

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



AGENDA

SPECIAL BOARD MEETING

NOVEMBER 3, 2017

**Oklahoma Hall of Fame
Devon Classroom
1400 N. Classen Drive
Oklahoma City, Oklahoma**

ORDER OF BUSINESS
Special Meeting of November 3, 2017

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II.	Call to Order and Regents' Roll Call	
	A. Excuse Absent Regents	1
	B. Introduction of Guests	1
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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

SPECIAL MEETING AGENDA

November 3, 2017, 12:00 p.m.
Oklahoma Hall of Fame
Devon Classroom
1400 N. Classen Drive
Oklahoma City, Oklahoma

- I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. CALL TO ORDER AND REGENTS' ROLL CALL**
 - A. EXCUSE ABSENT REGENTS**
 - B. INTRODUCTION OF GUESTS**
- III. CHAIR'S COMMENTS-- Regent Mark Stansberry**
- IV. CONSENT DOCKET**
 - A. MINUTES OF PREVIOUS MEETING**
 1. Approval of Minutes of Regular Meeting, September 22, 2017
 - B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Ford (Attachment A, Pages 19-22)**

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

1. Southwestern Oklahoma State University (Page 19)

a. Program Modifications Requests:

1. AS in Tribal Administration (Deletion of Program)
2. AS in American Indian Studies (Deletion of Program)
3. AS in CATC General Studies (Deletion of Program)
4. BA in Spanish (Deletion of Program)
5. BS in Health Info Mgmt (Program Requirement Change)
6. BS in Nursing (Program Requirement Change)
7. BSEd in Elementary Education (add option in Elem Educ. Studies)
8. MEd in Educational Administration (Program Requirement Change)
9. Doctor of Pharmacy (addition of elective to list)
10. BS in Exercise Science (Program Requirement Change)
11. BA in English (Program Requirement Change)
12. EdS in School Psychology (Program Requirement Change)
13. MEd in School Psychometry (Program Requirement Change)
14. Letter of Intent for new program: BS in Public Health

2. Northeastern State University (Pages 20-21)

a. Program Modification

1. Health & Human Performance (040): Faculty request a degree program requirement change to require that students earn a minimum grade of C in the 30 credit hour required core Health and Human Performance

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

courses. Currently, no minimum grade beyond passing is required. Increasing the minimum grade to a C will better prepare students to sit for certification exams such as the American College of Sports medicine and the Certified Strength and Conditioning Specialist.

3. Northwestern Oklahoma State University (Page 22)

a. New Program Requests

1. New Program Request Form for Traditional and Online Programs – Master of Education, Educational Leadership (084) (Educational Leadership is currently an established option under either Elementary Education or Secondary Education; requesting to be a stand-alone major.)
2. New Program Request Form for Traditional and Online Programs – Master of Education, Curriculum and Instruction (083) (Curriculum and Instruction is currently an established option under either Elementary or Secondary Education; requesting to be a stand-alone major.)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. SYSTEM ADVANCEMENT COMMITTEE—Chair Regent Susan Winchester

Report of the System Advancement Committee, Friday, November 3, 2017, 10:30 a.m., Oklahoma Hall of Fame, Centennial Board Room, 1400 N. Classen Drive, Oklahoma City, Oklahoma.

1. Informational Report on Oklahoma Higher Education—Glen Johnson, Chancellor, Oklahoma State Regents for Higher Education
2. Report on RUSO Newsletter.
3. Discussion of upcoming Higher Education Governmental Relations Conference.
4. Discussion of RUSO website.
5. Legislative update.

**B. VISION & PLANNING COMMITTEE REPORT—Chair Regent
Jeffrey T. Dunn**

1. Informational Presentation—Cybersecurity—Preston Ackerman, Supervisory Special Agent, FBI Oklahoma City Division Cyber Squad
2. Discussion and possible action on benchmarks and possible RUSO dashboard. —Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma.

C. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly

Report of the Facilities Stewardship Committee, Friday, November 3, 2017, 10:00 a.m., Oklahoma Hall of Fame, Centennial Board Room, 1400 N. Classen Drive, Oklahoma City, Oklahoma. (Attachment B, Pages 23-40)

1. East Central University (page 23)

a. New Residence Hall (230-0052)

The following are informational items relating to the construction manager contract for the new residence hall that was previously approved at the April 7, 2016, Regional University System of Oklahoma board meeting. These items relate only to the utilization of contingency fund provisions of the contract and do not change the overall guaranteed maximum price of the contract of \$8,731,066.

Oakridge Builders – **Owner Contingency Utilization** – Value engineering items: wood credit, electrical re circuiting, grid and tile substitution, glazing revisions, window treatment substitutions, and add type “N” fixtures. Rebid of waterproofing / joint sealants, EIFS, and changes to utilities. – These items resulted in a change of (\$33,466.00).

The owner contingency was originally established at \$0.00 at inception of the project and is now at (\$33,466.00).

Oakridge Builders – **Contractor Contingency Utilization** – Builders risk overage and value engineering item remove dampers. Cast Stone masonry at the entry of the building. – **These items resulted in a change of \$32,590.00.**

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

The contractor contingency was originally established at \$207,976.00 at inception of the project and is now at \$175,386.00.

2. Southeastern Oklahoma State University (Pages 24)

a. Shearer Hall & Suites Fire Suppression System Repair

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following related to the repair of the Shearer Hall & Suites fire suppression system. The facility was struck by lightning, shorting out significant portions of the fire alarm system. These repairs are covered in our advantage services contract with Seimens Industry Inc. Building Technologies Division. The building is owned by Southeastern Foundation, LLC and is insured – the University has a management agreement for the building with the Southeastern Foundation. The Foundation will reimburse the university for this expenditure under that management agreement.

Amount: \$97,684

Source of Funding: Shearer Hall & Suites LLC Insurance Reimbursement

Vendor: Siemens Mechanical

3. Northwestern Oklahoma State University (page 25)

a. Project 505-0005 - Major Repairs and Renovations

Project Description: Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, Enid, Oklahoma, accepted a bid for electrical work in cooperation with OG&E to replace underground electrical lines and transformers in two locations on the Alva Campus. The bid was awarded to Moyer Electric, Woodward, Oklahoma.

Contract Amount: \$89,348

Budget Breakdown: The above amount covers materials and labor.

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, fund 600/650 School Land Funds

4. Northeastern State University (pages 26-27)

a. Project # 485-0019 - Public Safety and Administration Renovation

Project Description: Request permission to design, bid and award to the lowest responsible bidder for the renovation and relocation of Campus Police to the Administration Building and the associated internal moves to Business Affairs division. This project will also include the demolition of the existing police house and converting the lot into a parking area.

Requested Funding Approval: \$356,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): \$329,000 - Infrastructure Fee & \$27,000 - 295 funds

Informational:

a. Project #485-0073 - Business and Technology Computer Lab Renovation

Project Description: Renovate/Update Computer Lab 129

Requested Funding Approval: \$45,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): College of Business student fee

b. Project #485-0073 - Campus Building Automation Replacement

Project Description: Replace/install building automation controls

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

c. Project #485-0073 - Broken Arrow & Muskogee Campus HVAC equipment replacement

Project Description: Replace HVAC equipment that has reached end of life

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

5. University of Central Oklahoma (pages 28-40)

a. Project # 120-0008 Liberal Arts Renovation and Addition

Project Description: Approve a budget increase for the Liberal Arts Renovation and Addition project in the amount of \$850,000. This increase allows for additional life safety items of work to be performed within the existing building. This work includes installation of fire suppression sprinkler systems on two floors; removal of high voltage lines and a non-compliant emergency generator currently located in the basement of the building; and installation of an exterior emergency generator.

Requested Funding Approval: \$850,000 for an overall budget approval of \$18,350,000

Budget Breakdown: \$850,000 Construction

Job Order Contractor: N/A

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Academic Facility Fee Funds

b. Project # 120-0032 Sports Complex Improvements

Project Description: Approve a budget increase for the Sports Performance Complex Phase 2 project based upon a private gift in the amount of \$1,500,000. This increase allows for additional Title IX items and includes an expanded practice gymnasium; inclusion of additional women's locker rooms; and covers additional costs associated with anticipated construction cost increases for the additional spaces.

Requested Funding Approval: \$1,500,000 for an overall budget approval of \$11,500,000

Budget Breakdown: \$1,500,000 Construction

Job Order Contractor: N/A

Congruent with Campus Master Plan or Strategic Plan?: Yes

Revenue Sources: Private gift in the amount of \$1,500,000

c. Approval to Refinance

Request approval to refinance 2007C Master Equipment Lease Program Bonds with an outstanding balance of \$1,208,000 and a remaining term of 9 years through the 2017D Master Equipment Lease Program. Estimated net present value savings is \$98,323. The original bond proceeds were used to fund the equipment associated with the Johnson Controls International (JCI) Performance Contract Phase IV.

d. Oil and Gas Leases

1. Request approval of the Oil, Gas & Mineral Lease between the University of Central Oklahoma and Source Rock Production Interests, Corp. for certain Lea County, NM mineral interests and the associated approximately 320 acres for \$350 per net mineral acre, 3/16 royalty and to delegate authority to the President or his designee to finalize and execute all necessary documents.
2. Request approval of the Oil, Gas & Mineral Lease between the University of Central Oklahoma and Deerwood Exploration, LLC. for certain Lea County, New Mexico mineral interests and the associated approximately 160 acres for \$450/acre, 1/5 royalty and

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

to delegate authority to the President or his designee to finalize and execute all necessary documents.

Change Orders:

a. Project # 120-0033 Heat and Air Condition – Plant & Campus Buildings Equipment

Project Description: Approve Change Order # 4 in the amount of \$48,058 for the South Central Plant for additional site work at the storm detention pond and around remaining project site. This change order would increase the contract to \$11,290,584.

Budget Breakdown: \$48,058.

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds supported by savings realized through a performance contract

b. Project # 120-0007 Old North Restoration Phase III

Project Description: Approve Change Order # 7 in the net deduct amount of (\$27,057) to CMS Willowbrook for the Old North Restoration Phase III. Items of work include deduct costs for non-conforming work, liquidated damages, repairs to fiber optic lines; and additional costs for revisions to donor walls, third floor mechanical changes, roof repairs and installation of sound deadening devices. Also acceptance of final completion effective April 15, 2017 in the amount of \$8,248,129.

Budget Breakdown: (\$27,057) will decrease the contract to \$8,248,129

Revenue Sources: Private Gifts, E&G Funds, Section 13/Offset Funds

Information Items:

a. Project # 120-0007 Old North Restoration Phase III

Project Description: Change Order # 6 in the amount of \$2,486 was issued to CMS Willowbrook for work associated with stainless steel door jambs and stops for the second floor glass classroom doors to allow for installation of mortise door locksets.

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

D. AUDIT & FINANCE COMMITTEE–Regent Gary Parker

Report of the Audit & Finance Committee, Friday, November 3, 2017, 9:00 a.m., Oklahoma Hall of Fame, Centennial Board Room, 1400 N. Classen Drive, Oklahoma City, Oklahoma. (See Attachment C, pages 41-46)

1. Discussion and possible action regarding Internal Audit Plan for FY 2018.
2. Discussion regarding Sources and Uses of Funds Reports.
3. Discussion and possible action regarding CFI ratios.
4. East Central University requests permission to amend the FY18 budgets to increase our expenditures authority by the following amounts:

Educational and General Part I Fund 290 by \$218,954 from \$41,675,635 to \$41,894,589

Educational and General Part II Fund 430 by \$24,640 from \$12,223,819 to \$12,248,459

730 Auxiliary Fund by \$17,864 from \$31,575,000 to \$31,592,864

789 Fund by \$261,458 from \$35,779,662 to \$36,041,120.

5. University of Central Oklahoma:

a. Approval of Agency Special Account 700 Application

Request approval of updated Agency Special Account (700 fund) application for all RUSO institutions.

History: Several schools had an outdated ASA application flagged in the 2016 audit.

The business officers group decided to review the ASA application of our individual schools and attempt to submit a unified update.

January 2017 RUSO board meeting: the schools brought forward an updated ASA application for regent approval.

Application was approved and submitted to OMES immediately following.

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

OMES denied one of the added uses of the 700 fund.

After working through the changes with OMES, we have revised the application and are resubmitting it for regent approval today and will submit for State Regents' approval in December.

The Agency Special Account 700 Application is attached.

b. Approval of Budget Revision

University of Central Oklahoma requests approval to revise the institutional budget as follows:

Reduce expense budget by the amount of \$1,276,682 due to fall semester credit hour shortfall.

Increase expense budget by the amount of \$916,926.25 for an employee stipend that was not originally budgeted in the fiscal year.

This will result in a net decrease of \$359,755.75.

6. Southwestern Oklahoma State University

a. SWOSU requests approval of the Education and General 1 budget revision of \$1,300,000 in FY18.

This is to increase the budgets in the College of Arts and Sciences and the College of Graduate and Professional Studies in the amount of \$750,000. This will restore partial funding of budget cuts that have been made over the last few years. The remaining \$550,000 budget revision is to award employee stipends of \$1,000 each to all full-time employees.

Total Budget Revision: \$1,300,000

Source of funds: Educational and General 1 reserve funds

E. PENSION COMMITTEE—Jessica Kilby

1. Annual report.
2. Request approval of amended Pension Committee Charter.

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

- VI. Regent Presentation**—State Department of Education Goals—Regent Joy Hofmeister, State Superintendent, Oklahoma Department of Education

VII. PRESIDENTS' RECOMMENDATIONS

A. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

(See attachment D, pages 47-52)

- 1. Personnel**
- 2. Holiday Stipend**

Southeastern is requesting approval to provide a one-time stipend in November for full-time, benefits eligible employees employed as of November 1, 2017. The stipend will be up to 1.5% of employee's annual base pay with a minimum of \$400. No budget revision is needed.

Total Cost: Estimated at \$310,000 to be funded with budget savings and increase in tuition and fee revenue.

Source of Funds: Depending on the budget from which employee is paid.

2. Grants & Contracts

Total grants and contracts: \$ 1,060,366.00

B. EAST CENTRAL UNIVERSITY

(See attachment E, pages 53-58)

- 1. Personnel**
- 2. Grants & Contracts**

Total grants and contracts: \$ 1,700,288.00

3. Purchases:

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

- a. Scott Rice DBA Workplace Solutions for the purchase of Library furniture and privacy walls in the amount of \$62,448.46 (Grant) (E&I Contract)

C. UNIVERSITY OF CENTRAL OKLAHOMA (See attachment F, pages 59-64)

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 819,228.00

3. Purchases for Approval:

None to report.

4. Informational Items from Purchasing:

- a. Swansea University: Swansea University's share of profit from partnership agreement
Source: E&G \$59,596.79
- b. Tutor.Com, Inc.: Online tutoring program
Source: Course Fee Colleges/Departments \$90,000.00
- c. Berenato & White, LLC: Professional Patent Attorney
Source: E&G..... \$59,011.58
- d. Embassy Suites Oklahoma City Downtown/Medical Center: Conference
Source: Course Fee Colleges/Departments \$55,645.92

5. Transfer funds from 290 account to 295 account

- a. Request approval to transfer \$1,320,000 from the 290 account to the 295 account into the previously approved Project # 120-0008 Liberal Arts Renovation and Addition (\$17,500,000).

