

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



AGENDA

REGULAR BOARD MEETING

April 12, 2019

**Embassy Suites Oklahoma City
Downtown/Medical Center
Everest Ballroom
Oklahoma City, Oklahoma**

ORDER OF BUSINESS
Regular Meeting of April 12, 2019

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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

MEETING AGENDA

Embassy Suites Oklahoma City
Downtown/Medical Center
Everest Ballroom
Oklahoma City, Oklahoma
11:00 a.m.

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

II. CALL TO ORDER AND REGENTS' ROLL CALL

A. EXCUSE ABSENT REGENTS

B. INTRODUCTION OF GUESTS

III. CHAIR'S REPORT-- Regent Mark Stansberry

A. Status report on committee goals

B. Status report on mergers and Task Force Recommendations

C. Status report and update

IV. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Special Meeting, February 7, 2019

2. Approval of Minutes of Regular Meeting, February 8, 2019

B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Regent Connie Reilly (Attachment A, Pages 21-54)

1. Southwestern Oklahoma State University (Page 21)

a. Program Modification Requests:

1. M.S. of Education in Art (064)
2. M.S. of Science in Health Informatics and information Management (162)

2. Southeastern Oklahoma State University (Page 22)

a. Program Modifications:

1. **Bachelor of Science in Health and Physical Education (021)** – Add graduation requirement: all required KIN courses must be completed with a grade of C or better for the major. No change in total hours.
2. **Bachelor of Science in Recreation (041)** – Add graduation requirement: all required KIN courses must be completed with a grade of C or better for the major. No change in total hours.
3. **Bachelor of Science in Health and Human Performance (115)** – Add graduation requirement: all required KIN courses must be completed with a grade of C or better for the major. No change in total hours.

3. Northwestern Oklahoma State University (Page 23)

a. Program Modifications:

1. **Program Modification, Program Requirement Change** – Bachelor of Social Work (036)
2. **Program Modification, Other Degree Program Modification** – Bachelor of Business Administration, Accounting (001) and Business Administration (007)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. EDUCATIONAL EXCELLENCE COMMITTEE – Regent Connie Reilly

Report of the Educational Excellence Committee, Friday, April 12, 2019, 9:00 a.m., Embassy Suites Oklahoma City Downtown/Medical Center, McGee Boardroom, Oklahoma City, Oklahoma. (Attachment A, Pages 24-54)

1. UCO New program request: (Pages 24-52)

a. Ph.D. in Applied Science

UCO will be seeking approval to offer a Ph.D. in Applied Science with options (majors) in Forensic Science, Computer Science, and Engineering Science (traditional delivery, main campus).

The Request for an Exception to Policy 3.2.4 will be provided per OSRHE established guidelines and timeframes.

2. UCO request for change in Academic Nomenclature. (Pages 53-54)

UCO requests approval to change Department of Design within the College of Fine Arts and Design to School of Design

B. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly

Report of the Facilities Stewardship Committee, Friday, April 12, 2019, 10:30 a.m., Embassy Suites Oklahoma City Downtown/Medical Center, McGee Boardroom, Oklahoma City, Oklahoma. (Attachment C, Pages 55-66)

1. Southeastern Oklahoma State University (pages 55-56)

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is reporting the following projects:

a. Project Number: 660-0800—Durant Campus Deferred Maintenance

1. Visual and Performing Arts Center Roof Repair

Project Number: 660-0800

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Amount: \$29,870

Source of Funding: E&G Deferred Maintenance

Vendor: All Seasons Contracting

2. **Fine Arts Flooring**

Project Number: 660-0800

Amount: \$38,295

Source of Funding: E&G Deferred Maintenance

Vendor: Herron's Carpet One

3. **Magnolia House Pavilion Repair**

Project Number: 660-0800

Amount: \$49,991.65

Source of Funding: Donated Funds

Vendor: Redux Remodeling

b. **Bloomer Gym Roof Repair**

Project Number: 660-0316

Amount: \$64,375

Source of Funding: E&G Deferred Maintenance

Vendor: All Seasons Contracting

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting approval to bid and award to the lowest and best possible candidate Construction Manager services for the following project:

a. **Bloomer Sullivan Gymnasium Renovation**

Project Number: 660-0316

MEETING AGENDA FOR APRIL 12, 2019

Project Description: Bloomer Sullivan Gymnasium is approximately 14,000 square feet. This project will divide the space into 2 separate rooms by constructing a wall from floor to ceiling. The rooms will house a Volleyball competition/practice basketball gym of approximately 9500 square feet and a strength and conditioning area of approximately 4500 square feet. Upgrades to the HVAC, lighting, scoreboards, painting, entry/exits and court floor will be included in this project.

Amount: \$500,000 estimated

Source of Funding: Auxiliary, Donated Funds, E&G Deferred Maintenance

Vendor: To Be Determined

In accordance with Board policy 2.3.4, Purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following items:

a. Strength & Conditioning Equipment

The equipment will include traditional weight room equipment to be utilized by the SE student community. The strength and conditioning weight room equipment will be housed in the newly renovated strength and conditioning area of approximately 4500 square feet.

Project Number: 660-0316

Project Description: Bloomer Sullivan Gymnasium

Amount: Not to exceed \$225,000

Source of Funding: Auxiliary & Donated Funds

Vendor: To Be Determined

2. University of Central Oklahoma (pages 57-66)

a. Annual Campus Capital Master Plan

Request approval of the Fiscal Year 2020 Campus Master Plan for Capital Improvements projects to forward to the Oklahoma State Regents for Higher Education for approval

MEETING AGENDA FOR APRIL 12, 2019

and forward to the State Long Range Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2021 to 2025.

b. Project #120-0047 Max Chambers Library Renovation Misc.

Project Description: Request approval to make ADA improvements, in an amount not to exceed \$200,000, to both men's and women's restrooms on the south side of the first floor of the Chambers Library.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Library Reserve Deferred Maintenance Fee Funds

c. On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Request approval to select Construction Managers at Risk for specific use in minor projects, project costs ranging from a few thousand dollars up to \$1,000,000. The following Construction Managers were selected from those that were registered with the State to provide minor services:

1. Lingo Construction Services, Inc.
2. Lippert Bros. Construction, Inc.
3. Red Sky Contractors, Inc.
4. JE Dunn Construction, Inc.

At this time, UCO desires to select and utilize these firms to provide Construction Manager professional services as well as provide Construction Manager at Risk construction services for bidding and construction of minor projects. These firms will be offered an initial one-year contract term with option for renewal of contracts on an annual basis for up to five years.

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Information Items:

a. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)

Project Description: Final completion and closeout of construction contract with JE Dunn for the Sports Performance Center Phase 1 on January 25, 2019. Total construction contract cost in the amount of \$11,568,787. The total project cost, including non-construction costs, is within the approved amount of \$14,000,000.

b. Project # 120-0008 Liberal Arts Renovation & Addition

Project Description: Change Order # 4 in the amount of \$24,818 to Lippert Bros., Inc., for Liberal Arts Renovation & Addition, was issued to include additional millwork, modification to elevator enclosure, and additional light fixtures.

c. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 32 in the amount of \$21,622 to Lippert Bros Inc., for New Math Science/Lab Building (STEM), was issued to include additional window shades, revised curtains at nursing lab, and power to exterior emergency phone.

d. Project # 120-1090 New Dining Center

Project Description: Change Orders # 3 and # 4 was issued to Lingo Construction Services, Inc. to include cost deductions and additions for the following items:

1. Change Order # 3 in the amount of \$16,884 was issued to include the cost deduct for the detention pond removal and additional cost for raising grades along Ayers Street.
2. Change Order # 4 in the amount of \$23,161 was issued to include cost deducts for Ayers Street storm improvement allowance and checkered plate at walks, and additional costs for storm sewer modifications and site paving additions.

e. Project # 120-0079 Business Building Renovation and Additions

Project Description: As previously approved by the Board at their April 13, 2018 meeting, awarded contract to Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects, in the amount of \$394,203 for Business Restroom

MEETING AGENDA FOR APRIL 12, 2019

Improvements Phase 2, renovation of first and second floor restrooms, south side.

f. Miscellaneous Job Order Contract Contracts

Completed Contracts over \$25,000 and less than \$250,000:

Project Description: Awarded to Alpha Building Corporation for the Academy of Contemporary Music ADA restroom remodel, fourth floor.

Fund	Source:
E&G.....	\$88,032

Project Description: Awarded to Alpha Building Corporation for Chambers Library 100, 101 and 101A renovations.

Fund	Source:	Library
Fees.....	\$36,558	

Project Description: Awarded to Alpha Building Corporation for NUC room 121 and 124, One Stop Renovation.

Fund Source: E&G and Vending
Royalties.....\$97,769

g. Annual Renewal for Construction Manager at Risk for Multiple Projects

Timberlake Construction, Inc. is currently the Construction Manager at Risk for Multiple Projects for work not to exceed \$5,000,000 per project based upon prior Board approval on January 29, 2016. The annual renewal of the Construction Manager at Risk for Multiple Projects was sent to Timberlake Construction Inc., on March 12, 2019. This will be the third annual renewal, for the fourth year term of Timberlake Construction Inc. as Construction Manager at Risk for Multiple Projects.

C. AUDIT & FINANCE COMMITTEE--Regent Susan Winchester

Report of the Audit and Finance Committee, Friday, April 12, 2019, 9:30 a.m., Embassy Suites Oklahoma City Downtown/Medical Center, McGee Boardroom, Oklahoma City, Oklahoma. (Attachment D, Pages 67-70)

1. Discussion and possible action regarding Sources and Uses of Funds Reports.

MEETING AGENDA FOR APRIL 12, 2019

2. Discussion and possible action regarding the selection of an external auditing firm for 2019-2023.
3. In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2019 budgets as indicated below.
 - a. Education and General Part I, Fund 290 increase of \$3,990,000 from \$46,614,068 to \$50,604,068.
 - b. Auxiliary, Fund 700 increase of \$19,430,000 from \$68,044,431 to \$87,474,431.

University enrollment has increased by over 12%. Initial tuition revenue projections were conservative and based on a slight increase in enrollment for FY 2019. In order to allow for the additional revenue and related expenses including financial aid processing, E&G and Auxiliary budgets need to be revised.

D. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Susan Winchester

1. Legislative update.
2. Discussion regarding raising the tuition waiver cap.
3. Discussion regarding RUSO newsletter.
4. National Political Landscape Overview, AASCU Senior Communicators Conference—Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma

E. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott

1. Ratification of emergency approval to appoint Dr. Bryon Clark as acting president of Southeastern Oklahoma State University and to increase his annual compensation while serving as acting president.

F. POLICY AND PROCEDURES COMMITTEE—Chair, Regent Lake Carpenter

Report of the Policy and Procedures Committee, Friday, April 12, 2019, 10:00 a.m., Embassy Suites Oklahoma City Downtown/Medical Center, McGee Boardroom, Oklahoma City, Oklahoma.

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1. Discussion and possible approval of revisions to Policy 1.24.2 of the RUSO Policy Manual.
2. Discussion and possible approval of revisions to Chapter 3 of the RUSO Policy Manual.
3. Discussion and possible approval of revisions to Policy 5.4.3 of the RUSO Policy Manual.
4. Request approval of UCO retirement policy.

G. PENSION COMMITTEE—Chair, Patti Neuhold

1. Approval of 403(b) Plan Document and Adoption Agreement 002.

VI. INFORMATIONAL PRESENTATION—Bradley Ward, Director, Veteran Education, Oklahoma Department of Veterans Affairs—The Oklahoma GI Bill Research Study

VII. PRESIDENTS' RECOMMENDATIONS

A. NORTHEASTERN STATE UNIVERSITY (See attachment E, pages 71-102)

1. **Personnel**
2. **Room and Board Rates:**

Northeastern State University is recommending the following, regarding room and board rates for the 2019-2020 academic year. Room rates are being proposed to increase by an average of 1.6% to fund deferred maintenance needs. Meal plan increases are being proposed to offset increasing costs from our food service provider, as reflected in the contract extension signed in 2017. The board rate increases being proposed average a 3.4% increase. The increases are intended to begin in the fall 2019 semester.

Residence Hall Rates		FY19	Proposed FY20
Cobb Hall	4 person	\$2,200	\$2,250
	2 person	\$2,500	\$2,500
	1 person	\$2,950	\$2,950

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<u>Residence Hall Rates</u>		<u>FY19</u>	<u>Proposed FY20</u>
Leoser Hall	2 person	\$1,550	\$1,600
	1 person	\$2,100	\$2,150
Seminary Suites	4 person	\$2,500	\$2,550
	2 person	\$2,900	\$2,950
Wyly Hall	2 person	\$1,750	\$1,800
	1 person	\$2,200	\$2,300

<u>Courtside Single & Multiple Student Rates FY20</u>		<u>FY19</u>	<u>Proposed</u>
Courtside Married/Family	1-bdrm	\$3,150	\$3,150
	2-bdrm	\$3,650	\$3,650
	3-bdrm	\$4,000	\$4,000
Upperclassmen	1bdrm/1 student	\$3,150	\$3,150
	1bdrm/2 students	\$2,360	\$2,360
	2 bdrm/2 students	\$2,650	\$2,650
	2 bdrm/2 students/single bdrm	\$2,300	\$2,300
	2 bdrm/3 students/double bdrm	\$2,000	\$2,000
	3 bdrm/3 students	\$2,500	\$2,500
	3 bdrm/4 students/single bdrm	\$2,150	\$2,150
	3 bdrm/4 students/double bdrm	\$1,850	\$1,850

<u>Meal Plan Rates</u>	<u>Actual FY19</u>	<u>Proposed FY20</u>
17 meals per week +\$150 Flex Per Semester	\$2,000.00	\$2,070.00
15 meals per week +\$200 Flex Per Semester	\$1,975.00	\$2,045.00
12 meals per week +\$200 Flex Per Semester	\$1,925.00	\$1,990.00
10 meals per week +\$350 Flex Per Semester	\$1,890.00	\$1,955.00
8 meals per week +\$175 Flex Per Semester	\$1,450.00	\$1,500.00
Block 150 +\$75 Flex Per Semester	\$1,425.00	\$1,475.00

MEETING AGENDA FOR APRIL 12, 2019

<u>Meal Plan Rates</u>	<u>Actual FY19</u>	<u>Proposed FY20</u>
Block 25 +\$75 Flex Per Semester	\$ 305.00	\$ 315.00
Block 50 +\$75 Flex Per Semester	\$ 515.00	\$ 530.00
Block 80 +\$100 Flex Per Semester	\$ 750.00	\$ 775.00

4. Grants and Contracts

Total grants and contracts: \$ 11,957.00

B. EAST CENTRAL UNIVERSITY

(See attachment F, pages 103-118)

1. Personnel

2. Academic Service Fees

REQUEST:

- East Central University requests approval to change the description of the new combined online/alternative delivery fee to clarify how this fee is used, fees were approved at the February 2019 meeting.

CHANGE:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Online/Alternative Delivery Fee (UG) <i>(replaces Off campus and online fees)</i>	Per Credit Hour	76.00	0	1,083,661
	All UG courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	New: Support the cost of delivering courses online and by alternate delivery (e.g. software/technology upgrades and maintenance, curriculum & program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers, support services, etc.). Previously approved: Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training,			

MEETING AGENDA FOR APRIL 12, 2019

Online/Alternative Delivery Fee (G) <i>(replaces Off campus and online fees)</i>	Quality Matters, Center for Teaching and Learning, Instructional Designers.			
	Per Credit Hour	79.50	0	487,041
	<p>All G courses delivered with an alternative delivery method including web, off-campus, online, etc.</p> <p>New: Support the cost of delivering courses online and by alternate delivery (e.g. software/technology upgrades and maintenance, curriculum & program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers, support services, etc.).</p> <p>Previously approved: Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers.</p>			

3. Grants & Contracts

Total grants and contracts: \$ 0.00

C. UNIVERSITY OF CENTRAL OKLAHOMA

(See attachment G, Pages 119-140)

1. Personnel

2. Grants and Contracts

Total grants and contracts: \$ 75,000.00

3. Purchases for approval:

- a. The College of Mathematics & Science Chemistry Department requests approval to obligate funds for FY19 for the purchase of a NanoBay Avance Neo 400 MHz High Performance Digital Nuclear Magnetic Resonance (NMR). This ACS certified piece of equipment is a department requirement, and will replace the current model.

Source: Course Fee Colleges/Departments\$327,900.00

- b. The Office of Information Technology requests approval to obligate funds for FY20 for annual hardware and software licenses and maintenance as follows:

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Blackboard Transact
Source: E&G.....\$170,000.00

Desire2Learn (D2L Learning Management)
Source: E&G.....\$379,000.00

Ellucian
Source: E&G.....\$605,000.00

Gartner
Source: E&G.....\$245,000.00

Microsoft EES
Source: E&G.....\$175,000.00

Oracle
Source: E&G.....\$302,000.00

- c. The Office of Information Technology requests approval to obligate funds for the SMARTnet annual enterprise agreement for technology infrastructure to take place over 6 years through the vendor Presidio.

FY19
Source: Fiscal Operations.....\$743,753.58

FY20
Source: Fiscal
Operations.....\$2,362,051.36

FY21
Source: Fiscal
Operations.....\$2,362,051.36

FY22
Source: Fiscal
Operations.....\$2,362,051.36

FY23
Source: Fiscal
Operations.....\$2,362,051.36

FY24
Source: Fiscal
Operations.....\$1,618,297.78

MEETING AGENDA FOR APRIL 12, 2019

- d. University of Central Oklahoma requests approval to obligate funds up to \$220,000 for the purchase of an annuity to fully fund the plan titled Retirement Plan of the President of the University of Central Oklahoma. The purchase of an annuity is required by the plan document. This will fully fund the plan as well as pay the administrative expenses to pay the taxes for the life of the plan. Current assets in trust equal approximately \$1,000,000 as of March 2019.

Source: E&G.....\$220,000.00

4. Informational Items from Purchasing:

- a. Swansea University
Source: E&G\$52,759.28
- b. Anthony Spencer
Source: E&G.....\$50,881.00
- c. Ellucian Company LP
Source: E&G\$60,065.00
- d. Central Tech Store
Source: Course Fee Colleges/Department\$50,160.00
- e. Workspace Solutions LLC
Source: E&G\$95,318.07

5. Ratification of Emergency Approval:

Emergency approval was requested by President Don Betz and granted by Chairman Mark Stansberry on February 15 to obligate funds for the purchase and implementation of a comprehensive human resources solution from the vendor Paycom. This solution will have an initial implementation cost of \$150,643 and an annual cost of \$450,000 with projected financial and time savings of \$900,000 each year.

Source: E&G.....\$600,643.00

D. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment H, pages 141-146)

1. **Personnel**
2. **Grants and Contracts**

Total grants and contracts: \$ 52,510.00

3. **President's Recommendation:**

SWOSU is requesting approval of their new mission statement:

**SWOSU PATHWAY TO EXCELLENCE
Strategic Plan**

Mission Statement:

Southwestern Oklahoma State University supports students and community through its integration of effective teaching, scholarly and creative endeavors, and civic engagement.

Values Statement:

In pursuing the university's mission, SWOSU faculty and staff are guided by a shared commitment to:

- 1) **students**, by providing high-quality instruction, involvement, services, scholarly endeavors, creative activities, and service learning.
- 2) **achievement**, by establishing a foundation for student success.
- 3) **knowledge**, by pursuing the exchange of ideas, research, and leadership for the public good.
- 4) **respect**, by fostering a safe, healthy, and diverse intellectual, cultural, and social environment that encourages emotional well-being.

Vision Statement:

SWOSU will foster an inclusive environment that inspires intellectual excellence, responsible citizenship, professional development, and personal growth.

Strategic Plan Goals:

Goal 1: Cultivate effective methods to attract, develop, and retain students.

Goal 2: Promote student achievement of educational and professional goals.

Goal 3: Provide stewardship of resources necessary to operate excellent programs and services.

Goal 4: Foster quality programs that meet the needs of students and the local, state, national, and global community.

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4. **Approval of Resolution Honoring Lady Bulldogs' Historic Season.**

E. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY
(See attachment I, Pages 147-150)

1. **Personnel**
2. **Notice of Grant Awards**

Total grants and contracts: \$ 1,476,511.00

F. NORTHWESTERN OKLAHOMA STATE UNIVERSITY
(See attachment J, pages 151-158)

1. **Personnel**
2. **Purchases:**

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

- a. Bus and driver expenses associated with University-owned buses; Midwest Bus Sales, Inc., Bonner Springs, Kansas, at a cost of \$70,000. (Fund 290, E&G Funds)

3. **Grants & Contracts**

Total grants and contracts: \$ 13,500.00

VIII. PRESIDENTS' COUNCIL REPORT

IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

1. Quarterly Reports.

X. ELECTION OF OFFICERS FOR FY 2020

XI. REGENTS' COMMENTS AND ANNOUNCEMENTS

MEETING AGENDA FOR APRIL 12, 2019

XII. NEW BUSINESS

XIII. EXECUTIVE SESSION

A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:

1. Discussion of the employment of the President of East Central University.

B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

XIV. RECONVENE IN PUBLIC SESSION

A. Possible action regarding the employment of the President of East Central University.

B. Possible action regarding confidential communications with legal counsel concerning all pending claims or actions and litigation.

XV. ADJOURNMENT

ATTACHMENTS TO AGENDA

April 12, 2019

Attachment

- A. Educational Excellence Committee.....21-54

* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.

- B. Facilities Stewardship Committee.....55-66
C. Audit and Finance Committee.....67-70
D. Northeastern State University.....71-102
E. East Central University.....103-118
F. University of Central Oklahoma.....119-140
G. Southwestern Oklahoma State University.....141-146
H. Southeastern Oklahoma State University.....147-150
I. Northwestern Oklahoma State University.....151-158

TO: Board of Regents of the
Regional University System of Oklahoma
Mark Stansberry, Chair

FROM: Randy L. Beutler, President

DATE: March 29, 2019

SUBJECT: Educational Excellence Committee Agenda Items – April 12, 2019

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the April 12, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
 1. M.S. of Education in Art (064)
 2. M.S. of Science in Health Informatics and Information Management (162)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments



Office of the President
**Southeastern Oklahoma
State University**

March 25, 2019

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modifications:

Bachelor of Science in Health and Physical Education (021) – Add graduation requirement: all required KIN courses must be completed with a grade of C or better for the major. No change in total hours.

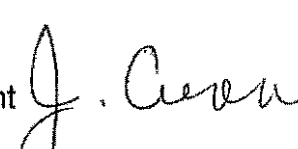
Bachelor of Science in Recreation (041) – Add graduation requirement: all required KIN courses must be completed with a grade of C or better for the major. No change in total hours.

Bachelor of Science in Health and Human Performance (115) – Add graduation requirement: all required KIN courses must be completed with a grade of C or better for the major. No change in total hours.

Sincerely,

Sean Burrage
President

OFFICE OF THE PRESIDENT

Date: March 28, 2019
To: Regional University System of Oklahoma
Educational Excellence Committee
Amy Ford, Chair
From: Dr. Janet Cunningham, President 
Re: Educational Excellence Agenda Item – April 12, 2019

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the April 12, 2019, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

Program Modification, Program Requirement Change – Bachelor of Social Work (036)

Program Modification, Other Degree Program Modification – Bachelor of Business Administration, Accounting (001) and Business Administration (007)

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (2)

December 7, 2018

Chancellor Glen D. Johnson
Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73101

**RE: Request for Exception to Oklahoma State Regents for Higher Education (OSRHE)
Policy 3.2.4 Functions of Public Institutions in the State System**

Dear Chancellor Johnson,

The University of Central Oklahoma (UCO) intends to apply for an exception to Policy 3.2.4 Functions of Public Institutions. UCO will be seeking approval to offer a **Ph.D. in Applied Science** with options (majors) in Forensic Science, Computer Science, and Engineering Science (traditional delivery, main campus).

Congruent with the mission of the University of Central Oklahoma (UCO), the proposed Ph.D. program is designed to prepare students for immediate entry into the nation's doctoral and professional workforce in Forensic Science, Computer Science, and Engineering Science. The proposed Ph.D. program will help provide advanced quality graduates in these STEM areas of great demand and of great demand in the state of Oklahoma and the nation. Demand is particularly high in the Oklahoma City Metropolitan Area for graduates of these disciplines having knowledge of key technical skills and experience in advanced-level research and development (R&D) areas. Providing such graduates is consistent with UCO's mission as a metropolitan university within the Regional University System of Oklahoma (RUSO).

The UCO College of Mathematics and Science and the Forensic Science Institute currently have three M.S. degree programs with particularly high demand for their graduates: Forensic Science, Computer Science, and Engineering Physics. The proposed program extends these M.S. programs into a new Ph.D. program that further addresses both current and anticipated demand for graduates in these fields. Unlike most existing Ph.D. programs that are designed to produce graduates for academic institutions, the proposed program is specifically designed to produce graduates for technical and technical management positions in government and industry where the demand is currently greatest.

Your consideration of this request is appreciated. Please contact Dr. John Barthell, Provost and Vice President for Academic Affairs, at (405) 974-3371 should you have any questions or need further clarification.

Sincerely,


Don Betz, Ph.D.
President

Function Exception Request University of Central Oklahoma

I. Purpose of the Function Exception Request and Associated Degree Program Request

Institutions will provide a thorough explanation of the purpose of the request and how it will serve a special purpose or serve unmet workforce needs in the institution's service area.

Congruent with the missions of the University of Central Oklahoma (UCO), the mission of the proposed PhD program is to "prepare students for immediate entry into the nation's doctoral and professional workforce in forensic science, computer science, and engineering science." The proposed PhD program will help provide advanced quality graduates in these STEM areas of critical importance and great demand to the citizens of Oklahoma and to the nation. This includes the especially high demand for graduates of these disciplines in the Oklahoma City Metropolitan Area which is consistent with UCO's mission within the Regional University System of Oklahoma (RUSO).

The College of Mathematics and Science with the Forensic Science institute at UCO currently have three M.S. degree programs with high demand for their graduates:

- Forensic Science
- Computer Science
- Engineering Physics.

This is a proposal to extend these M.S. programs at UCO into a new PhD Program in Applied Science with majors (options) in each of these areas to further address current and anticipated future demand for graduates in these fields. The proposed Doctoral Program would produce graduates prepared to enter the workforce with knowledge of key technical skills and experience in advanced-level R&D areas in demand by local and national industries. Unlike most existing PhD programs that are designed to produce graduates for academic institutions, the proposed program is designed to produce graduates for technical and technical management positions in government and industry where there is currently the greatest demand.

II. Mission and Function

The request must demonstrate commitment to the public good, specifically documenting that the institution's request serves the public, not solely the institution, contributes to the institution's current function, and advances the academic plan for the institution.

Basic Concept of the Proposed Program

Over the past half-century 50 to 85 percent of the increase in the nation's GDP is attributable to advancements in two fields: science and engineering. Each percentage-point increase in GDP in the U.S. has been accompanied by about one million jobs.

— Norman Augustine, Keynote Address, STEM Summit 2013

UCO proposes the development of a unique PhD program in Applied Science that would require for each student as integral parts of the degree

1. An industry internship
2. Interdisciplinary applied research tuned to local industry needs
3. Exposure to technical management techniques/practice.

In addition, sufficient formal coursework in the proposed Applied Science program would be offered in the evening in order to allow working students who hold full-time day jobs to complete the degree. The internship would occur in the student's first year in order to initiate a doctoral research topic of interest to both the student

and the internship sponsor. Internship sponsoring companies and agencies may, but are not required to, provide salary to the intern. This would serve to enable small, high-tech startups as well as large, established companies to have an R&D program that might not be economically viable or too speculative for them to pursue otherwise. The coursework would be tuned to prepare graduates for applied R&D (as opposed to academic) positions as well as technical management positions in government and industry. To our knowledge, with the unique features listed above, the proposed program would be the first of its kind in Oklahoma and could well serve as the model for doctoral education directed specifically toward providing graduates for government agencies and the private sector rather than academia.

The proposed PhD program in Applied Science would start with three majors (options):

1. Applied Science-Forensic Science – The major in forensic science will provide opportunities for advanced training in research and technology in the forensic sciences to meet the need for more doctoral-level forensic scientists, forensic science faculty, and forensic laboratory managers. The students in this program will be trained in collaborations with experts in the law enforcement agencies, forensic science laboratories, and criminal justice systems, through designed internships and hand-on experience. This program aims to produce the future leaders in this emerging field in the United States.
2. Applied Science-Computer Science – The major in computer Science addresses the need for modern information technology companies to have employees with advanced computing skills applicable to applied areas in many diverse technical fields. The computer science major will be trained specifically for research and development in the industrial as opposed to the academic sector. This is accomplished by connecting to other fields in an industrial interface as part of an advanced education and applied research program in computer science.
3. Applied Science-Engineering Science – The major in engineering science is an interdisciplinary applied science degree that is designed to provide students with the critical thinking ability, problem-solving skills, and advanced, discipline-specific knowledge to allow them to advance into leadership positions in the STEM industry in which engineering is essential. This is accomplished by demonstrating the ability to perform independent, original applied research, successful completion of academic coursework, hands-on experience in the laboratory, and collaboration with industry. Today's scientist/engineer/professional must be able to deal with the rapid pace of technological change, a highly interconnected world, and complex problems that require interdisciplinary approaches to advance fundamental understanding or to address pressing societal needs.

