

**REGIONAL UNIVERSITY SYSTEM
OF
OKLAHOMA**



MINUTES

REGULAR BOARD MEETING

JANUARY 26, 2018

**Northeastern State University
Webb Center Tower, 6th Floor
Tower Room
Tahlequah, Oklahoma**

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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

MEETING AGENDA

January 26, 2018, 9:00 a.m.
Northeastern State University
Webb Center Tower, 6th Floor
Tower Room
Tahlequah, Oklahoma

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
 - A. **EXCUSE ABSENT REGENTS**
 - B. **INTRODUCTION OF GUESTS**
- III. **CHAIR'S COMMENTS-- Regent Mark Stansberry**
- IV. **CONSENT DOCKET**
 - A. **MINUTES OF PREVIOUS MEETING**
 1. Approval of Minutes of Regular Meeting, November 3, 2017
 - B. **EDUCATIONAL EXCELLENCE COMMITTEE REPORT -- Chair Amy Ford**

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1. Northeastern State University

a. **Substantive Changes-Program Modifications:**

1. **B.B.A. Core:** In response to suggestions from industry stakeholders to improve the quantitative skills and Excel proficiency of its students, the College of Business and Technology proposes removing MATH 3513 Statistical Methods as a course choice in the Business Core and requiring BADM 3933 Business Statistics. By requiring business statistics, the faculty can better ensure that students are prepared to address business analytics in their career fields using the tools industry stakeholders prefer. This program change impacts eight (8) programs.
2. **Health Care Administration, B.S. (004):** To better respond to area constituents, the faculty propose several changes. First, the program proposes to change its name to Health Organizations Administration and to move from a Bachelor of Science to a Bachelor of Business Administration degree. The program proposes adding options in Healthcare Administration, Health Informatics, and Long Term Care Administration, and finally, changes in program requirements to align the program with existing Bachelor of Business Administration requirements.
3. **Business Administration, B.B.A. (012):** In addition to changes in the Business Core detailed above, in the Business Administration core, faculty propose removing MGMT 3263 Principles of Entrepreneurship and requiring MGMT 3323 Creativity, Innovation & Opportunity. A new option, Business Analytics, is proposed to bring the total number of options to four.
4. **English Education, B.A. Ed. (029):** In response to a program review suggestions that the program distribute assessments more broadly across the major curriculum, program faculty propose creating two new courses, ENGL 3501 Critical Issues in English Education and ENGL 4501 English Education Capstone which will be added to the required courses. Guided elective courses will be lowered from eight hours to six hours.

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5. **Geography, B.A. (036):** GEOG 3553 Physical Geography will be removed from the program's required courses and made a course choice in the "Physical Geography" category. To reflect this change, the total number of hours in "Required Courses" will be lowered from six (6) to three (3), and the number of hours required in the "Physical Geography" category will be increased from three to six. The total number of degree requirements will not change.
6. **Management, B.B.A. (054):** In addition to statistics requirement change in the Business Core, the program faculty propose to adjust the requirements for the Entrepreneurship Emphasis option, removing MGMT 3263 Principles of Entrepreneurship and adding MGMT 4243 New Venture Creation as a requirement.
7. **Business Administration, M.B.A. (056):** Based on input from advisory panels, the faculty propose adding new options to the existing options for the MBA. Three of the options which relate to healthcare will require prerequisite knowledge in the field, and a new program prerequisite is proposed. Two options will be deleted as they have been replaced by either a full program, or revised programs. If all approved, the total number of options for the Business Administration, M.B.A. program will be eight.
8. **Medical Laboratory Science, B.S. (147):** Program faculty propose adjusting the program prerequisites in both pathways to accommodate recent changes in entry-level biology courses as well as removing BIOL 4164 Medical Microbiology as a program requirement for the 3+1 pathway since it is taught infrequently. Specific, guided electives have been adjusted to non-specific, upper division biology electives to tailor the program better to the students' background and needs.
9. **Social Work, M.S.W. (164):** A new course, SOWK 5453 Social Policy will be added to the traditional pathway. This course is required for accreditation purposes. The course it replaces, SOWK 5613 Human Diversity, will become an elective.

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Information Items (Completed Program Reviews):

In accordance with Oklahoma State Regents for Higher Education (OSRHE) policy on Academic Program Review, Northeastern State University reviews each of its degree programs on a five-year cycle. Please find attached Program Review Executive Summaries for the following academic degree programs at Northeastern State University. This information is being submitted as an information item to the Educational Excellence Committee

1. BA American Studies (047)
2. BA Geography (036)
3. Med Science Education (138)
4. BS Vision Science (097)

2. Northwestern Oklahoma State University

a. Program Modification, Program Requirement Change

1. Master of Arts, American Studies (067)

3. Southeastern Oklahoma State University

a. Program Modification

1. Master of Education in Educational Leadership (073) – Deletion of comprehensive exam from graduation requirements. No change in total hours.

b. Existing Degree Programs to be delivered electronically

1. Communication (049) BA
2. Early Intervention and Child Development (111) BS
3. General Business (105) BBA
4. Liberal and Applied Studies (102) BS
5. Marketing (095) BBA
6. Occupational Safety and Health (58) BS

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7. Organizational Leadership (775) BS
8. Sports Administration (109) MS

4. University of Central Oklahoma

a. **New Programs:**

1. Add new program Bachelor of Science, Electrical Engineering
2. Add new program for Bachelor of Science, Mechanical Engineering
3. Add new program Master of Science, Computer Science
4. Add new certificate, Disaster Management

b. **New Option**

1. Add new options Bachelor of Business Administration, General Business and International Business

c. **Program Modifications**

1. Change program requirements for Bachelor of Science, Accounting
2. Change program requirements for Certificate in Accounting
3. Change program requirements for Bachelor of Arts in Education, Art Education
4. Change program requirements for Bachelor of Arts, Arts Entrepreneurship
5. Change program requirements for Bachelor of Science, Actuarial Science
6. Change program requirements for Bachelor of Business Administration
7. Change program requirements for Bachelor of

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- Business Administration, Management-PGA Golf Management
8. Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Services
 9. Change program requirements for Bachelor of Science, Community/Public Health
 10. Change program requirements Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
 11. Change program requirements for Criminal Justice-Corrections, General Criminal Justice and Police
 12. Change program requirements for Bachelor of Fine Arts, Dance
 13. Change program requirements for Bachelor of Science, Family Life Education- Child Development, Gerontology, and Marriage and Family
 14. Change program requirements for Bachelor of Science in Education, Mathematics Education
 15. Change program requirements for Bachelor of Music, Music-Vocal Performance
 16. Change program requirements for Bachelor of Science, Organizational Leadership
 17. Change program requirements for Bachelor of Arts, Photographic Arts
 18. Change program requirements for Bachelor of Arts, Psychology
 19. Change program requirements for Bachelor of Arts in Sociology-Sociology, Human Services, and Substance Abuser Studies
 20. Change program requirements for all Teacher Education Programs

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21. Change program requirements for Bachelor of Arts, Technical Writing
 22. Change program requirements for Bachelor of Fine Arts, Theatre Arts-Design and Technology and Performance
 23. Change program requirements for Master of Arts, Crime and Intelligence Analysis
 24. Change program requirements for Master of Arts, Substance Abuse Studies
 25. Change program requirements for Master of Arts, TESL/Teaching English as a Second Language
 26. Change program requirements for Master of Education, Adult and Higher Education-Lifelong and E-Learning, Interdisciplinary Studies, Student Personnel, and Training
 27. Change program requirements for Master of Science, Engineering Physics-Biomedical Engineering, Electrical Engineering, Mechanical Engineering, and Physics
 28. Change program requirements for Professional Science Masters, Computational Science-Computer Science, Computational Engineering, and Computational Mathematics.
- d. Program Name Change:**
1. Change program name for Bachelor of Arts, Arts Entrepreneurship to Arts Administration
- e. Option Deletion:**
1. Option deletions for Bachelor of Science, Engineering Physics-Electrical Engineering and Mechanical engineering (only delete these options if the two new programs, Bachelor of Science Electrical Engineering and Bachelor of Science in Mechanical Engineering are approved)

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2. Option deletion for Master of Arts, History-Museum Studies

f. Request for Online Delievery:

1. Online delivery for Bachelor of Business Administration, Business Administration-General Business
2. Online delivery for Bachelor of Business Administration, Management
3. Online delivery for Bachelor of Business Administration, Marketing

5. Southwestern Oklahoma State University

a. New Program Requests:

1. Bachelor of Science Public Health

b. Program Modifications Requests:

1. Bachelor of Science in Engineering Technology (128)
2. Bachelor of Science in Industrial Technology (026)
3. Bachelor of Science in Nursing (087)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly

Report of the Facilities Stewardship Committee, Thursday, January 25, 2018, 4:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

1. **Facilities Presentation—Mike Buchert, Director of Long Range Facilities Planning, & Phil Thomas, Assistant Director of Long Range Facilities Planning, Oklahoma State University**

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2. Southeastern Oklahoma State University

a. **Approval of Use of University Land by SE Foundation for Native American Art Museum**

Request approval to use existing University land to build a Native American Art Museum. SE is home to one of the finest collections of traditional Native American art in Oklahoma valued at close to 1 million dollars. The existing art gallery is not large enough to house this collection on a regular basis and provide space for student art shows throughout the year. The art museum will be 100% funded by a donor through the Southeastern Foundation who will also handle all construction costs including the demolition of an existing structure (abandoned house). Estimated cost of the project is \$1 million. Upon completion of the project, the new museum will be operated by Southeastern with annual donor support.

3. Southwestern Oklahoma State University

a. **Project # 665-0066 Exterior Repairs - Roof Repair and Replacement at SWOSU Sayre Campus Alexander Building**

Project Description: Request approval to award contract for roof replacement at the SWOSU Sayre Campus Alexander Building, which is a classroom building; roof measures approximately 200 ft x 54 ft.

Requested Funding Approval: Requesting \$89,900

Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds

b. **Project # 665-0066 Exterior Repairs - Roof Repair and Replacement at SWOSU Sayre Campus Patterson Field House**

Project Description: Request approval to award contract for roof replacement at the SWOSU Sayre Campus Patterson Fieldhouse; roof measures approximately 130 ft x 100 ft.

Requested Funding Approval: Requesting \$99,800.00

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Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds

c. Project # 665-0066 Exterior Repairs - Exterior Brick Repair (Tuckpointing) at Stewart and Neff Dormitories

Project Description: Request approval to bid and award contracts for brick repair at Stewart and Neff Halls.

Requested Funding Approval: Requesting \$400,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary

4. University of Central Oklahoma

a. Project # 120-0027 Major Repairs and Deferred Maintenance

Project Description: Lighting upgrade project for Art and Design building, first and second floor, and Evans Hall basement level classrooms, computer labs and instructional spaces to include removal of existing fluorescent lighting and replacement with LED lighting fixtures

Requested Funding Approval: \$159,000

Budget Breakdown: \$159,000 Construction

Job Order Contractor: Yes, Patco Electrical Services, Inc., under State Contract #2014P105.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Academic Affairs Campus Facility Fee funds

Ratification and request to use Wellness Center Fees:

a. Property Purchase

Emergency approval was requested by President Don Betz and granted by Chairman Mark Stansberry on December 8,

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2017 for UCO to purchase property located at 101 N. University Drive for \$700,000. The property consists of a 12,347 s.f. building on .46 acres strategically located directly west of the UCO campus facing the Lillard Administration Building. The building was built by the Thompson family in 1964 and used solely as a bookstore to date. Time was of the essence due to other parties interested in purchasing the property. The property was recently appraised at a value of \$740,000.

Additionally, we request to use surplus funds from the dedicated fee source to allocate toward the purchase of the property at 101 N University Dr., Edmond, OK.

Amount: \$265,000

Source: Fund 702 Wellness Center Facility Fee reserve

Revenue Sources: Proceeds from the recent sale of three residential properties (\$437,125) and Wellness Center Facility Fee reserves (approx. \$265,000).

Change Orders:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Approve Change Order #12 to Lippert Brothers in the amount of \$106,760 for STEM building for additional AV infrastructure throughout the building. This change order will increase the contract to \$17,486,424.

Budget Breakdown: \$106,760

Revenue Sources: Current available Master Real Property Lease Revenue Bond Funds

b. Project # 120-0032 Sports Complex Improvements

Project Description: Approve Change Order #01 to JE Dunn for the Sports Performance Center Phase 1 in the amount of \$133,765 for addition of carpet and resilient flooring. This change order will increase the contract amount to \$11,191,831.

Budget Breakdown: \$133,765

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Revenue Sources: Master Real Property Lease Revenue Bond Funds and Private Gifts

c. Project # 120-1078 Murdaugh Hall Renovation and Addition

Project Description: Approve Change Order #6 to Anderson House Construction in the deduct amount of \$117,673 for Murdaugh Hall Utilities Replacement project for deduct costs for Liquidated Damages and non-conforming and or incomplete work items and for additional cost for various work items and Final Completion August 8, 2017, with a final cost of \$7,135,977.

Budget Breakdown: (\$117,673)

Revenue Sources: Campus Enterprises (Housing)

Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 8 to Lippert Brothers in the amount of \$22,907 for modifications to the mechanical penthouse ductwork and addition of smoke dampers. Master Real Property Lease Revenue Bond Funds

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 9 to Lippert Brothers in the amount of \$21,806 to include the alternate neutralization tank, modifications to lab casework, additional acid vents, door modifications and substitution of roof tile material. Master Real Property Lease Revenue Bond Funds

c. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 10 to Lippert Brothers in the amount of \$23,058 to include roof modifications, additional window shades, interior glass modifications, ceiling tile substitution and resilient flooring substitution. Master Real Property Lease Revenue Bond Funds

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d. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 11 to Lippert Brothers in the amount of \$24,855 for A/V infrastructure modifications specific to the first-floor computer teaching and computational research rooms. Master Real Property Lease Revenue Bond Funds

e. **Project # 120-0032 Sports Complex Improvements**

Project Description: A Guaranteed Maximum Price (GMP) contract has been executed with Construction Manager at Risk, JE Dunn Construction, on November 30, 2017, in the amount of \$1,130,762 for the Sports Performance Center Phase 2 Auxiliary Building. RUSO approval 11/04/2016 in the amount of \$10,000,000 with RUSO increase approval on 11/03/2017 in the amount of \$1,500,000 for a total of \$11,500,000. The 8,000 square foot facility is the first phase of work required for Phase 2. Master Real Property Lease Revenue Bond Funds and Private Gifts

f. **Project # 120-0008 Liberal Arts Renovation and Addition**

Project Description: A Guaranteed Maximum Price (GMP) contract has been executed with Construction Manager at Risk, Lippert Bros. Construction on December 1, 2017 in the amount of \$14,666,371 for the College of Liberal Arts Addition. RUSO approval 11/04/2016 in the amount of \$17,500,000 with RUSO increase approval on 11/03/2017 in the amount of \$850,000 for a total of \$18,350,000. Master Real Property Lease Revenue Bond Funds

B. POLICY AND PROCEDURES COMMITTEE—Chair Regent Lake Carpenter

Report of the Policy and Procedures Committee, Thursday, January 25, 2018, 2:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

1. Discussion and possible action to approve revisions to Chapter 1 of the RUSO Policy Manual.
2. Status report on committee goals.

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C. SYSTEM ADVANCEMENT COMMITTEE—Chair Regent Susan Winchester

Report of the System Advancement Committee, Thursday, January 25, 2018, 3:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

1. Higher Education Governmental Relations Conference Report—Regents Ford, McDermott, Reilly, and Winchester.
2. Discussion and possible action regarding Opportunities For All—Regent Jane McDermott
3. Discussion of upcoming Higher Education Day.
4. Report on RUSO success stories.
5. Discussion of legislative advocacy.

D. VISION & PLANNING COMMITTEE REPORT—Chair Regent Jeffrey T. Dunn

1. Discussion and possible action on benchmarks and possible RUSO dashboard. —Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Dr. Bo Hannaford, Vice President of Academic Affairs, Northwestern Oklahoma State University

E. AUDIT & FINANCE COMMITTEE—Regent Gary Parker

1. Discussion and acceptance of externally audited financial statements for the year ended June 30, 2017.
2. Discussion of CFI Ratios.
3. Discussion and possible action regarding NSU approval of Agency Special Account 700 application.
 - a. NSU requests approval of updated Agency Special Account (700 fund) application for NSU.

History: Several schools had an outdated ASA application flagged in previous audits. The RUSO Business Officers decided to review an ASA application for our individual schools and submit a unified update. In January 2017, the

MEETING AGENDA FOR JANUARY 26, 2018

schools brought forward an updated ASA application for Regent approval. The application was approved and submitted to OMES. OMES denied the application and provided possible revisions. The revised applications for SWOSU, UCO, NWOSU and ECU were submitted and approved by the Regents in November 2017 and OMES in December 2017.

4. Discussion and possible action regarding SE approval of Agency Special Account 700 application.
 - a. SE requests approval of updated Agency Special Account (700 fund) application for SE.

History: Several schools had an outdated ASA application flagged in previous audits. The RUSO Business Officers decided to review an ASA application for our individual schools and submit a unified update. In January 2017, the schools brought forward an updated ASA application for Regent approval. The application was approved and submitted to OMES. OMES denied the application and provided possible revisions. The revised applications for SWOSU, UCO, NWOSU and ECU were submitted and approved by the Regents in November 2017 and OMES in December 2017.

