

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



AGENDA

SPECIAL BOARD MEETING

February 17, 2017

**East Central University
Memorial Student Union Complex
James Thomas Regents Room
Ada, Oklahoma**

ORDER OF BUSINESS
Special Meeting of February 17, 2017

I.	Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Opening Meeting Act.....	1
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	A. Excuse Absent Regents.....	1
	B. Introduction of Guests	1
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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

AGENDA

February 17, 2017, 8:00 a.m.
East Central University
Memorial Student Union Complex
James Thomas Regents Room
Ada, Oklahoma

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
 - A. **EXCUSE ABSENT REGENTS**
 - B. **INTRODUCTION OF GUESTS**
- III. **CONSENT DOCKET**
 - A. **MINUTES OF PREVIOUS MEETING**
 1. Approval of Minutes of Regular Meeting, January 27, 2017
 2. Approval of Minutes of Special Meeting January 30, 2017

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair
Connie Reilly (Attachment A, Pages 19-26)**

1. East Central University (Pages 19-20)

1. Bachelor of Arts in Criminal Justice (052) Option deletions/Option addition, no change in total hours for the degree
2. Bachelor of Arts in English (014) Program requirement change, no change in total hours for the degree
3. Bachelor of Science in Athletic Training (060) Program deletion
4. Bachelor of Science in Accounting (001) Program requirement change, no change in total hours for the degree
5. Certificate in Accounting-Treasure Management (508) Embedded certificate request
6. Certificate in Accounting-Managerial Accounting (509) Embedded certificate request
7. Bachelor of Science in Business Administration (007) Program requirement change, no change in total hours for the degree
8. Certificate in Business-Personal Financial Planning (510) Embedded certificate request
9. Bachelor of Science in Chemistry (010) Option addition, no change in total hours for the degree
10. Bachelor of Science in Environmental Health Science (016) Option additions, no change in total hours for the degree
11. Bachelor of Science in Family and Consumer Sciences (024) Program requirement change, no change in total hours for the degree
12. Bachelor of Science in Kinesiology (020) Program requirement change, no change in total hours for the degree

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13. Bachelor of Science in Mathematics (029) Program requirement change, no change in total hours for the degree
14. Bachelor of Science in Nursing (034) Program requirement change, no change in total hours for the degree
15. Bachelor of Science in Psychology (037) Program requirement change, no change in total hours for the degree
16. Bachelor of Social Work (050) Program requirement change, no change in total hours for the degree
17. General Education Requirements of the Undergraduate Degree Program requirement change, no change in total hours
18. Admission Requirements to the Teacher Education Program Admission requirement change
19. Teacher Education-Professional Education Sequence Program requirement change, no change in total hours
20. Master of Science in Human Resources (089) Program requirement change, no change in total hours for the degree
21. Master of Education in Secondary Education (083) Deletion of two options
22. Master of Education in Educational Technology (104) New program request
23. Master of Education in Sports Administration (105) New program request
24. Admission Requirements to the Master of Science in Psychological Services (086) Admission requirement change
25. Master of Science in Psychological Services (086) Option additions, no change in total hours for the degree

AGENDA FOR FEBRUARY 17, 2017

26. Psychological Services-School Psychologist-Graduate Certificate (100) Certificate requirement change, no change in total hours
27. Psychological Services-School Psychometrist-Graduate Certificate (101) Certificate requirement change, no change in total hours
28. Master of Science in Water Resource Policy and Management (103) Program requirement change, no change in total hours for the degree Existing program online delivery request

2. University of Central Oklahoma (Page 21)

a. New Program

1. Add new program Bachelor of Arts, Music
2. Add new program Master of Fine Arts, Illustration
3. Add new certificate, Historical Performance
4. Add new certificate, E-Learning (embedded)
5. Add new certificate, Student Personnel-Program Management (embedded)
6. Add new certificate, Financial Planning (embedded)

b. New Option

1. Add new option Master of Business Administration, Energy Systems and Healthcare

c. Program Changes

1. Change program requirements for Master of Business Administration
2. Change program requirements for Master of Science, Business Analytics

3. Southwestern Oklahoma State University (Page 22)

a. Existing Program Online Delivery Request

1. M.S. Education in Education (064)
2. M.S. Education in Special Education (081)

4. Northwestern Oklahoma State University (Pages 23-24)

a. HLC Approved DNP Degree Program

Northwestern Oklahoma State University received notification from the Institutional Actions Council of the Higher Learning Commission that on January 23, 2017, the University's request to offer the Doctor of Nursing Practice degree program was approved.

5. Northeastern State University (Page 25)

a. Substantive Change-Program Modification

1. Early Childhood Education, B.S.Ed. (023): Program faculty propose a new option in Early Care to serve as an alternative to the discontinued HFS Early Care program. This option will prepare students to pursue careers in early care centers, social work, and other agencies specializing in birth to three-year-old care. In addition, the program proposes removing ELED 4323 Language Arts and Writing Strategies for the Elementary & Middle Grades from the common core and replacing it with a new course, ECED 4153 Early Childhood Literacy.

6. Southeastern Oklahoma State University (Page 26)

a. Program Modifications

1. Bachelor of Business Administration in Management (027) – Delete one option and add two others. No change in total hours for degree.
2. Bachelor of Business Administration in Marketing (095) – Add two options. No change in total hours for degree.

AGENDA FOR FEBRUARY 17, 2017

3. Master of Education in Elementary Education (072) – Change program name to Master of Education in Special Education. Delete existing options, move current emphasis to options and add a new option. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.
4. Master of Education in School Administration (073) – Change program name to Master of Education in Educational Leadership. Form a common core and add two options. Total hours for degree will change from 36 to 30 hours.
5. Master of Arts in Teaching (110) – Change program name and degree designation to Master of Education in Curriculum and Instruction. Form a common core and add five options. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.

IV. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE – Chair Mark Stansberry (Attachment B, Pages 27-34)

1. Southwestern Oklahoma State University (Page 27)

a. Project # 665-0021 Chemistry, Pharmacy, Physics Building West Wing Renovation

Project Description: Request approval to complete the design, bid and award of projects for the purpose of the renovation of the Chemistry, Pharmacy, and Physics Building West Wing. Request approval to enter into the 2017 State System Master Lease Purchase Real Property Program, and request approval of Bond Reimbursement Resolution.

This 92,000 sf building was originally built in 1962 and is used for classrooms and faculty offices; the east wing was renovated in 2003. The final phase of this total building renovation is the west wing. This project would renovate the west wing which includes 12,000 sf of faculty offices

AGENDA FOR FEBRUARY 17, 2017

spanning three floors. Renovations would include safety issues such as asbestos removal, life safety requirements and upgrades to energy efficient mechanical and electrical systems.

Requested fund approval: \$2,000,000

Funding Source: State System Master Lease Purchase Real Property Program borrowings of \$1,800,000

Budget Breakdown: Construction \$1,600,000, Architectural and other fees \$150,000; furniture and contingency \$250,000

Congruent with Facility Master Plans or Strategic Plans:
Yes

Revenue Sources: Debt service provided by E&G funds; 295 Capital Revolving Funds \$200,000

2. Northwestern Oklahoma State University (pages 28-29)

Change orders:

a. Project #505-0032 Renovation to Percefull Fieldhouse

Project Description: Approve change orders #1 and #2 resulting in a net increase in the original contract amount totaling \$17,144 for costs associated with the installation of new bleacher seating in Percefull Fieldhouse.

Requested Funding: Funding for this project was from Oklahoma State System of Higher Education Real Property Master Lease Program and Section 13/New College/Offset School Land Funds.

Budget Breakdown: Total project ending cost for this contract was \$445,401.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans?
Yes

3. University of Central Oklahoma (pages 30-34)

Change Orders:

a. Project # 120-001 Performing Arts Facilities Backstage Facility

Project Description: Approve Change Order # 6 in the amount of \$57,592 for the Mitchell Hall Backstage Facility Project for items including additional mechanical work related to the tie-in of the building mechanical systems to the central plant loop and for additional wall framing and finish work.

Budget Breakdown: \$57,592 increase for a revised construction contract amount of \$4,665,664.

Revenue Sources: E&G Funds, Academic Service Fee Funds, Private Donations

Informational Items:

a. Project # 120-0094 College of Math and Science Lab Building Project

Project Description: Six bids were received December 19, 2016, for construction of the College of Math and Science STEM Building. A contract has been awarded to Lippert Brothers Construction based upon the lowest and best bid received in the amount of \$16,896,000 to include the base bid and selected add alternate bids. A full tabulation of bids received is attached.

Revenue Sources: 2016 State System Master Lease Purchase Real Property Program Revenue Bond funds and designated College of Math and Science Academic Service Fee funds

B. SYSTEM ADVANCEMENT COMMITTEE—Chair Regent Susan Winchester

1. Legislative update.
2. Discussion and update on survey by Anglin & Associates to develop key messages.

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3. Report on Higher Education Day.
4. Update on RUSO newsletter.

C. PERSONNEL COMMITTEE REPORT

1. OKHEEI Self Insurance update—Whitney Popchoke, RUSO Benefits Coordinator.

E. PENSION COMMITTEE REPORT—Jessica Kilby

1. Overview of Pension Committee responsibilities.
2. Request approval to revise Pension Committee Charter.
3. Request approval to appoint Brenda Burgess, SWOSU Business Officer, to Pension Committee to serve a two-year term replacing Tom Fagan retroactive to July 1, 2016.

V. PRESIDENTS' RECOMMENDATIONS

A. EAST CENTRAL UNIVERSITY (See attachment C, pages 35-40)

1. **Personnel**
2. **Grants and Contracts**

Total grants and contracts: \$ 35,375.00

3. Academic Service Fees:

East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2017.

<u>Changes</u>	<u>Current</u>	<u>Proposed</u>
Business Quality Fee	\$35 per course	\$35 per course

AGENDA FOR FEBRUARY 17, 2017

The fee pays for assessment exams. The courses where the exam is given is changing. It will be charged to BUS 1113, ACCT 5403 and MGMT 5703. It will be removed from ACCT 2103.

This academic service fee change was originally approved at the January 27, 2017 Regional University System of Oklahoma Board Meeting. However, there was a typographical error in the submission for approval and it was approved in error at \$5 not \$35.