6. Employee Stipend

- a. University of Central Oklahoma requests approval to provide employees a stipend in November 2017. Full-time employees

SPECIAL MEETING AGENDA FOR NOVEMBER 3, 2017

will receive \$500, part-time employees and adjuncts will receive \$250. Budget revision is needed.

Cost: Approximately \$916,926.25

Source: E&G, cash

D. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment G, Pages 65-68)

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 142,615.00

3. President's Recommendations

a. Stipend

SWOSU requests approval to award employee stipends of \$1,000 each to all full-time employees in Education and General 1 and Auxiliary budget units. Employees funded by grants and contracts and other part-time employees may receive full or partial stipends depending on the availability of funds.

E. NORTHEASTERN STATE UNIVERSITY

(See attachment H, pages 69-74)

1. Personnel

2. Information Items:

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

a. Admissions and Enrollment Software.....\$80,000.00

3. Grants & Contracts

Total grants and contracts: \$ 1,107,671.00

F. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment I, Pages 75-78)

1. Holiday Stipend

Northwestern Oklahoma State University requests approval to provide a one-time stipend to employees in November 2017. Full-time employees will be paid \$500 and part-time employees will be paid \$250. No budget revision is needed.

Total Cost: Estimated at \$117,000 to be funded with budget savings from unfilled positions.

Source of Funds: Depending on the budget from which employee is paid.

2. Informational Items:

a. Academic Calendar

Attached is the Academic Calendar for 2018-2019 for Northwestern Oklahoma State University. The calendar has been submitted for approval to the Oklahoma State Regents for Higher Education.

b. Purchase of Two Transformers.....\$97,884.00

Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, Enid, Oklahoma, is replacing underground electrical lines and transformers in two locations on the Alva Campus. Transformers were purchased from OG&E to complete the project.

3. Grants and Contracts

Total grants and contracts: \$ 0.00

VIII. PRESIDENTS' COUNCIL REPORT

XI. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

X. REGENTS' COMMENTS AND ANNOUNCEMENTS

XI. EXECUTIVE SESSION

A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:

1. Discussion of the employment of the President of Northwestern Oklahoma State University.
2. Discussion of the employment of the Presidents of Northeastern State University and University of Central Oklahoma.
3. Discussion of the employment of the Presidents of East Central University, Southeastern Oklahoma State University, and Southwestern Oklahoma State University.
4. Discussion of the employment of all employees of the RUSO Administrative Office.

B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

XII. RECONVENE IN PUBLIC SESSION

XIII. ADJOURNMENT

ATTACHMENTS TO AGENDA

November 3, 2017

Attachment

A.	Educational Excellence Committee.....	19-22
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* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.

B.	Facilities Stewardship Committee.....	23-40
C.	Audit and Finance Committee.....	41-46
D.	Southeastern Oklahoma State University.....	47-52
E.	East Central University.....	53-58
F.	University of Central Oklahoma.....	59-64
G.	Southwestern Oklahoma State University.....	65-68
H.	Northeastern State University.....	69-74
I.	Northwestern Oklahoma State University.....	75-78

Northwestern Oklahoma State University

Date: October 17, 2017

To: Regional University System of Oklahoma
Educational Excellence Committee
Amy Ford, Chair

From: Dr. Janet Cunningham, President

Re: Educational Excellence Agenda Item –November 3, 2017

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the November 3, 2017, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

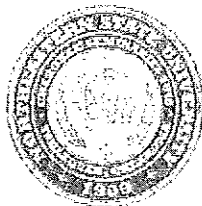
New Program Request Form for Traditional and Online Programs –
Master of Education, Educational Leadership (084) (Educational Leadership is currently an established option under either Elementary Education or Secondary Education; requesting to be a stand-alone major.)

New Program Request Form for Traditional and Online Programs –
Master of Education, Curriculum and Instruction (083) (Curriculum and Instruction is currently an established option under either Elementary or Secondary Education; requesting to be a stand-alone major.)

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (2)



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: September 20, 2017

TO: Regent Amy Ford, Chair
Educational Excellence Committee
Regional University System of Oklahoma

FROM: Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) the following *Letter of Intent* requesting approval for electronic program delivery of an existing program. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

The letter of intent requests approval to offer the existing **Master of Business Administration in Business Administration** through electronic delivery. Currently, the program includes both traditional, face-to-face courses as well as a limited number of online courses. Availability of the complete program through electronic delivery would better serve NSU's students and employer constituents.

NSU is currently approved by OSRHE and the Higher Learning Commission (HLC) to deliver online programs. A completed proposal will follow according to OSRHE established time frames.

We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me at your earliest convenience.

cc: Dr. Debbie Landry, Interim Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs
Dr. Janet Buzzard, Dean, College of Business and Technology



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

DATE: October 18, 2017

TO: Regent Amy Ford, Chair
Educational Excellence Committee
Regional University System of Oklahoma

FROM: Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items

The following substantive program change is submitted as an information item to the Educational Excellence Committee:

Program Modification

Health & Human Performance (040): Faculty request a degree program requirement change to require that students earn a minimum grade of C in the 30 credit hour required core Health and Human Performance courses. Currently, no minimum grade beyond passing is required. Increasing the minimum grade to a C will better prepare students to sit for certification exams such as the American College of Sports medicine and the Certified Strength and Conditioning Specialist.

Enclosures

cc: Dr. Debbie Landry, Interim Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs

TO: Board of Regents of the
Regional University System of Oklahoma
Mark Stansberry, Chair

FROM: Randy L. Beutler, President

DATE: October 18, 2017

SUBJECT: Educational Excellence Committee Agenda Items – November 3, 2017

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the November 3, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
 1. AS in Tribal Administration (Deletion of Program)
 2. AS in American Indian Studies (Deletion of Program)
 3. AS in CATC General Studies (Deletion of Program)
 4. BA in Spanish (Deletion of Program)
 5. BS in Health Info Mgmt (Program Requirement Change)
 6. BS in Nursing (Program Requirement Change)
 7. BSEd in Elementary Education (add option in Elem Educ. Studies)
 8. MEd in Educational Administration (Program Requirement Change)
 9. Doctor of Pharmacy (addition of elective to list)
 10. BS in Exercise Science (Program Requirement Change)
 11. BA in English (Program Requirement Change)
 12. EdS in School Psychology (Program Requirement Change)
 13. MEd in School Psychometry (Program Requirement Change)
- Letter of Intent for new program: BS in Public Health

Documents for these requests are attached. If you need additional information regarding these items, please let me know.



1100 E. 14th Street, PMB P-8, Oklahoma City, OK 73102-6999
(580) 559-5213 ~ kpickens@ecou.edu Page 4 of 18

Office of the President

DATE: October 24, 2017

TO: Regent Connie Reilly, Chair
Facilities Stewardship Committee

FROM: Dr. Katricia G. Pierson
President

SUBJECT: Facilities Stewardship Committee Agenda Items
- November 3, 2017

Please place East Central University on the Facilities Stewardship Committee agenda for the November 3, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

A. New Residence Hall (230-0052)

The following are informational items relating to the construction manager contract for the new residence hall that was previously approved at the April 7, 2016, Regional University System of Oklahoma board meeting. These items relate only to the utilization of contingency fund provisions of the contract and do not change the overall guaranteed maximum price of the contract of \$8,731,066.

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The owner contingency was originally established at \$0.00 at inception of the project and is now at (\$33,466.00).

Oakridge Builders – Contractor Contingency Utilization – Builders risk overage and value engineering item remove dampers. Cast Stone masonry at the entry of the building. – **These items resulted in a change of \$32,590.00.**

The contractor contingency was originally established at \$207,976.00 at inception of the project and is now at \$175,386.00.

If I need to provide further information, please let me know.



Office of the President
**Southeastern Oklahoma
State University**

October 23, 2017

Regent Connie Reilly
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: November Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for November 2017 for the following informational item:

Shearer Hall & Suites Fire Suppression System Repair

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following related to the repair of the Shearer Hall & Suites fire suppression system. The facility was struck by lightning, shorting out significant portions of the fire alarm system. These repairs are covered in our advantage services contract with Siemens Industry Inc. Building Technologies Division. The building is owned by Southeastern Foundation, LLC and is insured – the University has a management agreement for the building with the Southeastern Foundation. The Foundation will reimburse the university for this expenditure under that management agreement.

Amount: \$97,684
Source of Funding: Shearer Hall & Suites LLC Insurance Reimbursement
Vendor: Siemens Mechanical

Please let me know if additional information is needed.

Sincerely,

Sean Burrage
President

Northwestern Oklahoma State University

Date: October 17, 2017

To: Regional University System of Oklahoma
Facilities Stewardship Committee
Connie Reilly, Chair

From: Dr. Janet Cunningham, President

Re: Facilities Stewardship Committee Agenda Items – Nov. 3, 2017

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the November 3, 2017, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

Project 505-0005 - Major Repairs and Renovations

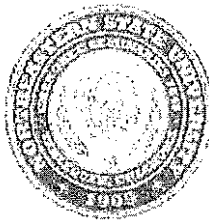
Project Description: Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, Enid, Oklahoma, accepted a bid for electrical work in cooperation with OG&E to replace underground electrical lines and transformers in two locations on the Alva Campus. The bid was awarded to Moyer Electric, Woodward, Oklahoma.

Contract Amount: \$89,348

Budget Breakdown: The above amount covers materials and labor.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, fund 600/650 School Land Funds



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

DATE: October 18, 2017

TO: Connie Reilly, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Steve Turner
President

A handwritten signature in black ink, appearing to read 'ST', is written over the name 'Dr. Steve Turner'.

SUBJECT: Facilities Stewardship Committee Agenda Items—November 2017

1. Project # 485-0019 - Public Safety and Administration Renovation

- Project Description: Request permission to design, bid and award to the lowest responsible bidder for the renovation and relocation of Campus Police to the Administration Building and the associated internal moves to Business Affairs division. This project will also include the demolition of the existing police house and converting the lot into a parking area.
- Requested Funding Approval: \$356,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): \$329,000 - Infrastructure Fee & \$27,000 - 295 funds

Informational:

2. Project #485-0073 - Business and Technology Computer Lab Renovation

- Project Description: Renovate/Update Computer Lab 129
- Requested Funding Approval: \$45,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): College of Business student fee

3. Project #485-0073 - Campus Building Automation Replacement

- Project Description: Replace/install building automation controls
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): Infrastructure Fee

4. Project #485-0073 - Broken Arrow & Muskogee Campus HVAC equipment replacement
Agenda for November 3, 2017 Attachment B Page 5 of 18
- Project Description: Replace HVAC equipment that has reached end of life
 - Requested Funding Approval: \$50,000
 - Budget Breakdown: Renovation/Repairs
 - Congruent with Facility Master Plans or Strategic Plans: Yes
 - Revenue Source(s): 295 Fund



Date: November 03, 2017
To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Connie Reilly
From: President Don Betz

University of Central Oklahoma

November 2017 Facilities Stewardship Committee

1. Request for Approval:

a. Project # 120-0008 Liberal Arts Renovation and Addition

Project Description: Approve a budget increase for the Liberal Arts Renovation and Addition project in the amount of \$850,000. This increase allows for additional life safety items of work to be performed within the existing building. This work includes installation of fire suppression sprinkler systems on two floors; removal of high voltage lines and a non-compliant emergency generator currently located in the basement of the building; and installation of an exterior emergency generator.

Requested Funding Approval: \$850,000 for an overall budget approval of \$18,350,000

Budget Breakdown: \$850,000 Construction

Job Order Contractor: N/A

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Academic Facility Fee Funds

b. Project # 120-0032 Sports Complex Improvements

Project Description: Approve a budget increase for the Sports Performance Complex Phase 2 project based upon a private gift in the amount of \$1,500,000. This increase allows for additional Title IX items and includes an expanded practice gymnasium; inclusion of additional women's locker rooms; and covers additional costs associated with anticipated construction cost increases for the additional spaces.

Requested Funding Approval: \$1,500,000 for an overall budget approval of \$11,500,000

Budget Breakdown: \$1,500,000 Construction

Job Order Contractor: N/A

Congruent with Campus Master Plan or Strategic Plan?: Yes

Revenue Sources: Private gift in the amount of \$1,500,000

c. Approval to Refinance

Request approval to refinance 2007C Master Equipment Lease Program Bonds with an outstanding balance of \$1,208,000 and a remaining term of 9 years through the 2017D Master Equipment Lease Program. Estimated net present value savings is \$98,323. The original bond proceeds were used to fund the equipment associated with the Johnson Controls International (JCI) Performance Contract Phase IV.

d. Oil and Gas Leases

1. Request approval of the Oil, Gas & Mineral Lease between the University of Central Oklahoma and Source Rock Production Interests, Corp. for certain Lea County, NM mineral interests and the associated approximately 320 acres for \$350 per net mineral acre., 3/16 royalty and to delegate authority to the President or his designee to finalize and execute all necessary documents.
2. Request approval of the Oil, Gas & Mineral Lease between the University of Central Oklahoma and Deerwood Exploration, LLC. for certain Lea County, New Mexico mineral interests and the associated approximately 160 acres for \$450/acre., 1/5 royalty and to delegate authority to the President or his designee to finalize and execute all necessary documents.

2. Ratification Items: None to Report

3. Change Orders:

a. Project # 120-0033 Heat and Air Condition – Plant & Campus Buildings Equipment

Project Description: Approve Change Order # 4 in the amount of \$48,058 for the South Central Plant for additional site work at the storm detention pond and around remaining project site. This change order would increase the contract to \$11,290,584.

Budget Breakdown: \$48,058.

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds supported by savings realized through a performance contract

b. Project # 120-0007 Old North Restoration Phase III

Project Description: Approve Change Order # 7 in the net deduct amount of (\$27,057) to CMS Willowbrook for the Old North Restoration Phase III. Items of work include deduct costs for non-conforming work, liquidated damages, repairs to fiber optic lines; and additional costs for revisions to donor walls, third floor mechanical changes, roof repairs and installation of sound deadening devices. Also acceptance of final completion effective April 15, 2017 in the amount of \$8,248,129.

Budget Breakdown: (\$27,057) will decrease the contract to \$8,248,129

Revenue Sources: Private Gifts, E&G Funds, Section 13/Offset Funds

4. Information Items:

a. Project # 120-0007 Old North Restoration Phase III

Project Description: Change Order # 6 in the amount of \$2,486 was issued to CMS Willowbrook for work associated with stainless steel door jambs and stops for the second floor glass classroom doors to allow for installation of mortise door locksets.

Attachments: Campus Map
 Change Order # 4 JCI
 Change Order # 6 and # 7 CMSW Old North

Project # 120-0032
Sports Complex Improvements
Projects (Sports Performance
Complex Phase 2) 1. b.

Project # 120-0008
Liberal Arts Renovation and
Addition 1. a.

