

**REGIONAL UNIVERSITY SYSTEM  
OF  
OKLAHOMA**



**MINUTES**

**SPECIAL BOARD MEETING**

**February 17, 2017**

**East Central University  
Memorial Student Union Complex  
James Thomas Regents Room  
Ada, Oklahoma**

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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## AGENDA

February 17, 2017, 8:00 a.m.  
East Central University  
Memorial Student Union Complex  
James Thomas Regents Room  
Ada, Oklahoma

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
  - A. **EXCUSE ABSENT REGENTS**
  - B. **INTRODUCTION OF GUESTS**
- III. **CONSENT DOCKET**
  - A. **MINUTES OF PREVIOUS MEETING**
    1. Approval of Minutes of Regular Meeting, January 27, 2017
    2. Approval of Minutes of Special Meeting January 30, 2017

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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### **B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Connie Reilly**

#### **1. East Central University**

1. Bachelor of Arts in Criminal Justice (052) Option deletions/Option addition, no change in total hours for the degree
2. Bachelor of Arts in English (014) Program requirement change, no change in total hours for the degree
3. Bachelor of Science in Athletic Training (060) Program deletion
4. Bachelor of Science in Accounting (001) Program requirement change, no change in total hours for the degree
5. Certificate in Accounting-Treasure Management (508) Embedded certificate request
6. Certificate in Accounting-Managerial Accounting (509) Embedded certificate request
7. Bachelor of Science in Business Administration (007) Program requirement change, no change in total hours for the degree
8. Certificate in Business-Personal Financial Planning (510) Embedded certificate request
9. Bachelor of Science in Chemistry (010) Option addition, no change in total hours for the degree
10. Bachelor of Science in Environmental Health Science (016) Option additions, no change in total hours for the degree
11. Bachelor of Science in Family and Consumer Sciences (024) Program requirement change, no change in total hours for the degree
12. Bachelor of Science in Kinesiology (020) Program requirement change, no change in total hours for the degree

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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13. Bachelor of Science in Mathematics (029) Program requirement change, no change in total hours for the degree
14. Bachelor of Science in Nursing (034) Program requirement change, no change in total hours for the degree
15. Bachelor of Science in Psychology (037) Program requirement change, no change in total hours for the degree
16. Bachelor of Social Work (050) Program requirement change, no change in total hours for the degree
17. General Education Requirements of the Undergraduate Degree Program requirement change, no change in total hours
18. Admission Requirements to the Teacher Education Program Admission requirement change
19. Teacher Education-Professional Education Sequence Program requirement change, no change in total hours
20. Master of Science in Human Resources (089) Program requirement change, no change in total hours for the degree
21. Master of Education in Secondary Education (083) Deletion of two options
22. Master of Education in Educational Technology (104) New program request
23. Master of Education in Sports Administration (105) New program request
24. Admission Requirements to the Master of Science in Psychological Services (086) Admission requirement change
25. Master of Science in Psychological Services (086) Option additions, no change in total hours for the degree

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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26. Psychological Services-School Psychologist-Graduate Certificate (100) Certificate requirement change, no change in total hours
27. Psychological Services-School Psychometrist-Graduate Certificate (101) Certificate requirement change, no change in total hours
28. Master of Science in Water Resource Policy and Management (103) Program requirement change, no change in total hours for the degree Existing program online delivery request

### **2. University of Central Oklahoma**

#### **a. New Program**

1. Add new program Bachelor of Arts, Music
2. Add new program Master of Fine Arts, Illustration
3. Add new certificate, Historical Performance
4. Add new certificate, E-Learning (embedded)
5. Add new certificate, Student Personnel-Program Management (embedded)
6. Add new certificate, Financial Planning (embedded)

#### **b. New Option**

1. Add new option Master of Business Administration, Energy Systems and Healthcare

#### **c. Program Changes**

1. Change program requirements for Master of Business Administration
2. Change program requirements for Master of Science, Business Analytics

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

### **3. Southwestern Oklahoma State University**

#### **a. Existing Program Online Delivery Request**

1. M.S. Education in Education (064)
2. M.S. Education in Special Education (081)

### **4. Northwestern Oklahoma State University**

#### **a. HLC Approved DNP Degree Program**

Northwestern Oklahoma State University received notification from the Institutional Actions Council of the Higher Learning Commission that on January 23, 2017, the University's request to offer the Doctor of Nursing Practice degree program was approved.

### **5. Northeastern State University**

#### **a. Substantive Change-Program Modification**

1. Early Childhood Education, B.S.Ed. (023): Program faculty propose a new option in Early Care to serve as an alternative to the discontinued HFS Early Care program. This option will prepare students to pursue careers in early care centers, social work, and other agencies specializing in birth to three-year-old care. In addition, the program proposes removing ELED 4323 Language Arts and Writing Strategies for the Elementary & Middle Grades from the common core and replacing it with a new course, ECED 4153 Early Childhood Literacy.

### **6. Southeastern Oklahoma State University**

#### **a. Program Modifications**

1. Bachelor of Business Administration in Management (027) – Delete one option and add two others. No change in total hours for degree.
2. Bachelor of Business Administration in Marketing (095) – Add two options. No change in total hours for degree.

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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3. Master of Education in Elementary Education (072) – Change program name to Master of Education in Special Education. Delete existing options, move current emphasis to options and add a new option. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.
4. Master of Education in School Administration (073) – Change program name to Master of Education in Educational Leadership. Form a common core and add two options. Total hours for degree will change from 36 to 30 hours.
5. Master of Arts in Teaching (110) – Change program name and degree designation to Master of Education in Curriculum and Instruction. Form a common core and add five options. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.

### **IV. REPORT OF RUSO COMMITTEE PROCEEDINGS**

#### **A. FACILITIES STEWARDSHIP COMMITTEE – Chair Mark Stansberry**

##### **1. Southwestern Oklahoma State University**

##### **a. Project # 665-0021 Chemistry, Pharmacy, Physics Building West Wing Renovation**

Project Description: Request approval to complete the design, bid and award of projects for the purpose of the renovation of the Chemistry, Pharmacy, and Physics Building West Wing. Request approval to enter into the 2017 State System Master Lease Purchase Real Property Program, and request approval of Bond Reimbursement Resolution.

This 92,000 sf building was originally built in 1962 and is used for classrooms and faculty offices; the east wing was renovated in 2003. The final phase of this total building renovation is the west wing. This project would renovate the west wing which includes 12,000 sf of faculty offices spanning three floors. Renovations would include safety issues such as asbestos removal, life safety requirements



## SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017

and upgrades to energy efficient mechanical and electrical systems.

Requested fund approval: \$2,000,000

Funding Source: State System Master Lease Purchase Real Property Program borrowings of \$1,800,000

Budget Breakdown: Construction \$1,600,000, Architectural and other fees \$150,000; furniture and contingency \$250,000

Congruent with Facility Master Plans or Strategic Plans:  
Yes

Revenue Sources: Debt service provided by E&G funds; 295 Capital Revolving Funds \$200,000

### **2. Northwestern Oklahoma State University**

#### **Change orders:**

- a. **Project #505-0032 Renovation to Percefull Fieldhouse**  
Project Description: Approve change orders #1 and #2 resulting in a net increase in the original contract amount totaling \$17,144 for costs associated with the installation of new bleacher seating in Percefull Fieldhouse.

Requested Funding: Funding for this project was from Oklahoma State System of Higher Education Real Property Master Lease Program and Section 13/New College/Offset School Land Funds.

Budget Breakdown: Total project ending cost for this contract was \$445,401.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans?  
Yes

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

### **3. University of Central Oklahoma**

#### **Change Orders:**

#### **a. Project # 120-001 Performing Arts Facilities Backstage Facility**

Project Description: Approve Change Order # 6 in the amount of \$57,592 for the Mitchell Hall Backstage Facility Project for items including additional mechanical work related to the tie-in of the building mechanical systems to the central plant loop and for additional wall framing and finish work.

Budget Breakdown: \$57,592 increase for a revised construction contract amount of \$4,665,664.

Revenue Sources: E&G Funds, Academic Service Fee Funds, Private Donations

#### **Informational Items:**

#### **a. Project # 120-0094 College of Math and Science Lab Building Project**

Project Description: Six bids were received December 19, 2016, for construction of the College of Math and Science STEM Building. A contract has been awarded to Lippert Brothers Construction based upon the lowest and best bid received in the amount of \$16,896,000 to include the base bid and selected add alternate bids. A full tabulation of bids received is attached.

Revenue Sources: 2016 State System Master Lease Purchase Real Property Program Revenue Bond funds and designated College of Math and Science Academic Service Fee funds

### **B. SYSTEM ADVANCEMENT COMMITTEE—Chair Regent Susan Winchester**

1. Legislative update.
2. Discussion and update on survey by Anglin & Associates to develop key messages.

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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3. Report on Higher Education Day.
4. Update on RUSO newsletter.

### **C. PERSONNEL COMMITTEE REPORT**

1. OKHEEI Self Insurance update—Whitney Popchoke, RUSO Benefits Coordinator.

### **E. PENSION COMMITTEE REPORT—Jessica Kilby**

1. Overview of Pension Committee responsibilities.
2. Request approval to revise Pension Committee Charter.
3. Request approval to appoint Brenda Burgess, SWOSU Business Officer, to Pension Committee to serve a two-year term replacing Tom Fagan retroactive to July 1, 2016.

## **V. PRESIDENTS' RECOMMENDATIONS**

### **A. EAST CENTRAL UNIVERSITY**

1. Personnel
2. Grants and Contracts

Total grants and contracts: \$ 35,375.00

3. Academic Service Fees:

East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2017.

<u>Changes</u>	<u>Current</u>	<u>Proposed</u>
Business Quality Fee	\$35 per course	\$35 per course

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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The fee pays for assessment exams. The courses where the exam is given is changing. It will be charged to BUS 1113, ACCT 5403 and MGMT 5703. It will be removed from ACCT 2103.

**This academic service fee change was originally approved at the January 27, 2017 Regional University System of Oklahoma Board Meeting. However, there was a typographical error in the submission for approval and it was approved in error at \$5 not \$35.**

### **B. UNIVERSITY OF CENTRAL OKLAHOMA**

#### **1. Personnel**

#### **2. Academic Service Fees:**

	<u>Current</u>	<u>Proposed</u>
College of Business	\$45.22 per CH	\$51.22 per CH
College of Ed and Prof Studies	\$36.45 per CH	\$39.89 per CH
College of Liberal Arts	\$30.53 per CH	\$31.53 per CH
College of Fine Arts and Design	\$78.28 per CH	\$86.21 per CH
College of Math and Science	\$45.35 per CH	\$49.45 per CH
Forensic Science Institute (additional new fee of \$100 per course for Forensic Science Institute courses FRSC 4634/5634 and FRSC 4654/5654)	\$45.35 per CH	\$49.45 per CH
Academy of Contemporary Music	\$146.18 per CH	\$156.73 per CH
Department of Mass Communication	\$14.24 per CH	\$15.00 per CH
International Student Fee	\$120.00 per student	\$140 per student
Sponsored Student Fee	\$295.00 per student	\$315.00 per student
Payment Plan Enrollment Fee	\$0 per semester	\$40.00 per semester

#### **3. Grants & Contracts**

Total grants and contracts: \$ 0.00

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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### **4. Request to Obligate Funds:**

The University of Central Oklahoma requests permission to obligate funds for the FY2017 for licensing analytics software and associated reporting tools, implementation services, and annual support and maintenance.

Source: E&G      \$500,000.00

### **C. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

#### **1. Personnel**

#### **2. Notice of Grant Awards**

Total grants and contracts: \$ 193,410.00

### **D. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

#### **1. Personnel**

#### **2. Grants & Contracts**

Total grants and contracts: \$ 70,000.00

#### **3. Informational Items:**

##### **a. Academic Service Fees**

The University recommends implementation of the academic services fees effective Fall 2017 as shown on the table below:

## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

<b>Fee</b>	<b>Current Amount</b>	<b>Requested Amount</b>	<b>Change</b>	<b>Basis</b>
Facility Fee (University Center at Ponca City	\$ 26.50	\$ 27.83	\$ 1.33	Hourly
Graduate and Professional Studies Academic Enhancement Fee (Excludes Nursing)	\$ 10.75	\$ 13.75	\$ 3.00	Hourly
Arts and Sciences Academic Enhancement Fee	\$ 10.00	\$ 14.00	\$ 4.00	Hourly

**b. Summer Hours**

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. These hours will be in effect for 10 weeks, May 22, 2017 to July 27, 2017.