B. UNIVERSITY OF CENTRAL OKLAHOMA

(See attachment D, pages 41-52)

1. Personnel

2. Academic Service Fees:

	<u>Current</u>	<u>Proposed</u>
College of Business	\$45.22 per CH	\$51.22 per CH
College of Ed and Prof Studies	\$36.45 per CH	\$39.89 per CH
College of Liberal Arts	\$30.53 per CH	\$31.53 per CH
College of Fine Arts and Design	\$78.28 per CH	\$86.21 per CH
College of Math and Science	\$45.35 per CH	\$49.45 per CH
Forensic Science Institute	\$45.35 per CH	\$49.45 per CH
(additional new fee of \$100 per course for Forensic Science Institute courses FRSC 4634/5634 and FRSC 4654/5654)		
Academy of Contemporary Music	\$146.18 per CH	\$156.73 per CH
Department of Mass Communication	\$14.24 per CH	\$15.00 per CH
International Student Fee	\$120.00 per student	\$140 per student
Sponsored Student Fee	\$295.00 per student	\$315.00 per student
Payment Plan Enrollment Fee	\$0 per semester	\$40.00 per semester

3. Grants & Contracts

Total grants and contracts: \$ 0.00

4. Request to Obligate Funds:

The University of Central Oklahoma requests permission to obligate funds for the FY2017 for licensing analytics software and associated reporting tools, implementation services, and annual support and maintenance.

Source: E&G \$500,000.00

C. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY
(See attachment E, Pages 53-54)

- 1. Personnel**
- 2. Notice of Grant Awards**

Total grants and contracts: \$ 193,410.00

D. NORTHWESTERN OKLAHOMA STATE UNIVERSITY
(See attachment F, pages 55-60)

- 1. Personnel**
- 2. Grants & Contracts**

Total grants and contracts: \$ 70,000.00

- 3. Informational Items:**
 - a. Academic Service Fees**

The University recommends implementation of the academic services fees effective Fall 2017 as shown on the table below:

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Fee	Current Amount	Requested Amount	Change	Basis
Facility Fee (University Center at Ponca City	\$ 26.50	\$ 27.83	\$ 1.33	Hourly
Graduate and Professional Studies Academic Enhancement Fee (Excludes Nursing)	\$ 10.75	\$ 13.75	\$ 3.00	Hourly
Arts and Sciences Academic Enhancement Fee	\$ 10.00	\$ 14.00	\$ 4.00	Hourly

b. Summer Hours

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. These hours will be in effect for 10 weeks, May 22, 2017 to July 27, 2017.

E. NORTHEASTERN STATE UNIVERSITY

(See attachment G, Pages 61-66)

1. Personnel

2. Grants and Contracts

Total grants and contracts: \$ 51,962.50

F. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

(See attachment H, pages 67-74)

1. Personnel

2. Academic Service Fees:

AGENDA FOR FEBRUARY 17, 2017

	Southeastern Oklahoma State University	Original Fee	Proposed Fee	Notes
1	Applied Music Fee	\$0.00	\$50.00	Per Course
2	Collaborative Artist Fee (MUS)	\$0.00	\$100.00	Per Course
3	ACT Enrichment Fee (ART)	\$9.00	\$12.00	Per Credit Hour
4	Field Experience (ZOO)	\$0.00	\$150.00	Per Course
5	Lab Fee (COUN)	\$40.00	\$50.00	Per Course
6	Lab Fee (COUN)	\$40.00	\$50.00	Per Course
7	Lab Fee (COUN)	\$50.00	\$100.00	Per Course
8	Lab Fee (COUN)	\$0.00	\$50.00	Per Course
9	Course Fee (ELED)	\$0.00	\$10.00	Per Credit Hour
10	Occupational Safety and Health Enrichment Fee	\$9.00	\$9.00	Per Credit Hour
11	Enhancement Fee (CHEM)	\$30.00	\$0.00	Per Course
12	Enhancement Fee (CHEM)	\$20.00	\$0.00	Per Course
13	Enhancement Fee (PHYS)	\$15.00	\$0.00	Per Course
14	Enhancement Fee (CHEM)	\$10.00	\$0.00	Per Course
15	Enhancement Fee (CHEM)	\$0.00	\$10.00	Per Credit Hour
16	Technology Enrichment Fee (EDUC)	\$0.00	\$10.00	Per Credit Hour

3. Grants and Contracts

Total grants and contracts: \$ 1,291,424.00

4. Informational Items:

ACADEMIC CALENDAR FOR 2017-18

Summer Session (2017):

Semester begins (first day of 8-week classes)	Jun 5, 2017
1 st 4-week session (begins and ends) 2017	Jun 5-Jun 30,
2 nd 4-week session (begins and ends) 2017	Jul 3-Jul 28,
Please list dates of all holidays and breaks (no classes)	Jul 4, 2017
Semester ends (last day of 8-week classes including final exams)	Jul 28, 2017

Fall Semester (Fall 2017):

Semester begins (first day of 16-week classes)	Aug 21, 2017
1 st 8-week session (begins and ends) 2017	Aug 21 - Oct 13.
2 nd 8-week session (begins and ends) 2017	Oct 16 - Dec 15,
1 st 4-week session (begins and ends) 15, 2017	Aug 21 – Sept

Semester ends (last day of 16-week classes including final exams) Dec 15, 2017
Commencement date (graduation ceremony-if applicable) Dec 16, 2017

Semester begins (first day of 16-week classes)	Jan 16, 2018
1st 8-week session (begins and ends)	Jan 16 – Mar 9,
2018	
2nd 8-week session (begins and ends)	Mar 12 – May
11, 2018	
1st 4-week session (begins and ends)	Jan 16 – Feb 9,
2018	
Please list dates of all holidays and breaks (no classes)	Jan 15, 2018 Mar 19-23, 2018 Mar 30, 2018
Semester ends (last day of 16-week classes including final exams)	May
11, 2018	
Commencement date (graduation ceremony)	May 12, 2018

Fall 2017 Intersession (between summer 2017 and fall 2017)	Spring/Winter 2017-2018 Intersession (between fall 2017 and spring 2018)	Summer 2018 Intersession (between spring 2018 and summer 2018)

Intersession ends	Aug 18, 2017	Jan 12, 2018	May 25, 2018
(including final exams)			

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Summer 2017 (if applicable):

Final add/drop date 8 week/first 4 week classes: 2017	Jun 7/Jun 5,
Final add/drop date 2nd 4 week classes:	Jul 3, 2017

Fall 2017 (if applicable):

Final add/drop date 16 week/first 8 week classes: 2017	Aug 25/Aug 23,
Final add/drop date 2nd 8 week classes:	Oct 18, 2017

Spring 2018 (if applicable):

Final add/drop date 16 week/first 8 week classes: 2018	Jan 22/Jan 18,
Final add/drop date 2nd 8 week classes:	Mar 14, 2018

VI. PRESIDENTS' COUNCIL REPORT

VII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

VIII. CHAIR'S REPORT-- Regent Lake Carpenter

IX. RECOGNITION OF RETIRING PRESIDENT

X. REGENTS' COMMENTS AND ANNOUNCEMENTS

XI. EXECUTIVE SESSION

A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

AGENDA FOR FEBRUARY 17, 2017

B. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:

1. Interview candidates A, B, C, and D for the Presidency of East Central University and discuss the appointment, hiring, or employment of a candidate.

XII. RECONVENE IN PUBLIC SESSION

- A. Possible action to appoint, hire, or employ a President of East Central University.

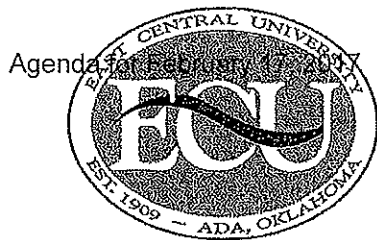
XIII. ADJOURNMENT

ATTACHMENTS TO AGENDA

February 17, 2017

Attachment

A.	Educational Excellence Committee.....	19-26
<p>* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Connie Reilly prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.</p>		
B.	Facilities Stewardship Committee.....	27-34
C.	East Central University.....	35-40
D.	University of Central Oklahoma.....	41-52
E.	Southwestern Oklahoma State University.....	53-54
F.	Northwestern Oklahoma State University.....	55-60
G.	Northeastern State University.....	61-66
H.	Southeastern Oklahoma State University.....	67-74



Agenda for February 17, 2017

Attachment A

OFFICE OF THE PRESIDENT Page 1 of 8

Danley Hall, Suite 208

1100 E. 14th Street, PMB C- • Ada, OK 74820-6999
(580) 559-5213 office • www.ecok.edu

TO: Regional University System of Oklahoma
Academic Affairs Committee
Connie Reilly, Chair

FROM: John R. Hargrave, President

DATE: February 3, 2017

SUBJECT: Educational Excellence Committee Agenda Items – February 17, 2017

Please place East Central University on the Educational Excellence Committee agenda for the February 17, 2017, Board of Regents of the Regional University System of Oklahoma meeting. We request approval of the following items:

- **Bachelor of Arts in Criminal Justice (052)**
Option deletions/Option addition, no change in total hours for the degree
- **Bachelor of Arts in English (014)**
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Athletic Training (060)**
Program deletion
- **Bachelor of Science in Accounting (001)**
Program requirement change, no change in total hours for the degree
- **Certificate in Accounting-Treasure Management (508)**
Embedded certificate request
- **Certificate in Accounting-Managerial Accounting (509)**
Embedded certificate request
- **Bachelor of Science in Business Administration (007)**
Program requirement change, no change in total hours for the degree
- **Certificate in Business-Personal Financial Planning (510)**
Embedded certificate request
- **Bachelor of Science in Chemistry (010)**
Option addition, no change in total hours for the degree
- **Bachelor of Science in Environmental Health Science (016)**
Option additions, no change in total hours for the degree
- **Bachelor of Science in Family and Consumer Sciences (024)**
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Kinesiology (020)**
Program requirement change, no change in total hours for the degree


- **Bachelor of Science in Mathematics (029)**
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Nursing (034)**
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Psychology (037)**
Program requirement change, no change in total hours for the degree
- **Bachelor of Social Work (050)**
Program requirement change, no change in total hours for the degree
- **General Education Requirements of the Undergraduate Degree**
Program requirement change, no change in total hours
- **Admission Requirements to the Teacher Education Program**
Admission requirement change
- **Teacher Education-Professional Education Sequence**
Program requirement change, no change in total hours
- **Master of Science in Human Resources (089)**
Program requirement change, no change in total hours for the degree
- **Master of Education in Secondary Education (083)**
Deletion of two options
- **Master of Education in Educational Technology (104)**
New program request
- **Master of Education in Sports Administration (105)**
New program request
- **Admission Requirements to the Master of Science in Psychological Services (086)**
Admission requirement change
- **Master of Science in Psychological Services (086)**
Option additions, no change in total hours for the degree
- **Psychological Services-School Psychologist-Graduate Certificate (100)**
Certificate requirement change, no change in total hours
- **Psychological Services-School Psychometrist-Graduate Certificate (101)**
Certificate requirement change, no change in total hours
- **Master of Science in Water Resource Policy and Management (103)**
Program requirement change, no change in total hours for the degree
Existing program online delivery request

Documents for these requests are attached. Should you need additional information, please do not hesitate to contact me.