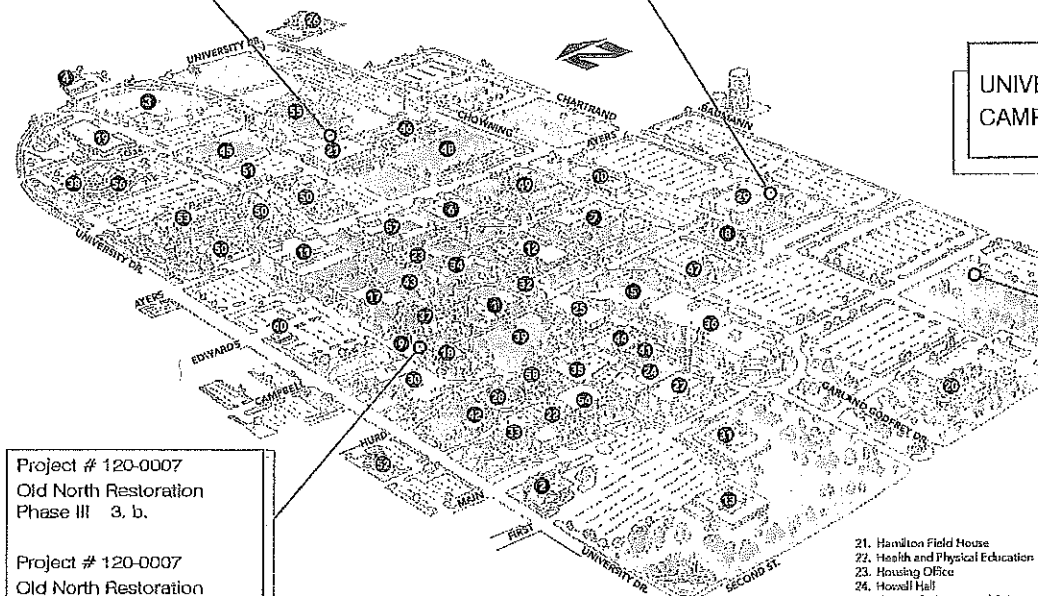
**UNIVERSITY OF
Central Oklahoma**
100 North University Drive
Edmond, OK 73034
(405) 974-2000 • uco.edu

**UNIVERSITY OF CENTRAL OKLAHOMA
CAMPUS MAP** NOVEMBER 3, 2017

Project # 120-0007
Old North Restoration
Phase III 3. b.

Project # 120-0007
Old North Restoration
Phase III 4. a.

Project # 120-0033
Heat and Air Condition
Buildings Equipment
(South Central Plant)
3. a.





MAP LEGEND


- | | |
|---------------------------------------|-------------------------------------|
| 1. Art & Design Building | 12. Communications Building |
| 2. Baptist Collegiate Ministries | 13. Coyer Health Sciences |
| 3. Baseball Field | 14. Edmond Chamber of Commerce |
| 4. Broncho IV Apartments | 15. Edmond Fire Station No. 1 |
| 5. Broncho Lake | 16. Education Annex Building |
| 6. Buddy's Cafeteria | 17. Education Building |
| 7. Business Building | 18. Evans Hall |
| 8. Center for Transformation Learning | 19. Facilities Management |
| 9. Central Gateway | 20. Forensic Science Institute |
| 10. Central Hall | |
| 11. Chambers Library | |
| | 21. Hamilton Field House |
| | 22. Health and Physical Education |
| | 23. Housing Office |
| | 24. Howell Hall |
| | 25. Human Environmental Sciences |
| | 26. International House |
| | 27. Laboratory Annex Building |
| | 28. Labyrinth |
| | 29. Liberal Arts |
| | 30. Lillard Administration Building |
| | 31. Math and Computer Science |
| | 32. Melton Art Gallery |
| | 33. Mitchell Hall |
| | 34. Murdoch Hall |
| | 35. Music Building |
| | 36. Nigh University Center |


- 37. Old North
- 38. OU Physicians Health & Wellness Clinic
- 39. Plunkett Park
- 40. Police Services
- 41. Power Plant
- 42. Freudent's Annex
- 43. Reflection Park
- 44. Scene Shop
- 45. Softball Field
- 46. Tennis Courts
- 47. Thatcher Hall
- 48. Thompson Soccer Field
- 49. Transformation Learning Quadrangle (The Quad)
- 50. University Commons
- 51. University Commons Clubhouse
- 52. University House
- 53. University Suites
- 54. Wantland Hall
- 55. Wantland Stadium
- 56. Wellness Center
- 57. West Hall
- 58. Y-Chapel


**METRO
CAMPUS
LOCATIONS**


 Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City


 CHK Central Boat House
732 Riverside Dr.,
Oklahoma River,
Downtown Oklahoma City


 ACM@UCO Performance Lab
329 E. Sheridan Ave.,
Downtown Oklahoma City

 Customized Education - Business & Workforce Development
One Santa Fe Plaza,
Downtown Oklahoma City

 Center for Learning and Connected Environments
201 N. Bryant Ave, Edmond

 Jazz Lab
100 E. 5th St., Edmond

 Center for Outdoor Adventure Recreation
Arcadia Lake - Second St. and Midwest Blvd.

 UCO Downtown Carnegie Centre,
131 Dean A. McGee Ave.,
Downtown Oklahoma City

Page 1 Of 1
Prepared by: Kevin Freeman
3-Nov-17

Contractor: Johnson Controls, Inc.

Original Contract Amount: \$10,833,285

Approval Date: 24-Jul-15

Final Inspection Date: TBD

Final Contract Amount: TBD

[illegible]

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

10/12/2017, 2:24 PM

Page 1 Of 1
Prepared by: Kevin Freeman
3-Nov-17

Contractor: CMS Willowbrook

Original Contract Amount: \$7,756,635

Approval Date: July 24, 2015

Final Inspection Date: April 15, 2017

Final Contract Amount: **\$8,248,130.00**

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.
Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

-33-

Agenda for November 3, 2017

Attachment B

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NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

OIL, GAS & MINERAL LEASE

THIS AGREEMENT made this 29th day of September, 2017, between, University of Central Oklahoma whose address is 100 N. University Drive, Edmond, OK 73034 as Lessor (whether one or more), and Source Rock Production Interests, Corporation, whose address is P.O. Box 50885, Midland, TX 79710, Lessee; WITNESSETH:

1. Lessor, in consideration of 10.00 Dollars, and other valuable consideration, receipt of which is hereby acknowledged, and of the covenants and agreements of Lessee hereinafter contained, does hereby grant, lease and let unto Lessee the land covered hereby for the purposes and with the exclusive right of exploring, drilling, mining and operating for, producing and owning oil, gas, sulphur and all other minerals (whether or not similar to those mentioned), together with the right to make surveys on said land, lay pipe lines, establish and utilize facilities for surface or subsurface disposal of salt water, construct roads and bridges, dig canals, build tanks, power stations, telephone lines, employee houses and other structures on said land, necessary or useful in Lessee's operations in exploring, drilling for, producing, treating, storing and transporting minerals produced from the land covered hereby or any other land adjacent thereto. The land covered hereby, herein called "said land," is located in the County of Lea, State of New Mexico, and is described as follows:

Township 16 South, Range 34 East

The E/2 of Section 13

This lease also covers and includes, in addition to that above described, all land, if any, contiguous or adjacent to or adjoining the land above described and (a) owned or claimed by Lessor by limitation, prescription, possession, reversion or unrecorded instrument or (b) as to which Lessor has a preference right of acquisition. Lessor agrees to execute any supplemental instrument requested by Lessee for a more complete or accurate description of said land. For the purpose of determining the amount of any bonus or other payment hereunder, said land shall be deemed to contain .320 acres, whether actually containing more or less, and the above recital of acreage in any tract shall be deemed to be the true acreage thereof. Lessor accepts the bonus as lump sum consideration for this lease and all rights and options hereunder.

2. Subject Unless sooner terminated or longer kept in force under other provisions hereof, this lease shall remain in force for a term of 3 years from the date hereof, hereinafter called "primary term," and as long thereafter as operations, as hereinafter defined, are conducted upon said land with no cessation for more than ninety (90) consecutive days. Lessor herein retains the option to at its discretion to extend the lease for an additional 2 years.
3. As royalty, Lessee covenants and agrees: (a) To deliver to the credit of Lessor, in the pipe line to which Lessee may connect its wells, the equal Three-Sixteenths (3/16ths) part of all oil produced and saved by Lessee from said land, or from time to time, at the option of Lessee, to pay Lessor the average posted market price of such Three-Sixteenths (3/16ths) part of such oil at the wells as of the day it is run to the pipe line or storage tanks, Lessor's interest, in either case, to bear Three-Sixteenths (3/16ths) of the cost of treating oil to render it marketable pipe line oil; (b) To pay Lessor on gas and casinghead gas produced from said land (1) when sold by Lessee, Three-Sixteenths (3/16ths) of the amount realized by Lessee, computed at the mouth of the well, or (2) when used by Lessee off said land or in the manufacture of gasoline or other products, the market value, at the mouth of the well, of Three-Sixteenths (3/16ths) of such gas and casinghead gas; (c) To pay Lessor on all other minerals mined and marketed or utilized by Lessee from said land, one-tenth either in kind or value at the well or mine at Lessee's election, except that on sulphur mined and marketed the royalty shall be one dollar (\$1.00) per long ton. If, at the expiration of the primary term or at any time or times thereafter, there is any well on said land or on lands with which said land or any portion thereof has been pooled, capable of producing oil or gas, and all such wells are shut-in, this lease shall, nevertheless, continue in force as though operations were being conducted on said land for so long as said wells are shut-in, and thereafter this lease may be continued in force as if no shut-in had occurred. Lessee covenants and agrees to use reasonable diligence to produce, utilize, or market the minerals capable of being produced from said wells, but in the exercise of such diligence, Lessee shall not be obligated to install or furnish facilities other than well facilities and ordinary lease facilities of flow lines, separator, and lease tank, and shall not be required to settle labor trouble or to market gas upon terms unacceptable to Lessee. If, at any time or times after the expiration of the primary term, all such wells are shut-in for a period of ninety consecutive days, and during such time there are no operations on said land, then at or before the expiration of said ninety day period, Lessee shall pay or tender, by check or draft of Lessee, as royalty, a sum equal to one dollar (\$1.00) for each acre of land then covered hereby. Lessee shall make like payments or tenders at or before the end of each anniversary of the expiration of said ninety day period if upon such anniversary this lease is being continued in force solely by reason of the provisions of this paragraph. Each such payment or tender shall be made to the parties who at the time of payment would be entitled to receive the royalties which would be paid under this lease if the wells were producing, and may be deposited in the:

Depository Bank: DIRECTLY TO LESSOR

Mailing Address: LESSOR'S ADDRESS SHOWN ABOVE

or its successors, which shall continue as the depositories, regardless of changes in the ownership of shut-in royalty. If at any time that Lessee pays or tenders shut-in royalty, two or more parties are, or claim to be, entitled to receive same, Lessee may, in lieu of any other method of payment herein provided, pay or tender such shut-in royalty, in the manner above specified, either jointly to such parties or separately to each in accordance with their respective ownerships thereof, as Lessee may elect. Any

Agenda for November 3, 2017

Attachment B

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payment hereunder may be made by check or draft of Lessee deposited in the mail or delivered to the party entitled to receive payment or to a depository bank provided for above on or before the last date for payment. Nothing herein shall impair Lessee's right to release as provided in paragraph 5 hereof. In the event of assignment of this lease in whole or in part, liability for payment hereunder shall rest exclusively on the then owner or owners of this lease, severally as to acreage owned by each.

4. Lessee is hereby granted the right, at its option, to pool or unitize any land covered by this lease with any other land covered by this lease, and/or with any other land, lease, or leases, as to any or all minerals or horizons, so as to establish units containing not more than 80 surface acres, plus 10% acreage tolerance; provided, however, units may be established as to any one or more horizons, or existing units may be enlarged as to any one or more horizons, so as to contain not more than 640 surface acres plus 10% acreage tolerance, if limited to one or more of the following: (1) gas, other than casinghead gas, (2) liquid hydrocarbons (condensate) which are not liquids in the subsurface reservoir, (3) minerals produced from wells classified as gas wells by the conservation agency having jurisdiction. If larger units than any of those herein permitted, either at the time established, or after enlargement, are required under any governmental rule or order, for the drilling or operation of a well at a regular location, or for obtaining maximum allowable from any well to be drilled, drilling, or already drilled, any such unit may be established or enlarged to conform to the size required by such governmental order or rule. Lessee shall exercise said option as to each desired unit by executing an instrument identifying such unit and filing it for record in the public office in which this lease is recorded. Each of said options may be exercised by Lessee at any time and from time to time while this lease is in force, and whether before or after production has been established either on said land, or on the portion of said land included in the unit, or on other land unitized therewith. A unit established hereunder shall be valid and effective for all purposes of this lease even though there may be mineral, royalty, or leasehold interests in lands within the unit which are not effectively pooled or unitized. Any operations conducted on any part of such unitized land shall be considered, for all purposes, except the payment of royalty, operations conducted upon said land under this lease. There shall be allocated to the land covered by this lease within each such unit (or to each separate tract within the unit if this lease covers separate tracts within the unit) that proportion of the total production of unitized minerals from the unit, after deducting any used in lease or unit operations, which the number of surface acres in such land (or in each such separate tract) covered by this lease within the unit bears to the total number of surface acres in the unit, and the production so allocated shall be considered for all purposes, including payment or delivery of royalty, overriding royalty and any other payments out of production, to be the entire production of unitized minerals from the land to which allocated in the same manner as though produced therefrom under the terms of this lease. The owner of the reversionary estate of any term royalty or mineral estate agrees that the accrual of royalties pursuant to this paragraph or of shut-in royalties from a well on the unit shall satisfy any limitation of term requiring production of oil or gas. The formation of any unit hereunder which includes land not covered by this lease shall not have the effect of exchanging or transferring any interest under this lease (including, without limitation, any shut-in royalty which may become payable under this lease) between parties owning interests in land covered by this lease and parties owning interests in land not covered by this lease. Neither shall it impair the right of Lessee to release as provided in paragraph 5 hereof, except that Lessee may not so release as to lands within a unit while there are operations thereon for unitized minerals unless all pooled leases are released as to lands within the unit. At any time while this lease is in force Lessee may dissolve any unit established hereunder by filing for record in the public office where this lease is recorded a declaration to that effect, if at that time no operations are being conducted thereon for unitized minerals. Subject to the provisions of this paragraph 4, a unit once established hereunder shall remain in force so long as any lease subject thereto shall remain in force. If this lease now or hereafter covers separate tracts, no pooling or unitization of royalty interests as between any such separate tracts is intended or shall be implied or result merely from the inclusion of such separate tracts within this lease but Lessee shall nevertheless have the right to pool or unitize as provided in this paragraph 4 with consequent allocation of production as herein provided. As used in this paragraph 4, the words "separate tract" mean any tract with royalty ownership differing, now or hereafter, either as to parties or amounts, from that as to any other part of the leased premises.
5. Lessee may at any time and from time to time execute and deliver to Lessor or file for record a release or releases of this lease as to any part or all of said land or of any mineral or horizon thereunder, and thereby be relieved of all obligations, as to the released acreage or interest.
6. Whenever used in this lease the word "operations" shall mean operations for and any of the following: drilling, testing, completing, reworking, recompleting, deepening, plugging back or repairing of a well in search for or in an endeavor to obtain production of oil, gas, sulphur or other minerals, excavating a mine, production of oil, gas, sulphur or other mineral, whether or not in paying quantities.
7. Lessee shall have the use, free from royalty, of water, other than from Lessor's water wells, and of oil and gas produced from said land in all operations hereunder. Lessee shall have the right at any time to remove all machinery and fixtures placed on said land, including the right to draw and remove casing. No well shall be drilled nearer than 200 feet to the house or barn now on said land without the consent of the Lessor. Lessee shall pay for damages caused by its operations to growing crops and timber on said land.
8. The rights and estate of any party hereto may be assigned from time to time in whole or in part and as to any mineral or horizon. All of the covenants, obligations, and considerations of this lease shall extend to and be binding upon the parties hereto, their heirs, successors, assigns, and successive assigns. No change or division in the ownership of said land, royalties, or other moneys, or any part thereof, howsoever effected, shall increase the obligations or diminish the rights of Lessee, including, but not limited to, the location and drilling of wells and the measurement of production. Notwithstanding any other actual or constructive knowledge or notice thereof of or to Lessee, its successors or assigns, no change or division in the ownership of said land or of the royalties, or other moneys, or the right to receive the same, howsoever effected, shall be binding upon the then record owner of this lease until thirty (30) days after there has been furnished to such record owner at his or its principal place of business by Lessor or Lessor's heirs, successors, or assigns, notice of such change or division, supported by either originals or duly certified copies of the instruments which have been properly filed for record and which evidence such change or division, and of such court records and proceedings, transcripts, or other documents as shall be necessary in the opinion of such record owner to establish the validity of such change or division. If any such change in ownership occurs by reason of the death of the owner, Lessee may, nevertheless pay or tender such royalties, or other moneys, or part thereof, to the credit of the decedent in a depository bank provided for above.

