

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



MINUTES

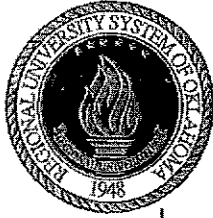
REGULAR BOARD MEETING

September 22, 2017

**Northwestern Oklahoma State University
Student Center, Ranger Room
Alva, Oklahoma**

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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

AGENDA

September 22, 2017, 9:00 a.m.
Northwestern Oklahoma State University
Student Center, Ranger Room
Alva, Oklahoma

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
 - A. **EXCUSE ABSENT REGENTS**
 - B. **INTRODUCTION OF GUESTS**
- III. **CHAIR'S REPORT-- Regent Mark Stansberry**
- IV. **CONSENT DOCKET**
 - A. **MINUTES OF PREVIOUS MEETING**
 1. **Approval of Minutes of Regular Meeting, June 22, 2017**
 - B. **EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Ford**

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1. **Northwestern Oklahoma State University**
 - a. **Program Modifications, Program Requirement Change:**
 1. Bachelor of Music Education – Instrumental (026)
 2. Bachelor of Music Education – Vocal (027)
2. **Southeastern Oklahoma State University**
 - a. **Program Modification**
 1. Master of Science in Native American Leadership (112)
3. **Southwestern Oklahoma State University**
 - a. **Program Modification**
 1. Master of Music (099)
 2. BAE History Ed (132)
 3. BSE Elementary Ed (017)
 4. BSE Special Ed Mild-Moderate (053)
 5. AS Wildland Firefighting (156)
 6. BS Parks and Recreation Management (049)
 7. BS Parks and Recreation Law Enforcement (146)
 8. BS Exercise Science (151)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. EDUCATIONAL EXCELLENCE COMMITTEE – Chair Amy Ford

Report of the Educational Excellence Committee, Thursday, September 21, 2017, 3:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan and five-year vision.

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2. Discussion and possible action regarding:
 - a. Online enrollment data
 - b. Licensure exam pass rates
 - c. Enrollment data
 - d. ACT/SAT exam results

B. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly

Report of the Facilities Stewardship Committee, Thursday, September 21, 2017, 5:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. **Report on committee goals, annual work plan, and five-year vision.**
2. **Report on NWOSU Campus Facilities Tour**
3. **Northwestern Oklahoma State University**
 - a. **Project 505-0005 Major Repairs and Renovations**

Project Description: Northwestern Oklahoma State University requests ratification of emergency approval given on August 11, 2017, by Regent Reilly (Facilities Stewardship Chair) and Regent Stansberry (Board Chair) to change the construction manager for the student center renovations from American Construction Services, LLC, to Shrader & Martinez Construction, Inc. The original project was approved at the June 22, 2017, RUSO Board Meeting. The information below was approved at the June meeting and has not changed.

Requested Funding: Not to exceed \$170,000.

Budget Breakdown: Funding will cover cost of materials and construction expenses, architect fees, and furniture for the commons area.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, Fund 600/650 School Land and Auxiliary Funds for Northwestern's part of the project. The

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\$500,000 investment by Chartwell's is handled by their corporate offices directly with all vendors.

Informational Item

a. Project 505-0005 – Major Repairs and Renovations

Project Description: Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, bid two roof replacement projects. The first building was the Industrial Education Building and the second roof was a section of the roof (over workout facility) at the Dunning Performance Center. Both roof replacement projects were awarded to Coontz Roofing, Lahoma, Oklahoma.

Contract Amount: \$148,500

Budget Breakdown: Above contract amount covers the cost to replace both roofs by Coontz Roofing.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, Fund 600/650 School Land Funds

4. Southeastern Oklahoma State University

a. Request approval to refinance 2007B Master Lease Bonds as detailed below for a net estimated savings of \$57,000.

Name of Project: Refinancing 2007B ML Projects (Parking & Classroom)

Location of Project: SOSU Main Campus – Durant, Oklahoma

Estimate Financed: \$1,175,000

Source of Funding: Appropriated Capital and Revolving Funds

Description: This is a refunding project for two projects (Parking and New Classroom) originally funded in the 2007B Master Lease series. This refunding is currently

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estimated to save approximately \$57,000, or 5.41%, NPV savings. The term of the refunded bonds will not exceed the term of the original bonds.

b. Administration Building Roof Replacement

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is reporting the following related to the replacement of the Administration Building roof.

Project Number: 660-0800

Projection Description: Administration Building roof replacement

Amount: \$80,000 estimated

Source of Funding: E&G Deferred Maintenance

Vendor: To be Determined

5. Southwestern Oklahoma State University

a. Purchase 11.09 acres of land near SWOSU Athletic Complex for cash and property located at 224 W College, Weatherford, Oklahoma.

Project Description: Request approval to purchase land (11.09 acres) near SWOSU Athletic Complex appraised at \$150,000.

Request approval to give \$10,000 cash and trade property located at 224 W. College, appraised at \$140,000.

SWOSU desires to acquire land north of the current campus where the current Athletic complex is located. The house and land located at 224 W College is approximately 2,584 sf and was built in or around 1937 and currently houses the SWOSU Assessment Center. The Assessment Center is being relocated due to the lack of ADA accessibility and need for more suitable space. This property has not been declared as surplus because it is currently being used.

Requested Funding Approval: Requesting \$10,000

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Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds

- b. **Requesting re-execution of a previously recorded deed on property at Colony, Oklahoma.**

Project Description: Requesting re-execution of a deed regarding property at Colony, Oklahoma, which was originally gifted to the Southwestern Oklahoma State University Foundation by Justice Yvonne Kauger. This property was then deeded to the university and the university deeded the property to the Town of Colony. Justice Kauger desires to retain her reversionary interest in the Gallery portion of the property only; therefore SWOSU is requesting this deed be re-executed.

Requested Funding Approval: No funding required.

6. **Northeastern State University**

- a. **Project # 485-0043 - Campus Roof Repair and Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder for the repair or replacement of existing roofs.

Requested Funding Approval: \$350,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): \$137,000.00 from 295 fund, \$12,000.00 from \$600 fund, \$201,000.00 from Infrastructure Fee

- b. **Project # 485-0073 - General Repair and Replacement of HVAC Systems in the Education Building**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, HVAC replacement and repairs in the Education Building and create maintenance savings for the University.

Requested Funding Approval: \$400,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 fund

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Informational:

a. **Project #485-0073 - UC Building Repairs to the Mechanical, Electrical and Plumbing Systems**

Project Description: Replace/repair aging and malfunctioning equipment and piping

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): UC Facility Fee

b. **Project #485-0073 - Campus Wide LED Lighting Conversion**

Project Description: Convert campus lights to LED fixtures

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

c. **Project #485-0067 - General Landscape and Sidewalk Repairs and Maintenance**

Project Description: General landscape and sidewalk repairs and maintenance

Requested Funding Approval: \$50,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

d. **Project #485-0063 - Residence Housing Halls Maintenance**

Project Description: General repairs and maintenance to campus Housing Halls

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Requested Funding Approval: \$40,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Housing Fee

e. Project #485-0063 - Haskell Hall Annex Chiller Replacement

Project Description: Replace Chiller and associated MEP equipment in Haskell Hall Annex

Requested Funding Approval: \$75,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

f. Project #485-0073 - Science Service Contracts

Project Description: General service and inspection of fume hoods and other miscellaneous systems in the science buildings

Requested Funding Approval: \$35,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Science Fee

7. University of Central Oklahoma

a. Project #120-0033 Heat and Air Condition-Plant and Campus Buildings

Project Description: Approve costs for multiple repair projects to be performed by JCI, Inc., in an amount not to exceed \$800,000 for work associated with repairs to and replacement of multiple existing chilled water and heating water vaults based upon the current University of Central Oklahoma GSA Contract #GS-07F-7823C. This work will be performed over a

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4-5 year timeline based upon a prioritization of work and ability to take vaults off line.

Requested Funding Approval: \$800,000

Budget Breakdown: \$800,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13/Section 13 Offset.

b. Project # 120-0033 Heat and Air Condition-Plant and Campus Buildings

Project Description: Approve use of funds in the amount of \$875,000 remaining from South Central Plant project, previously approved on July 24, 2015, for additional North Central Plant piping expansion to support chilled water needs for the new Dining Center, North Hamilton Annex, and Wantland Stadium.

Requested Funding Approval: \$875,000 from the previously approved \$15,000,000 project

Budget Breakdown: \$875,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Master Real Property Lease Revenue Bond Funds

c. Project #120-0013 Parking, Sidewalks, Lights and Landscaping Lot #10 Improvements (Visitor Lot at NUC)

Project Description: Approve design, award and construction of Parking Lot #10, NUC Visitor Lot, in an amount not to exceed \$1,200,000 to Alpha Building Corporation, the UCO Job Order Contractor, for demolition, reconfiguration and replacement of Lot # 10 to enhance access, safety and replacement of deteriorating parking lots

Requested Funding Approval: \$1,200,000

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Budget Breakdown: \$1,200,000 Construction

Job Order Contractor: Yes, Alpha Building Corporation, in the amount not to exceed \$1,200,000. Job Order Contract approved 02/19/2016 with a contract term 02/23/2016 through 02/22/2021

Congruent with Campus Master Plan or Strategic Plan?: Yes

Revenue Sources: Campus Enterprises (Parking) Funds

d. Termination of Joint Easement

Request approval to expressly terminate a joint easement entered into by previous property owners for the property at 328 E. 1st St. with the neighboring property owned by First Christian Church via a quitclaim deed.

Change Orders:

a. Project # 120-0033 Heat and Air Condition – Plant & Campus Buildings Equipment

Project Description: Approve Change Order # 3 in the amount of \$193,490 for the South Central Plant, items including removal and storage of existing equipment for future re-use and modifications to old Mitchell Hall Theater mechanical systems in order to accommodate connection to North Central Plant. This change order will increase the contract amount to \$11,242,526.

Budget Breakdown: \$193,490

Revenue Sources: Current available Master Real Property Lease Revenue Bond Funds

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Approve Change Order # 7 in the amount of \$53,108 for the STEM building, items including ADA automatic door openers, door modifications to accept key card access in various locations, and auditorium egress lighting. This change order will increase the contract amount to \$17,287,036.

Budget Breakdown: \$53,108

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Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds

Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order #5 to Lippert Brothers in the amount of \$20,765 for revisions to ductwork, water purification system and storm drains, Master Real Property Lease Revenue Bond Funds.

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 6 to Lippert Brothers in the amount of \$23,848 for revisions to elevator shaft, structure of east and west canopies and door finishes, Master Real Property Lease Revenue Bond Funds.

c. Project # 120-0001 Performing Arts Facilities Backstage Facility (Mitchell Hall Backstage)

Project Description: Change Order # 9 to Shiloh Construction in the amount of \$23,162 for various modifications, including polished concrete floor and exterior site modifications, Master Real Property Lease Revenue Bond Funds.

d. Project # 120-0001 Performing Arts Facilities Backstage Facility (Mitchell Hall Backstage)

Project Description: Change Order # 10 to Shiloh Construction in the amount of \$5,360 for various modifications, including additional sprinkler head, elevator equipment modification and additional paint, Master Real Property Lease Revenue Bond Funds.

e. Project # 120-0001 Performing Arts Facilities Backstage Facility (Mitchell Hall Backstage)

Project Description: Change Order # 11 to Shiloh Construction in the amount of \$18,498 for various modifications, including additional fire caulking and a portion of sewer line repair, Master Real Property Lease Revenue Bond Funds

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f. Project #120-0032 Sports Complex Improvements Projects (Softball)

Project Description: Final Completion by Timberlake Construction, Inc., for Softball Field Improvements in the amount of \$2,277,313, Master Real Property Lease Revenue Bond funds and Section 13 Funds

g. Miscellaneous Job Order Contract Contracts

Project Description: Final Completion by Alpha Building Corporation for the Nigh University Center Stair Handrail Replacement in the amount of \$210,231, Campus Enterprises funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 13 in the amount of \$391,562, Campus Enterprises (Parking) funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 19 in the amount of \$251,066, Campus Enterprises (Parking) funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 57a in the amount of \$79,462, Campus Enterprises (Parking) funds

h. Project #120-0008 Liberal Arts Renovation and Addition

Project Description: Construction Manager at Risk selection for the College of Liberal Arts Renovation and Addition project has been completed. Five firms were interviewed during the selection process based upon Title 61 § 62 for professional qualifications and technical experience. The Rank Order and Selections are as attached and noted below:

Construction Manager at Risk: The following five firms were selected for interview and based upon the Rank Ordering of qualifications the firm of Lippert Brothers Construction, Inc., has been selected.

The five firms interviewed are:

1. Lippert Brothers Construction, Inc.
2. Manhattan Construction, Inc.
3. Lingo Construction, Inc.
4. Timberlake Construction, Inc.
5. Miller-Tippens Construction, Inc.

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Based upon State Statutes Title 61 § 62, the university shall negotiate a contract with the highest qualified construction manager provided that a fee can be negotiated that is fair and reasonable to both parties. In the event a reasonable fee cannot be negotiated with the selected construction manager, the university may negotiate with other construction managers in order of their Rank Order of qualifications.

C. VISION & PLANNING COMMITTEE REPORT—Chair Regent Jeffrey T. Dunn

1. Report on committee goals, annual work, five-year vision.
2. Discussion and possible action on benchmarks and possible RUSO dashboard. —Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma; Dr. Bo Hannaford, Vice President for Academic Affairs, Northwestern Oklahoma State University
3. OSRHE Task Force update.
4. Discussion and possible action regarding Deferred Action for Childhood Arrivals (DACA).

D. POLICY & PROCEDURES COMMITTEE REPORT—Chair Regent Lake Carpenter

Report of the Policy & Procedures Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

E. SYSTEM ADVANCEMENT COMMITTEE—Chair Regent Susan Winchester

Report of the System Advancement Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.
2. Discussion of upcoming RUSO newsletter.

F. AUDIT & FINANCE COMMITTEE—Regent Gary Parker

Report of the Audit & Finance Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

G. PERSONNEL COMMITTEE—Regent Jane McDermott

Report of the Personnel Committee, Thursday, September 21, 2017, 4:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.
2. OKHEEI—2018 status report and benefits update.—Whitney Popchoke, OKHEEI Benefits Coordinator
3. Approve RUSO universities and administrative office participation in OKHEEI and applicable service plans offered by OKHEEI for calendar year 2018.

H. PENSION COMMITTEE—Jessica Kilby

1. Annual report.
2. Request approval of amended Pension Committee Charter.

I. INVESTMENT ADVISORY COMMITTEE—Regent Jeffrey T. Dunn

Report of the Investment Advisory Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

VI. PRESIDENTS' RECOMMENDATIONS

A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$ 594,480.00

- 3. Informational Items:**

- a. Scholarships and Donations**

Darrell and Grace Wessels have contributed \$150,000 to benefit multiple academic areas at Northwestern. The funds will partially support an early childhood education lab, a literacy lab and new nursing simulation equipment.

Ken and Sue Fellers have contributed \$50,000 toward the Ken and Sue Fellers Family Scholarship in Music.

Ken and Sue Fellers have contributed \$50,000 toward the Ken and Sue Fellers Family Scholarship in Math & Science.

Richard and Bonnie Szczepaniak have contributed \$30,000 to the Angela and Brad Szczepaniak Nursing Scholarship Endowment.

B. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

- 1. Personnel**
- 2. Purchases:**

Southeastern is requesting approval to enter into an agreement with Academic Partnerships (AP) to provide services to help following undergraduate programs to recruit and support nontraditional, online, degree completers to help grow enrollment. Cost for the services is based on sharing of revenue collected from program students (50/50). This initiative is based on the highly successful model that is being used for the MBA program.

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- B.A. in Communication
- B.B.A. in Marketing
- B.B.A. in Management
- B.B.A. in General Business
- B.S. in Liberal and Applied Studies
- B.S. in Occupational Safety and Health

3. Grants and Contracts

Total grants and contracts: \$ 2,169,553.00

4. Informational

a. Food Services Contract Extension

In accordance with Board policy 2.3.6, Revenue Generating Contracts, Southeastern Oklahoma State University is reporting that our existing food service contract with Sodexo has been extended. The extended contract will allow for \$825,000 to be invested in food service operations, additional flexibility in student meal plans, and other options for non-student dining.

C. EAST CENTRAL UNIVERSITY

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 1,989,661.00

3. Purchases for Approval:

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

- a. Professional Service Industries for the independent material testing services for construction of the New Residence Hall an estimated amount of \$50,585.30.

Professional services as defined by Oklahoma Statute (18 O.S. §803). (Fund 295)

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

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- a. ATI, LLC for the purchase of Educational Assessment tools for the Nursing Department at an estimated cost of \$190,000. (E&G Fund) (Sole Source).

D. UNIVERSITY OF CENTRAL OKLAHOMA

- 1. Personnel**
- 2. Notice of Grant Awards**

Total grants and contracts: \$ 618,351.00

- 3. Purchases for Approval**

- a. The University of Central Oklahoma, Office of Campus Enterprises requests permission to obligate funds for FY2018 to provide commuter transportation services via "Citylink" through the City of Edmond to service areas adjacent to UCO, as well as within the City of Edmond as follows:

Source: Auxiliary.....\$240,882.00

- 4. Informational Items from Purchasing**

- a. Alpha Building Corporation: Renovation of 4 rooms in the Liberal Arts Building
Source: Course Fee
Colleges/Departments.....\$58,964.93
- b. John Marshall Company: Office Furnishings Company
Source:
E&G.....\$53,583.73
- c. iCIMS, Inc.: Human Resource Career Software Management Subscription with integration of Berke Assessment
Source: E&G.....\$52,692.00
- d. Strata Information Group, Inc.: IT Functional and Technical Consulting
Source: Source: E&G.....\$51,200.00

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- e. PGA of America: Golf Management program accreditation expense and student access to PGA portal
Source: Course Fee Colleges/Departments
.....\$78,965.00
- f. CDWG INC.: IT Supplies
Source: E&G.....\$87,000.00
- g. Office of Management and Enterprise Services (OMES): Shared services fee
Source: E&G.....\$87,780.00
- h. Video Reality: Multimedia equipment upgrades in Liberal Arts Building classrooms
Source: Course Fee Colleges/Departments.....
\$56,800.00
- i. Simplex Grinnell: Fire Suppression System Inspection
Source: E&G.....\$79,835.44
- j. WFF Management Services: Janitorial services associated with ACM
Source: E&G.....\$62,558.08
- k. Turnitin, LLC: Plagiarism prevention software subscription
Source: E&G.....\$60,147.51

E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

- 1. **Personnel**
- 2. **Grants & Contracts**

Total grants and contracts: \$ 213,375.00

F. NORTHEASTERN STATE UNIVERSITY

- 1. **Personnel**
- 2. **Information Items:**

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The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

- a. Civitas Analytical Software.....\$106,326
- b. Chalk & Wire-Student Services.....\$120,000
- c. Ad Astra - Room Scheduling Software.....\$ 52,500

3. Grants and Contracts

Total grants and contracts: \$ 2,031,773.33

VII. PRESIDENTS' COUNCIL REPORT

VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

IX. REGENTS' COMMENTS AND ANNOUNCEMENTS

X. NEW BUSINESS

XI. EXECUTIVE SESSION

A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:

- 1. Discussion of the employment of the President of Northwestern Oklahoma State University.
- 2. Discussion of the employment of the President of East Central University.
- 3. Discussion of the employment and compensation of the Presidents of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, and the University of Central Oklahoma.
- 4. Discussion of the employment of the RUSO General Counsel.

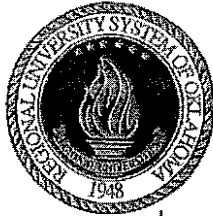
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B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

XII. RECONVENE IN PUBLIC SESSION

XIII. ADJOURNMENT



REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
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Northeastern
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Northwestern
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Southeastern
Oklahoma
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University

Southwestern
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University

MINUTES

September 22, 2017, 9:00 a.m.
Northwestern Oklahoma State University
Student Center, Ranger Room
Alva, Oklahoma

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on September 22, 2017, at Northwestern Oklahoma State University, Student Center, Ranger Room, Alva, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, December 5, 2016 and a copy of the Agenda posted by 9:00 a.m., September 21, 2017 in compliance with the Open Meeting Act.

II. CALL TO ORDER AND REGENTS' ROLL CALL

Chairman Stansberry called the meeting to order. Roll call established the presence of a quorum with 7 Regents present.

Jeffrey T. Dunn, Regent, Position 2
Lake Carpenter, Regent, Position 3
Gary Parker, Vice Chair, Position 4
Connie Reilly, Secretary, Position 5
Jane McDermott, Regent, Position 6
Amy Anne Ford, Regent, Position 7
Mark Stansberry, Chair, Position 8

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112
Phone: (405) 942-8817 Fax: (405) 942-8847

A. EXCUSE ABSENT REGENTS

Regent Dunn made the motion, seconded by Regent Parker to excuse Regent Susan Winchester and Regent Joy Hofmeister from the meeting.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

B. INTRODUCTION OF GUESTS

University Presidents

Don Betz, President, University of Central Oklahoma, Edmond, Oklahoma

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma

Sean Burrage, President, Southeastern Oklahoma State University, Durant, Oklahoma

Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma

Katricia Pierson, President, East Central University, Ada, Oklahoma

Deborah Landry in for Steve Turner, Vice President for Academic Affairs, Northeastern State University, Tahlequah, Oklahoma

Regional University System of Oklahoma Administrative Staff

Sheridan McCaffree, Executive Director

Nancy Gerrity, Assistant General Counsel

Priya Desai, Executive Assistant

Others in Attendance

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma

Ali Gavitt, Student, University Relations, Northwestern Oklahoma State University, Alva, Oklahoma

Bo Hannaford, Vice President for Academic Affairs, Northwestern Oklahoma State University, Alva, Oklahoma

Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma

Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Edmond, Oklahoma
Christy Landsaw, Vice President of Business and Finance, Northeastern State University, Tahlequah, Oklahoma
David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma
Steven Valencia, Associate Vice President for University Relations, Northwestern Oklahoma State University, Alva, Oklahoma
Dennis Westman, Vice President of Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

III. CHAIR'S REPORT-- Regent Mark Stansberry

Regent Stansberry requested a moment of silence for the five NSU students who were tragically killed in an automobile accident near Tahlequah. The students were: Donovan Caldwell, 18 of Muskogee, Drake Wells, 19 of Thackerville, Lily Murphy, 18 of Gentry, Arkansas, Autumn Seely, 18 of Salina, Oklahoma, and Jessica Swartwout, 18 of McAlester.