F. PENSION COMMITTEE—Jessica Kilby

Report of the Pension Committee, Thursday, January 25, 2018, 12:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

1. Status report on quarterly investment review and 403(b) Retirement Plan.

VI. PRESIDENTS' RECOMMENDATIONS

A. NORTHEASTERN STATE UNIVERSITY

1. Personnel
2. Contractual Agreement:

MEETING AGENDA FOR JANUARY 26, 2018

Academic Partnerships, LLC Revenue Agreement

In accordance with Board policy 2.3.6 Revenue Generating Contracts, Northeastern State University is reporting an estimated gross revenue from our Academic Partnership, LLC contract:

- 2017-2018 Fiscal Year Gross Revenue – approximately \$400,000

In the summer of 2017, Northeastern entered into an online course marketing agreement whereas revenue is shared 50/50 with Academic Partnerships, LLC. Should this revenue share agreement need to be modified in the future, those modifications will be brought to the board for approval.

This business model has produced a 35% increase in our RSN-BSN enrollment to date.

In fall 2018, this agreement expands to include our MSN program to include three options: MSN Administration, MSN Education, and MSN Infomatics.

3. Ratification of emergency approval:

- a. Request ratification of emergency approval from Chair Mark Stansberry and Facilities Stewardship Committee Chair Connie Reilly on December 13, 2017, to name our new coffee shop the "River's Edge".

4. Grants & Contracts

Total grants and contracts: \$ 805,300.00

B. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

1. Personnel

2. Grants and Contracts

Total grants and contracts: \$ 268,018.00

MEETING AGENDA FOR JANUARY 26, 2018

C. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 13,157.00

3. Informational Items:

a. In accordance with Board policy 2.3.6 Revenue Generating Contracts, Southeastern is reporting the following gross revenue from our Academic Partners contract:

- 2016-2017 Fiscal Year Gross Revenue – \$942,871.10

In November 2015, the RUSO Board previously approved Southeastern entering into an online course marketing agreement whereas revenue is shared 50/50 with Academic Partners.

b. Academic Calendar for 2018-2019

Summer Session (2018):

Semester begins (first day of 8-week classes) June 4, 2018
1st 4-week session (begins and ends) June 4 – June 29, 2018
2nd 4-week session (begins and ends) July 2 – July 28, 2018
Please list dates of all holidays and breaks (no classes) July 4, 2018
Semester ends (last day of 8-week classes including final exams) July 27, 2018
Commencement date (graduation ceremony-if applicable) N/A

Fall Semester (Fall 2018):

Semester begins (first day of 16-week classes) August 20, 2018
1st 8-week session (begins and ends) _____
2nd 8-week session (begins and ends) _____
1st 4-week session (begins and ends) Aug 20 – Sept 14, 2018
2nd 4 week session (begins and ends) _____
3rd 4-week session (begins and ends) _____
4th 4 week session (begins and ends) _____

Please list dates of all holidays and breaks (no classes) September 3, 2018
November 19-25, 2018
Semester ends (last day of 16-wk classes including final exams) December 14, 2018
Commencement date (graduation ceremony-if applicable) December 15, 2018

MEETING AGENDA FOR JANUARY 26, 2018

Fall 18 Accelerated Online Term I

Semester Begins	August 27, 2018
Final Add Date	August 24, 2018
Final Drop Date	August 31, 2018
Semester Ends	October 14, 2018

Fall 18 Accelerated Online Term II

Semester Begins	October 22, 2018
Final Add Date	October 19, 2018
Final Drop Date	October 26, 2018
Semester Ends	December 16, 2018

Spring 19 Accelerated Online Term II

Semester Begins	January 14, 2019
Final Add Date	January 11, 2019
Final Drop Date	January 18, 2019
Semester Ends	March 3, 2019

Spring 19 Accelerated Online Term II

Semester Begins	March 11, 2019
Final Add Date	March 8, 2019
Final Drop Date	March 15, 2019
Semester Ends	May 5, 2019

D. UNIVERSITY OF CENTRAL OKLAHOMA

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 118,686.00

3. Purchases for Approval:

None to report

4. Informational Items from Purchasing:

- a. Ex Libris, Inc.: Software subscription
Source: E&G\$88,839.52
- b. Bloomberg Businessweek: Financial media outlet
Source: Course Fee Colleges/Departments\$67,500.00
- c. Hyland Software, Inc.: Media storage
Source: E&G.....\$54,324.78

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5. Transfer funds from 290 account to 295 account

- a. Transfer funds for the purpose of conducting a feasibility study to explore the possibility of a new Allied Health building that would house programs from both the College of Mathematics and Science as well as the College of Education and Professional Studies.

Amount: \$50,000

Source: College of Education and Professional Studies course fees

E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

1. Personnel

2. Purchase Agenda

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

- a. Rogers Hall Dorm Roof Replacement (This item went through the competitive bid process) \$77,900
- b. Student Center A/C Replacement (This item went through the competitive bid process) \$89,131

3. Grants & Contracts

Total grants and contracts: \$ 70,707.00

F. EAST CENTRAL UNIVERSITY

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 4,500.00

3. Purchases:

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

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- a. OnX USA for HP Annual Support and maintenance for hardware and software in the amount of \$57,816.78 (E&G) (E&I Contract)

The following purchases are being made in accordance with Board policy (over \$150,000):

- a. Southwest Contract for the purchase of furniture for New Residence Hall in the amount of \$195,494. (Section 13 offset) (E&I Contract)

VII. PRESIDENTS' COUNCIL REPORT

VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

1. Discussion and possible action regarding the Administrative Office Lease.
2. Quarterly Reports.
3. Association of Governing Boards (AGB) National Conference on Trusteeship April 22-24, 2018.

IX. REGENTS' COMMENTS AND ANNOUNCEMENTS

X. NEW BUSINESS

XI. EXECUTIVE SESSION

A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

XII. RECONVENE IN PUBLIC SESSION

XIII. ADJOURNMENT



REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

MEETING MINUTES

January 26, 2018, 9:00 a.m.
Northeastern State University
Webb Center Tower, 6th Floor
Tower Room
Tahlequah, Oklahoma

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on January 26, 2018, at Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma. Notice of the special meeting had been properly filed with the Secretary of State, December 4, 2017 and a copy of the Agenda posted by 9:00 a.m., January 25, 2018 in compliance with the Open Meeting Act.

II. CALL TO ORDER AND REGENTS' ROLL CALL

Chairman Stansberry called the meeting to order. Roll call established the presence of a quorum with 8 Regents present.

Susan Winchester, Regent, Position 1
Jeffrey T. Dunn, Regent, Position 2
Lake Carpenter, Regent, Position 3
Gary Parker, Vice Chair, Position 4
Connie Reilly, Secretary, Position 5
Jane McDermott, Regent, Position 6
Amy Anne Ford, Regent, Position 7
Mark Stansberry, Chair, Position 8

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112
Phone: (405) 942-8817 Fax: (405) 942-8847

MEETING MINUTES FOR JANUARY 26, 2018

A. EXCUSE ABSENT REGENTS

Regent Winchester made the motion, seconded by Regent Dunn to excuse Regent Joy Hofmeister from the meeting.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

B. INTRODUCTION OF GUESTS

University Presidents

Don Betz, President, University of Central Oklahoma, Edmond, Oklahoma

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma

Sean Burrage, President, Southeastern Oklahoma State University, Durant, Oklahoma

Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma

Katricia Pierson, President, East Central University, Ada, Oklahoma

Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

Regional University System of Oklahoma Administrative Staff

Sheridan McCaffree, Executive Director

Debra Lyon, General Counsel

Priya Desai, Executive Assistant

Others in Attendance

Mike Buchert, Director of Long Range Facilities Planning, Oklahoma State University, Stillwater, Oklahoma

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma

Jerrid Freeman, Vice President of Student Affairs, Northeastern State University, Tahlequah, Oklahoma

Kevin Freeman, Vice President of Operations, University of Central Oklahoma, Edmond, Oklahoma

Bo Hannaford, Vice President for Academic Affairs, Northwestern

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Oklahoma State University, Alva, Oklahoma
Ben Hardcastle, Vice President of University Relations, Northeastern State University, Tahlequah, Oklahoma
Pete Henshaw, University Photographer, Northeastern State University, Tahlequah, Oklahoma
Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma
Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Edmond, Oklahoma
Debbie Landry, Interim Vice President of Academic Affairs, Northeastern State University, Tahlequah, Oklahoma
Christy Landsaw, Vice President of Administration and Finance, Northeastern State University, Tahlequah, Oklahoma
David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma
Phil Thomas, Associate Director of Long Range Facilities Planning, Oklahoma State University, Stillwater, Oklahoma
Penny Turner, Northeastern State University, Tahlequah, Oklahoma
Dennis Westman, Vice President for Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

III. CHAIR’S COMMENTS-- Regent Mark Stansberry

Regent Stansberry gave a brief overview of the origin of Northeastern State University as well as the origin of the Regional University System of Oklahoma. Regent Stansberry reminded everyone that 2018 is the 70th anniversary of RUSO’s creation and our mission to serve students pursuing a higher education is more important than ever.

IV. CONSENT DOCKET

Regent Parker made the motion, seconded by Regent Ford to approve all of the items on the Consent Docket:

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Regular Meeting, November 3, 2017

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT –
Chair Amy Ford (Attachment A, Pages 55-64)**

1. Northeastern State University (Pages 55-57)

a. Substantive Changes-Program Modifications:

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1. **B.B.A. Core:** In response to suggestions from industry stakeholders to improve the quantitative skills and Excel proficiency of its students, the College of Business and Technology proposes removing MATH 3513 Statistical Methods as a course choice in the Business Core and requiring BADM 3933 Business Statistics. By requiring business statistics, the faculty can better ensure that students are prepared to address business analytics in their career fields using the tools industry stakeholders prefer. This program change impacts eight (8) programs.
2. **Health Care Administration, B.S. (004):** To better respond to area constituents, the faculty propose several changes. First, the program proposes to change its name to Health Organizations Administration and to move from a Bachelor of Science to a Bachelor of Business Administration degree. The program proposes adding options in Healthcare Administration, Health Informatics, and Long Term Care Administration, and finally, changes in program requirements to align the program with existing Bachelor of Business Administration requirements.
3. **Business Administration, B.B.A. (012):** In addition to changes in the Business Core detailed above, in the Business Administration core, faculty propose removing MGMT 3263 Principles of Entrepreneurship and requiring MGMT 3323 Creativity, Innovation & Opportunity. A new option, Business Analytics, is proposed to bring the total number of options to four.
4. **English Education, B.A. Ed. (029):** In response to a program review suggestions that the program distribute assessments more broadly across the major curriculum, program faculty propose creating two new courses, ENGL 3501 Critical Issues in English Education and ENGL 4501 English Education Capstone which will be added to the required courses. Guided elective courses will be lowered from eight hours to six hours.
5. **Geography, B.A. (036):** GEOG 3553 Physical Geography will be removed from the program's required courses and made a course choice in the "Physical Geography" category. To reflect this change,

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the total number of hours in "Required Courses" will be lowered from six (6) to three (3), and the number of hours required in the "Physical Geography" category will be increased from three to six. The total number of degree requirements will not change.

6. **Management, B.B.A. (054):** In addition to statistics requirement change in the Business Core, the program faculty propose to adjust the requirements for the Entrepreneurship Emphasis option, removing MGMT 3263 Principles of Entrepreneurship and adding MGMT 4243 New Venture Creation as a requirement.
7. **Business Administration, M.B.A. (056):** Based on input from advisory panels, the faculty propose adding new options to the existing options for the MBA. Three of the options which relate to healthcare will require prerequisite knowledge in the field, and a new program prerequisite is proposed. Two options will be deleted as they have been replaced by either a full program, or revised programs. If all approved, the total number of options for the Business Administration, M.B.A. program will be eight.
8. **Medical Laboratory Science, B.S. (147):** Program faculty propose adjusting the program prerequisites in both pathways to accommodate recent changes in entry-level biology courses as well as removing BIOL 4164 Medical Microbiology as a program requirement for the 3+1 pathway since it is taught infrequently. Specific, guided electives have been adjusted to non-specific, upper division biology electives to tailor the program better to the students' background and needs.
9. **Social Work, M.S.W. (164):** A new course, SOWK 5453 Social Policy will be added to the traditional pathway. This course is required for accreditation purposes. The course it replaces, SOWK 5613 Human Diversity, will become an elective.

Information Items (Completed Program Reviews):

In accordance with Oklahoma State Regents for Higher Education (OSRHE) policy on Academic Program Review, Northeastern State University reviews each of its degree programs on a five-year cycle. Please find attached Program Review Executive Summaries for the

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following academic degree programs at Northeastern State University. This information is being submitted as an information item to the Educational Excellence Committee

1. BA American Studies (047)
 2. BA Geography (036)
 3. Med Science Education (138)
 4. BS Vision Science (097)
-
2. **Northwestern Oklahoma State University** (Page 58)
 - a. **Program Modification, Program Requirement Change**
 1. Master of Arts, American Studies (067)
-
3. **Southeastern Oklahoma State University** (Page 59)
 - a. **Program Modification**
 1. Master of Education in Educational Leadership (073) – Deletion of comprehensive exam from graduation requirements. No change in total hours.
 - b. **Existing Degree Programs to be delivered electronically**
 1. Communication (049) BA
 2. Early Intervention and Child Development (111) BS
 3. General Business (105) BBA
 4. Liberal and Applied Studies (102) BS
 5. Marketing (095) BBA
 6. Occupational Safety and Health (58) BS
 7. Organizational Leadership (775) BS
 8. Sports Administration (109) MS

4. University of Central Oklahoma (Pages 60-62)

a. New Programs:

1. Add new program Bachelor of Science, Electrical Engineering
2. Add new program for Bachelor of Science, Mechanical Engineering
3. Add new program Master of Science, Computer Science
4. Add new certificate, Disaster Management

b. New Option

1. Add new options Bachelor of Business Administration, General Business and International Business

c. Program Modifications

1. Change program requirements for Bachelor of Science, Accounting
2. Change program requirements for Certificate in Accounting
3. Change program requirements for Bachelor of Arts in Education, Art Education
4. Change program requirements for Bachelor of Arts, Arts Entrepreneurship
5. Change program requirements for Bachelor of Science, Actuarial Science
6. Change program requirements for Bachelor of Business Administration
7. Change program requirements for Bachelor of Business Administration, Management-PGA Golf Management
8. Change program requirements for Bachelor of

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- Science, Chemistry-Chemistry, ACS Certificate, and Health Services
9. Change program requirements for Bachelor of Science, Community/Public Health
 10. Change program requirements Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
 11. Change program requirements for Criminal Justice-Corrections, General Criminal Justice and Police
 12. Change program requirements for Bachelor of Fine Arts, Dance
 13. Change program requirements for Bachelor of Science, Family Life Education- Child Development, Gerontology, and Marriage and Family
 14. Change program requirements for Bachelor of Science in Education, Mathematics Education
 15. Change program requirements for Bachelor of Music, Music-Vocal Performance
 16. Change program requirements for Bachelor of Science, Organizational Leadership
 17. Change program requirements for Bachelor of Arts, Photographic Arts
 18. Change program requirements for Bachelor of Arts, Psychology
 19. Change program requirements for Bachelor of Arts in Sociology-Sociology, Human Services, and Substance Abuser Studies
 20. Change program requirements for all Teacher Education Programs
 21. Change program requirements for Bachelor of Arts, Technical Writing

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22. Change program requirements for Bachelor of Fine Arts, Theatre Arts-Design and Technology and Performance
 23. Change program requirements for Master of Arts, Crime and Intelligence Analysis
 24. Change program requirements for Master of Arts, Substance Abuse Studies
 25. Change program requirements for Master of Arts, TESL/Teaching English as a Second Language
 26. Change program requirements for Master of Education, Adult and Higher Education-Lifelong and E-Learning, Interdisciplinary Studies, Student Personnel, and Training
 27. Change program requirements for Master of Science, Engineering Physics-Biomedical Engineering, Electrical Engineering, Mechanical Engineering, and Physics
 28. Change program requirements for Professional Science Masters, Computational Science-Computer Science, Computational Engineering, and Computational Mathematics.
- d. Program Name Change:**
1. Change program name for Bachelor of Arts, Arts Entrepreneurship to Arts Administration
- e. Option Deletion:**
1. Option deletions for Bachelor of Science, Engineering Physics-Electrical Engineering and Mechanical engineering (only delete these options if the two new programs, Bachelor of Science Electrical Engineering and Bachelor of Science in Mechanical Engineering are approved)
 2. Option deletion for Master of Arts, History-Museum Studies

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f. Request for Online Delivery:

1. Online delivery for Bachelor of Business Administration, Business Administration-General Business
2. Online delivery for Bachelor of Business Administration, Management
3. Online delivery for Bachelor of Business Administration, Marketing

5. Southwestern Oklahoma State University (Page 63)

a. New Program Requests:

1. Bachelor of Science Public Health

b. Program Modifications Requests:

1. Bachelor of Science in Engineering Technology (128)
2. Bachelor of Science in Industrial Technology (026)
3. Bachelor of Science in Nursing (087)

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly

Report of the Facilities Stewardship Committee, Thursday, January 25, 2018, 4:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma. (Attachment B, Pages 65-78)

1. **Facilities Presentation—Mike Buchert, Director of Long Range Facilities Planning, & Phil Thomas, Assistant Director of Long Range Facilities Planning, Oklahoma State University**

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Mr. Buchert and Mr. Thomas provided an overview of OSU's long range planning as well as their views and processes for providing long range facilities planning to the universities in the OSU System.

Regent Stansberry declared a break at 9:56 a.m.

The meeting resumed at 10:07 a.m.

2. Campus Tour

Regent Reilly thanked Christy Landsaw and Jon Asbill for taking along her, Regent McDermott, Sheridan, and Debra for a tour of the campus. They visited The Rivers Edge Café in the University Center as well as the Fine Arts Building, Haskell Hall, Seminary Hall, the scene shop, the NSU Playhouse as well as a driving tour of the campus. The committee received a holistic look at the campus including HVAC facilities.