Agenda for November 3, 2017

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9. In the event Lessor considers that Lessee has not complied with all its obligations hereunder, both express and implied, Lessor shall notify Lessee in writing, setting out specifically in what respects Lessee has breached this contract. Lessee shall then have sixty (60) days after receipt of said notice within which to meet or commence to meet all or any part of the breaches alleged by Lessor. The service of said notice shall be precedent to the bringing of any action by Lessor on said lease for any cause, and no such action shall be brought until the lapse of sixty (60) days after service of such notice on Lessee. Neither the service of said notice nor the doing of any acts by Lessee aimed to meet all or any of the alleged breaches shall be deemed an admission or presumption that Lessee has failed to perform all its obligations hereunder. If this lease is canceled for any cause, it shall nevertheless remain in force and effect as to (1) sufficient acreage around each well as to which there are operations to constitute a drilling or maximum allowable unit under applicable governmental regulations, (but in no event less than forty acres), such acreage to be designated by Lessee as nearly as practicable in the form of a square centered at the well, or in such shape as then existing spacing rules require; and (2) any part of said land included in a pooled unit on which there are operations. Lessee shall also have such easements on said land as are necessary to operations on the acreage so retained.
10. Lessor hereby warrants and agrees to defend title to said land against the claims of all persons whomsoever. Lessor's rights and interests hereunder shall be charged primarily with any mortgages, taxes or other liens, or interest and other charges on said land, but Lessor agrees that Lessee shall have the right at any time to pay or reduce same for Lessor, either before or after maturity, and be subrogated to the rights of the holder thereof and to deduct amounts so paid from royalties or other payments payable or which may become payable to Lessor and/or assigns under this lease. If this lease covers a less interest in the oil, gas, sulphur, or other minerals in all or any part of said land than the entire and undivided fee simple estate (whether Lessor's interest is herein specified or not), or no interest therein, then the royalties and other moneys accruing from any part as to which this lease covers less than such full interest, shall be paid only in the proportion which the interest therein, if any, covered by this lease, bears to the whole and undivided fee simple estate therein. All royalty interest covered by this lease (whether or not owned by Lessor) shall be paid out of the royalty herein provided. This lease shall be binding upon each party who executes it without regard to whether it is executed by all those named herein as Lessor.
11. If, while this lease is in force, at, or after the expiration of the primary term hereof, it is not being continued in force by reason of the shut-in well provisions of paragraph 3 hereof, and Lessee is not conducting operations on said land by reason of (1) any law, order, rule or regulation, (whether or not subsequently determined to be invalid) or (2) any other cause, whether similar or dissimilar, (except financial) beyond the reasonable control of Lessee, expressly including Lessee's inability to obtain materials or services, including but not limited to fracture stimulation services, the primary term hereof shall be extended until the first anniversary date hereof occurring ninety (90) or more days following the removal of such delaying cause, and this lease may be extended thereafter by operations as if such delay had not occurred.
12. Notwithstanding anything herein contained to the contrary, if at the expiration of the primary term of this lease, this lease has not been, or is not being extended pursuant to any of its provisions, then Lessee, its successors or assigns shall have the option to extend the primary term of this lease, as to all or any portion of the lands covered hereby, for an additional Two year(s) by paying the sum of money as was originally paid for the lease per net mineral acre to Lessor. Said payment or tender shall be made on or before the expiration date of the initial primary term and shall be considered to include the prepaid delay rental. If Lessee extends this lease as herein provided, it shall be considered that the primary term is five years.

IN WITNESS WHEREOF, this instrument is executed on the date first above written.

University of Central Oklahoma

LESSOR:

By: _____
Title: _____

ACKNOWLEDGMENT

STATE OF _____ §
§
COUNTY OF _____ §

This instrument was acknowledged before me on the _____ day of _____, 2017, by _____.

Notary Public, State of _____

Notary's Name (printed): _____

My Commission Expires: _____

MEMORANDUM OF OIL, GAS & MINERAL LEASE

STATE OF NEW MEXICO)
COUNTY OF LEA)

THAT, University of Central Oklahoma, as Lessor, whose address is 100 North University, Campus Box 178, Edmond, Oklahoma 73034, and Deerwood Exploration, LLC, as Lessee, whose address is 1403 Foulk Road, Suite 2200, Room 550, Wilmington, Delaware 19803, hereby acknowledge and give notice that the Lessor has executed and delivered to Lessee an Oil, Gas & Mineral Lease dated effective October 24, 2017, covering 160.00 acres of land, more or less, in Lea County, New Mexico (the "Lease") and said land being further described as follows:

Township 20 South, Range 39 East
Section 17: NW/4SW/4, NE/4NW/4, SE/4NW/4, NE/4SW/4

THIS Lease provides for a primary term of three (3) years from the effective date of the Lease, with the option to extend the primary term for an additional two (2) year period, as provided therein, and is subject to all terms, conditions and provisions set forth in the Lease, to which Lease reference is herein made for all purposes.

THIS Memorandum of Oil, Gas & Mineral Lease, is executed by Lessor and placed of record to evidence the existence of the Lease. The Memorandum is recorded in lieu of the Lease in the Official Public Records and for the purpose of placing all persons on notice of the existence of the Lease.

IN WITNESS WHEREOF, the instrument is executed effective for all purposes as of the Lease effective date.

LESSOR:

By: Don Betz, President

STATE OF OKLAHOMA)
COUNTY OF)

This instrument was acknowledged before me this day of November, 2017, by Don Betz, President.

My Commission Expires:

Notary Public:

PAID UP OIL, GAS & MINERAL LEASE

THIS LEASE AGREEMENT is made effective the 24th day of October, 2017 (the "effective date"), between University of Central Oklahoma, as Lessor (whether one or more), whose address is 100 North University, Campus Box 178, Edmond, Oklahoma 73034, and Deerwood Exploration, LLC, as Lessee, whose address is 1403 Foulk Road, Suite 2200, Room 550 Wilmington, Delaware 19803.

1. **Description.** Lessor, in consideration of Ten and No/100 Dollars (\$10.00), in hand paid, of the royalties herein provided and the covenants herein contained, hereby grants, leases and lets exclusively to Lessee, for the purpose of exploring for, geophysically or by other means, developing, producing and marketing oil and gas of any nature or kind, along with all hydrocarbon and non-hydrocarbon substances, whether liquid or gaseous, produced in association therewith including sulphur, helium, nitrogen, carbon dioxide and other commercial gases as well as hydrocarbon gases (collectively referred to herein as "covered minerals"), and marketing or rendering more marketable or more valuable covered minerals, including without limitation laying pipelines for gathering and/or transportation and construction of treating, separating, dehydration, processing or other facilities and grants the right to inject water or other produced liquids into non-freshwater bearing formations underlying the leased premises, the following described land (the "leased premises") in Lea, County, New Mexico, to-wit:

Township 20 South, Range 39 East
Section 17: NW/4SW/4, NE/4NW/4, SE/4NW/4, NE/4SW/4

This lease also covers accretions and any small strips or parcels of land now or hereafter acquired or claimed by Lessor which are contiguous or adjacent to the leased premises whether or not such parcels are known to exist by Lessor or Lessee, and for the aforementioned consideration, Lessor agrees to execute at Lessee's request any additional or supplemental instruments for a more complete or accurate description of the land so covered. For the purpose of determining the amount of any shut-in royalties hereunder, said land shall be deemed to be comprised of 160.00 acres, whether it actually comprises more or less.

2. **Term of Lease.** This lease shall be in force for a primary term of three (3) years from the effective date of this lease, and for as long thereafter as either: (a) any covered minerals are being produced from the leased premises or lands pooled, unitized or otherwise combined therewith; or (b) Operations, as hereinafter defined, are being conducted upon the leased premises or lands pooled, unitized or otherwise combined therewith with no cessation of more than ninety (90) consecutive days; or (c) this lease is otherwise maintained in effect pursuant to the provisions hereof. Lessor hereby grants Lessee the option to extend the primary term of this lease for an additional two (2) years from the expiration of the original primary term hereof as to all or any portion of the leased premises then held hereunder which would expire unless so extended. This option may be exercised by Lessee, or its successors and assigns, at any time before the expiration of the primary term hereof by paying to Lessor or to Lessor's credit at the depository bank which may be named herein, the sum of four hundred fifty dollars (\$450.00) per net mineral acre for each acre so extended, which payment shall cover the two years of the extended term. Should this option be exercised as herein provided, it is agreed that Lessee may execute and file of record an instrument evidencing the exercise of this option. This lease is a "paid-up" lease requiring no rentals be paid to Lessor, and Lessor acknowledges that there will be no rental payments due for or during the original or extended primary term. Further, no shut-in payments are required during the primary term.

3. **Royalty Payment.** Royalties on covered minerals produced and saved from the leased premises and used off the leased premises or lands pooled therewith or sold (whether to an affiliated or non-affiliated purchaser), shall be paid by Lessee to Lessor as follows: (a) For oil and other liquid hydrocarbons, the royalty shall be one-fifth (1/5) of the market value at the mouth of the well of such production. (b) For natural gas of any nature or kind (including casinghead gas) and all other covered minerals (including liquid hydrocarbons suspended in gas that are not separated at the primary separation facilities), the royalty shall be one-fifth (1/5) of the market value at the mouth of the well of such production. (c) In calculating royalties on all production hereunder, Lessee may deduct Lessor's proportionate part of any taxes such as ad valorem, production, severance and excise taxes or other similar taxes as may be imposed on production currently or at any point in the future. A proportionate share of or costs incurred by Lessee in gathering, treating, dehydrating, compressing, processing, transporting or delivering such production, and any other costs of marketing or rendering marketable or more valuable the covered minerals, whether on the leased premises or off the leased premises may also be deducted in calculating royalties payable hereunder. (d) If, at the expiration of the primary term or at any time or times thereafter, there is any well on the leased premises or on lands pooled therewith, capable of producing covered minerals, and all such wells are shut-in, this lease shall, nevertheless, continue in force as though Operations were being conducted on said land for so long as said wells are shut-in, and thereafter this lease may be continued in force as if no shut-in had occurred. Lessee covenants and agrees to use reasonable diligence to produce, utilize, or market the minerals capable of being produced from said wells, but in the exercise of such diligence, Lessee shall not be obligated to install or furnish facilities other than well facilities and ordinary lease facilities, flow lines, separator, and lease tank, and shall not be required to market such covered minerals upon terms unacceptable to Lessee. If at any time or times after the expiration of the primary term, all wells located upon the leased premises or lands pooled therewith (whether classified as oil wells or gas wells) are shut-in for a period of ninety (90) consecutive days, and during such time there are no other Operations being conducted on the leased premises or lands pooled therewith, then within thirty (30) days after the expiration of said ninety day period, Lessee covenants to pay or tender, by check or draft of Lessee, as royalty, a sum equal to one dollar (\$1.00) for each acre of land then covered by this lease, and it shall be considered that covered minerals are being produced from the leased premises. Lessee shall make like payments or tenders at or before the end of each anniversary of the expiration of said ninety day period if upon such anniversary this lease is being continued in force solely by reason of the provisions of this shut-in provision. Each such payment or tender shall be made to the parties who at the time of the payment would be entitled to receive the royalties which would be paid under this lease if the wells were producing, and may be paid direct to Lessor at the above address or its successors, which shall continue as the depository, regardless of changes in the ownership of shut-in royalty, in the manner above specified, either jointly to such parties or separately to each in accordance with their respective ownerships thereof, as Lessee may elect. Any payment hereunder may be made by check or draft of Lessee deposited in the mail or delivered to the party entitled to receive payment or to a depository bank provided for above on or before the last date for payment. Lessee's failure to pay and/or properly pay shut-in royalty shall render Lessee liable for the amount due, but shall not operate to terminate this lease. Nothing herein shall impair Lessee's right to release any portion of the leased premises as provided in paragraph 10 hereof. In the event of assignment of this lease in whole or in part, liability for payment hereunder shall rest exclusively on the then owners of this lease, severally as to acreage owned by each. Lessee shall have free use of oil, gas, water and other substances produced from said land, except water from Lessor's wells or ponds, for all Operations hereunder, and Lessor's royalty shall be computed after deducting any produced oil or gas so used.

4. **Operations.** Whenever used in this lease, the word "Operations" (unless specified to the contrary) shall mean operations for and any of the following: dirt work, building of roads and locations, drilling, testing, recompleting, reworking, deepening, plugging back, abandoning or repairing of a well in search of or in an endeavor to obtain, increase or restore and/or market or render marketable or more valuable production of oil, gas, sulphur or other covered minerals, and/or production, actual or constructive, of oil, gas, sulphur or other covered minerals.