**E. NORTHEASTERN STATE UNIVERSITY**

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$ 51,962.50

**F. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

- 1. Personnel**
- 2. Academic Service Fees:**

## SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017

	<b>Southeastern Oklahoma State University</b>	<b>Original Fee</b>	<b>Proposed Fee</b>	<b>Notes</b>
1	Applied Music Fee	\$0.00	\$50.00	Per Course
2	Collaborative Artist Fee (MUS)	\$0.00	\$100.00	Per Course
3	ACT Enrichment Fee (ART)	\$9.00	\$12.00	Per Credit Hour
4	Field Experience (ZOOL)	\$0.00	\$150.00	Per Course
5	Lab Fee (COUN)	\$40.00	\$50.00	Per Course
6	Lab Fee (COUN)	\$40.00	\$50.00	Per Course
7	Lab Fee (COUN)	\$50.00	\$100.00	Per Course
8	Lab Fee (COUN)	\$0.00	\$50.00	Per Course
9	Course Fee (ELED)	\$0.00	\$10.00	Per Credit Hour
10	Occupational Safety and Health Enrichment Fee	\$9.00	\$9.00	Per Credit Hour
11	Enhancement Fee (CHEM)	\$30.00	\$0.00	Per Course
12	Enhancement Fee (CHEM)	\$20.00	\$0.00	Per Course
13	Enhancement Fee (PHYS)	\$15.00	\$0.00	Per Course
14	Enhancement Fee (CHEM)	\$10.00	\$0.00	Per Course
15	Enhancement Fee (CHEM)	\$0.00	\$10.00	Per Credit Hour
16	Technology Enrichment Fee (EDUC)	\$0.00	\$10.00	Per Credit Hour

### 3. Grants and Contracts

Total grants and contracts: \$ 1,291,424.00

### 4. Informational Items:

#### ACADEMIC CALENDAR FOR 2017-18

##### Summer Session (2017):

Semester begins (first day of 8-week classes)	Jun 5, 2017
1 <sup>st</sup> 4-week session (begins and ends) 2017	Jun 5-Jun 30,
2 <sup>nd</sup> 4-week session (begins and ends) 2017	Jul 3-Jul 28,
Please list dates of all holidays and breaks (no classes)	Jul 4, 2017
Semester ends (last day of 8-week classes including final exams)	Jul 28, 2017

##### Fall Semester (Fall 2017):

Semester begins (first day of 16-week classes)	Aug 21, 2017
1 <sup>st</sup> 8-week session (begins and ends) 2017	Aug 21 - Oct 13.
2 <sup>nd</sup> 8-week session (begins and ends) 2017	Oct 16 - Dec 15,
1 <sup>st</sup> 4-week session (begins and ends) 15, 2017	Aug 21 – Sept

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Semester ends (last day of 16-week classes including final exams) Dec 15, 2017  
Commencement date (graduation ceremony-if applicable) Dec 16, 2017

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Please list dates of all holidays and breaks (no classes)	Jan 15, 2018 Mar 19-23, 2018 Mar 30, 2018
Semester ends (last day of 16-week classes including final exams)	May 11, 2018
Commencement date (graduation ceremony)	May 12, 2018

Fall 2017 Interession (between summer 2017 and fall 2017)	Spring/Winter 2017-2018 Interession (between fall 2017 and spring 2018)	Summer 2018 Interession (between spring 2018 and summer 2018)
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## **SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

### **Summer 2017** (if applicable):

Final add/drop date 8 week/first 4 week classes: 2017	Jun 7 /Jun 5,
Final add/drop date 2nd 4 week classes:	Jul 3, 2017

### **Fall 2017** (if applicable):

Final add/drop date 16 week/first 8 week classes: 2017	Aug 25/Aug 23,
Final add/drop date 2nd 8 week classes:	Oct 18, 2017

### **Spring 2018** (if applicable):

Final add/drop date 16 week/first 8 week classes: 2018	Jan 22/Jan 18,
Final add/drop date 2nd 8 week classes:	Mar 14, 2018

## **VI. PRESIDENTS' COUNCIL REPORT**

## **VII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

## **VIII. CHAIR'S REPORT-- Regent Lake Carpenter**

## **IX. RECOGNITION OF RETIRING PRESIDENT**

## **X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

## **XI. EXECUTIVE SESSION**

### **A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**SPECIAL MEETING AGENDA FOR FEBRUARY 17, 2017**

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**B. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Interview candidates A, B, C, and D for the Presidency of East Central University and discuss the appointment, hiring, or employment of a candidate.

**XII. RECONVENE IN PUBLIC SESSION**

- A. Possible action to appoint, hire, or employ a President of East Central University.

**XIII. ADJOURNMENT**



# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

## MINUTES

February 17, 2017, 8:00 a.m.

East  
Central  
University

East Central University  
Memorial Student Union Complex  
James Thomas Regents Room  
Ada, Oklahoma

Northeastern  
State  
University

### I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in special session at 8:00 a.m., on February 17, 2017, at East Central University, Memorial Student Union Complex, James Thomas Regents Room, Ada, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, February 9, 2017 and a copy of the Agenda posted by 8:00 a.m., February 15, 2017 in compliance with the Open Meeting Act.

Northwestern  
Oklahoma  
State  
University

### II. CALL TO ORDER AND REGENTS' ROLL CALL

Chairman Carpenter called the meeting to order. Roll call established the presence of a quorum with 6 Regents present.

Southeastern  
Oklahoma  
State  
University

Susan Winchester, Regent, Position 1  
Jeffrey T. Dunn, Regent, Position 2  
Lake Carpenter, Chair, Position 3  
Connie Reilly, Regent, Position 5  
Amy Anne Ford, Regent, Position 7  
Mark Stansberry, Vice Chair, Position 8

Southwestern  
Oklahoma  
State  
University

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112  
Phone: (405) 942-8817 Fax: (405) 942-8847

**A. EXCUSE ABSENT REGENTS**

Regent Reilly made the motion, seconded by Regent Stansberry to excuse Regent Gary Parker, Regent Michael W. Mitchel, and Regent Joy Hofmeister from the meeting.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry

Voting against the motion: none

**B. INTRODUCTION OF GUESTS**

**University Presidents**

Don Betz, President, University of Central Oklahoma, Edmond, Oklahoma

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma

Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma

John Hargrave, President, East Central University, Ada, Oklahoma

Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

Sean Burrage, President, Southeastern Oklahoma State University, Durant, Oklahoma

**Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director

Priya Desai, Executive Assistant

Whitney Popchoke, RUSO/OKHEEI Benefits Coordinator

**Others in Attendance**

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma

Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma

David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma

Katriccia Pierson, Provost and Vice President of Academic Affairs, East Central University, Ada, Oklahoma

Peggy Saunkeah, Executive Assistant, East Central University, Ada, Oklahoma

**III. CONSENT DOCKET**

**Regent Ford made the motion, seconded by Regent Reilly to approve all of the items on the Consent Docket:**

**A. MINUTES OF PREVIOUS MEETING**

1. Approval of Minutes of Regular Meeting, January 27, 2017
2. Approval of Minutes of Special Meeting January 30, 2017

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair  
Connie Reilly (Attachment A, Pages 41-48)**

**1. East Central University (Pages 41-42)**

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8. Certificate in Business-Personal Financial Planning (510) Embedded certificate request

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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9. Bachelor of Science in Chemistry (010) Option addition, no change in total hours for the degree
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11. Bachelor of Science in Family and Consumer Sciences (024) Program requirement change, no change in total hours for the degree
12. Bachelor of Science in Kinesiology (020) Program requirement change, no change in total hours for the degree
13. Bachelor of Science in Mathematics (029) Program requirement change, no change in total hours for the degree
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20. Master of Science in Human Resources (089) Program requirement change, no change in total hours for the degree
21. Master of Education in Secondary Education (083)

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

Deletion of two options

22. Master of Education in Educational Technology (104)  
New program request
23. Master of Education in Sports Administration (105)  
New program request
24. Admission Requirements to the Master of Science in  
Psychological Services (086) Admission requirement  
change
25. Master of Science in Psychological Services (086)  
Option additions, no change in total hours for the  
Degree
26. Psychological Services-School Psychologist-  
Graduate Certificate (100) Certificate requirement  
change, no change in total hours
27. Psychological Services-School Psychometrist-  
Graduate Certificate (101) Certificate requirement  
change, no change in total hours
28. Master of Science in Water Resource Policy and  
Management (103) Program requirement change, no  
change in total hours for the degree Existing program  
online delivery request

### **2. University of Central Oklahoma (Page 43)**

#### **a. New Program**

1. Add new program Bachelor of Arts, Music
2. Add new program Master of Fine Arts, Illustration
3. Add new certificate, Historical Performance
4. Add new certificate, E-Learning (embedded)
5. Add new certificate, Student Personnel-Program  
Management (embedded)
6. Add new certificate, Financial Planning (embedded)

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

### **b. New Option**

1. Add new option Master of Business Administration, Energy Systems and Healthcare

### **c. Program Changes**

1. Change program requirements for Master of Business Administration
2. Change program requirements for Master of Science, Business Analytics

## **3. Southwestern Oklahoma State University (Page 44)**

### **a. Existing Program Online Delivery Request**

1. M.S. Education in Education (064)
2. M.S. Education in Special Education (081)

## **4. Northwestern Oklahoma State University (Pages 45-46)**

### **a. HLC Approved DNP Degree Program**

Northwestern Oklahoma State University received notification from the Institutional Actions Council of the Higher Learning Commission that on January 23, 2017, the University's request to offer the Doctor of Nursing Practice degree program was approved.

## **5. Northeastern State University (Page 47)**

### **a. Substantive Change-Program Modification**

1. Early Childhood Education, B.S.Ed. (023): Program faculty propose a new option in Early Care to serve as an alternative to the discontinued HFS Early Care program. This option will prepare students to pursue careers in early care centers, social work, and other agencies specializing in birth to three-year-old care. In addition, the program proposes removing ELED 4323 Language Arts and Writing Strategies for the Elementary & Middle Grades from the common core



## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

and replacing it with a new course, ECED 4153 Early Childhood Literacy.

### **6. Southeastern Oklahoma State University (Page 48)**

#### **a. Program Modifications**

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2. Bachelor of Business Administration in Marketing (095) – Add two options. No change in total hours for degree.
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5. Master of Arts in Teaching (110) – Change program name and degree designation to Master of Education in Curriculum and Instruction. Form a common core and add five options. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

**IV. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. FACILITIES STEWARDSHIP COMMITTEE – Chair Mark Stansberry  
(Attachment B, Pages 49-56)**

**Regent Stansberry made the motion, seconded by Regent Reilly, to approve the following Facilities Stewardship Committee requests submitted by the universities:**

**1. Southwestern Oklahoma State University (Page 49)**

**a. Project # 665-0021 Chemistry, Pharmacy, Physics Building West Wing Renovation**

Project Description: Request approval to complete the design, bid and award of projects for the purpose of the renovation of the Chemistry, Pharmacy, and Physics Building West Wing. Request approval to enter into the 2017 State System Master Lease Purchase Real Property Program, and request approval of Bond Reimbursement Resolution.

This 92,000 sf building was originally built in 1962 and is used for classrooms and faculty offices; the east wing was renovated in 2003. The final phase of this total building renovation is the west wing. This project would renovate the west wing which includes 12,000 sf of faculty offices spanning three floors. Renovations would include safety issues such as asbestos removal, life safety requirements and upgrades to energy efficient mechanical and electrical systems.

Requested fund approval: \$2,000,000

Funding Source: State System Master Lease Purchase Real Property Program borrowings of \$1,800,000

Budget Breakdown: Construction \$1,600,000, Architectural and other fees \$150,000; furniture and contingency \$250,000

Congruent with Facility Master Plans or Strategic Plans:  
Yes

Revenue Sources: Debt service provided by E&G funds; 295 Capital Revolving Funds \$200,000

**2. Northwestern Oklahoma State University (pages 50-51)**

**Change orders:**

**a. Project #505-0032 Renovation to Percefull Fieldhouse**

Project Description: Approve change orders #1 and #2 resulting in a net increase in the original contract amount totaling \$17,144 for costs associated with the installation of new bleacher seating in Percefull Fieldhouse.

Requested Funding: Funding for this project was from Oklahoma State System of Higher Education Real Property Master Lease Program and Section 13/New College/Offset School Land Funds.

Budget Breakdown: Total project ending cost for this contract was \$445,401.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans?  
Yes

**3. University of Central Oklahoma (pages 52-56)**

**Change Orders:**

**a. Project # 120-001 Performing Arts Facilities Backstage Facility**

Project Description: Approve Change Order # 6 in the amount of \$57,592 for the Mitchell Hall Backstage Facility Project for items including additional mechanical work related to the tie-in of the building mechanical systems to the central plant loop and for additional wall framing and finish work.

Budget Breakdown: \$57,592 increase for a revised construction contract amount of \$4,665,664.

Revenue Sources: E&G Funds, Academic Service Fee Funds, Private Donations

**Informational Items:**

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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### **a. Project # 120-0094 College of Math and Science Lab Building Project**

Project Description: Six bids were received December 19, 2016, for construction of the College of Math and Science STEM Building. A contract has been awarded to Lippert Brothers Construction based upon the lowest and best bid received in the amount of \$16,896,000 to include the base bid and selected add alternate bids. A full tabulation of bids received is attached.

Revenue Sources: 2016 State System Master Lease Purchase Real Property Program Revenue Bond funds and designated College of Math and Science Academic Service Fee funds

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry

Voting against the motion: none

### **B. SYSTEM ADVANCEMENT COMMITTEE--Chair Regent Susan Winchester**

#### **1. Legislative update.**

Regent Winchester reported that the legislature is in session and that she is tracking 86 house and senate bills related to higher education. Of those that were scheduled for a hearing, four were presented and four were laid over for next week. Senate Bill 78 authored by Senator Stanislawski, which would expand concurrent enrollment, has passed out of committee and has been referred to the Senate Appropriations and Budget Committee for consideration. House Bill 2323 which is the open carry bill, has been amended to clarify that open carry would not apply to campuses, businesses, parks or recreational areas. Senate Bill 71 would require the State Auditor to audit the Oklahoma State Regents for Higher Education.

Regent Winchester reported that there is nearly a billion dollar shortfall in the budget. Lt. Governor Todd Lamb has withdrawn from the Governor's cabinet and there are nine house members and five senate members who endorsed his opposition to raising taxes.

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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2. Discussion and update on survey by Anglin & Associates to develop key messages.

Regent Winchester reported that the Anglin & Associates survey has been sent out. There has been very little response. It was sent to 36 legislators, opened by nine, responded to by three. It was also sent to six university presidents, opened by four, one responded to by one. The survey was also sent to eight university officials and it was opened by five and responded to by two people. The numbers go down from there. A request was made to open and respond to the survey.

3. Report on Higher Education Day.

Regent Winchester reported that Higher Education Day at the State Capitol went very well. Regents Ford, Reilly, and Stansberry were present. It was well attended. Students went in groups to talk to legislators and legislators responded that the budget is the focus and that it would be a tough year.

Regent Dunn reported that there is a pretty divisive split among the state, Oklahoma City, and Tulsa chambers on how to address budget issues.

4. Update on RUSO newsletter.

Regent Winchester reported that Anglin & Associates are working on the next RUSO newsletter and requested that if universities have articles or information they want to share to please send that information to the RUSO Office.

### **C. PERSONNEL COMMITTEE REPORT**

1. OKHEEI Self Insurance update—Whitney Popchoke, RUSO Benefits Coordinator.

Ms. Popchoke presented an update regarding the 2017 benefits as well as the transition to self-funding for medical claims.