Regent Stansberry shared some of his thoughts about chairing the RUSO Board this year.

Regent Stansberry thanked everyone for their enthusiasm and optimism about RUSO's collective ability to have an impact on Oklahoma higher education and the future of Oklahoma. He also thanked the Regents for answering the call for creating committee goals and work plans.

Regent Stansberry requested benchmarks and metrics and reported that the Vision and Planning Ad Hoc Committee has worked on indentifying key performance indicators.

Regent Stansberry reported that he would like for more board decisions to be data-driven and will request speakers at each meeting on important topics.

For November, RUSO will be inviting the State Regents to a casual dinner with the RUSO Regents at the CHK | Central Boathouse on November 2, 2017. The November meeting will feature a cybersecurity expert who will be speaking to the Board about personal vulnerabilities as members of a public board in addition to raising awareness of university cybersecurity threats.

IV. CONSENT DOCKET

Regent Ford made the motion, seconded by Regent Dunn to approve all of the items on the Consent Docket:

A. MINUTES OF PREVIOUS MEETING

1. Approval of Minutes of Regular Meeting, June 22, 2017

B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair Amy Ford (Attachment A, Pages 51-54)

1. Northwestern Oklahoma State University (Page 51)

a. Program Modifications, Program Requirement Change:

1. Bachelor of Music Education – Instrumental (026)
2. Bachelor of Music Education – Vocal (027)

2. Southeastern Oklahoma State University (Page 52)

a. Program Modification

1. Master of Science in Native American Leadership (112)

3. Southwestern Oklahoma State University (Page 53)

a. Program Modification

1. Master of Music (099)
2. BAE History Ed (132)
3. BSE Elementary Ed (017)
4. BSE Special Ed Mild-Moderate (053)
5. AS Wildland Firefighting (156)
6. BS Parks and Recreation Management (049)

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7. BS Parks and Recreation Law Enforcement (146)

8. BS Exercise Science (151)

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. EDUCATIONAL EXCELLENCE COMMITTEE – Chair Amy Ford

Report of the Educational Excellence Committee, Thursday, September 21, 2017, 3:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan and five-year vision.

Regent Ford reported that the committee discussed their goals for this fiscal year and will work toward a working plan and a five-year vision.

Regent Ford reported that in an effort to be more data-driven, the committee reviewed the latest available data for online enrollment and student credit hours, various licensure exam pass rates, preliminary enrollment data and ACT and SAT exam results.

2. Discussion and possible action regarding:

- a. Online enrollment data
- b. Licensure exam pass rates
- c. Enrollment data
- d. ACT/SAT exam results

The committee will continue their study of this information with an overall goal of raising awareness and impacting educational quality throughout RUSO.

B. FACILITIES STEWARDSHIP COMMITTEE – Chair Connie Reilly

Report of the Facilities Stewardship Committee, Thursday, September 21, 2017, 5:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma. (Attachment B, Pages 55-74)

1. Report on committee goals, annual work plan, and five-year vision.

The Facilities Stewardship Committee reported that they have developed a set of goals for this year that will form the basis of their recommendations for action throughout the year. From these goals the Committee will create a work plan and a five-year vision as requested by Regent Stansberry and will be made available to the Regents and Presidents.

2. Report on NWOSU Campus Facilities Tour

Regent Reilly reported that one of the goals of the Committee was to complete the campus facilities tour of Northwestern Oklahoma State University.

Regent Reilly thanked Dr. David Pecha, Chris Lauderdale, NWOSU Comptroller, Roy Easley, architect, and Kevin Fields, safety officer who attended the tour to answer questions. She reported that the Committee visited the Student Center, Herrod Hall Auditorium, The Fine Arts Building, the mall, Health and Sports Science Building, Percefull Field House, Wellness Center, Athletic Facilities, Dean Linder Press Box, football field, Dunning Performance Center, and the Committee had lunch in the cafeteria. It was a comprehensive tour. She commended NWOSU for their campus facilities.

Regent Reilly made the motion, seconded by Regent Ford, to approve the following Facilities Stewardship Committee requests submitted by the universities:

3. Northwestern Oklahoma State University (page 55-56)

a. Project 505-0005 Major Repairs and Renovations

Project Description: Northwestern Oklahoma State University requests ratification of emergency approval given on August 11, 2017, by Regent Reilly (Facilities Stewardship Chair) and Regent Stansberry (Board Chair) to change the construction manager for the student center renovations from American Construction Services, LLC, to Shrader & Martinez

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Construction, Inc. The original project was approved at the June 22, 2017, RUSO Board Meeting. The information below was approved at the June meeting and has not changed.

Requested Funding: Not to exceed \$170,000.

Budget Breakdown: Funding will cover cost of materials and construction expenses, architect fees, and furniture for the commons area.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, Fund 600/650 School Land and Auxiliary Funds for Northwestern's part of the project. The \$500,000 investment by Chartwell's is handled by their corporate offices directly with all vendors.

Informational Item

a. Project 505-0005 – Major Repairs and Renovations

Project Description: Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, bid two roof replacement projects. The first building was the Industrial Education Building and the second roof was a section of the roof (over workout facility) at the Dunning Performance Center. Both roof replacement projects were awarded to Coontz Roofing, Lahoma, Oklahoma.

Contract Amount: \$148,500

Budget Breakdown: Above contract amount covers the cost to replace both roofs by Coontz Roofing.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, Fund 600/650 School Land Funds

4. Southeastern Oklahoma State University (Pages 57-58)

- a. Request approval to refinance 2007B Master Lease Bonds as detailed below for a net estimated savings of \$57,000.

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Name of Project: Refinancing 2007B ML Projects
(Parking & Classroom)

Location of Project: SOSU Main Campus – Durant,
Oklahoma

Estimate Financed: \$1,175,000

Source of Funding: Appropriated Capital and Revolving
Funds

Description: This is a refunding project for two projects
(Parking and New Classroom) originally funded in the
2007B Master Lease series. This refunding is currently
estimated to save approximately \$57,000, or 5.41%, NPV
savings. The term of the refunded bonds will not exceed
the term of the original bonds.

b. Administration Building Roof Replacement

In accordance with Board policy 2.4, Public Construction and
Improvement Projects, Southeastern Oklahoma State
University is reporting the following related to the replacement
of the Administration Building roof.

Project Number: 660-0800

Projection Description: Administration Building roof
replacement

Amount: \$80,000 estimated

Source of Funding: E&G Deferred Maintenance

Vendor: To be Determined

5. Southwestern Oklahoma State University (pages 59-60)

**a. Purchase 11.09 acres of land near SWOSU Athletic
Complex for cash and property located at 224 W College,
Weatherford, Oklahoma.**

Project Description: Request approval to purchase land
(11.09 acres) near SWOSU Athletic Complex appraised at
\$150,000.

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Request approval to give \$10,000 cash and trade property located at 224 W. College, appraised at \$140,000.

SWOSU desires to acquire land north of the current campus where the current Athletic complex is located. The house and land located at 224 W College is approximately 2,584 sf and was built in or around 1937 and currently houses the SWOSU Assessment Center. The Assessment Center is being relocated due to the lack of ADA accessibility and need for more suitable space. This property has not been declared as surplus because it is currently being used.

Requested Funding Approval: Requesting \$10,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds

- b. **Requesting re-execution of a previously recorded deed on property at Colony, Oklahoma.**

Project Description: Requesting re-execution of a deed regarding property at Colony, Oklahoma, which was originally gifted to the Southwestern Oklahoma State University Foundation by Justice Yvonne Kauger. This property was then deeded to the university and the university deeded the property to the Town of Colony. Justice Kauger desires to retain her reversionary interest in the Gallery portion of the property only; therefore SWOSU is requesting this deed be re-executed.

Requested Funding Approval: No funding required.

6. **Northeastern State University** (pages 61-63)

- a. **Project # 485-0043 - Campus Roof Repair and Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder for the repair or replacement of existing roofs.

Requested Funding Approval: \$350,000

Budget Breakdown: Renovation/Repairs

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Revenue Source(s): \$137,000.00 from 295 fund, \$12,000.00 from \$600 fund, \$201,000.00 from Infrastructure Fee

b. Project # 485-0073 - General Repair and Replacement of HVAC Systems in the Education Building

Project Description: Request permission to design, bid and award to the lowest responsible bidder, HVAC replacement and repairs in the Education Building and create maintenance savings for the University.

Requested Funding Approval: \$400,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 fund

Informational:

a. Project #485-0073 - UC Building Repairs to the Mechanical, Electrical and Plumbing Systems

Project Description: Replace/repair aging and malfunctioning equipment and piping

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): UC Facility Fee

b. Project #485-0073 - Campus Wide LED Lighting Conversion

Project Description: Convert campus lights to LED fixtures

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

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c. Project #485-0067 - General Landscape and Sidewalk Repairs and Maintenance

Project Description: General landscape and sidewalk repairs and maintenance

Requested Funding Approval: \$50,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

d. Project #485-0063 - Residence Housing Halls Maintenance

Project Description: General repairs and maintenance to campus Housing Halls

Requested Funding Approval: \$40,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Housing Fee

e. Project #485-0063 - Haskell Hall Annex Chiller Replacement

Project Description: Replace Chiller and associated MEP equipment in Haskell Hall Annex

Requested Funding Approval: \$75,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

f. Project #485-0073 - Science Service Contracts

Project Description: General service and inspection of fume hoods and other miscellaneous systems in the science buildings

Requested Funding Approval: \$35,000

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Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Science Fee

7. University of Central Oklahoma (pages 64-74)

a. **Project #120-0033 Heat and Air Condition-Plant and Campus Buildings**

Project Description: Approve costs for multiple repair projects to be performed by JCI, Inc., in an amount not to exceed \$800,000 for work associated with repairs to and replacement of multiple existing chilled water and heating water vaults based upon the current University of Central Oklahoma GSA Contract #GS-07F-7823C. This work will be performed over a 4-5 year timeline based upon a prioritization of work and ability to take vaults off line.

Requested Funding Approval: \$800,000

Budget Breakdown: \$800,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13/Section 13 Offset.

b. **Project # 120-0033 Heat and Air Condition-Plant and Campus Buildings**

Project Description: Approve use of funds in the amount of \$875,000 remaining from South Central Plant project, previously approved on July 24, 2015, for additional North Central Plant piping expansion to support chilled water needs for the new Dining Center, North Hamilton Annex, and Wantland Stadium.

Requested Funding Approval: \$875,000 from the previously approved \$15,000,000 project

Budget Breakdown: \$875,000 Construction

Job Order Contractor: NA

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Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Master Real Property Lease Revenue
Bond Funds

**c. Project #120-0013 Parking, Sidewalks, Lights and
Landscaping Lot #10 Improvements (Visitor Lot at NUC)**

Project Description: Approve design, award and construction of Parking Lot #10, NUC Visitor Lot, in an amount not to exceed \$1,200,000 to Alpha Building Corporation, the UCO Job Order Contractor, for demolition, reconfiguration and replacement of Lot # 10 to enhance access, safety and replacement of deteriorating parking lots

Requested Funding Approval: \$1,200,000

Budget Breakdown: \$1,200,000 Construction

Job Order Contractor: Yes, Alpha Building Corporation, in the amount not to exceed \$1,200,000. Job Order Contract approved 02/19/2016 with a contract term 02/23/2016 through 02/22/2021

Congruent with Campus Master Plan or Strategic Plan?: Yes

Revenue Sources: Campus Enterprises (Parking) Funds

d. Termination of Joint Easement

Request approval to expressly terminate a joint easement entered into by previous property owners for the property at 328 E. 1st St. with the neighboring property owned by First Christian Church via a quitclaim deed.

Change Orders:

**a. Project # 120-0033 Heat and Air Condition – Plant &
Campus Buildings Equipment**

Project Description: Approve Change Order # 3 in the amount of \$193,490 for the South Central Plant, items including removal and storage of existing equipment for future re-use and modifications to old Mitchell Hall Theater mechanical systems in order to accommodate connection to North Central Plant. This change order will increase the contract amount to \$11,242,526.

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Budget Breakdown: \$193,490

Revenue Sources: Current available Master Real Property Lease Revenue Bond Funds

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Approve Change Order # 7 in the amount of \$53,108 for the STEM building, items including ADA automatic door openers, door modifications to accept key card access in various locations, and auditorium egress lighting. This change order will increase the contract amount to \$17,287,036.

Budget Breakdown: \$53,108

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds

Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order #5 to Lippert Brothers in the amount of \$20,765 for revisions to ductwork, water purification system and storm drains, Master Real Property Lease Revenue Bond Funds.

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 6 to Lippert Brothers in the amount of \$23,848 for revisions to elevator shaft, structure of east and west canopies and door finishes, Master Real Property Lease Revenue Bond Funds.

c. Project # 120-0001 Performing Arts Facilities Backstage Facility (Mitchell Hall Backstage)

Project Description: Change Order # 9 to Shiloh Construction in the amount of \$23,162 for various modifications, including polished concrete floor and exterior site modifications, Master Real Property Lease Revenue Bond Funds.

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d. **Project # 120-0001 Performing Arts Facilities Backstage Facility (Mitchell Hall Backstage)**

Project Description: Change Order # 10 to Shiloh Construction in the amount of \$5,360 for various modifications, including additional sprinkler head, elevator equipment modification and additional paint, Master Real Property Lease Revenue Bond Funds.

e. **Project # 120-0001 Performing Arts Facilities Backstage Facility (Mitchell Hall Backstage)**

Project Description: Change Order # 11 to Shiloh Construction in the amount of \$18,498 for various modifications, including additional fire caulking and a portion of sewer line repair, Master Real Property Lease Revenue Bond Funds

f. **Project #120-0032 Sports Complex Improvements Projects (Softball)**

Project Description: Final Completion by Timberlake Construction, Inc., for Softball Field Improvements in the amount of \$2,277,313, Master Real Property Lease Revenue Bond funds and Section 13 Funds

g. **Miscellaneous Job Order Contract Contracts**

Project Description: Final Completion by Alpha Building Corporation for the Nigh University Center Stair Handrail Replacement in the amount of \$210,231, Campus Enterprises funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 13 in the amount of \$391,562, Campus Enterprises (Parking) funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 19 in the amount of \$251,066, Campus Enterprises (Parking) funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 57a in the amount of \$79,462, Campus Enterprises (Parking) funds

h. Project #120-0008 Liberal Arts Renovation and Addition

Project Description: Construction Manager at Risk selection for the College of Liberal Arts Renovation and Addition project has been completed. Five firms were interviewed during the selection process based upon Title 61 § 62 for professional qualifications and technical experience. The Rank Order and Selections are as attached and noted below:

Construction Manager at Risk: The following five firms were selected for interview and based upon the Rank Ordering of qualifications the firm of Lippert Brothers Construction, Inc., has been selected.

The five firms interviewed are:

1. Lippert Brothers Construction, Inc.
2. Manhattan Construction, Inc.
3. Lingo Construction, Inc.
4. Timberlake Construction, Inc.
5. Miller-Tippens Construction, Inc.

Based upon State Statutes Title 61 § 62, the university shall negotiate a contract with the highest qualified construction manager provided that a fee can be negotiated that is fair and reasonable to both parties. In the event a reasonable fee cannot be negotiated with the selected construction manager, the university may negotiate with other construction managers in order of their Rank Order of qualifications.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

C. VISION & PLANNING COMMITTEE REPORT—Chair Regent Jeffrey T. Dunn

1. Report on committee goals, annual work, five-year vision.

Regent Dunn reported that the Vision and Planning Committee is an Ad-Hoc Committee created by Regent Stansberry. It consists of Regent Dunn and President Betz and is intended to be nimble, forward-looking, and responsive to current issues and crises management as needed.

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Regent Dunn reported that the committee has developed goals and will work on an annual work plan.

Regent Dunn reported that an important initiative the Committee would like to implement this year is to develop a set of metrics and benchmarks and possibly a dashboard for RUSO of key performance indicators.

2. Discussion and possible action on benchmarks and possible RUSO dashboard. –Dr. Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma; Dr. Bo Hannaford, Vice President for Academic Affairs, Northwestern Oklahoma State University

Dr. Kinders and Dr. Hannaford provided their recommendations regarding metrics and benchmarks to establish barometers to measure institutional health. A report will be given at the November meeting.

3. OSRHE Task Force update.

Regent Dunn reported that RUSO is well represented on the OSRHE Task Force. The task force is having great and difficult discussions about the future of higher education and the importance of working together in this financial, legislative, and political environment.

4. Discussion and possible action regarding Deferred Action for Childhood Arrivals (DACA).

Each university reported on the effect of the Presidential Executive Order on their campuses.

D. POLICY & PROCEDURES COMMITTEE REPORT—Chair Regent Lake Carpenter

Report of the Policy & Procedures Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

Regent Carpenter reported that the Committee developed their goals for the year and a five-year vision. They will now coordinate with university cohort groups to complete the review of the policy manual this year. Each reviewing group will get a charge from the committee to give them direction and guidance as they go about their work.

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The Committee will develop an annual work plan which will be based in part on the schedules of reviewing groups and will report that at the November meeting.

Regent Stansberry declared a break at 10:20 a.m.

The meeting resumed at 10:30 a.m.

E. SYSTEM ADVANCEMENT COMMITTEE--Regent Jeffrey T. Dunn

Report of the System Advancement Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

Regent Dunn reported that the Committee has developed goals for FY 2018 and highlighted advocacy, public relations, and marketing.

Regent Dunn encouraged every university to extend an invitation to their local state officials when the Regents are on campus.

Regent Dunn reported that the committee encourages all Regents to be ready and willing speakers on behalf of RUSO. The Administrative Office will help provide materials they need or want to help tell the RUSO story.

Regent Dunn reported the committee needs all the university success stories they requested for the website.

Regent Dunn also encouraged as many Regents as possible to attend the AASCU Higher Education and Governmental Relations Conference December 6-8, 2017 in San Diego.

2. Discussion of upcoming RUSO newsletter.

Regent Dunn reported that the Committee would like to issue the RUSO Newsletter the week of October 9 and requested that universities send their student success stories to Sheridan before then.

F. AUDIT & FINANCE COMMITTEE—Regent Gary Parker

Report of the Audit & Finance Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

Regent Parker reported that the Committee has developed a set of goals and will prepare an annual work plan and vision that they will report on at a later board meeting.

Regent Parker reported that the Committee will review the performance of the internal and external auditors every year, prior to the renewal of their agreement and will make a recommendation to the Board in that regard. They will meet with the internal auditors prior to recommending approval of the internal audit plan for the next fiscal year. The Committee would like to have more regular meetings with two or three business officers throughout the year. The Committee will meet with the Pension Committee at least annually. The Committee will be reviewing the need for a system-wide accounting officer and will make any recommendations to the board.

G. PERSONNEL COMMITTEE—Regent Jane McDermott

Report of the Personnel Committee, Thursday, September 21, 2017, 4:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

Regent McDermott reported that the Committee has developed goals, a five-year vision statement and annual work plan.

2. OKHEEI—2018 status report and benefits update.—Brenda Burgess

Ms. Burgess reported that there was a 5% increase in medical rates and provided claims data to date.

3. Approve RUSO universities and administrative office participation in OKHEEI and applicable service plans offered by OKHEEI for calendar year 2018.

Regent McDermott made the motion, seconded by Regent Ford to approve RUSO universities and administrative office participation in OKHEEI and applicable service plans offered by OKHEEI for calendar year 2018.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

H. PENSION COMMITTEE—Jessica Kilby

1. Annual report.
2. Request approval of amended Pension Committee Charter.

Both of these items were moved to the November 3, 2017 board meeting.

I. INVESTMENT ADVISORY COMMITTEE—Regent Jeffrey T. Dunn

Report of the Investment Advisory Committee, Thursday, September 21, 2017, 2:00 p.m., Northwestern Oklahoma State University, Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on committee goals, annual work plan, and five-year vision.

Regent Dunn reported that the Committee has developed goals and wanted to add a goal of raising awareness of this fund and encouraging 100% participation of Regents and Presidents in the fund by the of FY 2018.

Regent Dunn reported that the committee will report back to the board after further consultation with Regent Hofmeister and the RUSO Teacher Education Chairs and Dean for specific use of the funds generated.

VI. INFORMATIONAL PRESENTATION—Todd Pauley, Governmental Relations, Oklahoma State Regents for Higher Education

Mr. Pauley made a brief presentation regarding advocacy to engage state senators and representatives.

VII. PRESIDENTS' RECOMMENDATIONS

A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment C, pages 75-80)

Regent Ford made the motion, seconded by Regent McDermott, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Cunningham reported that students entering the professional workforce have the skills for a career but sometimes lack the professional wardrobe when first starting out. But thanks to a pair of professors at Northwestern Oklahoma State University, and the generous donation of clothing from the public, students now have access to professional clothing.