These three options could be expanded in later phases of the program if the need arises.

Alignment with Institutional Mission

I could hire every single four-year engineering graduate the state of Oklahoma produces and I would still have empty seats.

– Lt. General Lee K. Levy, Tinker Air Force Base

UCO's institutional and academic missions, shared by both the College of Mathematics and Science and the Forensic Science Institute, are "... to help students learn by providing transformative education experiences to its students so that they may become productive, creative, ethical and engaged citizens and leaders serving our global community." As the state's only designated public metropolitan university, UCO is focused on serving the greater Oklahoma City metropolitan area by providing graduates with training in the areas needed most by local industry. Because of UCO's status as a metropolitan university many of its students live and work in the Oklahoma City area, and 85 percent or more of UCO's graduates stay in Oklahoma. The proposed Applied

Science-Computer Science and Applied Science-Engineering Science majors are designed to address current and projected critical shortages in computer science and engineering applicants for non-academic jobs in these fields in our state. The proposed Applied Science-Forensic Science major is designed to address the projected national needs for PhDs in this emerging field.

Alignment with Institutional Academic Plan

What are the sources of UCO legitimacy reinforcing our role in the OKC Metro as an effective, valued, and collaborative partner in shaping its continuing success?

– UCO President Don Betz, as posed to his senior leadership

UCO clearly identifies with its role in the Oklahoma City Metropolitan Area. In 2011, it began a planning process that led to Vision 2020, a strategic roadmap to meeting our mission as the public metropolitan university in the state. This direction is consistent with both its role as a member of RUSO and its specially designated status as a metropolitan university with ten national peer institutions as well. The planning process led to several key outcomes as outlined below.

UCO identifies four strategic themes that guide its planning processes:

- (1) Transformative Learning;
- (2) Student Success;
- (3) Value; and
- (4) Place.

The academic plan is in turn centered on four pillars that mirror these institutional themes:

- (1) Engage Students in Transformative Learning;
- (2) Improve Student Outcomes;
- (3) Enhance the Learning Environment; and
- (4) Support Learning Collaborations.

UCO's six tenets of Transformative Learning include:

- (1) Discipline Knowledge;
- (2) Leadership;
- (3) Research, Creative, and Scholarly Activity;
- (4) Health and Wellness;
- (5) Global and Cultural Competencies; and
- (6) Service Learning and Civic Engagement.

They are well integrated into the proposed program's curricula. These curricular activities will enhance the research and design experiences found in courses at all student levels. As is typical of doctoral programs, the proposed program curricula culminate in an intensive research dissertation capstone experience with a written dissertation and oral defense. The proposed program is designed specifically to address the need for technical managers and leaders for both government agencies and the private sector. By offering evening classwork, it allows scientists and engineers working full-time in the Oklahoma City metropolitan area the opportunity to pursue a PhD degree during non-working hours.

In particular, the proposed program's close alignment with UCO's academic plan would help to achieve the following major objectives:

- Providing graduates to local industry for much-needed technical R&D positions requiring PhD-level training
- Recruiting and retaining outstanding faculty
- Recruiting outstanding undergraduate and graduate students
- Garnering more research funds from industry and federal agencies
- Promoting the University's research in the region and beyond
- Synergizing efforts within the campus through multidisciplinary research that is focused on the areas of most interest to local employers
- Strengthening of UCO's STEM graduate programs and training of highly qualified personnel for management and technical positions
- Producing innovative research with contributions relevant to the industries and government agencies located in the state of Oklahoma
- Allowing working students in the greater Oklahoma City metropolitan area to pursue a PhD because the proposed degree would be obtainable by taking evening courses
- Allowing the students in the proposed program to take some already-existing graduate courses at UCO online or in traditional on-campus classes whichever they prefer
- Making available blended learning and flipped classroom activities already used in many of the existing graduate courses at UCO to students in the proposed program
- Providing more learning opportunities to students in the proposed program by developing Self-Paced Online Courses (SPOCs) when needed.

Alignment with Mission of a Metropolitan University

The bottom line is that we have entered an age when local communities need to invest in themselves. Federal and state dollars are becoming more and more scarce for American cities. Political and civic leaders in local communities need to make a compelling case for this investment.

— Former Oklahoma City Mayor, Mick Cornett

UCO is a member of RUSO and, consistent with its role as Oklahoma City's regional public university, with over 70 percent of its students from the Oklahoma City Metropolitan Area. UCO has taken a leadership role in helping to define an Innovation District (ID).

In their book *Metropolitan Revolution*, published in 2013, coauthors Bruce Katz and Jennifer Bradley stated that "Innovation Districts cluster and connect leading-edge anchor institutions and cutting-edge innovation firms with supporting and spin-off companies, business incubators, mixed-use housing, office and retail, and twenty-first century amenities and transport." Bruce Katz visited the University of Central Oklahoma (UCO) campus in February of 2015 as an invited speaker for the celebration of UCO's 125th anniversary. During that time, he visited with members of senior leadership at UCO and the Oklahoma City Chamber of Commerce and proposed that the ideal location for an ID would be along Automobile Alley in Oklahoma City. Oklahoma City and Philadelphia were subsequently the only two of dozens of candidate cities to be selected for participation in the Anne T. and Robert M. Bass Initiative on Innovation and Placemaking the following fall (of 2015).

UCO has been a participant in all segments of planning for the Oklahoma City ID which now formally encompasses 843 acres that are bisected by Interstate 235 (I-235). This represents only 0.2% of the area of Oklahoma City but it accounts for 4.7% of its jobs. The area to the east of I-235 is dominated by a research park that is composed of private and state-funded institutions which, for the most part, advance economic interests in biomedical research and the health industry. (Twenty-eight percent of the jobs in the ID are STEM-related.)

Prior to the ID planning, UCO established *UCO Downtown* in alignment with UCO's Vision 2020 Strategic Plan. It represents UCO's first major effort to bring core programs (especially graduate programs) into downtown Oklahoma City. Planning began in the Fall of 2013 and the new (Carnegie Centre) teaching facility

took its first students in the spring semester of 2015. At least four cycles of enrollment have now occurred there with an increase from 269 students in the fall of 2015 to over 750 for this fall (2018).

UCO is also now showing a steep increase in new patent applications with only one in 2011 to 13 last year (2107); nine US patents have been awarded to UCO so far. Early successes include the development of a student-centered company (spawned by a state- and nation-wide competition) that is working on protein nano-fiber applications to human health.

The creation of an applied doctoral program with relevance to the heart of Oklahoma City is therefore fully consistent with nearly a decade in planning at UCO *as well as the recent designation of an innovation district*. We believe the development of this doctoral program will attract and stimulate economic growth in Oklahoma City, including in the areas of computation and bioscience that will diversify areas of economic growth within the broader Oklahoma City Metropolitan Area. It directly answers repeated calls by Oklahoma City (above) as well as Oklahoma's legislature and industry leaders.

As Oklahoma's only metropolitan university, UCO is also one of the 82 institutional members of the Coalition of Urban and Metropolitan Universities (CUMU). Over 80% of the CUMU institutional members offer doctoral degrees. At this time, UCO is one of the largest CUMU members without a doctoral degree. The proposed Applied Science PhD program would align UCO with a majority of CUMU members in serving their metropolitan university mission. The proposed program will support and have access to the UCO facility at 1st and Santa Fe near downtown Oklahoma City as part of the OKC Innovation District (See <http://www.okcinnovation.com>).

Alignment With Peer Institutions

Scientists and engineers represent less than five percent of the nation's workforce—but the work performed by that five percent disproportionately creates jobs for the other 95 percent. A study states that, in 2006, the 700 engineers working on Apple's iPod were accompanied by 14,000 other workers in the U.S. and nearly 25,000 abroad.

– Norman Augustine, Keynote Address, STEM Summit 2013

The development of these applied doctoral programs will not only promote engineering and forensics disciplines, but also provide an excellent opportunity to synergistically create other jobs as a result, jobs for which our RUSO peers can train Oklahoma students for as well. As suggested by Augustine's comment above, and as exemplified at other (national) peer institutions, the economic ripple effect of these majors is substantial through wealth-creating enterprises that spawn other economic opportunities. Indeed, all of the designated UCO peer institutions

- Boise State University
- California State University-Fresno
- Kennesaw State University
- Missouri State University
- Sam Houston State University
- San Jose State University
- Texas State University-San Marcos
- Towson University
- Wichita State University
- Youngstown State University

offer a doctoral degree. Six of the ten UCO peer institutions offer a PhD in one or more STEM areas. The proposed Applied Science PhD program would align UCO with its peer institutions. In addition, half of UCO's RUSO peers also offer applied doctoral programs in optometry (Northeastern Oklahoma State University), doctorate of nursing practice (Northwestern Oklahoma State University), and pharmacy (Southwestern Oklahoma State University).

III. Academic Standards

Describe assurances that the rigor of the requested program associated with the requested function exception and student performance requirements as a result of the function exception request are appropriate to higher education and the credential to be awarded.

UCO proposes the development of a unique PhD program in Applied Science that would require for each student as integral parts of the degree:

1. An industry internship;
2. Interdisciplinary applied research tuned to local industry needs;
3. Exposure to technical management techniques/practice.

The internship would generally occur prior to initiating the dissertation research in order to facilitate the selection of an applied research topic of interest to both the student and an internship sponsor. This would serve to enable small, high-tech startups as well as large, established companies to have an R&D program that might not be economically viable or too speculative for them to pursue otherwise. The coursework would be tuned to prepare graduates for applied R&D (as opposed to academic) positions as well as technical leadership positions in government and industry. To our knowledge, with the unique features listed above, the proposed program would be the first of its kind in the nation and could well serve as a model for doctoral education directed specifically toward providing graduates for government agencies and the private sector rather than academia.

To address specific high demand areas, the PhD program in Applied Science will consist of three majors:

- Applied Science-Forensic Science
- Applied Science-Computer Science
- Applied Science-Engineering Science.

Required Core Courses Common to All Three Majors (36 hours):

- *APSC 6xx1 – Applied Research Seminar (8 hours)
- *APSC 6xx4 – Internship (4 hours)
- *APSC 6xxx – Doctoral Dissertation Research (18 hours)
- *APSC 6xx3 – Research and Technical Project Management (3 hours)
- ENG 5023 – Technical Writing (3 hours)

* Courses to be developed.

Discipline-Specific Guided Electives (24 hours): An additional 24 semester hours of discipline-specific courses (8 courses) as determined by the student's doctoral research committee to reflect the major and research area selected by the student. At least 9 hours of the discipline-specific courses must be at selected from 6000-level courses. The courses available for these discipline-specific electives are given in a subsequent section.

Semester Hours Breakdown of Program

Common Courses for all Majors	
Research Seminar	8
Internship	4
Research	18
Technical Writing Course	3
Project Management Course	3
Total	36
Major Discipline-Specific Courses	
8 three-hour courses	24
Total Hours for Degree	60

For a full-time student the degree is expected to take three to four years of additional work past the master's degree. The typical 4-year or 3-year plans are shown in Table 1 and Table 2 below.

Table 1. PhD Applied Science: Four-Year Degree Plan

FALL-Year 1		SPRING-Year 1		SUMMER-Year 1	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1	Internship	4
Discipline-Specific Course 1	3	Discipline-Specific Course 3	3		
Discipline-Specific Course 2	3	Discipline-Specific Course 4	3		
Total	7	Total	7	Total	4

FALL-Year 2		SPRING-Year 2		SUMMER-Year 2	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1		
Discipline-Specific Course 5	3	Discipline-Specific Course 7	3		
Discipline-Specific Course 6	3	Discipline-Specific Course 8	3		
Total	7	Total	7	Total	0

FALL-Year 3		SPRING-Year 3		SUMMER-Year 3	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1		
Project Management	3	Technical Writing	3		
Research	3	Research	3		
Total	7	Total	7	Total	0

FALL-Year 4		SPRING-Year 4		SUMMER-Year 4	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1		
Research	6	Research	6		
Total	7	Total	7	Total	0

Table 2. PhD Applied Science: Three-Year Degree Plan

FALL-Year 1		SPRING-Year 1		SUMMER-Year 1	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1	Internship	4
Discipline-Specific Course 1	3	Discipline-Specific Course 3	3	Technical Writing	3
Discipline-Specific Course 2	3	Discipline-Specific Course 4	3		
Total	7	Total	7	Total	7

FALL-Year 2		SPRING-Year 2		SUMMER-Year 2	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1	Research Seminar	1
Discipline-Specific Course 5	3	Discipline-Specific Course 7	3	Project Management	3
Discipline-Specific Course 6	3	Discipline-Specific Course 8	3	Research	3
Total	7	Total	7	Total	7

FALL-Year 3		SPRING-Year 3		SUMMER-Year 3	
Course	Hours	Course	Hours	Course	Hours
Research Seminar	1	Research Seminar	1	Research Seminar	1
Research	6	Research	6	Research	3
Total	7	Total	7	Total	4

Admission to the proposed program requires an M.S. degree in an area of science (biological science,

chemistry, computer science, forensic science, mathematics, physics, etc.), engineering (electrical, mechanical, chemical, biomedical, etc.), or an area congruent to one of the program majors (Forensic Science, Computer Science, or Engineering Science). The M.S. degree congruent to one of the proposed program majors can be obtained at any of the state or out-of-state institutions offering such a degree.

Admission to the Program

Admission, retention, and graduation requirements of the proposed PhD program will conform to the University of Central Oklahoma's Graduate College general admission requirements, as detailed in the current University Graduate Catalog. In addition, the following are required for admission to the PhD program.

For admission to the program applicants are required to provide

1. A M.S. degree in an area of science (biological science, chemistry, computer science, forensic science, mathematics, physics, etc.), engineering (electrical, mechanical, chemical, biomedical, etc.), or an area congruent to one of the program majors (Computer Science, Forensic Science, or Engineering Science). Students wishing admission to the PhD program who lack necessary prerequisite coursework may be considered for provisional admission and will be required to take up to 14 additional hours of graduate coursework to provide the necessary foundation for the program. The graduate Advisory Committee will decide when and which of these supplemental courses are to be completed.
2. A minimum graduate GPA of 3.25 (or an equivalent) or higher. Applicants with less than a 3.25 may be granted probationary admission based upon their overall academic and professional practice, history and accomplishments as determined by the Program Director and the Admissions Committee.
3. Three letters of recommendation from individuals who can provide input on the applicant's potential to successfully complete PhD-level courses and conduct independent research.
4. A statement of research interest and career goals to be used in admission decisions on the applicant's match with the program goals and faculty specialties.
5. Where English is not the native language, students must have scored above 550 on the paper based TOEFL or above 79 on the Internet based TOEFL.

The director of the PhD program will be a tenured/tenure-track faculty whose primary teaching and research interests are in one of the program major subject areas (Computer Science, Forensic Science, or Engineering Science). Existing graduate program advisors/coordinators in each of the program majors (Computer Science, Forensic Science, or Engineering Science) will assist the graduate program director.

The duties of the graduate program advisors/coordinators will include recruitment and publicizing the program, assessment, evaluation and enhancement of the curriculum, coordination with industries and adjunct faculty, preparation and submission of assessment plans and reports and academic program reviews, and advisement of graduate students. The graduate advisors/coordinators also will provide recommendations to the Graduate College for admission to the PhD program.

Doctoral Exam

The Doctoral Exam must occur in the first semester after the candidate has completed all of their discipline-specific course work. The purpose of the Doctoral Exam is to determine the candidate's mastery of sufficient advanced-level, discipline-specific subject material to begin independent research. The exam will consist of both a written and an oral component. Both components must be completed during the same semester. The written component must be passed before the oral component can be attempted. The specific format and passing requirements for each component will be determined by the examination committee. All members of the examination committee must be present for the oral component of the Doctoral Exam. Within 72 hours after completing the Doctoral Exam, the examination committee must submit a signed report of the process and its outcome to the Dean of the Graduate College. The Doctoral Exam may be repeated if the candidate is unsuccessful on the first attempt, but must be passed by the second attempt to proceed in the PhD program.

Graduation Standards

Graduation requirements of the PhD program are

- Completion of all courses as specified on the student's plan of study for the degree having an overall GPA of 3.0 or better with no more than two courses with grade of "C" counted toward the degree.
- Completion of a written doctoral research dissertation of publishable quality and unanimously approved as such by the student's research advisor and other members of their PhD research advisory committee.
- Completion of a satisfactory dissertation defense as judged by the student's PhD research advisory committee in an oral presentation open to all faculty, students, and the general public.

IV. Faculty

Provide evidence that the institution has or has the capacity and resources to obtain qualified faculty with appropriate credentials for effective and high-quality programs associated with the function exception and associated new program request. Oklahoma State Regents for Higher Education 17

Forensic Science Faculty

1. Dwight E. Adams, PhD, Director, Expertise: Forensic DNA analysis and laboratory management
2. Thomas Jourdan, PhD, Assistant Director, Expertise: Forensic Chemistry and Explosive Forensics
3. Wayne D. Lord, PhD, Professor, Expertise: Forensic Biology & Forensic Psychology
4. Mark R. McCoy, EdD, Professor, Expertise: Digital Forensics and Digital Security
5. John P. Mabry, JD, Professor, Expertise: Forensic Psychology and Criminal Justice
6. James Creecy, PhD, Assistant Professor, Expertise: Forensic DNA Analysis & Wildlife Forensics

Computer Science Faculty

1. Jicheng Fu, PhD, Professor, Expertise: Artificial Intelligence Planning, Automated Software Engineering, Bioengineering
2. Grace Park, PhD, Professor, Expertise: Computer Security
3. Gang Qian, PhD, Professor, Expertise: Database, Data Mining, Machine Learning
4. Hong Sung, PhD, Professor, Expertise: Computer Graphics, Gaming
5. Thomas Turner, PhD, Professor, Expertise: Computer Engineering, Compiler Design

Engineering and Physics Faculty

1. Alaeddin Abuabed, PhD, Professor, Expertise: Liquid crystal-based semiconductor devices.
2. Abdellah Ait Moussa, PhD, Assistant Professor, Expertise: Modeling and Simulation of Dynamical Systems.
3. Nesreen Alsobou, PhD, Assistant Professor, Expertise: Wireless Communication and Networking.
4. Mohamed Bingabr, PhD, Professor, Expertise: Signal processing for biomedical devices.
5. Wei Chen, PhD, CMS Dean and Professor, Expertise: Biomedical optics in cancer research.
6. Mohammed Hossan, PhD, Assistant Professor, Expertise: Biosensing using microfluidics.
7. Charles Hughes, PhD, Department Chair and Professor, Expertise: Few-body quantum systems.
8. Yuhao Jiang, PhD, Professor, Expertise: Biomedical Image Processing
9. Morshed Khandaker, PhD, Professor, Expertise: Solid mechanics of medical implants.
10. Evan Lemley, Professor, PhD, Expertise: Fluid dynamics.
11. Scott Mattison, PhD, Assistant Professor, Expertise: Biomedical optical imaging.
12. Ronald Miller, PhD, Professor, Expertise: Atmospheric physics.
13. Weldon Wilson, PhD, Professor, Expertise: Nonlinear systems and classical electromagnetic field theory.

14. Gang Xu, DSc, Associate Professor, Expertise: Biomechanics of flagella, human cilia, and lymphocytes.

Research Focus Areas

The principal research areas are consistent with the three majors that will constitute the proposed PhD program.

1. Applied Science-Forensic Science is the application of the fundamental principles from biological, chemical, mathematical, and physical sciences to criminal and civil legal system.
2. Applied Science-Computer Science uses the practical application of computer science principles, concepts and technologies to develop computerized solutions to real-world problems.
3. Applied Science-Engineering Science focuses upon the integration of the fundamental principles from biological, chemical, mathematical, and physical sciences with engineering to solve real-world problems.

V. Support Resources

Describe the appropriate support and services that will be provided for student learning and effective teaching associated with the level of the function exception request.

Facilities

- ***W. Roger Webb Forensic Science Institute – Physical Facilities and Instructional Equipment***
This 35,000 ft² building completed in November 2009 houses the UCO Forensic Science Institute and is located across the street from the Oklahoma State Bureau of Investigation (OSBI) lab. The available facilities and instructional equipment that are currently in place meet the current basic requirements for the proposed Applied Science-Forensic Science major. To support all of its academic programs and service courses, the department utilizes the following facilities in the W. Roger Webb Forensic Science Institute building:
 - 1 auditorium 165-seat (6000 ft² equipped with video streaming and capture equipment)
 - 4 classrooms (7000 ft² in classrooms and 4000 ft² digital evidence classroom w/ 30 PCs)
 - 1 evidence recovery training bay (10,000 ft² equipped with CSI and Impression evidence equipment)
 - 1 Digital Evidence and Cyber-Security Laboratory. (8,000 ft²)
 In addition, the Institute has access to College of Mathematics and Science classrooms as well as the research and teaching laboratories across the street at the OSBI Lab.
- ***Math and Computer Science (MCS) Building – Physical Facilities and Instructional Equipment***
The available facilities and instructional equipment that are currently in place meet the current basic requirements for the proposed Applied Science-Computer Science major. To support all of its academic programs and service courses, the department utilizes the following facilities in the Math and Computer Science building:
 - 5 lecture classrooms: Every classroom is equipped with a computer with an Internet connection, a multimedia computer projector mounted on the ceiling, and a smartboard including an interactive whiteboard and pens, as well as traditional blackboards. In addition, MCS 115 is equipped with a live simulcast system to support an interactive video education environment through which students can participate in lectures via the Internet without physically attending in the traditional classroom. Also available is an overhead projector for transparencies. This equipment adequately supports the needs of all classes offered under the proposed program. A variety of additional equipment is also available for loan if needed from university offices such as Technology Support Services.
 - Laboratories: The Department of Computer Science maintains one open laboratory and two computerized classrooms for teaching and research. The department has three Linux servers for general computing, department information, and web server programming. The servers and laboratories are maintained by faculty members and the supporting staff from the College of

Mathematics and Science. High-speed connections to the campus network and the Internet are available in the laboratories. Wi-Fi is available to students who bring in their own computing devices.

1. MCS-119 (computerized classroom)
 - a. 21 general-use workstations (MS Windows)
 - b. 1 grayscale laser printer
2. MCS-121 (computerized classroom)
 - a. 21 general-use workstations (MS Windows)
 - b. 1 grayscale laser printer
3. MCS-126 (open lab)
 - a. 45 general-use workstations (MS Windows and Mac)
 - b. 1 ADA-compliant workstation (MS Windows)
 - c. 1 grayscale laser printer

- ***Howell Hall – Physical Facilities and Instructional Equipment***

The available facilities and instructional equipment that are currently in place meet the current basic requirements for the proposed Applied Science-Engineering Science major. To support all of its academic programs and service courses, the department utilizes the following space in Howell Hall:

- 4 lecture classrooms (3023 ft²)
- 3 laboratory classrooms (2926 ft²)
- 7 instructional laboratories (6955 ft² and equipped with 70 computer workstations)
- 7 research laboratories (2181 ft²) that include a Signal Processing Research Lab (with a vibrationless pedestal), a Photonics Research Lab (with optical table), two Mechanical Engineering Research Labs, a Biomedical Research Lab, and a Biomedical Fluids Research Lab.
- 1 machine shop (1413 ft²) that includes Haus CNC machine.

In addition, the department has access to two College of Mathematics and Science classrooms, one in Old North and the other in the Center for Transformative Learning, and a classroom at the Carnegie Center in downtown Oklahoma City.

- ***Donald Betz STEM Research and Learning Center (STEM Building) – Physical Facilities and Instructional Equipment***

A new 57,000 sf building, the Donald Betz STEM Research and Learning Center, opened in fall 2018. To support the proposed PhD program, the related departments will utilize the following facilities in the new Interdisciplinary STEM Building.

- A Wing for Forensic Science (~10,000 ft²), including
 - FSI/Molecular & Evolutionary Biology Research Lab
 - FSI/Molecular & Evolutionary Biology Teaching Lab
 - Digital Evidence Teaching Lab
 - Digital Evidence Research Lab
 - Impression Evidence Teaching Lab
 - ALS Exam Room
 - FSI Prep / Extraction / Pro PCR Lab
- A Wing for the Center for Interdisciplinary Biomedical Education and Research (CIBER) (~8,000 ft²), including
 - Biomedical Engineering Research Lab
 - Biomedical Engineering Teaching Lab
 - Nano Bio Research Lab
 - Nanoengineering Research Lab
- A Wing for the Center for Research and Education in Interdisciplinary Computation (CREIC) (~8,000 ft²), including
 - Data Center
 - High Performance and Data-Enabled Computing Center (HiPDECC) – UCO's supercomputer "Buddy"

Computational Teaching Lab
Computer Simulation Lab

- A Core Facility for the proposed PhD program and other STEM programs, including
Biomedical Core Equipment Room
Refrigeration Room

The new STEM Building will also provide an additional lecture hall and two Transformative Learning classroom spaces to support this and other STEM programs. As noted elsewhere, UCO's faculty and students have a demonstrated history of collaboration between faculty and students in STEM cross-disciplinary fields. This new facility will significantly enhance these collaborative opportunities by creating student-centered data and computational work areas through FSI, CIBER and CREIC.

The facility in the new Interdisciplinary Research and Learning Center, with the above designated spaces, will complement the existing facilities to meet the research and teaching needs of the proposed PhD program.

- **UCO Downtown** – UCO Downtown, located on the lower level of the Carnegie Centre at 131 Dean A. McGee Ave in downtown Oklahoma City, is available for classroom and meeting rooms for the proposed program. It can accommodate up to six classrooms/meeting rooms in the 9,694 ft² space that can be arranged and rearranged to meet multiple needs.
- **UCO 1st and Santa Fe Downtown Facility** – The proposed program will support and have access to the UCO facility at 1st and Santa Fe near downtown Oklahoma City as part of the OKC Innovation District (See <http://www.okcinnovation.com/>). It has 17,798 ft² space for five classrooms, one instructional laboratory, and up to 14 business incubators.

UCO Library Resources

UCO Chambers Library (<http://library.uco.edu>) is located in a 4-story building on the northwest corner of the University of Central Oklahoma campus and is open 106.5 hours each week of the semester. The library holds more than 818,285 items in its collection in all types of formats and circulates more than 45,000 items annually. The Chambers Library maintains a staff of 50 employees including 17 qualified librarians. Access to the library's electronic databases is through the Internet and can be readily obtained from any workstation on campus. Off-campus access via the Internet for the faculty and students is also available. In addition, the library has a wireless network.

The Library serves the research and study needs of students and faculty, and its collections reflect the specialized research interests of the UCO community. Professional librarians serve as liaisons to the academic departments, and each department has a faculty liaison who recommends titles to add to the collection.

Forensic Science Library Resources

The Chambers Library owns or has online access to more than 18,000 forensic books and has spent an average of \$1,533 annually for new forensic science titles each of the last four years. The Library subscribes to more than 74 individual forensic science specific journal titles, as well as multiple databases, including ForensicnetBase, ACS: American Chemical Society, CINAHL, Pubmed, IEEE, Science Direct, SciFinder, and Web of Science, providing full text articles to support the Forensic Science program. Additionally, it recently added two new individual journal titles in 2017: "Science and Justice: Journal of the Forensic Science Society" and the "Journal of Forensic Sciences." Science Direct College Edition and MathSciNet also provide related journal articles. Moreover, the Library subscribes to ProQuest Dissertations & Theses Global, a comprehensive collection of dissertations and theses from around the world. Materials not owned by Chambers Library are obtained through interlibrary loan at no cost to students or faculty.

Computer Science Library Resources

The Chambers Library also maintains access to electronic databases that are directly related to the computer science discipline, including the ACM digital library and the IEEE Computer Society digital library. These databases contain decades of high quality scientific research articles in journals, transactions, professional magazines, and conference proceedings that encompass the full spectrum of the computer science discipline. Additionally, the Computer Science Department is allocated an annual budget by the university for expenditure on other library materials ordered by the faculty to fill specific needs. An interlibrary loan service is available for materials not found in the library.

Engineering Science Library Resources

The Chambers Library owns or has online access to more than 11,000 engineering books and has spent an average of \$3,500 annually for new engineering titles each of the last four years, plus a proportional cost of the ProQuest Academic Complete ebook subscription (approximately \$5,200 per college).

The Library uses Alma from ExLibris as its Integrated Management System and Primo as its Discovery Service to enable federated searching through a single interface. The Library also offers instruction sessions at faculty request and one-on-one research assistance to students.

The Library subscribes to more than 450 individual engineering journal titles, as well as multiple databases, including IOP, ASME, Compendex, CRCnetBase, Inspec, ACM and IEEE IEL Digital Library, providing full text articles to support the Department of Engineering and Physics programs. Science Direct College Edition and MathSciNet also provide related journal articles. Moreover, the Library subscribes to ProQuest Dissertations & Theses Global, a comprehensive collection of dissertations and theses from around the world. Materials not owned by Chambers Library are obtained through interlibrary loan at no cost to students or faculty.

Library database resources ascribed to the College of Mathematics and Science (CMS) totaled \$435,566.48 in FY17. Of these, the following databases are identified as directly supporting the proposed PhD program.