5. **Pooling.** Lessee shall have the continuing and recurring right, but not the obligation, to pool, unitize or otherwise combine all or any part of the leased premises or interest therein with any other lands, leases or interests, as to any or all depths or zones, and as to any or all covered minerals, either before or after the commencement of production, whenever Lessee deems it necessary or proper to do so in order to prudently explore, develop or operate the leased premises, whether or not similar pooling authority exists with respect to such other lands, leases or interests. A unit formed by such pooling for an oil well which is not a horizontal completion shall not exceed eighty (80) acres plus a maximum acreage tolerance of ten percent (10%), and for an oil well which is a horizontal completion or a gas well shall not exceed six hundred forty (640) acres plus a maximum acreage tolerance of ten percent (10%); provided that larger units may be formed for an oil well or a gas well, whether or not horizontally completed, in order to conform to any well spacing or density pattern permitted by any governmental authority having jurisdiction over such matters. The terms "oil well"

and "gas well" shall have the meanings prescribed by applicable law or by regulations of the governmental authority having jurisdiction over such matters. The term "horizontal completion" shall mean an oil well or a gas well in which the horizontal component of the gross completion interval exceeds one hundred (100) feet in length. Lessee may pool, utilize or combine land covered by this lease or any portions thereof, as above provided as to oil in any one or more strata and as to gas in any one or more strata. Units formed by pooling as to any stratum or strata need not conform in size or area with units formed as to any other stratum or strata, and oil units need not conform as to area with gas units. To exercise its pooling rights hereunder, Lessee shall file of record a written declaration describing the unit, and the effective date of pooling shall be the date of filing unless provided otherwise in such declaration. Lessee wholly at its option may exercise its authority to pool, utilize or combine either before or after commencing Operations for or completing an oil or gas well on lands lying within a unit and any unit may include, but is not required to include, lands or leases upon which a well producing or capable of producing oil or gas in paying quantities has theretofore been completed, or upon which Operations have theretofore been commenced. Operations anywhere on a unit which includes all or any part of the leased premises, regardless of whether such Operations were commenced before or after the execution of this lease or the instrument designating the pooled unit, shall be treated for all purposes (except the payment of royalties on production from the pooled unit) as if they were Operations on the leased premises and references in this lease to production from or Operations on the leased premises shall be deemed to include production from or Operations on any portion of such pooled unit; provided that if after creation of a pooled unit a well is drilled on land within the unit area (other than the leased premises) which well is not classified as the type of well for which the unit was created (oil, gas or other minerals as the case may be), such well shall be considered a dry hole for purposes of applying the additional drilling and reworking provisions hereof. If a gas well on a gas unit, which includes all or a portion of the leased premises, is reclassified as an oil well, with respect to all lands which are included with the unit (other than the lands on which the well is located), the date of such reclassification shall be considered as the date of cessation of production for purposes of applying the provisions of this lease covering additional drilling and reworking. The production on which Lessor's royalty is calculated shall be that proportion of the total unit production which the net acreage covered by this lease and included in the unit bears to the total gross acreage in the unit, but only to the extent that such proportion of unit production is sold or used off the leased premises or lands pooled or unitized therewith by Lessee. Pooling in one or more instances shall not exhaust Lessee's pooling rights hereunder, and Lessee shall, without the joinder of Lessor, have the recurring right but not the obligation to revise any unit formed hereunder by expansion or contraction or both, either before or after commencement of production, in order to conform to the well spacing or density pattern permitted by the governmental authority having jurisdiction, or to conform to any productive acreage determination made by such governmental authority, or court order, or when to do so would, in the judgment of Lessee, promote the conservation of covered minerals in and under and that may be produced from the leased premises. In making such a revision, Lessee shall file of record a written declaration describing the revised unit and the effective date of revision shall be the date of filing unless provided otherwise in such declaration. To the extent any portion of the leased premises is included in or excluded from the unit by virtue of such revision, the proportion of unit production on which royalties are payable hereunder shall thereafter be adjusted accordingly, and such adjustment shall be made effective as of the effective date of the revision. Lessee may at any time dissolve any unit formed hereunder by filing a written declaration describing the unit, and the effective date of dissolution shall be the date of filing unless provided otherwise in such declaration. If this lease now or hereafter covers separate tracts, no pooling or unitization of royalty interests as between any such separate tracts is intended or shall be implied or result merely from the inclusion of such separate tracts within this lease but Lessee shall nevertheless have the right to pool or unitize as provided in this paragraph with consequent allocation of production as herein provided. As used herein the words "separate tract" mean any tract with royalty ownership differing, now or hereafter, either as to parties or amounts, from that as to any other part of the leased premises. Pooling hereunder shall not constitute a cross-conveyance of interests.

6. Ancillary Rights. In exploring for, developing, producing and marketing covered minerals, in primary or enhanced recovery, Lessor hereby grants and conveys to Lessee the free right of ingress and egress along with the right to conduct Operations on the leased premises as may be reasonably necessary for such purposes, including but not limited to geophysical operations and any other Operations on the leased premises, lands pooled or unitized therewith or lands adjacent thereto, and the construction and use of roads, canals, pipelines, tanks, water wells, disposal wells, injection wells, pits, electric and telephonic lines, power stations, and other facilities deemed necessary by Lessee to discover, produce, store, treat, and transport production in connection with said wells. In connection with Lessee's Operations, Lessee's ancillary rights granted herein shall apply to both surface and subsurface of: (a) the entire leased premises described in paragraph 1 above, notwithstanding any partial release or other partial termination of this lease; (b) all lands pooled or unitized with the leased premises; and (c) any other lands contiguous or adjacent to the leased premises described in paragraph 1 above, notwithstanding any partial release or other partial termination of this lease, in which Lessor now or hereafter has authority to grant such rights. Such ancillary rights include, but are not limited to, the right to use the subsurface of the leased premises in connection with a well to be drilled under but bottomed off the leased premises. No surface location for a well shall be located less than two hundred (200) feet from any house or barn now on the leased premises or other lands used by Lessee hereunder without Lessor's consent. In addition to the ancillary rights described above, Lessee shall have the right at any time to remove its fixtures, equipment and materials, including well casing, from the leased premises or such other lands during the term of this lease or within one (1) year following the expiration thereof.

7. Ownership Changes. The interest of either Lessor or Lessee hereunder may be assigned, devised or otherwise transferred in whole or in part, by area or by depth or zone, and the rights and obligations of the parties hereunder shall extend to their respective heirs, devisees, executors, administrators, successors and assigns. No change in Lessor's ownership shall have the effect of reducing the rights or enlarging the obligations of Lessee hereunder, and no change in ownership shall be binding on Lessee until sixty (60) days after Lessee has been furnished the original or certified or duly authenticated copies of the documents establishing such change of ownership to the satisfaction of Lessee. In the event of the death of any person entitled to shut-in royalties hereunder, Lessee may pay or tender such shut-in royalties to the credit of decedent or decedent's estate. If at any time two or more persons are entitled to shut-in royalties hereunder, Lessee may pay or tender such shut-in royalties to such persons, either jointly or separately, in proportion to the interest which each owns. If Lessee transfers its interest hereunder in whole or in part, Lessee shall be relieved of all obligations thereafter arising with respect to the transferred interest, and failure of the transferee to satisfy such obligations with respect to the transferred interest shall not affect the rights of Lessee with respect to any interest not so transferred. If Lessee transfers a full or undivided interest in all or any portion of the area covered by this lease, the obligation to pay or tender shut-in royalties hereunder shall be divided between Lessee and the transferee in proportion to the net acreage interest in this lease then held by each.

8. Warranty of Title. Lessor hereby warrants and agrees to defend title to the interest conveyed to Lessee hereunder. Lessee, at its option, may pay or discharge any tax, mortgage or lien existing, levied or assessed against the leased premises and, in the event that it does so, Lessee shall be subrogated to the rights of the party to whom payment is made and, in addition to its other rights, may reimburse itself out of any royalties or shut-in royalties otherwise payable to Lessor hereunder. In the event Lessee is made aware of any claim inconsistent with Lessor's title, Lessee may suspend the payment of royalties or shut-in royalties hereunder, without interest, until Lessee has been furnished satisfactory evidence that such claim has been resolved.

9. Payment Reductions. If Lessor owns less than the full mineral estate in all or any part of the leased premises, payment of royalties and shut-in royalties hereunder shall be reduced proportionately to the amount that Lessor's interest in the leased premises bears to the entire mineral estate in the leased premises. To the extent any royalty or other payment attributable to the mineral interest covered by this lease is payable to someone other than Lessor, such royalty or other payment shall be deducted from the corresponding amount otherwise payable to Lessor hereunder.

10. Release of Lease. Lessee may, at any time and from time to time, deliver to Lessor or file of record a written release of this lease as to a full or undivided interest in all or any portion of the leased premises or any depths or zones thereunder, and shall thereafter be relieved of all obligations thereafter arising with respect to the interest so released. If Lessee releases all or an undivided interest in less than all of the area covered hereby, Lessee's obligation to pay or tender shut-in royalties shall be proportionately reduced in accordance with the net acreage interest retained hereunder.

11. Regulation and Delay. Lessee's obligations under the lease, shall be subject to all applicable laws, rules, regulations and orders of any governmental authority having jurisdiction including restrictions on the drilling and production of wells. Notwithstanding

the provisions of paragraph 2 above, when Operations are prevented or delayed by such laws, rules, regulations or orders, inability to obtain necessary permits, equipment, services, material, water, electricity, fuel, access or easements, or by fire, flood, adverse weather conditions, war, sabotage, rebellion, insurrection, riot, strike or labor disputes, or by inability to obtain a satisfactory market for production or failure of purchasers or carriers to take or transport such production, or by any other cause not reasonably within Lessee's control (commonly referred to as "force majeure"), this lease shall not terminate because of such prevention or delay and, at Lessee's option, the period of such prevention or delay shall be added to the term hereof. Lessee shall not be liable for breach of any terms of this lease when Operations are so prevented, delayed or interrupted.

12. Breach or Default. An alleged breach or default by Lessee of any obligation hereunder or the failure of Lessee to satisfy any condition or limitation contained herein shall not work a forfeiture or termination of this lease nor cause a termination or reversion of the estate created hereby nor be grounds for cancellation hereof in whole or in part, and no litigation shall be initiated by Lessor with respect to any alleged breach or default by Lessee hereunder, for a period of at least ninety (90) days after Lessor has given Lessee written notice fully describing the breach or default, and if Lessee does not dispute the breach, then only if Lessee fails to remedy or commence to remedy the breach or default within such period. In the event Lessee disputes that a breach has occurred and the matter is litigated and there is a final judicial determination that a breach or default has occurred, this lease shall not be forfeited or canceled in whole or in part unless Lessee is given a reasonable time after said judicial determination to remedy the breach or default and Lessee fails to do so. If this lease is canceled for any cause, it shall nevertheless remain in force and effect as to (1) sufficient acreage around each well as to which there are Operations to constitute a drilling or maximum allowable unit under applicable governmental regulations (but in no event less than forty (40) acres), such acreage to be designated by Lessee as nearly as practicable in the form of a square centered at the well, or in such shape as then existing spacing rules require; and (2) any part of said land included in a pooled unit on which there are Operations. Lessee shall also have such easements on said land as are necessary to conduct Operations on the acreage so related. Nothing in this instrument or in the relationship created hereby shall be construed to establish a fiduciary relationship, a relationship of trust or confidence or a principal-agent relationship between Lessor and Lessee for any purpose. Lessee's standard of conduct shall be that of a reasonable prudent operator. Lessee shall not be liable for damages to the leased premises and associated restoration costs and expenses caused by Lessee's activities hereunder that exceed the fair market value (as of the date of this lease) of the property affected.

13. Existing Wellbores. At no additional cost to Lessee, Lessor grants Lessee access to and the right to use, at Lessee's sole election, any existing well(s) and/or wellbore(s) on the leased premises. Lessee's election to reenter and use an existing well and/or wellbore shall be considered the same as the drilling of a new well on the leased premises. This provision shall not apply to existing water wells on the leased premises.

14. Miscellaneous.

(a) **Entire Agreement.** This lease represents the entire agreement between Lessor and Lessee with respect to the leased premises and supersedes and replaces all prior agreements, both oral and written, between the parties with respect to the leased premises. This lease is not intended to give rise to any implied obligations not otherwise expressly contained in this lease and any implied covenants not consistent with the express provisions of this lease are hereby negated and renounced. This lease may only be amended by a subsequent written instrument.

(b) **Captions.** The captions used in the lease are solely for the convenience of the parties hereto and shall have no significance, separate and apart, from the terms and provisions of the lease.

(c) **Severability.** If any term or other provision of this lease is invalid, illegal or incapable of being enforced under any rule of law, all other conditions and provisions of this lease shall nevertheless remain in full force and effect.

(d) **Choice of Law.** THIS LEASE SHALL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF NEW MEXICO (EXCLUSIVE OF ANY PRINCIPLES OF CONFLICTS OF LAWS WHICH WOULD DIRECT APPLICATION OF THE SUBSTANTIVE LAWS OF ANOTHER JURISDICTION).

IN WITNESS WHEREOF, this lease is executed effective the date first written above, and upon execution shall be binding upon the signatory and the signatory's heirs, devisees, executors, administrators, successors and assigns, whether or not the lease has been executed by all parties named herein as Lessor.

LESSOR:

By: Don Betz, President

STATE OF OKLAHOMA)
COUNTY OF)

This instrument was acknowledged before me this day of November, 2017, by Don Betz, President

My Commission Expires: Notary Public:



Office of the President

DATE: October 24, 2017

TO: Regent Gary Parker, Chair
Audit and Finance Committee

FROM: Dr. Katricia G. Pierson
President

SUBJECT: Audit and Finance Committee Agenda Items
- November 3, 2017

Please place East Central University on the Audit and Finance Committee agenda for the November 3, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

A. Budget Revision

East Central University requests permission to amend the FY18 budgets to increase our expenditures authority by the following amounts:

Educational and General Part I Fund 290 by \$218,954 from \$41,675,635 to \$41,894,589

Educational and General Part II Fund 430 by \$24,640 from \$12,223,819 to \$12,248,459

730 Auxiliary Fund by \$17,864 from \$31,575,000 to \$31,592,864

789 Fund by \$261,458 from \$35,779,662 to \$36,041,120.

If I need to provide further information, please let me know.



UNIVERSITY OF
Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

November 03, 2017

TO: Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

FROM: Don Betz, President

DATE: November 03, 2017

SUBJECT: Audit & Finance Committee

I. Approval of Agency Special Account 700 Application

Request approval of updated Agency Special Account (700 fund) application for all RUSO institutions.

- History: Several schools had an outdated ASA application flagged in the 2016 audit.
- The business officers group decided to review the ASA application of our individual schools and attempt to submit a unified update.
- January 2017 RUSO board meeting: the schools brought forward an updated ASA application for regent approval.
- Application was approved and submitted to OMES immediately following.
- OMES denied one of the added uses of the 700 fund.
- After working through the changes with OMES, we have revised the application and are resubmitting it for regent approval today and will submit for State Regents' approval in December.

The Agency Special Account 700 Application is attached.

II. Approval of Budget Revision

University of Central Oklahoma requests approval to revise the institutional budget as follows:

- Reduce expense budget by the amount of \$1,276,682 due to fall semester credit hour shortfall.
- Increase expense budget by the amount of \$916,926.25 for an employee stipend that was not originally budgeted in the fiscal year.
- This will result in a net decrease of \$359,755.75.

AGENCY SPECIAL ACCOUNT APPLICATION

700
ASA Number

Agency Number

700 Fund Number

The _____ hereby requests authority to maintain an "Agency Special Account (700 Fund)" as authorized under the provisions of Title 62, O.S. Section 7.2, for the following purpose(s):

☒ Benefit programs for individuals, i.e., unemployment compensation, workers compensation, state retirement programs, etc.

☒ Revenues produced by activities or facilities ancillary to the operation of a state agency, i.e., sales of food at retail level, canteen sales, student union sales, student bookstore sales, housing receipts, athletic receipts, etc.

☒ Gifts, devises, and bequests with the agency as beneficiary, not otherwise provided by statute

☐ Evidence funds for law enforcement

☒ Student loan funds, scholarship funds, fees from employee earnings approved by the governing board of the agency, funds, held in escrow, land Commission funds, student organization funds, including student activity fees collected by an education institution as a separate item of enrollment, professional organization funds, patient and inmate funds, other funds for which the agency acts as a custodian.

☒ Temporary account for funds arising from new or amended legislation not otherwise provided for in statute or for other emergency situations.

DESCRIBE: (Name of Agency Special Account (700 Fund)):

Enter other justification and pertinent information for establishment of an agency special account (700 Fund):
The funds in this request include athletics; food service; bookstore, university center, student housing, student loans, scholarships, grants, fee waivers; student activity fees, agency funds; gifts, grants and contracts, capital project funds and reserves; and other activities ancillary to the educational mission of the University.