President Cunningham reported that homecoming activities have been scheduled for September 28-30, 2017. An invitation was extended to the Regents to join the festivities.

President Cunningham reported that Regents now have a copy of their annual foundation report which includes student success stories that could be used for the RUSO newsletter.

President Cunningham reported that as of June 30, 2017, NWOSU has raised \$24.2 million of the \$28 million goal for their capital campaign. Another planned gift is in the works.

B. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

(See attachment D, pages 81-90)

Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Sean Burrage.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Burrage reported that SE's enrollment is up 6%. The university has also seen a 3.2% increase in student credit hours.

President Burrage reported that the university's homecoming and the high school homecoming dates are happening at the same time this year.

President Burrage reported that three women from Durant have been named as part of the 50 Women Making a Difference in Oklahoma. Dr. Liz McCraw and Michele Campbell of SE, as well as Regent Amy Ford are among that esteemed list. These women will be honored at a gala on October 26 at the Oklahoma Hall of Fame.

C. EAST CENTRAL UNIVERSITY
(See attachment E, pages 91-100)

Regent Reilly made the motion, seconded by Regent McDermott, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Pierson reported that homecoming will be on October 28, 2017. Everyone is invited to attend.

President Pierson reported that the 2017 Oka' Institute Sustainability Conference will take place in Chickasaw Business and Conference Center from October 10-11. Chickasaw Nation Governor Bill Anoatubby will deliver the Tuesday evening keynote address shortly after dinner. Anoatubby will be introduced by Chancellor Glen Johnson, of the Oklahoma State Regents for Higher Education. Featured speakers for Wednesday, Oct. 11 include Dr. David Zoldoske, Executive Director of Water Initiatives at California State University-Fresno.

President Pierson reported that ECU has earned the Higher Learning Commission Quality Initiative Open Pathways accreditation without qualification. It is an improving institution support accreditation such as

a comprehensive look at technology, 24-hour lab access for students, etc.,.

President Pierson reported that 200 ECU employees participated in the Disney Institute's Approach to Quality Service Seminar on September 8, 2017. The event focused on Disney's approach to customer service.

President Pierson reported that ECU's Global Study Abroad Program now includes the University of Limoges in Limoges, France and the University of Applied Sciences in Biberach, Germany where students can earn a diploma or certificate from either institution.

D. UNIVERSITY OF CENTRAL OKLAHOMA

(See attachment F, Pages 101-112)

Regent Reilly made the motion, seconded by Regent Dunn, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Don Betz.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Betz reported that UCO once again ranked as the top public regional university in the state on the 2018 Best Colleges list from U.S. News & World Report. UCO ranked number 25 in the list of Tier One institutions in the "Top Public Schools: Regionals Universities—West category and number 76 in the regional universities in the west. That is up from number 32 on the Tier One list and number 88 on the overall list in 2017.

President Betz reported the UCO School of Music hosted the grand opening of the Mitchell Education Center on August 31, 2017. It is a 17,000 square-foot addition to the historic Mitchell Hall Theatre.

President Betz reported that the American Association of State Colleges and Universities (AASCU) named UCO as one of its 2017 Excellence and Innovation Award winners. UCO was recognized with the Student Success and College Completion Award, specifically for the creation and continued efforts of its Black Male Initiative which addresses the retention and graduation rates of African American men at UCO. The program offers peer mentoring between Black Male Initiative freshmen and the upper classmen.

President Betz reported that the National Cancer Institute of the National Institutes of Health awarded Dr. Wei Chen a five-year Research Project Grant (R01), totaling \$1,374,355 to support the continuation of his long-term work on his unique cancer treatment method, Laser Immunotherapy. UCO is the only non-research institution in Oklahoma to receive NIH R01 funding.

President Betz reported that as part of UCO's mid-cycle Assurance Review from the Higher Learning Commission (HLC), they have earned an unqualified recommendation from an HLC peer review team, indicating that UCO has met all review criteria. The review's conclusion is expected to be finalized later this fall.

E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

(See attachment G, pages 113-120)

Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

President Beutler reported that the Pioneer Cellular Event Center already has brought \$8.5 million in economic impact for the city of Weatherford. The community reaction to the center has been positive.

President Beutler reported that homecoming will be occurring on November 3-4, 2017 and that the Regents are invited to join in the festivities.

President Beutler reported that SWOSU is hosting a free two-night "Missiles of Oklahoma" seminar in October featuring nationally-known author Michael Dobbs and SWOSU History Instructor Landry Brewer. The event coincides with the 55th anniversary of the Cuban Missile Crisis.

F. NORTHEASTERN STATE UNIVERSITY

(See attachment H, Pages 121-136)

Regent Dunn made the motion, seconded by Regent Parker, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

Dr. Landry reported that NSU will hold their homecoming festivities on September 30, 2017. The Emerald Ball will feature KC and the Sunshine Band at this sold-out event.

Dr. Landry reported that NSU welcomed more than 1,600 new students including first-time freshmen and transfer students to campus for the fall semester. The first-time college freshmen were greeted with Rookie Bridge Camp and Welcome Week activities designed to help with the transition from high school to college life.

Dr. Landry reported that NSU has partnered with the Grand River Dam Authority (GRDA) to provide opportunities for faculty and students to do research related to the Illinois River. The partnership will help fund student scholarships as well as a variety of research opportunities including in-class projects and independent research.

Dr. Landry reported that the ribbon-cutting for the newly remodeled Playhouse will be happening November 8, 2017 and that formal invitations will be sent out to the Regents.

VIII. PRESIDENTS' COUNCIL REPORT

President Betz reported that the council had met to discuss the use of a possible dashboard by the regents to measure institutional health. The only request the presidents have is that it not be used to compare the RUSO institutions against one another.

President Betz, on behalf of the council presented Regent Carpenter with a thank you gift from each university as a token of appreciation for his chairmanship during FY 2017.

IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

Ms. McCaffree reported that the Administrative Office Assistant, Sheila Williams, will be leaving to move to Atlanta and that a search for her replacement is under way.

Ms. McCaffree also reported that she and the executive assistant are working on ways to make the agenda more readable and accessible and are seeking input from the Regents.

X. REGENTS' COMMENTS AND ANNOUNCEMENTS

None to report.

XI. NEW BUSINESS

None to report.

XII. EXECUTIVE SESSION

A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the following:

1. Discussion of the employment of the President of Northwestern Oklahoma State University.
2. Discussion of the employment of the President of East Central University.
3. Discussion of the employment and compensation of the Presidents of East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, and the University of Central Oklahoma.
4. Discussion of the employment of the RUSO General Counsel.

B. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

MINUTES FOR SEPTEMBER 22, 2017

Regent Parker made the motion, seconded by Regent Ford, to move into executive session.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The Board convened in Executive Session at 12:02 p.m.

The Board reconvened in public session at 2:30 p.m.

XIII. RECONVENE IN PUBLIC SESSION

A. Consideration and possible action to implement matters discussed in Executive Session.

B. Possible action to appoint, hire, or employ RUSO General Counsel.

Regent Dunn made the motion, seconded by Regent Ford, to proceed as discussed executive session.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

XIV. ADJOURNMENT

Regent Reilly made the motion, seconded by Regent McDermott, to adjourn the meeting.

Voting for the motion: Regents Dunn, Carpenter, Parker, Reilly, McDermott, Ford, and Stansberry

Voting against the motion: none

The meeting adjourned at 2:35 p.m.

ATTACHMENTS TO MINUTES

September 22, 2017

Attachment

A.	Educational Excellence Committee.....	51-54
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* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Amy Ford prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.

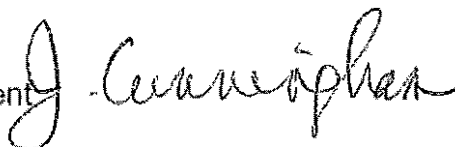
B.	Facilities Stewardship Committee.....	55-74
C.	Northwestern Oklahoma State University.....	75-80
D.	Southeastern Oklahoma State University.....	81-90
E.	East Central University.....	91-100
F.	University of Central Oklahoma.....	101-112
G.	Southwestern Oklahoma State University.....	113-120
H.	Northeastern State University.....	121-136

OFFICE OF THE PRESIDENT

Date: September 7, 2017

To: Regional University System of Oklahoma
Educational Excellence Committee
Amy Ford, Chair

From: Dr. Janet Cunningham, President



Re: Educational Excellence Agenda Item – September 22, 2017

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the September 22, 2017, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

Program Modification, Program Requirement Change – Bachelor of Music Education – Instrumental (026)

Program Modification, Program Requirement Change – Bachelor of Music Education – Vocal (027)

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment (2)



Office of the President
**Southeastern Oklahoma
State University**

September 7, 2017

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: September Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modification:

Master of Science in Native American Leadership (112) – Form program core and add four new emphases. No change in total hours.

Please see the attached documents for the program request.

Sincerely,

Sean Burrage
President

TO: Board of Regents of the
Regional University System of Oklahoma
Amy Ford, Chair

FROM: Randy L. Beutler, President

DATE: September 8, 2017

SUBJECT: Educational Excellence Committee Agenda Items – September 22, 2017

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the September 22, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
 1. Master of Music (099)
 2. BAE History Ed (132)
 3. BSE Elementary Ed (017)
 4. BSE Special Ed Mild-Moderate (053)
 5. AS Wildland Firefighting (156)
 6. BS Parks and Recreation Management (049)
 7. BS Parks and Recreation Law Enforcement (146)
 8. BS Exercise Science (151)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments

Northwestern Oklahoma State University

Date: September 7, 2017

To: Regional University System of Oklahoma
Facilities Stewardship Committee
Connie Reilly, Chair

From: Dr. Janet Cunningham, President

Re: Facilities Stewardship Committee Agenda Items – September 22, 2017

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the September 22, 2017, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

Project 505-0005 Major Repairs and Renovations

Project Description: Northwestern Oklahoma State University requests ratification of emergency approval given on August 11, 2017, by Regent Reilly (Facilities Stewardship Chair) and Regent Stansberry (Board Chair) to change the construction manager for the student center renovations from American Construction Services, LLC, to Shrader & Martinez Construction, Inc. The original project was approved at the June 22, 2017, RUSO Board Meeting. The information below was approved at the June meeting and has not changed.

Requested Funding: Not to exceed \$170,000.

Budget Breakdown: Funding will cover cost of materials and construction expenses, architect fees, and furniture for the commons area.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, Fund 600/650 School Land and Auxiliary Funds for Northwestern's part of the project. The \$500,000 investment by Chartwell's is handled by their corporate offices directly with all vendors.

Informational Item

Project 505-0005 – Major Repairs and Renovations

Project Description: Northwestern Oklahoma State University, with the assistance of Easley Associates Architects, bid two roof replacement projects. The first building was the Industrial Education Building and the second roof was a section of the roof (over workout facility) at the Dunning Performance Center. Both roof replacement projects were awarded to Coontz Roofing, Lahoma, Oklahoma.

Contract Amount: \$148,500

Budget Breakdown: Above contract amount covers the cost to replace both roofs by Coontz Roofing.

Congruent with Facilities Master Plan: Yes

Revenue Source: Section 13, Fund 600/650 School Land Funds

JC:md



September 7, 2017

Regent Connie Reilly
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: September Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for September 2017 for the following items:

1. Request approval to refinance 2007B Master Lease Bonds as detailed below for a net estimated savings of \$57,000.

<u>Name of Project:</u>	Refinancing 2007B ML Projects (Parking & Classroom)
<u>Location of Project:</u>	SOSU Main Campus – Durant, Oklahoma
<u>Estimate Financed:</u>	\$1,175,000
<u>Source of Funding:</u>	Appropriated Capital and Revolving Funds

Description: This is a refunding project for two projects (Parking and New Classroom) originally funded in the 2007B Master Lease series. This refunding is currently estimated to save approximately \$57,000, or 5.41%, NPV savings. The term of the refunded bonds will not exceed the term of the original bonds.

2. Administration Building Roof Replacement

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is reporting the following related to the replacement of the Administration Building roof.

Project Number: 660-0800
Projection Description: Administration Building roof replacement
Amount: \$80,000 estimated
Source of Funding: E&G Deferred Maintenance
Vendor: To be Determined

Please let me know if additional information is needed.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sean Burrage".

Sean Burrage
President

TO: Board of Regents of the
Regional University System of Oklahoma
Conni Reilly, Chair

FROM: Randy L. Beutler, President

DATE: September 8, 2017

SUBJECT: Facilities Stewardship Committee Agenda Items
– September 22, 2017

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the September 22, 2017, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- **Purchase 11.09 acres of land near SWOSU Athletic Complex for cash and property located at 224 W College, Weatherford, Oklahoma.**

Project Description: Request approval to purchase land (11.09 acres) near SWOSU Athletic Complex appraised at \$150,000.

Request approval to give \$10,000 cash and trade property located at 224 W. College, appraised at \$140,000.

SWOSU desires to acquire land north of the current campus where the current Athletic complex is located. The house and land located at 224 W College is approximately 2,584 sf and was built in or around 1937 and currently houses the SWOSU Assessment Center. The Assessment Center is being relocated due to the lack of ADA accessibility and need for more suitable space. This property has not been declared as surplus because it is currently being used.

Requested Funding Approval: Requesting \$10,000

Congruent with Capital Master Plan: Yes

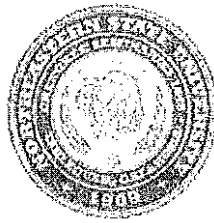
Revenue Sources: Auxiliary funds

- **Requesting re-execution of a previously recorded deed on property at Colony, Oklahoma.**

Project Description: Requesting re-execution of a deed regarding property at Colony, Oklahoma, which was originally gifted to the Southwestern Oklahoma State University Foundation by Justice Yvonne Kauger. This property was then deeded to the university and the university deeded the property to the Town of Colony. Justice Kauger desires to retain her reversionary interest in the Gallery portion of the property only; therefore SWOSU is requesting this deed be re-executed.

Requested Funding Approval: No funding required.

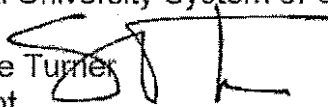
If I need to provide further information, please let me know.



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

DATE: September 8, 2017

TO: Connie Reilly, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Steve Turner
President 

SUBJECT: Facilities Stewardship Committee Agenda Items–September 2017

1. Project # 485-0043 - Campus Roof Repair and Replacement

- Project Description: Request permission to design, bid and award to the lowest responsible bidder for the repair or replacement of existing roofs.
- Requested Funding Approval: \$350,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): \$137,000.00 from 295 fund, \$12,000.00 from \$600 fund, \$201,000.00 from Infrastructure Fee

2. Project # 485-0073 - General Repair and Replacement of HVAC Systems in the Education Building

- Project Description: Request permission to design, bid and award to the lowest responsible bidder, HVAC replacement and repairs in the Education Building and create maintenance savings for the University.
- Requested Funding Approval: \$400,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 600 fund

INFORMATIONAL

Minutes for September 22, 2017

Attachment B

Page 8 of 20

3. Project #485-0073 - UC Building Repairs to the Mechanical, Electrical and Plumbing Systems

- Project Description: Replace/repair aging and malfunctioning equipment and piping
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): UC Facility Fee

4. Project #485-0073 - Campus Wide LED Lighting Conversion

- Project Description: Convert campus lights to LED fixtures
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): Infrastructure Fee

5. Project #485-0067 - General Landscape and Sidewalk Repairs and Maintenance

- Project Description: General landscape and sidewalk repairs and maintenance
- Requested Funding Approval: \$50,000.00
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

6. Project #485-0063 - Residence Housing Halls Maintenance

- Project Description: General repairs and maintenance to campus Housing Halls
- Requested Funding Approval: \$40,000.00
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): Housing Fee

7. Project #485-0063 - Haskell Hall Annex Chiller Replacement

- Project Description: Replace Chiller and associated MEP equipment in Haskell Hall Annex
- Requested Funding Approval: \$75,000.00
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): Infrastructure Fee

8. Project #485-0073 - Science Service Contracts

- Project Description: General service and inspection of fume hoods and other miscellaneous systems in the science buildings
- Requested Funding Approval: \$35,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): Science Fee



UNIVERSITY OF
Central Oklahoma

Date: September 21, 2017
To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Connie Reilly
From: President Don Betz

University of Central Oklahoma

September 2017 Facilities Stewardship Committee

1. Request for Approval:

a. Project #120-0033 Heat and Air Condition-Plant and Campus Buildings

Project Description: Approve costs for multiple repair projects to be performed by JCI, Inc., in an amount not to exceed \$800,000 for work associated with repairs to and replacement of multiple existing chilled water and heating water vaults based upon the current University of Central Oklahoma GSA Contract #GS-07F-7823C. This work will be performed over a 4-5 year timeline based upon a prioritization of work and ability to take vaults off line.

Requested Funding Approval: \$800,000

Budget Breakdown: \$800,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13/Section 13 Offset.

b. Project # 120-0033 Heat and Air Condition-Plant and Campus Buildings

Project Description: Approve use of funds in the amount of \$875,000 remaining from South Central Plant project, previously approved on July 24, 2015, for additional North Central Plant piping expansion to support chilled water needs for the new Dining Center, North Hamilton Annex, and Wantland Stadium.

Requested Funding Approval: \$875,000 from the previously approved \$15,000,000 project

Budget Breakdown: \$875,000 Construction

Job Order Contractor: NA

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Master Real Property Lease Revenue Bond Funds

**c. Project #120-0013 Parking, Sidewalks, Lights and Landscaping
Lot #10 Improvements (Visitor Lot at NUC)**

Project Description: Approve design, award and construction of Parking Lot #10, NUC Visitor Lot, in an amount not to exceed \$1,200,000 to Alpha Building Corporation, the UCO Job Order Contractor, for demolition, reconfiguration and replacement of Lot # 10 to enhance access, safety and replacement of deteriorating parking lots

Requested Funding Approval: \$1,200,000

Budget Breakdown: \$1,200,000 Construction

Job Order Contractor: Yes, Alpha Building Corporation, in the amount not to exceed \$1,200,000. Job Order Contract approved 02/19/2016 with a contract term 02/23/2016 through 02/22/2021

Congruent with Campus Master Plan or Strategic Plan?: Yes

Revenue Sources: Campus Enterprises (Parking) Funds

d. Termination of Joint Easement

Request approval to expressly terminate a joint easement entered into by previous property owners for the property at 328 E. 1st St. with the neighboring property owned by First Christian Church via a quitclaim deed.

2. Ratification Items: None to Report

3. Change Orders:

a. Project # 120-0033 Heat and Air Condition – Plant & Campus Buildings Equipment

Project Description: Approve Change Order # 3 in the amount of \$193,490 for the South Central Plant, items including removal and storage of existing equipment for future re-use and modifications to old Mitchell Hall Theater mechanical systems in order to accommodate connection to North Central Plant. This change order will increase the contract amount to \$11,242,526.

Budget Breakdown: \$193,490

Revenue Sources: Current available Master Real Property Lease Revenue Bond Funds

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Approve Change Order # 7 in the amount of \$53,108 for the STEM building, items including ADA automatic door openers, door modifications to accept key card access in various locations, and auditorium egress lighting. This change order will increase the contract amount to \$17,287,036.

Budget Breakdown: \$53,108

Revenue Sources: Currently available Master Real Property Lease Revenue Bond Funds

4. Information Items:

a. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order #5 to Lippert Brothers in the amount of \$20,765 for revisions to ductwork, water purification system and storm drains, Master Real Property Lease Revenue Bond Funds.

b. Project # 120-0094 New Math Science/Lab Building (STEM)

Project Description: Change Order # 6 to Lippert Brothers in the amount of \$23,848 for revisions to elevator shaft, structure of east and west canopies and door finishes, Master Real Property Lease Revenue Bond Funds.

**c. Project # 120-0001 Performing Arts Facilities Backstage Facility
(Mitchell Hall Backstage)**

Project Description: Change Order # 9 to Shiloh Construction in the amount of \$23,162 for various modifications, including polished concrete floor and exterior site modifications, Master Real Property Lease Revenue Bond Funds.

**d. Project # 120-0001 Performing Arts Facilities Backstage Facility
(Mitchell Hall Backstage)**

Project Description: Change Order # 10 to Shiloh Construction in the amount of \$5,360 for various modifications, including additional sprinkler head, elevator equipment modification and additional paint, Master Real Property Lease Revenue Bond Funds.

**e. Project # 120-0001 Performing Arts Facilities Backstage Facility
(Mitchell Hall Backstage)**

Project Description: Change Order # 11 to Shiloh Construction in the amount of \$18,498 for various modifications, including additional fire caulking and a portion of sewer line repair, Master Real Property Lease Revenue Bond Funds

f. Project #120-0032 Sports Complex Improvements Projects (Softball)

Project Description: Final Completion by Timberlake Construction, Inc., for Softball Field Improvements in the amount of \$2,277,313, Master Real Property Lease Revenue Bond funds and Section 13 Funds

g. Miscellaneous Job Order Contract Contracts

Project Description: Final Completion by Alpha Building Corporation for the Nigh University Center Stair Handrail Replacement in the amount of \$210,231, Campus Enterprises funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 13 in the amount of \$391,562, Campus Enterprises (Parking) funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 19 in the amount of \$251,066, Campus Enterprises (Parking) funds

Project Description: Final Completion by Alpha Building Corporation for Parking Lot # 57a in the amount of \$79,462, Campus Enterprises (Parking) funds

h. Project #120-0008 Liberal Arts Renovation and Addition

Project Description: Construction Manager at Risk selection for the College of Liberal Arts Renovation and Addition project has been completed. Five firms were interviewed during the selection process based upon Title 61 § 62 for professional qualifications and technical experience. The Rank Order and Selections are as attached and noted below:

Construction Manager at Risk: The following five firms were selected for interview and based upon the Rank Ordering of qualifications the firm of Lippert Brothers Construction, Inc., has been selected.