Attachments



TO: Academic Affairs Committee Chair

FROM: Don Betz 
President

DATE: February 7, 2017

SUBJECT: Academic Affairs Agenda Items – February 17, 2017

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the February 17, 2017, Board of Regents meeting. We request approval of the following items:

New Program

- Add new program Bachelor of Arts, Music
- Add new program Master of Fine Arts, Illustration
- Add new Certificate, Historical Performance
- Add new Certificate, E-Learning (embedded)
- Add new Certificate, Student Personnel-Program Management (embedded)
- Add new Certificate, Financial Planning (embedded)

New Option

- Add new options Master of Business Administration, Energy Systems and Healthcare

Program Changes

- Change program requirements for Master of Business Administration
- Change program requirements for Master of Science, Business Analytics

TO: Board of Regents of the
Regional University System of Oklahoma
Lake Carpenter, Chair

FROM: Randy L. Beutler, President

DATE: February 3, 2017

SUBJECT: Educational Excellence Committee Agenda Items – February 17, 2017

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the February 17, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- An Existing Program Online Delivery Request for the following programs.
 1. M.S. Education in Education (064)
 2. M.S. Education in Special Education (081)

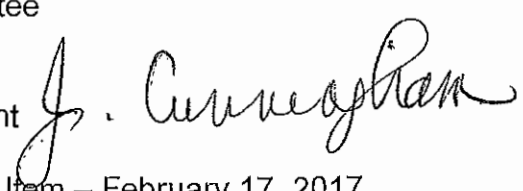
Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments

OFFICE OF THE PRESIDENT

Date: February 3, 2017

To: Regional University System of Oklahoma
Educational Excellence Committee
Connie Reilly, Chair

From: Dr. Janet Cunningham, President 

Re: Educational Excellence Agenda Item – February 17, 2017

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the February 17, 2017, meeting of the Regional University System of Oklahoma Board of Regents. We report the following item:

HLC Approved DNP Degree Program

Northwestern Oklahoma State University received notification from the Institutional Actions Council of the Higher Learning Commission that on January 23, 2017, the University's request to offer the Doctor of Nursing Practice degree program was approved. (see attached letter)

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment (1)



Agenda for February 17, 2017

HIGHER LEARNING COMMISSION

230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1411
Page 6 of 8
312.263.7462 800.621.7440
Fax: 312.263.7462 hlcommission.org

January 30, 2017

Dr. Janet Cunningham
President
Northwestern Oklahoma State University
709 Oklahoma Blvd.
Alva, OK 73717

Dear President Cunningham:

This letter serves as formal notification and official record of action taken concerning Northwestern Oklahoma State University by the Institutional Actions Council of the Higher Learning Commission at its meeting on January 23, 2017. The date of this action constitutes the effective date of the institution's new status with HLC.

Action. IAC concurred with the evaluation findings and approved the institution's request to offer the Doctor of Nursing Practice.

In two weeks, this action will be added to the *Institutional Status and Requirements (ISR) Report*, a resource for Accreditation Liaison Officers to review and manage information regarding the institution's accreditation relationship. Accreditation Liaison Officers may request the ISR Report on HLC's website at <http://www.hlcommission.org/isr-request>.

Information on notifying the public of this action is available at <http://www.hlcommission.org/HLC-Institutions/institutional-reporting-of-actions.html>.

If you have any questions about these documents after viewing them, please contact the institution's staff liaison Karen Solomon. Your cooperation in this matter is appreciated.

Sincerely,

Barbara Gellman-Danley
President

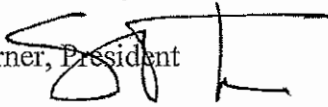
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NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: February 3, 2017

TO: Regent Connie Reilly, Chair
Educational Excellence Committee
Regional University System of Oklahoma

FROM: Steve Turner, President 

SUBJECT: Educational Excellence Committee Agenda Items – February 2017

The following substantive program change is submitted as an information item to the Educational Excellence Committee:

Substantive Change - Program Modification

Early Childhood Education, B.S.Ed. (023): Program faculty propose a new option in Early Care to serve as an alternative to the discontinued HFS Early Care program. This option will prepare students to pursue careers in early care centers, social work, and other agencies specializing in birth to three-year-old care. In addition, the program proposes removing ELED 4323 Language Arts and Writing Strategies for the Elementary & Middle Grades from the common core and replacing it with a new course, ECED 4153 Early Childhood Literacy.

Thank you for your consideration of this program modification. If you have any questions, please contact me or Dr. Arant.

Enclosure

cc: Dr. Mark Arant, Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs



Office of the President
**Southeastern Oklahoma
State University**

February 1, 2017

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: February Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modifications:

- **Bachelor of Business Administration in Management (027)** – Delete one option and add two others. No change in total hours for degree.
- **Bachelor of Business Administration in Marketing (095)** – Add two options. No change in total hours for degree.
- **Master of Education in Elementary Education (072)** – Change program name to Master of Education in Special Education. Delete existing options, move current emphasis to options and add a new option. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.
- **Master of Education in School Administration (073)** – Change program name to Master of Education in Educational Leadership. Form a common core and add two options. Total hours for degree will change from 36 to 30 hours.
- **Master of Arts in Teaching (110)** – Change program name and degree designation to Master of Education in Curriculum and Instruction. Form a common core and add five options. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.

Please see the attached documents for the program requests.

Sincerely,

Sean Burrage, President

TO: Board of Regents of the
Regional University System of Oklahoma
Lake Carpenter, Chair

FROM: Randy L. Beutler, President

DATE: February 3, 2017

SUBJECT: Facilities Stewardship Committee Agenda Items
– February 17, 2017

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the February 17, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- **Project # 665-0021 Chemistry, Pharmacy, Physics Building West Wing Renovation**

Project Description: Request approval to complete the design, bid and award of projects for the purpose of the renovation of the Chemistry, Pharmacy, and Physics Building West Wing. Request approval to enter into the 2017 State System Master Lease Purchase Real Property Program, and request approval of Bond Reimbursement Resolution.

This 92,000 sf building was originally built in 1962 and is used for classrooms and faculty offices; the east wing was renovated in 2003. The final phase of this total building renovation is the west wing. This project would renovate the west wing which includes 12,000 sf of faculty offices spanning three floors. Renovations would include safety issues such as asbestos removal, life safety requirements and upgrades to energy efficient mechanical and electrical systems.

Requested fund approval: \$2,000,000

Funding Source: OSHRE Real Property Master Lease borrowings of \$1,800,000

Budget Breakdown: Construction \$1,600,000, Architectural and other fees \$150,000; furniture and contingency \$250,000

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Sources: Debt service provided by E&G funds; 295 Capital Revolving Funds \$200,000

Northwestern Oklahoma State University

Date: February 3, 2017

To: Regional University System of Oklahoma
Facilities Stewardship Committee
Regent Mark Stansberry, Chair

From: Dr. Janet Cunningham, President

Re: Facilities Stewardship Committee Agenda Items – February 17, 2017

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the February 17, 2017, meeting of the Regional University System of Oklahoma Board of Regents for the following item:

Change Order – Project #505-0032 Renovation to Percefull Fieldhouse

Project Description: Approve change orders #1 and #2 resulting in a net increase in the original contract amount totaling \$17,144 for costs associated with the installation of new bleacher seating in Percefull Fieldhouse.

Requested Funding: Funding for this project was from Oklahoma State System of Higher Education Real Property Master Lease Program and Section 13/New College/Offset School Land Funds.

Budget Breakdown: Total project ending cost for this contract was \$445,401.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

JC:md

Attachments (1)

Page 1 of 1

Dr. David Pecha
2/1/2017

Contractors:	Beckett Bros. Wood Floor System and Interkal, LLC (bleachers)
Original Contract Amount:	\$428,257
Approval Date:	April 8, 2016
Final Inspection Date:	December 30, 2016
Final Contract Amount:	\$445,401

[illegible]

Contracts of over one million dollars (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount

Attachment B
Page 3 of 8



Date: February 17, 2017
To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Mark Stansberry
From: President Don Betz

University of Central Oklahoma

February 2017 Facilities Stewardship
Committee

1. Project Approvals: None to Report
2. Ratification Items: None to Report
3. Change Orders:

a. Project # 120-001 Performing Arts Facilities Backstage Facility

Project Description: Approve Change Order # 6 in the amount of \$57,592 for the Mitchell Hall Backstage Facility Project for items including additional mechanical work related to the tie-in of the building mechanical systems to the central plant loop and for additional wall framing and finish work.

Budget Breakdown: \$57,592 increase for a revised construction contract amount of \$4,665,664.

Revenue Sources: E&G Funds, Academic Service Fee Funds, Private Donations

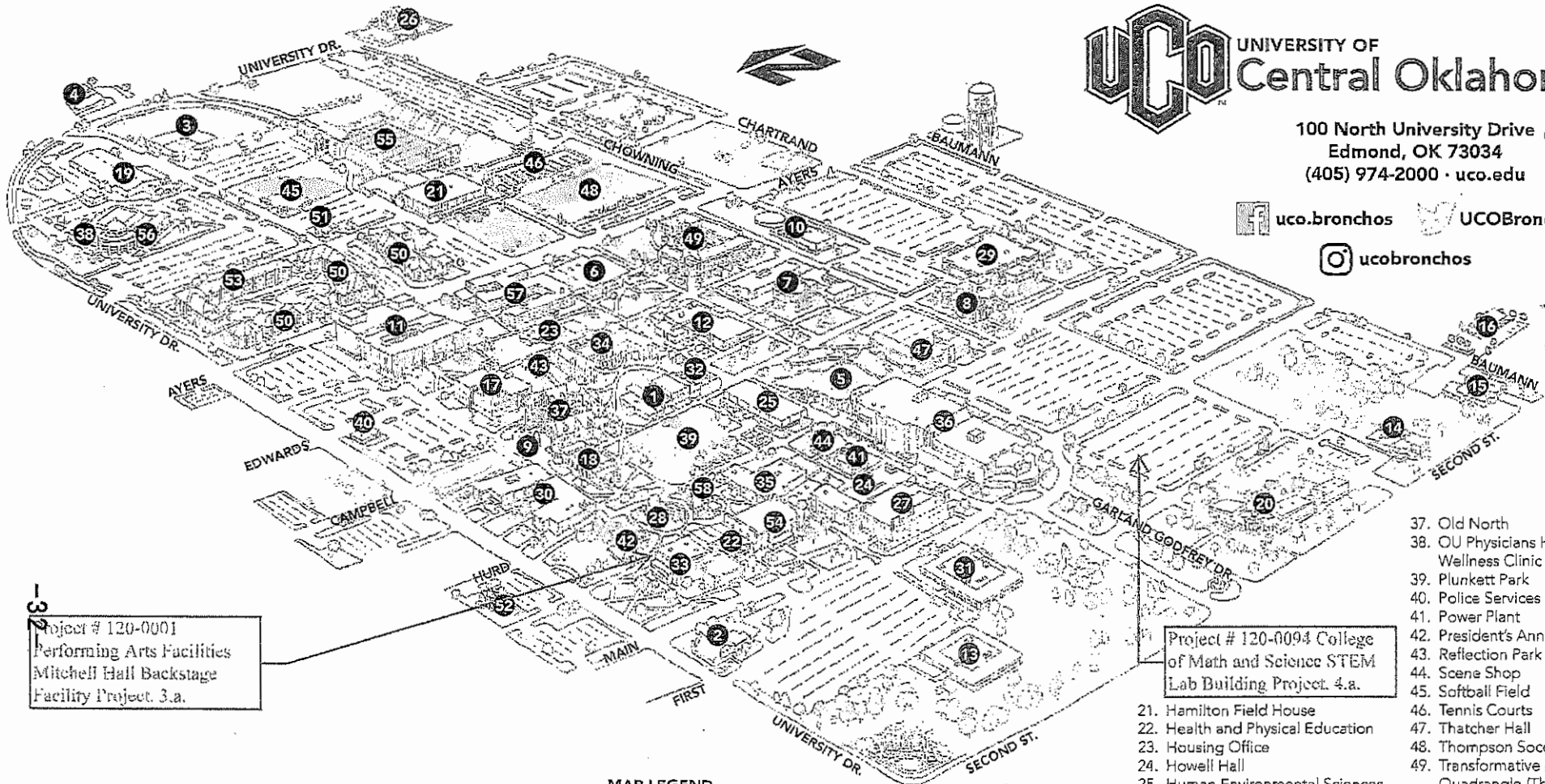
4. Informational Items:

a. Project # 120-0094 College of Math and Science Lab Building Project

Project Description: Six bids were received December 19, 2016, for construction of the College of Math and Science STEM Building. A contract has been awarded to Lippert Brothers Construction based upon the lowest and best bid received in the amount of \$16,896,000 to include the base bid and selected add alternate bids. A full tabulation of bids received is attached.

Revenue Sources: 2016 State System Master Lease Purchase Real Property Program Revenue Bond funds and designated College of Math and Science Academic Service Fee funds

Attached: Campus Map
UCO STEM Teaching and Research Center Bid Tabulation
Change Order # 6, Mitchell Hall Backstage Facility



Project # 120-0001
Performing Arts Facilities
Mitchell Hall Backstage
Facility Project 3.a.

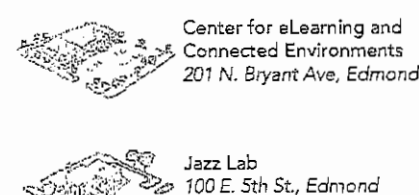
Project # 120-0094 College
of Math and Science STEM
Lab Building Project 4.a.

UNIVERSITY OF CENTRAL OKLAHOMA CAMPUS MAP FEBRUARY 17, 2017

MAP LEGEND

- | | | |
|---------------------------------------|--------------------------------|---|
| 1. Art & Design Building | 12. Communications Building | 37. Old North |
| 2. Baptist Collegiate Ministries | 13. Coyner Health Sciences | 38. OU Physicians Health & Wellness Clinic |
| 3. Baseball Field | 14. Edmond Chamber of Commerce | 39. Plunkett Park |
| 4. Broncho IV Apartments | 15. Edmond Fire Station No. 1 | 40. Police Services |
| 5. Broncho Lake | 16. Education Annex Building | 41. Power Plant |
| 6. Buddy's Cafeteria | 17. Education Building | 42. President's Annex |
| 7. Business Building | 18. Evans Hall | 43. Reflection Park |
| 8. Center for Transformative Learning | 19. Facilities Management | 44. Scene Shop |
| 9. Central Gateway | 20. Forensic Science Institute | 45. Softball Field |
| 10. Central Plant | | 46. Tennis Courts |
| 11. Chambers Library | | 47. Thatcher Hall |
| | | 48. Thompson Soccer Field |
| | | 49. Transformative Learning Quadrangle (The Quad) |
| | | 50. University Commons |
| | | 51. University Commons Clubhouse |
| | | 52. University House |
| | | 53. University Suites |
| | | 54. Wantland Hall |
| | | 55. Wantland Stadium |
| | | 56. Wellness Center |
| | | 57. West Hall |
| | | 58. Y-Chapel |

METRO CAMPUS LOCATIONS



UCO STEM Teaching and Research Center Bid Tabulation							
12.19.16	alternate description	Bid #1	Bid #2	Bid #3	Bid #4	Bid #5	Bid #6
Company Name		Flintco	Korte Const.	Atlas Const.	Lippert Brothers	Anderson House	Crossland
Base Bid		\$ 15,675,000	\$ 16,900,000	\$ 15,795,000	\$ 15,100,000	\$ 15,510,000	\$ 16,497,000
Alternate # 1A	lab casework	\$ 1,096,500	\$ 1,200,000	\$ 1,125,000	\$ 1,109,000	\$ 1,162,000	\$ 1,144,000
Alternate # 1B	lab casework	\$ 100,000	\$ 110,000	\$ 100,000	\$ 100,000	\$ 107,000	\$ 109,000
Alternate # 1C	lab casework	\$ 36,400	\$ 50,000	\$ 37,000	\$ 36,000	\$ 39,000	\$ 39,000
Alternate # 2	entry canopies	\$ 55,000	\$ 65,000	\$ 44,000	\$ 33,000	\$ 47,000	\$ 38,000
Alternate # 3	window shades	\$ 64,000	\$ 75,000	\$ 66,000	\$ 64,000	\$ 69,000	\$ 66,000
Alternate # 4	skylights	\$ 60,000	\$ 72,000	\$ 51,000	\$ 42,000	\$ 64,000	\$ 51,000
Alternate # 5	generator size	\$ 175,000	\$ 225,000	\$ 206,000	\$ 172,000	\$ 193,000	\$ 244,000
Alternate # 6	15 ton CRAC unit	\$ 80,000	\$ 92,000	\$ 82,000	\$ 84,000	\$ 82,000	\$ 87,000
Alternate # 7	site work	\$ 65,000	\$ 100,000	\$ 70,000	\$ 121,000	\$ 42,000	\$ 30,000
Alternate # 8	fluid applied w/b	\$ 25,000	\$ 40,000	\$ 35,000	\$ 35,000	no change	\$ 18,000
	TOTAL	\$ 17,431,900	\$ 18,929,000	\$ 17,611,000	\$ 16,896,000	\$ 17,315,000	\$ 18,323,000

Page 1 Of 1
Kevin Freeman
Feb 17 2017

Contractor: Shiloh Enterprises

Original Contract Amount: \$4,443,000.00

Approval Date: September 3, 2015

Final Inspection Date: TBD

Final Contract Amount: TBD

Attachment B
Page 8 of 8

2/1/2017, 8:04 AM



Office of the President

East Central University

Amended February 14, 2017

To the Regional University System of Oklahoma

Chair Carpenter and Members of the Board:

I. PERSONNEL

A. EMPLOYMENT

DR. DOUGLAS BRYHAN has been named Assistant Professor of Physics for the 2017 - 2018 academic year effective August 9, 2017. This is a tenure track appointment with an academic salary of \$57,000. Dr. Bryhan's position was created in July 2016 to meet the needs of the growing number of physics and engineering majors.

Dr. Bryhan earned his Doctor of Philosophy in chemistry (2007), a Master of Science in physics (2001) and a Bachelor of Science in physics and in mathematics (1995), all from Northern Illinois University. He also has an associate of applied science in computer science from Rock Valley Community College (1991).

Since 2007, Dr. Bryhan has served as an assistant professor at the University of Arkansas at Fort Smith teaching physics, engineering, and chemistry courses. At UAFS, he worked extensively with undergraduate students on research covering nuclear safety and long term health effects of radiation as well as high temperature crystal synthesis. Dr. Bryhan has published in international journals and presented at national conferences. With his education and experience spanning both chemistry and physics disciplines, he will be an asset to the physics program.

DR. KATHERINE H. LANG has been appointed Dean of the College of Liberal Arts and Social Sciences and as Professor of History, with full tenure, effective July 1, 2017. Her salary for the twelve-month appointment will be \$102,000.

East Central University

Dr. Lang earned a Doctor of Philosophy from the University of Chicago in Near Eastern Languages and Civilizations (1997) and a Bachelor of Science in Foreign Service from Georgetown University in Comparative and Regional Studies (1983). Her areas of scholarship include Medieval Islamic history, Arabic language, and Persian literature.

Dr. Lang has served for nine years as chair of the history department at the University of Wisconsin-Eau Claire and as interim chair of the psychology department for two years. For the past six years, she has also served as the academic director for the Bachelor of Professional Studies in Organizational Leadership and Communication, UW-EC's online degree completion program that she developed. She has managed enrollment, facilitated student progress toward degree, collaborated with internal and external stakeholders, developed and led faculty.

Additionally, Dr. Lang has experience building laboratory space for research and overseeing graduate programs. She has significant publications and grant writing experience which include primary investigator on grants that cover humanities faculty training, history in public places, library collection development, international student and faculty exchanges, and conducting research on Yemen. Highlights of her professional experience include establishing a center for history teaching and learning, collaborating with universities in the United Kingdom for sharing students and faculty, developing two international immersion courses, and establishing a peer advising program.

B. CHANGE IN TITLE

MS. JAN LONG, Instructor and Interim Department Chair, Family Consumer Sciences, resigned as Interim Chair on December 31, 2016. Ms. Long will continue as an instructor and her annual salary will decrease by \$600 for a total of \$41,722.

DR. JOY D. PATTON, Assistant Professor and Department Chair, Human Resources and Director of Social Work, has resigned as Department Chair of Human Resources effective February 1, 2017 and has resigned her position as faculty effective July 31, 2017. She will continue as faculty in the Human Resource Department until July 31st and her salary will decrease by \$600 to \$58,875. Dr. Regina Robertson will replace her as interim chair of the Human Resources Department effective February 1, 2016.