ESTIMATED INCOME TO AGENCY SPECIAL ACCOUNT BY MAJOR SOURCE

Description of Source	OMES Revenue Account	Estimated Annual Receipts
1. See Attached		\$
2.		\$
3.		\$
4.		\$
5.		\$

Funds deposited in the agency special account (700 Fund) hereby requested would be expended, transferred, invested, refunded, or otherwise disbursed as follows:

Description of Major Disbursements	OMES Expend. Account Code	Estimated Annual Amount
1. See Attached		\$
2.		\$
3.		\$
4.		\$
5.		\$

SIGNATURE OF AGENCY HEAD

DATE

AGENCY'S CONTROLLING BOARD APPROVAL

DATE

SIGNATURE OF CHANCELLOR FOR HIGHER EDUCATION

DATE

Agenda for November 3, 2017

OR VICE-CHANCELLOR OF FINANCE

OMES Form 18A
Revised 12/12
Attachment C
Page 4 of 5

For use by Special Agency Account Board only:

Account approved conditionally for 60 days - ☐]

DIRECTOR OF STATE FINANCE _____

DATE _____

Board Action on Request - ☐] Approved, ☐] Disapproved, ☐] Approved Conditionally

Account Numbers Assigned:

Board Comments:

Attach Additional page if needed

Director of OMES _____

State Treasurer _____

Director of Legislative Service Bureau _____

Date _____

Under the provisions of Title 62, O.S. Section 7.2, the following person(s) is(are) hereby authorized to approve Agency Special Account (700 Fund) expenditures for this agency:

NAME _____ TITLE _____ FACILITY _____

Person Authorized (Type or Print) _____

Signature of Person Authorized Above _____

DATE _____

Person Authorized (Type or Print) _____

Signature of Person Authorized Above _____

DATE _____

Person Authorized (Type or Print) _____

Signature of Person Authorized Above _____

DATE _____

Person Authorized (Type or Print) _____

Signature of Department Head _____

DATE _____

Signature of Chairman of Controlling Board _____

DATE _____

Attach an additional page if needed

TO: Board of Regents of the
Regional University System of Oklahoma
Gary Parker, Chair

FROM: Randy L. Beutler, President

DATE: October 18, 2017

SUBJECT: Audit and Finance Committee Agenda Item – November 3, 2017

Please place Southwestern Oklahoma State University on the Audit and Finance Committee agenda for the November 3, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- a. SWOSU requests approval of the Education and General 1 budget revision of \$1,300,000 in FY18. This is to increase the budgets in the College of Arts and Sciences and the College of Graduate and Professional Studies in the amount of \$750,000. This will restore partial funding of budget cuts that have been made over the last few years. The remaining \$550,000 budget revision is to award employee stipends of \$1,000 each to all full-time employees.

Total Budget Revision: \$1,300,000

Source of funds: Educational and General 1 reserve funds



Office of the President
**Southeastern Oklahoma
State University**

Regent Mark Stansberry
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Stansberry:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

John Massey School of Business

Dr. Linda Bressler has been appointed as Professor and John Massey Chair in Accounting effective November 1, 2017.

Dr. Bressler was previously appointed to the position of Professor of Accounting at Southeastern Oklahoma State University on January 2, 2017. Dr. Bressler earned her Ph.D. in Business Administration from University of Sarasota, Sarasota, Florida, her Master of Business Administration in Accounting Information Systems from Thomas College, Waterville, Maine and her Bachelor of Science/Business Administration in Accounting from Clark University, Worcester, Massachusetts. Dr. Bressler is also a Certified Internal Auditor (CIA) and a Certified Fraud Examiner (CFE). Her academic experience includes: Professor of Accounting, University of Houston-Downtown, Houston, Texas for fifteen years, Instructor of Accounting, Central Maine Community College, Auburn, Maine for four years, Instructor of Accounting, Kennebec Valley Community College, Fairfield, Maine for three years and Adjunct Assistant Professor of Accounting, Thomas College, Waterville, Maine for two years. Dr. Bressler also has over 10 years of experience in industry in various positions including controller, auditor, accounting manager, accounting consultant, and accountant/financial analyst.

School of Arts and Sciences

Dr. Bruce King has been appointed to the position of full-time Instructor and Director of Native American Academic Programming in the Department of Art, Communication, and Theatre, effective September 1, 2017.

Dr. King previously served as the Executive Director of the Native American Institute and Center for Student Success at Southeastern Oklahoma State University from 2016-2017. Dr. King has a Doctor of Education in Higher Education Supervision, Curriculum and

Agenda for November 17, 2017
Dr. Lawrence Silver, from Texas A&M University-Commerce, Commerce, Texas in 2011, Master of Education in Secondary Education, from East Central University, Ada, Oklahoma in 1988, and a Bachelor of Arts in English Education from East Central University, Ada, Oklahoma in 1987. Prior to moving to Southeastern's campus in Durant, Oklahoma, Dr. King held numerous positions at SE @ McCurtain County Campus in Idabel, Oklahoma, from 2007-2016 including Dean, Associate Dean, and Assistant Director.

School of Education and Behavioral Sciences

Brian Solemsaas has been appointed to the position of Assistant Baseball Coach and Instructor of Kinesiology, effective August 22, 2017, at a 12-month salary of \$35,000.

B. Sabbatical Leave

Dr. Lawrence Silver, Professor and John Massey Chair in Marketing, has requested sabbatical leave for the Spring 2018 term. Dr. Silver will take the lead in writing two textbooks designed for an accelerated delivery format. He will collaborate with two other faculty members in the John Massey School of Business to develop one textbook in marketing management and one in strategic management. Most textbooks written about these topics have been prepared for the more traditional 16-week format, and there is a need for books specifically designed for a compressed delivery format. Dr. Silver and the co-authors have published in the content areas of both books and all have taught courses in the MBA program at Southeastern that is delivered in an accelerated format. In addition to the development of two textbooks, the sabbatical leave will provide Dr. Silver an opportunity to travel internationally with his spouse during her work. Although somewhat cursory, these cultural experiences will expose him to different aspects of marketing used in other countries. Such experiences can be shared in the classroom as well as provide him with a greater cultural awareness during interactions with the growing number of international students in SE's online MBA program.

Because of the considerable time needed to complete these activities, it is our recommendation that Dr. Silver's sabbatical leave request for Spring Semester 2018 be approved.

II. HOLIDAY STIPEND

Southeastern is requesting approval to provide a one-time stipend in November for full-time, benefits eligible employees employed as of November 1, 2017. The stipend will be up to 1.5% of employee's annual base pay with a minimum of \$400. No budget revision is needed.

Total Cost: Estimated at \$310,000 to be funded with budget savings and increase in tuition and fee revenue.

Source of Funds: Depending on the budget from which employee is paid.

III. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Oklahoma INBRE-Summer Internship.....\$2,200.00

This grant was awarded to Southeastern Oklahoma State University from the National Institute of Health via Board of Regents of the University of Oklahoma Health Sciences Center in the amount of

Agenda for November 9, 2017
 \$2,200. The effective date of the grant is May 23, 2017. This grant's Project Director is Dr. Nancy L. Paiva, Associate Professor of Chemistry, Computer, & Physical Sciences. The funds will be used to purchase research supplies for an OK IDeA Networks of Biomedical Research Excellence (INBRE) Summer 2017 Biochemical Technology, major-minor, Intern.

Travel for American Indian Sciences and Engineering Society Meeting.....\$8,085.00

This grant was awarded to Southeastern Oklahoma State University from the National Science Foundation via Oklahoma State University in the amount of \$8,085. The effective date of the grant is September 1, 2017. This grant's Project Director is Dr. Nancy L. Paiva, Associate Professor of Chemistry, Computer, & Physical Sciences. The purpose of the grant award is to provide support for faculty and student travel to the 40th Annual National Meeting of the American Indian Science and Engineering Society (AISES) in Denver, CO, September 20 – 23, 2017. The mission of AISES is to increase the number of Native Americans succeeding in STEM careers. Students will present research posters, attend career preparation and recruiter sessions hosted by graduate schools, federal and state governments, private industry and government agencies.

Musical Arts Series.....\$3,750.00

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Arts Council in the amount of \$3,750. The effective date of the grant is July 1, 2017. This grant's Project Director is Dr. Jeremy Blackwood, Music Assistant Professor. The purpose of this project is to support the Department of Music – Musical Arts Series for the 2017-2018 season. Catherine Martin, mezzo-soprano, will be contracted to provide the Department of Music students with a Masterclass and participate with the Musical Arts Series outreach at Durant High School.

FY2018-Regional Touring Program Grant.....\$3,640.00

This grant was awarded to Southeastern Oklahoma State University from the National Endowment for the Arts via Mid-America Arts Alliance in the amount of \$3,640. The effective date of the grant is September 8, 2017. This grant's Project Director is Dr. Jeremy Blackwood, Music Assistant Professor. The purpose of this project is to support organizations and artists across the Mid-America Arts Alliance region in their efforts to engage and deepen the impact of arts programming on regional and underserved audiences through exposure to, interaction with, and outreach created to support a combination of activities. This grant award will be used to assist in the contract with WindSync – ensemble on the 2017-2018 Musical Arts Series season. WindSync will provide an outreach concert to arts students in grades 4-12 at Silo Independent School District.

North Texas Classical Festival.....\$2,270.00

This grant was awarded to Southeastern Oklahoma State University from the Oliver Dewey Mayor Foundation in the amount of \$2,270. The effective date of the grant is October 3, 2017. This grant's Project Director is Dr. Joshua Nannestad, Music Assistant Professor. The purpose of this project is to facilitate a high-level concerted musical experience of classical literature that is not often available to high school musicians: the Symphonic Chorus of Southeastern Oklahoma State University, along with four music faculty, will host a one-day event in Sherman, TX. Choirs from several local high schools will study with the college students and faculty, then with a chamber orchestra consisting of professional freelancers. The day will culminate in a public performance of Antonio Vivaldi's Gloria.

Upward Bound Program 2017.....Attachment \$12,266.00

Page 4 of 5

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$12,266. The effective date of the grant is June 1, 2017. This grant's Project Director is Ms. Susy Haworth. This award will increase funding of 2.5% to the existing U.S. Department of Education Upward Bound Program from \$490,652 to \$502,918. The purpose of this grant is serve 110+ high school students in six counties in southern Oklahoma from low-income, first-generation homes by providing academic enrichment and assistance with postsecondary entrance with the goal of postsecondary completion. Additional funds will be used to pay for more ACT test fees for student participants and add an additional cultural/educational trip during the year for participants.

Texoma Upward Bound.....\$6,438.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$6,438. The effective date of the grant is September 1, 2017. This grant's Project Director is Ms. Susy Haworth. This award will increase funding of 2.5% to the existing U.S. Department of Education Texoma Upward Bound Program from \$257,500 to \$263,938. This grant will serve 60+ high school students in Carter and Love counties in Oklahoma and Grayson County in Texas from low-income, first-generation homes by providing academic enrichment and assistance with postsecondary entrance with the goal of postsecondary completion. Additional funds will be used to pay for more ACT test fees for student participants and add an additional cultural/educational trip during the year for participants.

Native American Excellence in Education-Early Childhood Teacher Preparation.....\$85,646.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$85,646. The effective date of the grant is September 8, 2017. The Project Director is Dr. Bruce King, Director of Native American Academic Programming. The purpose of this grant is to provide training to twelve (12) Native American students pursuing education degrees from Southeastern Oklahoma State University in Early Childhood or Special Education. During the induction year, the twelve participants continuing in the program will receive tuition, fees, textbooks, and training and professional development opportunities as they transition from student to professionals in the teaching field.

Strengthening Institutions.....\$449,404.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$449,404. The effective date of the grant is October 1, 2017. This grant's Project Director is Mr. Daniel A. Moore, Executive Director/CIO Information Technology. The purpose of this grant is to increase retention and graduation rates through the implementation and upgrades to technology. The five-year grant includes two new full-time employees, faculty training for distance education, technology infrastructure updates and distance-learning enhancements. The Project Generating Retention through Advisement and Digital Technology (Project GRAD) will improve and strengthen the academic quality, institutional management, and fiscal stability. The grant is in the fourth year of a five-year performance period.

Upward Bound Math-Science.....\$310,549.00

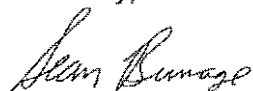
This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$310,549. The effective date of the grant is November 1, 2017. This

grant's Project Director is 2013. Susy Haworth. The purpose of this grant is to provide comprehensive services, designed to increase high school graduation rates, increase competency in challenging subject matters, encourage eligible students to pursue math and science studies and careers, and help gain parental participation in the growth of their children to sixty-eight eligible participants per year who meet Federal guidelines. These participants will be selected from eight surrounding counties in southeastern Oklahoma and Grayson County Texas. During the academic year, participants will be offered tutoring and trips for cultural and educational enrichment. Summer faculty/instructors will be assigned to provide hands-on scientific experience, mentoring, field experiences research and laboratory experiments, career exploration, recreation/physical education, and additional liberal arts curriculum. The summer staff will include the regular staff: Director, Assistant Director, Academic Coordinator, Academic Advisor, Math/Science Specialist, Office Assistant, Dorm Supervisor, three Tutor/Mentors and eight Teachers.

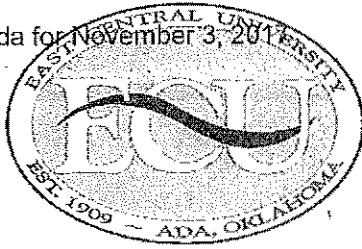
Oklahoma Small Business Development Center\$176,118.00

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Department of Commerce in the amount of \$176,118. The effective date of the grant is July 1, 2017. This grant's project director is Dr. William D. Carter, State Director. The purpose of this grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The U.S. Small Business Administration grant establishing Oklahoma Small Business Development Centers (OKSBDC) was awarded to Southeastern Oklahoma State University 33 years ago. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders and Oklahoma Native American tribes. OKSBDC provides consulting services to over 4,000 Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community stakeholders.

Sincerely,



Sean Burrage
President



East Central University

October 23, 2017

Dear Chair Stansberry and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

MR. WILL BOGGS has been appointed to a one-year, non-tenure track appointment as Instructor of Mass Communication for the 2017 – 2018 academic year. Mr. Boggs will fill the vacancy left by Samantha Dilleha, who passed away on September 28, 2017. His academic year salary will be \$38,000.

Mr. Boggs holds a Master of Fine Arts in Film from the University of Oklahoma (1998) and a Bachelor of Arts from East Central University (1993). He is a noted documentary film maker who has been honored with a Regional Emmy Award for Documentary Film. His films have been shown at regional and national film festivals and have been broadcast regionally and nationally via PBS.

B. APPROVAL TO HIRE VICE PRESIDENT

VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT – In accordance with Board policy, we recommend employment of Ms. Amy Ford for the Vice President for Institutional Advancement. The position will be a new administrative position responsible for overseeing marketing & communication, strategic planning, event planning, alumni affairs, and advancement. The position is needed to assist the president in developing relationships with alumni and external constituencies. The position will be funded at an annual salary of \$105,000 from E & G, Part I monies. While this is a new Vice President's position, Ms. Ford formally held the position of Assistant Vice President for Marketing and Communications at an annual salary of \$74,490. Therefore, the only new funds needed for this position are \$30,510. The position will begin January 1, 2018, and a budget revision will be presented to the Audit and Finance Committee to amend the FY2018 budget for half a year's increase in salary (\$15,255) plus benefits.

C. APPROVAL FOR STIPENDS

East Central University requests approval to provide a stipend with the November 2017 payroll for full-time, benefits-eligible employees employed as of November 1, 2016. The stipend will be \$500. A budget revision will be presented to the Audit and Finance Committee.