The five firms interviewed are:

1. Lippert Brothers Construction, Inc.
2. Manhattan Construction, Inc.
3. Lingo Construction, Inc.
4. Timberlake Construction, Inc.
5. Miller-Tippens Construction, Inc.

Based upon State Statutes Title 61 § 62, the university shall negotiate a contract with the highest qualified construction manager provided that a fee can be negotiated that is fair and reasonable to both parties. In the event a reasonable fee cannot be negotiated with the selected construction manager, the university may negotiate with other construction managers in order of their Rank Order of qualifications.

Attachments: Campus Map
 Easement Map
 Change Order Form JCI Heat and Air Conditioning #3
 Change Order Form STEM, #5, #6, #7
 Change Order Form Mitchell Hall Backstage, #9, #10, #11
 Rank Order Tabulation CMR Liberal Arts Renovation and Addition

**UNIVERSITY OF CENTRAL OKLAHOMA
CAMPUS MAP SEPTEMBER 22, 2017**

Project # 120-0032
Sports Complex Improvements
Projects (Softball) 4.f.

Project # 120-0008
Liberal Arts Renovation and
Addition 4.h.

Project # 120-0013
Parking, Sidewalks, Lights
& Landscaping - Lot #10
Improvements (Visitor Lot at
NUC) 1.c.

Project # 120-0094
New Math Science/
Lab Building (STEM)
3.b.
Project # 120-0094
New Math Science/
Lab Building (STEM)
4.a.
Project # 120-0094
New Math Science/
Lab Building (STEM)
4.b.

Project # 120-0033
Heat and Air Condition
- Plant & Campus
Buildings 1.a.

Project # 120-0033
Heat and Air Condition
- Plant & Campus
Buildings 1.b.

Project # 120-0033
Heat and Air Condition
- Plant and Campus
Buildings Equipment
3.a.

Termination of Joint
Easement 1.d.

Miscellaneous
Order Contract
Contracts 4.g.

Project # 120-0001
Performing Arts Facilities
Backstage Facility (Mitchell
Hall Backstage) 4.c.

Project # 120-0001
Performing Arts Facilities
Backstage Facility (Mitchell
Hall Backstage) 4.d.

Project # 120-0001
Performing Arts Facilities
Backstage Facility (Mitchell
Hall Backstage) 4.e.

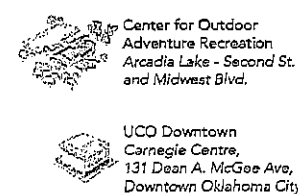
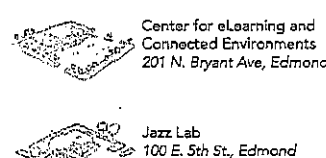
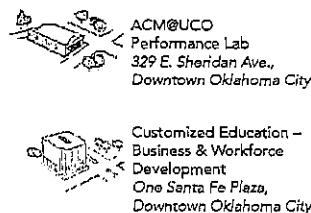
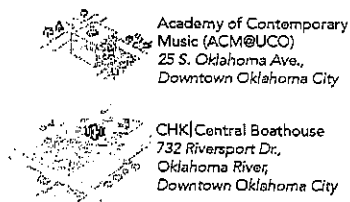
MAP LEGEND

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Broncho IV Apartments
5. Broncho Lake
6. Buddy's Cafeteria
7. Business Building
8. Center for Transformative Learning
9. Central Gateway
10. Central Plant
11. Chambers Library

12. Communications Building
13. Coyner Health Sciences
14. Edmond Chamber of Commerce
15. Edmond Fire Station No. 1
16. Education Annex Building
17. Education Building
18. Evans Hall
19. Facilities Management
20. Forensic Science Institute
21. Hamilton Field House
22. Health and Physical Education
23. Housing Office
24. Howell Hall
25. Human Environmental Sciences
26. International House
27. Laboratory Annex Building
28. Labyrinth
29. Liberal Arts
30. Lillard Administration Building
31. Math and Computer Science
32. Melton Art Gallery
33. Mitchell Hall
34. Murdaugh Hall
35. Music Building
36. Nigh University Center

37. Old North
38. OU Physicians Health & Wellness Clinic
39. Plunkett Park
40. Police Services
41. Power Plant
42. President's Annex
43. Reflection Park
44. Scene Shop
45. Softball Field
46. Tennis Courts
47. Thatcher Hall
48. Thompson Soccer Field
49. Transformative Learning Quadrangle (The Quad)
50. University Commons
51. University Commons Clubhouse
52. University House
53. University Suites
54. Wantland Hall
55. Wantland Stadium
56. Wellness Center
57. West Hall
58. Y-Chapel

**METRO
CAMPUS
LOCATIONS**



Easement Map



Page 1 Of 1
Prepared by: Kevin Freeman
Sept-21-2017

Contractor: Johnson Controls, Inc.

Original Contract Amount: \$10,833,285

Approval Date: 24-Jul-15

Final Inspection Date: TBD

Final Contract Amount: TBD

Attachment B
Page 17 of 20

9/7/2017, 8:04 AM

Page 1 Of 1
Prepared by: Kevin Freeman
Sept-21-2017

Contractor: Lippert Bros. Construction

Original Contract Amount:	\$16,896,000
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Approval Date: 6-Nov-15

Final Inspection Date: TBD

Final Contract Amount: TBD

Attachment B
Page 18 of 20

9/7/2017, 8:05 AM

Page 1 Of 1
Kevin Freeman
Sept-21-2017

Contractor: Shiloh Enterprises

Original Contract Amount: \$4,443,000.00

Approval Date: September 3, 2015

Final Inspection Date: TBD

Final Contract Amount: TBD

Attachment B
Page 19 of 20

Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Rank Order Tabulation - Liberal Arts Renovation and Addition Construction Manager at Risk Cumulative Score						
Category	Possible Score	<i>Timberlake</i>	<i>Miller-Tippens</i>	<i>Manhattan</i>	<i>Lingo</i>	<i>Lippert</i>
Pre-Construction	50	36	25	43	37	49
Quality of Construction	100	63	46	90	80	98
Adherence to Cost	100	60	47	87	76	97
Adherence to Time	100	68	49	90	82	99
Volume of Changes	50	29	24	41	36	47
Financial Stability	50	32	22	46	39	50
Total	450	288	213	397	350	440

OFFICE OF THE PRESIDENT

September 7, 2017

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Faculty Appointments

School of Arts and Sciences

Melissa Jones, has been appointed Assistant Professor of Library and Information Services in a permanent full-time position. Her appointment is effective September 1, 2017, through June 30, 2018, at an academic salary rate of \$35,000.

Ms. Jones earned a Bachelor of Arts degree in English (2013) from the University of Tulsa, Tulsa, Oklahoma; and a Master of Library and Information Science degree (2017) from San Jose State University, San Jose, California.

Her previous work experience includes: Elementary School Library Assistant (3) Oklahoma City Public Schools, Oklahoma City, Oklahoma.

Northwestern Oklahoma State University**School of Professional Studies**

Dr. Nikole Hicks, has been appointed Associate Professor of Nursing in a permanent full-time position. Her appointment is effective August 15, 2017, through May 7, 2018, at an academic salary rate of \$65,000.

Dr. Hicks holds a Bachelor of Science in Nursing degree (1989) from the University of Iowa, Iowa City, Iowa; a Master of Science in Nursing degree (2002) from the University of Phoenix, Phoenix, Arizona and a Doctor of Philosophy degree in Nursing Education (2014) from the University of Northern Colorado, Greeley, Colorado.

Dr. Hicks prior work experience includes: Dean and Associate Professor of Nursing (2) Kentucky Christian University, Grayson, Kentucky; Assistant Professor of Clinical Nursing (8) and Coordinator of the Graduate Certificate Program (5) both at the University of Cincinnati, Cincinnati, Ohio. She also served as an RN for numerous hospitals and clinics throughout the state of Iowa.

B. Promotion in Rank

The following faculty member has been recommended for promotion in rank effective with her appointment date for the 2017-2018 academic year. She has been recommended for promotion by the School Dean and the Vice President for Academic Affairs.

School of Professional Studies

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Krista Tilley	Nursing	Instructor	Asst. Professor

Northwestern Oklahoma State University**II. GRANTS AND CONTRACTS****Upward Bound Math & Science.....\$263,938**

A grant from the U.S. Department of Education from June 1, 2017, to May 31, 2022, to increase the academic and motivational levels of eligible enrollees with aptitudes in math and/or science so that they may complete secondary school and successfully pursue post-secondary education programs. Five high schools in three northwest Oklahoma counties will be serviced. This is the first year of a 5-year grant. Mr. Caleb Mosburg, Dean of Student Affairs & Enrollment Management, is the grant coordinator.

Student Support Services Grant.....\$220,378

A grant from the U.S. Department of Education to provide students with opportunities for academic development, assist with basic college requirements, and to motivate students toward completion of their postsecondary education. Funding will be used to serve 140 students, including first generation, low income and disabled students. This is the third year award of the 5-year grant. Dr. Bo Hannaford, Vice President for Academic Affairs, is the grant coordinator.

Early Settlement Dispute Mediation Program.....\$58,764

An agreement with the Alternate Dispute Resolution System of the State of Oklahoma to provide partial state funding for dispute mediation services throughout the region. Mr. Gary Maxey is the program director at Northwestern's Enid Campus.

INTEGRIS Bass Baptist Health Center.....\$35,000

A partnership renewal to partially fund the salary for the Coordinator of the Ketterman Clinical Lab at Northwestern's Enid Campus. This is the third year of a three-year commitment. Dr. Bo Hannaford, Vice President for Academic Affairs, is the partnership coordinator.

Northwestern Oklahoma State University**Northwest Oklahoma Regional Science Fair.....\$10,000**

A grant from the Frontiers of Science Foundation, Inc., to support the annual Regional Science Fair hosted by Northwestern on the Alva Campus. Middle school and high school students from northwest Oklahoma compete for awards, scholarships and invitations to compete at the state and international level. Dr. Steven Maier, Professor of Physics and Chair of the Natural Science Department, is the fair director.

Northwest Concert Series 2017-2018.....\$6,400

Funds from the Oklahoma Arts Council to partially fund the University's mission to provide cultural enrichment to Northwest Oklahoma. Kimberly Weast, Professor of Fine Arts and Chair of the Fine Arts Department, is the coordinator for the concert series. Performance dates for the series are:

- September 19, 2017, Artrageous
- November 28, 2017, Celtic Christmas
- February 27, 2018, Russian String Orchestra
- April 3, 2018, Flipside: The Patti Page Story

TOTAL GRANTS.....\$594,480**III. INFORMATIONAL ITEMS****A. Scholarships and Donations**

Darrell and Grace Wessels have contributed \$150,000 to benefit multiple academic areas at Northwestern. The funds will partially support an early childhood education lab, a literacy lab and new nursing simulation equipment.

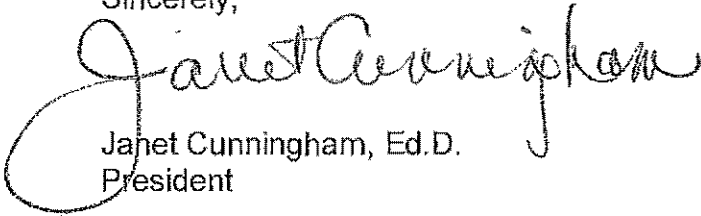
Northwestern Oklahoma State University

Ken and Sue Fellers have contributed \$50,000 toward the Ken and Sue Fellers Family Scholarship in Music.

Ken and Sue Fellers have contributed \$50,000 toward the Ken and Sue Fellers Family Scholarship in Math & Science.

Richard and Bonnie Szczepaniak have contributed \$30,000 to the Angela and Brad Szczepaniak Nursing Scholarship Endowment.

Sincerely,

A handwritten signature in cursive script that reads "Janet Cunningham". The signature is written in dark ink and is positioned above the printed name and title.

Janet Cunningham, Ed.D.
President

JC:md



Regent Mark Stansberry
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Stansberry:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

A. RETIREMENT WITH EMERITUS RESOLUTION

School of Arts & Sciences

Dr. Chunmei Yoe, Professor of Political Science, has submitted her resignation effective July 31, 2017. Dr. Yoe has served in this capacity full-time since August 1997.

B. RESIGNATIONS

School of Arts & Sciences

Dr. Richard Braley, Professor of Occupational Safety and Health, has submitted his resignation effective August 31, 2017. Dr. Braley has served in this capacity full-time since August 2010.

Dr. Mohamed Chehbouni, Professor of Chemistry, has submitted his resignation effective August 14, 2017. Dr. Chehbouni has served in this capacity full-time since August 2006.

C. FACULTY APPOINTMENTS

School of Business

Mr. Stephen Knight has been appointed to the position of full-time Instructor of Management and Marketing, effective August 1, 2017, at a 10-month salary of \$35,000.

Mr. Shiang Liu has been appointed to the position of full-time Assistant Professor of Finance and Economics, effective August 16, 2017, at a 10-month salary of \$75,000.

Minutes for September 22, 2017 Attachment B Page 10
Ms. Stephanie Metts has been appointed to the position of full-time Instructor of Accounting and Assistant MBA Coordinator, effective June 1, 2017, at a 10-month salary of \$45,000.

Ms. Metts earned her MBA from Southeastern Oklahoma State University, Durant, Oklahoma, in 2008 and her Bachelor of Business Administration in Accounting from Southeastern Oklahoma State University, Durant, Oklahoma in 2006. Ms. Metts is also a Certified Public Accountant (CPA). Her academic experience includes four years as a temporary full-time Instructor for Southeastern Oklahoma State University.

School of Arts and Sciences

Dr. Stephanie Emberley has been appointed to the position of full-time Instructor of Music in Class Piano and Applied Piano, effective August 1, 2017, at a 10-month salary of \$43,405.

Dr. Emberley earned her Doctor of Musical Arts from James Madison University, Harrisonburg, Virginia in 2013, her master's in music from Bob Jones University, Greenville, South Carolina in 2008, and her bachelor's in music from Bob Jones University, Greenville, South Carolina in 2006. She also earned a certificate in Lister-Sink Method for Injury-Preventative Piano Technique from Salem College, Winston-Salem, North Carolina in 2015. Her academic experience includes one year as an Instructor of Music as well as one year as an adjunct Instructor of Music at Gordon College, Wenham, Massachusetts and three years as a piano instructor at the Brookwood School and Covenant Christian Academy.

Ms. Carolyn Fridley has been appointed to the position of full-time Instructor of English and Bachelor of Liberal and Applied Studies Coordinator, effective August 1, 2017, at a 10-month salary of \$33,031.

Ms. Amy Gantt has been appointed to the position of full-time Assistant Professor of Art, effective August 1, 2017, at a 10-month salary of \$42,594.

Ms. Gantt earned her Master of Fine Arts from Texas Women's University, Denton, Texas, in 2004, and her Bachelor of Fine Arts from the University of North Texas, Denton, Texas, in 1999. Her academic experience includes 11 years as an Adjunct Instructor for Murray State College.

Dr. Jourdan Howell has been appointed to the position of full-time Instructor of Music in Applied Vocal Music, effective August 21, 2017, at a 10-month salary of \$43,405.

Dr. Howell earned her Doctor of Musical Arts in Performance from the University of North Carolina Greensboro, Greensboro, North Carolina, in 2014, her Master of Music in Performance from the University of Texas San Antonio, San Antonio, Texas, in 2009, and her Bachelor of Music in Performance from University of Texas San Antonio, San Antonio, Texas, in 2005. Her academic experience includes one year as a Vocal Technician for the Dreyfoos School of the Arts, three years as Vocal Instructor and Program Director of the Palm Beach Opera Studio, one year as an adjunct Voice Instructor at West Texas A&M University, two years as Graduate Voice and Class Voice Instructor at University of North Carolina Greensboro, and one year as Class Voice Instructor at the University of Texas San Antonio.

Dr. Hugo Rodriguez Renderos has been appointed to the position of Assistant Professor of Political Science, effective August 1, 2017, at a 10-month salary of \$46,684.

Dr. Renderos earned his Ph.D. in Urban Studies and Public Affairs from the University of Akron, Akron, Ohio in 2011; his Juris Doctor (JD) from the University of North Dakota School of Law, Grand Forks, North Dakota in 2004; Master of Public Administration (MPA) from the University of Nebraska at Omaha, Omaha, Nebraska in 1997; Master of Science in Urban Studies from the University of Nebraska at Omaha, Omaha, Nebraska in 1996; Bachelor of Arts in International Studies from the University of Nebraska at Kearney, Kearney, Nebraska in 1993; and Bachelor of Science in International Relations and Sociology from the University of Nebraska at Kearney, Kearney, Nebraska in 1992. His academic experience includes two years as Assistant Professor for Keiser University-Latin American Campus, San Marcos, Carazo, Nicaragua, where he also served as the Chair of the Department of Political Science for two years, Internship Coordinator for two years, and Undergraduate Programme Coordinator for two years.

Ms. Dena Rymel has been appointed to the position of full-time Instructor of Computer Information Systems, effective August 1, 2017, at a 10-month salary of \$31,393. Ms. Rymel has served in this position as temporary full-time faculty since August 1, 2016.

Mr. Michael Scheuerman has been appointed to the position of full-time Assistant Professor of Music and Director of Bands, effective July 1, 2017, at a 12-month salary of \$66,504. Mr. Scheuerman has served in this position as temporary full-time faculty since August 1, 2015.

Mr. Scheuerman earned his Doctor of Musical Arts in Clarinet Performance from Texas Tech University, Lubbock, Texas in 2010, his Master of Arts in Clarinet Performance from Eastern Michigan University, Ypsilanti, Michigan in 2007, and his Bachelor of Music from Oklahoma State University, Stillwater, Oklahoma in 2005. His academic experience includes five years as an Adjunct Instructor of Clarinet for Southeastern Oklahoma State University, Durant, Oklahoma, as well as seven years as a Clarinet Instructor for Coppell Independent School District, Coppell, Texas and Lewisville Independent School District, Lewisville, Texas.

Mr. Alexander Spahn has been appointed to the position of full-time Instructor of Physical Sciences, effective August 1, 2017, at a 12-month salary of \$31,939. Mr. Spahn has served in this position as temporary full-time faculty since August 1, 2015.

Dr. Greg Stone has been appointed to the position of full-time Instructor of History, effective August 1, 2017, at a 10-month salary of \$42,313. Dr. Stone has served in this position as temporary full-time since August 1, 2017.

School of Education and Behavioral Sciences

Mr. Zachary Crabtree has been appointed to the position of Head Baseball Coach and Instructor of Kinesiology, effective July 5, 2017, at a 12-month salary of \$65,000.

Dr. L. Kathy McDonald has been appointed to the position of full-time Assistant Professor of School Counseling, effective August 1, 2017, at a 10-month salary of \$48,049.

Dr. McDonald earned her Ph.D. in Counselor Education at Sam Houston State University, Huntsville, Texas in 2009, her Master of Education in Guidance and Counseling at Stephen F. Austin State University, Nacogdoches, Texas in 1984, and her Bachelor of Science in Elementary Education at Stephen F. Austin State University, Nacogdoches, Texas in 1976. Her academic experience includes: five years as an Adjunct Instructor for Southern Nazarene University in Tulsa, Oklahoma and four years as an Adjunct Instructor for Sam Houston State University in Huntsville, Texas, as well as three years as an elementary teacher and one year as the school counselor at Lufkin Independent School District, Lufkin, Texas; six years as an elementary school teacher and 15 years as the school counselor at Cypress-Fairbanks Independent School District, Houston, Texas; two years as the school counselor at Jenks Public Schools, Jenks, Oklahoma; and one year as a psychoeducational tester at Broken Arrow Public Schools, Broken Arrow, Oklahoma.

Dr. David Monk has been appointed to the position of full-time Assistant Professor of Sociology and Criminal Justice, effective August 1, 2017, at a 10-month salary of \$49,141.

Dr. Monk earned his Ph.D. from Oklahoma State University, Stillwater, Oklahoma, in 1999, his Master of Science from Oklahoma State University, Stillwater, Oklahoma, in 1994, and his Bachelor of Arts from Southeastern Oklahoma State University, Durant, Oklahoma, in 1991. His academic experience includes five years as a full-time tenure-track faculty member at California State University, Sacramento, California, four years as a full-time tenure-track faculty member at California State University, Turlock, California, and one year as a full-time tenure-track faculty member at Prairie View A&M University, Prairie View, Texas, as well as three years as a part-time faculty member for the University of Phoenix, Northern California, Sacramento, California, four years as a part-time faculty member at Carrington College of California, and three years as adjunct instructor at Southeastern Oklahoma State University, Durant, Oklahoma.

Mr. Timothy Sneed has been appointed to the position of full-time Assistant Professor of Clinical Mental Health Counseling, effective August 1, 2017, at a 10-month salary of \$42,048.

Mr. Sneed is a Ph.D. candidate at Texas A&M University-Commerce and earned his Master of Behavioral Studies in Community Counseling at Southeastern Oklahoma State University, Durant, Oklahoma in 2010 and his Bachelor of Arts in Psychology and Sociology at Southeastern Oklahoma State University, Durant, Oklahoma in 2006. He is also a Licensed Professional Counselor (LPC), a National Certified Counselor (NCC), a Mental Health First Aid Instructor, and a Youth Mental Health First Aid Instructor. His academic experience includes two years as an Adjunct Instructor at Southeastern Oklahoma State University, Durant, Oklahoma.