Title
ACM Digital Library (Association for Computing Machinery)
American Physical Society Journals and Archive (PROLA)
ASME Package II
Compendex (Engineering Village)
ENGnetBASE (CRCnetBASE beginning FY17)
Handbook of Measurement in Science and Engineering (Perpetual online access purchase in 2014)
IEEE-Xplore Digital Library (Institute of Electrical and Electronics Engineers)
IEEE Computer Society Digital Library
Inspec
IOPscience Extra (Institute of Physics)
MathSciNet
Science Direct Journals Collection - Physical Sciences Package
Science Direct Reference Works Collection - Physical Sciences
SciFinder Scholar
Web of Science
ForensicnetBase
Pubmed

CINAHL
ACS: American Chemical Society

Forensic Science Equipment

The facilities and equipment currently in place are meeting the current basic requirements for the Forensic Science Institute serving approximately 1000 majors. The Applied Science-Forensic Science PhD program due to its small size will be easily accommodated within the existing and soon-to-exist facilities. To support all of its academic programs and service courses, the department utilizes the equipment in the Forensic Science Institute building and the new STEM Building.

LIST OF FSI EQUIPMENT

Equipment	Total Qty.
2007 Model MCL 900-14 Evidence Collection Vehicle H-8	1
DeltaSphere-3000IR 3D Scene Digitizer	1
Dell Precision M4400	15
WASP Mobile Asset 5 Pro	1
Spex Mini Crimescope	1
Cyanoacrylate Fuming Chamber	1
Spex Mini Crimescope (Alternative Light Source)	1
LCF-Bridge	1
LCF-1600 Microscope	1
NPL-632 Pulse Laser Station	1
PCR Workstation & Cart	1
CellCut Plus Laser Microdissection	1
Leica S8 APO Stereozoom 1.0x - 8.0x 10446298	1
Faro FreeStyle 3D Laser Scanner	1
Sirchie Labkam Ruvis System	1
Focus 3D Laser Scanner	1
AB Genetic Analyzer	1
Dell Mobile Precision 7510	5
Fuji XT11R Forensic Camera	30
Real-time PCR Detection System	1
FRED 1100	6

Computer Science Equipment

The Department of Computer Science maintains multiple labs with adequate hardware, software and networking equipment. The department has three Linux servers for general computing, department information, and webserver programming. The department also has one open laboratory and two computerized classrooms for teaching and research.

A detailed inventory of hardware and software of the department is given as follows.

1. MCS-119 (computerized classroom)

- a. 21 general-use workstations (MS Windows)
 - b. 1 grayscale laser printer
- 2. MCS-121 (computerized classroom)
 - a. 21 general-use workstations (MS Windows)
 - b. 1 grayscale laser printer
- 3. MCS-126 (open lab)
 - a. 45 general-use workstations (MS Windows and Mac)
 - b. 1 ADA-compliant workstation (MS Windows)
 - c. 1 grayscale laser printer

Software available in the labs includes:

- 1. Operating Systems
 - a. Ubuntu Linux
 - b. MS Windows
 - c. Mac OS
- 2. Web Browsers
 - a. Internet Explorer
 - b. Mozilla Firefox
 - c. Chrome
- 3. MS Office
 - a. Access
 - b. Excel
 - c. FrontPage
 - d. PowerPoint
 - e. Project Pro
 - f. Publisher
 - g. Visio Pro
 - h. Word
- 4. Remote Access
 - a. WinSCP
 - b. PuTTY
- 5. Programming Languages and IDEs
 - a. MS Visual Studio .NET
 - b. J2EE SDK
 - c. Turbo Pascal
 - d. Fujitsu Cobol
 - e. XLISP-PLUS
 - f. Amzi! Prolog + Logic Server
 - g. Free Pascal
 - h. Gnu C++ (Linux server only)
 - i. NASM assembler
 - j. NetBeans (Java IDE)
- 6. DBMS
 - a. Oracle
 - b. MS SQL Server
 - c. MySQL
 - d. Java DB
- 7. Other
 - a. Adobe Acrobat
 - b. ZipCentral
 - c. Symantec anti-virus
 - d. Spybot – Search & Destroy
 - e. ConTEXT Editor
 - f. X-Win32
 - g. MS PowerToys
 - h. Maple

In addition to the resources listed above, the College of Mathematics and Science (CMS) employs a team of technicians that assist all departments of CMS with their technical needs. The college also maintains Buddy, a 37-node supercomputer funded by the National Science Foundation, which will be accessible for research activities to the PhD students in the proposed program.

Engineering and Physics Equipment

The facilities and equipment currently in place are meeting the current basic requirements for the Department of Engineering and Physics serving approximately 500 majors. The Applied Science-Engineering Science PhD program, due to its small size, will be easily accommodated within the existing and soon-to-exist facilities. To support all of its academic programs and service courses, the department utilizes the following equipment in Howell Hall and the new STEM Building:

LIST OF EQUIPMENT IN ELECTRICAL ENGINEERING LAB

Equipment	Total Qty.
Dell Computer Workstation Optiplex 745	13
GlobalSpecialties ProtoBoard Workstation PB-503	13
BK Precision Function Generator 20MHz 4040A	13
Tektronix Digital Storage Oscilloscope 100MHz TDS1012	13
CircuitSpecialists DC Power Supply CS15003X5	13
MASTECH Dual Power Supply HY5003	13
BK Precision Benchtop Digital Multimeter 5491B	13
Omega Handheld Multimeter HHM17	13
Extech Handheld Multimeter MiniTec26	13
Handheld C/L Meter MY6243	13
Dell Computer Workstation Optiplex 390	13
NI ELVIS II Design Workstation	13
Tektronix Arbitrary Function Generator 25MHz AFG3022B	13
Tektronix Digital Storage Oscilloscope 100MHz TDS 2014B	13
GWinstek Triple DC Power Supply GPS3303	13
Fluke Benchtop Digital Multimeter 8845A	13
Omega Handheld Multimeter HHM17	13
Extech Handheld Multimeter MiniTec26	13
Handheld C/L Meter MY6243	13

LIST OF EQUIPMENT IN MECHANICAL ENGINEERING LAB

Equipment	Total Qty.
Universal Test Resources Dynamic Testing Station	1
MT 3017 Tensile/Brinell Test Machine	1
ARMFIELD Heat Transfer Service Unit	2
ARMFIELD Linear Heat Conduction Unit	1
ARMFIELD Extended Surface Heat Transfer Unit	1
ARMFIELD Combined Convection and Radiation Unit	1

ARMFIELD HT37 Reconfigurable Plate Heat Exchanger	1
ARMFIELD HT-30XC-B Heat Exchanger Service Unit	1
ARMFIELD F110-B Hydraulics Bench	2
TruTech TU-100 Basic Refrigeration Trainer Unit	1
ARMFIELD HT17 Unsteady Heat Transfer Unit	1
ARMFIELD HT12 Radial Heat Conduction Unit	1
ARMFIELD HT33 Shell & Tube Heat Exchanger Unit	1
Rankin Cycle Steam Turbine Power System Unit	1
ARMFIELD F1-12 Hydrostatic Pressure	1
ARMFIELD F1-15 Hydraulics Bench	1
ARMFIELD F1-16 Bernoulli's Apparatus	1
ARMFIELD F1-17A Impact of a Jet Apparatus	1
ARMFIELD F1-18 Orifice Discharge	1
ARMFIELD F1-22 Energy Loss Pipes	1
ARMFIELD F1-24 Hydraulic Ram	1
NIKON SMZ Stereomicroscope with image software	1
Buehler grinder and polisher	1

LIST OF EQUIPMENT IN BIOMEDICAL ENGINEERING LAB

Optical Table	Optics Research Lab	1
Vibrationless Pedestal	Optics Research Lab	1
Evex micro tension and bend test stage	NanoBioMechanics Lab	1
Malvern CVO rheometer	NanoBioMechanics Lab	1
Test Resources Universal Testing System	NanoBioMechanics Lab	1
AMTI six axis load cell sensors	NanoBioMechanics Lab	1
Sonic ultrasonic vibrator	NanoBioMechanics Lab	1
Precision balance	NanoBioMechanics Lab	1
Infusion pump	NanoBioMechanics Lab	2
Gamma high voltage sources	NanoBioMechanics Lab	3
Electrospun Units	NanoBioMechanics Lab	3
UV photopolymerization units	NanoBioMechanics Lab	1
Galvo FP fiber marking laser system	NanoBioMechanics Lab	1
Nanomagnetics Atomic force m(model ezAFM)	NanoBioMechanics Lab	1
Buhler low-speed diamond precision saw cutter	NanoBioMechanics Lab	1
Magnetic spinner	NanoBioMechanics Lab	1
Ultrasonic cleaner	NanoBioMechanics Lab	1
Iso temperature and pressure oven	NanoBioMechanics Lab	1
MakerBot 3D printer	NanoBioMechanics Lab	1
Minus K vibration isolation table	NanoBioMechanics Lab	1
Zepto plasma etcher	Microsystems Engineering Lab	1
Zepto Reactive Ion etcher	Microsystems Engineering Lab	1
Carver Hot Press	Microsystems Engineering Lab	1

Spin Coater	Microsystems Engineering Lab	1
UV curer	Microsystems Engineering Lab	1
Ultra-precision sonicator	Microsystems Engineering Lab	1
High precision micro balance	Microsystems Engineering Lab	1
Full Spectrum laser system for micromachining	Microsystems Engineering Lab	1
Custom Micro-PIV modules	Microsystems Engineering Lab	1
Corning hot/stirrer plate	Microsystems Engineering Lab	1
Evleflow Microfluidic flowmeter	Microsystems Engineering Lab	1
Corona hand held plasma surface activator	Microsystems Engineering Lab	1
Gamma high voltage power source	Microsystems Engineering Lab	1
Vaccum chamber	Microsystems Engineering Lab	1
EXAKT grinder and polisher	Tissue Engineering Lab	1
EXAKT Precision adhesive press	Tissue Engineering Lab	1
EXAKT precision diamond pathology saw	Tissue Engineering Lab	1
EXAKT UV curing station	Tissue Engineering Lab	1
NuAirus autoflow water-jacketed CO2 incubator	Tissue Engineering Lab	1
NuAir biological safety cabinet (model -425-400)	Tissue Engineering Lab	1
Tuttnauer Tabletop Autoclaves (model 2540EP)	Tissue Engineering Lab	1
Inverted phase contrast fluorescent microscope	Tissue Engineering Lab	1
Nikon SMZ1000 steromicroscope + NIS BR software	Tissue Engineering Lab	1
Control temperature incubator	Tissue Engineering Lab	1
VWR Vortex	Tissue Engineering Lab	1
Fisher Scientific 3000 rpm Centrifuger	Tissue Engineering Lab	1
Suction pump	Tissue Engineering Lab	3
Corning hot/stirrer Plate.	Tissue Engineering Lab	2
Variable speed shaker	Tissue Engineering Lab	2
Spectrophotometer	Tissue Engineering Lab	2
Qualitest tension/compression tester (T3 series)	Mechanical Engineering Lab	1
Buhler polisher	Mechanical Engineering Lab	1

Cell incubator	Biophotonics Research Lab	2
Laminar flow hood	Biophotonics Research Lab9	1
TC20 Automated Cell counter	Biophotonics Research Lab	1
Microscope	Biophotonics Research Lab	2
Thermo holder for cell	Biophotonics Research Lab	1
Fridge (4° C)	Biophotonics Research Lab	3
Fridge (-20° C)	Biophotonics Research Lab	1

Eppendorf centrifuge 5418R	Biophotonics Research Lab	1
Centrifuge for cells	Biophotonics Research Lab	1
Water Bath	Biophotonics Research Lab	1
Electronic balance (accuracy: 0.1mg)	Biophotonics Research Lab	1
Laser power/density meter	Biophotonics Research Lab	2
1064-nm laser (20 watts)	Biophotonics Research Lab	1
980-nm laser (15 watts)	Biophotonics Research Lab	1
805-nm laser (25 watts)	Biophotonics Research Lab	2
805-980 nm dual wavelength laser (30 watts)	Biophotonics Research Lab	1
Omega Temp Data Acquisition Sys	Biophotonics Research Lab	1
Olympus Fluorescence Microscope	Biophotonics Research Lab	1
Heated ultrasonic cleaner	Biophotonics Research Lab	1
Hot plate stirrer	Biophotonics Research Lab	5
Microplate Reader	Biophotonics Research Lab	1
UV-vis spectrophotometer	Biophotonics Research Lab	1
Thermal Imager	Biophotonics Research Lab	2

Computerized Speech Lab (CSL 4500)	Speech Research Lab	1
National Instrument PXIe-1073	Speech Research Lab	1
Cochlear Implant Speech Processor and devices	Speech Research Lab	1

Nikon inverted microscope	Cell Biomechanics Research Lab	1
TMC vibration isolation table	Cell Biomechanics Research Lab	1
Kopf microneedle puller	Cell Biomechanics Research Lab	1
Vision Research high-speed digital camera	Cell Biomechanics Research Lab	1
Brookfield viscometer	Cell Biomechanics Research Lab	1
Thorlabs OCT imaging system	Cell Biomechanics Research Lab	1

Computer Facilities and Equipment

With support from NSF funding, a high performance Linux computer cluster was installed at UCO in 2015 for teaching and research requiring large-scale parallel computation. The cluster allows multiple users to work on problems much larger or having longer compute time than any one computer can handle alone. The UCO cluster consists of 37 nodes and has an aggregate peak speed of ~32 TFLOPS. Software installed on the computer includes ANSYS, COMSOL, MATLAB, Mathematica, R, and R-Studio which are available for research and education of students, faculty and staff at the university, as well as researchers across the state.

The department also operates a mechanical shop equipped with a

- Stratasys Object 30 Pro 3D printer
- Lathe
- Bridgeport mill

and other equipment for student use in support of research projects.

The department utilizes an Electrical Engineering Laboratory Associate to manage and maintain the electrical engineering laboratories and equipment. The department also utilizes a general Laboratory Manager to oversee ordering of supplies for labs, classrooms, work areas, and student and faculty projects.

The following software is utilized directly in engineering courses:

- Multisim
- Lab VIEW
- MATLAB
- ANSYS
- SolidWorks
- C Prog – Cygwin
- C-Prog Code Warrior
- C-Prog CodeComposeStudio
- PBasic/PicBasic
- VHDL-Altera Quartus.
- Wolfram Mathematica
- Multiphysics COMSOL
- SPSS 18.0
- Adobe Pro
- Microsoft Office Suite – Project Pro, Access, Publisher, SharePoint Designer, Visio Pro.

VI. Demand and Capacity

The request must provide detailed local and regional demand beyond general state and national labor department industry and occupational projections, with a rationale of how the request serves an unmet workforce need. The institution must also demonstrate sufficient capacity and infrastructure to support the level of academic program requiring the function change, as well as the capacity to provide the content of the academic program requested.

The proposed program will recruit students from within Oklahoma, as well as regionally, nationally, and internationally. We expect to have students with educationally and culturally diverse backgrounds. We also expect that students will come from current employees in government agencies and private industry within Oklahoma desiring to advance their careers by continuing their education in an accessible program with evening courses and online courses.

Attracting students to the proposed program should not be difficult. Sources of potential students for the program include

- (1) Current master's-level graduate student pool;
- (2) Working professionals in the OKC metropolitan area who want to pursue a terminal degree;
- (3) Non-local students attracted by the applied science nature of the program;
- (4) Traditional international students interested in a PhD degree; and
- (5) Exchange students.

Like most doctoral programs, the proposed PhD in Applied Science will be small by usual standards because of the nature of the degree. The enrollment at UCO in related master's programs from the UCO Factbook is given in the following table:

UCO Master's Program	Fall 2017	Fall 2018
Computer Science	11	10
Engineering Physics	25	25
Forensic Science	31	24

Nationally, approximately 33% of Master's students in the fields of computer science and engineering have traditionally gone on to a PhD program. If this trend holds for the above UCO master's graduates, the UCO programs alone should be able to supply approximately 10 PhD candidates for each of the majors in the program for a total of 30 students. To be on the conservative side, we have more than halved this for the projected student demand estimate given in Table 5 below.

In support of UCO's vision and mission, the following information was gathered to demonstrate the need for a PhD program in Applied Science:

- Students interest for the PhD degree program – A survey was given to UCO's forensic science, computer science, and engineering physics graduate students in the Fall of 2018. The response rate to the survey was 67%. Out of the 46 students who responded to the survey, 37 (80%) indicated they would likely apply for admission to the PhD program in Applied Science after they complete their master's degree if it is offered. The survey report is included in Attachment 5.
- Graduate students are the main work force in research activities – The graduate students admitted to the program will help enhance the quality of the research conducted by the faculty. This is essential for applying to research grants from sources such as the National Science Foundation (NSF), National Institutes of Health (NIH), the Department of Education (DOE), and the Department of Defense (DoD), to list a few as well as private foundations.
- Occupations needing a PhD STEM degree are projected to grow. The current U.S. Department of Labor Occupational Outlook Handbook's employment projections for 2016-2026 reports the following for PhDs (see www.bls.gov/ooh/):

STEM Field	Projected Increase in Number of Jobs 2016-2026
Computer Science	+19%
Forensic Science	+17%
Engineering	+15%
Physics	+14%
Average	+16.2%

These are all more than double the expected increase for all job fields which is projected to be +7% over the same decade.

The latest data available nationally for the number of PhDs produced is given Table 3 below for Computer Science, Engineering and Physics. No information is available on the number of PhDs produced in Forensic Science since the first PhD program in this area was just started in 2015.

State or location and institution	Total: Physics, Computer Science, Engineering	Physics		Computer Science		Engineering									
		Total	Physics and astronomy	Total	Computer and information sciences	Total	Aerospace, aeronautical, and astronautical	Bioengineering and biomedical	Chemical	Civil	Electrical, electronics, and communications	Industrial and manufacturing	Materials science	Mechanical	Other engineering
All institutions in U.S.	13,875	2,321	2,321	2,085	2,085	9,469	360	1,089	923	565	1,827	256	985	1,299	2,156
Oklahoma	130	17	17	13	13	100	3	3	15	6	21	4	3	14	31
Oklahoma State U., Stillwater	84	10	10	5	5	49	3	2	5	6	11	2	2	9	9
U. Oklahoma, Norman	50	6	6	5	5	39	0	1	8	0	10	2	0	2	16
U. Tulsa	16	1	1	3	3	12	0	0	2	0	0	0	1	3	6

Table 3. Number of PhDs Confirmed in 2016

This can be compared to the demand for PhDs in these areas given in Table 4. The extreme undersupply of PhDs in these technical areas both on a state and national level exhibited in the data has been cause for concern for some time now. The situation is perhaps even more dire than the data in Table 3 might suggest when it is noted that more than 50% of the PhDs in computer science, engineering and physics are international students, and most (>90%) of the jobs currently advertised are for positions in government agencies and private sector industries that require U.S. citizenship or permanent resident status.

Search Terms	Number of Jobs Advertised on 6/5/18 (indeed.com search)	
	Oklahoma	Nationally
Engineering PhD	85	12,871
Computer Science PhD	71	9,316
Physics PhD	49	3,681
Forensic Science PhD	2	143
TOTAL	207	26,011

Table 4. Job Openings for PhD's

(From <http://indeed.com> search on 5 June 2018)

Estimated Student Demand for the Program

Project estimated student demand for the first five years of the program.

Academic Year	Degrees Conferred	Majors (Headcount) Fall Semester
2019-2020	0	3
2020-2021	0	6
2021-2022	0	10
2022-2023	2	15
2023-2024	3	15

Table 5. Projected Student Demand for Program

VII. Complement to Existing Functions and Programs

The proposed function exception request and associated program request must show how it will strengthen and enrich existing offerings at the institution. Assuming the new function and associated program will build on existing programs, describe the success of current programs offered in the same field as the function exception request, and describe the plan to maintain productivity and faculty resources in previously approved programs prior to the function exception, if approved.

It is expected that the addition of a Applied Doctoral Program in Forensic Science, Computer Science, and Engineering Science will enhance and attract higher quality master's students to the current master's programs in Forensic Science, Computer Science, and Engineering Physics as well as the Professional Science Master's Program at UCO. These master's programs have robust enrollment due to demand in the STEM fields with Fall 2018 enrollments given in the table below.

M. S. Program	Number of Students (Fall 2018)
Forensic Science	26
Computer Science	10
Engineering Physics	25
Professional Science Masters	8

The PhD students will interact with master's students in these fields in the research labs and also help mentor for students participating in research experiences as undergraduates. This will allow UCO to expand their efforts in promoting undergraduate research by serving more undergraduates than is possible with research faculty alone.

VIII. Unnecessary Duplication

The proposed function exception request and associated new program request must provide evidence that no acceptable provider(s) of the needed function and program within the board's governance can be identified, or that the request is not duplicative of another institution with the requisite function and degree program within the board's governance. (Note: Demand and capacity of programs at other State System institutions, but not under the Oklahoma State Regents for Higher Education 18 board's governance, must be addressed in 3.2.6.B.). Demonstrate that the new function and associated new program is in the long-term interests of the requesting institution. Provide an analysis of the impact on other institutions and programs under the board's governance. (Note: Unnecessary duplication of programs at other State System institutions, but not under the proposing institution's board governance, must be addressed in 3.2.6.B.).

There are no applied science PhD programs in Oklahoma with CIP code 30.0000. There are PhD programs at Oklahoma State University and the University of Oklahoma as well as the University of Tulsa in computer science and engineering. Oklahoma State University-CHS in Tulsa has recently received approval for a PhD program in forensic science. However, none of these are primarily designed to produce graduates for employment in government agencies and private industry. The proposed program would be the only PhD program requiring an internship component.

The proposed PhD program differs fundamentally from doctoral programs at Oklahoma State University, the University of Oklahoma, and other universities in the region by its strong emphasis on applied science innovation with graduates trained specifically for entry into the government and private sector workforce. It is the only program that requires an internship, management, and technical writing courses. We recognize that programs at other institutions do include applied research but these programs are more directed toward fundamental research and the production of graduates to enter the academic workforce.

While the area-specific coursework in the proposed program will lay a broad foundation for further study and research in computer science, engineering science, or forensic science, the research carried out in the program will necessarily be focused in specific areas largely defined by the expertise of the affiliated faculty. Emphasis will be placed on interdisciplinary applied research of interest to local industry.

The specialized nature of graduate-level research means that there is very little overlap in research areas between researchers at other universities in Oklahoma and even the region. Faculty members at OSU, OU, and TU are seldom in direct competition with each other for funds from federal agencies, foundations, etc. They compete nationally for major research funding but they also cooperate locally with resource and test equipment sharing. For example, UCO has actively participated in the NIH-funded Oklahoma INBRE (IDeA Networks of Biomedical Research Excellence) since its inception. This program partners with large and small Oklahoma universities and champions innovative, supportive and sustainable research environments for faculty and students conducting biomedical research. The specialized areas of research expertise of the participating UCO faculty do not currently overlap with those of researchers at OSU and OU and we expect that to continue to be the case and that the expertise of the faculty of the three universities will complement each other.

As a metropolitan university, UCO tends to see much larger numbers of nontraditional students who work full-time or nearly full-time jobs, and often support families. Traditional PhD programs are simply out of reach for such students. Like the master's programs at UCO, the proposed program will offer sufficient courses in late afternoons and evenings as well as online courses to make it easier for nontraditional students to make satisfactory progress toward their degree locally while continuing to work at their current job. Without this flexibility, they would most likely remain in their current job or seek a less rewarding career.

The diversity of departments (Forensic Science, Computer Science, Engineering and Physics) participating in the proposed PhD program has created numerous multidisciplinary student and faculty research projects.

IX. Collaborations or Alternative Forms of Meeting Local Needs

The request must provide detailed evidence and explanation that opportunities for improved quality, delivery, and cost savings achieved through collaboration of multiple institutions under the board's governance for traditional or online offerings have been thoroughly explored, and report the outcomes of this exploration

The prospectus in Attachment 3 was sent to the list of contacts given in Attachments 4a, 4b, and 4c in May 2018 for information and comments.

To meet the needs of UCO students who desire an academic degree higher than the master's level available at UCO, a joint doctoral degree program with Swansea University, Wales, United Kingdom, has been

established since Fall 2011 (see Program Manual in Attachment 6). UCO students work with mentors at Swansea University and the University of Central Oklahoma to complete research theses and receive their degrees. To date, three students in the Swansea@UCO international partnership have obtained doctoral degrees from Swansea University with two additional students slated for oral defense in Fall 2018. Each of the conferred degrees and anticipated completed degrees from Swansea University are exclusively in the areas of humanities.

Under the Swansea@UCO Agreement, the doctoral degree program is also available to UCO students in non-humanities disciplines. Efforts have been made to enroll UCO STEM students in the Swansea@UCO doctoral degree program. However, so far, such efforts have been unsuccessful resulting in zero applications throughout the 7-year history; this is mainly due to the necessity of hands-on research experience under the close direction and supervision of faculty expected in the STEM fields.

Furthermore, requests have been made to relevant state institutions to establish joint efforts toward a similar doctoral degree partnership. However, such requests have not received the desired support.

Efforts of creating a joint program with institutions in and outside of the State of Oklahoma have not been successful. The focus areas of the proposed program are unique such that duplications with existing programs in the state do not exist. Therefore, UCO proposes this doctoral program alone.

X. Institutional Costs, Funding, and Sustainability

The request must provide details outlining the institutional costs and funding sources for a ten-year time span, and provide detailed information regarding the long-term sustainability of the requested function exception and associated program beyond the initial approval period. This will include operational costs as well as accreditation costs. The institution must provide an assessment of overall financial health of the institution for the most recent period as reported to its accreditor and/or other regulators. Detailed forms are available in the State Regents' Academic Affairs Procedures Handbook.

Cost/Funding Summary:

Program Resource Requirements

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	\$200,000	\$300,000	\$400,000	\$500,000	\$600,000
<i>Explanation: Current external research grants for the College of Mathematics and Science and Forensic Science Institute at UCO are over \$400,000/yr. It is expected that at least half of the external research funding will be used to support the PhD program. With the PhD program in place it is estimated that the external funding should at least double in three years, and continue to increase. In addition, the indirect costs from these external grants allocated to the individual investigators as well as to CMS and FSI will also be used to support the PhD program.</i>					
Total Resources Available from Other Non-State Sources	\$22,000	\$69,000	\$116,000	\$250,000	\$250,000
<i>Explanation: Estimate for industry support for internship and/or fellowships (1/3 of the total graduate assistantship) and private donations.</i>					
Existing State Resources	\$0	\$0	\$0	\$0	\$0
<i>Explanation: We are not requesting additional State allocation.</i>					
State Resources Available through					
internal Allocation and Reallocation	\$74,000	\$98,000	\$180,000	\$220,000	\$220,000

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
<i>Explanation: Based on line items Graduate Lectureships and CoCe Online Support in Table 10 of Attachment I. The PhD candidate will be assigned teaching duties as a part of their training (they will not be paid for these duties since they will be paid an overall stipend, as listed as Table B below). They will teach classes and labs which are currently taught by temporary full-time lecturers and adjunct faculty.</i>					
Student Tuition	\$17,712	\$35,424	\$59,040	\$88,560	\$88,560
<i>Explanation and Calculations (Note: Tuition calculation should be based on the estimated student demanded indicated in section F "Demand for the Program" of this form): Based on Table 1 and Table 4 of Attachment I using resident tuition rate of \$328/credit hour for residents and non-residents.</i>					
TOTAL	\$313,712	\$502,424	\$755,040	\$1,058,560	\$1,118,560

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Administrative/Other Professional Staff	\$24,000	\$36,000	\$54,000	\$78,000	\$78,000
<i>Explanation: Based on faculty re-assignment time for faculty administration, teaching and research in support of the PhD program using \$1000/Credit hour (adjunct professor rate).</i>					
Faculty	\$100,000	\$200,000	\$300,000	\$400,000	\$400,000
<i>Explanation: Total of four additional faculty with one added each year for first four years of program startup.</i>					
Graduate Assistants	\$74,856	\$149,712	\$249,520	\$374,280	\$374,280
<i>Explanation: Based on Table 7 and typical assistantship of up to \$22,000/year and Tuition Waiver of Table 8 in Attachment I.</i>					
Student Employees	\$0	\$0	\$0	\$0	\$0
<i>Explanation: NA</i>					
Equipment and Instructional Materials	\$30,000	\$60,000	\$100,000	\$150,000	\$150,000
<i>Explanation: Consumables and equipment for doctoral research projects. Based on Table 1 of Attachment I for number of students in the program and allocating \$10,000 per research student.</i>					
Library	\$800	\$800	\$800	\$800	\$800
<i>Explanation: These estimates are based on the current budgeted library materials costs allocated to the Engineering Physics Master's Program.</i>					
Contractual Services	\$100	\$100	\$100	\$100	\$100
<i>Explanation:</i>					
Other Support Services	\$3,654	\$3,654	\$3,654	\$3,654	\$3,654
<i>Explanation: These estimates are based on the current budgeted contractual costs currently allocated to the Engineering Physics Master's Program with 25 graduate students in the program.</i>					
Commodities	\$0	\$0	\$0	\$0	\$0
<i>Explanation: These estimates are based on the current budgeted contractual costs currently allocated to the Engineering Physics Master's Program with 25 graduate students in the program.</i>					
Printing	\$168	\$168	\$168	\$168	\$168
<i>Explanation: These estimates are based on the current budgeted contractual costs allocated to the Engineering Physics Master's Program with 25 graduate students in the program.</i>					

Telecommunications	\$1,380	\$1,380	\$1,380	\$1,380	\$1,380
<i>Explanation: These estimates are based on the current budgeted contractual costs allocated to the Engineering Physics Master's Program with 25 graduate students in the program.</i>					
Travel	\$3,010	\$3,010	\$3,010	\$3,010	\$3,010
<i>Explanation: These estimates are based on the current budgeted travel costs allocated to the Engineering Physics Master's Program with 25 graduate students in the program outside travel funded by external grants.</i>					
Awards and Grants	\$0	\$0	\$0	\$0	\$0
<i>Explanation: NA</i>					
TOTAL	\$237,968	\$454,824	\$712,632	\$1,011,392	\$1,011,392

XI. Review and Assessment

The request must include detailed information on the evaluation procedures, including accreditation (institutional and programmatic) requirements for the requested exception and associated new degree program request.