On January 1, 2017, OKHEEI became self-insured as a group. There is not a lot of comparative information to date, however, In January 2016 claims totaled \$2,719,984, and in January 2017, claims totaled \$1,356,174.

Ms. Popchoke also provided a short presentation on the use of the Zero Card, a benefit that is provided to all OKHEEI members to assist in cost reduction for routine medical maintenance care and some pharmacy benefits. It is estimated to save over \$1 million in 2017.

There were some concerns that the Zero Card, while beneficial for employees, might drive away business from rural healthcare and pharmacy providers. Ms. Popchoke reported that Zero Card is willing to partner with rural providers to reduce costs.

Ms. Popchoke also reported that there has been positive feedback about the Zero Card from employees.

#### **E. PENSION COMMITTEE REPORT—Jessica Kilby**

1. Overview of Pension Committee responsibilities.

Ms. Kilby reported that the Pension Committee provides oversight for the SRA plan, the 403(b) and the 457(b) plans. Not every institution offers the 457(b) plan. The 403(b) and the 457(b) plans are deferred compensation plans. The participants in the plans direct their own investments. There is a menu of investment options. The plan participant bears the risk of investing and potential loss of money put into the plan. Employees are free to enroll month-to-month at any time and can change their investments and how much they invest.

Ms. Kilby also reported that the role of the Pension Committee is primarily financial oversight. The Committee 1) reports back to the board regarding the administration of investment management of these plans; 2) selects and monitors vendors who provide the services on behalf of the plans; 3) develops policies and procedures for plans; 4) selects and monitors investment options offered under the plans, and makes an annual report to the board regarding the performance of investments under those plans.

The Committee also issues the Request for Proposal for investment advisory services. Currently USI Consulting Group is the advisory firm and VOYA is the plan consultant. The Pension Committee meets quarterly with USI to monitor the group of investments and to determine which investments are offered and which are dropped from the plans. USI does the benchmarking, helps to write the investment policy, makes sure we have a good range of assets, help with the RFP for the plan consultant, and ongoing management of asset portfolio. VOYA, the plan administrator, meets on campus with

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

plan participants, manages funds, manages loans against funds, does periodic review of plans and administer the loans.

2. Request approval to revise Pension Committee Charter.

**Regent Reilly made the motion, seconded by Regent Ford, to table the revision to the Pension Committee Charter until the next meeting.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

3. Request approval to appoint Brenda Burgess, SWOSU Business Officer, to the Pension Committee to serve a two-year term replacing Tom Fagan retroactive to July 1, 2016.

**Regent Ford made the motion, seconded by Regent Dunn, to approve the appointment of Brenda Burgess to the Pension Committee to serve a two-year term replacing Tom Fagan retroactive to July 1, 2016.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

### **V. PRESIDENTS' RECOMMENDATIONS**

#### **A. EAST CENTRAL UNIVERSITY**

(See attachment C, pages 57-62)

**Regent Stansberry made the motion, seconded by Regent Reilly, to approve the President's Recommendations for East Central University as presented by President John Hargrave.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

President Hargrave reported that this is his last meeting before he retires on March 1, 2017. He thanked the board for the opportunity to

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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serve as the President of ECU and thanked his colleagues. He also thanked Dr. Katricia Pierson and Jessica Kilby for being on the executive team and that they have done a great job particularly in regard to the budget.

President Hargrave introduced Peggy Saunkeah as the Executive Assistant to the President since August 2016. She will be the assistant to the new president.

President Hargrave reported that there was not a campus update to handout due to the number of activities planned on campus for his departure. He also reported being very proud of the students, faculty, and staff at ECU.

Regent Reilly commented that she really enjoyed ECU at the Thunder game.

President Hargrave reported that the ECU Chorale will be singing the National Anthem at the game on February 23, 2017.

President Hargrave also reported that the ECU students are hosting an event called Pack the Gym for Johnny Bob where all are invited to attend.

### **B. UNIVERSITY OF CENTRAL OKLAHOMA**

(See attachment D, pages 63-74)

**Regent Stansberry made the motion, seconded by Regent Winchester, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Don Betz.**

Regent Dunn commented on an IT purchase in the President's Recommendations and asked President Betz to explain and identify potential collaboration with other universities. President Betz reported that the request is to enhance current data analytics. The data drawn from those analytics are used to help effective decision-making. It is an institution-wide initiative which builds on Blackboard analytics. They may opt to add more modules or may choose another vendor. UCO is asking for approval to explore the options. There may be something in this investigation that may be fruitful for other institutions and they are more than ready to share any information with the other institutions. UCO has been working on this project for the last five years with Blackboard and Pyramid. UCO may need more sophisticated technology. The analytics affect academic affairs, student affairs, and



## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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information technology. Data analytics are a very active part of the American Council on Education agenda.

Regent Dunn noted that this a \$500,000 project and institutions should collaborate and share resources at every opportunity.

Recognizing President Hargrave's retirement, President Betz said that President Hargrave was exactly the kind of colleague a president hopes for—someone who is authentic and cares deeply and passionately about the institution, and someone who fully exchanges ideas and information. He will miss President Hargrave personally.

President Betz reported that five mass communication students placed second in the national EdVenture Partners Peer to Peer: Challenging Extremism Competition sponsored by Facebook and the Department of Homeland Security in Washington, D.C. The students created the uDefy project in an effort to confront extremism through social media. The team won a \$3,000 scholarship on behalf of UCO for their second place finish.

President Betz reported that 18 years ago UCO started the Endeavor Games for disabled athletes. It has become a national trademark. UCO will now be collaborating with Turnstone, a not-for-profit organization providing therapeutic, educational, wellness, and recreational programs to empower people with disabilities throughout northwestern Indiana to bring the Endeavor Games to Fort Wayne, Indiana April 21-23, 2017. UCO will follow up with their games in the summer.

President Betz reported that last week, The Military Times listed UCO as their number eight pick in the country of all universities that pay particular attention to veterans and their spouses.

President Betz reported that UCO's College of Mathematics and Science broke ground on the UCO Interdisciplinary STEM Teaching and Research Center. Regents Winchester and Stansberry joined the brief ceremony. The facility will enhance the Forensic Science Institute and undergraduate research work. It is expected to come online late summer of 2018.

President Betz reported that the iconic Old North, which was first opened on January 12, 1893, will be reopened to the public on February 22, 2017 after an extensive 17-year remodeling process.

Regent Dunn asked for UCO's data analytics request for proposal to include a reference to UCO being part of a system and for the proposers

to reference their ability to extend their services to sister institutions as needed.

**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry

**Voting against the motion:** none

**C. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment E, Pages 75-76)

**Regent Stansberry made the motion, seconded by Regent Reilly, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.**

**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry

**Voting against the motion:** none

President Beutler reported that he will miss working with President Hargrave and wished him well on his endeavors.

President Beutler reported that on February 18, 2017, SWOSU will be hosting a robotics competition on campus. The competition is hosted by SWOSU's Engineering and Technology school. Thirty-six schools come to compete and the winner will go to the Super Regional Competition in Georgia in March.

President Beutler reported that he would send reminders to the Regents about the President's Leadership Class Banquet on April 10, 2017 on SWOSU's campus.

President Beutler reported that SWOSU has a great alumni base. He reported that a very successful real estate alumni of SWOSU who grew up in Carnegie, Oklahoma identified a cause that means a lot to him, the Bulldog Angels Fund. Often students are one incident away from not completing school, i.e. a broken down vehicle or medical emergency. This alumni established the Bulldog Angels Fund for students who face financial emergencies. The alumni has raised tens of thousands of dollars for this fund. On April 27, 2017 there will be a fundraiser and silent auction for this fund at the Petroleum Club in Oklahoma City. All proceeds will go to the Bulldog Angels Fund.

**D. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment F, pages 77-82)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry

Voting against the motion: none

President Cunningham reported that she will miss President Hargrave after his retirement.

President Cunningham reported that Jim Holder of Share Trust has passed away at 90 years old. He was instrumental in getting the press box, field turf, and wellness center (which is named after him) up and running. He was the first endowed chair from Share Trust and also supported the Doctor of Nursing Program in a great way. His son Todd, will be moving into his Share Trust position and NWOSU is hoping to continue their strong relationship.

President Cunningham reported that a grant from the State Regents as part of its Oklahoma Teachers Connection, has allowed NWOSU to start a Teach Oklahoma program which targets high school juniors and seniors. Students from Enid and Woodward High School teamed with education students from NWOSU so that they could encourage them to consider the teaching profession as a career choice. The hands-on curriculum includes observation, exploration in all areas of teaching, and teaching exercises in a professional setting.

President Cunningham reported that NWOSU is hosting Oklahoma Research Day in Enid at the Central National Bank Center on March 3, 2017. Close to a 1,000 participants have registered for the event.

**E. NORTHEASTERN STATE UNIVERSITY**

(See attachment G, Pages 83-84)

Regent Ford made the motion, seconded by Regent Stansberry, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry

**Voting against the motion:** none

President Turner congratulated President Hargrave for his accomplishments at ECU. As a fourth-generation Ada resident, President Turner thanked President Hargrave for taking care of the institution and restoring relationships across the community. President Hargrave has been exactly what Ada needed and has served the university and the community well.

President Turner reported that NSU is the only education program in the US that requires all teacher candidates to complete a robotics module in an emerging technology class.

----- President Turner reported that on February 15, 2017, Ed Davis, a former police commissioner during the Boston Marathon Bombings, came to NSU's campus as part of the Larry Adair Lectureship Series. The lecture focused on "Law Enforcement in Our Communities: Challenges, Opportunities, and Predictions. It was the largest lecture since President Turner has been at NSU. Friends and family of the former Oklahoma Speaker of the House established the series in 2004 with the goal of raising student interest in public affairs and inspiring the NSU community to become more engaged citizens.

President Turner reported that NSU Associate Professor Dr. Bradley Montgomery-Anderson was awarded with the Linguistic Society of America's Leonard Bloomfield Book Award for 2017 for his work "Cherokee Reference Grammar". It is an ultimate award for a faculty member and author.

President Turner reported that the College of Optometry is preparing to go to Honduras for mission work to see a number of patients. They have have been doing their own fundraising for the trip.

President Turner reported that the NSU changed its approach to Higher Education Day. In the room they reserved, they met with 19 house and senate members. It was very engaging and students shared their thoughts with them.

President Turner reported that every two years there is a cabinet retreat to review what accomplishments have been made from the strategic plan. He thanked the cabinet for their work and said that they will continue to evaluate the plan.

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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President Turner invited everyone to the Centurion Luncheon scheduled for March 6, 2017.

### **F. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

(See attachment H, pages 85-92)

**Regent Ford made the motion, seconded by Regent Stansberry, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Sean Burrage.**

**Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, and Stansberry**

**Voting against the motion: none**

President Burrage thanked President Hargrave for his help when Burrage was a new president. President Burrage was very grateful for their lasting friendship.

President Burrage reported that a Higher Education Legislative Tour took place in Durant on SE's campus on January 13, 2017. Chancellor Glen Johnson along with Regent Ford (via phone) and several legislators and other university presidents.

President Burrage reported that SE will be hosting a Science Olympiad on February 18, 2017. Over 200 students came last year and up to 500 have signed up to come this year. Students will be from 21 schools in Oklahoma and North Texas.

### **VI. PRESIDENTS' COUNCIL REPORT**

President Burrage reported that there was a good representation of students on Higher Education Day on February 14, 2017. Lt. Governor Todd Lamb was impressed by representation of RUSO schools.

### **VII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

Ms. McCaffree reported that the annual Association of Governing Boards conference will be Dallas, Texas this year from April 2-4, 2017. If any

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

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Regents are interested in going, please let the RUSO Administrative Office know.

Regent Hofmeister arrived at 9:20 a.m.

### **VIII. CHAIR'S REPORT-- Regent Lake Carpenter**

Regent Carpenter thanked Ms. McCaffree for being flexible, creative, and accommodating everyone's scheduling needs.

### **IX. RECOGNITION OF RETIRING PRESIDENT (See Attachment I, Pages 93-94)**

### **X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

None to report.

### **XI. EXECUTIVE SESSION**

#### **A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

#### **B. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:**

1. Interview candidates A, B, C, and D for the Presidency of East Central University and discuss the appointment, hiring, or employment of a candidate.

Regent Dunn made the motion, seconded by Regent Reilly, to move into executive session.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, Ford, Stansberry, and Hofmeister

## **SPECIAL MEETING MINUTES FOR FEBRUARY 17, 2017**

**Voting against the motion: none**

The Board convened in Executive Session at 9:25 a.m.

The Board reconvened in public session at 2:35 p.m.

### **XII. RECONVENE IN PUBLIC SESSION**

- A. Possible action to appoint, hire, or employ a President of East Central University.

Regent Ford made the motion, seconded by Regent Dunn, to proceed as discussed executive session.

**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, Ford, Stansberry, and Hofmeister

**Voting against the motion: none**

Regent Dunn made the motion, seconded by Regent Reilly, to offer candidate A the position of ECU President effective March 1, 2017 as discussed in Executive Session.

**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, Ford, Stansberry, and Hofmeister

**Voting against the motion: none**

### **XIII. ADJOURNMENT**

Regent Dunn made the motion, seconded by Regent Ford, to adjourn the meeting.

**Voting for the motion:** Regents Winchester, Dunn, Carpenter, Reilly, Ford, Stansberry, and Hofmeister

**Voting against the motion: none**

The meeting adjourned at 2:36 p.m.





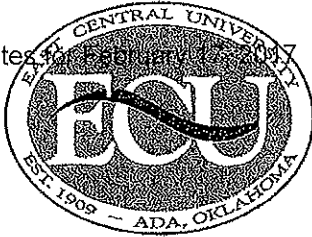
## ATTACHMENTS TO MINUTES

February 17, 2017

### Attachment

A.	Educational Excellence Committee.....	41-48
<p>* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Connie Reilly prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.</p>		
B.	Facilities Stewardship Committee.....	49-56
C.	East Central University.....	57-62
D.	University of Central Oklahoma.....	63-74
E.	Southwestern Oklahoma State University.....	75-76
F.	Northwestern Oklahoma State University.....	77-82
G.	Northeastern State University.....	83-84
H.	Southeastern Oklahoma State University.....	85-92
I.	Retirement Resolution for President Hargrave.....	93-94





## OFFICE OF THE PRESIDENT

Danley Hall, Suite 208

1100 E. 14<sup>th</sup> Street, PMB C- • Ada, OK 74820-6999

(580) 559-5213 office • www.ecok.edu

TO: Regional University System of Oklahoma  
Academic Affairs Committee  
Connie Reilly, Chair

FROM: John R. Hargrave, President

DATE: February 3, 2017

SUBJECT: Educational Excellence Committee Agenda Items – February 17, 2017

Please place East Central University on the Educational Excellence Committee agenda for the February 17, 2017, Board of Regents of the Regional University System of Oklahoma meeting. We request approval of the following items:

- **Bachelor of Arts in Criminal Justice (052)**  
Option deletions/Option addition, no change in total hours for the degree
- **Bachelor of Arts in English (014)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Athletic Training (060)**  
Program deletion
- **Bachelor of Science in Accounting (001)**  
Program requirement change, no change in total hours for the degree
- **Certificate in Accounting-Treasure Management (508)**  
Embedded certificate request
- **Certificate in Accounting-Managerial Accounting (509)**  
Embedded certificate request
- **Bachelor of Science in Business Administration (007)**  
Program requirement change, no change in total hours for the degree
- **Certificate in Business-Personal Financial Planning (510)**  
Embedded certificate request
- **Bachelor of Science in Chemistry (010)**  
Option addition, no change in total hours for the degree
- **Bachelor of Science in Environmental Health Science (016)**  
Option additions, no change in total hours for the degree
- **Bachelor of Science in Family and Consumer Sciences (024)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Kinesiology (020)**  
Program requirement change, no change in total hours for the degree


- **Bachelor of Science in Mathematics (029)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Nursing (034)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Science in Psychology (037)**  
Program requirement change, no change in total hours for the degree
- **Bachelor of Social Work (050)**  
Program requirement change, no change in total hours for the degree
- **General Education Requirements of the Undergraduate Degree**  
Program requirement change, no change in total hours
- **Admission Requirements to the Teacher Education Program**  
Admission requirement change
- **Teacher Education-Professional Education Sequence**  
Program requirement change, no change in total hours
- **Master of Science in Human Resources (089)**  
Program requirement change, no change in total hours for the degree
- **Master of Education in Secondary Education (083)**  
Deletion of two options
- **Master of Education in Educational Technology (104)**  
New program request
- **Master of Education in Sports Administration (105)**  
New program request
- **Admission Requirements to the Master of Science in Psychological Services (086)**  
Admission requirement change
- **Master of Science in Psychological Services (086)**  
Option additions, no change in total hours for the degree
- **Psychological Services-School Psychologist-Graduate Certificate (100)**  
Certificate requirement change, no change in total hours
- **Psychological Services-School Psychometrist-Graduate Certificate (101)**  
Certificate requirement change, no change in total hours
- **Master of Science in Water Resource Policy and Management (103)**  
Program requirement change, no change in total hours for the degree  
Existing program online delivery request

Documents for these requests are attached. Should you need additional information, please do not hesitate to contact me.

Attachments



TO: Academic Affairs Committee Chair

FROM: Don Betz   
President

DATE: February 7, 2017

SUBJECT: Academic Affairs Agenda Items – February 17, 2017

Please place the University of Central Oklahoma on the Academic Affairs Committee agenda for the February 17, 2017, Board of Regents meeting. We request approval of the following items:

**New Program**

- Add new program Bachelor of Arts, Music
- Add new program Master of Fine Arts, Illustration
- Add new Certificate, Historical Performance
- Add new Certificate, E-Learning (embedded)
- Add new Certificate, Student Personnel-Program Management (embedded)
- Add new Certificate, Financial Planning (embedded)

**New Option**

- Add new options Master of Business Administration, Energy Systems and Healthcare

**Program Changes**

- Change program requirements for Master of Business Administration
- Change program requirements for Master of Science, Business Analytics

Southwestern Oklahoma State University

TO: Board of Regents of the  
Regional University System of Oklahoma  
Lake Carpenter, Chair

FROM: Randy L. Beutler, President

DATE: February 3, 2017

SUBJECT: Educational Excellence Committee Agenda Items -- February 17, 2017

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the February 17, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- An Existing Program Online Delivery Request for the following programs.
  1. M.S. Education in Education (064)
  2. M.S. Education in Special Education (081)

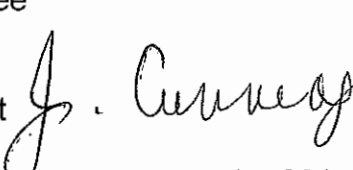
Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments

**OFFICE OF THE PRESIDENT**

**Date:** February 3, 2017

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Connie Reilly, Chair

**From:** Dr. Janet Cunningham, President 

**Re:** Educational Excellence Agenda Item – February 17, 2017

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the February 17, 2017, meeting of the Regional University System of Oklahoma Board of Regents. We report the following item:

**HLC Approved DNP Degree Program**

Northwestern Oklahoma State University received notification from the Institutional Actions Council of the Higher Learning Commission that on January 23, 2017, the University's request to offer the Doctor of Nursing Practice degree program was approved. (see attached letter)

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment (1)



Minutes for February 17, 2017

# HIGHER LEARNING COMMISSION

230 South LaSalle Street, Suite 7-500  
Chicago, IL 60604-1411  
Page 6 of 8  
312.263.0450 • 800.621.7440  
Fax: 312.263.7462 | hlcommission.org

January 30, 2017

Dr. Janet Cunningham  
President  
Northwestern Oklahoma State University  
709 Oklahoma Blvd.  
Alva, OK 73717

Dear President Cunningham:

This letter serves as formal notification and official record of action taken concerning Northwestern Oklahoma State University by the Institutional Actions Council of the Higher Learning Commission at its meeting on January 23, 2017. The date of this action constitutes the effective date of the institution's new status with HLC.

**Action.** IAC concurred with the evaluation findings and approved the institution's request to offer the Doctor of Nursing Practice.

In two weeks, this action will be added to the *Institutional Status and Requirements (ISR) Report*, a resource for Accreditation Liaison Officers to review and manage information regarding the institution's accreditation relationship. Accreditation Liaison Officers may request the ISR Report on HLC's website at <http://www.hlcommission.org/isr-request>.

Information on notifying the public of this action is available at <http://www.hlcommission.org/HLC-Institutions/institutional-reporting-of-actions.html>.

If you have any questions about these documents after viewing them, please contact the institution's staff liaison Karen Solomon. Your cooperation in this matter is appreciated.

Sincerely,

Barbara Gellman-Danley  
President

CC: ALO

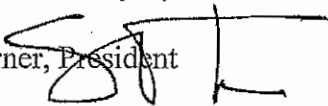




NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

DATE: February 3, 2017

TO: Regent Connie Reilly, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM: Steve Turner, President 

SUBJECT: Educational Excellence Committee Agenda Items – February 2017

The following substantive program change is submitted as an information item to the Educational Excellence Committee:

**Substantive Change - Program Modification**

**Early Childhood Education, B.S.Ed. (023):** Program faculty propose a new option in Early Care to serve as an alternative to the discontinued HFS Early Care program. This option will prepare students to pursue careers in early care centers, social work, and other agencies specializing in birth to three-year-old care. In addition, the program proposes removing ELED 4323 Language Arts and Writing Strategies for the Elementary & Middle Grades from the common core and replacing it with a new course, ECED 4153 Early Childhood Literacy.

Thank you for your consideration of this program modification. If you have any questions, please contact me or Dr. Arant.

Enclosure

cc: Dr. Mark Arant, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs



*Office of the President*  
**Southeastern Oklahoma  
State University**

February 1, 2017

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: February Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modifications:

- **Bachelor of Business Administration in Management (027)** – Delete one option and add two others. No change in total hours for degree.
- **Bachelor of Business Administration in Marketing (095)** – Add two options. No change in total hours for degree.
- **Master of Education in Elementary Education (072)** – Change program name to Master of Education in Special Education. Delete existing options, move current emphasis to options and add a new option. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.
- **Master of Education in School Administration (073)** – Change program name to Master of Education in Educational Leadership. Form a common core and add two options. Total hours for degree will change from 36 to 30 hours.
- **Master of Arts in Teaching (110)** – Change program name and degree designation to Master of Education in Curriculum and Instruction. Form a common core and add five options. Specify comprehensive examination requirements for graduation. Total hours for degree will change from 32 to 30 hours.

Please see the attached documents for the program requests.

Sincerely,

Sean Burrage, President

TO: Board of Regents of the  
Regional University System of Oklahoma  
Lake Carpenter, Chair

FROM: Randy L. Beutler, President

DATE: February 3, 2017

SUBJECT: Facilities Stewardship Committee Agenda Items  
– February 17, 2017

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the February 17, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- **Project # 665-0021 Chemistry, Pharmacy, Physics Building West Wing Renovation**

Project Description: Request approval to complete the design, bid and award of projects for the purpose of the renovation of the Chemistry, Pharmacy, and Physics Building West Wing. Request approval to enter into the 2017 State System Master Lease Purchase Real Property Program, and request approval of Bond Reimbursement Resolution.

This 92,000 sf building was originally built in 1962 and is used for classrooms and faculty offices; the east wing was renovated in 2003. The final phase of this total building renovation is the west wing. This project would renovate the west wing which includes 12,000 sf of faculty offices spanning three floors. Renovations would include safety issues such as asbestos removal, life safety requirements and upgrades to energy efficient mechanical and electrical systems.

Requested fund approval: \$2,000,000

Funding Source: OSHRE Real Property Master Lease borrowings of \$1,800,000

Budget Breakdown: Construction \$1,600,000, Architectural and other fees \$150,000; furniture and contingency \$250,000

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Sources: Debt service provided by E&G funds; 295 Capital Revolving Funds \$200,000

**Northwestern Oklahoma State University**

**Date:** February 3, 2017

**To:** Regional University System of Oklahoma  
Facilities Stewardship Committee  
Regent Mark Stansberry, Chair

**From:** Dr. Janet Cunningham, President

**Re:** Facilities Stewardship Committee Agenda Items – February 17, 2017

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the February 17, 2017, meeting of the Regional University System of Oklahoma Board of Regents for the following item:

**Change Order – Project #505-0032 Renovation to Percefull Fieldhouse**

Project Description: Approve change orders #1 and #2 resulting in a net increase in the original contract amount totaling \$17,144 for costs associated with the installation of new bleacher seating in Percefull Fieldhouse.

Requested Funding: Funding for this project was from Oklahoma State System of Higher Education Real Property Master Lease Program and Section 13/New College/Offset School Land Funds.

Budget Breakdown: Total project ending cost for this contract was \$445,401.

Job Order Contractor: N/A

Congruent with Facility Master Plans or Strategic Plans? Yes

JC:md

Attachments (1)

## Page 1 of 1

Prepared by: Dr. David Pecha  
Date: 2/1/2017

Contractors:	Beckett Bros. Wood Floor System and Interkal, LLC (bleachers)
Original Contract Amount:	\$428,257
Approval Date:	April 8, 2016
Final Inspection Date:	December 30, 2016
Final Contract Amount:	\$445,401

[illegible]

Contracts of over one million dollars (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Minutes for February 17, 2017



Date: February 17, 2017  
To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Mark Stansberry  
From: President Don Betz

University of Central Oklahoma

February 2017 Facilities Stewardship  
Committee

1. Project Approvals: None to Report
2. Ratification Items: None to Report
3. Change Orders:

**a. Project # 120-001 Performing Arts Facilities Backstage Facility**

Project Description: Approve Change Order # 6 in the amount of \$57,592 for the Mitchell Hall Backstage Facility Project for items including additional mechanical work related to the tie-in of the building mechanical systems to the central plant loop and for additional wall framing and finish work.

Budget Breakdown: \$57,592 increase for a revised construction contract amount of \$4,665,664.

Revenue Sources: E&G Funds, Academic Service Fee Funds, Private Donations

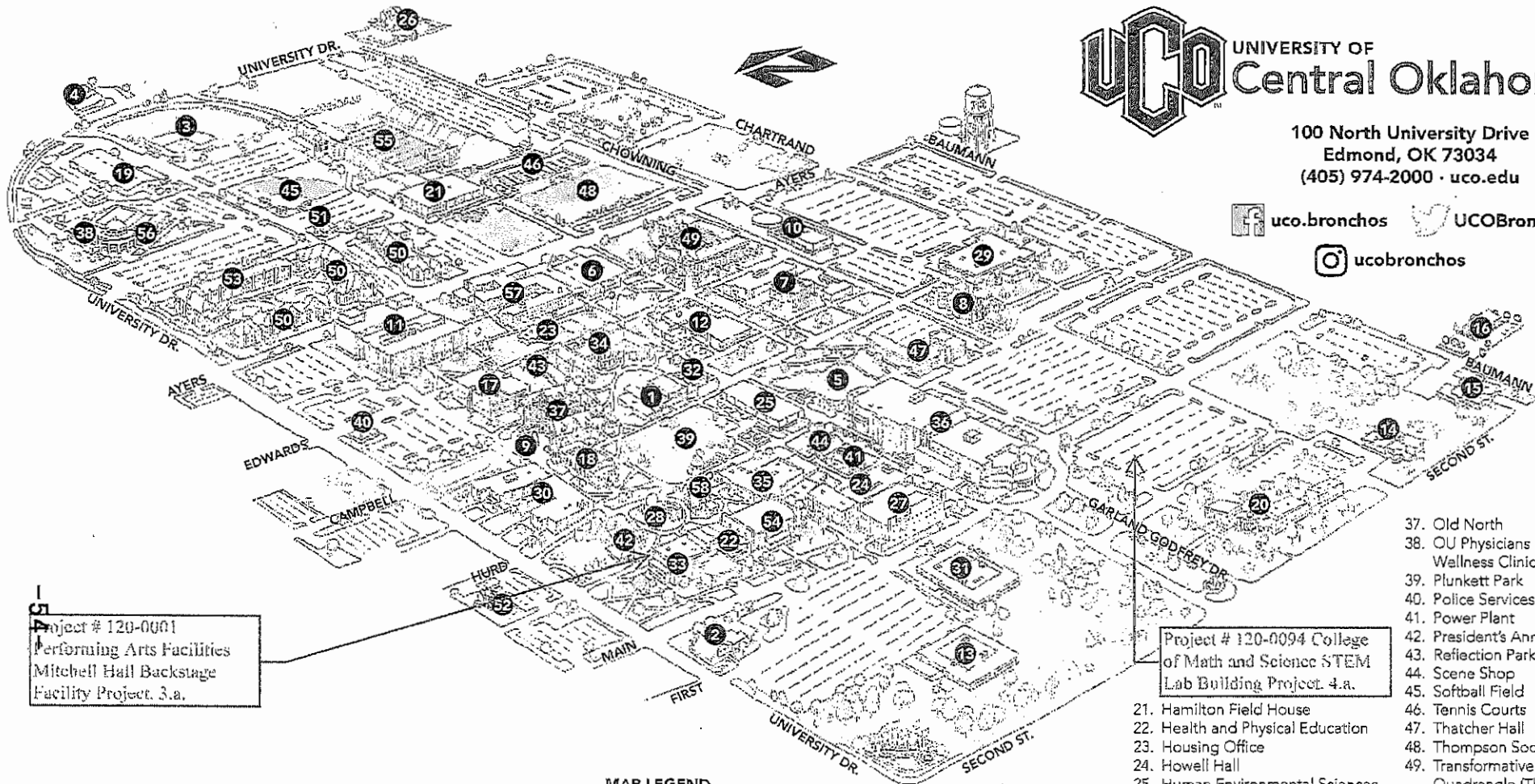
4. Informational Items:

**a. Project # 120-0094 College of Math and Science Lab Building Project**

Project Description: Six bids were received December 19, 2016, for construction of the College of Math and Science STEM Building. A contract has been awarded to Lippert Brothers Construction based upon the lowest and best bid received in the amount of \$16,896,000 to include the base bid and selected add alternate bids. A full tabulation of bids received is attached.

Revenue Sources: 2016 State System Master Lease Purchase Real Property Program Revenue Bond funds and designated College of Math and Science Academic Service Fee funds

Attached: Campus Map  
UCO STEM Teaching and Research Center Bid Tabulation  
Change Order # 6, Mitchell Hall Backstage Facility



Project # 120-0001  
Performing Arts Facilities  
Mitchell Hall Backstage  
Facility Project. 3.a.

Project # 120-0094 College  
of Math and Science STEM  
Lab Building Project. 4.a.

#### MAP LEGEND

- |                                       |                                |                                     |                                                   |
|---------------------------------------|--------------------------------|-------------------------------------|---------------------------------------------------|
| 1. Art & Design Building              | 12. Communications Building    | 21. Hamilton Field House            | 37. Old North                                     |
| 2. Baptist Collegiate Ministries      | 13. Coyner Health Sciences     | 22. Health and Physical Education   | 38. OU Physicians Health & Wellness Clinic        |
| 3. Baseball Field                     | 14. Edmond Chamber of Commerce | 23. Housing Office                  | 39. Plunkett Park                                 |
| 4. Broncho IV Apartments              | 15. Edmond Fire Station No. 1  | 24. Howell Hall                     | 40. Police Services                               |
| 5. Broncho Lake                       | 16. Education Annex Building   | 25. Human Environmental Sciences    | 41. Power Plant                                   |
| 6. Buddy's Cafeteria                  | 17. Education Building         | 26. International House             | 42. President's Annex                             |
| 7. Business Building                  | 18. Evans Hall                 | 27. Laboratory Annex Building       | 43. Reflection Park                               |
| 8. Center for Transformative Learning | 19. Facilities Management      | 28. Labyrinth                       | 44. Scene Shop                                    |
| 9. Central Gateway                    | 20. Forensic Science Institute | 29. Liberal Arts                    | 45. Softball Field                                |
| 10. Central Plant                     |                                | 30. Lillard Administration Building | 46. Tennis Courts                                 |
| 11. Chambers Library                  |                                | 31. Math and Computer Science       | 47. Thatcher Hall                                 |
|                                       |                                | 32. Melton Art Gallery              | 48. Thompson Soccer Field                         |
|                                       |                                | 33. Mitchell Hall                   | 49. Transformative Learning Quadrangle (The Quad) |
|                                       |                                | 34. Murdaugh Hall                   | 50. University Commons                            |
|                                       |                                | 35. Music Building                  | 51. University Commons Clubhouse                  |
|                                       |                                | 36. Nigh University Center          | 52. University House                              |
|                                       |                                |                                     | 53. University Suites                             |
|                                       |                                |                                     | 54. Wantland Hall                                 |
|                                       |                                |                                     | 55. Wantland Stadium                              |
|                                       |                                |                                     | 56. Wellness Center                               |
|                                       |                                |                                     | 57. West Hall                                     |
|                                       |                                |                                     | 58. Y-Chapel                                      |

## UNIVERSITY OF CENTRAL OKLAHOMA CAMPUS MAP

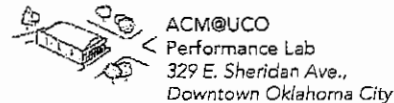
FEBRUARY 17, 2017

### METRO CAMPUS LOCATIONS

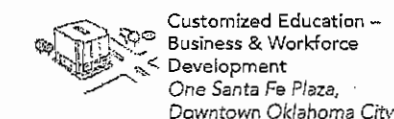


Academy of Contemporary  
Music (ACM@UCO)  
25 S. Oklahoma Ave.,  
Downtown Oklahoma City

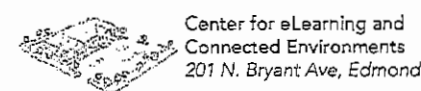
CHK Central Boathouse  
732 Riversport Dr.,  
Oklahoma River,  
Downtown Oklahoma City



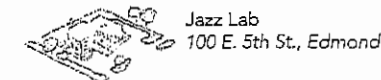
ACM@UCO  
Performance Lab  
329 E. Sheridan Ave.,  
Downtown Oklahoma City



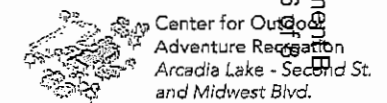
Customized Education -  
Business & Workforce  
Development  
One Santa Fe Plaza,  
Downtown Oklahoma City



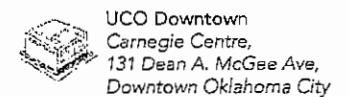
Center for eLearning and  
Connected Environments  
201 N. Bryant Ave, Edmond



Jazz Lab  
100 E. 5th St., Edmond



Center for Outdoor  
Adventure Recreation  
Arcadia Lake - Second St.  
and Midwest Blvd.



UCO Downtown  
Carnegie Centre,  
131 Dean A. McGee Ave,  
Downtown Oklahoma City



UCO STEM Teaching and Research Center Bid Tabulation							
12.19.16	alternate description	Bid #1	Bid #2	Bid #3	Bid #4	Bid #5	Bid #6
Company Name		Flintco	Korte Const.	Atlas Const.	Uppert Brothers	Anderson House	Crossland
Base Bid		\$ 15,675,000	\$ 16,900,000	\$ 15,795,000	\$ 15,100,000	\$ 15,510,000	\$ 16,497,000
Alternate # 1A	lab casework	\$ 1,096,500	\$ 1,200,000	\$ 1,125,000	\$ 1,109,000	\$ 1,162,000	\$ 1,144,000
Alternate # 1B	lab casework	\$ 100,000	\$ 110,000	\$ 100,000	\$ 100,000	\$ 107,000	\$ 109,000
Alternate # 1C	lab casework	\$ 36,400	\$ 50,000	\$ 37,000	\$ 36,000	\$ 39,000	\$ 39,000
Alternate # 2	entry canopies	\$ 55,000	\$ 65,000	\$ 44,000	\$ 33,000	\$ 47,000	\$ 38,000
Alternate # 3	window shades	\$ 64,000	\$ 75,000	\$ 66,000	\$ 64,000	\$ 69,000	\$ 66,000
Alternate # 4	skylights	\$ 60,000	\$ 72,000	\$ 51,000	\$ 42,000	\$ 64,000	\$ 51,000
Alternate # 5	generator size	\$ 175,000	\$ 225,000	\$ 206,000	\$ 172,000	\$ 193,000	\$ 244,000
Alternate # 6	15 ton CRAC unit	\$ 80,000	\$ 92,000	\$ 82,000	\$ 84,000	\$ 82,000	\$ 87,000
Alternate # 7	site work	\$ 65,000	\$ 100,000	\$ 70,000	\$ 121,000	\$ 42,000	\$ 30,000
Alternate # 8	fluid applied w/b	\$ 25,000	\$ 40,000	\$ 35,000	\$ 35,000	no change	\$ 18,000
	TOTAL	\$ 17,431,900	\$ 18,929,000	\$ 17,611,000	\$ 16,896,000	\$ 17,315,000	\$ 18,323,000

**FAX NO. (405) 942-8847**

ates for February 17, 2017

**Contractor: Shiloh Enterprises**

**Original Contract Amount: \$4,443,000.00**

Approval Date: September 3, 2015

**Final Inspection Date: TBD**

**Final Contract Amount: TBD**

95

Attachment B  
Page 8 of 8

**East Central University**

**Amended February 14, 2017**

To the Regional University System of Oklahoma

Chair Carpenter and Members of the Board:

**I. PERSONNEL**

**A. EMPLOYMENT**

**DR. DOUGLAS BRYHAN** has been named Assistant Professor of Physics for the 2017 - 2018 academic year effective August 9, 2017. This is a tenure track appointment with an academic salary of \$57,000. Dr. Bryhan's position was created in July 2016 to meet the needs of the growing number of physics and engineering majors.

Dr. Bryhan earned his Doctor of Philosophy in chemistry (2007), a Master of Science in physics (2001) and a Bachelor of Science in physics and in mathematics (1995), all from Northern Illinois University. He also has an associate of applied science in computer science from Rock Valley Community College (1991).

Since 2007, Dr. Bryhan has served as an assistant professor at the University of Arkansas at Fort Smith teaching physics, engineering, and chemistry courses. At UAFS, he worked extensively with undergraduate students on research covering nuclear safety and long term health effects of radiation as well as high temperature crystal synthesis. Dr. Bryhan has published in international journals and presented at national conferences. With his education and experience spanning both chemistry and physics disciplines, he will be an asset to the physics program.

**DR. KATHERINE H. LANG** has been appointed Dean of the College of Liberal Arts and Social Sciences and as Professor of History, with full tenure, effective July 1, 2017. Her salary for the twelve-month appointment will be \$102,000.

**East Central University**

Dr. Lang earned a Doctor of Philosophy from the University of Chicago in Near Eastern Languages and Civilizations (1997) and a Bachelor of Science in Foreign Service from Georgetown University in Comparative and Regional Studies (1983). Her areas of scholarship include Medieval Islamic history, Arabic language, and Persian literature.

Dr. Lang has served for nine years as chair of the history department at the University of Wisconsin-Eau Claire and as interim chair of the psychology department for two years. For the past six years, she has also served as the academic director for the Bachelor of Professional Studies in Organizational Leadership and Communication, UW-EC's online degree completion program that she developed. She has managed enrollment, facilitated student progress toward degree, collaborated with internal and external stakeholders, developed and led faculty.

Additionally, Dr. Lang has experience building laboratory space for research and overseeing graduate programs. She has significant publications and grant writing experience which include primary investigator on grants that cover humanities faculty training, history in public places, library collection development, international student and faculty exchanges, and conducting research on Yemen. Highlights of her professional experience include establishing a center for history teaching and learning, collaborating with universities in the United Kingdom for sharing students and faculty, developing two international immersion courses, and establishing a peer advising program.

**B. CHANGE IN TITLE**

**MS. JAN LONG**, Instructor and Interim Department Chair, Family Consumer Sciences, resigned as Interim Chair on December 31, 2016. Ms. Long will continue as an instructor and her annual salary will decrease by \$600 for a total of \$41,722.

**DR. JOY D. PATTON**, Assistant Professor and Department Chair, Human Resources and Director of Social Work, has resigned as Department Chair of Human Resources effective February 1, 2017 and has resigned her position as faculty effective July 31, 2017. She will continue as faculty in the Human Resource Department until July 31<sup>st</sup> and her salary will decrease by \$600 to \$58,875. Dr. Regina Robertson will replace her as interim chair of the Human Resources Department effective February 1, 2016.

**Dr. REGINA ROBERTSON**, Professor, Human Resources, has been appointed interim chair of the Human Resources Department effective February 1, 2016. She replaces Dr. Joy D. Patton who resigned on February 1, 2016. Dr. Robertson will continue as faculty and her salary will increase \$600 to \$68,907.

**East Central University**

**II. GRANTS AND CONTRACTS**

**OKLAHOMA NASA SPACE CONSORTIUM .....\$35,375.00**

East Central University received a \$35,375.00 grant from NASA through the University of Oklahoma. The project period: May 20, 2016 to April 30, 2018. This grant provides support for student experiences related to NASA and the Nation's future science, engineering, and technology workforce requirements which will include student internships and tutoring project with Sasakwa School. The Project Director is Dr. Mark Micozzi.

**Total Grants and Contracts--\$35,375.00**

**East Central University****III. ACADEMIC SERVICE FEES**

**East Central University requests approval of the implementation of the following academic service fees to be effective for the fall semester of 2017.**

<u>Changes</u>	<u>Current</u>	<u>Proposed</u>
Business Quality Fee	\$35 per course	\$35 per course

The fee pays for assessment exams. The courses where the exam is given is changing. It will be charged to BUS 1113, ACCT 5403 and MGMT 5703. It will be removed from ACCT 2103.

**This academic service fee change was originally approved at the January 27, 2017 Regional University System of Oklahoma Board Meeting. However, there was a typographical error in the submission for approval and it was approved in error at \$5 not \$35.**

East Central University

**IV. PURCHASES**

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

NONE

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

NONE

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John R. Hargrave". The signature is fluid and cursive, with the first name "John" and last name "Hargrave" clearly distinguishable.

John R. Hargrave  
President







UNIVERSITY OF  
**Central Oklahoma**

University of Central Oklahoma

**Edmond, Oklahoma**

**February 17, 2017**

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Promotion in Rank (effective 2017-2018 academic year)**

Name	Department	From (Rank)	To (Rank)
<b><u>College of Business</u></b>			
Dr. Mariya Burdina	Economics	Asst.	Assoc.
Dr. Neil Metz	Economics	Asst.	Assoc.
Dr. Degan Kettles	ISOM	Asst.	Assoc.
Dr. Zane Swanson	Accounting	Assoc.	Prof.
Dr. Edward Walker	Accounting	Assoc.	Prof.
Dr. Marvin Ludlum	Finance	Assoc.	Prof.
Dr. Joselina Cheng	ISOM	Assoc.	Prof.
Dr. Lalit Manral	Management	Assoc.	Prof.

Dr. Gordon Gray	Marketing	Assoc.	Prof.
Dr. Jeanetta Sims	Marketing	Assoc.	Prof.

**College of Education and Professional Studies**

Dr. Sylvia Hurst	DNAPSS	Asst.	Assoc.
Dr. Brandon Burr	HES	Asst.	Assoc.
Dr. Jacilyn Olson	KHS	Asst.	Assoc.
Dr. Kelly Baker	C&I	Assoc.	Prof.
Dr. Julie Collins	DNAPSS	Assoc.	Prof.
Dr. J. Kirk Webster	DNAPSS	Assoc.	Prof.
Dr. Frederick Hammond	ESFR	Assoc.	Prof.
Dr. Regenia James	ESFR	Assoc.	Prof.
Dr. Jerel Cowan	KHS	Assoc.	Prof.
Dr. Sunshine Cowan	KHS	Assoc.	Prof.

**College of Fine Arts and Design**

Mr. Michael Litzau	Art	Asst.	Assoc.
Dr. Teresa Pac	Art	Asst.	Assoc.
Dr. Ryan Sharp	Music	Asst.	Assoc.
Dr. Kato Buss	Theatre Arts	Asst.	Assoc.
Mr. Keith Webb	Design	Assoc.	Prof.
Dr. Emily Butterfield	Music	Assoc.	Prof.

**College of Liberal Arts**

Dr. John Hitz	English	Asst.	Assoc.
Dr. Lindsey Churchill	History & Geography	Asst.	Assoc.
Dr. Katrina Lacher	History & Geography	Asst.	Assoc.
Dr. Teresa Moinette	Modern Languages	Asst.	Assoc.
Dr. Brad Watkins	History & Geography	Assoc.	Prof.
Dr. Rozilyn Miller	Mass Communication	Assoc.	Prof.
Dr. Keith Killian	Sociology, Gero., SAS	Assoc.	Prof.

**College of Mathematics and Science**

Dr. Gang Xu	Engineering & Physics	Asst.	Assoc.
Dr. John Fritch	Funeral Service	Asst.	Assoc.
Dr. Brittany Bannish	Math & Statistics	Asst.	Assoc.
Dr. Sean Laverty	Math & Statistics	Asst.	Assoc.
Dr. Bradley Paynter	Math & Statistics	Asst.	Assoc.
Dr. Myung-Ah Park	Computer Science	Assoc.	Prof.
Dr. Morshed Khandaker	Engineering & Physics	Assoc.	Prof.
Dr. Michael Fulkerson	Math & Statistics	Assoc.	Prof.

## **B. Reappointment of Faculty**

### **1) Granting of Tenure**

I request the following faculty members be granted tenure effective with the 2017-2018 academic year. Each has completed the probationary period and was eligible and recommended for tenure.

Name	Department
------	------------

### **College of Business**

Dr. Neil Metz	Economics
Dr. Allen Arnold	Finance
Dr. Degan Kettles	ISOM

### **College of Education and Professional Studies**

Dr. Sylvia Hurst	Donna Nigh Adv. Prof. & Special Serv.
Dr. Lisa Lohmann	Ed. Sciences, Foundations & Research
Dr. Brandon Burr	Human Environmental Sciences
Dr. Jacilyn Olson	Kinesiology & Health Studies

### **College of Fine Arts and Design**

Mr. Michael Litzau	Art
Dr. Teresa Pac	Art
Dr. Barbara DeMaio	Music
Dr. Margaret Moran	Music
Dr. Ryan Sharp	Music
Dr. Kato Buss	Theatre Arts

**College of Liberal Arts**

Dr. John Hitz	English
Dr. Lindsey Churchill	History & Geography
Dr. Mark Janzen	History & Geography

**College of Math and Science**

Dr. Gang Xu	Engineering & Physics
Dr. Brittany Bannish	Math & Statistics
Dr. Sean Lavery	Math & Statistics
Dr. Bradley Paynter	Math & Statistics
Dr. Pamela Rollins	Nursing

**2) Reappointment of Tenure-Track Faculty during Probationary Period**

I recommend the following for reappointment on a tenure-track basis effective for the 2017-2018 academic year.

Name	Department
------	------------

**College of Business**

Dr. Louise Miller	Accounting
Dr. Paula Sanders	Accounting
Dr. Yinghong Zhang	Accounting
Dr. Chintamani Jog	Economics
Dr. Travis Roach	Economics
Dr. Beverly Frickel	Finance
Dr. John Maisch	Finance
Dr. Willis Mwangola	Information Systems & Operations Mgt.
Dr. Meagan Baskin	Management
Dr. Victoria McKee	Management
Dr. Matthew Leon	Management
Dr. Sammy Muriithi	Management
Dr. Grant Aguirre-Y-Luker	Marketing

Dr. Melissa Graham

Marketing

**College of Education and Professional Studies**

Dr. Gholam (Joe) Ahmadifar	Adult Education & Safety Sciences
Dr. Dean Findley	Adult Education & Safety Sciences
Dr. Lori Risley	Adult Education & Safety Sciences
Dr. Barbara Carter	Curriculum & Instruction
Dr. Jill Davis	Curriculum & Instruction
Dr. DiAnn McDown	Curriculum & Instruction
Dr. Angela Mooney	Curriculum & Instruction
Dr. Susan Benson	Donna Nigh Adv. Prof. & Special Serv.
Ms. Tara Dalinger	Donna Nigh Adv. Prof. & Special Serv.
Ms. Michelle Robertson	Donna Nigh Adv. Prof. & Special Serv.
Dr. Karis Barnett	Ed. Sciences, Foundations & Research
Dr. Linda Harris	Ed. Sciences, Foundations & Research
Dr. Kim Pennington	Ed. Sciences, Foundations & Research
Dr. Tyler Weldon	Ed. Sciences, Foundations & Research
Dr. Kanika Bhargava	Human Environmental Sciences
Dr. Larissa Boyd	Kinesiology & Health Studies
Ms. Stephanie Canada-Phillips	Kinesiology & Health Studies
Ms. Jamie Dunnington	Kinesiology & Health Studies
Dr. Kevin Fink	Kinesiology & Health Studies
Ms. LaNita Harris	Kinesiology & Health Studies
Ms. Lauren Loucks	Kinesiology & Health Studies
Dr. Nora Gayzur	Psychology
Dr. Mary Ann Hubbard	Psychology
Dr. Alicia Limke	Psychology
Dr. Erika Olinger	Psychology

**College of Fine Arts and Design**

Dr. Oksun Lee	Art
Mr. David Webber	Art
Ms. Michelle Moeller	Dance
Dr. SeonMi Choi	Design
Mr. Samuel Ladwig	Design
Ms. Jime Wimmer	Design
Ms. KaDee Bramlett	Music
Ms. Elisa Bierschenk	Theatre Arts
Ms. Emily Heugatter	Theatre Arts

Mr. Matthew Stuttgen

Theatre Arts

**College of Liberal Arts**

Dr. Michael Jenkins	Criminal Justice
Dr. F. Matt Jones	Criminal Justice
Dr. Burle Steelman	Criminal Justice
Dr. Michael Tod Edgerton	English
Dr. Kate Huber	English
Dr. Iliana Rocha	English
Dr. Leslie Similly	English
Dr. Anastasia Wickham	English
Dr. Marc Goulding	History & Geography
Dr. Erik Huneke	History & Geography
Dr. Andrew Magnusson	History & Geography
Dr. Justin Olmstead	History & Geography
Dr. Rowan Steineker	History & Geography
Mr. Michael Breslin	Mass Communication
Ms. Desiree Hill	Mass Communication
Mr. Jeffrey Palmer	Mass Communication
Dr. Chad Perry	Mass Communication
Ms. Moose Tyler	Mass Communication
Dr. Karen Manna	Modern Languages
Dr. Guillermo Martinez-Sotelo	Modern Languages
Dr. John Wood	Political Science
Dr. Karel Joyce Kalaw	Sociology, Gerontology & SAS
Dr. LaDonna McCune	Sociology, Gerontology & SAS
Dr. Nina Michalikova	Sociology, Gerontology & SAS
Dr. Nicole Warehime	Sociology, Gerontology & SAS

**College of Mathematics and Science**

Dr. Caroline Bentley	Biology
Dr. James Creecy	Biology/Forensic Science Institute
Dr. Allyson Fenwick	Biology
Dr. Victoria Jackson	Biology
Dr. Chad King	Biology
Dr. Nikki Seagraves	Biology
Dr. Shawna Ellis	Chemistry
Dr. Sanjeewa Gamagedara	Chemistry
Dr. Amanda Waters	Chemistry

Dr. Abdellah Ait Moussa	Engineering & Physics
Dr. Mohammad Hossan	Engineering & Physics
Dr. Tyler Cook	Mathematics & Statistics
Dr. Elizabeth Lane-Harvard	Mathematics & Statistics
Dr. R. Scott Williams	Mathematics & Statistics
Ms. Katherine Brashears	Nursing
Ms. Jodi Elderton	Nursing
Ms. Kathlynn Smith	Nursing
Dr. Joyce Tow	Nursing
Ms. Ragenia Wilson	Nursing

**Forensic Science Institute**

Ms. Caitlin Porterfield	Forensic Science Institute
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**3) Reappointment of Tenure-Track Faculty after Probationary Period**

I recommend the following faculty members be retained for the 2017-2018 academic year. Each has received an appropriate recommendation for retention but lack some requirements for tenure.

Name	Department
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**College of Education and Professional Studies**

Ms. M. Gayle Snider	Adult Ed. & Safety Services
Dr. Regina Lopez	Curriculum & Instruction
Ms. Lea Ann Garcia	Donna Nigh Advanced Professional & Special Services
Mr. Jeffrey McKibbin	Kinesiology & Health Studies
Mr. John Edwin Sunderland	Kinesiology & Health Studies

**College of Fine Arts and Design**

Ms. Amy Jacobson-Peters	Design
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**College of Liberal Arts**

Ms. Leeda Copley	Sociology, Gerontology & SAS
Mr. Mark Scott	Mass Communication

**College of Mathematics and Science**

Dr. Alana Anderson	Nursing
Ms. Kim Bryan	Nursing
Ms. Nancy Gwin	Nursing
Ms. Connie Harris	Nursing
Ms. Karen Vessier	Nursing
Ms. Angela Willis	Nursing

**4) Non-Tenure Track Appointments**

I am recommending the following for reappointment on a non-tenure track basis effective with the 2017-2018 academic year.

Name	Department
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**College of Business**

Mr. Joseph Claro	Accounting
Mr. Danny Stewart	Accounting
Ms. NaRita Anderson	Finance
Mr. Maurice Haff	Management
Mr. W. Robert Kaiser	Marketing

**College of Education & Professional Studies**

Ms. Nicole Mercer	Donna Nigh Adv. Prof. & Spec. Serv.
Ms. Jill Robinson	Kinesiology & Health Studies
Ms. Tiffany Wise	Kinesiology & Health Studies

**College of Fine Arts and Design**

Mr. David Broyles	Academy of Contemporary Music
Mr. Joseph Gillian	Academy of Contemporary Music
Mr. Nicholas Ley	Academy of Contemporary Music
Mr. Nathanael Medlam	Academy of Contemporary Music
Mr. Dustin Ragland	Academy of Contemporary Music
Mr. Michael Trepagnier	Academy of Contemporary Music



Ms. Christina Kambour  
Ms. Hui-Cha Poos  
Mr. Brock Wynn  
Mr. Brian Gorrell  
Mr. David Hanan  
Mr. David Hardman  
Mr. Earl Hefley  
Dr. Valery Kuleshov  
Mr. Steven Smeltzer  
Ms. Carrie Hill

Dance  
Dance  
Design  
Music  
Music  
Music  
Music  
Music  
Music  
Theatre Arts

**College of Liberal Arts**

Ms. Alina Istrate  
Mr. Donald Mizell  
Ms. Jeannine Bettis  
Mr. James Daro  
Ms. Shay Rahm  
Ms. Dagmar Rossberg  
Mr. C. Anthony Telemeco  
Mr. John Murphy  
Mr. Stephen Wagner  
Dr. Joey Williams  
Dr. Sarah Woolwine  
Dr. David Duty  
Ms. Jennifer Foster  
Ms. Jacque Hocking  
Ms. Sandra Martin  
Mr. Blake Fetty  
Ms. Amalia Gomez-Wilkinson  
Dr. Janet Livesey  
Ms. Melanie Parry  
Mr. YaJun Zhang  
Ms. Deborah Ferrell-Lynn  
Dr. Joseph Tripodi  
Ms. Beverly Coon  
Ms. Brooke Montoya

Criminal Justice  
Criminal Justice  
English  
English  
English  
English  
English  
Humanities & Philosophy  
Humanities & Philosophy  
Humanities & Philosophy  
Humanities & Philosophy  
Mass Communication  
Mass Communication  
Mass Communication  
Mass Communication  
Modern Languages  
Modern Languages  
Modern Languages  
Modern Languages  
Modern Languages  
Political Science  
Political Science  
Soc., Gerontology, & SAS  
Soc., Gerontology, & SAS

**College of Math and Science**

Dr. Casie Collamore  
Dr. Harold Cleveland

Biology  
Biology

Dr. Cari Deen	Biology
Dr. Paul Olson	Biology
Ms. Marie Stone	Biology
Mr. Donald Gibson	Chemistry
Ms. Dawn Holt	Computer Science
Ms. Assal Alaei	Engineering & Physics
Mr. Scott St. John	Engineering & Physics
Ms. Joan Brenneman	Mathematics & Statistics
Mr. Ryan Holbrook	Mathematics & Statistics
Dr. Wendy James	Mathematics & Statistics
Mr. Tyler Powell	Mathematics & Statistics
Ms. Devin Smith	Mathematics & Statistics
Ms. Jennifer Stone	Mathematics & Statistics
Ms. Ashley Taylor	Mathematics & Statistics
Ms. Cheryl Reed	Nursing

**Forensic Science Institute**

Mr. Craig Gravel	Forensic Science Institute
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**II. Academic Service Fees**

	<u>Current</u>	<u>Proposed</u>
College of Business	\$45.22 per CH	\$51.22 per CH
College of Ed and Prof Studies	\$36.45 per CH	\$39.89 per CH
College of Liberal Arts	\$30.53 per CH	\$31.53 per CH
College of Fine Arts and Design	\$78.28 per CH	\$86.21 per CH
College of Math and Science	\$45.35 per CH	\$49.45 per CH
Forensic Science Institute	\$45.35 per CH	\$49.45 per CH
(additional new fee of \$100 per course for Forensic Science Institute courses FRSC 4634/5634 and FRSC 4654/5654)		
Academy of Contemporary Music	\$146.18 per CH	\$156.73 per CH
Department of Mass Communication	\$14.24 per CH	\$15.00 per CH
International Student Fee	\$120.00 per student	\$140 per student
Sponsored Student Fee	\$295.00 per student	\$315.00 per student
Payment Plan Enrollment Fee	\$0 per semester	\$40.00 per semester

**III. Executive Summary of Awards**

UCO has not been awarded any new contracts since the last Board Letter.

**IV. Purchases for approval: None**

**V. Informational Items from Purchasing: None**

**VI. Request to Obligate Funds**

The University of Central Oklahoma requests permission to obligate funds for the FY2017 for licensing analytics software and associated reporting tools, implementation services, and annual support and maintenance.

Source: E&G \$500,000.00.

Respectfully submitted,

Don Betz  
President



February 3, 2017

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**College of Professional and Graduate Studies**

*Ryan Haggard* has been appointed to the chair position in the Department of Parks and Recreation Management in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective February 1, 2017. His salary for the nine-month appointment will be \$47,351.00 which includes the chair stipend of \$3,200.00. Mr. Haggard has been employed by Southwestern Oklahoma State University since 2004.

**II. GRANTS AND CONTRACTS**

Since the last report, SWOSU has received confirmation of one contract awarded in the amount of \$193,410. Below is a profile of the contract awarded. Please, let me know if you have any questions.

**A. HEALTH DISEASE AND STROKE PREVENTION PROGRAM AND DIABETES PREVENTION**

..... **\$193,410**

The **CENTERS FOR DISEASE CONTROL AND PREVENTION**, through the **OKLAHOMA STATE DEPARTMENT OF HEALTH**, awarded a contract in the amount of \$193,410 for the project, *Health Disease and Stroke Prevention Program and Diabetes Prevention*. Southwestern

Oklahoma State University's (SWOSU) College of Pharmacy, Rural Health Development, will use the funding to provide medication therapy management (MTM) services by clinical pharmacists for clients statewide and in the counties designated in the contract. The primary function of the grant is public service. The principal investigator of the contract is **Dr. Aimee Henderson**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Randy L. Beutler".

Randy L. Beutler  
President

**OFFICE OF THE PRESIDENT**

February 3, 2017

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Professional Studies**

**H. Courtney Ballina** has been appointed Assistant Professor of Nursing in the Doctorate of Nursing Practice Program in a permanent full-time position. Her appointment is effective August 14, 2017, at an academic salary rate of \$85,000.

Ms. Ballina earned a Bachelor of Science in Nursing degree (2004) from the University of Wisconsin, Eau Claire, Wisconsin; a Master of Science in Nursing degree (2012) from Metropolitan State University, St. Paul, Minnesota; and will complete requirements for a Doctor of Nursing Practice degree in Nursing Administration in August 2017 from Samford University, Birmingham, Alabama.

Her prior work experience includes: Registered Nurse (Charge/House Supervisor) (5), Westfields Hospital, New Richmond, Wisconsin; Professional Services Manager and Nurse

**Northwestern Oklahoma State University**

Practitioner (5), Target, Minneapolis, Minnesota; and Nurse Practitioner (6 mo.), Hudson Physicians, Hudson, Wisconsin.

**B. Non-Reappointment**

We report that in accordance with Board Policy, the following faculty member has been notified prior to March 1, 2017, of his non-reappointment:

**School of Professional Studies**

**Dr. Charles “Kirk” Moore**, Assistant Professor of Business

**C. Reappointment of Non-Tenured Faculty**

I recommend the reappointment of the following non-tenured faculty for the 2017-2018 academic year:

**School of Arts and Sciences**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Wm. Matt Adair	Communication	Instructor
Dr. Richmond Adams	English	Assistant Professor
Dr. Kaylene Armstrong	Communication	Assistant Professor
Jana Brown	Social Science	Instructor
Dr. Marc Decker	Music	Assistant Professor
Shawna Gilbert	Library	Instructor
Kenneth Kelsey	Social Science	Instructor
Kyle Larson	Art	Assistant Professor
Shannon Leaper	Library	Assistant Professor
Karsten Longhurst	Music	Instructor
Keenan Meeker	Mathematics	Instructor
Lawana Newell	Music	Instructor
Dr. Jennifer Page	English	Assistant Professor
Jennifer Pribble	Social Work	Assistant Professor
Dr. Mary Riegel	Mathematics	Assistant Professor
Dr. Jennifer Sattler	Physical Science	Assistant Professor
Evan Vaverka	Computer Science	Instructor



**Northwestern Oklahoma State University****School of Education**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Mariann Braten-Hall	Education	Instructor
Dr. Cris Gordon	Psychology	Assistant Professor
Shane Hansen	Health & Sports Science	Instructor
Joshua Hawkins	Education	Instructor
Leigh Kirby	Psychology	Instructor
Mistie Kline	Psychology	Instructor
Dr. Joseph Nnanna	Business	Assistant Professor
Dr. Jennifer Oswald	Education	Instructor
J. Taylor Randolph	Psychology	Instructor
Stephanie Widick	Psychology	Instructor

**School of Professional Studies**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Roger Brown	Business	Instructor
Amanda Clepper	Nursing	Instructor
Dr. Leslie Collins	Nursing	Assistant Professor
Saundra Nigh	Nursing	Instructor
Dr. John Stockmyer	Business	Associate Professor
Dr. Patricia Thompson	Nursing	Associate Professor
Krista Tilley	Nursing	Instructor
Dr. Shelly Wells	Nursing	Associate Professor

**D. Reappointment of Non-Tenured Faculty After Seven Years**

I recommend the reappointment of the following non-tenured faculty for the 2017-2018 academic year:

**School of Arts and Sciences**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Mark Bagley	Computer Science	Instructor
Tamara Brown	Communication	Assistant Professor
Susan Jeffries	Library	Assistant Professor
Jeff McAlpin	Criminal Justice	Instructor
Marilyn Moore	Library	Assistant Professor
Kirk Rogers	Criminal Justice	Instructor

**Northwestern Oklahoma State University****School of Education**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Roxanne Clark	Education	Instructor
Dr. Christie Riley	Education	Assistant Professor
Mark Sneary	Agriculture	Instructor
Steve Sneary	Agriculture	Instructor

**School of Professional Studies**

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Mary Brune	Nursing	Assistant Professor

**II. GRANTS AND CONTRACTS**

**The University Center at Ponca City.....\$70,000**

A partnership between Northwestern Oklahoma State University and the University Center at Ponca City to share resources to fund the Bachelor of Nursing (BSN) degree program at the University Center in Ponca City, Oklahoma. Total funding is \$210,000 and this is the second year of a three (3) year commitment. Dr. Bo Hannaford, Vice President for Academic Affairs, is the partnership coordinator.

**TOTAL GRANTS.....\$70,000**

**III. INFORMATIONAL ITEMS****A. Academic Services Fees**

The University recommends implementation of the academic services fees effective Fall 2017 as shown on the table below.

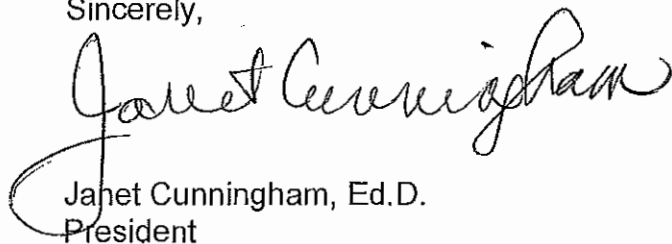
**Northwestern Oklahoma State University**

Fee	Current Amount	Requested Amount	Change	Basis
Facility Fee (University Center at Ponca City	\$ 26.50	\$ 27.83	\$ 1.33	Hourly
Graduate and Professional Studies Academic Enhancement Fee (Excludes Nursing)	\$ 10.75	\$ 13.75	\$ 3.00	Hourly
Arts and Sciences Academic Enhancement Fee	\$ 10.00	\$ 14.00	\$ 4.00	Hourly

**B. Summer Hours**

Northwestern will continue the summer work schedule implemented in 2002. Employees will work 10-hour days, 7:00 a.m. to 5:30 p.m., Monday through Thursday, with a 30-minute lunch break. These hours will be in effect for 10 weeks, May 22, 2017 to July 27, 2017.

Sincerely,



Janet Cunningham, Ed.D.  
President

JC:md





**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

February 3, 2017

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

**I. PERSONNEL**

**A. FACULTY APPOINTMENTS**

**Ms. Kimberly J. Church** has been named Instructor in Teacher Education, effective January 3, 2017. This is a full-time, regular, non-tenure track appointment at an academic salary rate of \$43,500. She is replacing Dr. Tracy Thompson who moved to another position.

Ms. Church holds the following degrees: B. S., and M. S., Northeastern State University. She is expected to complete her Ph.D. from Oklahoma State University in December of 2017.

Her professional experience includes: Classroom Teacher, Broken Arrow Public Schools – 6 months; Literacy Coach, Broken Arrow Public Schools – three years; and Classroom Teacher, Muskogee Public Schools – seven years.

**B. RESIGNATION**

**Dr. Matthew B. Geiger**, Clinical Assistant Professor of Optometry, has announced his resignation, effective November 3, 2017. He has been employed since July of 2015.

**Dr. Demitri J. Plessas**, Assistant Professor of Mathematics, has announced his resignation, effective May 5, 2017. He has been employed since August of 2013.

**Mr. William T. Skeans**, Instructor and Assistant Football Coach has submitted his resignation, effective December 31, 2016. He has been employed since June of 2016.

**II. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

**Let's Talk About It Oklahoma .....\$1,000.00**

A grant from Oklahoma Humanities Council. Funds will be used to provide scholarly presentations to the community. The project director is Dr. Pamela Louderback.

**Get Green for Blue 2017 .....\$10,762.50**

A grant from Oklahoma State Regents for Higher Education. Funds will be used to provide a summer academy that will connect students from 8<sup>th</sup> – 10<sup>th</sup> grades to possible career paths, to their relationship with the local global environmental communities, and to their role as responsible stewards of the planet. The project co-directors are Dr. Pamela Christol and Dr. Martha Parrott.

**Robotics Summer Academy Year 2 of 3 ..... \$40,200.00**

A grant from Oklahoma State Regents for Higher Education. Funds will be used to provide a summer robotics academy for students entering 8<sup>th</sup> – 12<sup>th</sup> grades in efforts to increase the number of high school students attending college right after high school and to increase the number of students pursuing degrees in the STEM field. The project director is Ms. Barbara Fuller.

**Total of Grants and Contracts .....\$51,962.50**

Respectfully submitted,



Steve Turner, Ph.D.  
President



Regent Lake Carpenter  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Carpenter:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

**RETIREMENT WITH EMERITUS RESOLUTION**

School of Business

**Dr. G. Stevenson Smith**, Professor of Accounting, has submitted his resignation effective January 3, 2017. Dr. Smith has served in this capacity full-time since July 2006.

**II. ACADEMIC SERVICE FEES**

Request approval for the following changes in Academic Service Fees for FY2018:

**NEW:**

**PROPOSED**

**Applied Music Fee**

**\$50 per course**

*Fee is used to offset the cost of full-time collaborative pianist/accompanist and additional performance requirements.*

*Assessed to students taking applied music courses.*

**Biology Academic Instruction Fee**

**\$15 per course**

*This revenue will be used to maintain/improve quality academics and instruction. This includes: 1) supplies/technology (for ex: buying/maintaining classroom tech, models, scientific consumable supplies, equipment/software for demonstration and lab, and faculty technology training), 2) student/faculty travel to meetings, research sites, and educational experiences, 3) expand programs and/or defray departmental budget shortfalls (including instructional salary).*

*All LECTURE courses with the prefix BIOL, BOT, CONS, ZOOL.*

**Biology Field Experience Fee****\$150 per course**

*This revenue will be dedicated to providing the students with quality field course experiences. This includes primarily rental van and travel costs (potentially including tolls, parking, gas, and to defray some food and lodging), but may include equipment and field work supplies for the trip.*

ZOOL 4543, ZOOL 5543

**Biology Lab Fee****\$15 per course**

*The fee is being charged with an expectation of generating roughly \$6,000 per semester (not including summer). This fee places the additional expense of the lab, which is not completely covered by the new course fee, to only those enrolled in a lab. This flat fee across all labs plus the course fee will cost students \$30 total- this is only a small increase per lab course that students are currently charged (~\$5-25/lab now; for example, this Spring 2017 our lab fees brought in approximately \$5720). Labs which cost more than \$15/student will be supplemented from the new course fee.*

All LABS with the prefix BIOL, BOT, CONS, ZOOL.

**CHEM Enhancement Fee****\$10 per course**

*The revenue generated from these fees will be used within the Department of Chemistry, Computer, and Physical Sciences to purchase lab supplies and chemicals, replace and repair lab equipment, provide classroom upgrades (desk, tables, Smart Boards, etc.) which are all current covered under the current lab fee structure for most CCPS courses. The new course fees include, but no be limited, to these existing expenses.*

All courses with the prefix CHEM, PHYS, PSCI, SCIE.

**Collaborative Music Fee****\$50 per course**

*Fee is used to offset the cost of full-time collaborative pianist/accompanist including work with performance ensembles and student solo performance as mandated by NASM, and additional performance requirements.*

MUS 2510; MUS 4510; MUS 5510; MUS 1470.1; MUS 1430.1; MUS 4410.2; MUS 4410.3; MUS 1411.1; MUS 4401.1; MUS 1420.1

**ELED Course Fee****\$10 per credit hour**

*The teacher candidates tutoring elementary education students for a semester and utilized consumable and electronic devices in their lesson plans.*

ELED 4444

**Field Experience Fee****\$150 per course**

*This revenue will be dedicated to providing the students with quality field course experiences. This includes primarily rental van and travel costs (potentially including tolls, parking, gas, and to defray some food and lodging), but may include equipment and field work supplies for the trip.*

ZOOL 4543, ZOOL 5543

**International Maintenance Fee****\$50 per semester**

*The amount of the fee was determined upon adding international student programming needs to help assimilate throughout the academic year. Additionally, transportation costs were calculated on picking up and dropping off international students for 3 academic semesters.*

Applies to international students.



**International Orientation Fee****\$50 per semester**

The amount of the fee was determined upon costs associated with new student orientation for international students that occurs over two days.

Page 3 of 7

*Applies to international students.*

**COUN Lab Fee****\$50 per course**

School Counseling Program candidates must administer tests to other students as approved by the Office of Educational Quality and Accountability (OSDE). This requirement was added in preparation for the CAEP accreditation visit.

COUN 5323

**Technology Enrichment Fee****\$10 per credit hour**

The revenue will purchase electronic devices and software utilized in today's classrooms.

EDUC 3313

**CHANGES:****CURRENT****PROPOSED****Art, Communication, & Theatre Enrichment Fee****\$9 per credit hour****\$12 per credit hour**

The ACT Enrichment Fee will assist SE (the Department of Art, Communication, and Theatre) in maintaining and improving the educational experience of students. Examples of how this fee will be used include classroom, and various media lab equipment and supplies (KSSU, The Southeastern Newspaper, The Holisso Magazine, Rising Sun AD/PR, Theatre Promotions), art supplies, student field trips, and other types of instructional materials. Additional uses may include helping offset/defray costs for tutoring, invited speakers, and invited guest artists in the field of art and theatre.

*All courses with the prefix ART, COMM, & THTR.*

**Occupational Safety and Health Enrichment Fee****\$9 per credit hour****\$9 per credit hour**

Change in scope – All the fees go directly into supporting the faculty salaries and to the professional development of faculty and for faculty and occupational safety travel for conferences and professional development.

SFTY 1313, 2003, 3103, 3133, 3173, 3553, 4003, 4113, 4143, 4163, 4173, 4183, 4353, 4361, 4951, 2253, 3663, 4253, 4603, 4970, 5103, 5123, 5143, 5153, 5163, 5214, 5223, 5233, 5244, 5263, 5253, 5323, 5313

**COUN Lab Fee****\$40 per course****\$50 per course**

This fee will assist SE in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Examples of how this fee will be used include classroom and laboratory supplies, student field trips, equipment, and other types of instructional materials. Additional uses may include membership into Quality Matters and NC-SARA, defraying budget deficits, fulfilling Title IX requirements, helping offset increased salaries and benefits for instruction and academic support, staffing for growing programs, and providing start-up funds to develop new academic programs.

COUN 5283 & 5343

**Off Campus Facility/Equipment Utilization Fee****\$40 per credit hour****\$42 per credit hour**

The revenue is used to provide funding for cost of facility/equipment not owned by the university that is needed in the delivery of courses at off campus sites.

*Applies to courses taught off-campus and at remote centers.*

**COUN Lab Fee****\$50 per course****\$100 per course**

*This fee will assist in maintaining and improving the education experience of students as well as help fulfill the expectations of both regional and specialty accreditations. Examples of how this fee will be used include classroom and laboratory supplies, student field trips, equipment, and other types of instructional materials. Additional uses may include membership into Quality Matters and NC-SARA, defraying budget deficits, fulfilling Title IX requirements, helping offset increased salaries and benefits for instruction and academic support, staffing for growing programs, and providing start-up funds to develop new academic programs.*

COUN 5523

**DELETIONS:**

BIOL Lab Supply Fee-5	Replaced by BIOL Lab or Academic Instruction Fee	\$5 per course
BIOL Lab Supply Fee-10	Replaced by BIOL Lab or Academic Instruction Fee	\$10 per course
BIOL Lab Supply Fee-15	Replaced by BIOL Lab or Academic Instruction Fee	\$15 per course
BIOL Lab Supply Fee-20	Replaced by BIOL Lab or Academic Instruction Fee	\$20 per course
BIOL Lab Supply Fee-25	Replaced by BIOL Lab or Academic Instruction Fee	\$25 per course
BIOL Lab Supply Fee-30	Replaced by BIOL Lab or Academic Instruction Fee	\$30 per course
CHEM Enhancement Fee-10	Replaced by CHEM Enhancement Fee	\$10 per course
CHEM Enhancement Fee-15	Replaced by CHEM Enhancement Fee	\$15 per course
CHEM Enhancement Fee-20	Replaced by CHEM Enhancement Fee	\$20 per course
CHEM Enhancement Fee-30	Replaced by CHEM Enhancement Fee	\$30 per course

**III. NOTICE OF GRANT AWARDS**

The following grants have been awarded to Southeastern Oklahoma State University:

**Oklahoma Small Business Development Center.....\$1,291,424.00**

This grant was awarded to Southeastern Oklahoma State University from the U. S. Small Business Administration in the amount of \$1,291,424. The effective date of the grant is January 1, 2017. The Project Director is Dr. William Carter, Oklahoma Small Business Development Center (OKSBDC) State Director. The purpose of the grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The SBA grant established OKSBDC was awarded to SE 33 years ago. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders and Oklahoma's Native American tribes. OKSBDC provides consulting services to over 4,000 Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community

**IV. INFORMATIONAL ITEMS****ACADEMIC CALENDAR FOR 2017-18****Summer Session (2017):**

Semester begins (first day of 8-week classes)	Jun 5, 2017
1 <sup>st</sup> 4-week session (begins and ends)	Jun 5-Jun 30, 2017
2 <sup>nd</sup> 4-week session (begins and ends)	Jul 3-Jul 28, 2017

Please list dates of all holidays and breaks (no classes) Jul 4, 2017  
 Minutes for February 17, 2017  
 Semester ends (last day of 8-week classes including final exams) Jul 28, 2017 Attachment H  
 Page 5 of 7

Fall Semester (Fall 2017):

Semester begins (first day of 16-week classes) Aug 21, 2017  
 1st 8-week session (begins and ends) Aug 21 - Oct 13, 2017  
 2nd 8-week session (begins and ends) Oct 16 - Dec 15, 2017  
 1st 4-week session (begins and ends) Aug 21 - Sept 15, 2017

Please list dates of all holidays and breaks (no classes) Sept 4, 2017  
 Oct 19-20, 2017  
 Nov 22-24, 2017

Semester ends (last day of 16-week classes including final exams) Dec 15, 2017  
 Commencement date (graduation ceremony-if applicable) Dec 16, 2017

Spring Semester (Spring 2018):

Semester begins (first day of 16-week classes) Jan 16, 2018  
 1st 8-week session (begins and ends) Jan 16 - Mar 9, 2018  
 2nd 8-week session (begins and ends) Mar 12 - May 11, 2018  
 1st 4-week session (begins and ends) Jan 16 - Feb 9, 2018

Please list dates of all holidays and breaks (no classes) Jan 15, 2018  
 Mar 19-23, 2018  
 Mar 30, 2018

Semester ends (last day of 16-week classes including final exams) May 11, 2018  
 Commencement date (graduation ceremony) May 12, 2018

Intersessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2017 Intersession (between summer 2017 and fall 2017)	Spring/Winter 2017- 2018 Intersession (between fall 2017 and spring 2018)	Summer 2018 Intersession (between spring 2018 and summer 2018)
Intersession begins	Aug 7, 2017	Jan 8, 2018	May 14, 2018
Intersession ends (including final exams)	Aug 18, 2017	Jan 12, 2018	May 25, 2018

Summer 2017 (if applicable):

Final add/drop date 8 week/first 4 week classes: Jun 7/Jun 5, 2017

Final add/drop date 2nd 4 week classes:  
Minutes for February 17, 2017

Jul 3, 2017

Attachment H  
Page 6 of 7

Fall 2017 (if applicable):

Final add/drop date 16 week/first 8 week classes:  
Final add/drop date 2nd 8 week classes:

Aug 25/Aug 23, 2017  
Oct 18, 2017

Spring 2018 (if applicable):

Final add/drop date 16 week/first 8 week classes:  
Final add/drop date 2nd 8 week classes:

Jan 22/Jan 18, 2018  
Mar 14, 2018

Sincerely,



Sean Burrage  
President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. STEVENSON SMITH**, John Massey Endowed Chair and Professor of Accounting, has served Southeastern Oklahoma State University for 10 1/2 years with honor and distinction and retired effective January 3, 2017; and

**WHEREAS, DR. STEVENSON SMITH**, faithfully served the *Regional University System of Oklahoma* by committee memberships and participation on the Institutional Assessment Committee, and the Academic Council; and

**WHEREAS, DR. STEVENSON SMITH**, served the John Massey School of Business by his membership and contributions to the AACSB Oversight Committee, the Curriculum Management and Assurance of Learning Committee, the Public Affairs Committee, the Graduate Council, his Fulbright Scholar Award to Croatia, and through his service as Department Chair; and

**WHEREAS, DR. STEVENSON SMITH**, brought distinction and honor to himself and to Southeastern Oklahoma State University by publishing in refereed national journals, giving numerous scholarly presentations at academic conferences, and publishing textbooks in the field of Forensic and Investigative Accounting; and

**NOW, THEREFORE, BE IT RESOLVED** that the *Regional University System of Oklahoma* bestows upon **DR. STEVENSON SMITH** the honorary title of "**Professor of Accounting Emeritus**" and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the state of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. STEVENSON SMITH**

Adopted by the *Regional University System of Oklahoma* this 17<sup>th</sup> day of February, 2017.

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Lake Carpenter, Chair  
Regional University System of Oklahoma

ATTEST:

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Gary D. Parker, Secretary



## **RESOLUTION**

*Regional University System of Oklahoma*

**WHEREAS, PRESIDENT JOHN HARGRAVE** became the eighth president of East Central University on July 1, 2009; and

**WHEREAS, PRESIDENT HARGRAVE** graduated with honors from East Central University in 1977, majoring in Speech and Sociology; earned a Juris Doctor degree at the University of Oklahoma in 1980; and his family includes eighteen members who attended ECU, beginning with President Hargrave's grandparents; and

**WHEREAS, PRESIDENT HARGRAVE** transformed the East Central University campus by presiding over new construction and renovation including opening the Hallie Brown Ford Fine Arts Center and the Pat O'Neal Strength and Conditioning Building, remodeling the Taft Cafeteria, renovating the Horace Mann Building; constructing the Kinesiology Building, and Chickasaw Business & Conference Center, refurbishing the Quaid Student Lounge in the Linschield Library, opening the Raniyah Ramadan Center for Undergraduate Research and Learning, remodeling the Lanoy Education Building and opening the Chickasaw Plaza at Koi Ishto Stadium; and

**WHEREAS, PRESIDENT HARGRAVE** has been very involved in civic and charitable activities including the establishment of the Arts District of Ada, the East Central University Centennial Celebration, organizing relief efforts after the 2010 Haiti earthquake, traveling to Gulu, Uganda to support the work of Sister Rosemary Nyirumbe, establishing the Brandon Whitten Institute for Addiction and Recovery, and being named the Best Boss in Ada for two years; and

**WHEREAS, PRESIDENT HARGRAVE** has entered into cooperative agreements to serve the East Central University community through outreach efforts which include articulation agreements with several universities in China, partnering with the Oklahoma State University Center for Health and Sciences by participating in the rural and underserved primary care early admission program, entering into memorandum of understanding with the Nature Conservancy to facilitate collaboration to ensure the awareness and conservation of important fresh water resources in Oklahoma, and the establishment of The Oka' Institute to create practical water solutions that result in long-term sustainable ecological management and economic development; and

**WHEREAS, PRESIDENT HARGRAVE** has led East Central University by revitalizing the campus with his characteristic empathy, optimism, indefatigable spirit and deeply felt loyalty and respect for the faculty, staff, students, administration and alumni and friends of ECU; and

**NOW, THEREFORE, BE IT RESOLVED**, that **DR. JOHN HARGRAVE** is **HEREBY COMMENDED** for his strength as a leader in Oklahoma higher education. The *Regional University System of Oklahoma* hereby bestows upon **PRESIDENT JOHN HARGRAVE** the honorary title of "*President Emeritus*" and extends to him an expression of commendation and appreciation for his many contributions to the success of the East Central University and wishes

for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **PRESIDENT JOHN HARGRAVE** in Ada, Oklahoma.

**ADOPTED** by the *Regional University System of Oklahoma* this seventeenth day of February 2017.

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Lake Carpenter, Chair

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Jeff Dunn

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Mark Stansberry, Vice Chair

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Connie Reilly

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Gary Parker, Secretary

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Michael W. Mitchel

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Susan Winchester

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Amy Anne Ford

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Joy Hofmeister