Mr. Brett Watson has been appointed to the position of Assistant Football Coach and Instructor of Kinesiology, effective July 1, 2017, at a 12-month salary of \$37,000.

Dr. C. Todd Williams has been appointed to the position of Assistant Professor of Educational Leadership, effective August 1, 2017, at a 10-month salary of \$50,595.

Dr. Williams earned his Doctor of Education in Educational Leadership from Tarleton State University, Stephenville, Texas in 2012, his Master of Education at Texas A&M University,

Minutes for September 22, 2017 Attachment D
Commerce, Texas in 1996, and his Bachelor of Science in Education at Baylor University, Waco, Texas in 1987. His academic experience includes: two years as an adjunct instructor for Texas A&M University, Texarkana, Texas, as well as three years as a teacher and coach at Anson Junior High and High schools in Anson, Texas, five years as a teacher and coach at Crandall High School in Crandall, Texas, three years as Assistant Principal at Crandall Junior High and High schools in Crandall, Texas, two years as Principal at Scurry-Rosser Middle School in Scurry-Rosser, Texas, five years as Superintendent at Martins Mill Independent School District in Martins Mill, Texas, four years as Superintendent at Kaufman Independent School District in Kaufman, Texas, and three years as Superintendent at Pleasant Grove Independent School District in Texarkana, Texas.

II. Purchases

Southeastern is requesting approval to enter into an agreement with Academic Partnerships (AP) to provide services to help following undergraduate programs to recruit and support nontraditional, online, degree completers to help grow enrollment. Cost for the services is based on sharing of revenue collected from program students (50/50). This initiative is based on the highly successful model that is being used for the MBA program.

- B.A. in Communication
- B.B.A. in Marketing
- B.B.A. in Management
- B.B.A. in General Business
- B.S. in Liberal and Applied Studies
- B.S. in Occupational Safety and Health

III. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Airport Improvement Grant.....\$81,762.00

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Aeronautics Commission in the amount of \$81,762. The effective date of the grant is March 8, 2017. This grant's project director is Mr. George Jacox, Chair of Aviation Flight/Assistant Professor. The purpose of this award is to rehabilitate the asphalt portions of the aircraft parking apron at the Aviation Sciences Institute at Southeastern Oklahoma State University located on Eaker Field. The project is to crack seal, seal coat, and remark the aircraft parking apron.

Oklahoma Small Business Development Center (OKSBDC).....\$83,789.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Small Business Administration in the amount of \$83,789. The effective date of the grant is January 1, 2017. This grant's project director is Dr. William D. Carter, OKSBDC State Director. The purpose of this award is to establish new service centers and for recruiting a training manager to develop a comprehensive business management training program to serve businesses that range from nascent entrepreneurs to existing small and medium sized businesses. A collaborative effort with the Choctaw Nation of Oklahoma was also proposed to provide advising, training and technical

research services to entrepreneurs within the boundaries of the Choctaw Nation. In addition, a request for travel funds was made to provide professional development opportunities to new advisors through America's SBDC National Conference, Growth Wheel, and credit analysis certification through National Development Council (NDC).

Native American Institute Grant.....\$145,334.00

This grant was awarded to Southeastern Oklahoma State University from the Chickasaw Nation via Southeastern Foundation in the amount of \$145,334. The effective date of the grant is May 1, 2017. This grant's principal investigator is Dr. Bruce King, Executive Director of Student Success and Native American Institute. The purpose of this award is to provide a comprehensive approach to serving Native American students by making available support services and academic opportunities that are directly related to Native American topics, issues, culture, and careers. These are the current degrees and activities for students: The Native American Center for Student Success, the Master of Science in Native American Leadership, the bachelor degree in Communication: Leadership through the Choctaw U program, the Native Studies minor, the Native American Symposium, and Native November events.

NASA-OK Space Grant Consortium-Fellowships.....\$35,375.00

This grant was awarded to Southeastern Oklahoma State University from the National Aeronautics and Space Administration (NASA) via University of Oklahoma in the amount of \$35,375. The effective date of the grant is June 8, 2017. This grant's project director is Dr. Nancy L. Paiva, Associate Professor of Chemistry in the Department of Chemistry, Computer, and Physical Sciences. The purpose of this grant is to cover tuition, books, educational travel or flight training costs for Southeastern Oklahoma State University (SE) undergraduates meeting the NASA-mandated fellowship criteria. Part of the award process serves as a reward for academic excellence, while other parts emphasize the financial support of students willing to take part in service projects or educational travel to enhance their education. NASA Oklahoma Space Grant Consortium (OSGC) awards are limited to STEM (Science, Technology, Engineering and Mathematic) majors, especially those from backgrounds underrepresented in NASA's workforce, increasing the diversity of the NASA's future employee pool. Dr. Nancy L. Paiva, OSGC representative for SE, will continue to administer the grant for the 16th year of SE participation. Multiple students (typically 25 or more per year) from diverse STEM majors and backgrounds will receive awards, based on academic excellence, references from faculty, financial need, interest in NASA careers, representation of cultural diversity at SOSU, and willingness to participate in campus and community service projects. Awards are also made to support student travel or work experience projects, related to their major and/or NASA guidelines. Specific OK NASA Workforce Development and Pre-Service Teach Education programs are supported annually.

CC* Network Design: Multiple Organization Regional One Oklahoma Friction Free Network (MORE OFFN).....\$61,270.00

This grant was awarded to Southeastern Oklahoma State University from the National Science Foundation via Northeastern State University (NSU) in the amount of \$61,270. The effective date of the grant is June 15, 2017. This grant's project director is Dr. Karl Frinkle, Professor in the Department of Mathematics. The purpose of this grant is to expand the network capabilities of Southeastern (SE) which will allow for the involvement in the OneOklahoma Friction Free Network (OFFN), a science DMZ that will permit researchers to connect reliably to supercomputers and increase computational capabilities. Currently, the members of OFFN (OU, OSU, LU, TU, UCO,

All scientific computing facilities are all connected by a dedicated optical network. MOBE OFFN will connect SE to this network. Purchase and installation of required servers, switches, monitor nodes, as well as, developing collaborative teaching parallel programming courses will help to keep SE at the forefront of the high performance computing discipline, while training our students on technology needed in industry.

Southeast Region Child Care Resource & Referral.....\$106,527.00

This grant was awarded to Southeastern Oklahoma State University from Oklahoma Child Care Resource and Referral Association in the amount of \$106,527. The effective date of the grant is July 1, 2017. This grant's project director is Ms. Liz McCraw, Dean of Student Affairs and CCRR Coordinator is Ms. Lyndi Scarberry. The purpose of this grant is to make child care work for Oklahoma families, children, and child care providers. We serve SE Oklahoma communities as a free resource for families and child care providers with the goal of creating healthier, safer, and happier children. In addition to connecting families to quality child care, we also provide technical assistance, training, and resources to child care providers and head start teachers to improve the quality of care offered to families and children. We assist them in improving their business while meeting the individual needs of the children in their care. The Southeast delivery area includes the following 11 counties: Atoka, Bryan, Choctaw, Coal, Haskell, Hughes, Latimer, Leflore, McCurtain, Pittsburg and Pushmataha.

Southeastern Child Care Resource & Referral Library.....\$53,000.00

This grant was awarded to Southeastern Oklahoma State University from the Choctaw Nation Child Care Assistance Program in the amount of \$53,000. The effective date of the grant is July 1, 2017. This grant's project director is Ms. Liz McCraw, Dean of Student Affairs and CCRR Coordinator is Ms. Lyndi Scarberry. The purpose of this project is to serve families, child care providers, and head start teachers in 11 counties in Southeast Oklahoma. We provide child care referral to families seeking child care. In addition to providing referrals we educate families about selecting quality care by providing information, such as, Selecting Quality Child Care a Parent's Guide, facts about child care, and checklist for families to use when evaluating their potential child care facility. We serve child care providers and head starts by conducting on-site technical assistance where we are able to observe the teachers and children and offer more effective approaches to a diverse number of potential scenarios from lesson planning, to room arrangement, to behavioral issues. We also offer formal training for providers and teachers allowing them to obtain the yearly required hours of continuing education per Department of Human Services requirements.

Full-Time Physics Instructor and Additional STEM Mentor for Native American Undergraduates.....\$32,800.00

This grant was awarded to Southeastern Oklahoma State University from the National Science Foundation via Oklahoma State University in the amount of \$32,800. The effective date of the grant is August 1, 2017. This grant's project director is Dr. Tim Smith, Chair/Professor Chemistry, Computer, and Physical Sciences. The purpose of this grant is to provide 50% support of salary and benefits for physics instructor, Mr. Alex Sphan. Mr. Sphan will also take role as a Science, Technology, Engineering, and Math (STEM) mentor for Native American students at Southeastern.

Student Support Services Teacher Preparation.....\$232,265.00

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Page 8 of 9

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$232,265. The effective date of the grant is September 1, 2017. This grant's Project Director is Ms. Susan D. Dodson. The purpose of this grant is to provide a variety of services to low-income, first generation education majors, and education majors with disabilities. These services include academic advisement, tutoring, cultural experiences, career guidance, enrollment assistance, specially designed workshops, and supplemental instruction. In addition to these services, the program strives to develop a supportive institutional climate, which combined with the services provided, will lead to increased retention and graduation rates of the program participants. This project is funded to serve 140 eligible students.

Student Support Services.....\$364,371.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$364,371. The effective date of the grant is September 1, 2017. This grant's Project Director is Ms. Susan D. Dodson. The purpose of this grant is to provide a variety of services to low-income, first generation college students and students with disabilities. These services include tutoring, personal and academic counseling, cultural experiences, career guidance, enrollment assistance specially designed workshops, and special services for students with disabilities. In addition to these services, the program strives to develop a supportive institutional climate, which combined with the services provided, will lead to increased retention and graduation rates of the program participants. This year, approximately 40 students per semester will receive Student Support Services' Grant Aid funds to help reduce dependency upon loans. The Grant Aid supplement totaled \$20,000 for the 2017-2018 academic year. This project is funded to serve 300 eligible students.

Educational Opportunity Centers Program.....\$513,238.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$513,238. The effective date of the grant is September 1, 2017. This grant's Project Director is Ms. Teriki Barnes. The purpose of this grant is to provide assistance and information to adults and eligible high school seniors who seek to enter or continue a program of post-secondary education. Services include counseling on educational opportunities, post-secondary admissions, test prep, career options, student financial aid assistance, financial literacy counseling, tutoring, and coordination with other agencies and post-secondary institutions. The Southeastern Oklahoma State University's Educational Opportunity Center serves 1,620 adults in 10 counties in southern Oklahoma (Love, Carter, Marshall, Bryan, Atoka, Coal, Pittsburg, Pushmataha, Choctaw, and McCurtain) and in Grayson County, Texas with six full-time staff members and part-time technical assistants and tutors. The grant is in the second year of a five-year performance period. Southeastern Oklahoma State University Educational Opportunity Center was first funded in 1991.

Talent Search Program.....\$423,612.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$423,612. The effective date of the grant is September 1, 2017. This grant's Project Director is Ms. Kris Simpson. The purpose of this grant is to identify 861 eligible youth in 2017-2018 and assist them in successfully completing secondary school, entering and completing a postsecondary educational program. The Talent Search service area is McCurtain,

Cherokee, Bryan, and Marshall Counties in southeastern Oklahoma. The participants are from grades six through twelve who meet federal guidelines. Educational Talent Search was first funded at Southeastern Oklahoma State University in 1978. Five full-time staff members provide seminars, workshops, and individual counseling in areas related to educational and personal achievement. The topics include: Career Exploration, Study Skills, Learning Styles Identification, College Readiness, Test Preparation, College Admissions Information, Financial Aid Application Procedures, Tutorial Assistance, Financial Literacy and Cultural Awareness.

Louis Stokes – OK Alliance for Minority Participation.....\$36,300.00

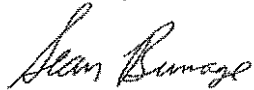
This grant was awarded to Southeastern Oklahoma State University from the National Science Foundation via Oklahoma State University in the amount of \$36,300. The effective date of the grant is September 1, 2017. This grant's project director is Dr. Brad Ludrick, Assistant Professor Biological Sciences. The purpose of this grant is to increase the number of under-represented minorities entering the Science, Technology, Engineering, and Math (STEM) fields by providing research opportunities and mentors, scholarships, and summer internships.

IV. Informational

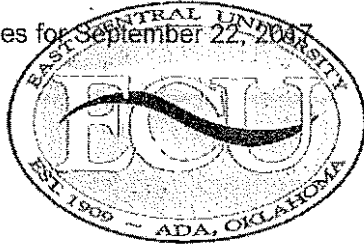
Food Services Contract Extension

In accordance with Board policy 2.3.6, Revenue Generating Contracts, Southeastern Oklahoma State University is reporting that our existing food service contract with Sodexo has been extended. The extended contract will allow for \$825,000 to be invested in food service operations, additional flexibility in student meal plans, and other options for non-student dining.

Sincerely,



Sean Burrage
President



East Central University

September 9, 2017

Dear Chair Stansberry and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

DR. DWAIN TURNER has been appointed to a tenure track position as Assistant Professor of Human Resources for the 2017 – 2018 academic year with an academic year salary of \$49,800. Dr. Turner fills the position previously held by Dr. Joy Patton who resigned in June 2017. Dr. Turner's start date is on August 9, 2017.

Dr. Turner holds a doctorate from the University of Iowa in Rehabilitation Counseling Education (2015) and holds a graduate Certificate in College Teaching. He earned a Master of Science from Langston University in Rehabilitation Counseling with an emphasis in Vocational Evaluation and Work Adjustment (2007). His Bachelor of Science, also from Langston, is in Gerontology (1994). Therefore, he more than meets the accreditation requirements for teaching in our Clinical Rehabilitation and Clinical Mental Health program. Dr. Turner holds a national certification as a Certified Rehabilitation Counselor and is eligible to sit for the Oklahoma Licensed Professional Counselor.

MS. MELONIE JOHNSON has been appointed to a non-tenure track appointment as Instructor of Education for the 2017 – 2018 academic year. Ms. Johnson will fill the vacancy left by the recent retirement of Dr. Laura Bixler. Her academic year salary will be \$40,000 beginning August 9, 2017.

Ms. Johnson earned a Bachelor of Science in Elementary Education (2003) and a Master of Education -Library Media Specialist (2011) from East Central University. She is an experienced classroom educator with nearly 20 years of experience in Oklahoma elementary and secondary classrooms. Ms. Johnson holds certification in Early Childhood, Elementary Education, English, Family Consumer Science and Speech/Drama/Debate. She has also served concurrently as a Library Media Specialist for the last 14 years.

East Central University

MS. MEGAN HASLER has been appointed to a non-tenure track appointment as an Instructor/Librarian for the 2017-2018 academic year with an annual salary of \$36,080. Ms. Hasler has a start date of September 1, 2017 and will be paid \$33,073 for the period September 1, 2017 through June 30, 2018. .

Ms. Hasler earned her Master of Library Science and Information Studies from Louisiana State University in December 2016. She earned a Bachelor of Arts in Early Childhood Education from Harding University in May 2011.

Ms. Hasler has worked the last five years as a technical services assistant at Harding University. During this time she was heavily involved in completing the reclassification of the stacks from Dewey to Library of Congress. She also processed new materials, downloading records from OCLC into Voyager and editing them. This experience will serve us well here at ECU.

MS. JEANENE TAYLOR has been appointed to non-tenure track position as Instructor of Human Resources for the 2017 - 2018 academic year. Ms. Taylor served as a temporary instructor during 2016-2017, in the position previously held by Dr. Teresia Paul. Ms. Taylor will be paid \$36,275 for the academic year with a start date of August 10, 2017. She completed our new faculty orientation program in a previous year and will not be required to participate in it again.

Ms. Taylor earned her Bachelor of Arts in Human Resources Counseling at East Central University in 1993 and her Master of Science in Human Resources – Rehabilitation Counseling at East Central University in 1995. She is a Certified Vocational Rehabilitation Counselor (CRC), and has taught primarily undergraduate courses in the ECU Human Resources Department since 1999 as a part-time instructor.

Ms. Taylor has held temporary lecturer positions in the Human Resources Department since 2013. From 1999 to 2012, she taught as a part-time instructor for the Human Resources Department during various semesters. Her teaching evaluations this past year were excellent. Since 2004 Ms. Taylor has been owner of Taylor Consulting firm which specializes in Vocational Rehabilitation Counseling. From 1998 to 2003 she was Director of the Vocational Department at Midlands Injury Management and from 1992 to 1994 she was a Counselor at the Family Crisis Center in Ada.

B. CHANGE IN TITLE

DR. REGINA ROBERTSON, Professor and Acting Chair of the Human Resources Department, has been appointed to the position of Chair of the Human Resources Department. The internal search for the chair position has been concluded and

East Central University

only one application received. Dr. Robertson has served as interim chair of the human resources department since February 1, 2017. Her academic salary will increase by \$1,200, from \$68,307 to \$69,507, effective immediately.

Dr. Robertson earned her Bachelors of Arts in Human Resources, with a concentration in rehabilitation counseling from East Central University in 1976, a Master's of Science in Psychology, rehabilitation counseling, from Oklahoma State University in 1979, and a Doctor of Philosophy in Adult Higher Education from the University of Oklahoma in 2004. She began her career at East Central University in 2001. She has successfully achieved tenure and holds the rank of professor. In addition to her degrees, Dr. Robertson is a licensed professional counselor and a certified rehabilitation counselor.

Dr. Robertson is active in department, college, and university, serving on many institutional committees. She currently serves as the NCAAS faculty athletic representative and sits on two appellate committees. Dr. Robertson is an active scholar presenting at national conferences on practitioner ethics as well as the uniqueness of adult learners.

C. RETIREMENT WITH EMERITUS RESOLUTION

DR. CARL T. RUTLEDGE, Professor and Co-Chair of Physics and Adolph Linscheid Distinguished Teaching Professor has submitted his retirement effective July 1, 2018. Dr. Rutledge was employed at ECU in 1981.

D. RESIGNATIONS

MR. BRUCE HARTLEY, Instructor of Mass Communications, has submitted his resignation effective July 31, 2017. Mr. Hartley was employed at ECU in 2013.

MR. J. JEFFREY JORDAN, Program Coordinator/Instructor of Nursing and RN to BSN Coordinator, has submitted his resignation effective December 8, 2017. Mr. Jordan was employed at ECU in 2011,

DR. STEVEN M. PEDERSON, Assistant Professor of English and Languages, has submitted his resignation effective July 21, 2017. Mr. Pederson was employed at ECU in 2014.

MS. MARY ANN REMSHARDT, Lecturer in Nursing, has resigned effective at the end of the December 2017. Ms. Remshardt was employed at ECU in 2015.

East Central University**II. GRANTS AND CONTRACTS****EDUCATIONAL OPPORTUNITY CENTER.....\$448,714**

East Central University received a \$448,714 grant from the US Department of Education. The project period: September 1, 2017 to August 31, 2018. This grant will provide financial and admissions counseling and information to 1456 qualified adults who want to return or begin college. The Project Director is Mr. Stan Balch.

SIP, STRENGTHENING INSTITUTIONAL PROGRAMMING\$400,000

East Central University received a \$400,000 grant from the US Department of Education. The project period: October 1, 2017 to September, 2018. This grant will provide academic counseling and enrollment services to students. The Project Director is Ms. Jami Graham.

DEVELOPMENTAL DISABILITIES TRAINING CONTRACT.....\$281,947

East Central University received a \$281,947 grant from the Oklahoma Department of Human Services. The project period: July 1, 2017 to June 30, 2018. This grant will provide in-service training for persons providing care for individuals with developmental disabilities. The Project Director is Mr. Michael Barnes.

STUDENT SUPPORT SERVICES.....\$232,265

East Central University received a \$232,265 grant from the US Department of Education. The project period: September 1, 2017 to August 31, 2018. The project will assist 144 low-income, first generation students, in obtaining the resources needed to graduate. These resources include but are not limited to tutoring, assistance in completing an annual FAFSA application and academic counseling. The Project Director is Mr. Dan Patton

PONTOTOC COUNTY PROJECT AWARE\$125,000

East Central University received a \$125,000 grant from the US Department of Health & Human Services. The project period: September 30, 2017 to September 29, 2018. The AWARE-C program expands Mental Health First Aid (MHFA) and Youth Mental Health First Aid (YMHFA) training to achieve a wider community impact by training a diverse group of adults who, in turn, will reach a broader spectrum of adolescents. The Project Director is Ms. Holli Witherington.

CHILD CARE AND RESOURCES AND REFERRAL.....\$109,426

East Central University received a \$109,426 grant from the Oklahoma Child Care Resource and Referral Assoc., Inc. The project period: July 1, 2017 through June 30, 2018. This grant will provide child care resource and referral services to families, child care providers and communities throughout 11 counties in South Central Oklahoma. The Project Director is Ms. Cheryl Bell.

East Central University**ECU CAMPUS SUICIDE PREVENTION PROGRAM.....\$102,000**

East Central University received a \$102,000 grant from the US Department of Health & Human Services. The project period: September 30, 2017 to September 29, 2018. The purpose of this program is to facilitate a comprehensive public health approach to prevent suicide in institutions of higher education. The grant is designed to assist colleges and universities in building essential capacity and infrastructure to supp. The Project Director is Ms. Holli Witherington.

EARLY SETTLEMENT-SOUTH CENTRAL.....\$90,745

East Central University received a \$90,745 grant from the Alternative Dispute Resolution System. The project period: July 1, 2017 to June 30, 2018. This grant will provide dispute mediation services and other directives and forms throughout the South Central section of Oklahoma. The Project Director is Ms. Jaxie Johnston.

EARLY SETTLEMENT-EAST CENTRAL\$85,242

East Central University received a \$85,242 grant from the Alternative Dispute Resolution System. The project period: July 1, 2017 to June 30, 2018. This will provide dispute mediation services and other directives and forms throughout the East Central section of Oklahoma. The Project Director is Ms. Jorjia Cash.

BRANDON WHITTEN INSTITUTE\$50,000

East Central University received a \$50,000 award from the Whitten Newman Family Foundation by Reggie Whitten. The project period: July 1, 2017 through June 30, 2018. The purpose of this proposal is to request continued funding for the Brandon Whitten Institute for Addiction and Recovery at East Central University in Ada, OK. This would allow for ongoing funding of student coordinator positions to aid in BWI goals and objectives. The Project Director is Ms. Holli Witherington.

OKLAHOMA NASA SPACE CONSORTIUM\$35,375

East Central University received a \$35,375 grant from NASA through the University of Oklahoma. The project period: August 1, 2017 to April 30, 2017. This grant will provide the support for student experiences related to NASA and the nation's future science, engineering, and technology workforce requirements through student internships and a tutoring project with Sasakwa School. The Project Director is Ms. Alisha Howard.

GRC MASS SPECTOMETRY: NASA via VANTAGE\$20,000

East Central University received a \$20,000 grant from Vantage Partners, LLC. The project period: June 12, 2017 to August 3, 2017. This award enables processing and ceramic coating system via various techniques, including air plasma spray (APS) and plasma spray physical vapor disposition (PS-PVD) methods to conduct a wide range of laboratory tests with the purpose of exposing material coatings. The Project Director is Dr. Dwight Myers.

East Central University**SUMMER FOOD UPWARD BOUND.....\$5,092.63**

East Central University received a certificate of authority in the amount of \$5,092.63 from the Oklahoma State Department of Education. The project period: May 21, 2017 to July 26, 2017. This provides a nutrition reimbursement program for students who are qualified to receive free or reduced cost meals. The Project Director is Ms. Whitney Gifford.

SUMMER FOOD UPWARD BOUND M/S\$3,853.89

East Central University received a certificate of authority in the amount of \$3,853.89 from the Oklahoma State Department of Education. The project period: May 21, 2017 to July 30, 2017. This will provide the nutrition reimbursement program for students who are qualified to receive free or reduced cost meals. The Project Director is Dr. Gerald Forbes.

Total Grants and Contracts--\$1,989,661

East Central University

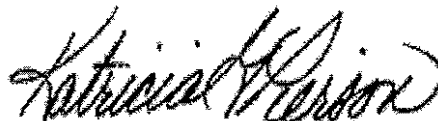
The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

Professional Service Industries for the independent material testing services for construction of the New Residence Hall an estimated amount of \$50,585.30.
Professional services as defined by Oklahoma Statute (18 O.S. §803). (Fund 295)

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

ATI, LLC for the purchase of Educational Assessment tools for the Nursing Department at an estimated cost of \$190,000. (E&G Fund) (Sole Source).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia Pierson", written in a cursive style.

Katricia G. Pierson, Ph.D.
President

Attachment: Retirement Resolution Dr. Carl T. Rutledge

**BOARD OF REGENTS OF THE
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

RESOLUTION

WHEREAS, DR. CARL T. RUTLEDGE has dedicated his life and devotion to education, community service; and

WHEREAS, DR. RUTLEDGE has served East Central University since 1981, first as associate professor of physics; granted tenure as a faculty member in 1986; and promoted to professor in 1987; and

WHEREAS, DR. RUTLEDGE was named Adolph Linscheid Distinguished Teaching Professor in 2004; and

WHEREAS, DR. RUTLEDGE received ECU's prestigious Teaching Excellence Award for 1998-99; and

WHEREAS, DR. RUTLEDGE has taught courses such as Astronomy, General Physical Science, General Physics I and II, Engineering Physics I and II, Optics, Electronics and Thermodynamics at ECU; and

WHEREAS, DR. RUTLEDGE served on the Student Transfer Committee for the Oklahoma State Regents for Higher Education Office in 1995; and

WHEREAS, DR. RUTLEDGE was named co-chair of the Department of Chemistry and Physics in 1992; and

WHEREAS, DR. RUTLEDGE participated in the development of by-laws and constitution for the Oklahoma Alliance for Minority Participation in Science, Engineering and Mathematics in 1992; and

WHEREAS, DR. RUTLEDGE received acknowledgement in 1989 for his contributions to the TOP Physics project, where his enthusiasm of physics education led to a striking of balance between high school physics teachers and expectations of university professors; and

WHEREAS, DR. RUTLEDGE received the 2013 David and Molly Boren Mentor Award at the State Capitol in 2014; and

WHEREAS, DR. RUTLEDGE served as director of ECAMP, the East Central Alliance for Minority participation; and

WHEREAS, DR. RUTLEDGE was a mentor for the McNair Scholars Program, which prepares undergraduates for graduate studies; and

WHEREAS, DR. RUTLEDGE served as an advisor for ECU's Astronomy Club; and

WHEREAS, DR. RUTLEDGE received a federal grant incentive award for the Oklahoma Louis Stokes Alliance for Minority Participation in STEM in 2008; and

WHEREAS, DR. RUTLEDGE received the faculty grant incentive award for the Oklahoma AMP program in 2005; and

WHEREAS, DR. RUTLEDGE was associate professor of Physics and head of the Department of Physics and Engineering at Southern Arkansas University, prior to coming to ECU; and

WHEREAS, DR. RUTLEDGE held an assistant professorship in Physics at Southern Arkansas University from 1970-1975 and visiting professorships in Physics at William Jewell College in 1980, Stephen F. Austin in 1976-77 and the University of Arkansas in 1972; and

WHEREAS, DR. RUTLEDGE has directed various workshops; had writings published; and had papers presented throughout his professional teaching career; and

WHEREAS, DR. RUTLEDGE received his B.S. in Physics and Mathematics, with honors, from the University of Arkansas in 1966; earned an M.S. in Physics from the University of Arkansas in 1969; and a Ph.D. in Physics from the University of Arkansas in 1971; and

WHEREAS, DR. RUTLEDGE was named a National Merit Scholar and an Outstanding Sophomore Physics Student, among many awards, in 1964; and

NOW, THEREFORE, BE IT RESOLVED, that the *Regional University System of Oklahoma* bestows upon **DR. CARL T. RUTLEDGE** the honorary title of "**Professor Emeritus of Physics**" and extends to him an expression of appreciation and commendation for his many contributions to the success of East Central University, and extends best wishes for his continued health and happiness, and a feeling of joy and satisfaction which are rightfully expected after such faithful and dedication service as an educator in the State of Oklahoma; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. RUTLEDGE** in Ada, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* on this 22nd day of September, 2017.

Mark Stansberry, Chair
Board of Regents of the
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma



UNIVERSITY OF
Central Oklahoma
University of Central Oklahoma

Edmond, Oklahoma

September 22, 2017

Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Administrative Appointments

Dr. Randal Ice has been appointed **Interim Dean** of the **College of Business**. His appointment, effective August 1, 2017, is at an annual salary of \$144,955.

Dr. Ice's degrees are: Ed.D. (1997), Occupational and Adult Education, Oklahoma State University, Stillwater, OK; M.B.A. (1982), Finance, University of Michigan, Ann Arbor, MI; and B.B.A. (1980), Finance, University of Oklahoma, Norman, OK.

His professional experiences include: Department Chair (16), Barnabus Endowed Chair (6), Professor (15), Associate Professor (4), Assistant Professor (10), and Instructor (4), University of Central Oklahoma, Edmond, OK. Dr. Ice has been active in teaching, service and research in the College of Business for 33 years.

Dr. Stephen Black has been appointed as an **Interim Assistant Dean** in the **College of Business**. His appointment, effective August 1, 2017, is at an annual salary of \$132,357.

Dr. Black's degrees are: Ph.D. (1995), Finance, Oklahoma State University, Stillwater, OK; M.B.A. (1985), Oklahoma City University, Oklahoma City, OK; and B.A. (1982), Petroleum Engineering, Texas A&M University, College Station, TX.

His professional experiences include: Department Chair (3), Professor (15), Associate Professor (4), Assistant Professor (4), and Instructor (4), Department of Finance, College of Business, University of Central Oklahoma, Edmond, OK. Dr. Black has been active in teaching, service and research in the College of Business for 27 years.

Ms. Charleen D. Weidell has been appointed **Associate Dean** in the **College of Fine Arts and Design**. Her appointment, effective September 1, 2017, is at an annual salary of \$106,184.

Ms. Weidell's degrees are: M.F.A. (2002), Jewelry and Metalsmithing, B.A. (1999), Fine Art, and B.A. (1975), Liberal Studies, all from San Diego State University, San Diego, CA.

Her professional experiences include: Assistant Dean (3), Professor (4), Associate Professor (4), Department Chair (7), and Assistant Professor (5), Department of Art, University of Central Oklahoma, Edmond, OK. Ms. Weidell has been active in teaching, service and research in the College of Fine Arts and Design for 13 years.

B. Faculty Appointments

College of Business

Dr. Ho-Chang Chae has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Dr. Chae's degrees are: Ph.D. (2009), Business Computer Information Systems, and M.S. (2001), Information Technologies, both from the University of North Texas, Denton, TX; and B.S. (1998), Chemistry, Hanyang University, Seoul, South Korea.

His professional experiences include: Assistant Professor (3), Department of Business Computer Information Systems, University of Mary Hardin-Baylor, Belton, TX; Assistant Professor (4), Department of Computer Information Systems, West Liberty University, West Liberty, WV; and Teaching Assistant (5) and Research Assistant (1), Department of Information Technology and Decision Sciences, University of North Texas, Denton, TX.

Dr. Chae will be paid an annual salary of \$98,200.

Dr. Therese Williams has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Dr. Williams' degrees are: Ph.D. (2017), Integrated Computing/Information Science, University of Arkansas - Little Rock, Little Rock, AR; M.B.A. (1989) and B.S. (1979), Mathematics, both from the University of Memphis, Memphis, TN.

Her professional experiences include: Teaching Assistant (2), University of Arkansas - Little Rock, Little Rock, AR; Adjunct Instructor (4), ITT Technical Institute, Little Rock, AR; and IT Manager (11), Arkansas State Crime Laboratory, Little Rock, AR.

Dr. Williams will be paid an annual salary of \$98,200.

College of Education and Professional Studies

Mr. Mansur Choudry has been appointed as an **Instructor** in the **Donna Nigh Department of Advanced Professional and Special Services**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Mr. Choudry's degrees are: M.E.D. (1996), Special Education – Mental Retardation, and M.B.A. (1983), both from the University of Central Oklahoma, Edmond, OK; and B.S. (1973), Mechanical Engineering, University of Engineering and Technology, Lahore, Pakistan.

His professional experiences include: Adjunct Faculty (8), University of Central Oklahoma, Edmond, OK; Director (20), Special Care, Inc., Oklahoma City, OK; and Supervisor (3), Edmond Association of Retarded Citizens and Catholic Charities, Edmond, OK.

Mr. Choudry will be paid an annual salary of \$54,304.

Ms. Michelle Johnson has been appointed as an **Instructor** in the **Department of Adult Education and Safety Sciences**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Ms. Johnson's degrees are: Ph.D. (expected 2017) and M.S. (2010), both in Adult Education, and B.S. (2007), Agricultural Leadership and Development, all from Texas A&M University, College Station, TX.

Her professional experiences include: Graduate Teaching Assistant (2), Graduate Research Assistant (7), Graduate Admission Supervisor (1), and Transcript Analyst (1), all at Texas A&M University, College Station, TX; Counseling Officer Coordinator (1) and Financial Aid Clerk (1), Blinn College, Bryan, TX; and Career Counselor (3), Brazos Valley Workforce Centers, Bryan, TX.

Ms. Johnson will be paid an annual salary of \$40,836.

Dr. Jaclyn Maass has been appointed as an **Assistant Professor** in the **Department of Psychology**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Dr. Maass' degrees are: Ph.D. (2017), Experimental Psychology, and M.S. (2014), General Psychology, both from the University of Memphis, Memphis, TN; and B.A. (2010), Cognitive Psychology, University of Tampa, Tampa, FL.

Her professional experiences include: Instructor (1), University of Memphis, Memphis, TN.

Dr. Maass will be paid an annual salary of \$56,208.

College of Fine Arts and Design

Mr. Ryan Hendrix has been appointed as a **Lecturer** in the **Academy of Contemporary Music**. This is a full-time, non-tenure track appointment, effective August 7, 2017 through May 8, 2018.

Mr. Hendrix's degrees are: M.A. (2006), English, and B.S. (2000), Journalism and Broadcasting, both from Oklahoma State University, Stillwater, OK.

His professional experiences include: Adjunct Instructor (7), Academy of Contemporary Music, University of Central Oklahoma, Edmond, OK; Founder/Songwriter/Musician (13), Colourmusic, Owner/Publishing Administrator (10), Songdreamer Publishing, and Account Executive/Audio Production/Consultant (17), John Hendrix Advertising Agency, all of Oklahoma City, OK.

Mr. Hendrix will be paid an annual salary of \$35,000.

College of Liberal Arts

Ms. Cynthia Faulkner has been appointed as an **Instructor** in the **Department of Mass Communication**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Ms. Faulkner's degrees are: M.A. (1994), Journalism, University of Missouri – Columbia, Columbia, MO; and B.A. (1991), Social Sciences Education, Southwest Baptist University, Bolivar, MO.

Her professional experiences include: Content Programmer (1), Yahoo! Sports, New York, NY; Senior Editor (10), Program Manager (1), and Tennis and Olympics Editor (4), ESPN.com, Bristol, CT; and Copy Editor and Designer (2), *Star-Telegram*, Fort Worth, TX.

Ms. Faulkner will be paid an annual salary of \$42,230.

Forensic Science Institute

Ms. Rachael Elliott has been appointed as an **Instructor** in the **Forensic Science Institute**. This is a full-time, tenure-track appointment, effective August 7, 2017 through May 8, 2018.

Ms. Elliott's degrees are: M.S. (2011), Digital Forensics, and B.S. (2003), Math Education, both from the University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Adjunct Instructor (2), Forensic Science Institute, University of Central Oklahoma, Edmond, OK; Computer Forensics Examiner (5), University of Central Oklahoma Police Department, Edmond, OK; Mathematics Teacher (2), Advanced Academics, Oklahoma City, OK; Mathematics Teacher (1), Mustang High School, Mustang, OK; and Mathematics Teacher (5), Edmond North High School, Edmond, OK.

Ms. Elliott will be paid an annual salary of \$60,000.

C. Other Temporary Faculty Appointments

The following have been hired as temporary faculty for the 2017-18 academic year:

1) Visiting Assistant Professor

College of Education and Professional Studies

Dr. Judith Lashley	Curriculum and Instruction
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College of Liberal Arts

Dr. Linda Breslin	English
Dr. Julia Daine	English

College of Mathematics and Science

Dr. Elizabeth Friar	Biology
Dr. Landon Moore	Biology

2) Temporary Instructor

College of Education and Professional Studies

Ms. Dorothy Cady	Adult Education and Safety Sciences
Ms. Lisa Sielert	Curriculum and Instruction
Ms. Dawn Pearce	Donna Nigh Advanced Professional and

Ms. Jamie Clark

Special Services
Kinesiology and Health Studies**College of Fine Arts and Design**

Mr. Geoff Koch

Academy of Contemporary Music

College of Liberal Arts

Mr. Christopher Seaton

Mass Communication

Dr. Ryan Kiggins

Political Science

Dr. Alyssa Provencio

Political Science

College of Mathematics and Science

Ms. Cristina Pickle

Nursing

3) Temporary Lecturer**College of Education and Professional Studies**

Ms. Amy Thomas

Donna Nigh Advanced Professional and
Special Services

Ms. Shonna Covin

Kinesiology and Health Studies

Dr. Amy Townsend

Kinesiology and Health Studies

Mr. Sean McMillan

Psychology

College of Fine Arts and Design

Mr. Robert Derrick

Academy of Contemporary Music

Mr. Kevin Lively

Academy of Contemporary Music

College of Liberal Arts

Dr. Bassam Romaya

Humanities and Philosophy

Dr. Reid Weber

Humanities and Philosophy

College of Mathematics and Science

Mr. Cody Braun

Biology

Mr. Anthony Meleco

Engineering and Physics

Dr. Syed Hussain Rizvi

Engineering and Physics

Dr. Hasan Serce

Engineering and Physics

Mr. Craig Pounds

Mathematics and Statistics

Ms. Kayde Higgins

Nursing

Ms. Nicole Brown

Nursing

D. Resignations

Dr. Alana Anderson, Instructor in the **Department of Nursing**, resigned her position, effective July 2017. Ms. Anderson has served the University of Central Oklahoma in a full-time capacity since 2007.

Dr. Michael Tod Edgerton, Assistant Professor in the **Department of English**, resigned his position, effective May 2017. Dr. Edgerton has served the University of Central Oklahoma in a full-time capacity since 2016.

Dr. Mickey Hepner, has been reassigned from his duties as **Dean of the College of Business** to resume his position as a tenured Professor in the **Department of Economics** full-time, effective August 1, 2017.

Dr. K.J. Tullis, has been reassigned, at his request, from his duties as **Associate Dean of the College of Business** to resume his position as a tenured Professor in the **Department of Management** full-time, effective August 1, 2017.

Mr. Jeffrey Palmer, Assistant Professor in the **Department of Mass Communication**, resigned his position, effective May 2017. Mr. Palmer has served the University of Central Oklahoma in a full-time capacity since 2013.

Mr. Michael Trepagnier, Lecturer in the **Academy of Contemporary Music**, resigned his position, effective May 2017. Mr. Trepagnier has served the University of Central Oklahoma in a full-time capacity since 2013.

II. Executive Summary of Awards

Following are the new contracts that have been awarded since the last Board Letter:

June 2017

Nortek Air Solutions Internship Program, \$4,000
Nortek Air Solutions (pass-through entity UCO Foundation)
5/1/2017 – 4/30/2018

Evan Lemley, College of Math and Science

This grant will establish and provide internships, scholarships, a faculty stipend and volunteer resources to UCO's Department of Engineering and Physics in an effort to increase student awareness of career opportunities within the HVAC field and Nortek.

Enhancing Undergraduate Chinese Language & Culture Studies, (Year 1 Funding)
\$8,200

(All 3 Years) \$26,426

U.S. Department of Education (pass-through entity East-West Center)

CFDA# 84.016A

10/1/2016 – 9/30/2019

Jessica Sheetz-Nguyen, College of Liberal Arts

UCO will select a team of six faculty members who will work together to advance Chinese studies at UCO. They will develop two core courses in Chinese studies

and incorporating Chinese content into at least six existing courses in the humanities and social sciences.

INBRE Program Coordinator, \$63,748

National Institutes of Health (pass-through entity OUHSC)

5/1/2017 – 4/30/2018

CFDA# 93.859

Melville Vaughan, College of Math and Science

The funding for this award allows Dr. Vaughn, serving as OK-INBRE Program Coordinator, to plan and attend the yearly INBRE meeting in Washington D.C., the yearly retreat for INBRE, and Undergrad Research Day for Oklahoma. He will also oversee travel awards and attend multiple yearly meetings.

Oklahoma Statewide Seatbelt Study, \$86,553

U.S. Department of Transportation (pass-through entity Oklahoma Highway Safety Office)

5/1/2017 – 9/30/2017

CFDA# 20.616

Robert Delano, College of Education and Professional Studies

The award provides funding for UCO's Department of Adult Education and Safety Sciences to conduct a "Seat Belt Use Survey" under an agreement with the Oklahoma Highway Safety Office. UCO will also undertake a 2017 survey of the use of child restraint devices for the Oklahoma Highway Safety Office.

July 2017

Development and Characterization of Insect Protein, \$50,866

Oklahoma Center for the Advancement of Science and Technology
(pass-through entity All Things Bugs, LLC)

8/1/2017 – 7/31/2018

Kanika Bhargava, College of Education and Professional Studies

The funding for this award will establish a protocol for the extraction of cricket proteins for food based applications.

August 2017

Mechanistic study on synergistic photo-immunological effects of laser immunotherapy for metastatic cancers, (Year 1 Funding) \$274,871 (All 5 Years) \$1,374,355

National Institutes of Health

8/4/2017 – 7/31/2022

CFDA# 93.393

Wei Chen, College of Math and Science

The goal of this project is to develop a functionalized nanoprobe-based laser therapy for the treatment of metastatic melanoma.

Broadway Tonight FY18, \$3,300

Oklahoma Arts Council
7/1/2017 – 6/30/2018

Greg White, College of Fine Arts and Design

This award will provide funding for the 2017-2018 season of Broadway Tonight, Edmond's longstanding local presenter of the industry's top artists, whose performances enrich both students and the community.

Arts Without Limits FY18, \$2,950

Oklahoma Arts Council
7/1/2017 – 6/30/2018

Ines Burnham, College of Fine Arts and Design

This program will provide hands-on, meaningful art education opportunities to special needs communities through weekly visits to WINGS and two festival events. Classes will be facilitated by UCO faculty and students.

High School Dance Festival, \$1,000

Oklahoma Arts Council
7/1/2017 – 6/30/2018

Jill Priest, College of Fine Arts and Design

The High School Dance Festival will showcase many educational and performance opportunities available for dance students. Student participants can take a variety of classes, share choreography with their peers, showcase their school programs through performance and learn about careers in dance.

Reform, Dissent, and Toleration: The Reformation as a Crisis of Authority, \$1,000
National Endowment for the Humanities (pass-through entity Oklahoma Humanities Council)

8/15/2017 – 9/30/2017

CFDA# 45.129

Justin Olmstead, College of Math and Science

This award will fund the expense for a keynote speaker to present on the topic of religious history to the UCO community and members of the surrounding communities at the Oklahoma History Center.

Conference: Identifying Challenges for Elementary Educators, \$49,805

National Science Foundation

9/1/2017 – 8/31/2018

CFDA# 47.076

Vicki Jackson, College of Math and Science

This grant will provide funding to host a workshop to identify the challenges currently facing our Elementary Educators in the implementation of the new Oklahoma Academic Science Standards and to develop university level science courses that will provide content knowledge through experiential learning opportunities within the natural world.

Improving Access to the Central Men and Women in Service Collection, \$4,506

Oklahoma Department of Libraries

8/1/2017 – 12/31/2017

Heidi Vaughn, College of Liberal Arts

This funding for this grant will assist in the digitizing and making public the Central Men and Women in Service Collection which was collected during World War II and consists of more than 300 documents.

Center for Active Living and Learning Health Promotion, \$67,552

Department of Health and Human Services (\$57,403)

CFDA# 93.043

Oklahoma Department of Health and Human Services (\$10,149)

(pass-through entity Areawide Aging Agency)

7/1/2017 – 6/30/2018

Melissa Powers, College of Education and Professional Studies

The purpose of this grant is to help expand the UCO Center for Active Living and Learning (CALL) services beyond the Edmond community and Oklahoma City metropolitan area to provide health promotion programming in Oklahoma, Logan, Cleveland and Canadian Counties.

III. Purchases for approval

- A. The University of Central Oklahoma, Office of Campus Enterprises requests permission to obligate funds for FY2018 to provide commuter transportation services via "Citylink" through the City of Edmond to service areas adjacent to UCO, as well as within the City of Edmond as follows:
- Source: Auxiliary.....\$240,882.00

IV. Informational Items from Purchasing

- A. Alpha Building Corporation: Renovation of 4 rooms in the Liberal Arts Building
Source: Course Fee Colleges/Departments.....\$58,964.93
- B. John Marshall Company: Office Furnishings Company
Source: E&G.....\$53,583.73
- C. iCIMS, Inc.: Human Resource Career Software Management Subscription with integration of Berke Assessment
Source: E&G.....\$52,692.00
- D. Strata Information Group, Inc.: IT Functional and Technical Consulting

- Source: Source: E&G.....\$51,200.00
- E. PGA of America: Golf Management program accreditation expense and student access to PGA portal
Source: Course Fee Colleges/Departments\$78,965.00
- F. CDWG INC.: IT Supplies
Source: E&G.....\$87,000.00
- G. Office of Management and Enterprise Services (OMES): Shared services fee
Source: E&G.....\$87,780.00
- H. Video Reality: Multimedia equipment upgrades in Liberal Arts Building classrooms
Source: Course Fee Colleges/Departments..... \$56,800.00
- I. Simplex Grinnell: Fire Suppression System Inspection
Source: E&G.....\$79,835.44
- J. WFF Management Services: Janitorial services associated with ACM
Source: E&G.....\$62,558.08
- K. Turnitin, LLC: Plagiarism prevention software subscription
Source: E&G.....\$60,147.51

Respectfully submitted,

Don Betz
President

September 8, 2017

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. FACULTY APPOINTMENTS

College of Arts and Sciences

Ms. ***Vanessa Nix*** has been appointed to a non-tenure track position as Instructor in the Department of Kinesiology in the School of Behavioral Science and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 16, 2017. Her salary for the nine month appointment is \$38,760.00. Ms. Nix holds a Bachelor of Science in Health and Sport Science from the University of Oklahoma and a Master of Educational Administration from the University of Central Oklahoma.

James Bell has been appointed to a one-year temporary position as Instructor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 16, 2017. His salary for the nine month appointment is \$38,000.00. Mr. Bell hold a Bachelor of Arts in English and a Bachelor of Arts in Psychology from St. Louis University as well as a Master of Arts in English from University of Central Oklahoma.

Dr. ***Philip Martinson*** has been appointed to a tenure track position as Assistant Professor in the Department of Music in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 16, 2017. His salary for the nine month appointment is \$44,200.00. Dr. Martinson holds a Bachelor of Music from

the University of Akron; a Master of Music from Indiana University and a Doctor of Musical Arts from the University of Oklahoma.

Dr. **Rose Neal** has been appointed to a one-year temporary position as Assistant Professor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 16, 2017. Her salary for the nine month appointment is \$40,000.00. Dr. Neal holds a Bachelor of English Education from Southwestern Oklahoma State University; a Master of English from the University of Central Oklahoma and Ph.D of English from Swansea University of Wales.

College of Professional and Graduate Studies

Eric (Nate) Hicks has been appointed to a non-tenure track position as Instructor in the Department of Business and Computer Science in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 16, 2017. His salary for the nine month appointment is \$50,083.00. Mr. Hicks holds a Bachelor of Business Administration and a Master of Business Administration from Southwestern Oklahoma State University.

Dr. **Tracy Henry** has been appointed to a tenure track position as Assistant Professor in the Department of Education in the School of Behavioral Science and Education in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective January 6, 2017. Her salary for the nine-month appointment is \$49,500.00. Dr. Henry holds a Bachelor of Special Education and a Master of Education as a Reading Specialist both from Southwestern Oklahoma State University and a Ph.D. in Special Education from the University of Oklahoma.

Academic Bridge Program

Jacinda Soliz has been appointed to a non-tenure track position as Developmental Education Specialist in the Academic Bridge Program at Southwestern Oklahoma State University effective August 16, 2017. Her salary for the nine month appointment is \$40,000.00. Ms. Soliz holds a Bachelor of Mathematics Education from Southwestern Oklahoma State University.

Holley Brewer has been appointed to a non-tenure track position as Developmental Education Specialist in the Academic Bridge Program at Southwestern Oklahoma State University effective August 16, 2017. Her salary for the nine month appointment is \$40,000.00. Ms. Brewer hold a Bachelor of Science in Language Arts Education from the University of Oklahoma and a Master of Science in Collegiate Scholarship and Student Services from Northeastern State University.

Steven (Tyler) Gorshing has been appointed to a non-tenure track position as Developmental Education Specialist in the Academic Bridge Program at Southwestern Oklahoma State University effective August 16, 2017. His salary for the nine month appointment is \$38,000.00. Mr. Gorshing holds a Bachelor of Science in Mathematics from Southwestern Oklahoma State University.

College of Pharmacy

Dr. **Julie Niewoehner** has been appointed to a voluntary Assistant Professor position in Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective May 30, 2017.

Dr. **Sarah Ramsey** has been promoted to a voluntary position as Associate Professor of Pharmacy Administration in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective January 1, 2017.

Dr. **Randy Curry** has been appointed to a voluntary, non-tenure track faculty position as Assistant Professor in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective July 1, 2017.

Dr. **Aimee Henderson** has been appointed to a voluntary, non-tenure track faculty position as Assistant Professor in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective July 1, 2017.

Dr. **Sarah Yount** has been appointed to a voluntary, non-tenure track faculty position as Assistant Professor in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective July 1, 2017.

Dr. **Kalie Kerth** has been appointed to a voluntary, non-tenure track faculty position as Assistant Professor in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective July 1, 2017.

Dr. **Rebecca Amelunke** has been appointed to a voluntary Instructor position in Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective July 5, 2017.

Dr. **Robert Kern** has been appointed to a voluntary Assistant Professor position in Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective August 1, 2017.

B. CHANGE IN STATUS

Juliana Bell has been appointed to the chair position in the Department of Nursing in the School of Nursing and Allied Health within the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 16, 2017. Her salary for the nine-month appointment is \$58,200.00 which includes the chair stipend of \$3,200.00. Ms. Bell holds a Bachelor of Science in Nursing from Southwestern Oklahoma State University and a Master of Science in Nursing from the University of Oklahoma Health Science Center.

Dr. **Tami Moser** has been appointed to the chair position in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective September 1, 2017. Her salary for the twelve-month appointment is \$108,528.00 which includes the chair stipend of \$4,000.00. Dr. Moser holds a Bachelor of Science in Liberal Studies and a Master of Public Administration both from the University of Oklahoma and a Doctor of Philosophy from Capella University.

John (Bo) Pagliasotti has been appointed to the chair position in the Department of Kinesiology in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective August 1, 2017. His salary for the nine-month appointment is \$ 44, 992.00 which includes the chair stipend of \$3,200.00. Mr. Pagliasotti holds a Bachelor of Science in Kinesiology and English and a Master of Science in Kinesiology from Texas A&M University - Commerce.

II. GRANTS AND CONTRACTS**A. TECH TREK AT SWOSU \$3,600**

The **CITY OF WEATHERFORD MOTEL/HOTEL TAX ADVISORY COMMITTEE** awarded a grant in the amount of \$2,000 for project, *Tech Trek at SWOSU*. The funds will support a week-long, residential camp, which provides unique Science, Technology, Engineering, and Math (STEM) opportunities to 44 Oklahoma girls who are entering the eighth grade. Three events held during the camp include Professional Women's Night, Friday Family Picnic at the Stafford Museum, and the Saturday Awards Brunch. The primary function of the grant is public service. The principal investigators are **Dr. Lisa Appeddu, Dr. Lori Gwyn and Cindi Albrightson**.

B. TECH TREK AT SWOSU..... \$2,000

The **AMERICAN ASSOCIATION OF UNIVERSITY WOMEN, INC.** awarded a grant in the amount of \$2,000 for the project, *Tech Trek at SWOSU*. The funds will be used to purchase supplies and services for a week-long, residential camp, which provides unique Science, Technology, Engineering, and Math (STEM) opportunities to 44 Oklahoma girls

who are entering the eighth grade. The primary function of the grant is public service. The principal investigators are **Dr. Lisa Appeddu, Dr. Lori Gwyn and Cindi Albrightson.**

C. TECH TREK SUMMER 2017 \$10,000

The **NATIONAL SCIENCE FOUNDATION**, through the **OKLAHOMA EPSCoR**, awarded a grant in the amount of \$10,000 for the project, *Tech Trek Summer 2017*. The funds will be used to support the stipends of the Dorm Monitor, and two core course teachers. Vans will also be contracted to visit local STEM venues and supplies for Thank You Note Workshop, in which campers extend their appreciation to their nominating teachers, Tech Trek camp staff, and camp supporters. The primary function of the grant is public service. The principal investigators are **Dr. Lisa Appeddu, Dr. Lori Gwyn and Cindi Albrightson.**

D. NETWORK DESIGN: MULTIPLE ORGANIZATION REGIONAL ONE OKLAHOMA FRICTION FREE NETWORK (MORE OFFN) \$61,186

The **NATIONAL SCIENCE FOUNDATION**, through **NORTHEASTERN STATE UNIVERSITY**, awarded a subaward in the amount of \$61,186 for the project, *Network Design: Multiple Organization Regional One Oklahoma Friction Free Network (MORE OFFN)*. The funds will support scientific research and education needs for improved research and education networking connectivity at SWOSU, and in this new statewide consortium. Networking improvements will focus on equipment, wireless, and fiber/wired connectivity needed between Northeastern State University, Rogers State University, Southeastern Oklahoma State University and Southwestern Oklahoma State University. The primary function of the grant is instruction. The principal investigator is **Dr. Jeremy Evert.**

E. PANORAMA SERIES AT SWOSU \$15,000

The **CITY OF WEATHERFORD MOTEL/HOTEL TAX ADVISORY COMMITTEE** awarded a grant in the amount of \$15,000 for the project, *Panorama Series at SWOSU*. The funds will support a comedy performance, in conjunction with 2017 homecoming activities held on the campus of Southwestern Oklahoma State University. The primary function of the grant is public service. The principal investigator is **Mr. Brian Adler.**

F. FIRST TECH CHALLENGE - ARGOSY \$10,788

The **ARGOSY FOUNDATION** awarded a grant in the amount of \$10,788 for the project, *First Tech Challenge – Argosy*. The funds will support the First Tech Challenge competitions throughout the state of Oklahoma. This may include, but not limited to purchase of competition fields, purchase of robot building kits, and purchase of expendable supplies necessary to host a competition event. The primary function of the grant is public service. The principal investigator is **Ms. Madeline Baugher.**

G. SPACE GRANT COLLEGE AND FELLOWSHIP PROGRAM \$45,251

The **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**, through the **UNIVERSITY OF OKLAHOMA**, awarded a subaward in the amount of \$45,251 for the project, *Space Grant College and Fellowship Program, (Amendment #4)*. The funds will support Ms. Madeline Baugher as the Project Coordinator for the Oklahoma Space Grant Consortium. The funding will also provide resources to continue to award student scholarships and support the NASA Rover Challenge and First Tech Challenge robotics programs. The primary function of the grant is instruction. The principal investigator is **Ms. Madeline Baugher**.

H. SINGLE SIGN-ON GRANT PROJECT \$60,000

The **CAMPUS CONSORTIUM** awarded a grant in the amount of \$60,000 for the project, *Single Sign-on Grant Project*. The funds will be used to cover 100% of licensing costs associated with streamlining a login process for the campus of Southwestern Oklahoma State University. SWOSU users will use the single sign-on process by entering their credentials once to access their approved applications. The primary function of the grant is institutional support. The principal investigator is **Ms. Karen Klein**.

I. 48TH ANNUAL SWOSU JAZZ FESTIVAL \$1,550

The **OKLAHOMA ARTS COUNCIL** awarded a grant in the amount of \$1,550 for the project, *48th Annual SWOSU Jazz Festival*. This grant will support the annual Jazz Festival at Southwestern Oklahoma State University. The festival will feature internationally known jazz musicians. The purpose of the festival is to provide SWOSU faculty and students, and the general public, with an opportunity to experience, appreciate, and understand jazz. The primary function of the grant is public service. The principal investigator is **Dr. Richard Tirk**.

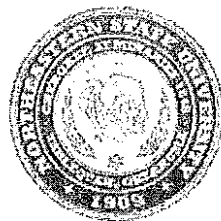
J. SINGLE PARENTS NETWORK \$4,000

The **WOMEN'S FOUNDATION OF OKLAHOMA** awarded a grant in the amount of \$4,000 for the project, *Single Parents Network*. The funds will assist SWOSU to continue to support a single parents network and recognized campus club to support single parents enrolled at SWOSU. The purpose of the program is to provide a network of support services designed to empower single parents to complete their degrees. The primary function of the grant is public service. The principal investigator is **Dr. Amanda Evert**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Randy L. Beutler". The signature is written in a cursive, flowing style.

Randy L. Beutler
President



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

September 8, 2017

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations and informational items of Northeastern State University are as follows:

I. PERSONNEL

A. ADMINISTRATIVE APPOINTMENTS/CHANGES – [Informational]

Dr. Vanessa D. Anton, Associate Dean and tenured Professor in the College of Education has been named Interim Dean effective July 1, 2017 at the fiscal year salary rate of \$112,716. She is replacing Deborah Landry.

Dr. Lisa Bisogno, tenured Associate Professor and Department Chair of Curriculum & Instruction in the College of Education has been named Assistant Dean effective August 15, 2017 at the fiscal year salary rate of \$66,100. She is replacing Allyson Watson.

Dr. Mike Chanslor, Associate Dean of the College of Liberal Arts will return to his faculty position as tenured Professor of Communication and will serve as Interim Department Chair for the Language and Literature department, effective August 15, 2017. This is a full-time, regular position at an academic year salary rate of \$73,656.

Dr. Robyn Pursley, tenured Associate Professor of Theatre and Department Chair for Art and Dance in the College of Liberal Arts has been named Assistant Dean effective August 15, 2017. She will receive an additional stipend of \$12,000.

Jeremiah S. Rutherford, M.D., has been named Medical Director of the Physician's Assistant Studies effective July 1, 2017 through June 30, 2018. This is an administrative part-time, regular, non-tenure track position at fiscal salary rate of \$43,750. He has been employed with Northeastern State University since July 2015.

Dr. Sophia J. Sweeney, Director of Assessment and tenured Associate Professor in the College of Education has been named Interim Assistant Dean effective July 1, 2017 at the fiscal salary rate of \$70,100. She is replacing Vanessa Anton.

Dr. Anita Thompson, Assistant Dean for the College of Liberal Arts, Head of the School of Visual and Performing Arts, and Executive Director of the Sequoyah Institute has left the university effective June 30, 2017. The position was eliminated due to budget cuts.

B. FACULTY APPOINTMENTS (Tenure Track) – [Informational]

Dr. Anna De Vul has been named Assistant Professor of English effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$44,000. She is replacing James McGirk.

Dr. De Vul holds the following degrees: B.A. in History, Western Washington University; M.A. in Teaching and Practice of Creative Writing (Distinction), Cardiff University; and Ph.D. in Creative and Critical Writing, University of East Anglia.

Her professional experience includes: Lecturer/World Literature Coordinator, Kean University – one year; Instructor, Northwest Freedom University – one year.

Mr. Benjamin Hay has been named Instructor of Music effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$45,000. He is replacing Mark Bighley.

Mr. Hay holds the following degrees: B.M. in Music, Oklahoma State University; and M.M. in Music, University of New Mexico; and is seeking his doctoral degree in Musical Arts from the University of Oklahoma.

His professional experience includes: Artist Instructor of Trumpet, Northeastern State University – one year; Private Trumpet Instructor – seven years.

Dr. Janaki Iyer has been named Assistant Professor of Biology effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$55,000.

Dr. Iyer holds the following degrees: B.S. in Chemistry, Ramnarain Ruia College; Mumbai University; M.S. in Biotechnology, Indian Institute of Technology; and Ph.D. in Molecular and Cellular Biology, State University of New York at Stony Brook.

Her professional experience includes: Adjunct Faculty, Northeastern State University – one year; Post-Doctoral Fellow, Oklahoma State University-Center for Health Sciences – five years; Associate Research Scientist, Oklahoma Medical Research Foundation – three years.

Dr. Sarah A. Lowman has been named Assistant Professor of Spanish effective August 21, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$46,000. She is replacing Donna Shelton.

Ms. Lowman holds the following degrees: B.A. in History, B.A. in Spanish and M.A. in Spanish, University of Georgia; and Ph.D. in Romance Languages, University of Georgia. This is Dr. Lowman's first faculty position at a university.

Dr. Ricky D. Wallace has been named Assistant Professor of HealthCare Administration effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$70,000.

Dr. Wallace holds the following degrees: B.S. in Psychology, Middle Tennessee State University; M.A. in Counseling, Ball State University; M.B.A. in Finance, Webster University; and D.Sc. in HealthCare Administration, University of Alabama at Birmingham.

His professional experience includes: State Director, Tennessee Business Enterprises – one year; President and Chief Executive Officer, San Juan Regional Medical Center – six years; CEO, Universal Health Services – five years; CEO, Dunn Memorial Hospital – three years; CEO, HCA, Inc., Horizon Medical Center – 18 years. This is Dr. Wallace's first faculty position at a university.

Dr. Lauren Wright has been named Assistant Professor of Criminal Justice effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year rate of \$52,000. She is replacing Paul Reynolds.

Dr. Wright holds the following degrees: B.A. in Psychology, Ohio University; B.A. in Criminology, Ohio University; M.A. in Sociology, Ohio University; and Ph.D. in Sociology, University of Central Florida. This is Dr. Wright's first faculty position at a university.

Dr. Naixue Xiong has been named Associate Professor of Computer Science effective August 1, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$75,000. He is replacing Richard Matzen.

Dr. Xiong holds the following degrees: B.E. in Computer Science, Hebei University of Technology; M.S. in Computer Application, Huazhong Normal University; Ph.D. in Computer Science, Wuhan University; and Ph.D. in Information Science, Japan Advanced Institute of Technology.

Dr. Xiong's professional experience includes: Assistant Professor, Southwestern Oklahoma State University – two years; Professor, Colorado Technical University – three years; Visiting Assistant Professor, Georgia State University – one year.

C. FACULTY APPOINTMENTS (Non-Tenure Track) – [Informational]

Dr. Erica K. Argyropoulos has been named Instructor in Library Sciences effective July 17, 2017. This is a full-time, regular, non-tenure position at a fiscal year salary rate of \$40,008. She is replacing Gary Cheatham.

Dr. Argyropoulos holds the following degrees: B.F.A. in Music, Marshall University; M.A. in Musicology, University of Kentucky; M.L.I.S. in Library and Information Studies, University of Oklahoma; and Ph.D. in Music, University of Kansas.

Her professional experience includes: Archives Project Assistant, University of Oklahoma-Tulsa – one year; Assistant Archivist, Tulsa Foundation for Architecture – one year.

Sargent Kenny Gream has been named Instructor of Military Science effective June 27, 2017. This is a full-time, regular, non-tenure position. Sargent Gream is paid through the military. He is replacing Justin Evans.

Ms. Bianca Smith has been named Instructor in Library Services/Catalog Librarian effective August 1, 2017. This is a full-time, regular, non-tenure track position at a fiscal year salary rate of \$42,500. She is replacing Harriett Hobbs.

Ms. Smith holds the following degrees: B.A. in History, Flagler College; M.A. in Library and Information Science, University of South Florida. This is Ms. Smith's first professional position at a university.

D. RETURN FROM ONE YEAR LEAVE OF ABSENCE – [Informational]

Dr. James Phillips, Professor of Management for the College of Business and Technology, returned from unpaid leave on June 26, 2017. He took an opportunity to teach at a university in Shanghai. Both salary and benefits have resumed upon his return to his teaching duties.

E. CHANGE OF STATUS – [Informational]

Dr. Alesha Baker, Instructor in Educational Leadership has completed her Ph.D. in Education from Oklahoma State University and is being promoted to Assistant Professor, effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary of \$46,980.

Ms. Margaret E. Bates, Instructor in Occupational Therapy has been named Instructor in Occupational Therapy and Academic Fieldwork Coordinator effective July 1, 2017. This is a full-time, regular, non-tenure track position at fiscal year salary rate of \$96,000. She is replacing Stanley Troy Lee.

Dr. Joseph Farmer, Instructor of English completed his Ph.D. in English from the University of Mississippi and has been named Assistant Professor of English effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$45,000.

Dr. Beth Green-Nagle, Instructor of Spanish has completed her Ph.D. in Spanish, from the University of Oklahoma and is being promoted to Assistant Professor of Spanish, effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$46,000.

Dr. Tiffanie Ord Hardbarger, Instructor of American Indian Studies has completed her Ph.D. in Community Resources and Development from Arizona State University and has been named Assistant Professor. This is a full-time, regular, tenure track position effective August 15, 2017 at an academic year salary rate of \$46,000.

Mr. Wyman O. Kirk has moved from a temporary appointment to Instructor of Cherokee effective August 15, 2017. This is a full-time, regular, non-tenure track position at an academic salary rate of \$40,000.

Dr. Whitney L. Myers has completed her D.M.A. in Vocal Performance from the University of Kentucky and has been named Assistant Professor of Music effective August 15, 2017. This is a full-time regular, tenure track position at an academic year salary rate of \$47,000.

Dr. Irina Strout has moved from a temporary appointment to Assistant Professor of Languages and Literature effective August 15, 2017. This is a full-time, regular, tenure track position at an academic year salary rate of \$48,600. She is replacing Melissa Strong.

F. RETIREMENTS WITH RESOLUTIONS

Dr. Thomas O. Salmon, Professor of Optometry has announced his retirement effective October 10, 2017. He has been employed since 1997.

Dr. Linda H. West, Assistant Professor of Library Services announced her retirement effective July 1, 2017. She has been employed since 1979.

G. TEMPORARY APPOINTMENTS – [Informational]

The following persons will be re-appointed/appointed for the 2017-2018 academic year in a temporary position.

Dr. Leland Carr	Professor & Assistant Dean of Development	Optometry
Dr. Richard Castillo	Professor & Assistant Dean for Surgical Care & Education	Optometry
Ms. Lisa Czlonka	Instructor	Marketing
Dr. Ryan Fenska	Clinical Assistant Professor	Optometry
Mr. Timothy Laquerre	Instructor	Information Technology
Dr. John Lindsay	Clinical Assistant Professor	Optometry
Mr. Raymond Murphy	Instructor	Economics
Mr. Jon Olive	Instructor	Health Care Administration
Dr. April Parker	Clinical Assistant Professor	Optometry
Dr. Bret Seamons	Clinical Assistant Professor	Optometry
Dr. Saunya Smith-Burhart	Clinical Assistant Professor	Optometry
Dr. Heidi Toden	Clinical Assistant Professor	Optometry
Dr. Bryan Young	Clinical Assistant Professor	Optometry

Dr. Rebekah Doyle has been named Visiting Assistant Professor of Criminal Justice effective May 15, 2017. This is a full-time, temporary, non-tenure track position at an academic year salary rate of \$48,000.

Dr. Doyle holds the following degrees: B.S.N. in Nursing, Northeastern State University; M.S. in Emergency Management Homeland Security, Arkansas Tech University; and Ph.D. in Public Health, Walden University.

Her professional experience includes: Adjunct in Criminal Justice, Northeastern State University – five years.

Ms. Kimberly Prag-Ryals has been named Instructor of Accounting effective August 15, 2017. This is a full-time, temporary, non-tenure earning position at an academic year salary rate of \$48,000.

Ms. Prag-Ryals holds the following degrees: B.B.A. in Business Administration, and M.S. in Accounting and Financial Analysis, Northeastern State University.

Her professional experience includes: Senior Staff Accountant, Clothier & Company – one year; Controller and Adjunct Instructor, Connors State College- four years; Staff Accountant, Tahlequah City Hospital – five years; Staff Accountant, First National Bank of Muskogee – one year. This is Ms. Prag-Ryals' first faculty position.

Dr. Brent Roberts has been appointed Clinical Assistant Professor of Optometry effective July 24, 2017. This is a full-time, temporary, non-tenure earning position at a fiscal year salary rate of \$93,730. This contract ends on June 30, 2018. He is replacing Molly Tebow.

Dr. Roberts holds the following degrees: B.S. in Chemistry, Northeastern State University; and O.D., Northeastern State University Oklahoma College of Optometry. This is Dr. Roberts' first faculty position at a university.

Dr. Jessica L. White has been appointed Clinical Assistant Professor of Optometry effective July 24, 2017. This is a full-time, temporary non-tenure earning position at a fiscal year salary rate of \$93,730. This contract ends on June 30, 2018. She is replacing Kelly Glass.

Dr. White holds the following degrees: B.S. in Cellular Biology, Northeastern State University; and O.D., Northeastern State University Oklahoma College of Optometry. This is Dr. White's first faculty position at a university.

Dr. Andrew Young has been named Clinical Assistant Professor of Optometry effective July 24, 2017. This is a full-time, temporary, non-tenure earning position at a fiscal year salary rate of \$93,730. This contract ends on June 30, 2018. He is replacing Rebecca Enloe.

Dr. Young holds the following degrees: B.S. in Biology, Northeastern State University; and O.D., Northeastern State University Oklahoma College of Optometry. This is Dr. Young's first faculty position at a university.

H. RESIGNATIONS – [Informational]

Dr. Kristopher Copeland, Assistant Professor of Communication has submitted his resignation effective July 10, 2017. He has been employed since 2008.

Ms. Andrea L. Reser, Instructor in Nutritional Sciences submitted her resignation effective May 5, 2017. She has been employed since January 2017.

Ms. Melina M. Smyres, Assistant Professor of Art has submitted her resignation effective June 29, 2017. She has been employed since August 2013.

Mr. Jason R. Stevens, Instructor in Nutritional Sciences has submitted his resignation effective June 22, 2017. He has been employed since August 2015.

Dr. Kevin Wang, Associate Professor of Biology has submitted his resignation effective July 6, 2017. He has been employed since January 2011.

I. RESIDENT/POST-DOC. FELLOWSHIP PROG–OPTOMETRY–[Informational]

The following individuals are recommended for employment in our Optometry Resident/Post-Doctoral Fellowship Program. These are one year appointments for the period of July 1, 2017 through June 30, 2018.

Dr. Zachary Baumfalk holds the following degrees: B.S. in Biology, University of Nebraska-Lincoln; and O.D., Southern College of Optometry. His professional experience includes: Optical Technician, Heartland Eye Consultants – two months. Dr. Baumfalk's salary will be paid through external funding. He is replacing Nicholas Taylor. This is Dr. Baumfalk's first faculty position at a university.

Dr. Andrew Benedict holds the following degrees: B.S. in Biology, University of Missouri-Columbia; O.D., University of Indiana Bloomington School of Optometry. His professional experience includes: Optical Technician for Dr. Kenneth Mueller - four years. Dr. Benedict's salary will be paid through external funding. He is replacing Brittany Phillips. This is Dr. Benedict's first faculty position at a university.

Dr. Andrea Briggs holds the following degrees: B.S. in Cellular Biology, Northeastern State University; O.D., Massachusetts College of Pharmacy & Health Sciences. Her professional experience includes: Optician, Downtown Tulsa Eyecare – one year; Optician, Vision Source Tulsa – 10 months; Vision Therapy, Keys Family EyeCare – two years. Dr. Briggs's salary will be paid through external funding. She is replacing Francis Mai. This is Dr. Briggs's first faculty position at a university.

Dr. Allison Coleman holds the following degrees: B.S. in Biology, University of North Texas; and O.D., University of Missouri-St. Louis, College of Optometry. Her professional experience includes: Optometrist, Army Department of Defense – four years; Optometrist, Dr. A.K. Coleman & Associates – two years; Optometrist, All Care Eye Clinic – one year. Dr. Coleman's salary will be paid through external funding. She is replacing Ashley Pylant.

Dr. Curtis DuBois holds the following degrees: B.S. in Natural Science, Oklahoma Baptist University; and O.D. University of Missouri - St. Louis, College of Optometry. Dr. DuBois will be paid a fiscal salary of \$32,000 through Northeastern State University. He is replacing Kimberly Kwong.

Dr. Erelida Gene holds the following degrees: B.S. in Public Health, Northern Arizona University, and O.D., Massachusetts College of Pharmacy and Health Sciences. Her professional experience includes: Summer Fellow, National Eye Institute – three months. Dr. Gene will be paid a fiscal salary of \$30,000 through Northeastern State University. She is replacing Alex Conley.

Dr. Nicholas Green holds the following degrees: B.S. in Molecular & Cellular Biology, University of Connecticut; and O.D., Ohio State University. His professional experience includes: Technician, Southwest Eye Care – four months. Dr. Green will be paid a fiscal salary of \$30,000 through Northeastern State University. He is replacing Riyadh Khamis.

Dr. Kelsey Haugen holds the following degrees: B.S. in Family & Human Development, Arizona State University; and O.D., University of Missouri-St. Louis. Her professional experience includes: Technician, Vision Care Consultants – three years. Dr. Haugen's salary will be paid through external funding. She is replacing Nicole Etheridge.

Dr. Jeremy Hauptman holds the following degrees: B.S. in Business Administration, University of Arizona; and O.D., Midwestern University College of Optometry. Dr. Hauptman's salary will be paid through external funding. He is replacing Bao-Tran Pham.

Dr. Rebecca Heath holds the following degrees: A.S. in Biology, Tulsa Community College; B.S. in Biology, Northeastern State University; and O.D., Northeastern State University Oklahoma College of Optometry. Her professional experience includes: Optometric Assistant, Advanced Eye Care – five years. Dr. Heath will be paid a fiscal salary of \$30,000 through Northeastern State University. She is replacing Nerissa Klingelhofer.

Dr. Matthew Hoogland holds the following degrees: B.A. in Biology, Dordt College; and O.D., Pacific University College of Optometry. His professional experience includes: Optometric Technician, Eye Health Northwest – two years eight months. Dr. Hoogland will be paid a fiscal salary of \$32,000 through Northeastern State University. He is replacing Nghiem Duong.

Dr. Anita Jacob holds the following degrees: B.A. in Biology, University of Texas at Dallas; and O.D., University of Houston College of Optometry. Her professional experience includes: Optical Technician, Eye Excellence – two months; Optical Technician, Elliott Eye Associates – nine months. Dr. Jacob's salary will be paid through external funding. She is replacing Megan Shirley.

Dr. Elizabeth Ledezma holds the following degrees: A.A. in General Studies, Cypress College; B.S. in Biology, California State University of Long Beach; and O.D., Midwestern University College of Optometry. Her professional experience includes: Student Doctor, Midwestern University – one year. Dr. Ledezma will be paid a fiscal salary of \$30,000 through Northeastern State University. She is replacing Tyler Kitzman.

Dr. Pamela Martin holds the following degrees: B.S. in Cellular Biology, Northeastern State University; and O.D., Northeastern State University Oklahoma College of Optometry. Her professional experience includes: Doctor's Assistant, Dr. Rigney's Eye Correction Center – three months. Dr. Martin will be paid a fiscal salary of \$30,000 through Northeastern State University. She is replacing Clement Nwadozi.

Northeastern State University

Minutes for September 22, 2017

Attachment H

Dr. Charles Ronan holds the following degrees: B.S. in Biology, University of Nebraska – Lincoln; and O.D., Indiana University School of Optometry. His professional experience includes: Associate Instructor, Indiana University School of Optometry – eleven months; Ophthalmic Assistant, The Eye Center of Southern Indiana – three months. Dr. Ronan will be paid a fiscal salary of \$30,000 through Northeastern State University. He is replacing Ashley Norum.

Dr. Kaitlin Short holds the following degrees: B.S. in Biology, Arkansas Tech University; and O.D., Southern College of Optometry. Dr. Short's salary will be paid through external funding. She is replacing Janelle Engel.

Dr. Stephanie Stanley holds the following degrees: B.A. in Religion, Birmingham-Southern College; and O.D., Southern College of Optometry. Her professional experience includes: Ophthalmic Assistant, Cool Springs Eye Care – three months. Dr. Stanley's salary will be paid through external funding. She is replacing Virginia Martin.

Dr. Casey Wilgenbusch holds the following degrees: B.S. in Biological Research, Loras College; and O.D., Illinois College of Optometry. His professional experience includes: Lens Technician, Solo Eyecare and Eye Wear Gallery-three months. Dr. Wilgenbusch's salary will be paid through external funding. He is replacing Kyle Ohman

II. INFORMATION ITEMS

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

Civitas Analytical Software.....	\$106,326
Chalk & Wire-Student Services.....	\$120,000
Ad Astra - Room Scheduling Software.....	\$ 52,500

III. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

SMaRT Grant – Enzyme dynamics of biofilm breaking Dispersin B 2017
.....\$4,259.00

A grant from Oklahoma INBrE through Oklahoma State Regents for Higher Education. Funds will provide research opportunities to underclassman. The project director is Dr. Sung-Kun (Sean) Kim.

Great Expectations 2017 - 2018. \$253,677.00

A grant from the Great Expectations Foundation. Funds for the program to teach innovative and inspirational education techniques to school teachers in order to help revolutionize the classroom educational experience of children in their school districts. The project director is Dr. Linda Dzialo.

Summer Mentor – Chromium Reduction by Extremely Halophilic Microorganisms \$2,200.00

A grant from Oklahoma INBrE through Oklahoma State Regents for Higher Education. Funds to cover supplies associated with a faculty mentor assisting students who will conduct research to identify the genus and species of chromium reducing bacteria, the efficiency of the chromium reducing bacterium under aerobic conditions, and to optimize the culture conditions. The project director is Dr. Ratnakar Deole.

Summer Mentor – DNA Mediated Complex Nanoparticles Assemblies. . \$2,200.00

A grant from Oklahoma INBrE through Oklahoma State Regents for Higher Education. Funds will allow student the opportunity to participate in research. The project director is Dr. Nathan Green.

TABERC Summer Internship \$1,500.00

A grant from Tulsa Area Bioscience Education and Research Consortium. Funds will fund a summer intern for Dr. Sapna Das-Bradoo. The project director is Dr. Sapna Das Bradoo.

Indian Education Professional Development 2016 - 2020. \$7,000.00

A grant from U. S. Department of Education to Cherokee Nation's American Indian Resource Center. Funds a project to provide financial support and training for 15 pre-service teachers with all training leading to degrees and licensure/certification. The project director is Dr. Deborah Landry.

Mini Grant – Plant-derived tenecteplase for TX of Heart Attack 2017- 18. \$25,349.00

A grant from Oklahoma INBrE through OU Health Sciences Center and National Institute of Health. Funds research to develop a tobacco plant-based TNKase as a treatment form heart attacks. The project director is Dr. Kevin Wang.

RPI – Investigating the Role of MCM10 2017 - 2018. \$94,420.00

A grant from Oklahoma INBrE through OU Health Sciences Center and National Institute of Health Funds research the role of MCM10 at stalled replication forks. The project director is Dr. Sapna Das Bradoo.

RPI – Elucidating the 4u8c Type 2 cytokines 2017 - 2018. \$91,478.00

A grant from Oklahoma INBrE through OU Health Sciences Center and National Institute of Health. Funds for research of the elucidating of the mechanism of how 4u8c effects type 2 cytokines.. The project director is Dr. Kyeroda Kemp.

Oklahoma Alliance for Manufacturing Excellence 2017 \$46,000.00

A grant from Oklahoma Alliance for Manufacturing Excellence through the National Institute of Standards and Technology, Department of Commerce. Funds a manufacturing Extension Agent working out of the NSU – BA campus who will assist local manufacturers in various ways to make their businesses more successful. The project director is Mr. Curtis Evans.

Alternative Dispute Resolution 2017 - 18 \$70,581.00

A grant from State of Oklahoma Supreme Court. Funds and agreement to provide mediation services according to the Dispute Resolution Act and other directives and forms provided by the Administrative Director of the courts. Dispute mediation services shall be provided to northeast Oklahoma as determined by need. The project director is Ms. Stacey Stephens.

AISES Fall 2017 Travel Funds Request \$3,450.00

A grant from Oklahoma EPSCoR through the National Science Foundation. Funds travel expenses for student to attend AISES National Conference in Denver, Co, September 19 – 24, 2017. The project director is Ms. Alisa Douglas.

46th Annual Symposium on the American Indian 2018 \$6,000.00

A grant from Oklahoma Humanities Council. Funds for scholar fees and publicity for the 2018 Symposium on the American Indian. The project director is Ms. Sara Barnett.

Synthesis and Characterization of a New Family of Solvate Ionic Liquids \$70,000.00

A grant from American Chemical Society. Funds Provide undergraduates the opportunity to participate in the scientific research of designing new SILs from nitrogen and oxygen containing analogues of triglyme and tetraglyme. The project directors are Dr. Christopher Burba and Dr. Spence Pilcher.

Oklahoma Arts Council NSU Chamber Series 2017 – 2018 \$1,000.00

A grant from Oklahoma Arts Council. Funds for the NSU Chamber Music Series to bring professional musicians to the Tahlequah are to provide both chamber music and solo performances. The artists will also provide master classes to area music students. The project director is Dr. Jeffery Wall.

More OFFN Multiple Org Reg One Ok Friction Free Network \$333,859.33

A grant from National Science Foundation. Funds to connect campuses to research-oriented network to provide a Science DMZ for research along with creating a high performance computer course. The project director is Dr. Richard Reif.

Oklahoma Arts Council Performing Arts 2017 – 2018 \$9,000.00

A grant from Oklahoma Arts Council. Funds for the annual Performing Arts Series will present a diverse variety of performing artists with educational outreach events related to each performance. The project director is Dr. Robyn Pursley.

Oklahoma Arts Council Indigenous Arts 2017 – 2018 \$2,500.00

A grant from Oklahoma Arts Council. Funds for artists who will be involved in American Indian Heritage month and the powwow at the 2017 Symposium. The project director is Ms. Sara Barnett.

Oklahoma Arts Council Green Country Jazz Festival 2017 – 2018 \$2,500.00

A grant from Oklahoma Arts Council. Funds for guest performers for the Green Country Jazz Festival. The project director is Mr. Herbert Clark Gibson.

Regional Touring Program – Kelly Willis \$4,800.00

A grant from National Endowment for the Arts. Funds will assist the Sequoyah Institute to bring Kelly Willis, with full band to perform and offer an educational outreach this Fall at NSU. The project director is Dr. Robyn Pursley.

Total of Grants and Contracts \$2,031,773.33

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'STL', written over a horizontal line.

Steve Turner, Ph.D.
President

RESOLUTION

WHEREAS, Dr. Thomas O. Salmon will retire as Professor of Optometry at Northeastern State University on October 1st, 2017; and

WHEREAS, Dr. Salmon has served faithfully and honorably on the Northeastern State University faculty and numerous university, state, and national committees since July 1997; and

WHEREAS, he has served with distinction as a faculty member in the Oklahoma College of Optometry for twenty years; and

WHEREAS, a review of his many publications would reveal a broad diversity of research projects Dr. Salmon has undertaken; and as a result of his numerous grants, fellowships, and research positions, Dr. Salmon has published in a variety of prestigious scientific journals and has presented posters at professional conferences; and

WHEREAS, in addition to his active involvement as a full-time Professor of Optometry, Dr. Salmon has distinguished himself as being a gifted and multi-faceted researcher who has the phenomenal skills and expertise in performing methods protocols, apparatus design and set-up, and statistical analysis of his research; and

WHEREAS, Dr. Salmon has for ten years been the principal instructor of the Research Methodology and Optometry Project I, II, and III courses which, through his leadership and guidance, has resulted in many student and faculty publications; and

WHEREAS, Dr. Salmon was awarded the Circle of Excellence Award in Research at NSU in 2003; and

WHEREAS, through his dedication to teaching he has always had the respect and admiration of his students and colleagues; and

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Thomas O. Salmon** the honorary title of "**Emeritus Professor of Optometry**", and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the professional optometry students of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy signed by the President of the Board and forwarded to Dr. Thomas O. Salmon in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 22nd day of September, 2017.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

RESOLUTION

WHEREAS, Linda H. West will retire as an Assistant Professor of Library Services at Northeastern State University on July 1st, 2017; and

WHEREAS, Ms. West has faithfully and honorably served on the Northeastern State University faculty for the past 38 years; and

WHEREAS, Ms. West worked diligently to develop and organize the NSU Libraries collections through the years; and

WHEREAS, Ms. West was instrumental in implementing three online library systems during her tenure at NSU and served as the first NSU Webmaster; and

WHEREAS, she is one of the original 100 NSU Centurions, Leaders of the Century; and

WHEREAS, she has for many years served on and chaired the University Financial Aid Appeals Committee providing students with fair reviews; and

WHEREAS, Ms. West has served for many years as Faculty Council Secretary/Treasurer and has been a Library delegate on many occasions. In her capacity as Secretary/Treasurer, she has served as a valuable resource for the history of the Council and the Faculty Handbook.

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Ms. Linda H. West** the honorary title of “**Assistant Professor of Library Services Emeritus,**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy signed by the President of the Board and forwarded to Ms. Linda H. West in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 22nd day of September, 2017.

Regent Mark A. Stansberry, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma