2018; Mr. Allen (Skeeter) Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

## Northwestern Oklahoma State University

### **The University Center of Ponca City.....\$70,000**

A partnership renewal between Northwestern Oklahoma State University and the University Center at Ponca City to share resources to fund the Bachelor of Nursing (BSN) degree program at the University Center in Ponca City, Oklahoma. Total funding is \$210,000 and this is the first year of a three (3) year commitment. Dr. Bo Hannaford, Vice President for Academic Affairs, is the partnership coordinator.

### **CWPEP.....\$40,000**

The Child Welfare Professional Enhancement Program (CWPEP) is a grant from the Oklahoma Department of Human Services to construct a social work virtual reality lab and resource center on Northwestern's Enid Campus. The state-of-the-art virtual lab will help students learn professional practice skills. Dr. Kylene Rehder, Professor of Social Work and Chair of the Social Work Department, is the grant coordinator.

### **Alva Tourism.....\$15,000**

Grant funds from the Alva Tourism Committee to partially support various University events:

Northwestern Oklahoma State University Rodeo.....\$15,000

### **TOTAL GRANTS.....\$391,037**

## **Northwestern Oklahoma State University**

### **IV. INFORMATIONAL ITEMS**

#### **A. Academic Service Fees**

Northwestern will not submit any academic service fee requests for FY20.

#### **B. Naming of Nursing Programs**

Northwestern Oklahoma State University reports the naming of the Charles Morton Share Trust Division of Nursing and the Wisdom Family Foundation Doctoral Program in Rural Nursing Practice. Both groups are major benefactors to the Division of Nursing and are instrumental to the success of the University.

#### **C. Summer Hours**

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. These hours will be in effect for 10 weeks, May 20, 2019, through July 25, 2019.

Sincerely,

A handwritten signature in cursive script that reads "Janet Cunningham".

Janet Cunningham, Ed.D.  
President

JC:md

Attachment (1)

## **RESOLUTION**

*Regional University System of Oklahoma*

**WHEREAS, DR. KATHLEEN EARNEST**, Assistant Professor of English in the Department of English, Foreign Language and Humanities at Northwestern Oklahoma State University, will retire on May 10, 2019; and

**WHEREAS, DR. EARNEST** will be leaving the University after 15 years of service; and

**WHEREAS, DR. EARNEST** has earned the respect and admiration of her colleagues and has established a reputation for outstanding service in the study of English; and

**WHEREAS, DR. EARNEST** has dedicated her professional life to the service of countless students, many of whom credit their personal and professional success to her guidance and support; and

**WHEREAS, DR. EARNEST** has served on numerous University committees and boards; represented the faculty in the governance system, and participated on the Homecoming Committee; and

**WHEREAS, DR. EARNEST** has played a leadership role in promoting the arts in Alva; and

**WHEREAS, DR. EARNEST** has faithfully fulfilled the responsibilities of her position and served her students with a high degree of professionalism and concern for their success,

**NOW, THEREFORE, BE IT RESOLVED**, that the *Regional University System of Oklahoma* bestows upon **DR. KATHLEEN EARNEST**, the honorary title of “**Assistant Professor Emeritus of English**” and extends to her an expression of appreciation and commendation for her contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. EARNEST** in Alva, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this 8th day of February, 2019.

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Mark Stansberry, Chair  
Regional University System of Oklahoma

ATTEST:

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Connie Reilly, Secretary





Regent Mark Stansberry  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Stansberry:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

School of Arts and Sciences

**Dr. Majdi Maabreh** has been appointed to the position of full-time Assistant Professor of Computer Information Systems, effective January 2, 2019 at a 10-month salary of \$65,000.

Dr. Maabreh earned a Ph.D. in Computer Science from Western Michigan University in 2017, a Master of Science in Computer Information Systems from Yarmouk University in Jourdan in 2012, and a Bachelor of Science in Computer Science at Yarmouk University in 2004. His previous academic experience includes three years as a teaching assistant at Western Michigan University, two years as a researcher at WiSe lab at Western Michigan University, and nine years as an Oracle applications developer and a systems analyst/database administrator.

**B. SABBATICAL LEAVE**

**Dr. Jeri Walker**, Donna Massey Endowed Professor in Music Education, has requested sabbatical leave for the Fall Semester 2019. Dr. Walker will use the sabbatical leave to study at the Barnes Foundation in Philadelphia, PA. The Barnes Foundation is a research organization devoted to the scholarly activity of Albert Barnes. Barnes worked with John Dewey to develop a philosophy and method of fine arts education. This sabbatical will afford Dr. Walker a great opportunity to attend classes, access the vast array of archived material, and collaborate with other music educators at the Barnes Foundation. Total time spent

in Philadelphia will be approximately one month; the remainder of the sabbatical will be devoted to organizing the logistics of the experience and preparation of journal articles, conference white papers, and, hopefully, contributions to the Barnes Foundation. This experience would

promote the professional growth and rejuvenation of Dr. Walker, enrich the educational experiences she provides to her students, enhance Southeastern's outreach efforts at local school districts, and lead to potential collaborative initiatives between the Barnes Foundation and Southeastern.

Because this experience requires considerable time at the Barnes Foundation, it is our recommendation that Dr. Walker's sabbatical leave request for Fall Semester 2019 be approved.

## C. RESIGNATIONS

### School of Arts & Sciences

**Mr. Will James Stacey**, Assistant Professor/Facilities Manager and Technical Director in the Department of Art, Communication, and Theatre, has submitted his resignation effective December 21, 2018. Mr. Stacey has served in this capacity full-time since July 1, 2013.

### School of Education & Behavioral Sciences

**Mr. Jeremy Atterberry**, Head Football Coach and Instructor in the Department of Kinesiology, has submitted his resignation effective December 14, 2018. Mr. Atterberry has served in this capacity full-time since February 11, 2013. In the future, coaching positions will be classified as full-time staff rather than the previously used faculty appointment.

**Ms. Brianna Barry**, Head Volleyball Coach and Instructor in the Department of Kinesiology, has submitted her resignation effective January 31, 2019. Ms. Barry has served in this capacity full-time since June 1, 2014. In the future, coaching positions will be classified as full-time staff rather than the previously used faculty appointment.

**Mr. Charles Burks**, Assistant Football Coach and Instructor in the Department of Kinesiology, has submitted his resignation effective December 14, 2018. Mr. Burks has served in this capacity full-time since January 10, 2014. In the future, this position will be a staff position rather than a faculty position.

**Mr. Brandon Smith**, Assistant Football Coach and Instructor in the Department of Kinesiology, has submitted his resignation effective December 14, 2018. Mr. Smith has served in this capacity full-time since May 21, 2018. In the future, this position will be a staff position rather than a faculty position.

## D. FACULTY PROMOTIONS



The following faculty members have been approved for advancement in rank beginning with the 2019-2020 academic year:

**From Assistant Professor to Associate Professor**

**Dr. Han-Sheng Chen**, Department of Accounting and Finance

**Dr. Joshua Nannestad**, Department of Music

**Dr. Rhonda Richards**, Department of Accounting and Finance

**From Associate Professor to Professor**

**Dr. Chris Bradshaw**, Department of Occupational Safety and Health

**Dr. Kay Daigle**, Department of Kinesiology

**Ms. Kathleen Hardgrove**, Department of Art, Communication, and Theatre

**Dr. Barbara McClanahan**, Department of Educational Instruction and Leadership

**Dr. Halet Poovey**, Department of Occupational Safety and Health

**Dr. Ning Wu**, Department of Biological Sciences

**E. RECOMMENDATIONS FOR TENURE**

The following faculty members are recommended for tenure effective with the beginning of the 2019-2020 academic year:

**Dr. Han-Sheng Chen**, Department of Accounting and Finance

**Dr. Joshua Nannestad**, Department of Music

**Dr. Rhonda Richards**, Department of Accounting and Finance

**F. REAPPOINTMENT OF NON TENURED FACULTY**

***Less Than Four Years***

<b>Name</b>	<b>Rank</b>	<b>Department</b>
Alford, Mr. Connor	Instructor	Social Sciences
Cash, Mr. Derek	Asst. Professor	Henry G. Bennett Memorial Library
Crabtree, Mr. Zachary	Instructor	Kinesiology
Diaz, Dr. Rolando	Asst. Professor	English, Humanities & Languages
Dima, Dr. Catalin	Instructor	Music
Durham, Dr. Jacob	Asst. Professor	Aviation Sciences Institute
Gantt, Ms. Amy	Asst. Professor	Art, Communication & Theatre
Garusinghe, Dr. Gamage	Asst. Professor	Chemistry, Computer & Physical Sciences
Greenwood, Ms. Jayanna	Instructor	Henry G. Bennett Memorial Library
Ingram, Dr. Kendra	Asst. Professor	Management & Marketing
Lee, Dr. Chaehyun	Asst. Professor	Educational Instruction & Leadership
McDonald, Dr. L. Kathy	Asst. Professor	Behavioral Sciences
Metts, Ms. Stephanie	Instructor	Accounting & Finance
Monk, Dr. David	Asst. Professor	Behavioral Sciences
Parmer, Dr. Lucinda	Asst. Professor	Management & Marketing
Ponce-Garcia, Dr. Elisabeth	Asst. Professor	Behavioral Sciences
Rymel, Ms. Dena	Instructor	Chemistry, Computer & Physical Sciences
Rogers, Ms. Courtney	Instructor	Kinesiology

Seyeneh, Dr. Mastewal	Asst. Professor	Behavioral Sciences	Page 5 of 7
Shannon, Dr. Kathryn	Asst. Professor	Educational Instruction & Leadership	
Sneed, Dr. Timothy	Asst. Professor	Behavioral Sciences	
Spahn, Mr. Alexander	Instructor	Chemistry, Computer & Physical Sciences	
Trayler, Mr. Richard	Instructor	Kinesiology	
Williams, Dr. C. Todd	Asst. Professor	Educational Instruction & Leadership	
Zhang, Mr. JiuHong	Asst. Professor	Chemistry, Computer & Physical Sciences	

#### ***Four to Seven Years***

Atchley, Dr. Laura	Asst. Professor	Behavioral Sciences
Bond, Ms. Tascha	Instructor	Art, Communication & Theatre
Boothe, Dr. Kathleen	Asst. Professor	Educational Instruction & Leadership
Gamble, Ms. Kelly	Instructor	English, Humanities & Languages
Heavner, Mr. John	Instructor	Kinesiology
Nichols, Ms. Mellena	Instructor	Occupational Safety and Health

## **II. ACADEMIC SERVICE FEES**

Request approval for the following changes in Academic Service Fees for FY2020:

### **NEW:**

### **PROPOSED**

#### **Massey School of Business, Academic Services Fee**

#### **\$10 per credit hour**

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs.*

*Assessed to students taking Undergraduate and Synchronous Graduate Courses in the School of Business.*

#### **School of Arts & Sciences, Academic Services Fee**

#### **\$10 per credit hour**

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs.*

*Assessed to students taking Undergraduate and Synchronous Graduate Courses in the School of Arts and Sciences*

#### **School of Education & Behavioral Sciences, Academic Services Fee**

#### **\$10 per credit hour**

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding including student/employee travel and staff for growing programs.*

*Assessed to students taking Undergraduate and Synchronous Graduate Courses in the School of Education and Behavioral Sciences.*

**CHANGES:**

**CURRENT**

**PROPOSED**

**Distance Education Fee – Undergraduate**

**0**

**\$67 per hour**

*This fee is being modified to be charged just to undergraduate courses delivered via electronic methods.*

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.*

**Distance Education Fee – Graduate**

**0**

**\$75 per hour**

*This fee is being modified to be charged just to graduate courses delivered via electronic methods.*

*This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Fee revenue will be used to purchase technology, electronic services and instructional materials as well as national memberships and associations, defraying budget deficits, fulfilling Federal requirements, helping offset increased salaries and benefits for instruction and academic support and provide operational funding and staffing for growing programs.*

**Business Enrichment Fee – Online**

**0**

**\$30 per hour**

*Modifies existing Business Enrichment fee by removing the undergraduate classes from being assessed the fee.*

**DELETIONS:**

**OLD FEE  
AMOUNT**

Distance Education Fee	\$75 per course
Applied Music Fee	\$50 per course
Collaborative Artist Fee	\$100 per course
Art, Communication, Theatre Enrichment Fee	\$12 per hour
ZOOL Field Experience	\$150 per course
COUN Lab Fee	\$50 per course
Occupational Safety and Health Enrichment Fee	\$9 per hour
Chemistry Enhancement Fee	\$10 per hour
EDUC Technology Enrichment Fee	\$10 per hour

Biology Academic Instruction Fee	\$15 per course
Biology Lab Fee	\$15 per course
Biology Field Experience Fee	\$150 per course
Music Enrichment Fee	\$15 per credit hour
Business Enrichment Fee	\$30 per credit hour

### III. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

#### **Native American Excellence in Education-Teacher Preparation Project.....\$359,167.00**

This grant was awarded to Southeastern Oklahoma State University from the U. S. Department of Education in the amount of \$359,167. The effective date of the grant is October 1, 2018. This grant's project director is Ms. Jennifer Kemp, Native American Institute. The purpose of this grant is to increase the number of Native American educators in public school systems. The grant provides support and training for 12 participants to complete a bachelor's degree in education and enables these individuals to meet requirements for full state licensure and certification.

#### **Academic Partnerships Faculty Research Grant.....\$4,400.00**

This grant was awarded to Southeastern Oklahoma State University from the Academic Partnerships in the amount of \$4,400. The effective date of the grant is November 1, 2018. This grant's project director is Dr. Katheryn Shannon, Assistant Professor of Educational Instruction and Leadership. The purpose of this grant is to examine the impact of implementation of the Ally tool and engagement of multiple learning formats on a students' learning success and the effectiveness of the tool as perceived by faculty to address accessibility needs in online courses.

#### **ECU at SOSU Department of Nursing.....\$1,500.00**

This grant was awarded to Southeastern Oklahoma State University from the East Central University in the amount of \$1,500. The effective date of the grant is July 1, 2018. This grant's program coordinator is Ms. Deborah Kifer, SOSU Department of Nursing. The purpose of this grant is to provide funds for Department of Nursing, telephone, postage, and printing of on-campus services.

#### **Oklahoma Small Business Development Center .....\$176,118.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Department of Commerce in the amount of \$176,118. The effective date of the grant is July 1, 2018. This grant's project director is Ms. Michele Campbell, State Director. The

purpose of this grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The U.S. Small Business Administration grant establishing Oklahoma Small Business Development Centers (OKSBDC) was awarded to Southeastern Oklahoma State University 34 years ago. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders and Oklahoma Native American tribes. OKSBDC provides consulting services to over 4,000 Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community stakeholders.

**Community****Grant**

**Program.....\$700.00**

This grant was awarded to Southeastern Oklahoma State University from the Walmart Foundation in the amount of \$700. The effective date of the grant is November 29, 2018. This grant's program director is Mr. Keith Baxter, Director of Intercollegiate Athletics. The purpose of this grant is to provide healthy snacks for student-athletes. The funds will assist with the purchases of nutrition bars.

**IV. INFORMATIONAL**

Southeastern selected Knowble Media as the vendor to conduct a website redesign. Their team is comprised of former university marketing managers, experts in technology and organizational tasks, and creative professionals who all believe that their team is an extension of their client. The broad-based SE team who made the selection were impressed with Knowble's nationally-recognized creative and their focus on working with higher education, healthcare, and non-profit organizations. The project is expected to take 180 days at a cost not to exceed \$73,000. Research and discovery begins on January 29 with deployment and rollout to occur in June. The website is the University's most widely viewed recruitment publication and will assist in maximizing the University's recruitment efforts. The new site will be easy to navigate, accessible, responsive to all devices and help increase engagement with visitors. Funding Source:E&G

Sincerely,



Sean Burrage

President