Total Cost: \$221,144

Source of Funds: Depending on the budget from which the employee is paid.

II. GRANTS AND CONTRACTS

UPWARD BOUND MATH AND SCIENCE\$313,558

East Central University received a \$313,558 grant from the US Department of Education. The project period: October 1, 2017 to September, 2018. This grant will prepare low income and/or first generation high school students from targeted areas to enter college and pursue a degree in math and science. The Project Director is Dr. Gerald Forbes.

VETERANS UPWARD BOUND.....\$290,490

East Central University received a \$290,490 grant from the US Department of Education. The project period: September 1, 2017 to August 31, 2018. This grant will provide financial and counseling assistance to 129 eligible veterans who want either to enter or return to college. The Project Director is Ms. Mary Meeks.

UPWARD BOUND 2\$263,671

East Central University received a \$263,671 grant from the US Department of Education. The project period: September 1, 2017 to August 31, 2018. This grant will provide learning experiences experiences and prepare low-income high schools students for college. The Project Director is Ms. Leah Lyon.

McNAIR SCHOLARS PROGRAM.....\$260,137

East Central University received a \$260,137 grant from the US Department of Education. The project period: October 1, 2017 to September 30, 2018. This grant will prepare undergraduate STEM students for graduate school entry. The Project Director is Mr. Yul Dotson.

VETERANS STUDENT SUPPORT SERVICES.....\$232,265

East Central University received a \$232,265 grant from the US Department of Education. The project period: September 1, 2017 to August 31, 2018. This grant will assist 120 veterans enrolled at ECU, enhance experience of veterans, and increase graduation and postsecondary enrollment rates. The Project Director is Ms. Jill Williamson.

GRADUATE REHABILITATION COUNSELOR TRAINING PROGRAMS\$199,997

East Central University received a \$199,997 grant from the US Department of Education. The project period: October 1, 2017 to September 30, 2018. This grant will provide stipends to graduate students who are majoring in the Rehabilitation Counselor Training Program. The Project Director is Ms. Angela Price.

East Central University

STATE-WIDE JUDICIAL EDUCATION PROGRAM.....\$107,020

East Central University received a \$107,020 grant from the US Department of Transportation through the Oklahoma Highway Safety Office. The project period: October 1, 2017 to September 30, 2018. The project goal is to reduce the number of alcohol and drug-related traffic fatalities statewide by 2% annually, from 236 in 2015 to 231 in 2018, by providing a program of training for judges and other judiciary personnel regarding the prosecution and adjudication of impaired drivers. The Project Director is Dr. Christine Pappas.

OK LOUIS STOKES ALLIANCE (OKAMP).....\$30,650

East Central University received a \$30,650 grant from the National Science Foundation. The project period: September 1, 2017 to August 31, 2018. This grant will provide stipends and supplies for undergraduate research students and prepare them for grad school in a STEM field. The Project Director is Dr. Carl Rutledge.

ERT, LLC SOIL TESTING AND ANALYSIS.....\$1,500

East Central University received a \$1,500 grant from Environmental Resource Technologies. The project period: October 1, 2017 to September 30, 2018. This grant will provide student wages and purchase supplies for soil analysis lab work. The Project Director is Ms. Teresia Harrison.

STEM MATERIALS PONTOTOC CO. TEACHERS\$1,000

East Central University received a \$1,000 grant from Walmart. The project period: September 9, 2017 to September 8, 2018. This grant will purchase STEM materials for training of Pontotoc County Teachers. The Project Director is Dr. Charlie Biles.

Total Grants and Contracts--\$1,700,288

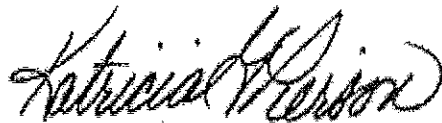
The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

Scott Rice DBA Workplace Solutions for the purchase of Library furniture and privacy walls in the amount of \$62,448.46 (Grant) (E&I Contract)

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

None.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia G. Pierson". The signature is fluid and cursive, with the first name "Katricia" being more prominent.

Katricia G. Pierson, Ph.D.
President



UNIVERSITY OF
Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

November 3, 2017

Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Retirement with Resolution

Dr. Donna Kearns, Professor in the **Department of Psychology**, will retire her position, effective January 1, 2018. Dr. Kearns has served the University of Central Oklahoma in a full-time capacity since 1992.

II. Executive Summary of Awards

Following are the new contracts that have been awarded since the last Board Letter:

September 2017

Regional Preschool Program – Hearing Impaired, \$46,159
U.S. Department of Education (pass-through entity Oklahoma Department of Rehabilitation Services)
8/1/2017 – 6/30/2018
CFDA# 84.173

Linda Sealey, College of Education & Professional Studies

This award will supply funding to support UCO's Regional Preschool for the Hearing Impaired. The contract will provide one speech pathologist, a minimum of forty classroom hours per week of graduate assistant services and audiological services by licensed audiologist(s).

UCO – Upward Bound Math and Science, (Year 1 Funding) \$257,500 (All 5 Years)
\$1,287,500

U.S. Department of Education

9/1/2017 – 8/31/2022

CFDA# 84.047A

Barry Lofton, Student Affairs

This grant will supply funding to serve 62 first-generation, low-income students from four high-poverty, low-performing and high-minority inner city schools all within the Oklahoma City metro area. These students, in the STEM disciplines, will be served with intensive instruction, academic tutoring and summer bridge programs.

Teachers and Leaders Academy III, \$8,000

Oklahoma State Regents for Higher Education

9/1/2017 – 6/30/2018

Susan Scott, College of Education and Professional Studies

The purpose of this grant has two initiatives. The first component is the recruitment of prospective teachers by allowing 100 or more high school students to attend one of two Prospective Teacher Academies. The second component is the Leaders Academy which is directed at high school students many of whom are the first member in their family to attend or complete college. The Academy will give students the tools and knowledge needed to plan for college.

Prospective Teacher Connection, \$7,375

Oklahoma State Regents for Higher Education

9/1/2017 – 6/30/2018

Regenia James, College of Education and Professional Studies

The goal of this grant is to provide opportunities for first and second year education majors at UCO and community colleges to engage in activities related to professional practice and to receive support in their journey toward teaching, thereby enhancing retention of students in teacher preparation programs.

UCO Veterans Upward Bound, (Year 1 Funding) \$263,938 (All 5 Years)
\$1,319,690

U.S. Department of Education

9/1/2017 – 8/31/2022

CFDA# 84.047V

Victoria Arnold, Student Affairs

This award will provide funding to serve 125 low-income, first-generation veterans who are at high risk for academic failure from 13 targeted counties in Oklahoma. The program will provide eligible veterans with the services necessary for acceptance to and success in a program of postsecondary education.

INBRE Travel Grant, \$2,000

Oklahoma State Regents for Higher Education

10/1/2017 – 2/01/2018

Jicheng Fu, College of Math and Science

This grant will provide funding for Dr. Fu and a student to attend and present their research at the annual IEEE International Conference on Tools with Artificial Intelligence (ICTAI) in Boston, Massachusetts.

INBRE Travel Grant, \$2,000

Oklahoma State Regents for Higher Education

10/1/2017 – 4/15/2018

Gang Xu, College of Math and Science

This grant will provide funding for Dr. Xu and two students to attend and present their research at the 62nd Biophysical Society Annual Meeting in San Francisco, California.

UCO McNair Scholars Program, (Year 1 Funding) \$232,256 (All 5 Years)
\$1,161,280

U.S. Department of Education

10/1/2017 – 9/30/2022

CFDA# 84.217A

Barry Lofton, Student Affairs

The McNair Scholars Program is designed to prepare low-income, underrepresented, and first-generation UCO undergraduate students for graduate school with the ultimate goal of attaining a doctoral degree. McNair Scholars will receive tutoring, academic advisement and the ability to attend financial literacy workshops. They will also have the opportunity to present their research projects at various national, state and regional research conferences. It will serve 25 students.

III. Purchases for approval

None

IV. Informational Items from Purchasing

B. Swansea University: Swansea University's share of profit from partnership agreement

Source: E&G \$59,596.79

C. Tutor.Com, Inc.: Online tutoring program

Source: Course Fee Colleges/Departments \$90,000.00

D. Berenato & White, LLC: Professional Patent Attorney

Source: E&G..... \$59,011.58

E. Embassy Suites Oklahoma City Downtown/Medical Center: Conference

Source: Course Fee Colleges/Departments \$55,645.92

V. Transfer funds from 290 account to 295 account

Request approval to transfer \$1,320,000 from the 290 account to the 295 account into the previously approved Project # 120-0008 Liberal Arts Renovation and Addition (\$17,500,000).

VI. Employee Stipend

University of Central Oklahoma requests approval to provide employees a stipend in November 2017. Full-time employees will receive \$500, part-time employees and adjuncts will receive \$250. Budget revision is needed.

Cost: Approximately \$916,926.25

Source: E&G, cash

Don Betz
President

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. DONNA KEARNS, Professor in the Department of Psychology has served the University of Central Oklahoma with honor and distinction for a period of twenty-five years; and

WHEREAS, DR. DONNA KEARNS, will retire on January 1, 2018; and

WHEREAS, DR. DONNA KEARNS, having served the University of Central Oklahoma for twenty-five years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. DONNA KEARNS many years of dedicated service deserve special recognition:

NOW; THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. DONNA KEARNS,** the honorary title of "**Professor Emeritus in the Department of Psychology**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. DONNA KEARNS.**

ADOPTED by the Regional University System of Oklahoma this **3rd day of November, 2017.**

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

October 18, 2017

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

College of Professional and Graduate Studies

Dr. ***Carie Strauch*** has been appointed to a tenure track position as Assistant Professor in the Department of Nursing in the school of Nursing and Allied Health in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 18, 2017. Her salary for the nine-month appointment is \$62,500.00. Dr. Strauch holds a Bachelor of Science in Nursing from Southwestern Oklahoma State University and a Master of Science in Nursing from the Oklahoma Baptist University and a Ph. D. in Nursing from Oklahoma City University. Dr. Strauch previously held a non tenure track position as Instructor.

Dr. ***Angela Ramey*** has been appointed to a one-year temporary position as Instructor in the Department of Nursing in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective October 2, 2017. Your salary for the nine month appointment will be \$55,000.00; however, this amount will be pro-rated from August 16, 2017 to October 1, 2017. Dr. Ramey holds a Bachelor of Science in Nursing, a Master of Science in Nursing Education and a Ph.D. in Nursing. All of her degrees were earned form the University of Oklahoma Health Science Center.

College of Pharmacy

Dr. **Jonathan Willett** has been appointed to a voluntary position as Assistant Professor in the Department of Pharmaceutical Practice in the College of Pharmacy at Southwestern Oklahoma State University effective January 1, 2017.

Dr. **Crystal David** has been appointed to a voluntary position as Assistant Professor in the Department of Pharmaceutical Practice in the College of Pharmacy at Southwestern Oklahoma State University effective January 1, 2017.

B. RESIGNATION

Ms. **Michelle Ervin**, Instructor of Medical Laboratory Technology at the College of Associate and Applied Programs has resigned her position as of May 8, 2018.

II. GRANTS AND CONTRACTS

A. NATIVE AMERICAN ART IN OKLAHOMA \$2,200

The **OKLAHOMA ARTS COUNCIL** awarded a grant in the amount of \$2,200 for project, *Native American Art in Oklahoma*. The funds will support a collaboration with the Washita Battlefield National Historic Site, a National Park Service site, in Cheyenne, Oklahoma. The funds will be used to provide multiple hands-on workshops for youth, locals, and Native Americans in the Weatherford, Sayre, and Cheyenne communities. These individuals will learn traditional Cheyenne arts from local artists, thereby embracing cultural diversity in Oklahoma. The primary function of the grant is public service. The principal investigator is **Dr. Siriporn Peters**.

B. OKLAHOMA INBRE TRAVEL GRANT..... \$2,000

The **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**, through **OKLAHOMA INBRE**, awarded a grant in the amount of \$2,000 for the project, *Oklahoma INBRE Travel Grant (Spring ACS Meeting in New Orleans)*. The funds will be used for Dr. Lori Gwyn and five students to travel to the National American Chemical Society meeting in New Orleans, LA to present their work on Artificial Nucleases and Synthetic Biology. The primary function of the grant is research. The principal investigator is **Dr. Lori Gwyn**.

C. OKLAHOMA INBRE TRAVEL GRANT \$2,000

The **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**, through **OKLAHOMA INBRE**, awarded a grant in the amount of \$2,000 for the project, *Oklahoma INBRE Travel Grant (Spring ACS Meeting in New Orleans)*. The funds will be used by Dr. Trevor Ellis and one student to travel to the National American Chemical Society meeting in New Orleans, LA. They will present the research project, "The Design and Synthesis of an Optically Active

Ligand for the Asymmetric Preparation of Non-Proteinogenic Amino Acids.” The primary function of the grant is research. The principal investigator is **Dr. Trevor Ellis**.

D. 32ND ANNUAL NATIONAL CONFERENCE ON UNDERGRADUATE RESEARCH \$2,000

The **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**, through **OKLAHOMA INBRE**, awarded a grant in the amount of \$2,000 for the project, *32nd Annual National Conference on Undergraduate Research*. The funds will support Dr. Pate and her students’ travel to the University of Central Oklahoma in Edmond, Oklahoma to present the research project, “Prevalence of food insecurity among undergraduate college students in western Oklahoma.” The primary function of the grant is research. The principal investigator is **Dr. Anne Pate**.

E. OKLAHOMA INBRE TRAVEL GRANT \$2,000

The **OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**, through **OKLAHOMA INBRE**, awarded a grant in the amount of \$2,000 for the project, *Oklahoma INBRE Travel Grant: American Chemical Society, New Orleans, Spring 2018*. The funds will support travel for Dr. Hubin and six students to the American Chemical Society meeting in New Orleans, LA. The group will present the research project, “Pentaazamacrocycles: Ligand Modifications and Transition Metal Complexes.” The primary function of the grant is research. The principal investigator is **Dr. Tim Hubin**.

F. LOUIS STOKES ALLIANCE FOR MINORITY PARTICIPATION IN SCIENCE, MATHEMATICS, ENGINEERING, AND TECHNOLOGY (OK-LSAMP) \$19,825

The **NATIONAL SCIENCE FOUNDATION**, through **OKLAHOMA STATE UNIVERSITY**, awarded a grant in the amount of \$19,825 for the project, *Louis Stokes Alliance for Minority Participation in Science, Mathematics, Engineering, and Technology (OK-LSAMP)*. The funds will support the LSAMP-STEM program at SWOSU and is designed to address the underrepresented minority students pursuing advanced degrees in science, mathematics, engineering and technology. The ultimate goal of LSAMP-STEM is to encourage minority students to pursue advanced degrees leading to research or teaching positions. The primary function of the grant is instruction. The principal investigator is **Dr. Tim Hubin**.

G. TOUCH AND SEE YOUR PARK \$10,000

The **NATIONAL ENDOWMENT FOR THE ARTS** awarded a grant in the amount of \$10,000 for the project, *Touch and See Your Park*. The funds will support the Washita Battlefield National Historic Site, National Park Service in Cheyenne, Oklahoma to commemorate the 150th Anniversary of the 7th U. S. Cavalry attack on the Southern Cheyenne Peace Chief Black Kettle’s Camp on the Washita River. The primary function of the grant is public service. The principal investigator is **Dr. Siriporn Peters**.