Regent Reilly commented that she recognizes and appreciates the challenges and opportunities that NSU has in maintaining the campus.

3. RUSO Physical Plant Directors Lunch

Regent Reilly reported that the Physical Plant Directors at each university have been invited to attend a meeting at the Administrative Office to talk about shared issues and opportunities for collaboration on January 30, 2018.

Regent Reilly made the motion, seconded by Regent Dunn, to approve the following Facilities Stewardship Committee requests submitted by the universities:

4. Southeastern Oklahoma State University (Pages 65-66)

a. Approval of Use of University Land by SE Foundation for Native American Art Museum

Request approval to use existing University land to build a Native American Art Museum. SE is home to one of the finest collections of traditional Native American art in Oklahoma valued at close to 1 million dollars. The existing art gallery is not large enough to house this collection on a regular basis and provide space for student art shows throughout the year. The art museum will be 100% funded by a donor through the Southeastern Foundation who will also handle all construction costs including the demolition

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of an existing structure (abandoned house). Estimated cost of the project is \$1 million. Upon completion of the project, the new museum will be operated by Southeastern with annual donor support.

5. Southwestern Oklahoma State University (pages 67-68)

a. **Project # 665-0066 Exterior Repairs - Roof Repair and Replacement at SWOSU Sayre Campus Alexander Building**

Project Description: Request approval to award contract for roof replacement at the SWOSU Sayre Campus Alexander Building, which is a classroom building; roof measures approximately 200 ft x 54 ft.

Requested Funding Approval: Requesting \$89,900

Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds

b. **Project # 665-0066 Exterior Repairs - Roof Repair and Replacement at SWOSU Sayre Campus Patterson Field House**

Project Description: Request approval to award contract for roof replacement at the SWOSU Sayre Campus Patterson Fieldhouse; roof measures approximately 130 ft x 100 ft.

Requested Funding Approval: Requesting \$99,800.00

Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds

c. **Project # 665-0066 Exterior Repairs - Exterior Brick Repair (Tuckpointing) at Stewart and Neff Dormitories**

Project Description: Request approval to bid and award contracts for brick repair at Stewart and Neff Halls.

Requested Funding Approval: Requesting \$400,000

Congruent with Capital Master Plan: Yes

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Revenue Sources: Auxiliary

6. University of Central Oklahoma (pages 69-78)

a. **Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Lighting upgrade project for Art and Design building, first and second floor, and Evans Hall basement level classrooms, computer labs and instructional spaces to include removal of existing fluorescent lighting and replacement with LED lighting fixtures

Requested Funding Approval: \$159,000

Budget Breakdown: \$159,000 Construction

Job Order Contractor: Yes, Patco Electrical Services, Inc., under State Contract #2014P105.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Academic Affairs Campus Facility Fee funds

Ratification and request to use Wellness Center Fees:

a. **Property Purchase**

Emergency approval was requested by President Don Betz and granted by Chairman Mark Stansberry on December 8, 2017 for UCO to purchase property located at 101 N. University Drive for \$700,000. The property consists of a 12,347 s.f. building on .46 acres strategically located directly west of the UCO campus facing the Lillard Administration Building. The building was built by the Thompson family in 1964 and used solely as a bookstore to date. Time was of the essence due to other parties interested in purchasing the property. The property was recently appraised at a value of \$740,000.

Additionally, we request to use surplus funds from the dedicated fee source to allocate toward the purchase of the property at 101 N University Dr., Edmond, OK.

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Amount: \$265,000

Source: Fund 702 Wellness Center Facility Fee reserve

Revenue Sources: Proceeds from the recent sale of three residential properties (\$437,125) and Wellness Center Facility Fee reserves (approx. \$265,000).

Change Orders:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Approve Change Order #12 to Lippert Brothers in the amount of \$106,760 for STEM building for additional AV infrastructure throughout the building. This change order will increase the contract to \$17,486,424.

Budget Breakdown: \$106,760

Revenue Sources: Current available Master Real Property Lease Revenue Bond Funds

b. Project # 120-0032 Sports Complex Improvements

Project Description: Approve Change Order #01 to JE Dunn for the Sports Performance Center Phase 1 in the amount of \$133,765 for addition of carpet and resilient flooring. This change order will increase the contract amount to \$11,191,831.

Budget Breakdown: \$133,765

Revenue Sources: Master Real Property Lease Revenue Bond Funds and Private Gifts

c. Project # 120-1078 Murdaugh Hall Renovation and Addition

Project Description: Approve Change Order #6 to Anderson House Construction in the deduct amount of \$117,673 for Murdaugh Hall Utilities Replacement project for deduct costs for Liquidated Damages and non-conforming and or incomplete work items and for additional cost for various work items and Final Completion August 8, 2017, with a final cost of \$7,135,977.

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Budget Breakdown: (\$117,673)

Revenue Sources: Campus Enterprises (Housing)

Information Items:

a. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 8 to Lippert Brothers in the amount of \$22,907 for modifications to the mechanical penthouse ductwork and addition of smoke dampers. Master Real Property Lease Revenue Bond Funds

b. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 9 to Lippert Brothers in the amount of \$21,806 to include the alternate neutralization tank, modifications to lab casework, additional acid vents, door modifications and substitution of roof tile material. Master Real Property Lease Revenue Bond Funds

c. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 10 to Lippert Brothers in the amount of \$23,058 to include roof modifications, additional window shades, interior glass modifications, ceiling tile substitution and resilient flooring substitution. Master Real Property Lease Revenue Bond Funds

d. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 11 to Lippert Brothers in the amount of \$24,855 for A/V infrastructure modifications specific to the first-floor computer teaching and computational research rooms. Master Real Property Lease Revenue Bond Funds

e. **Project # 120-0032 Sports Complex Improvements**

Project Description: A Guaranteed Maximum Price (GMP) contract has been executed with Construction Manager at Risk, JE Dunn Construction, on November 30, 2017, in the amount of \$1,130,762 for the Sports Performance Center

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Phase 2 Auxiliary Building. RUSO approval 11/04/2016 in the amount of \$10,000,000 with RUSO increase approval on 11/03/2017 in the amount of \$1,500,000 for a total of \$11,500,000. The 8,000 square foot facility is the first phase of work required for Phase 2. Master Real Property Lease Revenue Bond Funds and Private Gifts

f. Project # 120-0008 Liberal Arts Renovation and Addition

Project Description: A Guaranteed Maximum Price (GMP) contract has been executed with Construction Manager at Risk, Lippert Bros. Construction on December 1, 2017 in the amount of \$14,666,371 for the College of Liberal Arts Addition. RUSO approval 11/04/2016 in the amount of \$17,500,000 with RUSO increase approval on 11/03/2017 in the amount of \$850,000 for a total of \$18,350,000. Master Real Property Lease Revenue Bond Funds

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

B. POLICY AND PROCEDURES COMMITTEE–Chair Regent Lake Carpenter

Report of the Policy and Procedures Committee, Thursday, January 25, 2018, 2:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

1. Discussion and possible action to approve revisions to Chapter 1 of the RUSO Policy Manual.

Regent Carpenter reported that the committee met on January 25, 2018 and had a thorough discussion regarding the policy revisions to Chapter 1 of the RUSO policy manual.

Regent Carpenter made the motion, seconded by Regent McDermott, to approve the revisions to Chapter 1 of the RUSO Policy Manual.

Regent Dunn made the motion, seconded by Regent Winchester, to table the motion to approve the revisions to Chapter 1 of the RUSO Policy Manual.

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Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

2. Status report on committee goals.

Regent Carpenter reported that the committee would like to add a review of the RUSO Administrative Handbook to the list of committee goals for the year.

C. SYSTEM ADVANCEMENT COMMITTEE--Chair Regent Susan Winchester

Report of the System Advancement Committee, Thursday, January 25, 2018, 3:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

1. Higher Education Governmental Relations Conference Report—Regents Ford, McDermott, Reilly, and Winchester.

Regent Winchester reported that Regents Ford, McDermott, Reilly, Dr. Kinders, Sheridan McCaffree and she attended the Higher Education Governmental Relations Conference in December in San Diego. Regent Winchester shared her notes from the conference.

2. Discussion and possible action regarding Opportunities For All—Regent Jane McDermott

Regent Winchester called on Regent McDermott for a report on a pre-conference training on AASCU's Opportunities For All campaign.

Regent McDermott played a short video discussing the campaign and how RUSO universities could benefit from their messaging and participation in Opportunities For All.

Dr. Kinders provided additional insight as to what the purpose of Opportunities For All is and how RUSO universities and other state colleges and universities can benefit from unified branding and messaging to reach first generation students, students who are financially at risk, as well as underrepresented groups and individuals.

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Regent McDermott made the motion, seconded by Regent Parker, to approve of RUSO's participation in Opportunities For All.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

3. Discussion of upcoming Higher Education Day.

Regent Winchester reported that Higher Education Day is Tuesday, February 13, 2018. RUSO has been reserved room 535 at the Capitol starting at 8:00 am. It may be used as a staging room. She encouraged universities to use some of the suggestions from the governmental relations conference in their advocacy.

There was discussion of scheduling a RUSO Day at the capitol.

4. Report on RUSO success stories.

Regent Winchester reported that Lori Johnson of Anglin Public Relations has posted several success stories on the RUSO website. Lori has an agreement to feature four additional articles telling the RUSO story in The Oklahoman. Regent Winchester requested that universities, please respond to her requests regarding this opportunity. The articles will be in the Oklahoman Outlooks section starting in March.

5. Discussion of legislative advocacy.

Regent Winchester reported that bills have been filed and now await committee assignments. She also noted that session begins the first Monday in February and to be prepared to talk to representatives and senators and move forward with a positive message.

D. VISION & PLANNING COMMITTEE REPORT—Chair Regent Jeffrey T. Dunn

1. Discussion and possible action on benchmarks and possible RUSO dashboard. —Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Dr. Bo Hannaford, Vice President of Academic Affairs, Northwestern Oklahoma State University

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Dr. Mark Kinders and Dr. Bo Hannaford provided an update to the research their team has conducted regarding potential and proposed benchmarks for the RUSO dashboard. The RUSO work team is exploring 27 benchmarks for the RUSO Dashboard under three categories: access, progression, and completion.

Regent Dunn thanked the team of university officials for their tremendous effort and diligence.

E. AUDIT & FINANCE COMMITTEE—Regent Gary Parker (Attachment C, Pages 79-84)

1. Discussion and acceptance of externally audited financial statements for the year ended June 30, 2017.

Regent Parker reported that the Audit Exit Conferences were held in December 2017 with RUSO external auditors Arledge & Associates and each university president, business officer, and other university officials.

Regent Parker reported that he was pleased to see that RUSO universities are managing their money quite well during these difficult times.

Regent Parker made the motion, seconded by Regent Ford, to accept the results of the externally audited financial statements for the year ended June 30, 2017.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

2. Discussion of CFI Ratios.

RUSO CFI ratios are calculated by Arledge & Associates and because no university is below the 1.5 trigger for additional review, no further action is required.

3. Discussion and possible action regarding NSU approval of Agency Special Account 700 application. (Page 79)
 - a. NSU requests approval of updated Agency Special Account (700 fund) application for NSU.

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History: Several schools had an outdated ASA application flagged in previous audits. The RUSO Business Officers decided to review an ASA application for our individual schools and submit a unified update. In January 2017, the schools brought forward an updated ASA application for Regent approval. The application was approved and submitted to OMES. OMES denied the application and provided possible revisions. The revised applications for SWOSU, UCO, NWOSU and ECU were submitted and approved by the Regents in November 2017 and OMES in December 2017.

4. Discussion and possible action regarding SE approval of Agency Special Account 700 application. (Pages 80-84)

- a. SE requests approval of updated Agency Special Account (700 fund) application for SE.

History: Several schools had an outdated ASA application flagged in previous audits. The RUSO Business Officers decided to review an ASA application for our individual schools and submit a unified update. In January 2017, the schools brought forward an updated ASA application for Regent approval. The application was approved and submitted to OMES. OMES denied the application and provided possible revisions. The revised applications for SWOSU, UCO, NWOSU and ECU were submitted and approved by the Regents in November 2017 and OMES in December 2017.

Regent Parker made the motion, seconded by Regent Dunn, to approve SE's and NSU's request to approve their Agency Special Account 700 Applications.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

F. PENSION COMMITTEE--Jessica Kilby

Report of the Pension Committee, Thursday, January 25, 2018, 12:00 p.m., Northeastern State University, Webb Center Tower, 6th Floor, Tower Room, Tahlequah, Oklahoma.

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1. Status report on quarterly investment review and 403(b) Retirement Plan.

Mrs. Kilby reported that committee held an open meeting on Thursday, January 25, 2018 at which they voted to retain John Papahronis of McAfee Taft to submit the 403(b) plan to the IRS under the voluntary correction program to bring RUSO into compliance with current IRS Regulations.

Mrs. Kilby also reported that a quarterly investment review with the USI Consultants was also discussed and that the committee is confident about the quality and diversity of the current investment options.

Regent Stansberry declared a break at 11:11 a.m.

The meeting resumed at 11:20 a.m.

VI. PRESIDENTS' RECOMMENDATIONS

A. NORTHEASTERN STATE UNIVERSITY

(See attachment D, pages 85-90)

Regent Reilly made the motion, seconded by Regent McDermott, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Turner reported that NSU will be partnering with Academic Partnership, which was introduced by President Burrage. This partnership has strengthened NSU's enrollment. It has also streamlined several pieces of outreach and enrollment. Online enrollment is now up 35%.

President Turner reported that NSU was honored as one of the region's 2017 Top Inclusive Workplace Cultures by Mosaic, the Tulsa Regional Chamber's diversity business council. NSU was one of 24 organizations that received a five-star rating. The recognition is given annually at Mosaic's Economic Inclusion Forum to area employees with robust diversity and inclusion strategies.

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President Turner reported that there will be a ribbon cutting ceremony for NSU's new River's Edge Café on February 8, 2018 at 10:00 a.m.

President Turner reported that NSU students are leading the way in curating the main street environment to be more welcoming and encourage people to support mainstreet.

President Turner reported that he writes a monthly opinion piece in the Tahlequah Daily Press. On January 23, 2018, the Tahlequah Daily Press published his "NSU Brings the World to Tahlequah" article. In this article it discusses the geographical diversity of the NSU's students. Today, NSU has 34 tribes, totaling 2,850 American Indian students which accounts for 36.05% of the student population. NSU also has 164 international students and scholars hailing from 35 countries, as well as students hailing from 39 of the 50 states.

Regen Winchester inquired as to whether or not area legislators are receiving these articles.

Regent Ford also requested that these news articles be sent to the Regents as well.

President Turner reported that NSU has reserved rooms 419 A & B at the State Capitol for Higher Education Day, February 13, 2018.

President Turner reported that on February 28, 2018, the author of Killers of the Flower Moon by David Grann, will be coming to the NSU Performance Arts Center for discussion regarding the book. Everyone is invited to attend.

President Turner thanked all of his staff for their work in making the January meeting possible.

B. NORTHWESTERN OKLAHOMA STATE UNIVERSITY (See attachment E, Pages 91-94)

Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

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President Cunningham reported that the Northwestern Alumni Association and the Southwestern Oklahoma State University Foundation took advantage of the athletic rivalry between the two schools to raise funds for student scholarships on Giving Tuesday. The challenge raised more than \$196,000 with Southwestern bringing in \$100,199.53 and Northwestern bringing in \$95,921.72. The Giving Tuesday challenge was a win for both schools.

President Cunningham reported that NWOSU is hosting Oklahoma Research Day at their Enid Conference Center on March 9, 2018. The event is expected to have 900 exhibitors from across the state.

President Cunningham reported that former Regent Michael W. Mitchel is going to be a recipient of NWOSU's Outstanding Graduates Award at the Northwestern Foundation & Alumni Association during their annual spring reunion.

President Cunningham thanked President Turner and his staff for their hospitality.

C. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

(See attachment F, pages 95-100)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Sean Burrage.

President Burrage reported that more than half—54%—of Southeastern Oklahoma State University's fall graduating class are first-generation college graduates. Graduates from 16 states and 10 countries were also recognized during the fall commencement ceremony. President Burrage thanked Regent Reilly for offering welcoming remarks for the ceremony.

President Burrage reported that SE student athletes are teaming up with Office of Juvenile Affairs to be mentors to youth who are involved with the Office of Juvenile Affairs (OJA) in Bryan County for a semester. The program launched October 31, 2017 and already includes four SE mentors and five OJA mentees.

President Burrage also reported that enrollment is up for SE thanks to the agreement with Academic Partnership.

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Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

D. UNIVERSITY OF CENTRAL OKLAHOMA

(See attachment G, pages 101-104)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Don Betz.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Betz reported that Will Rogers World Airport now has banners welcoming participants who are coming to attend the National Conference on Undergraduate Research which is occurring from April 4-7, 2018 on UCO's campus. There will be keynote speakers, some of whom have national and international recognition. UCO received 4,000 submissions from 47 states and eight countries.

President Betz reported that The Oklahoman named UCO as one of the state's "Top Workplaces" for the fourth consecutive year. UCO ranked number 20 in the newspaper's large business category. UCO was the only university included in the list of 80 workplaces.

UCO has broken ground on a new building addition to its Liberal Arts building located on the eastern edge of campus. The addition is scheduled to open in the Fall of 2019.

President Betz reported that UCO earned recognition as a top school for student veterans and active military. UCO was ranked number 10 among all surveyed four-year colleges and universities in the United States.

UCO will be hosting the Transformative Learning Conference which will be happening on March 7, 2018 in Oklahoma City. This conference is for professionals interested in how people learn and how to advance learning processes.