Program Review and Assessment Process (Continuous Improvement Process)

Efforts will be made in designing the program and related coursework to ensure the content and expectations of the 6000-level courses will be significantly higher than the 5000-level coursework. Specific emphases will be placed in the following.

1. PhD graduates must demonstrate independent problem-solving and research skills.
2. PhD graduates must demonstrate the ability to publishable quality research papers.
3. PhD graduates must demonstrate the ability to apply industry-specific management techniques.
4. PhD graduates must demonstrate skills and training above the master's level.

This program, like all university academic programs, will be reviewed annually under UCO's assessment process. The proposed program will use the following for its assessment instrument.

Program Learning Objective/ Intended Outcome: Graduates of the program can function effectively in their area of expertise.			
Assessment Performance	Implementation	Evaluation Criteria	Outcome
Student demonstrates knowledge of key principles, methodologies, and subject areas within discipline.	All graduate coursework is graded.	Student must have 3.0 cumulative GPA on a 4.0 scale.	Outcome is either 'Met' or 'Not Met'.
Student demonstrates knowledge of key principles, methodologies, and subject areas within discipline.	Doctoral exam with both written and oral components is administered by the student's doctoral committee.	Student must pass both components of the exam.	Outcome is either 'Met' or 'Not Met'.
Student persuasively demonstrates significance, originality, and plausibility of the dissertation research.	Student makes an oral presentation and defense of dissertation research.	Advisor is surveyed after dissertation defense. Committee approves /disapproves dissertation.	Outcome is either 'Met' or 'Not Met'.
Student writes a solid dissertation that confirms	Students provide written dissertation of their research	Advisor is surveyed after dissertation defense.	Outcome is either 'Met' or 'Not Met'.

mastery of the field. Dissertation demonstrates the identification of and solution to research problems.	findings during defense.	Committee approves /disapproves dissertation.	
Student is required to author/co-author articles for conferences or in refereed and/or well respected journals.	PhD student is required to produce and submit one paper at time of degree completion.	Student must have submitted at least one first authored peer-reviewed publication.	Outcome is either 'Met' or 'Not Met'.
Successful post-graduate employment in an applied science environment relevant to the student's major.	Students are surveyed after graduation.	At least 90% of program graduates are relevantly employed within six months after graduation.	Outcome is either 'Met' or 'Not Met'.

Evaluation of Faculty

Faculty are evaluated through a process outlined in the UCO Faculty Handbook. This process includes an evaluation by peers, by the department chair, and by the dean. The frequency of evaluation depends on whether the faculty member is non-tenured, part-time, tenure-track, or tenured.

Students evaluate each faculty member in each course taught using the Student Perception of Instructional Effectiveness (SPIE) instrument. These are administered in fall, spring, and summer semesters, unless enrollment is too low to preserve student anonymity. Students provide a numerical evaluation of the course and instructor, as well as open ended comments. These evaluations are included in the faculty review process described above.



March 31, 2019

Ms. Sheridan McCaffree, Executive Director
Regional University System of Oklahoma
3555NW 58 Street, Suite 320
Oklahoma City, OK 73112

RE: Request for Change in Academic Nomenclature

Dear Ms. McCaffree:

In accordance with OSRHE policy 3.8.2 C, the University of Central Oklahoma (UCO) would like to request approval of the following nomenclature change with an effective implementation date of Fall 2019.

• **Department of Design within the College of Fine Arts and Design to School of Design**

Rationale: Design is the second largest department within the College of Fine Arts and Design with 253 undergraduate and graduate students enrolled. Design has grown significantly in credit hour production over the past five years (see table below) and has demonstrated increased retention rates by working to directly engage students in major coursework from the very first day of class.

Year	2014	2015	2016	2017	2018
Majors by Year	246	230	245	231	253
Credit Hour Production	3339	3339	3546	3782	3997

Renaming the Department of Design as the School of Design will 1) *expand opportunities for funding*, 2) significantly *expand recruitment opportunities* via search engine optimization (SEO), and 3) *increase the value of the degree*. The Department of Design has distinguished itself in many ways, including the following: 1) offering one of few programs in the country in which students study graphic or interior design from their very first course; 2) offering the only 60 hour terminal degree at UCO; and 3) being first in the state to offer an M.F.A. in design; 4) offering the only 60-hour terminal M.F.A. in Illustration in the state and being one of only 10 universities in the country to offer this degree. Since 2014, UCO Design students have won 921 design awards in externally juried competitions at local, regional, national and international venues.



Many of UCO's Metropolitan peers have Schools of Art and/or Design including Wichita State University, Texas State University, Kennesaw State University, University of Central Missouri, Northern Kentucky University, and Portland University. Consequently, the proposed name change will more clearly articulate Design's role in the discipline relative to our existing and aspirational peers. Indeed, a study benchmarking UCO's aspirational peers found that the use of "School" is quite typical among top 20 design schools including:

- Parsons, The New School of Design, New York
- Carnegie Mellon School of Design, Carnegie Mellon University, Pennsylvania
- Stanford, the d. School, Stanford University, California
- School of the Art Institute of Chicago, Illinois
- Pratt Institute, School of Design, New York
- Yale, School of Design, Connecticut
- New York School of Interior Design, New York
- School of Architecture and Interior Design, University of Cincinnati, Ohio

Additionally, the proposed name change from "Department" to "School" opens doors for international recruitment. As confirmed by UCO's Office of Global Affairs, internationally a School is viewed as significantly more prestigious than a Department.

Nationally, the name change will assert UCO's role in design education, while lending academic "weight" and marketing value to our program. The distance between UCO and the first top 20 institution, the School of the Art Institute of Chicago, is 793 miles. This is a ring of opportunity, and the name change will allow UCO to maximize recruitment.

Faculty Support: Feedback from colleagues within the college and campus-wide reflect strong support for the name change as it enhances the professional identity of faculty colleagues and programs within the department and the disciplinary focus areas round which their scholarly efforts are focused. Therefore, it is believed that the name change to School of Design clearly identifies the program's emphasis on providing a world-class design education and a commitment to elevating student learning outcomes.

Resources: The change in department name would not require additional funding or resources beyond those already being provided by the college and University. There will be no need for additional resources to support the name change. The only related expenses will be those associated with reprinting of materials such as stationery, business cards, etc.

Your consideration of this request is appreciated. Please feel free to contact Dr. John Barthell, Provost and Vice President for Academic Affairs, at (405) 974-3371 or me with any questions or comments.

Respectfully,

Don Betz, Ph.D.
President

Office of the President

100 North University Drive, Edmond, Oklahoma 73034
Phone (405) 974-2311 • Fax (405) 359-5841 • www.uco.edu



March 27, 2019

Regent Connie Reilly
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: April Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for April 2019 for the following items:

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is reporting the following projects:

Project Number: 660-0800
Durant Campus Deferred Maintenance

1) Visual and Performing Arts Center Roof Repair

Amount: \$29,870
Source of Funding: E&G Deferred Maintenance
Vendor: All Seasons Contracting

2) Fine Arts Flooring

Amount: \$38,295
Source of Funding: E&G Deferred Maintenance
Vendor: Herron's Carpet One

3) Magnolia House Pavilion Repair

Amount: \$49,991.65
Source of Funding: Donated Funds
Vendor: Redux Remodeling

1) Bloomer Gym Roof Repair

Amount: \$64,375
Source of Funding: E&G Deferred Maintenance
Vendor: All Seasons Contracting

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting approval to bid and award to the lowest and best possible candidate Construction Manager services for the following project:

1) Bloomer Sullivan Gymnasium Renovation

Project Number: 660-0316
Project Description: Bloomer Sullivan Gymnasium is approximately 14,000 square feet. This project will divide the space into 2 separate rooms by constructing a wall from floor to ceiling. The rooms will house a Volleyball competition/practice basketball gym of approximately 9500 square feet and a strength and conditioning area of approximately 4500 square feet. Upgrades to the HVAC, lighting, scoreboards, painting, entry/exits and court floor will be included in this project.
Amount: \$500,000 estimated
Source of Funding: Auxiliary, Donated Funds, E&G Deferred Maintenance
Vendor: To Be Determined

In accordance with Board policy 2.3.4, Purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following items:

1) Strength & Conditioning Equipment

The equipment will include traditional weight room equipment to be utilized by the SE student community. The strength and conditioning weight room equipment will be housed in the newly renovated strength and conditioning area of approximately 4500 square feet.

Project Number: 660-0316
Project Description: Bloomer Sullivan Gymnasium
Amount: Not to exceed \$225,000
Source of Funding: Auxiliary & Donated Funds
Vendor: To Be Determined

Sincerely,



Sean Burrage
President



UNIVERSITY OF
Central Oklahoma

Date: April 12, 2019

To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Connie Reilly

From: President Don Betz

University of Central Oklahoma

April 2019 Facilities Stewardship Committee

1. Approval Items:

a. Annual Campus Capital Master Plan

Request approval of the Fiscal Year 2020 Campus Master Plan for Capital Improvements projects to forward to the Oklahoma State Regents for Higher Education for approval and forward to the State Long Range Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary by Priority for Fiscal Years 2021 to 2025.

b. Project #120-0047 Max Chambers Library Renovation Misc.

Project Description: Request approval to make ADA improvements, in an amount not to exceed \$200,000, to both men's and women's restrooms on the south side of the first floor of the Chambers Library.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Library Reserve Deferred Maintenance Fee Funds

c. On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Request approval to select Construction Managers at Risk for specific use in minor projects, project costs ranging from a few thousand dollars up to \$1,000,000. The following Construction Managers were selected from those that were registered with the State to provide minor services:

1. Lingo Construction Services, Inc.
2. Lippert Bros. Construction, Inc.
3. Red Sky Contractors, Inc.
4. JE Dunn Construction, Inc.

At this time, UCO desires to select and utilize these firms to provide Construction Manager professional services as well as provide Construction Manager at Risk construction services for bidding and construction of minor projects. These firms will be offered an initial one-year contract term with option for renewal of contracts on an annual basis for up to five years.

2. Information Items:

a. Project # 120-0032 Sports Complex Improvements (SPC Phase 1)

Project Description: Final completion and closeout of construction contract with JE Dunn for the Sports Performance Center Phase 1 on January 25, 2019. Total construction contract cost in the amount of \$11,568,787. The total project cost, including non-construction costs, is within the approved amount of \$14,000,000.

b. Project # 120-0008 Liberal Arts Renovation & Addition

Project Description: Change Order # 4 in the amount of \$24,818 to Lippert Bros., Inc., for Liberal Arts Renovation & Addition, was issued to include additional millwork, modification to elevator enclosure, and additional light fixtures.

c. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 32 in the amount of \$21,622 to Lippert Bros Inc., for New Math Science/Lab Building (STEM), was issued to include additional window shades, revised curtains at nursing lab, and power to exterior emergency phone.

d. Project # 120-1090 New Dining Center

Project Description: Change Orders # 3 and # 4 was issued to Lingo Construction Services, Inc. to include cost deductions and additions for the following items:

1. Change Order # 3 in the amount of \$16,884 was issued to include the cost deduct for the detention pond removal and additional cost for raising grades along Ayers Street.
2. Change Order # 4 in the amount of \$23,161 was issued to include cost deducts for Ayers Street storm improvement allowance and checkered plate at walks, and additional costs for storm sewer modifications and site paving additions.

e. Project # 120-0079 Business Building Renovation and Additions

Project Description: As previously approved by the Board at their April 13, 2018 meeting, awarded contract to Timberlake Construction Inc., Construction Manager at Risk for Multiple Projects, in the amount of \$394,203 for Business Restroom Improvements Phase 2, renovation of first and second floor restrooms, south side.

f. Miscellaneous Job Order Contract Contracts

Completed Contracts over \$25,000 and less than \$250,000:

Project Description: Awarded to Alpha Building Corporation for the Academy of Contemporary Music ADA restroom remodel, fourth floor.

Fund Source: E&G.....\$88,032

Project Description: Awarded to Alpha Building Corporation for Chambers Library 100, 101 and 101A renovations.

Fund Source: Library Fees.....\$36,558

Project Description: Awarded to Alpha Building Corporation for NUC room 121 and 124, One Stop Renovation.

Fund Source: E&G and Vending Royalties.....\$97,769

g. Annual Renewal for Construction Manager at Risk for Multiple Projects

Timberlake Construction, Inc. is currently the Construction Manager at Risk for Multiple Projects for work not to exceed \$5,000,000 per project based upon prior Board approval on January 29, 2016. The annual renewal of the Construction Manager at Risk for Multiple Projects was sent to Timberlake Construction Inc., on March 12, 2019. This will be the third annual renewal, for the fourth year term of Timberlake Construction Inc. as Construction Manager at Risk for Multiple Projects.

Attachments: Campus Map

Annual Campus Capital Master Plan

Change Order Form Liberal Arts Renovation and Addition

Change Order Form New Math Science/Lab Building (STEM)

Change Order Form New Dining Center

APRIL 12, 2019



Agenda for April 12, 2019

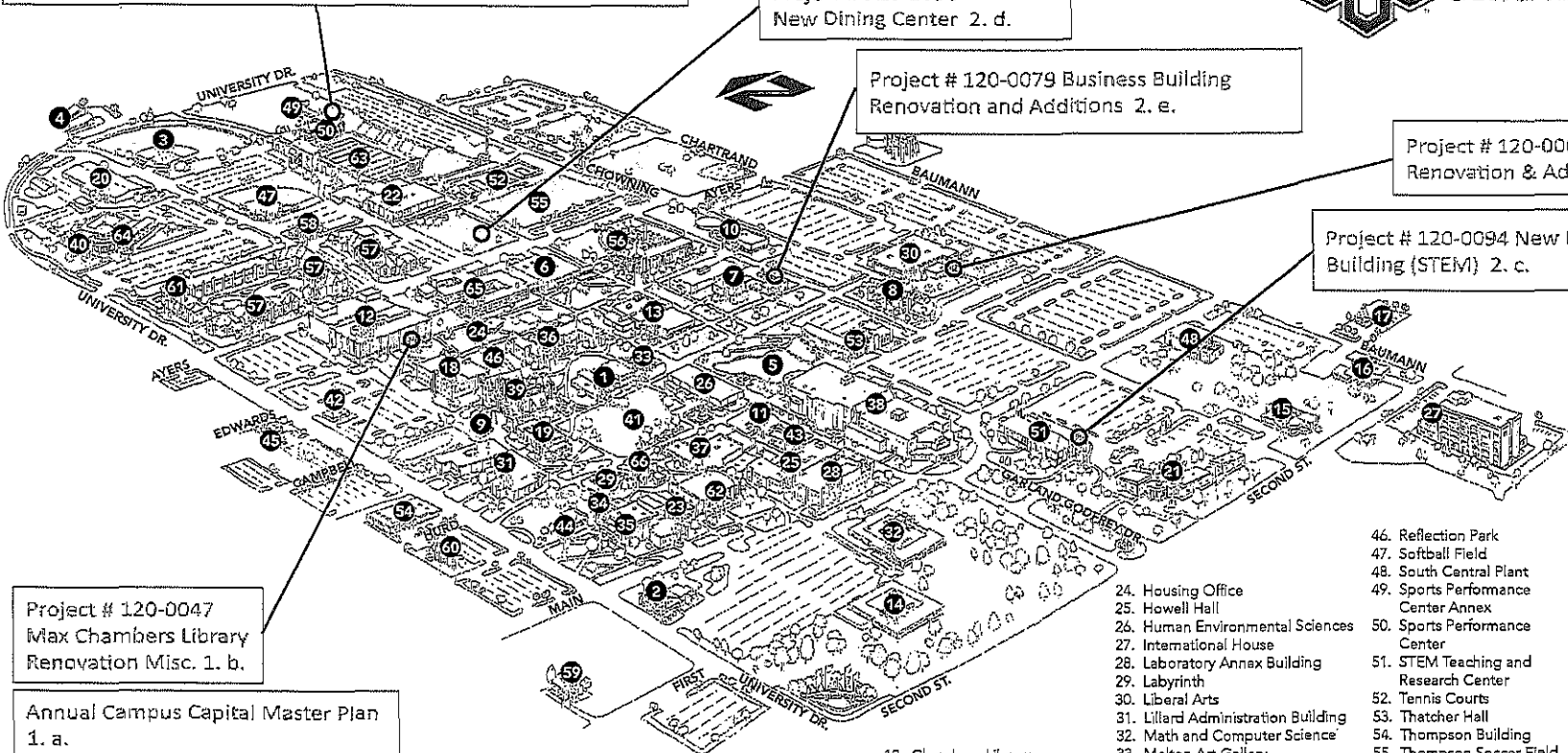
Project # 120-0032 Sports Complex Improvements (SPC Phase 1)
2. a.

Project # 120-1090
New Dining Center 2. d.

Project # 120-0079 Business Building
Renovation and Additions 2. e.

Project # 120-0008 Liberal Arts
Renovation & Addition 2. b.

Project # 120-0094 New Math Science/Lab
Building (STEM) 2. c.



Project # 120-0047
Max Chambers Library
Renovation Misc. 1. b.

Annual Campus Capital Master Plan
1. a.

On Call Construction Manager(s) at Risk for
Minor Projects 1. c.

Miscellaneous Job Order
Contract Contracts 2. f.

Annual Renewal for Construction Manager at
Risk for Multiple Projects 2. g.

MAP LEGEND

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Broncho IV Apartments
5. Broncho Lake
6. Buddy's Cafeteria
7. Business Building
8. Center for Transformative Learning
9. Central Gateway
10. Central Plant
11. CFAD Storage Building

12. Chambers Library
13. Communications Building
14. Coyner Health Sciences
15. Edmond Chamber of Commerce
16. Edmond Fire Station No. 1
17. Education Annex Building
18. Education Building
19. Evans Hall
20. Facilities Management
21. Forensic Science Institute
22. Hamilton Field House
23. Health and Physical Education

24. Housing Office
25. Howell Hall
26. Human Environmental Sciences
27. International House
28. Laboratory Annex Building
29. Labyrinth
30. Liberal Arts
31. Lillard Administration Building
32. Math and Computer Science
33. Melton Art Gallery
34. Mitchell Education Center
35. Mitchell Hall
36. Murdaugh Hall
37. Music Building
38. Nigh University Center
39. Old North
40. OU Physicians Health & Wellness Clinic
41. Plunkett Park
42. Police Services
43. Power Plant
44. President's Annex
45. Public Safety Annex

46. Reflection Park
47. Softball Field
48. South Central Plant
49. Sports Performance Center Annex
50. Sports Performance Center
51. STEM Teaching and Research Center
52. Tennis Courts
53. Thatcher Hall
54. Thompson Building
55. Thompson Soccer Field
56. Transformative Learning Quadrangle (The Quad)
57. University Commons
58. University Commons Clubhouse
59. University Guest House
60. University House
61. University Suites
62. Wantland Hall
63. Wantland Stadium
64. Wellness Center
65. West Hall
66. Y-Chapel

**METRO
CAMPUS
LOCATIONS**

Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City

CHK|Central Boathouse
725 S. Lincoln Blvd.,
Oklahoma River Boathouse District,
Downtown Oklahoma City

ACM@UCO
Performance Lab
329 E. Sheridan Ave.,
Downtown Oklahoma City

• Customized Education
• The Catbird Seat
One Santa Fe Plaza,
Downtown Oklahoma City

Center for eLearning and
Connected Environments
201 N. Bryant Ave., Edmond

Jazz Lab
100 E. 5th St., Edmond

Center for Outdoor
Adventure Recreation
Arcadia Lake - Second St.
and Midwest Blvd.

UCO Downtown
Carnegie Centre,
131 Dean A. McGee Ave.,
Downtown Oklahoma City

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
Fiscal Years 2021 through 2025

Page 1 of 2

Agenda for April 12, 2019

Agency: 120

University of Central Oklahoma

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	New Allied Health Building	120-0096	-	40,000,000	5,000,000	45,000,000
2	Howell Hall Renovation & Addition	120-0010	-	6,000,000	-	6,000,000
3	Major Repairs and Deferred Maintenance	120-0027	-	4,000,000	21,000,000	25,000,000
4	Health & Safety Projects	120-0060	400,000	1,600,000	8,000,000	10,000,000
5	Business Bldg Renovation & Additions	120-0079	-	18,000,000	7,000,000	25,000,000
6	Wellness Center Phase II & III	120-0044	-	7,500,000	7,500,000	15,000,000
7	Library Learning Commons Renovation	120-0097	-	10,000,000	7,500,000	17,500,000
8	Murdaugh Hall Renovations & Addition	120-1078	-	1,500,000		1,500,000
9	Performing Arts Facilities	120-0001	-	40,000,000	20,000,000	60,000,000
10	Lillard Admin Building Renovation	120-0041	-	500,000	4,500,000	5,000,000
11	Parking, Sidewalks, Lights & Landscaping	120-0013	-	5,500,000	2,500,000	8,000,000
12	Major Parking Improvements	120-1091	-	24,000,000	-	24,000,000
13	Sports Complex Improvements	120-0032	-	4,000,000	1,000,000	5,000,000
14	Land Acquisitions	120-0049	-	4,000,000	1,000,000	5,000,000
15	Liberal Arts Renovation & Addition	120-0008	-	2,000,000	1,000,000	3,000,000
16	Roof Repair and Replacement	120-0043	-	1,500,000	1,000,000	2,500,000
17	Distance Education/Downtown Facility	120-0098	-	1,000,000	-	1,000,000

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
Fiscal Years 2021 through 2025

Page 2 of 2

Agenda for April 12, 2019

Agency: 120

University of Central Oklahoma

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
18	Coyner Hall Renovation & Addition	120-0080	-	1,000,000	-	1,000,000
19	Heat & Air Condition (Perform Contract)	120-0033	-	3,000,000	-	3,000,000
20	Elevator Replacement Project	120-0029	-	550,000	950,000	1,500,000
21	Univ Ctr Misc Renovations & Improvements	120-1010	-	15,000,000	5,000,000	20,000,000
22	Math/Science Bldg Renovations/Additions	120-0061	-	2,000,000	1,000,000	3,000,000
23	Dept of Public Safety & Visitor Center	120-0056	-	1,000,000	2,000,000	3,000,000
24	Vehicle and Equipment Replacement	120-0042	-	300,000	1,200,000	1,500,000
25	Max Chambers Library Renovation Misc	120-0047	-	1,000,000	1,500,000	2,500,000
26	Residence Hall Improvements	120-1012	-	10,000,000	-	10,000,000
27	Wantland Hall Renovation and Additions	120-0092	-	4,000,000	4,000,000	8,000,000
28	New Art Building Renovations & Additions	120-0018	-	10,000,000	10,000,000	20,000,000
Totals			400,000	218,950,000	112,650,000	332,000,000

FY - 2020 Budget Request

Capital Outlay Summary

Attachment B
Page 8 of 12

Page 1 Of 1
Prepared by: Kevin Freeman
12-Apr-19

Contractor:	Lippert Bros., Inc.
Original Contract Amount:	\$14,666,371
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

[illegible]

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

CHANGE ORDERS FOR BUILDING PROJECTS
BOARD OF REGENTS OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
FAX NO. (405) 942-8847

Page 1 Of
 Prepared by: Kevin Freeman
 12-Apr-19

University: University of Central Oklahoma
 Building Project: New Math Science/Lab Building (STEM)
 Contract Execution Date: 4-Jan-17
 Original Board Approval: \$28,000,000.00
 Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Contractor: Lippert Bros., Inc.
 Original Contract Amount: \$16,896,000
 RUSO Approval Date: 6-Nov-15
 Final Inspection Date: TBD
 Final Contract Amount: TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
6/22/2017*	1	Construction Camera	\$9,050.00	\$9,050.00	0.05%	\$16,905,050.00
6/22/2017*	2	Acoustical Deck and Storm Drainage	\$22,381.00	\$31,431.00	0.19%	\$16,927,431.00
6/22/2017*	3	Hydronic Piping & Utility Changes	\$18,133.00	\$49,564.00	0.29%	\$16,945,564.00
6/22/2017	4	Terrazzo, Lightning Protection, Light Fixtures	\$243,750.00	\$293,314.00	1.74%	\$17,189,314.00
9/22/2017*	5	Revisions to Ductwork, Water Purification System, and Storm Drains	\$20,766.00	\$314,080.00	1.86%	\$17,210,080.00
9/22/2017*	6	Modifications to Elevator Shaft, and East & West Canopies, and Door Finishes	\$23,848.00	\$337,928.00	2.00%	\$17,233,928.00
9/22/2017	7	ADA Auto. Door Openers, Door Mod. for Key Card Access, and Light Fixtures	\$53,108.00	\$391,036.00	2.31%	\$17,287,036.00
1/26/2018*	8	Mechanical Penthouse Ductwork Modifications & Addition of Smoke Dampers	\$22,907.00	\$413,943.00	2.45%	\$17,309,943.00
1/26/2018*	9	Alt. Neutralization Tank, Lab Casework Mod., Acid Vents, Door Mod., Roof Tile	\$21,806.00	\$435,749.00	2.58%	\$17,331,749.00
1/26/2018*	10	Mods to Roof, Interior Glass, Ceiling tile & Flooring, Add. Window Shades	\$23,058.00	\$458,807.00	2.72%	\$17,354,807.00
1/26/2018*	11	A/V Infrastr. Mods to 1st Floor Comp. Teaching and Comp. Research Rooms	\$24,856.00	\$483,663.00	2.86%	\$17,379,663.00
1/26/2018	12	Additional A/V Infrastructure Throughout Building	\$106,760.00	\$590,423.00	3.49%	\$17,486,423.00
2/16/2018*	13	Gas Line Reloc., Add. Fireproofing, Mods to Comp. Access Flooring, Nano Lab Piping and Casework, Wall Safe, and Delete Light Fixtures	\$24,439.00	\$614,862.00	3.64%	\$17,510,862.00
4/13/2018*	14	Mods to Drywall, Framing, Paint, and to Accommodate Lab Equipment	\$23,234.00	\$638,096.00	3.78%	\$17,534,096.00
4/13/2018	15	Add. Domestic Water Booster Pump, Fire Pump, and Plumbing Connections	\$207,175.00	\$845,271.00	5.00%	\$17,741,271.00
4/13/2018	16	Add. 2 Autoclaves, 13 Nursing Simulation Walls, Roof Drains and Ceiling Mod.	\$132,342.00	\$977,613.00	5.79%	\$17,873,613.00
6/21/2018*	17	Mod. Exterior Equip. Yard and Fire Rated Walls, and Ice Machine Relocation	\$24,788.00	\$1,002,401.00	5.93%	\$17,898,401.00
6/21/2018*	18	Mods to Mechanical Room, Elevator Exhaust, Marker Board, & Add. Lighting	\$22,292.00	\$1,024,693.00	6.06%	\$17,920,693.00
9/21/2018*	19	Carpet, Vinyl Flooring & Ceiling Mods., and Add. Conduits, Poles, and Pit Light	\$24,861.00	\$1,049,554.00	6.21%	\$17,945,554.00
9/21/2018*	20	Nursing Headwall, Exhaust Duct Insulation and Fan Starters Modifications	\$24,644.00	\$1,074,198.00	6.36%	\$17,970,198.00
9/21/2018*	21	Add. Data Poles, Paint, Irrigation Sleeves, and North Stair Modifications	\$17,534.00	\$1,091,732.00	6.46%	\$17,987,732.00

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

CHANGE ORDERS FOR BUILDING PROJECTS
BOARD OF REGENTS OF THE REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
FAX NO. (405) 942-8847

Page 2 Of
 Prepared by: Kevin Freeman
 12-Apr-17

University: University of Central Oklahoma
 Building Project: New Math Science/Lab Building (STEM)
 Contract Execution Date: 4-Jan-17
 Original Board Approval: \$28,000,000.00
 Type of Funding: Master Lease Bond Funds, and College of Math and Sciences Academic Funds

Contractor: Lippert Bros., Inc.
 Original Contract Amount: \$16,896,000
 RUSO Approval Date: 6-Nov-15
 Final Inspection Date: TBD
 Final Contract Amount: TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
9/21/2018*	22	Chilled Water Supply, and Site Drainage Mods. & HVAC Panels Relocation	\$24,976.00	\$1,116,708.00	6.61%	\$18,012,708.00
9/21/2018*	23	Exterior Monument Signage, Topsoil/Granite Screening Rev., and Mullion Saver	\$24,839.00	\$1,141,547.00	6.76%	\$18,037,547.00
11/2/2018*	24	Boulder Retaining Wall, River Rock, Roof Canopies, Power for Lab Gas & Misc.	\$24,623.00	\$1,166,170.00	6.90%	\$18,062,170.00
11/2/2018*	25	Plaster Ceiling Demolition & Add. Ceiling Tile, Toilet Tiles & Toilet Accessories	\$24,413.00	\$1,190,583.00	7.05%	\$18,086,583.00
11/2/2018*	26	Terrazzo Transitions & Fire Rated Corridor	\$24,941.00	\$1,215,524.00	7.19%	\$18,111,524.00
11/2/2018*	27	Life Safety & Wiring Modifications	\$23,571.00	\$1,239,095.00	7.33%	\$18,135,095.00
2/8/2019*	28	Corner Guards, Caulking, Emergency Showers, Fire Alarm Devices & Concrete	\$22,900.00	\$1,261,995.00	7.47%	\$18,157,995.00
2/8/2019*	29	Perforated Metal Panels, Exit Signs, Power Washers & Extinguisher Cabinets	\$19,123.00	\$1,281,118.00	7.58%	\$18,177,118.00
2/8/2019*	30	Add. ADA Parking, Window Sills, Area Inlets, Dimmers & Roller Shades	\$24,783.00	\$1,305,901.00	7.73%	\$18,201,901.00
2/8/2019*	31	N. Ramp & Rails, Restroom Lights, Door Stops, Roller Shades & Window Film	\$23,561.00	\$1,329,462.00	7.87%	\$18,225,462.00
	32	Add SE Stair Shade, Ward Lab Curtains, Power Emergency Phone & Misc.	\$21,622.00	\$1,351,084.00	8.00%	\$18,247,084.00
*Information Item		*Alternates presented at the bid opening are not subject to the change order percentage				
		** Unit pricing is not subject to the allowable change order percentage				

Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.
 Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Agenda for April 12, 2019

Attachment B
Page 1 of 12

Page 1 Of 1
Prepared by: Kevin Freeman
12-Apr-19

Contractor:	Lingo Construction Services
Original Contract Amount:	\$15,368,858
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

Date Approved	Change Order No.		Dollar Increase (Decrease)	Total Cumulative Change Orders	%	Total Cumulative Project Cost
2/8/2019*	1	Pier, Millwork, Piping, and Garbage Disposal Modifications	\$24,417.00	\$24,417.00	0.16%	\$15,393,275.00
2/8/2019*	2	Add New Panels, Fusible Safety Switches, and Reduce Feeder Size to OSL2	\$12,431.00	\$36,848.00	0.24%	\$15,405,706.00
	3	Exterior Site Grading	\$16,884.00	\$53,732.00	0.35%	\$15,422,590.00
	4	Storm Improvements Deduct, Storm Sewer Modifications, Additional Paving, & Misc,	\$23,161.00	\$76,893.00	0.50%	\$15,445,751.00
*Information Item		*Alternates presented at the bid opening are not subject to the change order percentage				
		** Unit pricing is not subject to the allowable change order percentage				

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.



March 28, 2019

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: April Audit & Finance Committee

Dear Regent Parker:

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2019 budgets as indicated below.

- 1) Education and General Part I, Fund 290 increase of \$3,990,000 from \$46,614,068 to \$50,604,068.
- 2) Auxiliary, Fund 700 increase of \$19,430,000 from \$68,044,431 to \$87,474,431.

University enrollment has increased by over 12%. Initial tuition revenue projections were conservative and based on a slight increase in enrollment for FY 2019. In order to allow for the additional revenue and related expenses including financial aid processing, E&G and Auxiliary budgets need to be revised.

Sincerely,

Sean Burrage
President

Oklahoma State Regents for Higher Education
655 Research Parkway
Oklahoma City, OK 73105

EDUCATIONAL AND GENERAL BUDGET, FY2019
PART I - PRIMARY BUDGET

Schedule A
Summary of Educational and General Expenditures by Function

Institution Number: 660 Institution Name: Southeastern Oklahoma State University President: Sean Burrage

EXPENDITURES BY ACTIVITY/FUNCTION						
Activity Number	Activity/Function	Approved Budget	%	Revised Amount	%	Increase or Decrease
11	Instruction	20,413,441		22,303,441		1,890,000
12	Research	10,093		10,093		-
13	Public Service	103,375		103,375		-
14	Academic Support	2,423,824		2,569,824		146,000
15	Student Services	4,772,910		5,181,910		409,000
16	Institutional Support	3,399,779		3,654,779		255,000
17	Operation and Maintenance of Plant	4,958,646		6,248,646		1,290,000
18	Scholarships and Fellowships	10,532,000		10,532,000		-
Total Expenditures by Activity/Function:		46,614,068	0	50,604,068	0	3,990,000

FUNDING						
Fund Number	Fund Name	Approved Budget	%	Revised Amount	%	Increase or Decrease
290	E&G Operating Revolving Fund:					
	Revolving Funds	32,019,825		36,009,825		3,990,000
	State Appropriated Funds - Operations Budget	14,266,594		14,266,594		-
	State Appropriated Funds n- Grants, Contracts and Reimbursements	327,649		327,649		-
490	Federal Stimulus Funds - ARRA					-
Total Expenditures by Fund:		46,614,068	0	50,604,068	0	3,990,000

Oklahoma State Regents for Higher Education
500 Education Building, State Capitol Complex
Oklahoma City, OK 73105

EDUCATIONAL AND GENERAL BUDGET, FY2019
PART I - PRIMARY BUDGET

Schedule C
REPORT OF EDUCATIONAL AND GENERAL INCOME, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Number: 660 Institution Name: Southeastern Oklahoma State University President: Sean Burrage

Fund Number and Name: E&G Part 1, 290

Receipt Code	Receipt Description	Approved Budget	%	Revised Amount	%	Increase or (Decrease)
	1. Beginning Balance	6,580,855		6,580,855		
	2. Expenditures for Prior Year Obligations	530,497		530,497		
	3. Unobligated Reserve Balance July 1, 2019 (line 1 - line 2) (net of FY 19 encumbrances/expenditures)	6,050,358		6,050,358		
	4. Projected FY19 Receipts:					
	State Appropriated Funds - For Operations	14,266,594		14,266,594		
	State Appropriated Funds - For Grants, Contracts and Reimbursements	327,649		327,649		
	Federal Appropriated Income					
	Local Appropriated Income					
	Resident Tuition	20,180,564		24,170,564		3,990,000
	Nonresident Tuition	7,400,000		7,400,000		
	Other Student Fees	3,500,000		3,500,000		
	Gifts, Endowments and Bequests	244,735				
	Other Grants, Contracts and Reimbursements	495,405		495,405		
	Sales and Services of Educational Departments					
	Organized Activities Related to Educational Departments	138,771		138,771		
	Technical Education Funds	-		-		
	Other Sources	60,350		60,350		
	5. Total Projected FY 2019 Receipts	46,614,068		50,604,068		3,990,000
	6. Total Available (line 3 + line 5)	52,664,426		56,654,426		3,990,000
	7. Less Budgeted Expenditures for FY 2019 Operations	46,614,068		50,604,068		3,990,000
	8. Projected Unobligated Reserve Balance June 30, 2019 (line 6 - line 7)	6,050,358		6,050,358		-

SRA-5

**EDUCATIONAL AND GENERAL BUDGET
FISCAL YEAR FY2018-2019**

Schedule F and G

STATEWIDE PROGRAM CODE: Higher Education (in part)

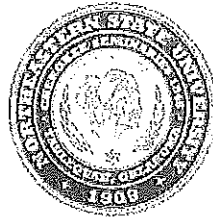
SUMMARY OF EXPENDITURES BY FUNCTION AND OBJECT

Agency #:	660	Date Submitted:	April 18, 2019						
Institution Name:	Southwestern Oklahoma State University	President's Name:	Scott Barrage						
Object Codes-->	10	20	31	30	40	42	50	60	
Object	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance Net of Drivers	Transfers & Other Disbursements	TOTALS
Activity & Sub-Activity/Function:									
11 Instruction	390,000			1,500,000					1,890,000
12 Research									-
13 Public Service									-
14 Academic Support				100,000	46,000				146,000
15 Student Services				400,000	9,000				409,000
16 Institutional Support	40,000			15,000	200,000				255,000
17 Operation & Maintenance of Plant					1,290,000				1,290,000
18 Scholarships (Net of Tuition Waivers)									-
11 Total E&G Part I - Fund 290	430,000	-	-	2,015,000	1,545,000	-	-	-	3,990,000
Hypocrite Account Code	511128	521110	531100		541110		552110	562130	
Entry into CORE E&G Part I - Fund 290	430,000	-		2,015,000	1,545,000		-	-	3,990,000
21 Total E&G Part II (Cells Related to Sch. B-II)									-
Hypocrite Account Code	511129	521110	531100		541110		552110	562130	
Entry into CORE E&G Part II	-	-		-	-	-	-	-	-
Total Allotment	430,000	-	-	2,015,000	1,545,000	-	-	-	3,990,000

Schedule G

Hypocrite Account Code	700 Fund No.	Activity No.	Sub-Activity No.	Personnel Services	Travel	Utilities	Supplies & Other Operating Expenses	Property, Furniture, & Equipment	Library Books and Periodicals	Scholarships & Other Assistance	Transfers & Other Disbursements	Total Budgeted Amount
	740			810,000				490,000		18,130,000		19,420,000
	Fund 789	89	00001									
	Fund 799	8900001	00001	-								

11 Entry into CORE E&G Part I - Fund 290	3,000,000
21 Entry into CORE E&G Part II	
G Entry into CORE Fund 700	19,420,000
G Entry into CORE Fund 789/799	
Total Allotment	22,420,000



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

March 29, 2019

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS/CHANGE OF STATUS

Mr. James Dodd is moving from Library Services Assistant (staff position) to Instructor of Library Services/Head of Technical Services (faculty position), effective February 1, 2019. This is a full-time regular, non-tenure track, 12-month appointment at a fiscal year salary rate of \$51,516.00. He is replacing Dr. Linda West.

Mr. Dodd holds the following degrees: B.A. in English, Oklahoma State University and a Master of Library and Information Studies, University of Oklahoma.

His professional experience includes: Library Services Assistant, NSU Broken Arrow Library - nine months.

Mr. Brandon Martin is moving from Technology Support Specialist (staff position), to Instructor of Library Services (faculty position), effective January 1, 2019. This is a full-time regular, non-tenure track, 12-month appointment at a fiscal year salary rate of \$47,580.

Mr. Martin holds the following degrees: B.M.A. in Music, University of Oklahoma, and M.S. in Library Media and Information Technology, Northeastern State University.

His professional experience includes Technology Support Specialist, NSU Broken Arrow Library – three years; Library Technician III, NSU Broken Arrow Library – two years; Technology Support Assistant, NSU Broken Arrow Library – 14 months.

Mr. Aaron Pope has been appointed Instructor of Library Services/Head of Access Services effective March 4, 2019. This is a full-time regular, non-tenure track, 12-month appointment at a fiscal year salary of \$42,500. He is replacing Samantha Clifford.

Mr. Pope holds the following degrees: B.A. in Art History, University of Tulsa, and M.L.I.S., University of Oklahoma.

His professional experience includes Library Technician II, Schusterman Library at the University of Oklahoma-Tulsa – two and a half years.

B. TEMPORARY APPOINTMENTS

Dr. Ahmed Gad has been appointed Instructor of Biology in the Gregg Wadley College of Science & Health Professions effective January 14, 2019. This is a full-time temporary position for the 2019 spring semester at a semester salary rate of \$24,000. He is replacing Dr. Sara Sloan.

Dr. Gad holds the following degrees: B.Sc. in Microbiology & Chemistry, and M.Sc. in Microbiology, both degrees are from Cairo University, and a Ph.D. in Biological Science, University of Tulsa.

His professional experience includes: Adjunct Instructor of Biology, Northeastern State University - one semester; Lecturer of Microbiology, Tulsa Community College - three years; Lecturer of Microbiology & Physiology, Nursing College, ITT Technical Institute - one year; Co-Instructor of Microbiology & Botany, Benha University, Egypt - two years.

C. RETIREMENTS WITH RESOLUTIONS

Dr. Leland Carr, tenured Professor of Optometry in the Northeastern State University Oklahoma College of Optometry has announced his retirement effective August 1, 2019. Dr. Carr has been employed with NSU since January 2006.

Dr. Craig Clifford, tenured Professor of Biology in the Gregg Wadley College of Science and Health Professions has announced his retirement effective May 1, 2019. Dr. Clifford has been employed with NSU since August 1985.

Dr. Shae Donham-Foutch, tenured Associate Professor of Health Care Administration in the College of Business & Technology has announced her retirement effective August 1, 2019. Dr. Donham-Foutch has been employed with NSU since August 1989.

Dr. J. Rachel Green, tenured Assistant Professor of Teacher Education in the College of Education has announced her retirement effective June 1, 2019. Dr. Green has been employed with NSU since August 2000.

Dr. Thomas Jackson, Professor of Counseling and Assistant Vice-President for Academic Affairs has announced his retirement effective April 1, 2019. Dr. Jackson has been employed with NSU since August 2004.

Dr. David Kern, tenured Associate Professor of Management in the College of Business and Technology has announced his retirement effective May 1, 2019. Dr. Kern has been employed with NSU since August 2006.

Dr. Edgarita (Edie) Long, tenured Professor of Speech-Language Pathology in the Gregg Wadley College of Science and Health and Health Professions has announced her retirement effective May 1, 2019. Dr. Long has been employed with NSU since August 2001.

Dr. John Mercer, tenured Professor of English in the College of Liberal Arts has announced his retirement effective May 1, 2019. Dr. Mercer has been employed with NSU since August 1984.

Mr. James Dennis Tibbits, Instructor of Speech-Language Pathology in the Gregg Wadley College of Science and Health Professions has announced his retirement effective May 1, 2019. Mr. Tibbits has been employed with NSU since September 2007.

Dr. John Yeutter, tenured Associate Professor of Accounting in the College of Business & Technology has announced his retirement effective June 1, 2019. Dr. Yeutter has been employed with NSU since August 1995.

D. RETIREMENTS

Mr. Ben Hardcastle, Vice President for University Relations has announced his retirement effective July 1, 2019. Mr. Hardcastle has been employed with NSU since March 2013.

Ms. Deborah Lee, Instructor of Accounting in the College of Business & Technology has announced her retirement effective June 1, 2019. Ms. Lee has been employed with NSU since August 2000.

Ms. Autumn Mahaney, Instructor of Speech-Language Pathology in the Gregg Wadley College of Science and Health Professions has announced her retirement effective June 1, 2019. Ms. Mahaney has been employed with NSU since August 2011.

Dr. Judith Melvin, Professor/Director of Occupational Therapy in the Gregg Wadley College of Science and Health Professions has announced her retirement effective July 1, 2019. Dr. Melvin has been employed with NSU since August 2012.

Mr. Raymond Murphy, Instructor of Economics in the College of Business & Technology has announced his retirement effective May 1, 2019. Mr. Murphy has been employed with NSU since August 2002.

Mr. Jon Marcus Olive, Instructor of Health Care Administration in the College of Business & Technology has announced his retirement effective June 1, 2019. Mr. Olive has been employed with NSU since August 2013.

E. NON-REAPPOINTMENTS

Dr. James Adams has been notified of non-renewal prior to March 1, 2019. He has been serving as Associate Professor of Music in the College of Liberal Arts.

Dr. Cassandra Crawford-Ciglar has been notified of non-renewal prior to March 1, 2019. She has been serving as Associate Professor/Executive Director in the Office of Pre-Health Programming & Advising in the Gregg Wadley College of Science & Health Professions.

Dr. John Petrucelli has been notified of non-renewal prior to March 1, 2019. He has been serving as Assistant Professor of Music in the College of Liberal Arts.

Dr. Sara Sloan has been notified of non-renewal prior to March 1, 2019. She has been serving as Instructor of Occupational Therapy in the Gregg Wadley College of Science & Health Professions.

Dr. Benjamin Smith has been notified of non-renewal prior to March 1, 2019. He has been serving as Assistant Professor of English in the College of Liberal Arts.

F. TERMINATION

Ms. Lisa Roach, Instructor/Clinic Director of Speech-Language Pathology in the Gregg Wadley College of Science & Health professions has been terminated effective January 31, 2019. Ms. Roach has been a full-time employee since July 2018.

G. PROMOTION IN RANK

The following faculty members are recommended for advancement in rank effective with the beginning of the 2019 fall semester. The faculty listed have been recommended by their respective College Dean and the Provost:

College of Business & Technology

Dr. Halil Kaya	Associate Professor to Professor
----------------	----------------------------------

College of Education

Dr. Sherry Been	Assistant Professor to Associate Professor
Dr. Anita Ede	Associate Professor to Professor
Ms. Jarilyn Haney	Instructor to Assistant Professor
Dr. J. Mark Kirk	Assistant Professor to Associate Professor
Dr. Ingrid Massey	Assistant Professor to Associate Professor

College of Liberal Arts

Dr. Eun-Jun Bang	Associate Professor to Professor
Ms. Dana Boren-Boer	Instructor to Assistant Professor
Ms. Carolyn Cox	Instructor to Assistant Professor
Dr. Christopher Garland	Instructor to Assistant Professor
Ms. Toni Hail	Instructor to Assistant Professor
Dr. Andre' Diane Hammons	Assistant Professor to Associate Professor
Mr. Benjamin Hay	Instructor to Assistant Professor
Mr. Christopher Murphy	Assistant Professor to Associate Professor
Dr. Amy Proctor	Instructor to Assistant Professor
Dr. Cheryl Van Den Handel	Assistant Professor to Associate Professor

Gregg Wadley College of Science and Health Professions

Dr. Pamela Christol	Associate Professor to Professor
Dr. Richard Hasenauer	Assistant Professor to Associate Professor
Dr. Sung-Kun (Sean) Kim	Associate Professor to Professor
Dr. Sallie Ruskoski	Assistant Professor to Associate Professor

Oklahoma College of Optometry

Dr. Ryan Fenska	Clinical Assistant Professor to Clinical Associate Professor
Dr. Sarah Krein	Assistant Professor to Associate Professor
Dr. April Parker	Assistant Professor to Associate Professor
Dr. Charles (Neal) Whittle	Assistant Professor to Associate Professor

H. TENURE

The following faculty members are recommended for tenure effective with the beginning of the 2019 fall semester.

<u>Name</u>	<u>Appointment Date</u>	<u>Academic Area</u>
<u>College of Business & Technology</u>		
Dr. Mitch Ricketts	August 2013	Safety Management
<u>College of Education</u>		
Dr. Sherry Been	August 2013	Curriculum & Instruction
Dr. J. Mark Kirk	August 2015	Psychology & Counseling
Dr. Ingrid Massey	August 2009	Curriculum & Instruction
<u>College of Liberal Arts</u>		
Dr. Andre' Diane Hammons	August 2013	Criminal Justice
Mr. Christopher Murphy	August 2010	English
<u>Gregg Wadley College of Science & Health Professions</u>		
Dr. Richard Hasenauer	August 2015	Mathematics
Dr. Sung-Kun (Sean) Kim	August 2014	Natural Sciences
Dr. Sallie Ruskoski	August 2010	Med Lab Science
<u>Oklahoma College of Optometry</u>		
Dr. Sarah Krein	January 2010	Optometry
Dr. Charles (Neal) Whittle	July 2013	Optometry

I. REAPPOINTMENT OF TENURE TRACK FACULTY DURING PROBATIONARY PERIOD

In accordance with Board policy, the following persons will be retained on a tenure track basis for the 2019-2020 academic year.

NAME	RANK	DEPARTMENT
Dr. Samuel Asante	Assistant Professor	Psychology & Counseling
Dr. Alesha Baker	Assistant Professor	Educational Leadership
Dr. Edwin Bellman	Assistant Professor	Technology
Dr. Samantha Benn-Duke	Assistant Professor	Curriculum & Instruction
Dr. Christian Bester	Assistant Professor	Music
Ms. Beth Bowin	Assistant Professor	Psychology & Counseling
Dr. Tara Brown	Assistant Professor	Optometry
Dr. Maria Christian	Assistant Professor	Educational Leadership
Dr. Christopher Clark	Assistant Professor	History
Dr. Anna De Vault	Assistant Professor	English

REAPPOINTMENT OF TENURE TRACK FACULTY DURING PROBATIONARY PERIOD CONT'D

NAME	RANK	DEPARTMENT
Dr. Joseph Farmer	Assistant Professor	English
Dr. Brett Fitzgerald	Associate Professor	Criminal Justice
Dr. Luke Foster	Assistant Professor	Mathematics
Dr. Jari Frazier	Assistant Professor	Optometry
Ms. Dee Ann Gerlach	Assistant Professor	Health & Kinesiology
Dr. Sanchari Ghosh	Assistant Professor	Economics
Dr. Nathan Green	Assistant Professor	Chemistry
Dr. Beth Green-Nagle	Assistant Professor	Spanish
Dr. Kendra Haggard	Assistant Professor	English
Ms. Jericho Hobson	Assistant Professor	Teacher Education
Dr. Ashalee Hurst	Assistant Professor	Psychology & Counseling
Dr. Janaki Iyer	Assistant Professor	Biology
Dr. Jonathan Janzen	Assistant Professor	Optometry
Dr. Maureen Johnson	Assistant Professor	English
Dr. Alexis Jones	Assistant Professor	Medical Lab Science
Dr. Moosong Kim	Assistant Professor	Health & Kinesiology
Dr. Farina King	Assistant Professor	History
Dr. Susan Kirk	Assistant Professor	Curriculum & Instruction
Dr. Matthew Krein	Assistant Professor	Optometry
Dr. Karl Kruczek	Assistant Professor	Mathematics
Dr. Nicole Lasky	Assistant Professor	Criminal Justice
Dr. Jodi Legnon	Assistant Professor	Teacher Education
Dr. Sarah Lowman	Assistant Professor	Spanish
Dr. Arunkumar Madapusi	Assistant Professor	Management
Dr. Jeffrey Maloney	Assistant Professor	English
Dr. Douglas Martin	Assistant Professor	EHSM
Dr. Justin McBride	Assistant Professor	English
Dr. John McIntosh	Assistant Professor	Geography
Dr. Elizabeth Melles	Assistant Professor	Psychology & Counseling
Dr. Michael Morgan	Assistant Professor	Biology
Dr. Whitney Myers	Assistant Professor	Music
Dr. Nayyer Naseem	Assistant Professor	Marketing
Dr. Connor O'Dell	Assistant Professor	Mathematics
Dr. Susan Patrick	Assistant Professor	Curriculum & Instruction
Ms. Kimberly Phillips	Assistant Professor	Curriculum & Instruction
Dr. Sarah Ramsey	Assistant Professor	Curriculum & Instruction
Dr. Christy Reed	Assistant Professor	Early Childhood Education
Dr. David Simpson	Assistant Professor	Optometry
Dr. Lara Searcy	Assistant Professor	English
Dr. Irina Strout	Assistant Professor	English
Dr. Candessa Tehee	Assistant Professor	American Studies
Dr. Tracy Thompson	Assistant Professor	Teacher Education

REAPPOINTMENT OF TENURE TRACK FACULTY DURING PROBATIONARY PERIOD CONT'D

NAME	RANK	DEPARTMENT
Dr. Sarah Turner McGowen	Assistant Professor	Communication
Ms. Jaymie VanMeter	Assistant Professor	Psychology & Counseling
Dr. Ricky Wallace	Associate Professor	HCA
Dr. Theodore Ward	Assistant Professor	Computer Science
Dr. Christopher Weaver	Assistant Professor	Geography
Dr. Arthur Wendorf, II	Assistant Professor	Spanish
Dr. Lauren Wright	Assistant Professor	Criminal Justice
Dr. Naixue (Neal) Xiong	Associate Professor	Math/Computer Science
Dr. Min-Chi Yan	Assistant Professor	Curriculum & Instruction

J. REAPPOINTMENT OF NON-TENURE TRACK FACULTY

I recommend the following faculty for reappointment on a non-tenure track basis for the 2019-2020 academic year.

NAME	RANK	DEPARTMENT
Dr. Erica Argyropoulos	Instructor	Library Services
Ms. Margaret Bates	Instructor	Occupational Therapy
Mr. Troy Bender	Instructor	Physician Assist Studies
Mr. Alan Brokenicky	Clinical Assist Professor	Physician Assist Studies
Ms. Kimberly Church	Instructor	Teacher Education
Ms. Jameie Combs	Instructor	Curriculum & Instruction
Ms. Sydney Dorrough	Instructor	Occupational Therapy
Ms. Sheila Fritts	Instructor	Health & Kinesiology
Ms. Tonya Garrett	Instructor	Teacher Education
Dr. Stephen Grissom	Instructor	Psychology & Counseling
Ms. Sylvia Hunter	Instructor	Art
Ms. Lindsey Ince	Instructor	Nutritional Science
Ms. Dianne Kirk	Instructor	Medical Lab Science
Ms. Brooke Klintworth	Instructor	Speech-Language Path
Ms. Amber Long	Instructor	Nutritional Science
Ms. Kimberly Loy	Instructor	Health & Kinesiology
Dr. Daniel McNeill	Clinical Assist Professor	Physician Assist Studies
Ms. Garnet Nowell	Instructor	Library Services
Ms. Laura Padgett	Instructor	Speech-Language Path
Ms. Alyssa Ross	Instructor	Library Services
Mr. Karl Siewert	Instructor	Library Services
Ms. Kelley (Frost) Sky Eagle	Instructor	Nutritional Science
Mr. Chad Stangl	Instructor	Health & Kinesiology
Ms. Sophia Beverley Threatt	Instructor	Library Services

K. REAPPOINTMENT OF NON-TENURED (FACULTY) AFTER SEVEN YEARS

In compliance with personnel policies of the Board concerning employment of non-tenured faculty beyond seven years, I recommend approval to continue employment of the following faculty during the **2019-2020** academic year.

NAME	RANK	DEPARTMENT
Mr. Grant Alexander	Assistant Professor	Information Systems
Ms. Vickie Brown-Racy	Instructor	Psychology & Counseling
Dr. Ron Cambiano	Assistant Professor	Education
Ms. Sharon Clevenger Baldridge	Instructor	English
Mr. Lyle Deiter	Instructor	English
Ms. Margaret Dobbs	Instructor	Health & Kinesiology
Dr. Heather Fenton	Clinical Assistant Prof	Nursing
Ms. Cassie Frieze	Instructor	Mass Communications
Ms. Barbara Fuller	Instructor	Teacher Education
Ms. Deborah Hyde	Instructor	General Physical Sciences
Ms. Rhea Kaltenbach	Instructor	Health & Kinesiology
Mr. Wyman Kirk	Instructor	Cherokee
Dr. Diana Mashburn	Clinical Assistant Prof	Nursing
Ms. Sandra Martin	Instructor	Library Services
Ms. Misty Megee	Instructor	Mathematics
Dr. Judy Melvin	Professor	Occupational Therapy
Mr. Brandon Oberg	Instructor	Library Services
Ms. Nancy Paulie	Instructor	Mathematics
Dr. Ronald Petty	Assistant Professor	Marketing
Dr. Amy Proctor	Instructor	Criminal Justice
Mr. Steven Rice	Instructor	Computer Science
Mr. Thomas Rink	Instructor	Library Services
Ms. Susan Semrow	Instructor	English
Mr. William Thompson	Assistant Professor	Hosp & Tourism Mgmt
Mr. Darren Tobey	Instructor	Library Services
Ms. Vicki Spencer	Instructor	Accounting
Ms. Sheree Whiteside	Instructor	Psychology & Counseling
Ms. Sarah Whittle	Instructor	Library Services
Dr. Weijia Zhu	Instructor	Physics

L. STATUS OF TEMPORARY FACULTY

The following temporary faculty members will complete their one-year contract at the end of the 2018-2019 academic year.

NAME	RANK	DEPARTMENT
Ms. Deborah Al-Rawi	Instructor	Speech-Language Path
Ms. Jessica Beck Asher	Instructor	Nutritional Science

STATUS OF TEMPORARY FACULTY CONT'D

NAME	RANK	DEPARTMENT
Dr. Molly Brown	Instructor	Communications
Ms. Caitlin Bruder	Instructor	Speech-Language Path
Dr. Saunya Burkhart	Clinical Assistant Prof	Optometry
Dr. Richard Castillo	Clinical Professor	Optometry
Dr. Caitlin Chevalier	Clinical Assistant Prof	Optometry
Ms. Lisa Czlonka	Instructor	Management
Dr. Ryan Fenska	Clinical Assistant Prof	Optometry
Ms. Amanda Lamberson	Instructor	Art
Mr. Timothy Laquerre	Instructor	Information Technology
Dr. John Lindsay	Clinical Assistant Prof	Optometry
Ms. Autumn Mahaney	Instructor	Speech-Language Path
Mr. Raymond Murphy	Instructor	Economics
Mr. Jason Nichols	Instructor	Political Science
Mr. Jon Marcus Olive	Instructor	Health Care Administration
Dr. Seth Rich	Clinical Assistant Prof	Optometry
Dr. Brent Roberts	Clinical Assistant Prof	Optometry
Ms. Elaina Ross	Instructor	Communications
Dr. Bret Seamons	Clinical Assistant Prof	Optometry
Dr. Nicole Stout	Clinical Assistant Prof	Optometry
Mr. James Dennis Tibbits	Instructor	Speech-Language Path
Dr. Heidi Thoden	Clinical Associate Prof	Optometry
Ms. Jennifer Walton	Instructor	Speech-Language Path
Ms. Amber Whisenhunt	Instructor	Accounting
Dr. Jessica White	Clinical Assistant Prof	Optometry
Dr. Andrew Young	Clinical Assistant Prof	Optometry
Dr. Bryan Young	Clinical Assistant Prof	Optometry
Dr. Richard Zamor	Instructor	Biology

II. ROOM AND BOARD RATES

Northeastern State University is recommending the following, regarding room and board rates for the 2019-2020 academic year. Room rates are being proposed to increase by an average of 1.6% to fund deferred maintenance needs. Meal plan increases are being proposed to offset increasing costs from our food service provider, as reflected in the contract extension signed in 2017. The board rate increases being proposed average a 3.4% increase. The increases are intended to begin in the fall 2019 semester.

Residence Hall Rates		FY19	Proposed FY20
Cobb Hall	4 person	\$2,200	\$2,250
	2 person	\$2,500	\$2,500
	1 person	\$2,950	\$2,950

Residence Hall Rates		FY19	Proposed FY20
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Leoser Hall	2 person	\$1,550	\$1,600
	1 person	\$2,100	\$2,150
Seminary Suites	4 person	\$2,500	\$2,550
	2 person	\$2,900	\$2,950
Wyly Hall	2 person	\$1,750	\$1,800
	1 person	\$2,200	\$2,300

Courtside

Single & Multiple Student Rates		FY19	Proposed FY20
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Courtside	1-bdrm	\$3,150	\$3,150
Married/Family	2-bdrm	\$3,650	\$3,650
	3-bdrm	\$4,000	\$4,000
Upperclassmen	1bdrm/1 student	\$3,150	\$3,150
	1bdrm/2 students	\$2,360	\$2,360
	2 bdrm/2 students	\$2,650	\$2,650
	2 bdrm/2 students/single bdrm	\$2,300	\$2,300
	2 bdrm/3 students/double bdrm	\$2,000	\$2,000
	3 bdrm/3 students	\$2,500	\$2,500
	3 bdrm/4 students/single bdrm	\$2,150	\$2,150
	3 bdrm/4 students/double bdrm	\$1,850	\$1,850

Meal Plan Rates	Actual FY19	Proposed FY20
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17 meals per week +\$150 Flex Per Semester	\$2,000.00	\$2,070.00
15 meals per week +\$200 Flex Per Semester	\$1,975.00	\$2,045.00
12 meals per week +\$200 Flex Per Semester	\$1,925.00	\$1,990.00
10 meals per week +\$350 Flex Per Semester	\$1,890.00	\$1,955.00
8 meals per week +\$175 Flex Per Semester	\$1,450.00	\$1,500.00
Block 150 +\$75 Flex Per Semester	\$1,425.00	\$1,475.00

<u>Meal Plan Rates</u>	<u>Actual FY19</u>	<u>Proposed FY20</u>
Block 25 +\$75 Flex Per Semester	\$ 305.00	\$ 315.00
Block 50 +\$75 Flex Per Semester	\$ 515.00	\$ 530.00
Block 80 +\$100 Flex Per Semester	\$ 750.00	\$ 775.00

III. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

Paving the Way: Green Country's Cultural & Historical Preservation Initiative

2019. \$11,957.00

A grant from National Endowment for Humanities – Division of Preservation and Access. Funds will support hosting a two-day event September 27 and 28, 2019 for community members to bring in historical materials related to Tahlequah, surrounding communities, NSU and the Cherokee Male and Female Seminaries to be digitized for preservation and access in NSU Special Collections and Archives. The project director is Ms. Brenda Bradford.

Total of Grants and Contracts \$11,957.00

Respectfully submitted,



Steve Turner, Ph.D.
President

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Leland W. Carr will retire as Professor of Optometry at Northeastern State University on August 1, 2019; and

WHEREAS, Dr. Carr has served faithfully and honorably as a faculty member in the Oklahoma College of Optometry for twenty-two years as a committed clinician and educator, active scholar, research consultant, and advisor; and

WHEREAS, Dr. Carr has demonstrated outstanding leadership in roles such as Clinical Chief of Ocular Disease, Coordinator of Externships & Residencies, Chairman of Student Grading & Evaluation, Director of Clinics, and Assistant Dean of Development; and

WHEREAS, Dr. Carr has distinguished himself through years of volunteer service at the OU Bedlam Community Health Clinic in Tulsa, Oklahoma where his leadership connected different healthcare professions and improved collaboration and the quality of patient care; and

WHEREAS, Dr. Carr has demonstrated outstanding leadership in professional associations including President of the Oklahoma Association of Optometric Physicians (OAOP), President of the Association of Schools and Colleges of Optometry (ASCO), consultant to the American Board of Optometry, consultant to the Accreditation Council on Optometric Education (ACOE), and others too numerous to list; and

WHEREAS, Dr. Carr has distinguished himself by presenting hours of continuing education to licensed practitioners across the nation, and has authored and co-authored many journal articles and textbook chapters; and

WHEREAS, Dr. Carr was inducted into the Oklahoma Association of Optometric Physician's Hall of Fame in 2006, became certified as a Diplomate of the American Board of Optometry in 2011, was awarded the Heart of America O.D. of the Year in 2013, and received the Distinguished Service Award from the American Optometric Association in 2015, in addition to numerous other awards; and

WHEREAS, through his dedication to teaching and the highest ideals of his profession, Dr. Carr has always had the respect and admiration of his students and colleagues; and

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Leland W. Carr** the honorary title of "**Professor Emeritus of Optometry**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for optometry students and doctors of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the President of the Board,

forwarded to Dr. Leland W. Carr in Catoosa, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Craig William Clifford will retire as Professor of Biology at Northeastern State University on May 1, 2019; and

WHEREAS, Dr. Clifford has served faithfully and honorably on the Northeastern State University faculty for 38 years and has made many contributions as a faculty member which have benefited colleagues, students, the university, and the community; and

WHEREAS, Dr. Clifford has demonstrated outstanding leadership through his service as Dean of the College of Science and Health Professions for four years, President of the NSU Faculty Council, Chair of the Biology Department, Director of the Biosciences Research Facility, and President of the Oklahoma Academy of Science for two terms (one of only two to do so); and

WHEREAS, Dr. Clifford has shown tremendous ability in helping students obtain their goals, mentoring numerous students, serving as the Pre-Professional Health Advisor, and faculty sponsor for Rho Theta Sigma Honor Society, Pre-Optometry Club, and Alpha Epsilon Delta; and

WHEREAS, Dr. Clifford received the Circle of Excellence Award in Service, was honored as one of the original NSU Centurions, and received the President's Model the Way Award for exemplifying service above self, being a role model for faculty and students, promoting the mission of the University, and employing a sense of community and collegiality at NSU; and

WHEREAS, Dr. Clifford has wholeheartedly served the community through involvement with Habitat for Humanity, Tahlequah Community Playhouse, Tahlequah Main Street Board, Tahlequah Kiwanis Club, and the Feed My Sheep Program; and

WHEREAS, Dr. Clifford is an active scholar and has shown his dedication to the profession through various reports, funding, and posters from his work with the American Burying Beetle, and memberships in the Human Anatomy and Physiology Society, the Oklahoma Physiology Society, and the Sigma Xi Scientific Research Society; and

WHEREAS, through his commitment to the ideals of his profession, Dr. Clifford is deserving of special recognition for the influence he has had on his colleagues, his students, and the community;

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Craig Clifford** the honorary title of "**Professor Emeritus of Biology**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Dr. Craig Clifford in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Shae Donham-Foutch will retire as Associate Professor of Healthcare Administration at Northeastern State University on August 1, 2019; and

WHEREAS, Dr. Donham-Foutch has served faithfully and honorably on the Northeastern State University faculty for 30 years; and

WHEREAS, Dr. Donham-Foutch has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

WHEREAS, Dr. Donham-Foutch has shown her dedication to the profession by serving as a sponsor for the Healthcare Administration student organization and advisory board, bringing alumni and professionals from across the region to strengthen NSU's program; and

WHEREAS, Dr. Donham-Foutch is a committed teacher who supports the work of students and colleagues, has many connections with area and national healthcare providers, and has made noteworthy contributions in the development of the healthcare administration program and efforts to eliminate healthcare disparities in the region, across the nation, and internationally; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Donham-Foutch is deserving of special recognition for the influence she has had on NSU, her colleagues, educators and students, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Shae Donham-Foutch** the honorary title of "**Associate Professor Emeritus of Healthcare Administration**" and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Dr. Shae Donham-Foutch in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma
RESOLUTION

WHEREAS, Dr. J. Rachel Green will retire as Assistant Professor of Teacher Education at Northeastern State University on June 1, 2019; and

WHEREAS, Dr. Green has served faithfully and honorably on the Northeastern State University faculty for 19 years and served as coordinator for multiple programs and courses; and

WHEREAS, Dr. Green has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community, and has been recognized by her colleagues in the College of Education as the Dewberry Outstanding Faculty in Teaching for 2017-2018; and

WHEREAS, Dr. Green has demonstrated outstanding leadership through her membership in multiple professional associations and presentations for state and national organizations including the Native American Symposium; and

WHEREAS, Dr. Green has shown her dedication to equality by serving as the President of Parents, Friends, and Family of Lesbians and Gays (PFLAG) and a board member for Tahlequah; and

WHEREAS, Dr. J. Rachel Green has served the institution by researching, developing, and teaching new graduate level courses in American Indian leadership and education; and

WHEREAS, Dr. Green is an active scholar and committed teacher who supports the work of students and colleagues, has many noteworthy contributions related to the implementation of learning styles and provided consultations in Native American studies; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Green is deserving of special recognition for the influence she has had on NSU, her colleagues, public school educators, teacher education majors, and the families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. J. Rachel Green** the honorary title of “**Assistant Professor Emeritus of Teacher Education**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Dr. J. Rachel Green in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma
RESOLUTION

WHEREAS, Dr. Tom Jackson will retire as Professor of Psychology and Counseling and Assistant Vice President of Academic Affairs at Northeastern State University on April 1, 2019; and

WHEREAS, Dr. Jackson has served faithfully and honorably on the Northeastern State University faculty for 15 years including services as Graduate Dean from 2004 to 2015 as well as Assistant Vice President for Academic Affairs from 2009-2019; and

WHEREAS, Dr. Jackson has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community, including forty years of graduate teaching across his career, leading Ph.D. programs in Clinical Psychology, and chairing the American Psychological Association Committee on Accreditation; and

WHEREAS, Dr. Jackson has demonstrated outstanding leadership as tri-chair of NSU's 2012 Higher Learning Commission site visit, chair of the Assessment Academy and Persistence & Completion Academy teams, service as NSU's Research Integrity Officer, supervisor of the Research and Sponsored Programs office, and membership on countless committees and task forces; and

WHEREAS, Dr. Jackson has served the institution and academy through excellence in research as the principal investigator for three major Title III grants serving thousands of in-need and minority students, by encouraging undergraduate research as chair and host site coordinator for Oklahoma Research Day for four years, and by receiving the Oklahoma State Regents for Higher Education Recognition of Excellence Award at the sixth annual Promoting Undergraduate Research conference; and

WHEREAS, Dr. Jackson is an active scholar, publishing more than 13 books, over 125 chapters, numerous refereed journal publications, and a large number of national /international presentations in the field of violence and assault prevention; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Jackson is deserving of special recognition for the influence he has had on NSU and his colleagues; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Thomas Jackson** the honorary title of "**Professor Emeritus of Counseling**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to Dr. Thomas Jackson in Hulbert, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. David (Dave) Kern will retire as Professor of Management at Northeastern State University on May 1, 2019; and

WHEREAS, Dr. Kern has served faithfully and honorably on the Northeastern State University faculty for 19 years; and

WHEREAS, Dr. Kern has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

WHEREAS, Dr. Kern has demonstrated outstanding leadership through his membership in multiple professional associations and presentations for state and national organizations including the Strategic Management Society; and

WHEREAS, Dr. Kern has shown his dedication to the profession by serving as a sponsor for the Delta Mu Delta, an international honor society for business administration students; and

WHEREAS, Dr. Kern has served the institution over the years as Chair of the University Planning Council and member of the Honors and Awards committee, the Honors Program Advisory Council, the Library committee, and the Athletics committee; and

WHEREAS, Dr. Kern is an active scholar and committed teacher who supports the work of students and colleagues, has multiple publications in peer-reviewed venues, and has made noteworthy contributions in the management field; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Kern is deserving of special recognition for the influence he has had on NSU, his colleagues, management educators and majors, area businesses, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. David Kern** the honorary title of “**Professor Emeritus of Management**” and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Dr. David Kern in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Edgarita (Edie) Long will retire as Professor of Speech-Language Pathology at Northeastern State University on May 1, 2019; and

WHEREAS, Dr. Long has served faithfully and honorably on the Northeastern State University faculty for 20 years and served as Program Chair of Speech-Language Pathology for several years; and

WHEREAS, Dr. Long has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

WHEREAS, Dr. Long has demonstrated outstanding leadership through her membership in multiple professional associations and presentations for state and national organizations including the American Speech-Language-Hearing Association (ASHA) where she also engaged in Special Interest Groups and Pre-Conference Symposia; and

WHEREAS, Dr. Long has shown her dedication to the profession by serving as a mentor to other faculty, a role model for students, and a friend to all; and

WHEREAS, Dr. Long has served the institution by serving on the American Indian Heritage Committee that implements the annual Symposium on the American Indian; and

WHEREAS, Dr. Long is an active scholar and committed teacher who supports the work of students and colleagues, has multiple publications in peer-reviewed venues and journals such as *Journal of American Indian Education*, and *Perspectives of the ASHA Special Interest Groups*, and has many noteworthy contributions in Speech-Language Pathology Clinical practice; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Long is deserving of special recognition for the influence she has had on NSU, her colleagues, speech-language pathologists, school educators, speech-language pathology majors, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Edgarita Long** the honorary title of “**Professor Emeritus of Speech-Language Pathology**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Dr. Edgarita Long in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

RESOLUTION- before FLY EDITS

WHEREAS, Dr. John Mercer, will retire as Professor of English at Northeastern State University on May 1, 2019; and

WHEREAS, he has faithfully and honorably served on the Northeastern State University faculty for the past 35 years, teaching 13 years in Tahlequah, 5 years in Tulsa, and 17 years in Broken Arrow; and

WHEREAS, he has been a leader in bringing NSU's English program to the Tulsa-Broken Arrow metro area, teaching as "windshield" faculty at the University Center at Tulsa; serving as NSU's only full-time English professor at Rogers University-Tulsa and Oklahoma State University-Tulsa; and later becoming the first full-time English professor at NSU-Broken Arrow; and

WHEREAS, he has served as academic advisor, capstone supervisor, master's thesis reader, and mentor for numerous students, including students who made presentations at Undergraduate Research Day and the Visions Conference, and more than 25 graduate students who presented Shakespeare papers at academic conferences; and

WHEREAS, he has received several teaching awards, including the Circle of Excellence Award in Teaching, Sigma Tau Delta's Outstanding Faculty Award (twice), and the NSU Traditions Council's RiverHawk Recognition Award; and

WHEREAS, he initiated, planned, and taught for 11 years the "Study Away: Shakespeare" course, through which more than 100 students studied plays through performances at the Oregon Shakespeare Festival; and

WHEREAS, he has been a longtime leader in the South-Central Renaissance Conference, serving as at-large board member, executive secretary-treasurer, program chair, vice president, and president; he has served as coordinator of the M.A. in Communication program, faculty sponsor of Alpha Chi National College Honor Society, and member of numerous committees in the department, college, and university; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. John Mercer** the honorary title of "**Professor Emeritus of English**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma, a copy signed by the President of the Board, forwarded to Dr. John Mercer, in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Mr. James Dennis Tibbits will retire as Instructor/Clinical Supervisor in Speech-Language Pathology at Northeastern State University on May 1, 2019; and

WHEREAS, Mr. Tibbits has served faithfully and honorably on the Northeastern State University faculty for 11 years, including service as Clinic Director for one year and Interim Program Chair for three months; and

WHEREAS, Mr. Tibbits has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

WHEREAS, Mr. Tibbits has demonstrated outstanding leadership through his membership in multiple professional associations and presentations for state and national organizations including the Oklahoma Speech-Language-Hearing Association and the American Speech-Language-Hearing Association where he also engaged in the Dysphagia Special Interest Group; and

WHEREAS, Mr. Tibbits has shown his dedication to the profession by serving as a mentor to other faculty, a role model for students, and a friend to all; and

WHEREAS, Mr. Tibbits has served the institution by assisting with multiple self-studies and reviews for the speech-language pathology program and reports for ASHA accreditation; and

WHEREAS, Mr. Tibbits is an active scholar and committed teacher who supports the work of students and colleagues and has many noteworthy contributions in speech-language pathology practice; and

WHEREAS, through his commitment to the highest ideals of his profession, Mr. Tibbits is deserving of special recognition for the influence he has had on NSU, his colleagues, speech-language pathologists, public school educators and administrators, speech-language pathology students, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Mr. James Dennis Tibbits** the honorary title of “**Instructor Emeritus of Speech-Language Pathology**” and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Mr. James Dennis Tibbits in Stilwell, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. John Yeutter will retire as Associate Professor of Accounting at Northeastern State University on June 1, 2019; and

WHEREAS, Dr. Yeutter has served faithfully and honorably on the Northeastern State University faculty for 24 years and served as Chair of the Department of Accounting and Finance and coordinator of NSU's VITA site; and

WHEREAS, Dr. Yeutter has many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; receiving recognition as a NSU Centurion, a NSGA Outstanding Faculty of the Year Award; a Top Ten RiverHawk as well as initiation into several honor societies including Beta Gamma Sigma; Eta Sigma Phi, Delta Mu Delta and Phi Alpha Delta; and

WHEREAS, Dr. Yeutter has demonstrated outstanding leadership through board membership in the Tulsa Chapter of the Financial Planning Association, the Oklahoma Society of Certified Public Accountants, and presentations for state and national organizations including the ACBSP Annual Conference and the Southeast Regional Meeting of the American Accounting Association; and

WHEREAS, Dr. Yeutter has shown his dedication to the profession by maintaining his license to practice as a Certified Public Accountant in Oklahoma, and Certified Financial Planner; and

WHEREAS, Dr. Yeutter has served the institution as the President and Secretary-Treasurer of the NSU Faculty Council; assisted with university endeavors including strategic planning, Rozell Scholar selection, and NSU Mascot selection; and

WHEREAS, Dr. Yeutter is an active scholar and committed teacher who supports and supervises the work of students and colleagues, has multiple publications in peer-reviewed venues, and has made noteworthy contributions in accounting; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Yeutter is deserving of special recognition for the influence he has had on NSU, his colleagues, accounting educators, accounting majors, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. John Yeutter** the honorary title of "**Associate Professor Emeritus of Accounting**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

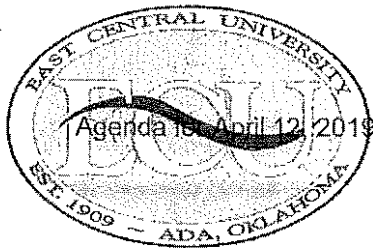
BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Dr. John Yeutter in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma



OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14th Street, PMB P-8 • Ada, OK 74820-6999
(580) 559-5213 office • (580) 332-1623 fax • www.ecuok.edu
Attachment E
Page 1 of 15

March 26, 2019

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Chair Stansberry and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

A. DEAN OF THE COLLEGE OF HEALTH AND SCIENCES

DR. KEN ANDREWS has been appointed Dean of the College of Health and Sciences, effective 1 April 2019. His annual salary for the twelve-month appointment will be \$113,000. Dr. Andrews fills the position previously held by Dr. Carl Gilbert.

Dr. Andrews received his Bachelor of Science in Zoology (1989) and his Master of Science in Zoology (1991) from Southern Illinois University. He earned his Doctor of Philosophy in Zoology at Michigan State University in 2000.

Dr. Andrews joined the faculty at East Central University in 2000. He has successfully achieved tenure and holds the rank of full professor. Dr. Andrews has been interim dean of the College of Health and Sciences since July 2018. Prior to becoming interim dean, he served as chair of the Department of Biology since 2015. He has been active in promoting undergraduate research and has taught numerous times in the Honors Program. He has a successful track record of writing and receiving grants, has been engaged in the university's efforts to improve retention and graduation rates, and has been involved with college and departmental assessment efforts. At the campus level, he has served on numerous standing institutional committees, including nine years on the program review committee.

B. FACULTY APPOINTMENTS

MS. CARLY CONKLIN has been appointed to a tenure-track appointment as Assistant Professor in the Department of Performing Arts, teaching theatre, beginning 14 August 2019. Ms. Conklin fills the position being vacated by Dr. Richard Groetzinger, who is retiring August 2019. Her annual salary will be \$48,000.

Ms. Conklin earned her Bachelor of Science in Theatre Performance from Oklahoma Christian University in 2010, and her Master of Arts in Theatre from Oklahoma State University in 2012. She received her Master of Fine Arts in Directing from Texas State University in 2018.

Ms. Conklin comes to ECU from Oklahoma State University where she is currently a Visiting Assistant Professor of Theatre Studies. She has worked professionally with the American Theatre Company in Tulsa, Oklahoma, Hyde Park and ZACH Theatres in Austin, Texas, and the Oklahoma City Theatre Company. Ms. Conklin also served as Interim Director of Theatre at St. Gregory's University.

DR. GERALD "JERRY" MIHELIC has been appointed to a tenure-track appointment as Assistant Professor of Education for the 2019 – 2020 academic year, effective 14 August 2019. Dr. Mihelic fills the position previously held by Dr. Bill Caruthers. His salary will be \$52,000.

Dr. Mihelic earned an Associate of Arts in Biblical/Educational Studies from Mid-America Christian University in 1989, a Bachelor of Science in Elementary Education from Arizona Christian University in 1990, and a Master of Education in Educational Leadership from Northern Arizona University in 1998. He received his Doctor of Education in Higher Education Administration from Oral Roberts University in 2018.

Dr. Mihelic is an experienced classroom educator and school administrator with nearly 15 years of experience in public schools, and he has served since 2005 as a member of the education faculty at Oklahoma Panhandle State University. During his tenure there he taught elementary methods courses, written CAEP and SPA reports, served as the Department Chair, and Director of Teacher Education. He also served for a year as the interim Dean of Education.

MS. SANDRA MOORE has been appointed to a non-tenure track appointment as Instructor of Nursing for the 2019-2020 academic year, effective 14 August 2019. Ms. Moore fills the position previously held by Ms. Susan Shalver, who resigned in December 2018. Her academic year salary will be \$50,500.

Ms. Moore earned a Master of Science in Nursing from Oklahoma Baptist University in 2016. She received her Bachelor of Science in Nursing from Oklahoma Panhandle State

University in 2013, and her Associate of Applied Science in Nursing from Seminole State College in 2008.

Ms. Moore possesses all minimum qualifications for the position. She is currently teaching in a full-time, one-semester appointment within the ECU School of Nursing. Ms. Moore worked as an Emergency Call-Back Educator/Instructor at St. Francis Hospital from 2017 to the present, while keeping up her bedside skills as a PRN Emergency Nurse at Jane Phillips Medical Center. She was an adjunct clinical instructor for ECU's School of Nursing in the fall of 2016; an MSN Graduate Teaching Assistant for Oklahoma Baptist University College of Nursing from 2015-2016, and an adjunct clinical instructor for Seminole State College from 2015-2016. Ms. Moore worked in the Emergency Department and as the PRN House Supervisor at St. Anthony's Shawnee Hospital from 2014-2016. From 2010-2013, she served as the Director of Nursing/Administrator and on the Board of Directors for Harmony Home Care Inc., while also working for the Oklahoma State Department of Health as the Influenza/Clinic Nurse from 2009-2010. From 2008-2014, she worked as a staff/float RN for Midwest Regional Medical Center.

C. RETIREMENT WITH EMERITUS RESOLUTION

DR. THOMAS COWGER, Professor of History and Chickasaw Nation Endowed Chair in Native American Studies, has submitted his retirement, effective 1 June 2019. Dr. Cowger was employed at ECU in 1994.

DR. REGINA ROBERTSON, Professor and Chair, Professional Programs in Human Services, has submitted her retirement, effective 1 June 2019. Dr. Robertson was employed at ECU in 1990.

DR. DOUG WEIRICK, Professor and Chair, Environmental Health Sciences, has submitted his retirement, effective 1 June 2019. Dr. Weirick was employed at ECU in 1993.

D. RESIGNATIONS

MR. JASON DIDUCH, Instructor of Nursing, Administration, has submitted his resignation effective the 1 March 2019. Dr. Diduch was employed at ECU in 2018.

E. CHANGE IN APPOINTMENT

NON-TENURED, NON-TENURE TRACK TO 12-MONTH PROFESSIONAL STAFF

Mr. Brian Lorange is moving from a 10 month, non-tenured, non-tenure track faculty position in the Department of Kinesiology, to a 12 month Athletic Trainer position in the Athletic Department effective 1 July 2019.

F. PROMOTION IN RANK (effective 2019-2020 academic year)

Instructor to **Assistant Professor**

Dr. Jennifer Heck, Instructor of Nursing
Dr. Amanda Hoffpauir, Instructor of Nursing

Assistant Professor to **Associate Professor:**

Dr. Nicholas Jacob – Assistant Professor of Mathematics
Dr. Mark Jones, Assistant Professor of Education
Dr. Michelle Lastrina, Assistant Professor of Mathematics
Dr. Jason Prather, Assistant Professor of Kinesiology
Dr. Catherine Roring, Assistant Professor of Psychology
Dr. Katherine Seals, Assistant Professor of Art
Dr. Shelli Sharber, Assistant Professor of Education

Associate Professor to **Professor**

Dr. Christopher Bean, Associate Professor of History
Dr. Steve Benton, Associate Professor of English and Languages
Dr. Usha Fountain, Associate Professor of Psychology

G. TENURE

In accordance with Board policy, the following persons are recommended for tenure effective with the 2019-2020 academic year.

Dr. Nicholas Jacob, Assistant Professor of Mathematics
Dr. Mark Jones, Assistant Professor of Education
Dr. Michelle Lastrina, Assistant Professor of Mathematics
Dr. Jason Prather, Assistant Professor of Kinesiology
Dr. Catherine Roring, Assistant Professor of Psychology
Dr. Katherine Seals, Assistant Professor of Art
Dr. Shelli Sharber, Assistant Professor of Education

H. REAPPOINTMENT OF NON-TENURED, NON-TENURE TRACK FACULTY

In accordance with Board policy, the following persons will be retained on a non-tenure track basis for the 2019-2020 academic year.

Ms. Rochelle Bailey	Instructor	Professional Programs in Human Services
Ms. Kristen Byers	Instructor	Business Administration
Ms. June Caruthers	Instructor	Education
Ms. Sharon Cunningham	Instructor	Education
Ms. Pamela Curtis	Instructor	Nursing
Mr. Joe Dougherty	Instructor	Accounting
Ms. Megan Dilday	Instructor	Nursing
Dr. Jaime Elliott	Instructor	Accounting
Ms. Donna Graves	Instructor	Communication and Performance Studies
Ms. Misty Gray	Instructor	Nursing
Ms. Megan Hasler	Instructor	Linscheid Library
Ms. Melonie Johnson	Instructor	Education
Dr. Amanda Hoffpauir	Instructor	Nursing
Ms. Susan Ingram	Instructor	Communication and Performance Studies
Ms. Deborah Kifer	Instructor	Nursing
Ms. Julie Lee	Instructor	Accounting
Ms. Marla Loble	Instructor	Linscheid Library
Ms. Casey Lowry	Instructor	Linscheid Library
Ms. Nancy McClain	Instructor	Mathematics
Ms. Kelby Pletcher	Instructor	Music
Mr. Dale Powers	Instructor	Business Administration
Ms. Jennifer "Kayce" Powers	Instructor	Nursing
Ms. Gayla Reed	Instructor	Nursing
Ms. Vickie Reifsnider	Lecturer	Communication and Performance Studies
Ms. Destany Schafer-Morgan	Instructor	Professional Programs in Human Services
Ms. Tonnie Scott	Instructor	Nursing
Ms. Lisa Sheffield	Instructor	Professional Programs in Human Services
Ms. Jennifer Snell	Instructor	Education
Mr. Richard Strickler	Instructor	Business Administration
Mr. Randall Stone	Instructor	Accounting
Ms. Jeanene Taylor	Instructor	Professional Programs in Human Services
Ms. Calantha Tillotson	Instructor	Linscheid Library
Ms. Amy Ward	Instructor	Professional Programs in Human Services
Ms. Holli Witherington	Instructor	Professional Programs in Human Services

I. REAPPOINTMENT OF NON-TENURED, TENURE-TRACK FACULTY

In accordance with Board policy, we will retain the following faculty members on a tenure-track basis for the 2019-2020 academic year.

Dr. Eric Ananga	Assistant Professor	Politics, Law and Society
Dr. Terrie Becerra	Assistant Professor	Politics, Law and Society
Mr. Nathaniel Berman	Assistant Professor	Music
Dr. Stacey Bolin	Assistant Professor	Business Administration
Dr. Christopher Braun	Assistant Professor	Cartography
Dr. Douglas Bryhan	Assistant Professor	Physics
Dr. Christopher Campbell	Assistant Professor	Psychology
Dr. Megan Donelson	Assistant Professor	English and Languages
Dr. Jennifer Dorsey	Assistant Professor	English and Languages
Mr. John Dougherty	Assistant Professor	Art
Dr. Preston Draper	Assistant Professor	Politics, Law and Society
Dr. Leah Dudley	Assistant Professor	Biology
Dr. Darcy Duncan	Assistant Professor	Nursing
Dr. Mark Felts	Assistant Professor	Education
Dr. Deanna Hartley-Kelso	Assistant Professor	Business Administration
Dr. Ellen Harwell	Assistant Professor	Psychology
Dr. Dwight Hite	Assistant Professor	Business Administration
Dr. Alisha Howard	Assistant Professor	Biology
Dr. Melissa Inglis	Assistant Professor	Criminal Justice
Dr. Amanda Kashwer	Assistant Professor	Kinesiology
Dr. Nicolas Jacob	Assistant Professor	Mathematics
Dr. Sanjiv Jha	Assistant Professor	Physics
Dr. Mark Jones	Assistant Professor	Education
Dr. Errol King	Assistant Professor	English and Languages
Dr. Jessica Koch	Assistant Professor	Education
Dr. Michelle Lastrina	Assistant Professor	Mathematics
Dr. Matthew Lynam	Assistant Professor	Mathematics
Dr. Randall Maples	Assistant Professor	Chemistry
Dr. Nicholas Meyers	Assistant Professor	Music
Dr. Bruce Moring	Assistant Professor	Biology
Dr. April Nesbit	Assistant Professor	Biology
Dr. Jason Prather	Assistant Professor	Kinesiology
Dr. Suzanne Pottratz	Assistant Professor	Psychology
Dr. Robin Roberson	Assistant Professor	Psychology
Dr. Catherine Roring	Assistant Professor	Psychology
Dr. Michael Scott	Assistant Professor	Business Administration
Ms. Katherine Seals	Assistant Professor	Art
Dr. Shelli Sharber	Assistant Professor	Education

Dr. Nicholas Stowers	Assistant Professor	Kinesiology
Dr. Darcy Tessman	Assistant Professor	Family and Consumer Sciences
Dr. David Thornton	Assistant Professor	Education
Dr. Dwaine Turner	Assistant Professor	Professional Programs in Human Services
Dr. Vladimir Ufimtsev	Assistant Professor	Computer Science
Dr. Jace Vickers	Assistant Professor	Music
Dr. George Wang	Assistant Professor	Biology
Dr. Dustin Williams	Assistant Professor	Psychology

J. REAPPOINTMENT OF NON-TENURED, NON-TENURE TRACK FACULTY AFTER SEVEN YEARS

In accordance with Board policy, we will retain the following faculty members on a non-tenure track basis for the 2019-2020 academic year.

Mr. Patrick Baumann	Instructor	Linscheid Library
Ms. Dana Belcher	Instructor	Linscheid Library
Mr. W. T. Skye Garcia	Instructor	Music
Dr. Jennifer Heck	Instructor	Nursing
Ms. Jan Long	Instructor	Family and Consumer Sciences
Ms. Jillian McCarty	Instructor	Kinesiology
Mr. Jeff McGaha	Instructor	Kinesiology
Mr. Matt McGaha	Instructor	Kinesiology
Ms. Debra Ollila	Instructor	Nursing
Mr. Thom Parr	Assistant Professor	Human Resources
Ms. Viki Saidleman	Instructor	Nursing
Ms. Mary Kay Tarver	Assistant Professor	Computer Science

K. TEMPORARY APPOINTMENTS – NON-RENEWAL

The following faculty members were hired on a temporary one-year appointment for the academic year 2018-2019. These temporary appointments will not be renewed for the 2019-2020 academic year.

Mr. Eric Howard	Instructor	Environmental Health Science
Ms. Waynette Nell	Instructor	Mathematics

In accordance with Board policy, the following individual has been notified of non-reappointment for Academic Year 2019-2020 prior to March 1, 2019.

Dr. Zhaohui Su	Assistant Professor	Mass Communication
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II. ACADEMIC SERVICE FEES**REQUEST:**


- East Central University requests approval to change the description of the new combined online/alternative delivery fee to clarify how this fee is used, fees were approved at the February 2019 meeting.

CHANGE:

Name of Fee	Assessed	Fee \$ Proposed	New Revenue FY20	Total Revenue FY 20
Online/Alternative Delivery Fee (UG) (replaces Off campus and online fees)	Per Credit Hour	76.00	0	1,083,661
	All UG courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	New: Support the cost of delivering courses online and by alternate delivery (e.g. software/technology upgrades and maintenance, curriculum & program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers, support services, etc.). Previously approved: Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers.			
Online/Alternative Delivery Fee (G) (replaces Off campus and online fees)	Per Credit Hour	79.50	0	487,041
	All G courses delivered with an alternative delivery method including web, off-campus, online, etc.			
	New: Support the cost of delivering courses online and by alternate delivery (e.g. software/technology upgrades and maintenance, curriculum & program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers, support services, etc.). Previously approved: Software and Technology Upgrades and Maintenance, (Blackboard LMS). Curriculum and program development costs, faculty stipends and training, Quality Matters, Center for Teaching and Learning, Instructional Designers.			

- III. **GRANTS AND CONTRACTS:** None to report.
- IV. **PURCHASES:** None to report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia G. Pierson". The signature is fluid and cursive, with the first name "Katricia" being more prominent.

Katricia G. Pierson, Ph.D.
President

Attachments: Resolution of Dr. Thomas Cowger
Resolution of Dr. Regina Robertson
Resolution of Dr. Doug Weirick

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

RESOLUTION

WHEREAS, DR. THOMAS W. COWGER has dedicated his life and devotion to education, community service; and

WHEREAS, DR. COWGER has served East Central University since 1994, first as assistant professor of history and was promoted to the rank of associate professor of history in 1999 and elevated to the rank of professor of history in 2003; and

WHEREAS, DR. COWGER has served as Chickasaw Nation Endowed Chair in Native American Studies at ECU since the establishment of the chair in 2004; and

WHEREAS, DR. COWGER received the prestigious Teaching Excellence Awards from ECU in 1996 and 2010; and

WHEREAS, DR. COWGER played a key role in the establishment of the Hayes Native American Study Center at ECU; and

WHEREAS, DR. COWGER played a vital role in ECU being awarded a five-year, \$2 million grant for "Strengthening the Culture: Undergraduate Research and Student Academic Success," a program to improve ECU's capacity to serve Native American students and low-income students in 2011; and

WHEREAS, DR. COWGER has served as chair of the Department of History of Native American Studies at ECU; and

WHEREAS, DR. COWGER has a scholarship in his name, the Dr. Tom Cowger Native American Studies Scholarship which is awarded to a student who has declared a major or minor in Native American Studies; and

WHEREAS, DR. COWGER has been engaged in research for a history of the Chickasaw Nation in the 20th Century; and

WHEREAS, DR. COWGER worked with the Chickasaw Nation and Choctaw Nation on a National Park service project on the Natchez Trace; and

WHEREAS, DR. COWGER served on the ECU Presidential Search Committee in 2016; and

WHEREAS, DR. COWGER earned his Ph.D. in American History in 1994; master of arts in American History in 1989 and bachelor of science in Supervision in 1980, all from Purdue University; and

WHEREAS, DR. COWGER served in instructing and teaching assistant roles in the Department of History at Purdue University; and

WHEREAS, DR. COWGER has much of his work and papers published and achieved many grants and awards while working at Purdue University; and

WHEREAS, DR. COWGER is a member of the Honor Society of Phi Kappa Phi and held or holds memberships in the Organization of American Historians, American Historical Association and Western Historical Association; and

NOW, THEREFORE, BE IT RESOLVED, that the **Regional University System of Oklahoma** bestows upon **DR. THOMAS W. COWGER** the honorary title of "**Professor Emeritus of History**" and extends to him an expression of commendation and appreciation for his many contributions to the success of East Central University and wishes for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the **Regional University System of Oklahoma** and a copy, signed by the Chair of the Board, be forwarded to **DR. THOMAS W. COWGER** in Ada, Oklahoma.

ADOPTED by the **Regional University System of Oklahoma** this 12th day of April, 2019.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

RESOLUTION

WHEREAS, DR. REGINA ROBERTSON has dedicated her life and devotion to education, community service; and

WHEREAS, DR. ROBERTSON has served East Central University since 1990; first as instructor in the Department of Human Resources; then was promoted to assistant professor in 1996; elevated to associate professor in 2006; and moved up to professor in 2011; and

WHEREAS, DR. ROBERTSON has served as ECU's College of Liberal Arts and Social Sciences Chair; and

WHEREAS, DR. ROBERTSON was awarded the prestigious Teaching Excellence Award at ECU in 2012; and

WHEREAS, DR. ROBERTSON has served as an advisor for the Clinical Rehabilitation and Clinical Mental Health Counseling area within the Master of Science in Human Resources Program; and

WHEREAS, DR. ROBERTSON was one of only eight recipients from across the state who received an award from the Oklahoma Human Rights Commission's 14th Annual Human Rights Day Ceremonies held in 1997; and

WHEREAS, DR. ROBERTSON received a bachelor's degree from ECU in rehabilitation counseling option in 1976; master's degree in rehabilitation counseling from Oklahoma State University in 1979; and a Ph.D. from the University of Oklahoma in 2004; and

WHEREAS, DR. ROBERTSON served as an independent living specialist, senior vocational rehabilitation counselor and rehabilitation counselor for the deaf with the Rehabilitative/Visual Services of the State Department of Vocational Rehabilitation, 1985-1990; and

WHEREAS, DR. ROBERTSON was a program services coordinator and halfway house coordinator with Enid State School, 1984-85; and

WHEREAS, DR. ROBERTSON served as a senior vocational rehabilitation counselor with Rehabilitation/Visual Services; and

WHEREAS, DR. ROBERTSON has or had community and professional affiliations such as board member for the Oklahoma Rehabilitation Association; board member/secretary-

treasurer with the Oklahoma Rehabilitation Counseling Association; president of the Southwest Region of the National Rehabilitation Counseling Association in 1994; chairperson for Client Assistance Program Board in 1994; board member for Helping Hands Outreach Center; and worked in family and children relations of Pontotoc County for the Oklahoma State University Extension Advisory Board; and

WHEREAS, DR. ROBERTSON is a licensed professional counselor and certified rehabilitation counselor; and

WHEREAS, DR. ROBERTSON has received honors such as Oklahoma Rehabilitation Counselor of the Year; meritorious service for Oklahoma Rehabilitation Counseling Association; and Volunteer of the Year for the Tulsa Center for Physically Limited; and

NOW, THEREFORE, BE IT RESOLVED, that the **Regional University System of Oklahoma** bestows upon **DR. REGINA ROBERTSON** the honorary title of "**Professor Emeritus of Human Resources**" and extends to her an expression of commendation and appreciation for her many contributions to the success of East Central University and wishes for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the **Regional University System of Oklahoma** and a copy, signed by the Chair of the Board, be forwarded to **DR. REGINA ROBERTSON** in Ada, Oklahoma.

ADOPTED by the **Regional University System of Oklahoma** this 12th day of April, 2019.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

RESOLUTION

WHEREAS, DR. DOUGLAS WEIRICK has dedicated his life and devotion to education, community service; and

WHEREAS, DR. WEIRICK has served East Central University since 1993, first as an assistant professor in the Department of Environmental Science; was promoted to associate professor in 2002; and advanced to professor in 2008; and

WHEREAS, DR. WEIRICK was named chair of the ECU Department of Environmental Sciences in 2003 after serving as interim chair since 2001; and

WHEREAS, DR. WEIRICK has helped guide ECU students for federal internships and externships with the U.S. Public Health Service (USPHS) Commissioned Officer Student Training Extern Program (COSTEP); and

WHEREAS, DR. WEIRICK, as professor, has taught classes at ECU on Introduction to Environmental Health, Radiologic Health, Environmental Health Administration, Water Quality and Treatment, Air Quality, Biostatistics and Environmental Calculations, Environmental and Risk Assessment and Environmental Health Laboratory; and

WHEREAS, DR. WEIRICK developed a photovoltaic system (or solar panels) grid on campus to help teach his students about renewable energy; and

WHEREAS, DR. WEIRICK has presented at a free workshop at the 2011 Oklahoma Green Expo; and

WHEREAS, DR. WEIRICK served on the steering committee for ECU's reaccreditation process in 2009; and

WHEREAS, DR. WEIRICK earned his Ph.D. in Civil Engineering and Environmental Science at the University of Oklahoma in 1993; master's degree in Biology (Systematics and Ecology) from the University of Kansas in 1987; and bachelor's degree in Biology (Cellular Biology) from the University of Kansas in 1980; and

WHEREAS, DR. WEIRICK served as a graduate research assistant for the Department of Civil Engineering and Environmental Science at the University of Oklahoma, 1989-92; graduate research assistant for the Department of Botany and Microbiology at OU, 1991-92; graduate research assistant for the Department of Radiation Safety at OU, 1988-89; graduate teaching assistant at the Department of Civil Engineering and Environmental Science at OU, 1987-88; research assistant in the Division of Biological Sciences at the University of Kansas,

1984-86; and research specialist in the Genetics Department at the University of Wisconsin, 1982-84; and

NOW, THEREFORE, BE IT RESOLVED, that the **Regional University System of Oklahoma** bestows upon **DR. DOUGLAS WEIRICK** the honorary title of "**Professor Emeritus of Environmental Health and Sciences**" and extends to him an expression of commendation and appreciation for his many contributions to the success of East Central University and wishes for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in the State of Oklahoma; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the **Regional University System of Oklahoma** and a copy, signed by the Chair of the Board, be forwarded to **DR. DOUGLAS WEIRICK** in Ada, Oklahoma.

ADOPTED by the **Regional University System of Oklahoma** this 12th day of April, 2019.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma



UNIVERSITY OF
Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

April 12, 2019

Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Administrative Appointments

Dr. Thanh Tran has been appointed as **Associate Dean** in the **College of Business**. His appointment, effective **June 1, 2019**, is at an annual salary of \$133,400.

Dr. Tran's degrees are: Ph.D. (2009), Business Administration - Marketing, University of Central Florida, Orlando, FL; Magisterium (Master's equivalent; 1998), Management and Marketing, University of Warsaw, Warsaw, Poland; and Magisterium (Combined Bachelor's and Master's equivalent; 1997), Industrial Biotechnology, Polytechnics of Warsaw, Warsaw, Poland.

His professional experiences include: Assistant Professor (5), Associate Professor (4), and Professor (1), University of Central Oklahoma, Edmond, OK; Graduate Teaching Assistant/Instructor (3), University of Central Florida, Orlando, FL; Lecturer (5), Department of Posts and Telecommunication Business Administration, Posts and Telecom Institute of Technology, Ho Chi Minh City, Vietnam; and Lecturer (1), Department of Maritime Transportation Economics, Maritime University, Ho Chi Minh City, Vietnam.

B. Faculty Appointments

College of Business

Dr. Jason Eliot has been appointed as an **Assistant Professor** in the **Department of Management**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Eliot's degrees are: J.D. (1997), Washington and Lee University School of Law, Lexington, VA; and B.A. (1994), Economics and Political Science, Westminster College, Fulton, MO.

His professional experiences include: Visiting Assistant Professor (1), University of Central Oklahoma, Edmond, OK; Legal Counsel (6), System Administrative Director of Human Resources (6), System Vice President of Human Resources and Community Wellness (3), and Chief Experience and Talent Officer (3), Integris Health, Inc., Oklahoma City, OK; and Attorney (3), McKinney & Stringer, P.C., Oklahoma City, OK.

Dr. Eliot will be paid an annual salary of \$97,800.

Mr. Mohammed Irfan has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure track appointment, effective August 5, 2019.

Mr. Irfan's degrees are: Ph.D. (anticipated 2019), Logistics and Supply Chain Management, Georgia Southern University, Statesboro, GA; M.Sc. (2014), Logistics and Supply Chain Management, Cranfield University, Cranfield, UK; M.B.A. (2012), University of Edinburgh, Edinburgh, UK; and B.Sc. (2011), Applied Accounting, Oxford Brookes University, Oxford, UK.

His professional experiences include: Instructor (2), Georgia Southern University, Statesboro, GA; Supply Chain Manager (1), Cotton & Cotton, Karachi, Pakistan; and Auditor (3), M Yousuf Adil Seleem & Co., Karachi, Pakistan.

Mr. Irfan will be paid an annual salary of \$102,000.

Dr. Abbie Lambert has been appointed as an **Assistant Professor** in the **Department of Management**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Lambert's degrees are: Ph.D. (2016), Human Resource Development, University of Texas at Tyler, Tyler, TX; M.B.A. (2009), Leadership and Organizational Development, Oklahoma Christian University, Oklahoma City, OK; B.B.A. (2006), Human Resource Management, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Visiting Assistant Professor (1), EDU-Innovator (0.5) and Adjunct (3), University of Central Oklahoma, Edmond, OK; and Field Human Resources Director (1), Senior Human Resources Business Partner (1), Human Resources Business Partner (1), Human Resources Manager (4),

Human Resources Specialist (2), and Human Resources Coordinator (2), Sonic, Oklahoma City, OK.

Dr. Lambert will be paid an annual salary of \$97,800.

Dr. Hossein Najmi has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Najmi's degrees are: Ph.D. (anticipated 2019), Management Science and M.S. (2014), Finance, University of North Texas, Denton, TX; M.B.A. (2008), Finance, Multi Media University, Cyberjaya, Malaysia, and B.A. (2003), English Language Translation, University of Kerman, Iran.

His professional experiences include: Course Instructor (1), School of Business, McMurry University, Abilene; TX; Teaching Fellow (1), Mountain View Community College, Dallas, TX; Teaching Fellow (3), University of North Texas, Denton, TX; Bank Credit Officer (0.5), Tourism Bank, Tehran, Iran; Small Business Underwriter (1), Day Bank, Tehran, Iran; International Affairs Officer (1.5), Iran Chamber of Commerce, Mines, and Industry, Tehran, Iran; and Course Instructor (3) and Co-Director (1.5), Kish Language School, Kerman, Iran.

Dr. Najmi will be paid an annual salary of \$103,900.

Ms. Saheli Nath has been appointed as an **Assistant Professor** in the **Department of Management**. This is a full-time, tenure track appointment, effective August 5, 2019.

Ms. Nath's degrees are: Ph.D. (anticipated 2019), Management and Organizations and Sociology, Northwestern University, Evanston, IL; M.Phil. (2013), Development Studies, University of Cambridge, Cambridge, England; and B.S. (2012) Finance and Economics, University of Texas at Dallas, Richardson, TX.

Her professional experiences include: Graduate Assistant (4), Northwestern University, Evanston, IL.

Ms. Nath will be paid an annual salary of \$101,000.

Dr. Shekhar Rathor has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Rathor's degrees are: Ph.D. (2016), Management Information Systems, Florida International University, Miami, FL; M.C.A. (2008), Computer Science, Panjab University, Chandigarh, India; and B.S. (2003), Math, Himachal Pradesh University, Shimla, India.

His professional experiences include: Assistant Professor (3), University of Central Missouri, Warrensburg, MO; Research Assistant and Instructor (4), Florida International University, Miami, FL; and Software Engineer (1), Wipro Technologies, India.

Dr. Rathor will be paid an annual salary of \$101,900.

Mr. Riley Shaull has been appointed as an **Instructor** in the **Department of Accounting**. This is a full-time, non-tenure track appointment, effective August 5, 2019.

Mr. Shaull's degrees are: M.S. (2013), Accounting, Oklahoma City University, Oklahoma City, OK; and B.S. (1994), Accounting, and B.B.A. (1979), Management, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Adjunct (1.5), University of Central Oklahoma, Edmond, OK; Chief Financial Officer (4), Oklahoma Employment Security Commission, Oklahoma City, OK; Comptroller (1.5), Oklahoma Teachers Retirement System, Oklahoma City, OK; Chief Financial Officer (10), Oklahoma Office of Management and Enterprise System, OKC, OK; Comptroller (2), Oklahoma Office of Juvenile Affairs, Oklahoma City, OK; Budget Officer (5), Oklahoma Department of Agriculture, Oklahoma City, OK; and Account Clerk (0.5), Oklahoma Department of Corrections, Oklahoma City, OK.

Mr. Shaull will be paid an annual salary of \$63,000.

Dr. Evan Shough has been appointed as an **Associate Professor** in the **Department of Accounting**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Shough's degrees are: Ph.D. (2005), Accounting, University of Oklahoma, Norman, OK; and M.S. (1997) and B.S. (1996), Accounting, Oklahoma State University, Stillwater, OK.

His professional experiences include: Associate Professor (5) and Assistant Professor (5), Oklahoma City University, Oklahoma City, OK; Assistant Professor (4), University of North Carolina at Greensboro, Greensboro, NC; and Graduate Assistant (6), University of Oklahoma, Norman, OK.

Dr. Shough will be paid an annual salary of \$124,000.

Dr. Wenkai Zhou has been appointed as an **Assistant Professor** in the **Department of Marketing**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Zhou's degrees are: Ph.D. (2017), Business Administration-Marketing, New Mexico State University, Las Cruces, NM; M.B.A. (2013), Marketing &

Management, University of California, Riverside, CA; and B.A. (2010) Business Administration-Marketing, Eastern Washington University, Cheney, WA.

His professional experiences include: Assistant Professor (2), University of Wisconsin-Green Bay, Green Bay, WI; and Instructor (3) and Graduate Teaching Assistant (4), New Mexico State University, Las Cruces, NM.

Dr. Zhou will be paid an annual salary of \$101,900.

College of Fine Arts and Design

Ms. McKenna Sanderson has been appointed as an **Assistant Professor** in the **Department of Design**. This is a full-time, tenure track appointment, effective August 5, 2019.

Ms. Sanderson's degrees are: M.F.A. (anticipated 2019), Graphic Design, Maryland Institute College of Art, Baltimore, MD; and B.F.A. (2015), Graphic Design, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Graduate Teaching Intern (2), Maryland Institute College of Art, Baltimore, MD; and Graphic Designer (3) and Adjunct (1), University of Central Oklahoma, Edmond, OK.

Ms. Sanderson will be paid an annual salary of \$53,000.

College of Liberal Arts

Ms. Cynthia Johnson has been appointed as an **Assistant Professor** in the **Department of English**. This is a full-time, tenure track appointment, effective August 5, 2019.

Ms. Johnson's degrees are: Ph.D. (anticipated 2019), Composition and Rhetoric, Miami University, Oxford, OH; M.A. (2014), Rhetoric and Composition, and B.S. (2012), Professional Writing, Missouri State University, Springfield, MO.

Her professional experiences include: Graduate Teaching Assistant (5), Miami University, Oxford, OH; and Graduate Teaching Assistant (2) and Writing Consultant (1), Missouri State University, Springfield, MO.

Ms. Johnson will be paid an annual salary of \$53,843.

Dr. Natalie Panther has been appointed as an **Assistant Professor** in the **Department of History and Geography**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Panther's degrees are: Ph.D. (2013) and M.A. (2007), History, Oklahoma State University, Stillwater, OK; and B.A. (2003), Psychology, Fort Lewis College, Durango, CO.

Her professional experiences include: Assistant Director (1) and Program Officer (4), Helmerich Center for American Research, Gilcrease Museum, Tulsa, OK; Teaching Assistant (4), Oklahoma State University, Tulsa, OK; and English Teacher (1), Calritz Language School, Gwangju, South Korea.

Dr. Panther will be paid an annual salary of \$54,000.

College of Mathematics and Science

Dr. Jennifer Messick has been appointed as an **Assistant Professor** in the **Department of Biology**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Messick's degrees are: Ph.D. (2017) and M.A. (2012), Geography; and B.S. (2010), Multidisciplinary Studies, University of Oklahoma, Norman, OK.

Her professional experiences include: Postdoctoral Research Fellow (2), Adjunct (1), Graduate Research Assistant (2) and Graduate Teaching Assistant (4), University of Oklahoma, Norman, OK.

Dr. Messick will be paid an annual salary of \$60,669.

Dr. Andrew Taylor has been appointed as an **Assistant Professor** in the **Department of Biology**. This is a full-time, tenure track appointment, effective August 5, 2019.

Dr. Taylor's degrees are: Ph.D. (2017), Fisheries and Aquatic Ecology, Oklahoma State University, Stillwater, OK; M.S. (2012), Forest Resources; and B.S. (2009), Fisheries and Aquaculture, University of Georgia, Athens, GA.

His professional experiences include: Postdoctoral Senior Research Specialist (2) and Doctoral Research Associate (4), Oklahoma State University, Stillwater, OK; Assistant Hatchery Manager (0.5) and Natural Resources Worker (0.5), Wildlife Resources Division, Georgia Department of Natural Resources, Clarkesville, GA; and Graduate Research and Teaching Assistant (3), University of Georgia, Athens, GA.

Dr. Taylor will be paid an annual salary of \$60,669.

C. Temporary Faculty Appointments

The following have been hired as temporary faculty for the 2019-2020 academic year:

1) Visiting Instructor

College of Business

Ms. Patricia Blevins

Information Systems and Operations
Management

Ms. Melody Edwards Management

2) Temporary Lecturer

College of Education and Professional Studies

Ms. Amy Thomas	Donna Nigh Department of Advanced Professional and Special Services
Ms. Shonna Covin	Kinesiology and Health Studies
Mr. Sean McMillan	Psychology

D. Resignations

Mr. James Ewald, Assistant Professor in the **Department of Design**, has resigned, effective May 14, 2019. Mr. Ewald has served the University of Central Oklahoma in a full-time capacity since 2017.

Ms. Jingfen Guo, Assistant Professor in the **Department of Design**, has resigned, effective May 14, 2019. Ms. Guo has served the University of Central Oklahoma in a full-time capacity since 2016.

Ms. Moose Tyler, Instructor in the **Department of Mass Communication**, has resigned, effective May 14, 2019. Ms. Tyler has served the University of Central Oklahoma in a full-time capacity since 2012.

E. Retirements with Resolution

Dr. Troy Baird, Professor in the **Department of Biology**, will retire his position, effective June 1, 2019. Dr. Baird has served the University of Central Oklahoma in a full-time capacity since 1989.

Dr. Mary Brodnax, Professor in the **Department of Humanities and Philosophy**, will retire her position, effective August 10, 2019. Dr. Brodnax has served the University of Central Oklahoma in a full-time capacity since 1998.

Dr. Charles Cooper, Professor in the **Department of Mathematics & Statistics**, will retire his position, effective May 31, 2019. Dr. Cooper has served the University of Central Oklahoma in a full-time capacity since 1995.

Dr. Nancy Dentlinger, Professor in the **Department of Nursing**, will retire her position, effective May 31, 2019. Dr. Dentlinger has served the University of Central Oklahoma in a full-time capacity since 2005.

Mr. Michael Gourley, Assistant Professor in the **Department of Computer Science**, will retire his position, effective June 1, 2019. Mr. Gourley has served the University of Central Oklahoma in a full-time capacity since 1982.

Dr. Joseph Gryzbowski, Professor in the **Department of Funeral Service**, will retire his position, effective May 31, 2019. Dr. Gryzbowski has served the University of Central Oklahoma in a full-time capacity since 1983.

Dr. Minje Jung, Professor in the **Department of Finance**, will retire his position, effective May 14, 2019. Dr. Jung has served the University of Central Oklahoma in a full-time capacity since 1992.

Mr. Jeffrey McKibbin, Instructor in the **Department of Kinesiology & Health Studies**, will retire his position, effective May 31, 2019. Mr. McKibbin has served the University of Central Oklahoma in a full-time capacity since 2005.

Dr. Linda Rittner, Professor in the **Department of Educational Sciences, Foundations and Research**, will retire her position, effective August 1, 2019. Dr. Rittner has served the University of Central Oklahoma in a full-time capacity since 2009.

Ms. Melinda Gayle Snider, Instructor in the **Department of Adult Education and Safety Sciences**, will retire her position, effective May 31, 2019. Ms. Snider has served the University of Central Oklahoma in a full-time capacity since 1999.

F. Sabbatical Leaves

Dr. Morshed Khandaker, Professor, Department of Engineering and Physics, has been granted a sabbatical leave for the 2019-2020 academic year. Dr. Khandaker will conduct biomedical engineering research at Uludağ University in Bursa, Turkey, in conjunction with a Fulbright Award.

Dr. Khandaker has served UCO in a full-time capacity since 2008.

Dr. Teresa Pac, Associate Professor, Department of Art, has been granted a sabbatical leave for the Fall 2019 semester. Dr. Pac will spend her sabbatical leave in Poland furthering her research and book project related to "Excavating Ethnic and Religious Integration through the Production of Common Culture in Late Medieval Krakow, Poznan and Lubin."

Dr. Pac has served UCO in a full-time capacity since 2012.

Dr. Youngtae Shin, Professor, Department of Political Science, has been granted a sabbatical leave for the Spring 2020 semester. Dr. Shin will spend her sabbatical leave furthering her next book project, *World Politics and Individual Lives*.

Dr. Shin has served UCO in a full-time capacity since 1993.

II. Executive Summary of Awards

Following are the new contracts that have been awarded since the last Board Letter:

January 2019

UCO has not been awarded any new contracts for this period.

February 2019

Evaluation of Black Rail Occupancy and Habitat Associates on the Texas Coast,
\$75,000

U.S. Department of Fish and Wildlife Service

1/01/2019 – 12/31/2023

CFDA# 15.630

Christopher Butler, College of Math and Science

Funding from this grant will support an evaluation of black rail occupancy and habitat associations in the areas affected by Hurricane Harvey. Black rails are one of the least understood birds in North America and the proposed work will help us improve management of the bird's presence and population.

III. Purchases for Approval

- A. The College of Mathematics & Science Chemistry Department requests approval to obligate funds for FY19 for the purchase of a NanoBay Avance Neo 400 MHz High Performance Digital Nuclear Magnetic Resonance (NMR). This ACS certified piece of equipment is a department requirement, and will replace the current model.

Source: Course Fee Colleges/Departments\$327,900.00

- B. The Office of Information Technology requests approval to obligate funds for FY20 for annual hardware and software licenses and maintenance as follows:

Blackboard Transact

Source: E&G.....\$170,000.00

Desire2Learn (D2L Learning Management)

Source: E&G.....\$379,000.00

Ellucian

Source: E&G.....\$605,000.00

Gartner

Source: E&G.....\$245,000.00

Microsoft EES
Source: E&G.....\$175,000.00

Oracle
Source: E&G.....\$302,000.00

- C. The Office of Information Technology requests approval to obligate funds for the SMARTnet annual enterprise agreement for technology infrastructure to take place over 6 years through the vendor Presidio.

FY19
Source: Fiscal Operations.....\$743,753.58

FY20
Source: Fiscal Operations.....\$2,362,051.36

FY21
Source: Fiscal Operations.....\$2,362,051.36

FY22
Source: Fiscal Operations.....\$2,362,051.36

FY23
Source: Fiscal Operations.....\$2,362,051.36

FY24
Source: Fiscal Operations.....\$1,618,297.78

- D. University of Central Oklahoma requests approval to obligate funds up to \$220,000 for the purchase of an annuity to fully fund the plan titled Retirement Plan of the President of the University of Central Oklahoma. The purchase of an annuity is required by the plan document. This will fully fund the plan as well as pay the administrative expenses to pay the taxes for the life of the plan. Current assets in trust equal approximately \$1,000,000 as of March 2019.

Source: E&G.....\$220,000.00

IV. Informational Items from Purchasing

A. Swansea University
Source: E&G\$52,759.28

B. Anthony Spencer
Source: E&G.....\$50,881.00

C. Ellucian Company LP
Source: E&G\$60,065.00

D. Central Tech Store

Source: Course Fee Colleges/Department\$50,160.00

E. Workspace Solutions LLC

Source: E&G\$95,318.07

V. Ratification of Emergency Approval

- A.** Emergency approval was requested by President Don Betz and granted by Chairman Mark Stansberry on February 15 to obligate funds for the purchase and implementation of a comprehensive human resources solution from the vendor Paycom. This solution will have an initial implementation cost of \$150,643 and an annual cost of \$450,000 with projected financial and time savings of \$900,000 each year.

Source: E&G.....\$600,643.00

Don Betz
President

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. TROY BAIRD, Professor in the Department of Biology has served the University of Central Oklahoma with honor and distinction for a period of thirty years; and

WHEREAS, DR. TROY BAIRD, will retire on June 1, 2019; and

WHEREAS, DR. TROY BAIRD, having served the University of Central Oklahoma for thirty years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. TROY BAIRD's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. TROY BAIRD,** the honorary title of "**Emeritus Professor of Biology**" and extend to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. TROY BAIRD.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. MARY BRODNAX, Professor in the Department of Humanities & Philosophy, has served the University of Central Oklahoma with honor and distinction for a period of twenty-one years; and

WHEREAS, DR. MARY BRODNAX, will retire on August 10, 2019; and

WHEREAS, DR. MARY BRODNAX, having served the University of Central Oklahoma for twenty-one years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. MARY BRODNAX's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. MARY BRODNAX,** the honorary title of "***Emeritus Professor of Humanities & Philosophy***" and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. MARY BRODNAX.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. CHARLES COOPER, Professor in the Department of Mathematics & Statistics has served the University of Central Oklahoma with honor and distinction for a period of twenty-four years; and

WHEREAS, DR. CHARLES COOPER, will retire on May 31, 2019; and

WHEREAS, DR. CHARLES COOPER, having served the University of Central Oklahoma for twenty-four years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. CHARLES COOPER's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. CHARLES COOPER,** the honorary title of "**Emeritus Professor of Mathematics & Statistics**" and extend to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. CHARLES COOPER.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. NANCY DENTLINGER, Professor in the Department of Nursing, has served the University of Central Oklahoma with honor and distinction for a period of fourteen years; and

WHEREAS, DR. NANCY DENTLINGER, will retire on May 31, 2019; and

WHEREAS, DR. NANCY DENTLINGER, having served the University of Central Oklahoma for fourteen years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. NANCY DENTLINGER's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. NANCY DENTLINGER,** the honorary title of "**Emeritus Professor of Nursing**" and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. NANCY DENTLINGER.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, MICHAEL GOURLEY, Assistant Professor in the Department of Computer Science has served the University of Central Oklahoma with honor and distinction for a period of thirty-seven years; and

WHEREAS, MICHAEL GOURLEY, will retire on June 1, 2019; and

WHEREAS, MICHAEL GOURLEY, having served the University of Central Oklahoma for thirty-seven years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, MICHAEL GOURLEY's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **MICHAEL GOURLEY,** the honorary title of "**Emeritus Assistant Professor of Computer Science**" and extend to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **MICHAEL GOURLEY.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. JOSEPH GRYZBOWSKI, Professor in the Department of Funeral Services has served the University of Central Oklahoma with honor and distinction for a period of thirty-six years; and

WHEREAS, DR. JOSEPH GRYZBOWSKI, will retire on May 31, 2019; and

WHEREAS, DR. JOSEPH GRYZBOWSKI, having served the University of Central Oklahoma for thirty-six years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. JOSEPH GRYZBOWSKI's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. JOSEPH GRYZBOWSKI**, the honorary title of "**Emeritus Professor of Funeral Services**" and extend to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. JOSEPH GRYZBOWSKI**.

ADOPTED by the Regional University System of Oklahoma this **12th day of April, 2019.**

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. MINJE JUNG, Professor in the Department of Finance has served the University of Central Oklahoma with honor and distinction for a period of twenty-seven years; and

WHEREAS, DR. MINJE JUNG, will retire on May 14, 2019; and

WHEREAS, DR. MINJE JUNG, having served the University of Central Oklahoma for twenty-seven years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. MINJE JUNG's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. MINJE JUNG,** the honorary title of "**Emeritus Professor of Finance**" and extend to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. MINJE JUNG.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, JEFFREY MCKIBBIN, Instructor in the Department of Kinesiology & Health Studies has served the University of Central Oklahoma with honor and distinction for a period of fourteen years; and

WHEREAS, JEFFREY MCKIBBIN, will retire on May 31, 2019; and

WHEREAS, JEFFREY MCKIBBIN, having served the University of Central Oklahoma for fourteen years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, JEFFREY MCKIBBIN's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **JEFFREY MCKIBBIN,** the honorary title of "**Emeritus Instructor of Kinesiology & Health Studies**" and extend to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **JEFFREY MCKIBBIN.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. LINDA RITTNER, Professor in the Department of Educational Sciences, Foundations and Research, has served the University of Central Oklahoma with honor and distinction for a period of ten years; and

WHEREAS, DR. LINDA RITTNER, will retire on August 1, 2019; and

WHEREAS, DR. LINDA RITTNER, having served the University of Central Oklahoma for ten years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. LINDA RITTNER's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. LINDA RITTNER,** the honorary title of "**Emeritus Professor of the Educational Sciences, Foundations and Research**" and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. LINDA RITTNER.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, MELINDA GAYLE SNIDER, Professor in the Department of Adult Education and Safety Sciences, has served the University of Central Oklahoma with honor and distinction for a period of twenty years; and

WHEREAS, MELINDA GAYLE SNIDER, will retire on May 31, 2019; and

WHEREAS, MELINDA GAYLE SNIDER, having served the University of Central Oklahoma for twenty years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, MELINDA GAYLE SNIDER's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **MELINDA GAYLE SNIDER**, the honorary title of "**Emeritus Professor of Adult Education and Safety Sciences**" and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **MELINDA GAYLE SNIDER**.

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. DARLENE KNESS, Professor in the Department of Human Environmental Sciences, has served the University of Central Oklahoma with honor and distinction for a period of thirty-seven years; and

WHEREAS, DR. DARLENE KNESS, will retire on May 31, 2019; and

WHEREAS, DR. DARLENE KNESS, having served the University of Central Oklahoma for thirty-seven years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. DARLENE KNESS' many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. DARLENE KNESS,** the honorary title of "**Emeritus Professor of Human Environmental Sciences**" and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. DARLENE KNESS.**

ADOPTED by the Regional University System of Oklahoma this 12th day of April, 2019.

Mark Stansberry, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

March 29, 2019

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. CHANGE IN STATUS

Dr. *Jason Johnson* has been appointed as the Dean of the College of Arts and Science at Southwestern Oklahoma State University effective July 1, 2019. His salary for the twelve-month appointment will be \$111,450.00

B. RETIREMENTS with Emeritus Status

Fred Alsberg, Associate Professor in the Language and Literature Department will retire effective July 1, 2019.

Cindy Dougherty, Dean of Students will retire effective March 31, 2019.

C. FACULTY APPOINTMENTS

Asma Javed has been appointed as a voluntary Instructor of Medical Laboratory Science in the Department of Biological Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 17, 2018. Her position is a continuing twelve-month appointment that automatically renews each year.

Steve Ray has been appointed to a position as Teaching and Learning Coordinator in the Center of Excellence in Teaching and Learning at Southwestern Oklahoma State University effective February 1, 2019. His salary for the twelve-month appointment will be \$55,000.00. Mr. Ray completed a Master of Science in Applied Psychology/Learning Theory from Southwestern Oklahoma State University.

Dr. **Jennifer Tieu** has been appointed to a voluntary Assistant Professor position in Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective February 14, 2019. Dr. Tieu will be involved in providing rotation experiences for students in the College of Pharmacy PharmD program. Her position is a continuing twelve-month appointment that automatically renews each year. Dr. Tieu completed a Doctorate of Pharmacy from University of Oklahoma Health Science Center.

D. RESIGNATIONS

Carolene Jackson, has resigned her position as Instructor in the Department of Education effective May 7, 2019.

Taylor Verkler, has resigned her position as Instructor in the Language & Literature Department effective May 7, 2019.

E. TENURE

The following faculty members are recommended for tenure effective with the beginning of the Fall 2019 semester:

Dr. Allen Boyd, Department of Education

Dr. Holly McKee, Department of Business

Dr. Sharon Lawrence, Department of Allied Health

Dr. Meri Hix, Department of Pharmacy

Dr. Rickey Cothran, Department of Biological Sciences

Dr. Swarup Ghosh, Department of Mathematics

Dr. Tugba Gursel Sevin, Department of Language and Literature

Dr. Yu-Ling Chen, Department of Music

Dr. Jon Henrikson, Department of Chemistry and Physics

Dr. Marc DiPaolo, Department of Language and Literature

F. PROMOTION IN RANK

The following faculty members are recommended for advancement in rank effective with the beginning of the Fall 2019 semester. The faculty listed have been recommended by the Provost and President.

PROMOTION FROM INSTRUCTOR TO ASSISTANT PROFESSOR

Mr. Landry Brewer, Department of Social Sciences

PROMOTION FROM ASSISTANT PROFESSOR TO ASSOCIATE PROFESSOR

Dr. Jeremy Johnson, Department of Pharmacy

Dr. Rickey Cothran, Department of Biological Sciences

Dr. Swarup Ghosh, Department of Mathematics

Dr. Tugba Gursel Sevin, Department of Language and Literature

Dr. Jon Henrikson, Department of Chemistry and Physics

Dr. Jieun Chang, Department of Social Sciences

PROMOTION FROM ASSOCIATE PROFESSOR TO PROFESSOR

Dr. Randy Barnett, Department of Psychology

Dr. Trisha Wald, Department of Business

Dr. Jorie Edwards, Department of Psychology

Dr. Jared Edwards, Department of Psychology

Dr. Edna Patatanian, Department of Pharmacy

II. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

SWOSU has received confirmation of four (4) grants for a total amount of \$52,510. Profiles of these awards are presented below.

A. Opioid Prevention Education in Oklahoma Public Schools\$25,000

The OKLAHOMA STATE DEPARTMENT OF EDUCATION has awarded a grant entitled "*Opioid Prevention Education in Oklahoma Public Schools*" in the amount of \$25,000. The grant, in part, supports training and travel for pharmacy students and faculty to provide education to at risk schools for opioid prevention. The primary function of this award is university student training and support and community service. The principal investigator of the grant is Dr. Aimee Henderson.

B. INBRE Release Time: Course Development Scientific Ethics \$20,452

The OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION through OK INBRE has awarded a grant entitled "*INBRE Release Time: Course Development Scientific Ethics*" in the amount of \$20,452. These funds support faculty release time to develop a new course at Southwestern Oklahoma State University. The purpose of this course is to meet NIH and NSF Responsible Conduct of Research mandates for student researchers. The primary function of this award is curriculum development. The principal investigator of this grant is Dr. Tim Hubin.

C. NASA-Sigmarrson Research Implementation-Regents Match\$6,808

The NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA) through the Oklahoma State Regents for Higher Education has awarded a grant entitled "*NASA-Sigmarrson Research Implementation-Regents Match*" in the amount of \$6,808. The grant, in part, supports administrative duties for the coordinator of the NASA program. The primary function of this award is university student training and support. The principal investigator of the grant is Ms. Madeline Baugher.

D. Dobtometry: Helping Western Oklahoma See the Stars\$250

The AMERICAN INSTITUTE OF PHYSICS has awarded a grant entitled "*Dobtometry: Helping Western Oklahoma See the Stars*" in the amount of \$25,000. The grant, in part, supports research training for undergraduate Physics students to enhance Dobtometry at the SWOSU Observatory. The primary function of this award is undergraduate research. The principal investigator of the grant is Dr. Wayne Trail.

III. PRESIDENT'S RECOMMENDATIONS

We are requesting approval of our new Mission Statement and Strategic Plan.

SWOSU PATHWAY TO EXCELLENCE Strategic Plan

Mission Statement:

Southwestern Oklahoma State University supports students and community through its integration of effective teaching, scholarly and creative endeavors, and civic engagement.

Values Statement:

In pursuing the university's mission, SWOSU faculty and staff are guided by a shared commitment to:

- 1) **students**, by providing high-quality instruction, involvement, services, scholarly endeavors, creative activities, and service learning.
- 2) **achievement**, by establishing a foundation for student success.
- 3) **knowledge**, by pursuing the exchange of ideas, research, and leadership for the public good.
- 4) **respect**, by fostering a safe, healthy, and diverse intellectual, cultural, and social environment that encourages emotional well-being.

Vision Statement:

SWOSU will foster an inclusive environment that inspires intellectual excellence, responsible citizenship, professional development, and personal growth.

Strategic Plan Goals:

Goal 1: Cultivate effective methods to attract, develop, and retain students.

Goal 2: Promote student achievement of educational and professional goals.

Goal 3: Provide stewardship of resources necessary to operate excellent programs and services.

Goal 4: Foster quality programs that meet the needs of students and the local, state, national, and global community.

Respectfully submitted,



Randy L. Beutler
President

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION**

WHEREAS, Fred Alsberg will retire from Southwestern Oklahoma State University on July 1, 2019; and,

WHEREAS, Fred Alsberg has had a prestigious career for 28 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

WHEREAS, Fred Alsberg served with distinction as Associate Professor in the Language and Literature Department at Southwestern Oklahoma State University; and,

WHEREAS, Fred Alsberg has provided invaluable service to Southwestern Oklahoma State University as an Associate Professor in the Language and Literature Department; and,

WHEREAS, Fred Alsberg has demonstrated dedication to his profession by exhibiting excellence in teaching, publishing; and,

WHEREAS, Fred Alsberg is deserving of special recognition for his loyal and faithful service to the University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the Regional University System of Oklahoma bestows upon Fred Alsberg the honorary title of "Associate Professor Emeritus" and extends to him an expression of commendation and appreciation for his many contributions to the success of Southwestern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Walter Steven Pray at Weatherford, Oklahoma.

ADOPTED by the Board of Regents of the Regional University System of Oklahoma this Twelfth day of April 2019.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

Attest:

Connie Reilly
Secretary

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION**

WHEREAS, Cindy Dougherty will retire from Southwestern Oklahoma State University on March 31, 2019; and,

WHEREAS, Cindy Dougherty has had a prestigious career for 14 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

WHEREAS, Cindy Dougherty served with distinction as Dean of Students at Southwestern Oklahoma State University; and,

WHEREAS, Cindy Dougherty has provided invaluable service as Dean of Students at Southwestern Oklahoma State University and all that it entails including Title IX Officer, FERPA Officer, ADA/AA Officer, and Collegiate Activities Board Sponsor; and

WHEREAS, Cindy Dougherty has demonstrated dedication to her profession by exhibiting excellence in service, particularly as University Liaison for Leadership Weatherford; and,

WHEREAS, Cindy Dougherty is deserving of special recognition for her loyal and faithful service to the University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the Regional University System of Oklahoma bestows upon Cindy Dougherty the honorary title of "Dean of Students Emeritus" and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

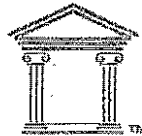
BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Cindy Dougherty at Weatherford, Oklahoma.

ADOPTED by the Board of Regents of the Regional University System of Oklahoma this Twelfth day of April 2019.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

Attest:

Connie Reilly
Secretary



Regent Mark Stansberry
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Stansberry:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY PROMOTIONS

The following faculty members have been approved for advancement in rank beginning with the 2019/2020 academic year:

From Assistant Professor to Associate Professor

Dr. Jerry Stout, Department of Educational Instruction and Leadership

Dr. Mary Nottingham, Department of Educational Instruction and Leadership

B. RECOMMENDATIONS FOR TENURE

The following faculty members are recommended for tenure effective with the beginning of the 2019/2020 academic year:

Dr. Jerry Stout, Department of Educational Instruction and Leadership

Dr. Mary Nottingham, Department of Educational Instruction and Leadership

C. FACULTY APPOINTMENTS

John Massey School of Business

Mr. Lloyd Sauls has been appointed to the position of full-time Instructor/Director of the Aviation Sciences Institute, effective February 28, 2019, at a 12-month salary of \$100,000.

Mr. Sauls earned a Bachelor of Science in Behavioral Science and a Bachelor of Science in Basic Science from the United States Air Force Academy in 1974. His professional experience spans more than 25 years with Delta Airlines, Inc., including positions such as International Captain and In

On April 1, 2019, 1 year with Southwest Airlines as Flight Instructor, and 5 years with the United States Air Force as an Undergraduate Pilot Training (T-38 Aircraft) and Academic Instructor, and Aircraft Functional Check Pilot (T-38 and T-37).

D. ADMINITRATIVE APPOINTMENTS

Academic Affairs

Dr. Tim Boatmun, Dean of the Graduate School, E-Programming, and Academic Support has been appointed to the position of Acting Vice President for Academic Affairs effective April 1, 2019. Dr. Boatmun's new status will continue until Sean Burrage is able to return to the President's position and Bryon Clark is able to return to the Vice President for Academic Affairs' position, at which time his status as Acting Vice President for Academic Affairs will automatically end and he will return to his previous position, Dean of the Graduate School, E-Programming and Academic Support. His annual salary will be increased to \$137,000 during his service as Acting Vice President for Academic Affairs and it will return to his previous salary automatically when he returns to his previous position.

II. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Bulletproof Vest Partnership Program.....\$2,268.00

This grant was awarded to Southeastern Oklahoma State University from the U. S. Department of Justice via Oklahoma Department of Public Safety in the amount of \$2,268. The effective date of the grant is October 17, 2018. This grant's project director is Captain Jody Hall, Southeastern Police Department. The purpose of this grant is to protect the lives of law enforcement officers with the purchase of bulletproof vests. Six vests will be purchased with the partnership of the Choctaw Nation of Oklahoma, Southeastern Foundation, and Southeastern Oklahoma State University.

Choctaw Bulletproof Vest Partnership Program.....\$500.00

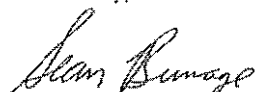
This grant was awarded to Southeastern Oklahoma State University from the Choctaw Nation of Oklahoma in the amount of \$500. The effective date of the grant is January 10, 2019. This grant's project director is Captain Jody Hall, Southeastern Police Department. The purpose of this grant is to protect the lives of law enforcement officers with the purchase of bulletproof vests. Six vests will be purchased with the partnership of the U. S. Department of Justice, Southeastern Foundation, and Southeastern Oklahoma State University.

Oklahoma Small Business Development Center.....\$1,473,743.00

This grant was awarded to Southeastern Oklahoma State University (SE) from the U. S. Small Business Administration (SBA) in the amount of \$1,473,743. The effective date of the grant is January 1, 2019. The State Director is Ms. Michele Campbell, Oklahoma Small Business Development Center (OKSBDC). The purpose of this grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The SBA grant

established OKSBDC in 1984. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders, and Oklahoma's Native American tribes. OKSBDC provides consulting services and training services to Oklahoma entrepreneurs and small business owners each year resulting in increased economic growth, employment, and economic vitality. OKSBDC provides a critical and key link between higher education and important statewide and community stakeholders.

Sincerely,



Sean Burrage
President

OFFICE OF THE PRESIDENT

March 28, 2019

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Faculty Appointments

School of Arts and Sciences

Dr. Robert Vest, has been appointed Assistant Professor of Spanish in a permanent full-time position. His appointment is effective August 13, 2019, through May 8, 2020, at an academic salary rate of \$47,935.

Dr. Vest holds a Bachelor of Arts degree (2010) in Spanish and History from Northern Michigan University, Marquette, Michigan, and a Master of Arts degree (2012) in Foreign Languages and Literature (Spanish) and a Doctor of Philosophy degree (2018) in Languages and Cultures (Spanish), both from Purdue University, Lafayette, Indiana.

Northwestern Oklahoma State University

His previous work experience includes: Adjunct Instructor of Spanish (2) Community College, Lafayette, Indiana; Graduate Lecturer (8) at Purdue University, Lafayette, Indiana; and Assistant Professor of Spanish (1) at Truman State University, Kirksville, Missouri.

B. Promotion in Rank

The following faculty members have been recommended for promotion in rank effective with their appointment dates for the 2019-2020 academic year. They have been recommended for promotion by the Dean of Faculty and the Vice President for Academic Affairs.

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Jennifer Page	English	Assistant	Associate
Dr. Kylene Rehder	Social Work	Associate	Professor
Dr. Jennifer Sattler	Physics	Assistant	Associate
Dr. Dena Walker	Mathematics	Assistant	Associate

School of Education

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Mindi Clark	Agriculture	Assistant	Associate

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Ralph Bourret	Business	Associate	Professor
Dr. Roger Brown	Business	Assistant	Associate

Northwestern Oklahoma State University**C. Reappointment of Non-Tenured Faculty**

I recommend the reappointment of the following non-tenured faculty for the 2019-2020 academic year.

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Courtney Ballina	Nursing	Assistant Professor
Amanda Clepper	Nursing	Instructor
Dr. Jennifer Glen	Nursing	Assistant Professor
Dr. Nikole Hicks	Nursing	Associate Professor
Garret Lahr	Business	Instructor
Dr. Joseph Paul	Business	Associate Professor
Heidi Ritchie	Nursing	Instructor
Dr. Patricia Thompson	Nursing	Associate Professor
Jana Walker	Business	Instructor

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Richmond Adams	English	Assistant Professor
Dawn Allen	English	Assistant Professor
Dr. Kaylene Armstrong	Communication	Assistant Professor
Jana Brown	Social Science	Instructor
M. Seth Cudd	Fine Arts	Instructor
Douglas Davidson	Library	Assistant Professor
Shawna Gilbert	Library	Assistant Professor
Dr. Roxie James	English	Assistant Professor
Melissa Jones	Library	Assistant Professor
Kyle Larson	Fine Arts	Assistant Professor
Karsten Longhurst	Fine Arts	Instructor
Keenan Meeker	Mathematics	Instructor
Lawana Newell	Fine Arts	Instructor
Jennifer Pribble	Social Work	Assistant Professor
Evan Vaverka	Computer Science	Instructor

School of Education

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Tracy Beedy	Agriculture	Assistant Professor
Mariann Braten-Hall	Education	Instructor
Dr. Jason Ferrell	Psychology	Assistant Professor
Dr. Colleen Golightly	Education	Associate Professor
Shane Hansen	HSSE	Instructor
Dr. Joshua Hawkins	Education	Assistant Professor

Northwestern Oklahoma State University**(reappointments continued)**

Mistie Kline	Psychology	Instructor
J. Taylor Randolph	Psychology	Instructor
Dr. Henry Trabuc	Education	Assistant Professor
Dr. Stephanie Widick	Psychology	Assistant Professor

D. Reappointment of Non-Tenured Faculty After Seven Years

I recommend the reappointment of the following non-tenured faculty for the 2019-2020 academic year.

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
None		

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Mark Bagley	Computer Science	Instructor
Tamara Brown	Communication	Assistant Professor
Shannon Leaper	Library	Assistant Professor
Jeff McAlpin	Criminal Justice	Instructor
Kirk Rogers	Criminal Justice	Instructor

School of Education

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Roxanne Clark	Education	Instructor
Mark Sneary	Agriculture	Instructor
Steve Sneary	Agriculture	Instructor

E. Retirement with Resolution

Dr. Cynthia Pfeifer-Hill, Professor of Biology, has submitted a letter stating her intention to retire effective May 10, 2019. Dr. Pfeifer-Hill has been employed with the University since August 11, 1995. A resolution recognizing her years of service to Northwestern is attached.

Northwestern Oklahoma State University**F. Recommendations for Tenure**

I recommend the faculty members listed below be granted tenure effective the 2019 Fall Semester. Each member has been recommended for tenure by the Dean of Faculty and the Vice President for Academic Affairs and their qualifications are commensurate with policy set forth by the Board.

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Jennifer Page	English	Asst. Professor
Dr. Jennifer Sattler	Physics	Asst. Professor

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>Rank</u>
Dr. Krista Tilley	Nursing	Asst. Professor

II. PURCHASES

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

Bus and driver expenses associated with University-owned buses; Midwest Bus Sales, Inc., Bonner Springs, Kansas, at a cost of \$70,000. (Fund 290, E&G Funds)

Northwestern Oklahoma State University

III. GRANTS AND CONTRACTS

The Charles Koch Foundation.....\$12,000

A grant to partially fund a two-day free, public seminar entitled, "From Crisis to Calm", held February 21 & 22, 2019, on Northwestern's Enid Campus. Dr. Wayne McMillin, Dean of the Enid Campus, is the event coordinator.

The Enid Winter Chautauqua.....\$1,500

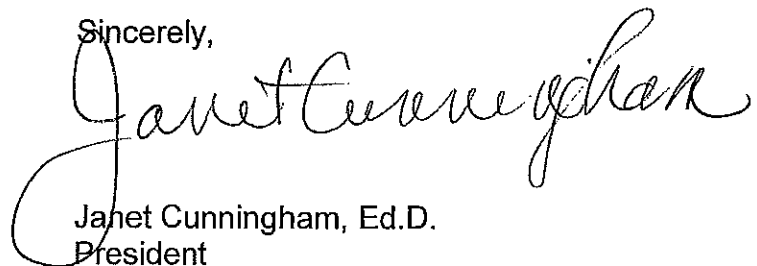
Grant funds to assist with the 2019 Enid Winter Chautauqua entitled "Big Mama Speaks: The 1921 Tulsa Race Riot", held February 1, 2019. Dr. Wayne McMillin, Dean of the Enid Campus, is the event coordinator. Funds were received from:

The Chautauqua Council of Enid.....\$1,000

Enid Arts Council.....\$500

TOTAL GRANTS.....\$13,500

Sincerely,

A handwritten signature in black ink, reading "Janet Cunningham". The signature is fluid and cursive, with the first name "Janet" being more prominent and the last name "Cunningham" written in a continuous script.

Janet Cunningham, Ed.D.
President

JC:md
Attachment (1)

RESOLUTION

Regional University System of Oklahoma

WHEREAS, DR. CYNTHIA PFEIFER-HILL, Professor of Biology at Northwestern Oklahoma State University, will retire on May 10, 2019; and

WHEREAS, DR. PFEIFER-HILL will be leaving the University after 24 years of service; and

WHEREAS, DR. PFEIFER-HILL has earned the respect and admiration of her colleagues and has established a reputation for outstanding service in the study of Biology; including leadership of the Science Department; and

WHEREAS, DR. PFEIFER-HILL has dedicated her professional life to the service of countless students, many of whom credit their personal and professional success to her guidance and support; and

WHEREAS, DR. PFEIFER-HILL has been credited by many students for their success in earning acceptance into graduate programs at universities across the country; and

WHEREAS, DR. PFEIFER-HILL has received many accolades for her exemplary service, including the John Sheffield Teacher of the Year Award and the John Barton Distinguished Teaching and Service Award; and

WHEREAS, DR. PFEIFER-HILL has faithfully fulfilled the responsibilities of her position and served her students with a high degree of professionalism and concern for their success,

NOW, THEREFORE, BE IT RESOLVED, that the *Regional University System of Oklahoma* bestows upon **DR. CYNTHIA PFEIFER-HILL**, the honorary title of “Professor Emeritus of Biology” and extends to her an expression of appreciation and commendation for her contributions to the success and reputation of Northwestern Oklahoma State University, and extends best wishes for years of happiness and satisfaction, which are rightfully expected after such faithful and dedicated service; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. PFEIFER-HILL** in Alva, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 12th day of April, 2019.

Mark Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