H. UNIVERSITY CENTER \$102,590

The **U. S. DEPARTMENT OF COMMERCE**, through the **ECONOMIC DEVELOPMENT ADMINISTRATION**, awarded a grant in the amount of \$102,590 for the project, *University Center*. With this funding, SWOSU's University Center will provide technical assistance and applied research to support high-skill, high wage employment in the region. The primary function of the grant is public service. The principal investigator is **Mr. Doug Misak**.

III. PRESIDENT'S RECOMMENDATIONS

A. STIPEND

SWOSU requests approval to award employee stipends of \$1,000 each to all full-time employees in Education and General 1 and Auxiliary budget units. Employees funded by grants and contracts and other part-time employees may receive full or partial stipends depending on the availability of funds.

Respectfully submitted,



Randy L. Beutler
President



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

October 18, 2017

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations and informational items of Northeastern State University are as follows:

I. PERSONNEL

A. ADMINISTRATIVE APPOINTMENTS/CHANGES – [Informational]

Dr. Phillip Bridgmon, Dean and tenured Professor of Criminal Justice for the College Liberal Arts has submitted his letter of resignation effective October 2, 2017. Dr. Bridgmon has accepted a position at Arkansas Tech University.

Dr. Robyn Pursley, Assistant Dean and tenured Associate Professor of Drama for the College of Liberal Arts has been promoted to Interim Dean effective October 2, 2017. This is a full-time regular position at the fiscal year salary rate of \$120,000. She is replacing Dr. Phillip Bridgmon.

B. FACULTY APPOINTMENTS – [Informational]

Ms. Shelia Fritts has been named Instructor in Health and Kinesiology effective August 21, 2017. This is a full-time, regular, non-tenured position at an academic year salary rate of \$37,370. She is replacing Dr. Sonia Tinsley.

Ms. Fritts holds the following degrees: A.A. in Sociology/Psychology, Carl Albert State College; B.A. in Liberal Studies, Oklahoma City University; and M.S. in Health & Kinesiology, Northeastern State University.

Her professional experience includes: Elementary Physical Education Teacher, Plainview Elementary, Ardmore, OK- two years; Family & Consumer Science Teacher, Keys High School, Park Hill, OK – two years; Grant Coordinator, Educational Talent Search, Northeastern State University – five years; Parent Educator, Stilwell Early Childhood, Stilwell, OK – seven years. This is Ms. Fritts first faculty position at a university.

Dr. Jonathan Janzen has been named Assistant Professor of Optometry effective October 2, 2017. This is a full-time, regular, tenure track position at a fiscal year salary rate of \$87,504. He is replacing Dr. Thomas Salmon.

Dr. Janzen holds the following degrees: B.S. in Chemistry, Northeastern State University, and O.D., Northeastern State University Oklahoma College of Optometry. This is Dr. Janzen's first faculty position at a university.

Dr. Nayyer Naseem has been named Assistant Professor of Marketing effective September 25, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$85,000. This is Dr. Naseem's first faculty position at a university.

Dr. Naseem holds the following degrees: B.S. in Engineering, Aligarh Muslim University; M.B.A. in Business, Aligarh Muslim University; M.S. in Industrial Engineering, Wayne State University; and Ph.D. in Marketing, Wayne State University.

His professional experience includes: Graduate Teaching/Research Assistant, Wayne State University – five years; General Manager, Innovative Stone – two years; Operations Manager, Universal Granite & Marble – six years; Marketing Executive, MIRC Electronics – three years.

Mr. Daniel S. Wengerd has been named Instructor of Occupational Therapy effective August 21, 2017. This is a full-time regular, non-tenured position at an academic year salary rate of \$70,000. He is replacing Margaret Bates.

Mr. Wengerd holds the following degrees: B.A. in Theology and Masters in Occupational Therapy, Rockhurst College.

His professional experience includes: Program Director-Occupational Therapy Assistant Program, Brown Mackie College – two years; Home Health Occupational Therapy, Green Country Rehab – one year; Occupational Therapist, Career Staff, Unlimited – three years; Full-time Occupational Therapist, Encompass Home Health – five years.

C. CHANGE OF STATUS – [Informational]

Dr. Karl Kruczek, Instructor of Mathematics has completed his Ph.D. in Professional Education Studies from Oklahoma State University and is being promoted to Assistant Professor effective August 21, 2017. This is a full-time regular, tenure track position at an academic year salary rate of \$42,830.

Mr. James D. Tibbits, Clinical Director and Instructor has requested to step down from his role as Director for the Speech Language Pathology program effective October 2, 2017, through May 8, 2018. He will continue his role as Clinical Instructor, a full-time temporary position at an academic year salary rate of \$46,580.

D. TEMPORARY APPOINTMENTS – [Informational]

The following two persons will be re-appointed for the 2017-2018 academic year in a temporary position.

Autumn E. Mahaney	Clinical Instructor	Speech Language Pathology
James Dennis Tibbits	Clinical Instructor	Speech Language Pathology

Ms. Deborah Al-Rawi has been named Instructor of Speech-Language Pathology effective September 18, 2017 through May 8, 2018. This is full-time, one year temporary position for the academic year salary rate of \$46,580. This is a new position.

Ms. Al-Rawi holds the following degrees: A.A. in Liberal Arts, Tulsa Community College; B.S. in Communication Science and Disorders, Oklahoma State University; M.S. in Speech Pathology, University of Tulsa.

Her professional experience includes: Part-time Therapist, Tulsa Scottish Rite, RiteCare Childhood Language Disorders Clinic, Tulsa – one year; Speech-Language Pathologist/Owner, The Reading Tutor, Tulsa – ten years. This is Ms. Al-Rawi's first faculty position at a university.

Ms. Tricia Diaville has been named Instructor of Communication effective August 21, 2017, through May 8, 2018. This is a full-time, one year temporary position for the academic year salary rate of \$36,000. She is replacing Dr. Kristopher Copeland.

Ms. Diaville holds the following degrees: B.A. in Media Studies and M.A. in Communication Arts, Northeastern State University. This is Ms. Diaville's first faculty position at a university.

Ms. Susan Garrett has been named Instructor of Speech-Language Pathology effective September 18, 2017, through May 8, 2018. This is a full-time, one year temporary position at an academic year salary rate of \$46,580. This is a new position.

Ms. Garrett holds the following degrees: B.S. in Computer Science, University of Central Oklahoma; M.S. in Communication Sciences and Disorders, Oklahoma State University.

Her professional experience includes: Speech Language Pathologist/Owner, The Spot for Kids – three years; Pathologist, Tulsa Sunshine Center – two years; Part-time Pathologist/Owner, Garrett SLP Services, LLC – four years. This is Ms. Garrett's first faculty position at a university.

Mr. Joshua Graff has been named Instructor of Mathematics effective August 21, 2017, through December 19, 2017. This is a full-time, temporary position for the Fall 2017 semester at a rate of \$18,325. He is replacing Dr. Dimitri Plessas.

Mr. Graff holds the following degrees: B.S. in Mathematics, and M.Ed. in Mathematics Education, Northeastern State University.

His professional experience includes: Math Teacher, Bluejacket Public School - three years; Math Teacher, Wyandotte Public Schools - two years. This is Mr. Graff's first faculty position at a university.

Ms. Amber Long has been named Instructor of Nutritional Sciences effective August 21, 2017, through December 19, 2017. This is a full-time, temporary, position for the fall 2017 semester at a rate of \$22,500.

Ms. Long holds the following degrees: B.S. in Dietetics/Nutrition and M.S. in Dietetics/Nutrition, University of Central Arkansas.

Her professional experience includes: Dietary Manager, Bradford House Nursing & Rehab Facility - 9 months; Bariatric Nutritionist, Roller Weight Loss & Advanced Surgery- one year; Patient Services Manager/Clinical Dietitian, Morrison Management Specialist, NW Medical Bentonville, AR - three years. This is Ms. Long's first faculty position at a university.

Ms. Kimberly Loy has been named Instructor of Health & Kinesiology effective August 21, 2017, through May 8, 2017. This is a full-time, temporary position at an academic year salary rate of \$37,370.

Ms. Loy holds the following degrees: B.S. in Athletic Training and M.S. in Health and Human Performance, Oklahoma State University.

Her professional experience includes: Instructor, University of Central Oklahoma - one year.

Dr. Nicole Stout has been named Clinical Assistant Professor of Optometry effective August 21, 2017, through July 14, 2018. This is a full-time, one year temporary position at a fiscal salary rate of \$100,291.

Dr. Stout holds the following degrees: B.S. in Biomedical Science, University of Ottawa; and O.D., University of Waterloo School of Optometry and Vision Science.

Her professional experience includes: Clinical Instructor, University of Waterloo School of Optometry and Vision Science- one year; Post-Doctoral Resident, Northeastern State University Oklahoma College of Optometry - one year.

E. RESIGNATIONS – [Informational]

Ms. Tamara Kharabora, Instructor of Library Services has submitted her resignation effective September 28, 2017. She has been employed since 2014.

F. RESIDENT/POST- DOCTORAL FELLOW PROGRAM -OPTOMETRY –Informational

Dr. Sanjay Nancherla was discharged from the Optometry Resident/Post-Doctoral Fellowship Program effective August 21, 2017.

II. INFORMATION ITEMS

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

Admissions and Enrollment Software.....\$80,000.00

III. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

Regional Touring Program – Dallas Children’s Theatre \$3,600.00

A grant from the National Endowment for the Arts. Funds will assist the Sequoyah Institute to bring Dallas Children’s Theatre to perform “How I Became a Pirate” along with educational outreach activities this Fall at NSU. The project director is Dr. Robyn Pursley.

Student Support Services Year III of V \$304,777.00

A grant from the U. S. Department of Education. Funds will continue to program to service no fewer than 175 individuals who meet the federal eligibility criteria and demonstrate academic need in order to successfully complete a program of study at NSU. The program provides a comprehensive system of support services such as counseling, tutoring, and academic enrichment activities so participant will be retained and will graduate at a rate equal to or better than their cohorts at NSU. The Project Director is Ms. Lena Deere.

TRIO Upward Bound 2017 – 2018 Yr 1 of 5 \$263,937.00

A grant from the U. S. Department of Education. Funds will provide services and projects that increase the likelihood that students will complete high school and a program of postsecondary education as well as earn postsecondary credits in high school. This program will increase high school graduation and college-going retention and completion rates for low-income, potentially first-generation students. The Project Director is Mr. Dan Mayberry.

Northeastern State University

Agenda for November 3, 2017

Attachment H

Educational Talent Search – TQ Yr 2 of 5 2017 - 18 \$246,000.00

A grant from the U. S. Department of Education. Funding will assist this program is identifying disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training. They will publicize existing forms of student aid and provide tutorial services. This program is part of TRIO and is on the Tahlequah campus. Project Directors is Ms. Diane Walker.

Educational Talent Search – BA Yr 2 of 5 2017 - 2018. \$246,000.00

A grant from the U. S. Department of Education. Funding will assist this program is identifying disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training. They will publicize existing forms of student aid and provide tutorial services. This program is part of TRIO and is on the Broken Arrow Campus. Project Directors is Ms. Diane Walker.

Alliance for Minority Participation 2016 - 2017. \$43,357.00

A grant from the National Science Foundation through Oklahoma State University-OK-LSAMP. Funds are for a subcontract to contribute to the national agenda to increase the number on underrepresented minorities receiving B. S. Degrees in science, engineering, and mathematics. The project director is Dr. Jody Buckholtz.

Total of Grants and Contracts \$1,107,671.00

Respectfully submitted,



Steve Turner, Ph.D.
President

Northwestern Oklahoma State University

October 24, 2017

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. HOLIDAY STIPEND

Northwestern Oklahoma State University requests approval to provide a one-time stipend to employees in November 2017. Full-time employees will be paid \$500 and part-time employees will be paid \$250. No budget revision is needed.

Total Cost: Estimated at \$117,000 to be funded with budget savings from unfilled positions.

Source of Funds: Depending on the budget from which employee is paid.

II. INFORMATIONAL ITEMS

A. Academic Calendar

Attached is the Academic Calendar for 2018-2019 for Northwestern Oklahoma State University. The calendar has

Northwestern Oklahoma State University

been submitted for approval to the Oklahoma State Regents for Higher Education.

B. Purchase of Two Transformers.....\$97,884.00

Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, Enid, Oklahoma, is replacing underground electrical lines and transformers in two locations on the Alva Campus. Transformers were purchased from OG&E to complete the project.

Sincerely,

Janet Cunningham, Ed.D.
President

JC:md

Attachment (1)

Return by December 1, 2017

Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).

Institution: NORTHWESTERN OKLAHOMA STATE UNIVERSITY

ACADEMIC CALENDAR FOR 2018-2019

Summer Session (2018):

Semester begins (first day of 8-week classes)	June 4
1 st 4-week session (begins and ends)	June 4 - 28
2 nd 4-week session (begins and ends)	July 2 - 31
Please list dates of all holidays and breaks (no classes)	_____
Independence Day	July 4 & 5
Semester ends (last day of 8-week classes including final exams)	July 31
Commencement date (graduation ceremony-if applicable)	_____

Fall Semester (Fall 2018):

Semester begins (first day of 16-week classes)	August 20
1 st 8-week session (begins and ends)	August 20/October 12
2 nd 8-week session (begins and ends)	October 15/December 17
1 st 4-week session (begins and ends)	_____
2 nd 4 week session (begins and ends)	_____
3 rd 4-week session (begins and ends)	_____
4 th 4 week session (begins and ends)	_____
Please list dates of all holidays and breaks (no classes)	_____
Labor Day	September 3
Fall Break	October 18 & 19
Thanksgiving Break	November 21, 22, 23
Semester ends (last day of 16-week classes including final exams)	December 17
Commencement date (graduation ceremony-if applicable)	December 9

Spring Semester (Spring 2019):

Semester begins (first day of 16-week classes)	January 14
1 st 8-week session (begins and ends)	January 14/March 8
2 nd 8-week session (begins and ends)	March 11/May 13

1st 4-week session (begins and ends) _____
2nd 4 week session (begins and ends) _____
3rd 4-week session (begins and ends) _____
4th 4 week session (begins and ends) _____
Please list dates of all holidays and breaks (no classes) _____
MLK Day January 21
Spring Break March 18 - 22

Semester ends (last day of 16-week classes including final exams) May 13
Commencement date (graduation ceremony) May 11

Interessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2018 Interession (between summer 2018 and fall 2018)	Spring/Winter 2018- 2019 Interession (between fall 2018 and spring 2019)	Summer 2019 Interession (between spring 2019 and summer 2019)
Interession begins	_____	December 18	May 14
Interession ends (including final exams)	_____	January 11	May 30

Summer 2018 (if applicable):

Final add/drop date 8 week/first 4 week classes: June 7/June 5
Final add/drop date 2nd 4 week classes: July 3

Fall 2018 (if applicable):

Final add/drop date 16 week/first 8 week classes: August 28/31; August 24
Final add/drop date 2nd 8 week classes: October 23

Spring 2019 (if applicable):

Final add/drop date 16 week/first 8 week classes: January 23/28; January 18
Final add/drop date 2nd 8 week classes: March 15

Alternative Schedules (please describe any alternative schedules not already indicated above)
Some departments offer semester long courses meeting on Saturday's.

Signature of President

Janet C. Williams

Date

10/16/17

Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March
State Regents' Policy 3.18