President Betz reported that UCO's Center for eLearning and connected environments (CeCE) once again earned national

MEETING MINUTES FOR JANUARY 26, 2018

recognition as the Online Learning Consortium (OLE) awarded CeCE with the 2017 Excellence in Faculty Development for Online Teaching Award. CeCE guides collaborative efforts across the university to deliver meaningful, innovative, flexible, and customized development for UCO's faculty who teach online, blended, or technology-enhanced courses. Additionally, Dr. Bucky Dodd, UCO's chief learning and innovation officer and director for CeCE's Institute for Learning Environment Design, was awarded the Western Interstate Commission for Higher Education Cooperative for Education and Technology (WCET) Sally M. Johnstone Award. The award recognizes a professional who has made an outstanding contribution to the technology-enhanced teaching and learning community.

The Oklahoma Arts Council has selected Brad Ferguson, KUCO's general manager of UCO-based radio station, as the recipient of the Governor's Arts Award, Media in the Arts category, for his contributions to the Oklahoma Arts Community. He will receive the award along with 18 individual recipients and organizations at the 42nd Annual Governor's Arts Awards ceremony on February 28, 2018 at the Oklahoma Capitol.

E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment H, Pages 105-108)

Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Beutler reported that SWOSU is the highest-ranked Oklahoma Regional University in the 2018 edition of the Best Online Bachelor's Programs in the United States. SWOSU is ranked 115th in the nation among the 1,490 online programs that were assessed.

President Beutler reported that the Southwestern Oklahoma State University Foundation in Weatherford and Northwestern Foundation & Alumni Association joined forces in a Giving Tuesday Scholarship Showdown challenge to raise funds for each university's student scholarships. This historic rivalry has more than tripled the total dollar amount of past Giving Tuesday campaigns.

MEETING MINUTES FOR JANUARY 26, 2018

President Beutler reported that the NCAA did a survey of Division II sports facilities and ranked SWOSU as one their top 12 venues.

F. EAST CENTRAL UNIVERSITY

(See attachment I, pages 109-114)

Regent Reilly made the motion, seconded by Regent Ford, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Pierson reported that last year's distinguished alumni award winner, Michael Prince, has been named Chief Executive Officer of the United States Polo Association.

President Pierson reported that ECU will be participating in the Western Interstate Commission for Higher Education Native American Attainment grant. ECU has reached out to those institutions outside of their regions who are Native American, Non-tribal Institutions to help ECU's Native American students earn their degree. The grant is funded by the Lumina Foundation.

On December 1, 2017, music lovers were treated to an up-close and personal experience at ECU thanks to the Oklahoma Heritage Bank and Dr. Darryl Fisher. "The Legendary Violins of Stradivarius and Guarnerius" featured the 1714 Kenora Jackson Stradivarius and the 1742 'Sloan' Guarnerius del Gesu violins from Cremona, Italy.

President Pierson reported that Dr. Darryl Fisher, who is a first generation college graduate, is starting a pilot project to do research on ECU students and how to support other first generation students. He will be hosting between 15-20 first generation students in his home. Students who come from lower socioeconomic groups tend not to do as well when they become professionals and part of that is cultural capital. This project will teach students how to attain that capital. ECU has entered into a contract with the U.S. Department of the Interior of the U.S. Geological Society for the Oka' Institute which will be assisting the institute with an inventory of springs across the state of Oklahoma.

MEETING MINUTES FOR JANUARY 26, 2018

President Pierson reported that ECU has received a \$323,000 grant from the Valley View Foundation to renovate ECU's Nursing Lab.

President Pierson reported that ECU has a Provost search under way. ECU is hoping to have a permanent Provost in place by July 1, 2018.

President Pierson invited everyone to attend ECU's Night at the Thunder game. ECU's Chorale will be singing the national anthem and prior to the Thunder game, ECU will hosting a meet and greet and Toby Keith's Bar and Grill from 5-7 p.m. on February 2, 2018. ECU's new football coach will be in attendance. At least 250 tickets have been sold to date.

VII. PRESIDENTS' COUNCIL REPORT

President Betz reported that the President's Council is closely following the Step Up Oklahoma Plan and how it pertains to the future of education and higher education.

President Betz reported the Chancellor's legislative forums are taking place at campuses across Oklahoma. Most of the sites are RUSO institutions.

President Betz reported that the State Regents' Task Force on the Future of Higher Education has included three RUSO Regents, Regents Dunn, Carpenter, and Parker and three RUSO presidents, Presidents Betz, Beutler, and Burrage. January 31, 2018 is the final meeting where the draft of the four committee recommendations will be amalgamated into a single report that will be formally approved by the Task Force, and State Regents. A full copy of the report will be available to the Regents for their review.

VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

1. Discussion and possible action regarding the Administrative Office Lease.

Regent Reilly made the motion, seconded by Regent McDermott, to approve the renewal of the Administrative Office Lease.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

MEETING MINUTES FOR JANUARY 26, 2018

2. Quarterly Reports.

Ms. McCaffree reported that the quarterly reports have been distributed to the Regents.

3. Association of Governing Boards (AGB) National Conference on Trusteeship April 22-24, 2018.

Ms. McCaffree reported that Association of Governing Boards is holding their National Conference on Trusteeship will be held April 22-24, 2018 in San Diego, California. If any Regents are interested in attending, please let the administrative office know.

IX. REGENTS' COMMENTS AND ANNOUNCEMENTS

None to report.

X. NEW BUSINESS

None to report.

XI. EXECUTIVE SESSION

A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

Regent Winchester made the motion, seconded by Regent Reilly, to move into executive session.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The Board convened in Executive Session at 12:13 p.m.

The Board reconvened in public session at 12:57 p.m.

XII. RECONVENE IN PUBLIC SESSION

MEETING MINUTES FOR JANUARY 26, 2018

Regent Dunn made the motion, seconded by Regent Carpenter, to move proceed as discussed in executive session.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, and Stansberry

Voting against the motion: none

XIII. ADJOURNMENT

Regent Ford made the motion, seconded by Regent Reilly, to adjourn the meeting.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The meeting adjourned at 1:00 p.m.

ATTACHMENTS TO MINUTES

January 26, 2018

Attachment

A. Educational Excellence Committee.....55-64

* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.

B. Facilities Stewardship Committee.....65-78

C. Audit and Finance Committee.....79-84

D. Northeastern State University.....85-90

E. Northwestern Oklahoma State University.....91-94

F. Southeastern Oklahoma State University.....95-100

G. University of Central Oklahoma.....101-104

H. Southwestern Oklahoma State University.....105-108

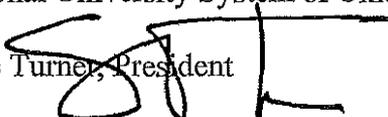
I. East Central University.....109-114



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: January 12, 2108

TO: Regent Amy Ford, Chair
Educational Excellence Committee
Regional University System of Oklahoma

FROM: Steve Turner, President 

SUBJECT: Educational Excellence Committee Agenda Items

The following substantive program changes are submitted programs are submitted as an information item to the Educational Excellence Committee:

Substantive Changes - Program Modifications:

B.B.A. Core: In response to suggestions from industry stakeholders to improve the quantitative skills and Excel proficiency of its students, the College of Business and Technology proposes removing MATH 3513 Statistical Methods as a course choice in the Business Core and requiring BADM 3933 Business Statistics. By requiring business statistics, the faculty can better ensure that students are prepared to address business analytics in their career fields using the tools industry stakeholders prefer. This program change impacts eight (8) programs.

Health Care Administration, B.S. (004): To better respond to area constituents, the faculty propose several changes. First, the program proposes to change its name to Health Organizations Administration and to move from a Bachelor of Science to a Bachelor of Business Administration degree. The program proposes adding options in Healthcare Administration, Health Informatics, and Long Term Care Administration, and finally, changes in program requirements to align the program with existing Bachelor of Business Administration requirements.

Business Administration, B.B.A. (012): In addition to changes in the Business Core detailed above, in the Business Administration core, faculty propose removing MGMT 3263 Principles of Entrepreneurship and requiring MGMT 3323 Creativity, Innovation & Opportunity. A new option, Business Analytics, is proposed to bring the total number of options to four.

English Education, B.A. Ed. (029): In response to a program review suggestions that the program distribute assessments more broadly across the major curriculum, program faculty propose creating two new courses, ENGL 3501 Critical Issues in English Education and ENGL 4501 English Education Capstone which will be added to the required courses. Guided elective courses will be lowered from eight hours to six hours.

Geography, B.A. (036): GEOG 3553 Physical Geography will be removed from the program's required courses and made a course choice in the "Physical Geography" category. To reflect this change, the total number of hours in "Required Courses" will be lowered from six (6) to three (3), and the number of hours required in the "Physical Geography" category will be increased from three to six. The total number of degree requirements will not change.

Management, B.B.A. (054): In addition to statistics requirement change in the Business Core, the program faculty propose to adjust the requirements for the Entrepreneurship Emphasis option, removing MGMT 3263 Principles of Entrepreneurship and adding MGMT 4243 New Venture Creation as a requirement.

Business Administration, M.B.A. (056): Based on input from advisory panels, the faculty propose adding new options to the existing options for the MBA. Three of the options which relate to healthcare will require prerequisite knowledge in the field, and a new program prerequisite is proposed. Two options will be deleted as they have been replaced by either a full program, or revised programs. If all approved, the total number of options for the Business Administration, M.B.A. program will be eight.

Medical Laboratory Science, B.S. (147): Program faculty propose adjusting the program prerequisites in both pathways to accommodate recent changes in entry-level biology courses as well as removing BIOL 4164 Medical Microbiology as a program requirement for the 3+1 pathway since it is taught infrequently. Specific, guided electives have been adjusted to non-specific, upper division biology electives to tailor the program better to the students' background and needs.

Social Work, M.S.W. (164): A new course, SOWK 5453 Social Policy will be added to the traditional pathway. This course is required for accreditation purposes. The course it replaces, SOWK 5613 Human Diversity, will become an elective.

Enclosures

cc: Dr. Debbie Landry, Interim Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

January 12, 2018

Sheridan McCaffree, Executive Director
Educational Excellence Committee
Regional University System of Oklahoma
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Sheridan:

In accordance with Oklahoma State Regents for Higher Education (OSRHE) policy on Academic Program Review, Northeastern State University reviews each of its degree programs on a five-year cycle. Please find attached Program Review Executive Summaries for the following academic degree programs at Northeastern State University. This information is being submitted as an information item to the Educational Excellence Committee.

Completed Program Reviews:

- **BA American Indian Studies (047)**
- **BA Geography (036)**
- **MEd Science Education (138)**
- **BS Vision Science (097)**

Three of the above degree programs exceed the minimum productivity standards and were deemed appropriate by the consultants reviewing the programs. The fourth program, BS in Vision Science (097), is an abbreviated review. This is a “no cost, specialty program” embedded in NSU’s Oklahoma College of Optometry’s (OCO) doctoral degree. In the future, we request consideration of this program being recognized as a necessary component of the OCO’s national accreditation process. Programmatic strengths and weaknesses identified as well as recommendations are included in the executive summaries.

If you have any questions, please feel free to contact Dr. Tom Jackson or myself.

Sincerely,

Steve Turner, Ph.D.
President

cc: Dr. Debbie Landry
Dr. Tom Jackson

Northwestern
OKLAHOMA STATE UNIVERSITY

709 Oklahoma Boulevard • Alva, Oklahoma 73717-2799 • Phone: (580) 327-8400 • Email: jlcunningham@nwsu.edu

OFFICE OF THE PRESIDENT

Date: January 11, 2018
To: Regional University System of Oklahoma
Educational Excellence Committee
Amy Ford, Chair
From: Dr. Janet Cunningham, President *J. Cunningham*
Re: Educational Excellence Agenda Item – January 25, 2018

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the January 25, 2018, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Program Modification, Program Requirement Change – Master of Arts,
American Studies (067)**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment



January 26, 2018

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: January Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modification:

Master of Education in Educational Leadership (073) – Deletion of comprehensive exam from graduation requirements. No change in total hours.

We are also seeking approval for the following existing degree programs to be delivered electronically:

Communication (049) BA
Early Intervention and Child Development (111) BS
General Business (105) BBA
Liberal and Applied Studies (102) BS
Marketing (095) BBA
Occupational Safety and Health (58) BS
Organizational Leadership (775) BS
Sports Administration (109) MS

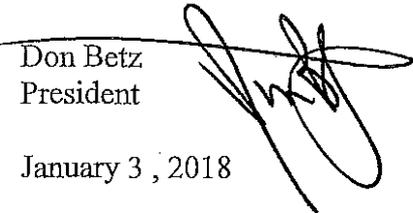
Please see the attached documents for the program requests.

Sincerely,

Sean Burrage
President



TO: Academic Affairs Committee Chair

FROM: Don Betz
President 

DATE: January 3, 2018

SUBJECT: Academic Affairs Agenda Items – January 25-26, 2018

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the January 25-26, 2018, Board of Regents meeting. We request approval of the following items:

New Programs

- Add new program Bachelor of Science, Electrical Engineering
- Add new program Bachelor of Science, Mechanical Engineering

New Option

- Add new options Bachelor of Business Administration, General Business and International Business

Program Modification

- Change program requirements for Bachelor of Science, Accounting
- Change program requirements for Certificate in Accounting
- Change program requirements for Bachelor of Arts in Education, Art Education
- Change program requirements for Bachelor of Arts, Arts Entrepreneurship
- Change program requirements for Bachelor of Science, Actuarial Science
- Change program requirements for Bachelor of Business Administration
- Change program requirements for Bachelor of Business Administration, Management-PGA Golf Management
- Change program requirements for Bachelor of Science, Chemistry-Chemistry, ACS Certificate, and Health Sciences
- Change program requirements for Bachelor of Science, Community/Public Health
- Change program requirements for Bachelor of Science, Computer Science-Computer Science, Applied, and Information Science
- Change program requirements for Criminal Justice-Corrections, General Criminal Justice and Police

- Change program requirements for Bachelor of Fine Arts, Dance
- Change program requirements for Bachelor of Science, Family Life Education-Child Development, Gerontology, and Marriage and Family
- Change program requirements for Bachelor of Science in Education, Mathematics Education
- Change program requirements for Bachelor of Music, Music-Vocal Performance
- Change program requirements for Bachelor of Science, Organizational Leadership
- Change program requirements for Bachelor of Arts, Photographic Arts
- Change program requirements for Bachelor of Arts, Psychology
- Change program requirements for Bachelor of Arts, Sociology-Sociology, Human Services and Substance Abuse Studies
- Change program requirements for all Teacher Education programs
- Change program requirements for Bachelor of Arts, Technical Writing
- Change program requirements for Bachelor of Fine Arts, Theatre Arts-Design and Technology and Performance
- Change program requirements for Master of Arts, Crime and Intelligence Analysis
- Change program requirements for Master of Arts, Substance Abuse Studies
- Change program requirements for Master of Arts, TESL/Teaching English as a Second Language

Program Name Change

- Change program name for Bachelor of Arts, Arts Entrepreneurship to Arts Administration

Option Deletion

- Option deletions for Bachelor of Science, Engineering Physics-Electrical Engineering and Mechanical Engineering (**only delete these options if the two new programs, B.S. Electrical Engineering and B.S. Mechanical Engineering are approved**)
- Option deletion for Master of Arts, History-Museum Studies

Request for online Delivery

- Online delivery for Bachelor of Business Administration, Business Administration-General Business
- Online delivery for Bachelor of Business Administration, Management
- Online delivery for Bachelor of Business Administration, Marketing



TO: Academic Affairs Committee Chair

FROM: Don Betz
President 

DATE: January 8, 2018

SUBJECT: Academic Affairs Agenda Items – January 25-26, 2018

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the January 25-26, 2018, Board of Regents meeting. We request approval of the following items:

New Programs

- Add new program Master of Science, Computer Science
- Add new certificate, Disaster Management

Program Modification

- Change program requirements for Master of Education, Adult and Higher Education-Lifelong and E-Learning, Interdisciplinary Studies, Student Personnel, and Training
- Change program requirements for Master of Science, Engineering Physics-Biomedical Engineering, Electrical Engineering, Mechanical Engineering, and Physics
- Change program requirements for Professional Science Masters, Computational Science-Computer Science, Computational Engineering, and Computational Mathematics

TO: Board of Regents of the
Regional University System of Oklahoma
Amy Ford, Chair

FROM: Randy L. Beutler, President

DATE: January 12, 2018

SUBJECT: Educational Excellence Committee Agenda Items – January 26, 2018

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the January 26, 2018, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- A New Program Request for the following program.
 1. Bachelor of Science Public Health
- Program Modification requests for the following program:
 2. Bachelor of Science in Engineering Technology (128)
 3. Bachelor of Science in Industrial Technology (026)
 4. Bachelor of Science in Nursing (087)

Documents for these program requests are attached. If you need additional information regarding this items, please let me know.