Dr. REGINA ROBERTSON, Professor, Human Resources, has been appointed interim chair of the Human Resources Department effective February 1, 2016. She replaces Dr. Joy D. Patton who resigned on February 1, 2016. Dr. Robertson will continue as faculty and her salary will increase \$600 to \$68,907.

East Central University

II. GRANTS AND CONTRACTS

OKLAHOMA NASA SPACE CONSORTIUM\$35,375.00

East Central University received a \$35,375.00 grant from NASA through the University of Oklahoma. The project period: May 20, 2016 to April 30, 2018. This grant provides support for student experiences related to NASA and the Nation's future science, engineering, and technology workforce requirements which will include student internships and tutoring project with Sasakwa School. The Project Director is Dr. Mark Micozzi.

Total Grants and Contracts--\$35,375.00

East Central University

III. ACADEMIC SERVICE FEES

East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2017.

<u>Changes</u>	<u>Current</u>	<u>Proposed</u>
Business Quality Fee	\$35 per course	\$35 per course

The fee pays for assessment exams. The courses where the exam is given is changing. It will be charged to BUS 1113, ACCT 5403 and MGMT 5703. It will be removed from ACCT 2103.

This academic service fee change was originally approved at the January 27, 2017 Regional University System of Oklahoma Board Meeting. However, there was a typographical error in the submission for approval and it was approved in error at \$5 not \$35.

East Central University

IV. PURCHASES

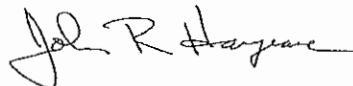
The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

NONE

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

NONE

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John R. Hargrave". The signature is fluid and cursive, with the first name "John" and last name "Hargrave" clearly distinguishable.

John R. Hargrave
President



Edmond, Oklahoma

February 17, 2017

Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Promotion in Rank (effective 2017-2018 academic year)

Name	Department	From (Rank)	To (Rank)
<u>College of Business</u>			
Dr. Mariya Burdina	Economics	Asst.	Assoc.
Dr. Neil Metz	Economics	Asst.	Assoc.
Dr. Degan Kettles	ISOM	Asst.	Assoc.
Dr. Zane Swanson	Accounting	Assoc.	Prof.
Dr. Edward Walker	Accounting	Assoc.	Prof.
Dr. Marvin Ludlum	Finance	Assoc.	Prof.
Dr. Joselina Cheng	ISOM	Assoc.	Prof.
Dr. Lalit Manral	Management	Assoc.	Prof.

Dr. Gordon Gray	Marketing	Assoc.	Prof.
Dr. Jeanetta Sims	Marketing	Assoc.	Prof.

College of Education and Professional Studies

Dr. Sylvia Hurst	DNAPSS	Asst.	Assoc.
Dr. Brandon Burr	HES	Asst.	Assoc.
Dr. Jacilyn Olson	KHS	Asst.	Assoc.
Dr. Kelly Baker	C&I	Assoc.	Prof.
Dr. Julie Collins	DNAPSS	Assoc.	Prof.
Dr. J. Kirk Webster	DNAPSS	Assoc.	Prof.
Dr. Frederick Hammond	ESFR	Assoc.	Prof.
Dr. Regenia James	ESFR	Assoc.	Prof.
Dr. Jerel Cowan	KHS	Assoc.	Prof.
Dr. Sunshine Cowan	KHS	Assoc.	Prof.

College of Fine Arts and Design

Mr. Michael Litzau	Art	Asst.	Assoc.
Dr. Teresa Pac	Art	Asst.	Assoc.
Dr. Ryan Sharp	Music	Asst.	Assoc.
Dr. Kato Buss	Theatre Arts	Asst.	Assoc.
Mr. Keith Webb	Design	Assoc.	Prof.
Dr. Emily Butterfield	Music	Assoc.	Prof.

College of Liberal Arts

Dr. John Hitz	English	Asst.	Assoc.
Dr. Lindsey Churchill	History & Geography	Asst.	Assoc.
Dr. Katrina Lacher	History & Geography	Asst.	Assoc.
Dr. Teresa Moinette	Modern Languages	Asst.	Assoc.
Dr. Brad Watkins	History & Geography	Assoc.	Prof.
Dr. Rozilyn Miller	Mass Communication	Assoc.	Prof.
Dr. Keith Killian	Sociology, Gero., SAS	Assoc.	Prof.

College of Mathematics and Science

Dr. Gang Xu	Engineering & Physics	Asst.	Assoc.
Dr. John Fritch	Funeral Service	Asst.	Assoc.
Dr. Brittany Bannish	Math & Statistics	Asst.	Assoc.
Dr. Sean Lavery	Math & Statistics	Asst.	Assoc.
Dr. Bradley Paynter	Math & Statistics	Asst.	Assoc.
Dr. Myung-Ah Park	Computer Science	Assoc.	Prof.
Dr. Morshed Khandaker	Engineering & Physics	Assoc.	Prof.
Dr. Michael Fulkerson	Math & Statistics	Assoc.	Prof.

B. Reappointment of Faculty

1) Granting of Tenure

I request the following faculty members be granted tenure effective with the 2017-2018 academic year. Each has completed the probationary period and was eligible and recommended for tenure.

Name	Department
------	------------

College of Business

Dr. Neil Metz	Economics
Dr. Allen Arnold	Finance
Dr. Degan Kettles	ISOM

College of Education and Professional Studies

Dr. Sylvia Hurst	Donna Nigh Adv. Prof. & Special Serv.
Dr. Lisa Lohmann	Ed. Sciences, Foundations & Research
Dr. Brandon Burr	Human Environmental Sciences
Dr. Jacilyn Olson	Kinesiology & Health Studies

College of Fine Arts and Design

Mr. Michael Litzau	Art
Dr. Teresa Pac	Art
Dr. Barbara DeMaio	Music
Dr. Margaret Moran	Music
Dr. Ryan Sharp	Music
Dr. Kato Buss	Theatre Arts

College of Liberal Arts

Dr. John Hitz	English
Dr. Lindsey Churchill	History & Geography
Dr. Mark Janzen	History & Geography

College of Math and Science

Dr. Gang Xu	Engineering & Physics
Dr. Brittany Bannish	Math & Statistics
Dr. Sean Lavery	Math & Statistics
Dr. Bradley Paynter	Math & Statistics
Dr. Pamela Rollins	Nursing

2) Reappointment of Tenure-Track Faculty during Probationary Period

I recommend the following for reappointment on a tenure-track basis effective for the 2017-2018 academic year.

Name	Department
------	------------

College of Business

Dr. Louise Miller	Accounting
Dr. Paula Sanders	Accounting
Dr. Yinghong Zhang	Accounting
Dr. Chintamani Jog	Economics
Dr. Travis Roach	Economics
Dr. Beverly Frickel	Finance
Dr. John Maisch	Finance
Dr. Willis Mwangola	Information Systems & Operations Mgt.
Dr. Meagan Baskin	Management
Dr. Victoria McKee	Management
Dr. Matthew Leon	Management
Dr. Sammy Muriithi	Management
Dr. Grant Aguirre-Y-Luker	Marketing

Dr. Melissa Graham

Marketing

College of Education and Professional Studies

Dr. Gholam (Joe) Ahmadifar	Adult Education & Safety Sciences
Dr. Dean Findley	Adult Education & Safety Sciences
Dr. Lori Risley	Adult Education & Safety Sciences
Dr. Barbara Carter	Curriculum & Instruction
Dr. Jill Davis	Curriculum & Instruction
Dr. DiAnn McDown	Curriculum & Instruction
Dr. Angela Mooney	Curriculum & Instruction
Dr. Susan Benson	Donna Nigh Adv. Prof. & Special Serv.
Ms. Tara Dalinger	Donna Nigh Adv. Prof. & Special Serv.
Ms. Michelle Robertson	Donna Nigh Adv. Prof. & Special Serv.
Dr. Karis Barnett	Ed. Sciences, Foundations & Research
Dr. Linda Harris	Ed. Sciences, Foundations & Research
Dr. Kim Pennington	Ed. Sciences, Foundations & Research
Dr. Tyler Weldon	Ed. Sciences, Foundations & Research
Dr. Kanika Bhargava	Human Environmental Sciences
Dr. Larissa Boyd	Kinesiology & Health Studies
Ms. Stephanie Canada-Phillips	Kinesiology & Health Studies
Ms. Jamie Dunnington	Kinesiology & Health Studies
Dr. Kevin Fink	Kinesiology & Health Studies
Ms. LaNita Harris	Kinesiology & Health Studies
Ms. Lauren Loucks	Kinesiology & Health Studies
Dr. Nora Gayzur	Psychology
Dr. Mary Ann Hubbard	Psychology
Dr. Alicia Limke	Psychology
Dr. Erika Olinger	Psychology

College of Fine Arts and Design

Dr. Oksun Lee	Art
Mr. David Webber	Art
Ms. Michelle Moeller	Dance
Dr. SeonMi Choi	Design
Mr. Samuel Ladwig	Design
Ms. Jime Wimmer	Design
Ms. KaDee Bramlett	Music
Ms. Elisa Bierschenk	Theatre Arts
Ms. Emily Heugatter	Theatre Arts

Mr. Matthew Stuttgen

Theatre Arts

College of Liberal Arts

Dr. Michael Jenkins	Criminal Justice
Dr. F. Matt Jones	Criminal Justice
Dr. Burle Steelman	Criminal Justice
Dr. Michael Tod Edgerton	English
Dr. Kate Huber	English
Dr. Iliana Rocha	English
Dr. Leslie Similly	English
Dr. Anastasia Wickham	English
Dr. Marc Goulding	History & Geography
Dr. Erik Huneke	History & Geography
Dr. Andrew Magnusson	History & Geography
Dr. Justin Olmstead	History & Geography
Dr. Rowan Steineker	History & Geography
Mr. Michael Breslin	Mass Communication
Ms. Desiree Hill	Mass Communication
Mr. Jeffrey Palmer	Mass Communication
Dr. Chad Perry	Mass Communication
Ms. Moose Tyler	Mass Communication
Dr. Karen Manna	Modern Languages
Dr. Guillermo Martinez-Sotelo	Modern Languages
Dr. John Wood	Political Science
Dr. Karel Joyce Kalaw	Sociology, Gerontology & SAS
Dr. LaDonna McCune	Sociology, Gerontology & SAS
Dr. Nina Michalikova	Sociology, Gerontology & SAS
Dr. Nicole Warehime	Sociology, Gerontology & SAS

College of Mathematics and Science

Dr. Caroline Bentley	Biology
Dr. James Creecy	Biology/Forensic Science Institute
Dr. Allyson Fenwick	Biology
Dr. Victoria Jackson	Biology
Dr. Chad King	Biology
Dr. Nikki Seagraves	Biology
Dr. Shawna Ellis	Chemistry
Dr. Sanjeewa Gamagedara	Chemistry
Dr. Amanda Waters	Chemistry

Dr. Abdellah Ait Moussa	Engineering & Physics
Dr. Mohammad Hossan	Engineering & Physics
Dr. Tyler Cook	Mathematics & Statistics
Dr. Elizabeth Lane-Harvard	Mathematics & Statistics
Dr. R. Scott Williams	Mathematics & Statistics
Ms. Katherine Brashears	Nursing
Ms. Jodi Elderton	Nursing
Ms. Kathlynn Smith	Nursing
Dr. Joyce Tow	Nursing
Ms. Ragenia Wilson	Nursing

Forensic Science Institute

Ms. Caitlin Porterfield	Forensic Science Institute
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3) Reappointment of Tenure-Track Faculty after Probationary Period

I recommend the following faculty members be retained for the 2017-2018 academic year. Each has received an appropriate recommendation for retention but lack some requirements for tenure.

Name	Department
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College of Education and Professional Studies

Ms. M. Gayle Snider	Adult Ed. & Safety Services
Dr. Regina Lopez	Curriculum & Instruction
Ms. Lea Ann Garcia	Donna Nigh Advanced Professional & Special Services
Mr. Jeffrey McKibbin	Kinesiology & Health Studies
Mr. John Edwin Sunderland	Kinesiology & Health Studies

College of Fine Arts and Design

Ms. Amy Jacobson-Peters	Design
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College of Liberal Arts

Ms. Leeda Copley	Sociology, Gerontology & SAS
Mr. Mark Scott	Mass Communication

College of Mathematics and Science

Dr. Alana Anderson	Nursing
Ms. Kim Bryan	Nursing
Ms. Nancy Gwin	Nursing
Ms. Connie Harris	Nursing
Ms. Karen Vessier	Nursing
Ms. Angela Willis	Nursing

4) Non-Tenure Track Appointments

I am recommending the following for reappointment on a non-tenure track basis effective with the 2017-2018 academic year.

Name	Department
------	------------

College of Business

Mr. Joseph Claro	Accounting
Mr. Danny Stewart	Accounting
Ms. NaRita Anderson	Finance
Mr. Maurice Haff	Management
Mr. W. Robert Kaiser	Marketing

College of Education & Professional Studies

Ms. Nicole Mercer	Donna Nigh Adv. Prof. & Spec. Serv.
Ms. Jill Robinson	Kinesiology & Health Studies
Ms. Tiffany Wise	Kinesiology & Health Studies

College of Fine Arts and Design

Mr. David Broyles	Academy of Contemporary Music
Mr. Joseph Gillian	Academy of Contemporary Music
Mr. Nicholas Ley	Academy of Contemporary Music
Mr. Nathanael Medlam	Academy of Contemporary Music
Mr. Dustin Ragland	Academy of Contemporary Music
Mr. Michael Trepagnier	Academy of Contemporary Music

Ms. Christina Kambour
Ms. Hui-Cha Poos
Mr. Brock Wynn
Mr. Brian Gorrell
Mr. David Hanan
Mr. David Hardman
Mr. Earl Hefley
Dr. Valery Kuleshov
Mr. Steven Smeltzer
Ms. Carrie Hill

Dance
Dance
Design
Music
Music
Music
Music
Music
Music
Theatre Arts

College of Liberal Arts

Ms. Alina Istrate
Mr. Donald Mizell
Ms. Jeannine Bettis
Mr. James Daro
Ms. Shay Rahm
Ms. Dagmar Rossberg
Mr. C. Anthony Telemeco
Mr. John Murphy
Mr. Stephen Wagner
Dr. Joey Williams
Dr. Sarah Woolwine
Dr. David Duty
Ms. Jennifer Foster
Ms. Jacque Hocking
Ms. Sandra Martin
Mr. Blake Fetty
Ms. Amalia Gomez-Wilkinson
Dr. Janet Livesey
Ms. Melanie Parry
Mr. YaJun Zhang
Ms. Deborah Ferrell-Lynn
Dr. Joseph Tripodi
Ms. Beverly Coon
Ms. Brooke Montoya

Criminal Justice
Criminal Justice
English
English
English
English
English
Humanities & Philosophy
Humanities & Philosophy
Humanities & Philosophy
Humanities & Philosophy
Mass Communication
Mass Communication
Mass Communication
Mass Communication
Modern Languages
Modern Languages
Modern Languages
Modern Languages
Modern Languages
Political Science
Political Science
Soc., Gerontology, & SAS
Soc., Gerontology, & SAS

College of Math and Science

Dr. Casie Collamore
Dr. Harold Cleveland

Biology
Biology

Dr. Cari Deen	Biology
Dr. Paul Olson	Biology
Ms. Marie Stone	Biology
Mr. Donald Gibson	Chemistry
Ms. Dawn Holt	Computer Science
Ms. Assal Alaei	Engineering & Physics
Mr. Scott St. John	Engineering & Physics
Ms. Joan Brenneman	Mathematics & Statistics
Mr. Ryan Holbrook	Mathematics & Statistics
Dr. Wendy James	Mathematics & Statistics
Mr. Tyler Powell	Mathematics & Statistics
Ms. Devin Smith	Mathematics & Statistics
Ms. Jennifer Stone	Mathematics & Statistics
Ms. Ashley Taylor	Mathematics & Statistics
Ms. Cheryl Reed	Nursing

Forensic Science Institute

Mr. Craig Gravel	Forensic Science Institute
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II. Academic Service Fees

	<u>Current</u>	<u>Proposed</u>
College of Business	\$45.22 per CH	\$51.22 per CH
College of Ed and Prof Studies	\$36.45 per CH	\$39.89 per CH
College of Liberal Arts	\$30.53 per CH	\$31.53 per CH
College of Fine Arts and Design	\$78.28 per CH	\$86.21 per CH
College of Math and Science	\$45.35 per CH	\$49.45 per CH
Forensic Science Institute	\$45.35 per CH	\$49.45 per CH
(additional new fee of \$100 per course for Forensic Science Institute courses FRSC 4634/5634 and FRSC 4654/5654)		
Academy of Contemporary Music	\$146.18 per CH	\$156.73 per CH
Department of Mass Communication	\$14.24 per CH	\$15.00 per CH
International Student Fee \$120.00 per student \$140 per student.		
Sponsored Student Fee \$295.00 per student \$315.00 per student		
Payment Plan Enrollment Fee \$0 per semester \$40.00 per semester		

III. Executive Summary of Awards

UCO has not been awarded any new contracts since the last Board Letter.

IV. Purchases for approval: None

V. Informational Items from Purchasing: None

VI. Request to Obligate Funds

The University of Central Oklahoma requests permission to obligate funds for the FY2017 for licensing analytics software and associated reporting tools, implementation services, and annual support and maintenance.

Source: E&G \$500,000.00.

Respectfully submitted,

Don Betz
President

February 3, 2017

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

College of Professional and Graduate Studies

Ryan Haggard has been appointed to the chair position in the Department of Parks and Recreation Management in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective February 1, 2017. His salary for the nine-month appointment will be \$47,351.00 which includes the chair stipend of \$3,200.00. Mr. Haggard has been employed by Southwestern Oklahoma State University since 2004.

II. GRANTS AND CONTRACTS

Since the last report, SWOSU has received confirmation of one contract awarded in the amount of \$193,410. Below is a profile of the contract awarded. Please, let me know if you have any questions.

A. HEALTH DISEASE AND STROKE PREVENTION PROGRAM AND DIABETES PREVENTION

..... **\$193,410**

The **CENTERS FOR DISEASE CONTROL AND PREVENTION**, through the **OKLAHOMA STATE DEPARTMENT OF HEALTH**, awarded a contract in the amount of \$193,410 for the project, *Health Disease and Stroke Prevention Program and Diabetes Prevention*. Southwestern

Oklahoma State University's (SWOSU) College of Pharmacy, Rural Health Development, will use the funding to provide medication therapy management (MTM) services by clinical pharmacists for clients statewide and in the counties designated in the contract. The primary function of the grant is public service. The principal investigator of the contract is **Dr. Aimee Henderson**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Randy L. Beutler".

Randy L. Beutler
President

OFFICE OF THE PRESIDENT

February 3, 2017

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Faculty Appointments

School of Professional Studies

H. Courtney Ballina has been appointed Assistant Professor of Nursing in the Doctorate of Nursing Practice Program in a permanent full-time position. Her appointment is effective August 14, 2017, at an academic salary rate of \$85,000.

Ms. Ballina earned a Bachelor of Science in Nursing degree (2004) from the University of Wisconsin, Eau Claire, Wisconsin; a Master of Science in Nursing degree (2012) from Metropolitan State University, St. Paul, Minnesota; and will complete requirements for a Doctor of Nursing Practice degree in Nursing Administration in August 2017 from Samford University, Birmingham, Alabama.

Her prior work experience includes: Registered Nurse (Charge/House Supervisor) (5), Westfields Hospital, New Richmond, Wisconsin; Professional Services Manager and Nurse

Northwestern Oklahoma State University

Practitioner (5), Target, Minneapolis, Minnesota; and Nurse Practitioner (6 mo.), Hudson Physicians, Hudson, Wisconsin.

B. Non-Reappointment

We report that in accordance with Board Policy, the following faculty member has been notified prior to March 1, 2017, of his non-reappointment:

School of Professional Studies

Dr. Charles “Kirk” Moore, Assistant Professor of Business

C. Reappointment of Non-Tenured Faculty

I recommend the reappointment of the following non-tenured faculty for the 2017-2018 academic year:

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Wm. Matt Adair	Communication	Instructor
Dr. Richmond Adams	English	Assistant Professor
Dr. Kaylene Armstrong	Communication	Assistant Professor
Jana Brown	Social Science	Instructor
Dr. Marc Decker	Music	Assistant Professor
Shawna Gilbert	Library	Instructor
Kenneth Kelsey	Social Science	Instructor
Kyle Larson	Art	Assistant Professor
Shannon Leaper	Library	Assistant Professor
Karsten Longhurst	Music	Instructor
Keenan Meeker	Mathematics	Instructor
Lawana Newell	Music	Instructor
Dr. Jennifer Page	English	Assistant Professor
Jennifer Pribble	Social Work	Assistant Professor
Dr. Mary Riegel	Mathematics	Assistant Professor
Dr. Jennifer Sattler	Physical Science	Assistant Professor
Evan Vaverka	Computer Science	Instructor

Northwestern Oklahoma State University**School of Education**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Mariann Braten-Hall	Education	Instructor
Dr. Cris Gordon	Psychology	Assistant Professor
Shane Hansen	Health & Sports Science	Instructor
Joshua Hawkins	Education	Instructor
Leigh Kirby	Psychology	Instructor
Mistie Kline	Psychology	Instructor
Dr. Joseph Nnanna	Business	Assistant Professor
Dr. Jennifer Oswald	Education	Instructor
J. Taylor Randolph	Psychology	Instructor
Stephanie Widick	Psychology	Instructor

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Roger Brown	Business	Instructor
Amanda Clepper	Nursing	Instructor
Dr. Leslie Collins	Nursing	Assistant Professor
Saundra Nigh	Nursing	Instructor
Dr. John Stockmyer	Business	Associate Professor
Dr. Patricia Thompson	Nursing	Associate Professor
Krista Tilley	Nursing	Instructor
Dr. Shelly Wells	Nursing	Associate Professor

D. Reappointment of Non-Tenured Faculty After Seven Years

I recommend the reappointment of the following non-tenured faculty for the 2017-2018 academic year:

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Mark Bagley	Computer Science	Instructor
Tamara Brown	Communication	Assistant Professor
Susan Jeffries	Library	Assistant Professor
Jeff McAlpin	Criminal Justice	Instructor
Marilyn Moore	Library	Assistant Professor
Kirk Rogers	Criminal Justice	Instructor

Northwestern Oklahoma State University**School of Education**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Roxanne Clark	Education	Instructor
Dr. Christie Riley	Education	Assistant Professor
Mark Sneary	Agriculture	Instructor
Steve Sneary	Agriculture	Instructor

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Mary Brune	Nursing	Assistant Professor

II. GRANTS AND CONTRACTS**The University Center at Ponca City.....\$70,000**

A partnership between Northwestern Oklahoma State University and the University Center at Ponca City to share resources to fund the Bachelor of Nursing (BSN) degree program at the University Center in Ponca City, Oklahoma. Total funding is \$210,000 and this is the second year of a three (3) year commitment. Dr. Bo Hannaford, Vice President for Academic Affairs, is the partnership coordinator.

TOTAL GRANTS.....\$70,000**III. INFORMATIONAL ITEMS****A. Academic Services Fees**

The University recommends implementation of the academic services fees effective Fall 2017 as shown on the table below.

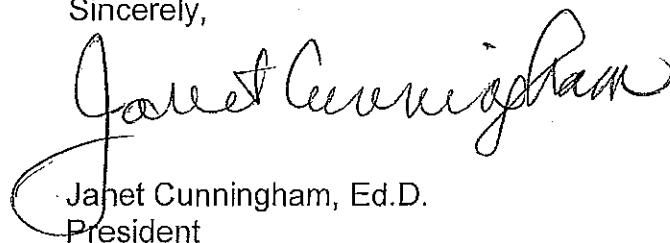
Northwestern Oklahoma State University

Fee	Current Amount	Requested Amount	Change	Basis
Facility Fee (University Center at Ponca City	\$ 26.50	\$ 27.83	\$ 1.33	Hourly
Graduate and Professional Studies Academic Enhancement Fee (Excludes Nursing)	\$ 10.75	\$ 13.75	\$ 3.00	Hourly
Arts and Sciences Academic Enhancement Fee	\$ 10.00	\$ 14.00	\$ 4.00	Hourly

B. Summer Hours

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. These hours will be in effect for 10 weeks, May 22, 2017 to July 27, 2017.

Sincerely,



Janet Cunningham, Ed.D.
President

JC:md



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

February 3, 2017

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

Ms. Kimberly J. Church has been named Instructor in Teacher Education, effective January 3, 2017. This is a full-time, regular, non-tenure track appointment at an academic salary rate of \$43,500. She is replacing Dr. Tracy Thompson who moved to another position.

Ms. Church holds the following degrees: B. S., and M. S., Northeastern State University. She is expected to complete her Ph.D. from Oklahoma State University in December of 2017.

Her professional experience includes: Classroom Teacher, Broken Arrow Public Schools – 6 months; Literacy Coach, Broken Arrow Public Schools – three years; and Classroom Teacher, Muskogee Public Schools – seven years.

B. RESIGNATION

Dr. Matthew B. Geiger, Clinical Assistant Professor of Optometry, has announced his resignation, effective November 3, 2017. He has been employed since July of 2015.

Dr. Dimitri J. Plessas, Assistant Professor of Mathematics, has announced his resignation, effective May 5, 2017. He has been employed since August of 2013.

Mr. William T. Skeans, Instructor and Assistant Football Coach has submitted his resignation, effective December 31, 2016. He has been employed since June of 2016.

II. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

Let's Talk About It Oklahoma \$1,000.00

A grant from Oklahoma Humanities Council. Funds will be used to provide scholarly presentations to the community. The project director is Dr. Pamela Louderback.

Get Green for Blue 2017 \$10,762.50

A grant from Oklahoma State Regents for Higher Education. Funds will be used to provide a summer academy that will connect students from 8th – 10th grades to possible career paths, to their relationship with the local global environmental communities, and to their role as responsible stewards of the planet. The project co-directors are Dr. Pamela Christol and Dr. Martha Parrott.

Robotics Summer Academy Year 2 of 3 \$40,200.00

A grant from Oklahoma State Regents for Higher Education. Funds will be used to provide a summer robotics academy for students entering 8th – 12th grades in efforts to increase the number of high school students attending college right after high school and to increase the number of students pursuing degrees in the STEM field. The project director is Ms. Barbara Fuller.

Total of Grants and Contracts \$51,962.50

Respectfully submitted,



Steve Turner, Ph.D.
President

RESOLUTION

WHEREAS, Gary L. Cheatham will retire as an Assistant Professor of Library Services at Northeastern State University on February 1st, 2017; and

WHEREAS, Mr. Cheatham has faithfully and honorably served on the Northeastern State University faculty for the past 30 years; and

WHEREAS, Mr. Cheatham worked diligently to develop various collections and online databases in the John Vaughan Library through the years; and

WHEREAS, Mr. Cheatham served countless numbers of faculty, students and other scholars from around the world by helping with research and developing online guides and webpages; and

WHEREAS, he has been recognized for his service by several NSU student organizations; and

WHEREAS, he has for over twenty years chaired the Institutional Animal Care and Use Committee (IACUC), demonstrating extraordinary dedication to service to the University; and

WHEREAS, he is known for his scholarship and publications on the Civil War in Kansas and has also contributed his expertise by teaching classes for NSU in various disciplines; and

WHEREAS, he has consistently advanced and promoted library services through additional responsibilities and new ideas; and

WHEREAS, he has devoted time and attention to producing useful database statistics and instructional web based tutorials and guides to support decision making and information for global information seekers; and

WHEREAS, Mr. Cheatham is deserving of special recognition for the influence he has had on NSU, his colleagues, students, and members of the community through his commitment to the highest ideals of his profession.

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Mr. Gary L. Cheatham** the honorary title of “**Assistant Professor of Library Services Emeritus**,” and extend to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy signed by the President of the Board and forwarded to Mr. Gary L. Cheatham in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 17th day of February, 2017.

Regent Lake D. Carpenter, Chair
Regional University System of Oklahoma

ATTEST:

Regent Gary D. Parker, Secretary
Regional University System of Oklahoma

RESOLUTION

WHEREAS, Harriett Hobbs will retire as an Assistant Professor of Library Services at Northeastern State University on February 1st, 2017; and

WHEREAS, Ms. Hobbs has faithfully and honorably served on the Northeastern State University faculty for the past 45 years; and

WHEREAS, Ms. Hobbs worked diligently to support the development of collections and online databases for all campuses of Northeastern State University through the years; and

WHEREAS, Ms. Hobbs effectively managed the Libraries' materials budgets to obtain millions of dollars of research information to serve faculty, students and other scholars; and

WHEREAS, she has been recognized for her service by being nominated for the Model the Way award; and

WHEREAS, she has served on many library and campus committees, specifically contributing hours of expertise and time for the John Vaughan Library's semi-annual Scholastic Book Fair; and

WHEREAS, she has served as a repository of knowledge about the inner workings of the library; and

WHEREAS, Ms. Hobbs is deserving of special recognition for the influence she has had on NSU, her colleagues, students, and members of the community through her commitment to the highest ideals of her profession.

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Ms. Harriett Hobbs** the honorary title of "**Assistant Professor of Library Services Emeritus**," and extend to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy signed by the President of the Board and forwarded to Ms. Harriett Hobbs in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 17th day of February, 2017

Regent Lake D. Carpenter, Chair
Regional University System of Oklahoma

ATTEST:

Regent Gary D. Parker, Secretary
Regional University System of Oklahoma



Office of the President
**Southeastern Oklahoma
State University**

Regent Lake Carpenter
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Carpenter:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

RETIREMENT WITH EMERITUS RESOLUTION

School of Business

Dr. G. Stevenson Smith, Professor of Accounting, has submitted his resignation effective January 3, 2017. Dr. Smith has served in this capacity full-time since July 2006.

II. ACADEMIC SERVICE FEES

Request approval for the following changes in Academic Service Fees for FY2018:

NEW:

PROPOSED

Applied Music Fee

\$50 per course

Fee is used to offset the cost of full-time collaborative pianist/accompanist and additional performance requirements.

Assessed to students taking applied music courses.

Biology Academic Instruction Fee

\$15 per course

This revenue will be used to maintain/improve quality academics and instruction. This includes: 1) supplies/technology (for ex: buying/maintaining classroom tech, models, scientific consumable supplies, equipment/software for demonstration and lab, and faculty technology training), 2) student/faculty travel to meetings, research sites, and educational experiences, 3) expand programs and/or defray departmental budget shortfalls (including instructional salary).

All LECTURE courses with the prefix BIOL, BOT, CONS, ZOOL.

Biology Field Experience Fee**\$150 per course**

This revenue will be dedicated to providing the students with quality field course experiences. This includes primarily rental van and travel costs (potentially including tolls, parking, gas, and to defray some food and lodging), but may include equipment and field work supplies for the trip.

ZOOL 4543, ZOOL 5543

Biology Lab Fee**\$15 per course**

The fee is being charged with an expectation of generating roughly \$6,000 per semester (not including summer). This fee places the additional expense of the lab, which is not completely covered by the new course fee, to only those enrolled in a lab. This flat fee across all labs plus the course fee will cost students \$30 total- this is only a small increase per lab course that students are currently charged (~\$5-25/lab now; for example, this Spring 2017 our lab fees brought in approximately \$5720). Labs which cost more than \$15/student will be supplemented from the new course fee.

All LABS with the prefix BIOL, BOT, CONS, ZOOL.

CHEM Enhancement Fee**\$10 per course**

The revenue generated from these fees will be used within the Department of Chemistry, Computer, and Physical Sciences to purchase lab supplies and chemicals, replace and repair lab equipment, provide classroom upgrades (desk, tables, Smart Boards, etc.) which are all current covered under the current lab fee structure for most CCPS courses. The new course fees include, but not be limited, to these existing expenses.

All courses with the prefix CHEM, PHYS, PSCI, SCIE.

Collaborative Music Fee**\$50 per course**

Fee is used to offset the cost of full-time collaborative pianist/accompanist including work with performance ensembles and student solo performance as mandated by NASM, and additional performance requirements.

MUS 2510; MUS 4510; MUS 5510; MUS 1470.1; MUS 1430.1; MUS 4410.2; MUS 4410.3; MUS 1411.1; MUS 4401.1; MUS 1420.1

ELED Course Fee**\$10 per credit hour**

The teacher candidates tutoring elementary education students for a semester and utilized consumable and electronic devices in their lesson plans.

ELED 4444

Field Experience Fee**\$150 per course**

This revenue will be dedicated to providing the students with quality field course experiences. This includes primarily rental van and travel costs (potentially including tolls, parking, gas, and to defray some food and lodging), but may include equipment and field work supplies for the trip.

ZOOL 4543, ZOOL 5543

International Maintenance Fee**\$50 per semester**

The amount of the fee was determined upon adding international student programming needs to help assimilate throughout the academic year. Additionally, transportation costs were calculated on picking up and dropping off international students for 3 academic semesters.

Applies to international students.

International Orientation Fee**\$50 per semester**

The amount of the fee was determined upon costs associated with new student orientation for international students that occurs over two days.

Page 3 of 7

Applies to international students.

COUN Lab Fee**\$50 per course**

School Counseling Program candidates must administer tests to other students as approved by the Office of Educational Quality and Accountability (OSDE). This requirement was added in preparation for the CAEP accreditation visit.

COUN 5323

Technology Enrichment Fee**\$10 per credit hour**

The revenue will purchase electronic devices and software utilized in today's classrooms.

EDUC 3313

CHANGES:**CURRENT****PROPOSED****Art, Communication, & Theatre Enrichment Fee****\$9 per credit hour****\$12 per credit hour**

The ACT Enrichment Fee will assist SE (the Department of Art, Communication, and Theatre) in maintaining and improving the educational experience of students. Examples of how this fee will be used include classroom, and various media lab equipment and supplies (KSSU, The Southeastern Newspaper, The Holisso Magazine, Rising Sun AD/PR, Theatre Promotions), art supplies, student field trips, and other types of instructional materials. Additional uses may include helping offset/defray costs for tutoring, invited speakers, and invited guest artists in the field of art and theatre.

All courses with the prefix ART, COMM, & THTR.

Occupational Safety and Health Enrichment Fee**\$9 per credit hour****\$9 per credit hour**

Change in scope – All the fees go directly into supporting the faculty salaries and to the professional development of faculty and for faculty and occupational safety travel for conferences and professional development.

SFTY 1313, 2003, 3103, 3133, 3173, 3553, 4003, 4113, 4143, 4163, 4173, 4183, 4353, 4361, 4951, 2253, 3663, 4253, 4603, 4970, 5103, 5123, 5143, 5153, 5163, 5214, 5223, 5233, 5244, 5263, 5253, 5323, 5313

COUN Lab Fee**\$40 per course****\$50 per course**

This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Examples of how this fee will be used include classroom and laboratory supplies, student field trips, equipment, and other types of instructional materials. Additional uses may include membership into Quality Matters and NC-SARA, defraying budget deficits, fulfilling Title IX requirements, helping offset increased salaries and benefits for instruction and academic support, staffing for growing programs, and providing start-up funds to develop new academic programs.

COUN 5283 & 5343

Off Campus Facility/Equipment Utilization Fee**\$40 per credit hour****\$42 per credit hour**

The revenue is used to provide funding for cost of facility/equipment not owned by the university that is needed in the delivery of courses at off campus sites.

Applies to courses taught off-campus and at remote centers.

COUN Lab Fee

\$50 per course

\$100 per course

This fee assists in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Examples of how this fee will be used include classroom and laboratory supplies, student field trips, equipment, and other types of instructional materials. Additional uses may include membership into Quality Matters and NC-SARA, defraying budget deficits, fulfilling Title IX requirements, helping offset increased salaries and benefits for instruction and academic support, staffing for growing programs, and providing start-up funds to develop new academic programs.

COUN 5523

DELETIONS:

BIOL Lab Supply Fee-5	Replaced by BIOL Lab or Academic Instruction Fee	\$5 per course
BIOL Lab Supply Fee-10	Replaced by BIOL Lab or Academic Instruction Fee	\$10 per course
BIOL Lab Supply Fee-15	Replaced by BIOL Lab or Academic Instruction Fee	\$15 per course
BIOL Lab Supply Fee-20	Replaced by BIOL Lab or Academic Instruction Fee	\$20 per course
BIOL Lab Supply Fee-25	Replaced by BIOL Lab or Academic Instruction Fee	\$25 per course
BIOL Lab Supply Fee-30	Replaced by BIOL Lab or Academic Instruction Fee	\$30 per course
CHEM Enhancement Fee-10	Replaced by CHEM Enhancement Fee	\$10 per course
CHEM Enhancement Fee-15	Replaced by CHEM Enhancement Fee	\$15 per course
CHEM Enhancement Fee-20	Replaced by CHEM Enhancement Fee	\$20 per course
CHEM Enhancement Fee-30	Replaced by CHEM Enhancement Fee	\$30 per course

III. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Oklahoma Small Business Development Center.....\$1,291,424.00

This grant was awarded to Southeastern Oklahoma State University from the U. S. Small Business Administration in the amount of \$1,291,424. The effective date of the grant is January 1, 2017. The Project Director is Dr. William Carter, Oklahoma Small Business Development Center (OKSBDC) State Director. The purpose of the grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The SBA grant established OKSBDC was awarded to SE 33 years ago. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders and Oklahoma's Native American tribes. OKSBDC provides consulting services to over 4,000 Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community

IV. INFORMATIONAL ITEMS

ACADEMIC CALENDAR FOR 2017-18

Summer Session (2017):

Semester begins (first day of 8-week classes)	Jun 5, 2017
1 st 4-week session (begins and ends)	Jun 5-Jun 30, 2017
2 nd 4-week session (begins and ends)	Jul 3-Jul 28, 2017

Fall Semester (Fall 2017):

Semester begins (first day of 16-week classes) Aug 21, 2017
 1st 8-week session (begins and ends) Aug 21 - Oct 13, 2017
 2nd 8-week session (begins and ends) Oct 16 - Dec 15, 2017
 1st 4-week session (begins and ends) Aug 21 – Sept 15, 2017

Please list dates of all holidays and breaks (no classes) Sept 4, 2017
 Oct 19-20, 2017
 Nov 22-24, 2017

Semester ends (last day of 16-week classes including final exams) Dec 15, 2017
 Commencement date (graduation ceremony-if applicable) Dec 16, 2017

Spring Semester (Spring 2018):

Semester begins (first day of 16-week classes) Jan 16, 2018
 1st 8-week session (begins and ends) Jan 16 – Mar 9, 2018
 2nd 8-week session (begins and ends) Mar 12 – May 11, 2018
 1st 4-week session (begins and ends) Jan 16 – Feb 9, 2018

Please list dates of all holidays and breaks (no classes) Jan 15, 2018
 Mar 19-23, 2018
 Mar 30, 2018

Semester ends (last day of 16-week classes including final exams) May 11, 2018
 Commencement date (graduation ceremony) May 12, 2018

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2017 Intersession (between summer 2017 and fall 2017)	Spring/Winter 2017- 2018 Intersession (between fall 2017 and spring 2018)	Summer 2018 Intersession (between spring 2018 and summer 2018)
Intersession begins	Aug 7, 2017	Jan 8, 2018	May 14, 2018
Intersession ends (including final exams)	Aug 18, 2017	Jan 12, 2018	May 25, 2018

Summer 2017 (if applicable):

Final add/drop date 8 week/first 4 week classes: Jun 7 /Jun 5, 2017

Final add/drop date 2nd 4 week classes:
Agenda for February 17, 2017

Jul 3, 2017

Attachment H
Page 6 of 7

Fall 2017 (if applicable):

Final add/drop date 16 week/first 8 week classes:
Final add/drop date 2nd 8 week classes:

Aug 25/Aug 23, 2017
Oct 18, 2017

Spring 2018 (if applicable):

Final add/drop date 16 week/first 8 week classes:
Final add/drop date 2nd 8 week classes:

Jan 22/Jan 18, 2018
Mar 14, 2018

Sincerely,



Sean Burrage
President

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION

WHEREAS, DR. STEVENSON SMITH, John Massey Endowed Chair and Professor of Accounting, has served Southeastern Oklahoma State University for 10 1/2 years with honor and distinction and retired effective January 3, 2017; and

WHEREAS, DR. STEVENSON SMITH, faithfully served the *Regional University System of Oklahoma* by committee memberships and participation on the Institutional Assessment Committee, and the Academic Council; and

WHEREAS, DR. STEVENSON SMITH, served the John Massey School of Business by his membership and contributions to the AACSB Oversight Committee, the Curriculum Management and Assurance of Learning Committee, the Public Affairs Committee, the Graduate Council, his Fulbright Scholar Award to Croatia, and through his service as Department Chair; and

WHEREAS, DR. STEVENSON SMITH, brought distinction and honor to himself and to Southeastern Oklahoma State University by publishing in refereed national journals, giving numerous scholarly presentations at academic conferences, and publishing textbooks in the field of Forensic and Investigative Accounting; and

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. STEVENSON SMITH** the honorary title of “**Professor of Accounting Emeritus**” and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the state of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. STEVENSON SMITH**

Adopted by the *Regional University System of Oklahoma* this 17th day of February, 2017.

Lake Carpenter, Chair
Regional University System of Oklahoma

ATTEST:

Gary D. Parker, Secretary