Attachments



Office of the President
**Southeastern Oklahoma
State University**

January 25, 2018

Regent Connie Reilly
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: January Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for January 2018 for the following item:

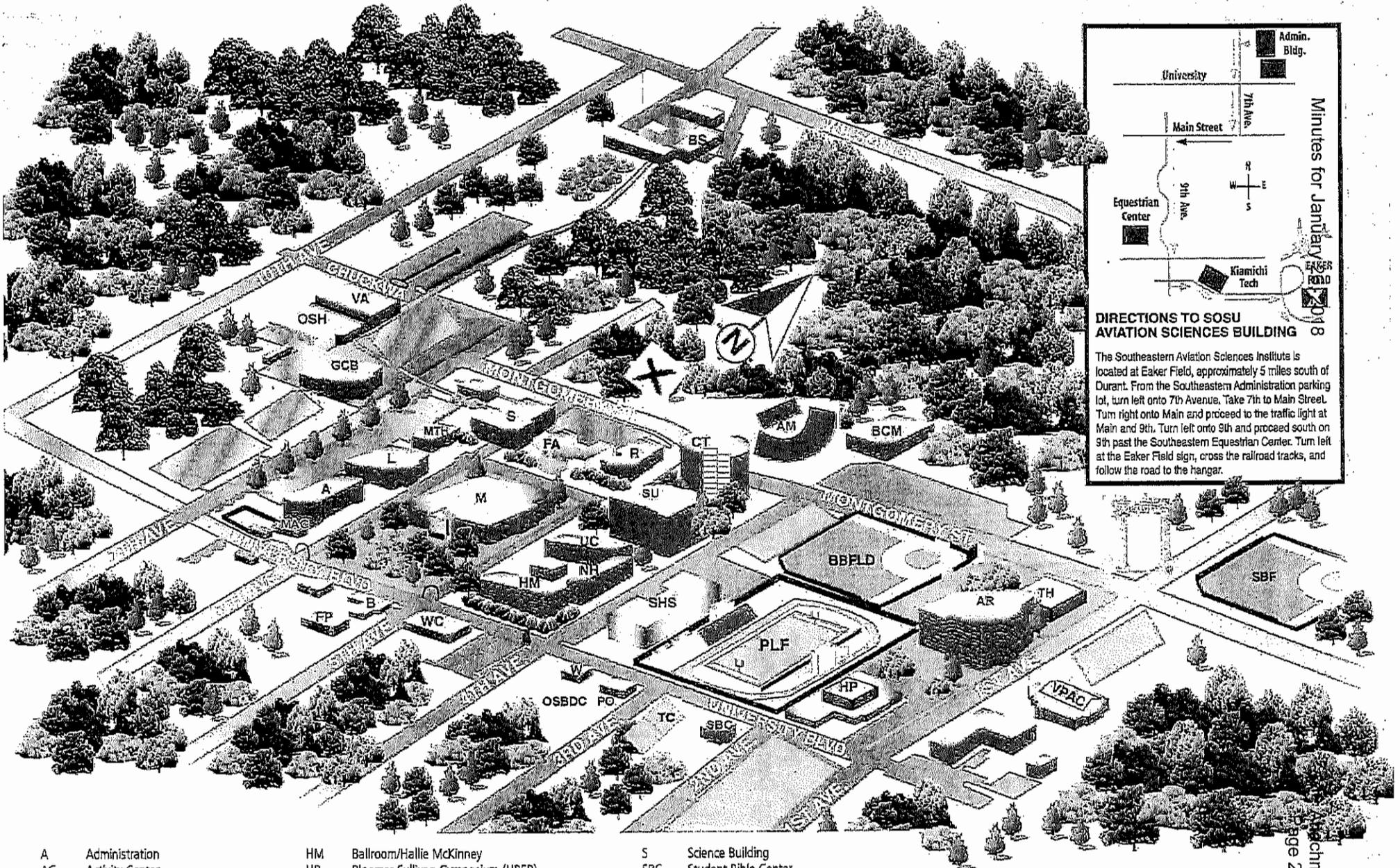
Approval of Use of University Land by SE Foundation for Native American Art Museum

Request approval to use existing University land to build a Native American Art Museum. SE is home to one of the finest collections of traditional Native American art in Oklahoma valued at close to 1 million dollars. The existing art gallery is not large enough to house this collection on a regular basis and provide space for student art shows throughout the year. The art museum will be 100% funded by a donor through the Southeastern Foundation who will also handle all construction costs including the demolition of an existing structure (abandoned house). Estimated cost of the project is \$1 million. Upon completion of the project, the new museum will be operated by Southeastern with annual donor support.

Please let me know if additional information is needed.

Sincerely,

Sean Burrage
President



Minutes for January 2011

DIRECTIONS TO SOSU AVIATION SCIENCES BUILDING

The Southeastern Aviation Sciences Institute is located at Eaker Field, approximately 5 miles south of Durant. From the Southeastern Administration parking lot, turn left onto 7th Avenue. Take 7th to Main Street. Turn right onto Main and proceed to the traffic light at Main and 9th. Turn left onto 9th and proceed south on 9th past the Southeastern Equestrian Center. Turn left at the Eaker Field sign, cross the railroad tracks, and follow the road to the hangar.

- A Administration
- AC Activity Center
- AM Amphitheatre
- AR Bloomer Sullivan Arena
- B Bookstore
- BBFLD Baseball Field
- BCM Baptists Collegiate Ministries
- BS Biological Sciences
- CT Chiclasaw/Choctaw Towers
- EC Equestrian Center
- FA Fine Arts Building
- FP Federal Programs
- GCB General Classroom Building
- HM Ballroom/Hallie McKinney
- HP Bloomer Sullivan Gymnasium (HPER)
- L Henry G. Bennett Library
- M Morrison Hall (Montgomery Auditorium)
- MAG Magnolia House
- MTH Math Building
- NH North Hall
- OSBDC Oklahoma Small Business
- OSH Occupational Safety & Health
- PLF Paul Laird Field
- PO Campus Police
- R Russell Building (John Massey School of Bus.)

- S Science Building
- SBC Student Bible Center
- SBF Softball Field
- SHS Shearer Hall & suites
- SU Glen D. Johnson Student Union
- TC Tennis Courts
- TH Theatre
- UC University Center
- VA Visual Arts
- VPAC Visual & Performing Arts Center
- W Wesley Center
- WC Welcome Center

Southeastern Oklahoma State University

www.SE.edu 800.435.1327

TO: Board of Regents of the
Regional University System of Oklahoma
Connie Reilly, Chair

FROM: Randy L. Beutler, President

DATE: January 12, 2018

SUBJECT: Facilities Stewardship Committee Agenda Items
– January 25, 2018

Please place Southwestern Oklahoma State University on the Stewardship Committee agenda for the January 25, 2018, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- **Project # 665-0066 Exterior Repairs - Roof Repair and Replacement at SWOSU Sayre Campus Alexander Building**

Project Description: Request approval to award contract for roof replacement at the SWOSU Sayre Campus Alexander Building, which is a classroom building; roof measures approximately 200 ft x 54 ft.

Requested Funding Approval: Requesting \$89,900

Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds

- **Project # 665-0066 Exterior Repairs - Roof Repair and Replacement at SWOSU Sayre Campus Patterson Field House**

Project Description: Request approval to award contract for roof replacement at the SWOSU Sayre Campus Patterson Fieldhouse; roof measures approximately 130 ft x 100 ft.

Requested Funding Approval: Requesting \$99,800.00

Congruent with Capital Master Plan: Yes

Revenue Sources: Section 13 Funds

- **Project # 665-0066 Exterior Repairs - Exterior Brick Repair (Tuckpointing) at Stewart and Neff Dormitories**

Project Description: Request approval to bid and award contracts for brick repair at Stewart and Neff Halls.

Requested Funding Approval: Requesting \$400,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary



Date: January 25, 2018
To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Connie Reilly
From: President Don Betz

University of Central Oklahoma January 2018 Facilities Stewardship Committee

1. Request Approval for projects as follows:

a. **Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Lighting upgrade project for Art and Design building, first and second floor, and Evans Hall basement level classrooms, computer labs and instructional spaces to include removal of existing fluorescent lighting and replacement with LED lighting fixtures

Requested Funding Approval: \$159,000

Budget Breakdown: \$159,000 Construction

Job Order Contractor: Yes, Patco Electrical Services, Inc., under State Contract #2014P105.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Academic Affairs Campus Facility Fee funds

2. Ratification and request to use Wellness Center Fees:

a. **Property Purchase**

Emergency approval was requested by President Don Betz and granted by Chairman Mark Stansberry on December 8, 2017 for UCO to purchase property located at 101 N. University Drive for \$700,000. The property consists of a 12,347 s.f. building on .46 acres strategically located directly west of the UCO campus facing the Lillard Administration Building. The building was built by the Thompson

family in 1964 and used solely as a bookstore to date. Time was of the essence due to other parties interested in purchasing the property. The property was recently appraised at a value of \$740,000.

Additionally, we request to use surplus funds from the dedicated fee source to allocate toward the purchase of the property at 101 N University Dr., Edmond, OK.

Amount: \$265,000

Source: Fund 702 Wellness Center Facility Fee reserve

Revenue Sources: Proceeds from the recent sale of three residential properties (\$437,125) and Wellness Center Facility Fee reserves (approx. \$265,000).

3. Change Orders:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Approve Change Order #12 to Lippert Brothers in the amount of \$106,760 for STEM building for additional A/V infrastructure throughout the building. This change order will increase the contract to \$17,486,424.

Budget Breakdown: \$106,760

Revenue Sources: Current available Master Real Property Lease Revenue Bond Funds

b. Project # 120-0032 Sports Complex Improvements

Project Description: Approve Change Order #01 to JE Dunn for the Sports Performance Center Phase 1 in the amount of \$133,765 for addition of carpet and resilient flooring. This change order will increase the contract amount to \$11,191,831.

Budget Breakdown: \$133,765

Revenue Sources: Master Real Property Lease Revenue Bond Funds and Private Gifts

c. Project # 120-1078 Murdaugh Hall Renovation and Addition

Project Description: Approve Change Order #6 to Anderson House Construction in the deduct amount of \$117,673 for Murdaugh Hall Utilities Replacement project for deduct costs for Liquidated Damages and non-conforming and or incomplete work items and for additional cost for various work items and Final Completion August 8, 2017, with a final cost of \$7,135,977.

Budget Breakdown: (\$117,673)

Revenue Sources: Campus Enterprises (Housing)

4. Information Items:

a. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 8 to Lippert Brothers in the amount of \$22,907 for modifications to the mechanical penthouse ductwork and addition of smoke dampers. Master Real Property Lease Revenue Bond Funds

b. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 9 to Lippert Brothers in the amount of \$21,806 to include the alternate neutralization tank, modifications to lab casework, additional acid vents, door modifications and substitution of roof tile material. Master Real Property Lease Revenue Bond Funds

c. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 10 to Lippert Brothers in the amount of \$23,058 to include roof modifications, additional window shades, interior glass modifications, ceiling tile substitution and resilient flooring substitution. Master Real Property Lease Revenue Bond Funds

d. **Project # 120-0094 New Math Science/Lab Building (STEM)**

Project Description: Change Order # 11 to Lippert Brothers in the amount of \$24,855 for AV infrastructure modifications specific to the first-floor computer teaching and computational research rooms. Master Real Property Lease Revenue Bond Funds

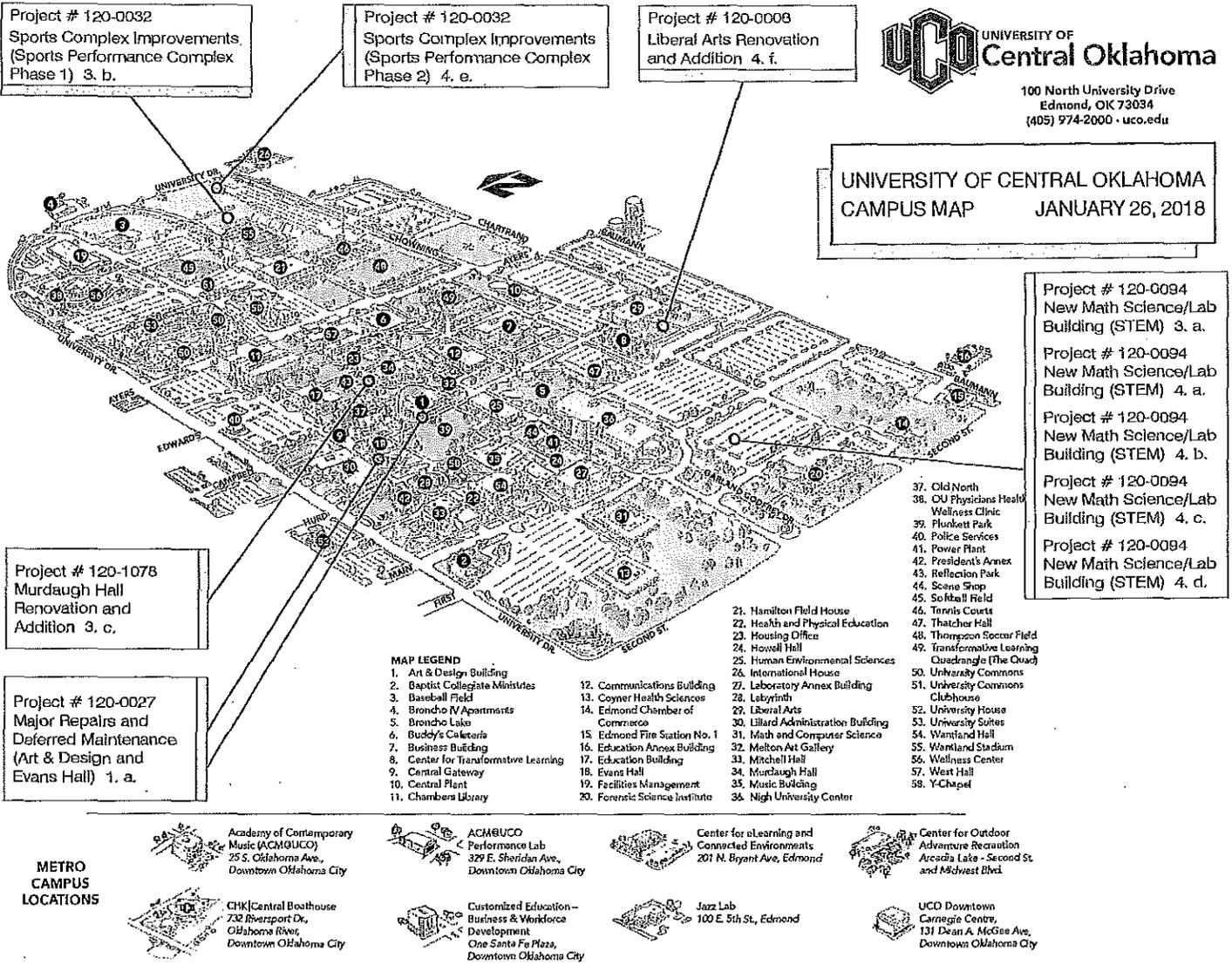
e. **Project # 120-0032 Sports Complex Improvements**

Project Description: A Guaranteed Maximum Price (GMP) contract has been executed with Construction Manager at Risk, JE Dunn Construction, on November 30, 2017, in the amount of \$1,130,762 for the Sports Performance Center Phase 2 Auxiliary Building. RUSO approval 11/04/2016 in the amount of \$10,000,000 with RUSO increase approval on 11/03/2017 in the amount of \$1,500,000 for a total of \$11,500,000. The 8,000 square foot facility is the first phase of work required for Phase 2. Master Real Property Lease Revenue Bond Funds and Private Gifts

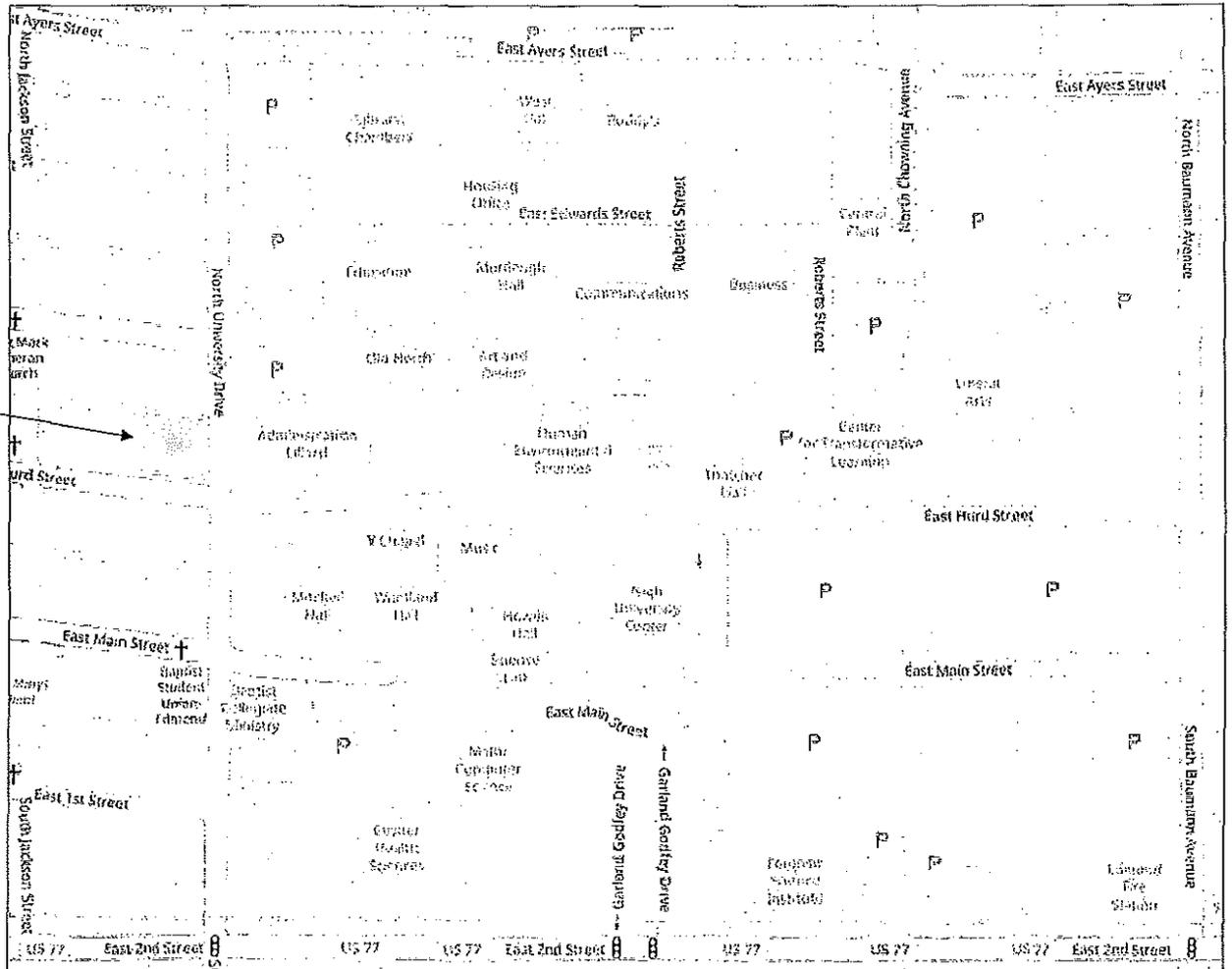
f. **Project # 120-0008 Liberal Arts Renovation and Addition**

Project Description: A Guaranteed Maximum Price (GMP) contract has been executed with Construction Manager at Risk, Lippert Bros. Construction on December 1, 2017 in the amount of \$14,666,371 for the College of Liberal Arts Addition. RUSO approval 11/04/2016 in the amount of \$17,500,000 with RUSO increase approval on 11/03/2017 in the amount of \$850,000 for a total of \$18,350,000. Master Real Property Lease Revenue Bond Funds .

Attachments: Campus Map
 Map of 101 N University Dr
 Change Order # 12 to Lippert Brothers
 Change Order # 1 to JE Dunn
 Change Order # 6 to Anderson House



101 N.
University Dr
Edmond, OK.
2. a.





NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: January 12, 2018

TO: Gary Parker, Audit & Finance Committee Chair
Regional University System of Oklahoma

FROM: Dr. Steve Turner
President 

SUBJECT: Audit & Finance Committee Agenda Items—January 2018

Approval of Agency Special Account 700 Application

NSU requests approval of updated Agency Special Account (700 fund) application for NSU.

History: Several schools had an outdated ASA application flagged in previous audits. The RUSO Business Officers decided to review an ASA application for our individual schools and submit a unified update. In January 2017, the schools brought forward an updated ASA application for Regent approval. The application was approved and submitted to OMES. OMES denied the application and provided possible revisions. The revised applications for SWOSU, UCO, NWOSU and ECU were submitted and approved by the Regents in November 2017 and OMES in December 2017.



Office of the President
**Southeastern Oklahoma
State University**

January 26, 2018

Regent Gary Parker
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: Audit & Finance Committee

Dear Regent Parker:

Please place Southeastern Oklahoma State University on the Audit & Finance Committee Agenda for January 2018 for the following item:

Approval of Agency Special Account 700 Application

Request approval of updated Agency Special Account (700 fund) application for Southeastern.

History: Several schools had an outdated ASA application and had been flagged in previous audits. The RUSO Business Officers decided to review an ASA application for our individual schools and submit a unified update. In January 2017, the schools brought forward an updated ASA application for Regent approval. The application was approved and submitted to OMES. OMES denied the application and provided possible revisions. The revised applications for SWOSU, UCO, NWOSU and ECU were submitted and approved by the Regents in November and OMES in December.

Sincerely,

Sean Burrage
President

AGENCY SPECIAL ACCOUNT APPLICATION

700
ASA Number

660
Agency Number

700 Fund Number

The Southeastern Oklahoma State University hereby requests authority to maintain an "Agency Special Account (700 Fund)" as authorized under the provisions of Title 62, O.S. Section 7.2, for the following purpose(s):

- Benefit programs for individuals, i.e., unemployment compensation, workers compensation, state retirement programs, etc.
- Revenues produced by activities or facilities ancillary to the operation of a state agency, i.e., sales of food at retail level, canteen sales, student union sales, student bookstore sales, housing receipts., athletic receipts., etc.
- Gifts, devises, and bequests with the agency as beneficiary, not otherwise provided by statute
- Evidence funds for law enforcement
- Student loan funds, scholarship funds, fees from employee earnings approved by the governing board of the agency, funds, held in escrow, land Commission funds, student organization funds, including student activity fees collected by an education institution as a separate item of enrollment, professional organization funds, patient and inmate funds, other funds for which the agency acts as a custodian.
- Temporary account for funds arising from new or amended legislation not otherwise provided for in statute or for other emergency situations.

DESCRIBE: (Name of Agency Special Account (700 Fund)): Medical Self Insurance Fund

Enter other justification and pertinent information for establishment of an agency special account (700 Fund) _____

The funds in this request include athletics, food service, bookstore, university center, student housing, student loans, scholarships, grants, fee waivers, student activity fees, agency funds, gifts, grants and contracts, capital project funds, reserves, and other activities ancillary to the education mission of the University.

ESTIMATED INCOME TO AGENCY SPECIAL ACCOUNT BY MAJOR SOURCE

Description of Source	OMES Revenue Account	Estimated Annual Receipts
1. See Attached		
2.		
3.		
4.		
5.		

Funds deposited in the agency special account (700 Fund) hereby requested would be expended, transferred, invested, refunded, or otherwise disbursed as follows:

Description of Major Disbursements	OMES Expend. Account Code	Estimated Annual Amount
1. See Attached		
2.		
3.		
4.		
5.		

SIGNATURE OF AGENCY HEAD

DATE

AGENCY'S CONTROLLING BOARD APPROVAL

DATE

SIGNATURE OF CHANCELLOR FOR HIGHER EDUCATION
OR VICE-CHANCELLOR OF FINANCE

DATE

For use by Special Agency Account Board only:

Account approved conditionally for 60 days - []

DIRECTOR OF STATE FINANCE

DATE

Board Action on Request - [] Approved, [] Disapproved, [] Approved Conditionally

Account Numbers Assigned:

Board Comments:

Attach Additional page if needed

Director of OMES _____

State Treasurer _____

Director of Legislative Service Bureau _____

Date _____

Under the provisions of Title 62, O.S. Section 7.2, the following person(s) is(are) hereby authorized to approve Agency Special Account (700 Fund) expenditures for this agency:

NAME _____ TITLE _____ FACILITY _____

Person Authorized (Type or Print)

Signature of Person Authorized Above

DATE

Person Authorized (Type or Print)

Signature of Person Authorized Above

DATE

Person Authorized (Type or Print)

Signature of Person Authorized Above

DATE

Person Authorized (Type or Print)

Signature of Department Head

DATE

Signature of Chairman of Controlling Board

Attach an additional page if needed

DATE

Southeastern Oklahoma State University
ASA Account Codes

Revenue	Description	Estimated Amount	OMES Account #
371	Late Payment Fines	67,741.08	433144 433199
372	Return Check Charge	125.00	433147
377	HOUSING FINES	1,894.98	433199
470	Interest on Investments	68,238.21	441105
471	Rent from Buildings	600.00	443103
472	Rent from Equipment	625.00	443105
474	Royalties-Publication, Patents	36,447.73	444158
475	Interest on Receivables	85.03	445103
477	OFF CAMPUS RENTAL PROPERTY	28,527.00	443103
479	RIGHT OF WAY EASEMENTS	14,692.80	445111
508	RECRUITING TRAVEL	5,000.00	455601
572	Reimbursement Travel Expense	5,182.83	452003
573	Reimb. Adm. Exp. Intra Agency	371,452.30	452005
576	Federal Grants-In-Aid	16,743,673.00	455101
578	Federal Reimbursements	5,516,726.04	455201
580	Federal Fund Other State Agcy.	85,337.37	455601
581	Inter Agency Grant Non-Federal	504,265.96	456001
582	Grants & Donations Private Src	6,801,442.64	455001 456101 458101
583	Refund of Money Prev. Disburse	1,798,395.72	458101 458105
584	REIMBURSEMENT	72,959.80	458105
585	Repayment of Loans	23,355.85	459121
870	General Enrollment Fees	447,300.83	461101
878	Other Instr. Equipment Usage	740,795.91	463639 463683
881	Special Testing Fees	22,950.00	463663
883	Student Activity Fees	417,165.89	463677
884	Other Graduation Fees	20,460.31	483681
886	Other Student Fees	826,308.89	483689
771	Appliclon Deposits	92,572.12	472101
772	PRINTING	19,289.58	474141
773	Charge for Services	35,834.80	473105 473127
775	Postal Services	100.25	473135
777	Telecommunications	265.41	473333
779	INTRA AGENCY - POSTAL SEVICES	79,161.51	473135
780	Food & Beverage Sales	1,677,628.23	474122
781	Commissary & Concession Income	22,660.95	474124
782	Merchandise Sales	18,517.26	474135
783	Housing - Students & Faculty	2,006,692.85	476131
786	Organized Activity Charges	215.00	478101
787	Registration Fees	214,152.98	478105
788	Admission Fees	59,361.50	478121
789	Other Sales & Services	123,834.70	479199
793	One Time Compensation Other	-	474171
795	Repair Damaged Property	7,676.30	479101
797	CHARGE USE RECREATION EQIP FAC	13,000.00	476101
798	ADVERTISING SALES	400.00	473127
871	Sale Property, Furniture, Eq.	1,379.00	483605
874	Inter Agency Transfer Oper. Fd	1,388,798.69	488172
875	Intra Agency tra	393,468.99	488181
876	Intra Agency-Trans. Spec. Acct	18,774,855.65	488184
877	Escrow Deposit Custodial Acct.	8,813.08	482115
878	Other Non-Revenue Receipts	1,635,037.80	489199
Grand Total		\$ 61,215,606.62	

Expense	Description	Estimated Amount	OMES Account #
005	Supplies & Other Operating Exp	876,798.49	515xxx 522xxx 531xxx 533xxx 534xxx 535xxx 536xxx 537xxx 541xxx 553xxx 554xxx 562xxx 564xxx
008	Regular Travel	193,067.88	521xxx 522xxx 532xxx 554xxx
010	Off-Campus Printing & Binding	36,019.42	515xxx
011	Utilities - Electricity	228,417.45	531xxx
012	Contractual	2,812,036.74	512xxx 515xxx 522xxx 531xxx 532xxx 533xxx 534xxx 536xxx 537xxx 541xxx 553xxx 554xxx
013	Other Expense	17,817.12	515xxx 521xxx 522xxx 531xxx 533xxx 534xxx 536xxx 554xxx 562xxx 564xxx
014	Indirect Cost	350,530.42	554xxx 562xxx
017	Scholarships & Loans	6,108,204.87	552xxx 553xxx
020	Debt Service Transfers	1,842,538.70	548xxx
021	Refunds	28,890,018.18	512xxx 514xxx 515xxx 531xxx 552xxx 553xxx 562xxx
023	Intra Clearing	8,601,768.19	562xxx 585xxx
024	Sales Tax	7,499.75	581xxx
026	Collection Costs	57,125.99	515xxx
028	Inter-Clearing	1,120,998.07	562xxx
050	Capital Expenditure	15,146.00	546xxx
106	Equipment \$500 to \$4999.99	188,242.63	533xxx 534xxx 536xxx 541xxx 554xxx
111	Utilities - Gas	12,228.40	531xxx
113	College Work Study Wages	261,543.63	511xxx
114	College Work Study Benefits	645.43	512xxx 513xxx 585xxx
117	Stipend	267,791.00	552xxx
122	POSITION ADVERTISE BACKGROUND	3,159.50	515xxx 531xxx
208	Student travel	447,246.29	521xxx 522xxx 532xxx 534xxx 536xxx 552xxx 562xxx
209	COMMUNICATIONS BASE RATE	2,748.38	562xxx
210	PRINTING BASE RATE	2,093.29	562xxx
211	Utilities - Other	21,459.00	531xxx
213	Regular Student Wages	192,553.61	511xxx
214	Regular Student Benefits	3,660.33	512xxx 585xxx
226	CAPITAL EQUIPMENT \$5000 & UP	121,324.24	541xxx
305	Resource Materials	7,031.88	534xxx 536xxx

Southeastern Oklahoma State University
ASA Account Codes

308	Other Travel	30,030.11	521xxx	522xxx	532xxx	534xxx
308	POSTAGE BASE RATE	4.07	562xxx			
313	Other Wages	416,343.09	511xxx			
314	Other Benefits	50,318.81	512xxx	513xxx	585xxx	
333	ProCard	600,563.13	531xxx			
403	Professional Services	119,947.20	515xxx			
408	Playoff Travel	52,324.92	521xxx	622xxx	536xxx	
409	VENDOR INVOICES	92,706.10	531xxx	554xxx		
504	Retired Health-Life Insurance	8,542.21	513xxx	515xxx		
505	Assessment Materials	10,807.00	536xxx			
508	Electronic Library Materials	10,360.00	531xxx	542xxx		
508	RECRUITING TRAVEL	3,785.51	521xxx	522xxx	532xxx	
513	Tuition	122,420.77	552xxx			
550	Aviation Fuel	85,439.62	531xxx	534xxx		
560	Repair - Airframe	3,025.77	533xxx			
565	Repair - Avionics	2,180.00	533xxx			
608	MOTOR POOL BASE RATE	226.66	562xxx			
702	Professional Salaries	1,773,241.91	511xxx	554xxx		
703	Other Salaries	922,558.35	511xxx			
704	Professional & Other Benefits	1,226,916.05	512xxx	512xxx	554xxx	585xxx
742	Professional Salaries Reg PT	14,782.70	511xxx			
744	Prof & other Benefits Reg PT	1,263.98	512xxx	513xxx	585xxx	
792	One Time Compensation Prof.	1,650.00	511xxx			
793	One Time Compensation Other	4,257.00	511xxx			
794	One Time Compensation Benefits	1,472.25	512xxx	585xxx		
800	EXPENDITURES SPECIAL FUNDING	6.59	536xxx			
812	ON-CAMPUS CONTRACTUAL	77,308.68	515xxx	622xxx	531xxx	532xxx 533xxx 536xxx
819	Deferred Maintenance	227,261.14	533xxx	534xxx	541xxx	
822	Professional Terminal Leave	5,652.60	511xxx			
824	Professional Terminal Benefits	483.29	512xxx	585xxx		
833	Other Terminal leave Pay	11,030.24	511xxx			
834	Other Terminal Benefits	965.24	512xxx	585xxx		
842	Insurance	31,727.64	531xxx			
866	COMPUTER SOFTWARE SPECIAL FUND	4,267.00	515xxx	531xxx	533xxx	541xxx
888	SE FOUNDATION TRANSFER	77,075.37	515xxx	521xxx	522xxx	531xxx 532xxx 533xxx 534xxx 536xxx 541xxx 552xxx
894	Retire Incentive or Annual Pay	5,988.62	513xxx			
912	Contract Centers or Finance	1,688,844.66	515xxx			
919	Deferred Maintenance Safety	78,842.39	515xxx	531xxx	533xxx	
950	Promotional & Other	6,070.28	531xxx			
952	Faculty-Staff Meeting-Cookout	266.94	531xxx			
955	Faculty Events	2,345.50	536xxx			
958	Special Events	6,869.31	531xxx	533xxx	536xxx	
959	Administrative Conference Room	214.93	534xxx			
960	Christmas	665.89	531xxx	534xxx		
967	School of Arts & Sciences	97.54	536xxx			
968	School of Ed & Behav Sciences	161.10	536xxx			
969	School of Business	726.10	536xxx			
970	Advancement	530.89	531xxx	534xxx		
972	regents BOROC Evening Event	251.32	532xxx	536xxx		
997	McCurtain County Vending	280.90	531xxx	536xxx		
999	Vending Miscellaneous	788.00	531xxx	541xxx		
Grand Total		\$ 60,260,380.11				



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

January 12, 2018

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

Ms. Lindsey Ince has been named Instructor of Nutritional Sciences effective January 3, 2018. This is a full-time regular, non-tenure track position at an academic year salary rate of \$45,000.

Ms. Ince holds the following degrees: B.S. and M.S. in Nutrition, University of Central Oklahoma.

Her professional experience includes: Community Diabetes Dietitian, Muscogee Creek Nation- two and one-half years; Supermarket Dietitian, Reasor's Foods- two years; Nutritional Sciences Adjunct, Northeastern State University- one year. This is Ms. Ince's first faculty position at a university.

B. RETIREMENTS WITH RESOLUTIONS

Dr. Jo Ann Starkweather Bigbee, Professor of Information Systems in the College of Business and Technology has announced her retirement, effective December 31, 2017. She has been employed since January 2001.

C. CHANGE OF STATUS

Ms. Amber Long, Instructor of Nutritional Sciences is moving from full-time, temporary to a full-time regular, non-tenure track position effective January 3, 2018. This position is at an academic year salary rate of \$45,000.

D. TEMPORARY APPOINTMENTS

Mr. Joshua Graff has been named Instructor of Mathematics effective January 3, 2018, through May 4, 2018. This is a full-time, temporary position for the spring 2018 semester at a rate of \$18,325.

Mr. Graff holds the following degrees: B.S. in Mathematics, and M.Ed. in Mathematics Education, Northeastern State University.

His professional experience includes: Math Teacher, Bluejacket Public School - three years; Math Teacher, Wyandotte Public Schools – two years. This is Mr. Graff's first faculty position at a university.

F. RESIDENT/POST-DOCTORAL FELLOWSHIP PROGRAM – OPTOMETRY

The following individual is recommended for employment in our Optometry Resident/Post-Doctoral Fellowship Program. This is a one-year appointment for the period of September 19, 2017 through September 18, 2018.

Dr. Vy Le, holds the following degrees: B.S. in Biology, University of California Riverside, and O.D., Massachusetts College of Pharmacy and Health Sciences University, School of Optometry. Dr. Le will be paid a fiscal salary of \$30,000 through Northeastern State University. She is replacing Dr. Sanjay Nancherla. This is Dr. Le's first faculty position at a university.

II. CONTRACTUAL AGREEMENT

Academic Partnerships, LLC Revenue Agreement

In accordance with Board policy 2.3.6 Revenue Generating Contracts, Northeastern State University is reporting an estimated gross revenue from our Academic Partnership, LLC contract:

- 2017-2018 Fiscal Year Gross Revenue – approximately \$400,000

In the summer of 2017, Northeastern entered into an online course marketing agreement whereas revenue is shared 50/50 with Academic Partnerships, LLC. Should this revenue share agreement need to be modified in the future, those modifications will be brought to the board for approval.

This business model has produced a 35% increase in our RSN-BSN enrollment to date.

In fall 2018, this agreement expands to include our MSN program to include three options: MSN Administration, MSN Education, and MSN Infomatics.

III. RATIFICATION OF EMERGENCY APPROVAL

Request ratification of emergency approval from Chair Mark Stansberry and Facilities Stewardship Committee Chair Connie Reilly on December 13, 2017, to name our new coffee shop the “River’s Edge”.

IV. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

INBRE Travel Funds – Ventura, CA \$2,000.00

A grant from Oklahoma INBrE through National Institute of Health. Funds to cover a portion of travel expenses for Dr. Das Bradoo to present at a conference. The project director is Dr. Sapna Das Bradoo.

**Oklahoma Teacher Connection Collegiate Grant – Gifted Partnership Program
..... \$5,181.00**

A grant from Oklahoma State Regents for Higher Education. Funds to provide not only outreach initiatives to attract middle school students in the Broken Arrow school district to the profession of education and teaching careers, but also provide innovative workshops to students enrolled in local area school district gifted programs. The project director is Dr. Lisa Bisogna.

The Big Read 2017 \$15,000.00

A grant from Arts Midwest through National Endowment for the Arts. Funds for a project that will result in partnerships providing the community opportunities to participate in a variety of multi-cultural and academic program and events. A reading selection, The Shawl, will be paired with a variety of events designed to encourage participation in the arts.. The project director is Dr. Pamela Louderback.

Child Welfare Specialization II Year 5 of 5 \$147,000.00

A grant from Research Foundation University of New York Albany through Department of Health and Human Services. Funds the development and retention of a diverse child welfare workforce, namely Native American. The project director is Dr. Virginia Whitekiller.

American Indian Emergency Funds Grant \$12,000.00

A grant from Partnership with Native Americans. Funds to provide one-time emergency funds to students struggling to stay in school due to unforeseen financial circumstances. The project director is Ms. Sara Barnett.

Violence Prevention Program II 2017 \$299,968.00

A grant from U. S. Department of Justice. Funds the program to reduce instances of sexual assault, domestic violence, dating violence, and stalking on campus. The project director is Ms. Sheila Self.

Native American Support Center 2017 - 18 \$336,151.00

A grant from U. S. Department of Education. Funds support the Native American Support Center in response to the Native American Serving Nontribal Institutions (NASNTI) Program which will increase Native American students' retention and completion of higher education by providing a supportive community with academic advising, persona and academic counseling, tutoring and mentoring. The project director is Dr. Thomas Jackson.

Total of Grants and Contracts \$805,300.00

Respectfully submitted,



Steve Turner, Ph.D.
President

RESOLUTION

WHEREAS, Dr. Jo Ann Starkweather Bigbee will retire as Professor of Information Systems in the department of Information Systems/Technology at Northeastern State University on December 31st, 2017; and

WHEREAS, Dr. Starkweather Bigbee has served faithfully and honorably on the Northeastern State University faculty and numerous university and state committees since August 2001; and

WHEREAS, she has served with distinction as a faculty member in the College of Business and Technology for 16 years; and

WHEREAS, a review of her many publications would reveal a broad diversity of research projects Dr. Starkweather Bigbee has undertaken; and as a result of her grants and fellowships, Dr. Starkweather Bigbee has published in a variety of prestigious scientific journals and has presented at numerous national conferences; and

WHEREAS, in addition to her active involvement as a full-time Professor of Information Systems, Dr. Starkweather Bigbee has distinguished herself as being a gifted and multi-faceted researcher who has demonstrated expertise in the areas of student learning and assessment, and project management; and

WHEREAS, Dr. Starkweather Bigbee has for ten years provided leadership and guidance as the principal instructor of the Business Communication course in the business core; and

WHEREAS, Dr. Starkweather Bigbee was awarded the NSU Student Government Association Award for Making A Difference in the Lives of Students in 2010; and

WHEREAS, Dr. Starkweather Bigbee was awarded the Jesse & Marilyn Gailey Faculty Fellowship in Research by the NSU College of Business and Technology in 2016-2018; and

WHEREAS, through her dedication to teaching, she has always had the respect and admiration of her students and colleagues; and

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Jo Ann Starkweather Bigbee** the honorary title of “**Professor Emeritus of Information Systems**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the business and technology students of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the President of the Board, and forwarded to Dr. Jo Ann Starkweather Bigbee in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 26th day of January, 2018.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma



709 Oklahoma Boulevard • Alva, Oklahoma 73717-2799 • Phone: (580) 327-8400 • Email: jlcunningham@nwsu.edu

OFFICE OF THE PRESIDENT

January 11, 2018

Regional University System of Oklahoma
3555 N. W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

Retirement with Resolution

Dr. Jim Gilchrist, Professor of Agriculture, has submitted a letter stating his intention to retire effective May 7, 2018. Dr. Gilchrist has been employed with the University since August 22, 1988. A resolution recognizing his years of service to Northwestern is attached.

Dr. Cheryl Kent, Assistant Professor of Nursing, has submitted a letter stating her intention to retire effective May 15, 2018. Dr. Kent has been employed with the University since August 20, 2007. A resolution recognizing her years of service to Northwestern is attached.

II. GRANTS AND CONTRACTS

City of Alva.....\$266,518

Economic Development Scholarship Incentive receipts for Fall 2017; Mr. Allen (Skeeter) Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

The Enid Winter Chautauqua.....\$1,500

Grant funds to assist with the 2018 Enid Winter Chautauqua program to be held Saturday, February 10, 2018. Dr. Wayne McMillin, Dean of the Enid Campus, is the grant coordinator. Funds were received from:

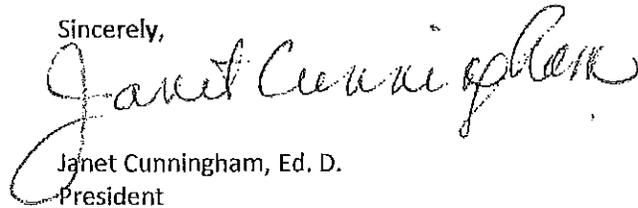
Northwestern Oklahoma State University

Oklahoma Humanities Council.....\$1,000

Greater Enid Arts and Humanities Council.....\$500

TOTAL GRANTS.....\$268,018

Sincerely,

A handwritten signature in black ink that reads "Janet Cunningham". The signature is written in a cursive style with a large, looping initial "J".

Janet Cunningham, Ed. D.
President

JC/ds

Attachment (2)

RESOLUTION
Regional University System of Oklahoma

WHEREAS, Dr. Cheryl K. Kent, Assistant Professor of Nursing at Northwestern Oklahoma State University, will retire on May 15, 2018; and

WHEREAS, Dr. Kent will be leaving the University after nearly 11 years of service; and

WHEREAS, Dr. Kent has earned the respect and admiration of her colleagues and has established a reputation for outstanding service in the study of nursing; and

WHEREAS, Dr. Kent has dedicated her professional life to the service of countless students, many of whom credit their personal and professional success to her guidance and support; and

WHEREAS, Dr. Kent, in addition to serving in a teaching position, serves as Assistant Chair of the Division of Nursing; and

WHEREAS, Dr. Kent has faithfully fulfilled the responsibilities of her position and served students with a high degree of professionalism and concern for their success,

NOW, THEREFORE BE IT RESOLVED, that the Regional University System of Oklahoma bestows upon Dr. Cheryl K. Kent, the honorary title of Assistant Professor Emeritus of Nursing, and extends to her an expression of appreciation and commendation for her contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Kent in Enid, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 26th day of January, 2018.

Mark Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

RESOLUTION
Regional University System of Oklahoma

WHEREAS, Dr. Jim Gilchrist, Professor of Agriculture at Northwestern Oklahoma State University, will retire on May 7, 2018; and

WHEREAS, Dr. Gilchrist will be leaving the University after nearly 30 years of service; and

WHEREAS, Dr. Gilchrist has earned the respect and admiration of his colleagues and has established a reputation for outstanding service in the study of agriculture; and

WHEREAS, Dr. Gilchrist has dedicated his professional life to the service of countless students, many of whom credit their personal and professional success to his guidance and support; and

WHEREAS, Dr. Gilchrist, in addition to his current position, has previously served as Chair of the Department of Agriculture, Manager of the University Farm, and has been engaged in various research projects; and

WHEREAS, Dr. Gilchrist has faithfully fulfilled the responsibilities of his position and served students with a high degree of professionalism and concern for their success,

NOW, THEREFORE BE IT RESOLVED, that the Regional University System of Oklahoma bestows upon Dr. Jim Gilchrist, the honorary title of Professor Emeritus of Agriculture, and extends to him an expression of appreciation and commendation for his contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Gilchrist in Alva, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 26th day of January, 2018.

Mark Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary



Office of the President
**Southeastern Oklahoma
State University**

Regent Mark Stansberry
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Stansberry:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

A. ADMINISTRATIVE APPOINTMENT

Office of Student Affairs

Recommend approval for the appointment of Ms. Liz McCraw, Dean of Student Affairs, to Vice President of Student Affairs effective February 1, 2018.

B. RETIREMENT WITH EMERITUS RESOLUTION (amended)

School of Arts and Sciences

Dr. Lisa Coleman, Professor of English and Humanities and Honors Program Director, retired on June 1, 2016 after serving Southeastern for twenty-two years. Her retirement and designation as Professor of English Emerita were approved at that time. It is requested that the resolution be amended to include the honorific of ***Professor of English and Honors Director Emerita***.

C. RETIREMENT WITHOUT EMERITUS RESOLUTION

School of Arts & Sciences

Dr. Bruce King, Instructor and Director of Native American Academic Programming in the Department of Art, Communication, and Theatre, has submitted his intent to retire effective January 2, 2018. Dr. King has served in this capacity full-time since September 2017 and previously served as the Executive Director of the Native American Institute and Center for Student Success (2016-2017) as well as numerous positions at SE's McCurtain County Campus in Idabel, Oklahoma (2007-2016) including Dean, Associate Dean, and Assistant Director.

II. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Reach Higher Marketing.....\$12,957.00

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma State Regents for Higher Education in the amount of \$12,957. The effective date of the grant is July 1, 2017. This grant’s coordinator is Dr. Aaron Adair, Associate Professor of Theatre. The purpose of this award is to assist in funding the marketing and outreach of Reach Higher program.

Reach Higher Coordinator.....\$2,000.00

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma State Regents for Higher Education in the amount of \$2,000. The effective date of the grant is July 1, 2017. This grant’s coordinator is Dr. Aaron Adair, Associate Professor of Theatre. The purpose of this award is to assist in funding the operations of Reach Higher program.

III. INFORMATIONAL ITEMS

ACADEMIC PARTNERS REVENUE UPDATE

In accordance with Board policy 2.3.6 Revenue Generating Contracts, Southeastern is reporting the following gross revenue from our Academic Partners contract:

- 2016-2017 Fiscal Year Gross Revenue – \$942,871.10

In November 2015, the RUSO Board previously approved Southeastern entering into an online course marketing agreement whereas revenue is shared 50/50 with Academic Partners.

ACADEMIC CALENDAR FOR 2018-19

Summer Session (2018):

Semester begins (first day of 8-week classes) June 4, 2018
 1st 4-week session (begins and ends) June 4 – June 29, 2018
 2nd 4-week session (begins and ends) July 2 – July 28, 2018
 Please list dates of all holidays and breaks (no classes) July 4, 2018
 Semester ends (last day of 8-week classes including final exams) July 27, 2018
 Commencement date (graduation ceremony-if applicable) N/A

Fall Semester (Fall 2018):

Semester begins (first day of 16-week classes) August 20, 2018
 1st 8-week session (begins and ends) _____
 2nd 8-week session (begins and ends) _____

1st 4-week session (begins and ends) Aug 20 – Sept 14, 2018
 2nd 4 week session (begins and ends) _____
 3rd 4-week session (begins and ends) _____
 4th 4 week session (begins and ends) _____

Please list dates of all holidays and breaks (no classes) September 3, 2018
November 19-25, 2018

Semester ends (last day of 16-wk classes including final exams) December 14, 2018
 Commencement date (graduation ceremony-if applicable) December 15, 2018

Spring Semester (Spring 2019):

Semester begins (first day of 16-week classes) January 14, 2019
 1st 8-week session (begins and ends) _____
 2nd 8-week session (begins and ends) _____
 1st 4-week session (begins and ends) January 14-Feb 8, 2019
 2nd 4 week session (begins and ends) _____
 3rd 4-week session (begins and ends) _____
 4th 4 week session (begins and ends) _____

Please list dates of all holidays and breaks (no classes) January 21, 2019
March 18-24, 2019
April 19, 2019

Semester ends (last day of 16-week classes including final exams) May 10, 2019
 Commencement date (graduation ceremony) May 11, 2019

Intercessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2018 (between summer 2018 and fall 2018)	Spring/Winter 2019 (between fall 2018 and spring 2019)	Summer 2019 (between spring 2019 and summer 2019)
Intersession begins	<u>July 30, 2018</u>	<u>December 17, 2018</u>	<u>May 13, 2019</u>
Intersession ends (including final exams)	<u>August 17, 2018</u>	<u>January 11, 2019</u>	<u>May 31, 2019</u>

Summer 2018 (if applicable):
 Final add/drop date 8 week/first 4 week classes: June 7/June 4, 2018
 Final add/drop date 2nd 4 week classes: July 2, 2018

Fall 2018 (if applicable):
 Final add/drop date 16 week/first 8 week classes: August 24/Aug 22, 2018
 Final add/drop date 2nd 8 week classes: October 17, 2018

Spring 2019 (if applicable):
 Final add/drop date 16 week/first 8 week classes: January 21/Jan 17, 2019
 Final add/drop date 2nd 8 week classes: March 13, 2019

Alternative Schedules (please describe any alternative schedules)

Accelerated (7 week) Online Course Schedule:

Summer 18 Accelerated Online Term I

Semester Begins	May 14, 2018
Final Add Date	May 11, 2018
Final Drop Date	May 18, 2018
Semester Ends	July 1, 2018

Summer 18 Accelerated Online Term II

Semester Begins	July 2, 2018
Final Add Date	June 28, 2018
Final Drop Date	July 5, 2018
Semester Ends	August 19, 2018

Fall 18 Accelerated Online Term I

Semester Begins	August 27, 2018
Final Add Date	August 24, 2018
Final Drop Date	August 31, 2018
Semester Ends	October 14, 2018

Fall 18 Accelerated Online Term II

Semester Begins	October 22, 2018
Final Add Date	October 19, 2018
Final Drop Date	October 26, 2018
Semester Ends	December 16, 2018

Spring 19 Accelerated Online Term I

Semester Begins	January 14, 2019
Final Add Date	January 11, 2019
Final Drop Date	January 18, 2019
Semester Ends	March 3, 2019

Spring 19 Accelerated Online Term II

Semester Begins	March 11, 2019
Final Add Date	March 8, 2019
Final Drop Date	March 15, 2019
Semester Ends	May 5, 2019

Sincerely,



Sean Burrage
President

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION

WHEREAS, DR. LISA L. COLEMAN, Professor of English, has served Southeastern Oklahoma State University for twenty-two years with honor and distinction and retired effective June 1, 2016; and

WHEREAS DR. LISA L. COLEMAN faithfully served the *Regional University System of Oklahoma* by participating in numerous committees across the university and in the Department of English, Humanities, and Languages, by serving as an elected member of the Southeastern Faculty Senate from 1999-2002, and by earning several Faculty Senate Awards for Excellence in Service and Scholarship in the School of Arts and Sciences, and

WHEREAS DR. LISA L. COLEMAN faithfully served Southeastern Oklahoma State University as Coordinator of the Honors Program from 1998-2000 and as Director of the Honors Program from 2000 to 2016, and

WHEREAS DR. LISA L. COLEMAN faithfully served on the Board of Directors of the National Collegiate Honors Council for one term, from 2011 to 2014, served the National Collegiate Honors Council as Member, Chair and Co-chair of the Committee on Diversity Issues from 2004 to the present, served on the National Collegiate Honors Council Publications Board from 1999-the present, and was recognized for her service to the National Collegiate Honors Council with the title of Fellow in 2012, and

WHEREAS DR. LISA L. COLEMAN brought distinction and honor to herself and to Southeastern Oklahoma State University by making numerous presentations at regional, national, and international conferences, by publishing articles in refereed print and online journals, by co-editing an online journal, by authoring refereed chapters in books published by Cambridge University Press in the United Kingdom and various publishing houses in the United States, and by co-editing two monographs for the National Collegiate Honors Council, and

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. LISA L. COLEMAN** the honorary title of “**Professor of English and Honors Director Emerita**” and extends to her an expression of accommodation and appreciation for her many contributions to the success of Southeastern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the state of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be

Minutes for January 26, 2018

Attachment F
Page 6 of 6

forwarded to **DR. LISA L. COLEMAN.**

Adopted by the *Regional University System of Oklahoma* this 26th day of January, 2018.

Mark Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reily, Secretary



UNIVERSITY OF
Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

January 26, 2017

Board of Regents, Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Temporary Faculty Appointments

The following have been hired as temporary faculty for the Spring 2018 semester:

1) Visiting Assistant Professor

College of Education and Professional Studies

Dr. Vickie Jean Psychology

College of Liberal Arts

Dr. Karen Manna Modern Languages

College of Mathematics and Science

Dr. Sezin Kadioglu Center for Research and Education in
Interdisciplinary Computation (CREIC)

2) Temporary Instructor

College of Business

Dr. Abbie Lambert Management

College of Liberal Arts

Ms. Kristin Kirkman English

3) Temporary Lecturer

College of Mathematics and Science

Dr. Adane Nigatu

Chemistry

B. Resignations

Dr. Andrew Dicus, Assistant Professor in the **Department of English**, resigned his position, effective December 2017. Dr. Dicus has served the University of Central Oklahoma in a full-time capacity since 2016.

Dr. Mickey Hepner, Professor in the **Department of Economics**, resigned his position, effective January 2018. Dr. Hepner has served the University of Central Oklahoma in a full-time capacity since 2001.

Dr. Charles Rice-Davis, Visiting Assistant Professor in the **Department of Modern Languages**, resigned his position, effective December 2017. Dr. Rice-Davis has served the University of Central Oklahoma in a full-time capacity since 2017.

C. Reassignments

Dr. Greg White, has been reassigned, at his request, from his duties as **Assistant Dean** of the **College of Fine Arts and Design** to resume his position as a tenured Professor in the **School of Music** full-time, effective January 1, 2018.

II. Executive Summary of Awards

Following are the new contracts that have been awarded since the last Board Letter:

October 2017

Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces Grant, \$60,000

U.S. Department of Veteran Affairs

9/1/2017 – 9/30/2018

CFDA# 64.034

Leigha Pemberton, Wellness Center

This award will provide an adaptive sports program for disabled veterans and disabled members of the Armed Forces. The program will consist of the UCO Endeavor Games, Turnstone Endeavor Games, Endeavor Games (new site to be named) and Adventure Therapy, all promoting the overall goal of developing

ongoing rehabilitative, therapeutic, and adaptive sports opportunities for disabled veterans and disabled members of the Armed Forces.

Subcontract for Program Evaluation of Tribal Mental Health and Substance Abuse Programming, (Year 1 Funding) \$16,000 (All 5 Years) \$80,000

Oklahoma Department of Human Services (pass-through entity Substance Abuse and Mental Health Services Administration (SAMHSA))

10/1/2017 – 9/30/2022

James Killian, College of Liberal Arts

This grant will supply funding for Dr. Killian to serve as the Program Evaluator of this study. The goal of this program is to improve coordination among mental health, trauma, suicide prevention, and prevention services for tribal young people and their families.

November 2017

INBRE Travel Grant, \$2,000

Oklahoma State Regents for Higher Education

11/1/2017 – 4/30/2018

Wei Chen, College of Math and Science

This grant will supply funding for Dr. Chen and four students to attend the SPIE Photonics West conference in San Francisco.

INBRE Travel Grant, \$2,000

Oklahoma State Regents for Higher Education

11/1/2017 – 4/30/2018

Morshed Khandaker, College of Math and Science

This grant will supply funding for Dr. Khandaker and a graduate student to attend the 2018 Orthopaedic Research Society Technical conference in New Orleans.

Oka' Yanahli Nature Preserve Baseline Mammal Survey, \$7,974

Nature Conservancy

3/1/2017 – 5/30/2018

Vicki Jackson, College of Math and Science

This award will provide funding to conduct several surveys in order to establish baseline species richness inventories for mammals on the Oka' Yanahli Nature Preserve.

A Study of Historic Fire Regimes at Boehler Seeps and Sandhills and Hottonia Preserve, \$9,375

Nature Conservancy

3/1/2017 – 6/30/2018

Chad King, College of Math and Science

This grant will fund a project to assess the frequency and intensity of historic wildfires at Boehler Seeps and Sandhills and Hottonia Bottoms Preserve in Choctaw County, Oklahoma. This project will help guide the development of fire management plans for these two sites that are managed by the Nature Conservancy.

December 2017

Assessment of the Current Distribution of the Easter Spotted Skunk in Southeast Oklahoma, (Year 1 Funding) \$21,337 (All 3 Years) \$106,286
1/1/2018 – 6/30/2020
CFDA#15.634

Victoria Jackson, College of Math and Science

This grant will provide a study to survey the most likely areas which eastern spotted skunks are likely to inhabit. Results from initial surveys will be used to locate more areas of suitable habitat. This study will provide valuable information concerning the current status of eastern spotted skunks in Oklahoma and aid in conservation and management strategies.

III. Purchases for approval: None

IV. Informational Items from Purchasing

- A. Ex Libris, Inc.: Software subscription
Source: E&G\$88,839.52
- B. Bloomberg Businessweek: Financial media outlet
Source: Course Fee Colleges/Departments\$67,500.00
- C. Hyland Software, Inc.: Media storage
Source: E&G.....\$54,324.78

V. Request to transfer funds from 290 fund to 295 fund

Transfer funds for the purpose of conducting a feasibility study to explore the possibility of a new Allied Health building that would house programs from both the College of Mathematics and Science as well as the College of Education and Professional Studies.

Amount: \$50,000

Source: College of Education and Professional Studies course fees

Don Betz
President

January 12, 2018

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

College of Arts and Sciences

Dr. Brent Raisley has been appointed to a one semester temporary position as Assistant Professor in the Department of Biological Science in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 1, 2018. His salary for the five-month appointment is \$25,000.00. Dr. Raisley holds a Bachelor of Science in Biochemistry, a Master of Science in Microbiology and a Doctorate of Philosophy in Microbiology from Oklahoma State University. He most recently taught at St. Gregory's University in Shawnee.

Brandy Chase has been appointed to a non-tenure track position as Instructor in the Department of Allied Health in the School of Nursing and Allied Health in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 5, 2018. Her salary for the nine month appointment will be \$48,000.00. Her salary for the spring semester will be \$24,000.00. Ms. Chase holds an Associate in Applied Science and a Bachelor of Science in Health Science from Southwestern Oklahoma State University, and will complete a Master of Science in Management from SWOSU in 2018. She has ten years of experience as a Physical Therapist Assistant.

Chet Pobolish, has been hired as Head Football Coach in the Athletics department effective November 27, 2017. His salary is \$80,000.

B. CHANGE IN STATUS

Dan Cocannouer, Head Football Coach in the Athletics department has been transferred to Assistant Director of Athletics effective January 1, 2018. His salary is \$24,000. He has been employed by Southwestern Oklahoma State University since January 5, 2009.

Kristan Johnson, Assistant Men's Basketball Coach in the Athletics department has been promoted to Interim Men's Basketball Coach effective January 1, 2018. His salary is \$55,000. He has been employed by Southwestern Oklahoma State University since August 1, 2013.

C. RESIGNATIONS

Dr. Monica Varner, Associate Provost at Southwestern Oklahoma State University, has resigned her position effective November 15, 2017.

Robert Battisti, Head Men's Basketball Coach at Southwestern Oklahoma State University, has resigned his position effective December 31, 2017.

Mary Carrell, Instructor in the Department of Nursing at Southwestern Oklahoma State University has resigned from her position effective December 19, 2017.

Kristin Woods, Instructor in the Department of Psychology at the Southwestern Oklahoma State University Sayre campus has resigned her position effective May 7, 2018.

Jessica Young, Coordinator of Allied Health Sciences and Program Director for Athletic Training in the Department of Allied Health at the Southwestern Oklahoma State University Sayre campus has resigned her position effective January 5, 2018.

II. PURCHASE AGENDA

A. Informational Items in excess of \$50,000

- (1) Rogers Hall Dorm Roof Replacement (This item went through the competitive bid process) \$77,900
 - (2) Student Center A/C Replacement (This item went through the competitive bid process) \$89,131
-

III. GRANTS AND CONTRACTS

Since the last report, SWOSU has received confirmation of two grants awarded totaling \$70,707. Below, is a profile of the recent grants awarded to the University. Please, let me know if you have any questions.

A. OKLAHOMA EPSCoR TRAVEL GRANT \$10,000

OKLAHOMA EPSCoR awarded a \$10,000 grant for the project, *Student Travel and Presentations at the 255th National American Chemical Society Meeting*. The funds will support student travel costs for thirteen students to attend the 255th National American Chemical Society (ACS) Meeting in New Orleans in March 2018. The National ACS meetings are the premier venue for chemists from across the nation to present recent research and educational projects and accomplishments. The primary function of the grant is research. The principal investigator is **Dr. Trevor Ellis**.

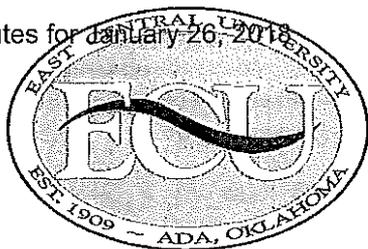
B. SOUTHWEST OKLAHOMA IMPACT COALITION \$60,707

The **SOUTHWEST OKLAHOMA IMPACT COALITION (SOIC)** awarded a \$60,707 grant for the project, *Southwest Oklahoma Impact Coalition*. The funds will assist in providing salaries and fringe benefits for the Executive Director. The primary function of the grant is public service. The principal investigator is **Mr. Doug Misak**.

Respectfully submitted,



Randy L. Beutler
President



January 12, 2018

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Chair Stansberry and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

MS. MISTY GRAY has been appointed to a non-tenure track appointment as Instructor of Nursing effective January 11, 2018. Ms. Gray will fill the position vacated by Ms. Janet Nelson who resigned at the end of the fall 2017 semester. Her academic year salary will be \$50,000.

Ms. Gray holds a Master of Science in Nursing from Oklahoma Baptist University (2017) and Bachelor of Science in Nursing from St. Gregory's University (2015).

Ms. Gray recently finished one semester of adjunct teaching at St. Gregory's University. Her professional experience includes work as a charge nurse at St. Anthony Hospital in Shawnee and as a practicing nurse in orthopedic medicine and in home health.

DR. WANDA ROBINSON has been appointed to a one-semester, non-tenure track appointment as Instructor of Nursing effective January 11, 2018. Dr. Robinson will fill the position vacated by Ms. Martha Wilson who resigned at the end of the fall 2017 semester. Her salary for the semester will be \$28,000.

Dr. Robinson earned her Bachelor of Science in Nursing from Oklahoma Baptist University in 1986. She completed a Master of Science in Psychiatric Mental-Health Nursing from the University of Oklahoma (1994), a post-graduate degree in Psychopharmacology from Wichita State University (1998) and a Doctor of Philosophy in Nursing Science, Health Systems (Nursing education focus) from Indiana University Purdue University Indianapolis (2015).

East Central University

Dr. Robinson's professional experience includes her service as a psychiatric clinical nurse at the Advanced Mental Health Care in Shawnee, as a school nurse for Pleasant Grove School District, and as a sexual assault nurse examiner at the Unity Health Center in Shawnee. In addition, she is a certified nurse educator, and has 25 years of teaching nurse experience.

MS. TONNIE SCOTT has been appointed to a non-tenure track appointment as Lecturer of Nursing effective January 11, 2018. Ms. Scott will fill the position being vacated by Dr. Mary Ann Remshardt who resigned the end of December 2017. Her academic salary will be \$40,000.

Ms. Scott completed her Master of Science in Nursing from Western Governors University in December 2017. She holds a Bachelor of Science in Nursing from East Central University (2011).

Since 2011, Ms. Scott has been employed as a registered nurse at Alliance Health in Durant. She has clinical experience in mother/baby, labor and delivery, and neonatal ICU. Ms. Scott has worked previously at ECU as an adjunct instructor for the School of Nursing.

MR. RANDALL STONE has been appointed to a non-tenure track appointment as Instructor of Accounting effective January 11, 2018. Mr. Stone will fill the position he previously held before resigning in July 2017. His academic year salary will be \$89,375.

Mr. Stone earned his Bachelor of Science in Accounting from the University of Arkansas – Fort Smith in 2009. He holds a Master of Accountancy from the University of Central Arkansas (2010) and a Master of Science in Taxation from William Howard Taft University (2012). He is currently enrolled in a doctoral program in Business Administration with a concentration in Advanced Accounting at Northcentral University. Mr. Stone is a Certified Public Accountant (CPA), a Chartered Financial Consultant (CuFC) and a Chartered Life Underwriter (CLU).

Mr. Stone is currently a Resident Master of Biz at Bear Business Residential College teaching Accounting. He previously taught at ECU as an Instructor of Accounting (August 2014-July 2017). Mr. Stone has taught online courses for William Howard Taft University (2013-14); National University (2012-14); Eastern New Mexico University (2012-13); and the University of Arkansas – Fort Smith (Fall 2011). Additionally, he has professional work experience as a staff accountant, financial services representative and client advisor for investment and insurance accounts.

B. RETIREMENT WITH EMERITUS RESOLUTION

PATRICK BOHAN, Professor of Environmental Health Science has submitted his retirement effective January 1, 2018. Dr. Bohan was employed at ECU in 2002.

C. RESIGNATIONS

MS. KRISTY L. CALLOWAY, Program Coordinator/Instructor of Nursing, has submitted her resignation effective December 31, 2017. Ms. Calloway was employed at ECU in 2009.

MS. JANET M. NELSON, Instructor of Nursing, has submitted her resignation effective December 31, 2017. Ms. Nelson was employed at ECU in 2017.

MS. MARTHA WILSON, Instructor of Nursing, has resigned effective January 1, 2018. Ms. Wilson was employed at ECU in 2016.

DR. NANETTE SCHMITT, Professor of Education, has resigned effective January 1, 2018. Dr. Schmitt was employed at ECU in 2016.

East Central University

II. GRANTS AND CONTRACTS

McNAIR SCHOLARS-CHICKASAW NATION MATCH\$4,500

East Central University received a \$4,500 matched fund from the Chickasaw Nation. The project period: October 1, 2017 to September 30, 2018. The McNair Scholars grant prepares undergraduate STEM students for graduate school entry and these funds will provide student wages. The Project Director is Mr. Yul Dotson.

Total Grants and Contracts--\$4,500

III. PURCHASES

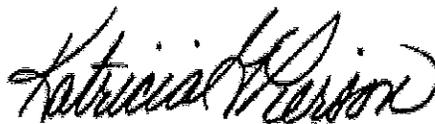
The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

OnX USA for HP Annual Support and maintenance for hardware and software in the amount of \$57,816.78 (E&G) (E&I Contract)

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

Southwest Contract for the purchase of furniture for New Residence Hall in the amount of \$195,494. (Section 13 offset) (E&I Contract)

Respectfully submitted,



Katricia G. Pierson, Ph.D.
President

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

RESOLUTION

WHEREAS, DR. PATRICK O. BOHAN has dedicated his life and devotion to education, community service; and

WHEREAS, DR. BOHAN has served East Central University since 2002, first as assistant professor of environmental health science; promoted to the rank of associate professor in 2008; elevated to professor in 2013; and

WHEREAS, DR. BOHAN is a retired captain for the United States Public Health Service; and

WHEREAS, DR. BOHAN laid the groundwork and helped provide opportunities for ECU environmental health science majors to participate in federal externships through the U.S. Public Health Service's Commissioned Officer Student Training Extern Program (COSTEP); and

WHEREAS, DR. BOHAN encouraged ECU students to serve internships with or related to U.S. Public Health Service Programs; and

WHEREAS, DR. BOHAN served as chair of ECU's Teaching Excellence Committee; and

WHEREAS, DR. BOHAN was on ECU's Standing Institutional Committee for athletics; and

WHEREAS, DR. BOHAN served as an advisor for ECU's African/Caribbean Student Association; and

WHEREAS, DR. BOHAN co-led a free, two-day training at ECU in 2011 on "Essentials of Healthy Housing," an event which identified home improvement and building techniques that can promote safe and sanitary housing as a way to prevent disease and injury; and

WHEREAS, DR. BOHAN was a registered sanitarian for the State of Connecticut, beginning in 1975; and

WHEREAS, DR. BOHAN served as an environmental health specialist as he was one of two professionals to develop an environmental health services activity at the National Center for Environmental Health in the Division of Environmental Hazards and Health Effects; and

WHEREAS, DR. BOHAN, as a senior environmental health officer, helped develop the then new-created Environmental Health Surveillance Branch and also served as acting chief of that branch from 2000-2001; and

WHEREAS, DR. BOHAN was a public health consultant to the National Page Service in Atlanta, Georgia from 1995-1996; served as director of the Division of Environmental Health Services, Navajo Area Office, Indian Health Service in Window Rock, Arizona from 1989-95; then, deputy chief of that office from 1986-1989; and was chief of the Environmental Health Services, Bemidji Area Office, in Bemidji, Minnesota from 1982-1986; and

WHEREAS, DR. BOHAN held positions of district sanitarian in Bemidji, Minnesota from 1978-1980; service unit sanitarian for the White Earth Reservation in White Earth, Minnesota from 1976-1978 and coordinator for the Mayor's Environmental Advisory Council for the City of New Haven, Connecticut from 1974-1976; and

WHEREAS, DR. BOHAN has authored professional publications, made numerous presentations and had papers accepted at professional environmental health conferences; and

WHEREAS, DR. BOHAN earned his Ph.D. from the University of Oklahoma Health Sciences Center; earned a master's of industrial hygiene from the University of Cincinnati in 1983; a master's in environmental health sciences from the University of Rhode Island in 1974; and a bachelor's degree in biology from Lehigh University in 1971; and

NOW, THEREFORE, BE IT RESOLVED, that the **Regional University System of Oklahoma** bestows upon **DR. PATRICK O. BOHAN** the honorary title of "**Professor Emeritus of Environmental Health Science**" and extends to him an expression of appreciation and commendation for his many contributions to the success of East Central University and wishes for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and,

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the **Regional University System of Oklahoma** and a copy, signed by the Chair of the Board, be forwarded to **DR. PATRICK O. BOHAN** in Ada, Oklahoma.

ADOPTED by the **Regional University System of Oklahoma** this 26th day January, 2018.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma