

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA



MINUTES SPECIAL BOARD MEETING

June 18, 2020

**Hilton Garden Inn Edmond/Oklahoma City North
Edmond Conference Center, Meeting Room 2
Edmond, Oklahoma**

Zoom Link: <https://zoom.us/j/94842070396>

Teleconference Number: +1 346-248-7799

Toll Free Number: +1 888-475-4499

Meeting ID: 948 4207 0396

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REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

SPECIAL MEETING AGENDA

June 18, 2020, 10:00 a.m.

Hilton Garden Inn Edmond/Oklahoma City North
Edmond Conference Center, Meeting Room 2
Edmond, Oklahoma

Zoom Link: <https://zoom.us/j/94842070396>

Teleconference Number: +1 346-248-7799

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Regents Attending via Zoom Videoconference: Regent Jeffrey T. Dunn,
Regent Joy Hofmeister

Attending via Teleconference: Regent Gary Parker

East
Central
University

Northeastern
State
University

**I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING
OF THE AGENDA IN ACCORDANCE WITH THE OPEN
MEETING ACT**

Northwestern
Oklahoma
State
University

II. CALL TO ORDER AND REGENTS' ROLL CALL

A. EXCUSE ABSENT REGENTS

B. INTRODUCTION OF GUESTS

Southeastern
Oklahoma
State
University

III. CHAIR'S COMMENTS—Regent Susan Winchester

IV. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETINGS

- a. Approval of Minutes of Special Meeting, April 10, 2020

Southwestern
Oklahoma
State
University

B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair, Regent Eric Fisher

1. Northeastern State University

a. Letter of Intent for Embedded Certificates

1. **American Chemical Society certificate, embedded in Chemistry, B.S. (014).** NSU's Chemistry – Professional option is certified by the American Chemical Society and having this certificate will allow that recognition to be added to student transcripts as a stackable credential. Students enrolled in other chemistry options may also select courses that lead to the American Chemical Society certificate. The certificate will be available at the Tahlequah and Broken Arrow campuses through traditional delivery.
2. **Event Management certificate, embedded in Hospitality and Tourism Management, B.B.A. (093).** The certificate program will prepare students for event management positions or provide professional development for those already employed. The certificate will be available online or at the Tahlequah campus.

2. Northwestern Oklahoma State University

a. Program Modification, Program Requirement Change

1. BS, Organizational Leadership (775)
2. **Action by the Council for the Accreditation of Educator Preparation (CAEP)** - continuing accreditation granted to Northwestern's Division of Education as set forth by the CAEP guidelines; without stipulations and no areas for improvement. The accreditation status is effective between Spring 2020 and Spring 2027.
3. **Action by the Commission on Collegiate Nursing Education (CCNE)** – Accreditation granted to the Wisdom Family Foundation Doctoral Program for Rural Nursing Practice (DNP) for Family Nurse Practitioners; all standards met and without compliance concerns.

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

The accreditation status is effective as of November 13, 2019, extending to June 30, 2025.

3. Southeastern Oklahoma State University

a. Program Modifications

1. **Bachelor of Science in Liberal and Applied Studies (102)** – Add a new option in Tribal Organizational Leadership (36 hours). No change in total hours. No new courses.
2. **Bachelor of Science Early Intervention and Child Development (111)** – Replace PSY 3123 with PSY 3033 in the degree plan. No change in total hours. No new courses.

4. Southwestern Oklahoma State University

a. Program Modification Requests

1. Biology BS – Course number change for Microbiology ▪ (009)
2. Microbiology BS - Course number change for Microbiology ▪ (034)
3. Natural Science Education BSE - Course number change for Microbiology ▪ (039)
4. Health Information Management BS – Program requirement changes for accreditation ▪ (033)
5. Organizational Leadership BS – Admission requirement changes ▪ (775)
6. Computer Science BS – Adding 6 new options and changing GE requirement ▪ (088)
7. Master of Education in Education (Biomedical Sciences option) – updating list of options and change of course numbers for graduate courses ▪ (064)

8. Master of Education in Education (Natural Science Education option) –change of course numbers for graduate courses ▪ (064)
9. Master of Education in Education (Mathematics option) –change of course numbers for graduate courses ▪ (064)
10. Master of Education in Education (Parks and Recreation Management option) – updating list of options and change of course numbers for graduate courses ▪ (064)
11. Master of Education in Education (Classroom Teaching option) – change of course numbers for graduate courses ▪ (064)

V. NORTHEASTERN STATE UNIVERSITY

**A. NSU Facilities Stewardship Committee Requests—Chair, Regent
Connie Reilly**

1. FY 2021-2028 Long Range Campus Capital Plan

NSU requests approval of the updated FY2021-2028 Campus Capital Plan. See attachment for our Capital Project Listing.

2. Project #485-0043—Muskogee Mike Synar Roof Replacement

Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovation and replacement of the Muskogee Mike Synar building roofing system.

Requested Funding Approval: \$510,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

Informational:

1. Project #485-0073 - Broken Arrow Business and Technology Carpet Replacement

Project Description: Replace carpet on 2nd floor of building

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

2. Project #485-0067 - Town Branch Creek Repair

Project Description: Repair retaining walls and drainage infrastructure

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

3. Project #485-0073 - Campus Life Safety System Upgrades

Project Description: Repair/replace campus life safety systems

Requested Funding Approval: \$95,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

4. Project #485-0067 - President's House Irrigation

Project Description: Replace irrigation system at the President's House

Requested Funding Approval: \$28,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

5. Project #485-0073 - Business & Technology Building Mechanical System Upgrades

Project Description: Repair/Replace building sump pump systems, upgrade chilled water and boiler systems.

Requested Funding Approval: \$60,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

B. NSU President's Recommendations

1. Personnel

2. Ratification of Emergency Approval Great Expectations Purchase Order

Ratification of emergency approval granted by Chair Winchester on Friday, May 23, 2020, to increase a Purchase Order through the Great Expectations grant. The increase is for \$85,135 bringing the total to \$250,235. Great Expectations sought the services of an independent contractor to provide personnel to work in local schools on behalf of the grant. Great Expectations requested an increase in the PO as the work requested by local schools far exceeded their projections.

3. Budget Request

Northeastern State University presents the Fiscal Year 2021 Budget request.

4. Regular Board Item

Funds Transfer

Northeastern State University requests permission to transfer \$6,000,000 from Fund 290 - Revolving Fund to Fund 295 -

Revolving Capital Fund. The request was originally submitted and approved by the board as part of our FY2019 and FY2020 budgets as an institutional priority for the use of projected reserves of \$3,000,000 each year. The transfer is requested to fund a portion of the costs of Phase III of the Wilson Hall renovations. In January 2020, the board approved an increase to the project budget from \$10.8 million to \$20,304,312 due to inflation in construction costs since May 2013 (approximately 25%), incorporating an additional 11,165 sq. feet of usable space in the attic and basement, and changes in programming from the faculty and leadership in the College of Liberal Arts.

5. Room and Board Rates

NSU is proposing no price increases for student residential spaces for the upcoming 20-21 academic year. Meal plan rates for that same period are being proposed to increase an average of 3.42%, beginning fall of 2020. Meal plan increases are being proposed to offset increasing costs from our food service provider, as reflected in the contract extension signed in 2017.

Residence Hall Rates		FY20	Proposed FY21
Cobb Hall	4 person	\$2,250	\$2,250
	2 person	\$2,500	\$2,500
	1 person	\$2,950	\$2,950

Residence Hall Rates Cont'd		FY20	Proposed FY21
Leoser Hall	2 person	\$1,600	\$1,600
	1 person	\$2,150	\$2,150
Seminary Suites	4 person	\$2,550	\$2,550
	2 person	\$2,950	\$2,950
Wyly Hall	2 person	\$1,800	\$1,800
	1 person	\$2,300	\$2,300

Single & Multiple Student Rates		FY20	Proposed
FY21			
Courtside	1-bdrm	\$3,150	\$3,150
Married/Family	2-bdrm	\$3,650	\$3,650
	3-bdrm	\$4,000	\$4,000
Upperclassmen	1bdrm/1 student	\$3,150	\$3,150
	1bdrm/2 students	\$2,360	\$2,360

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	2 bdrm/2 students	\$2,650	\$2,650
	2 bdrm/2 students/single bdrm	\$2,300	\$2,300
	2 bdrm/3 students/double bdrm	\$2,000	\$2,000
	3 bdrm/3 students	\$2,500	\$2,500
	3 bdrm/4 students/single bdrm	\$2,150	\$2,150
	3 bdrm/4 students/double bdrm	\$1,850	\$1,850
Meal Plan Rates	Actual FY20	Proposed FY21	
17 meals per week/\$150 Flex Per Semester	\$2,070.00	\$2,140.00	
15 meals per week/\$200 Flex Per Semester	\$2,045.00	\$2,115.00	
12 meals per week/\$200 Flex Per Semester	\$1,990.00	\$2,060.00	
10 meals per week/\$350 Flex Per Semester	\$1,955.00	\$2,025.00	
8 meals per week/\$175 Flex Per Semester	\$1,500.00	\$1,550.00	
Block 150/\$75 Flex Per Semester	\$1,475.00	\$1,525.00	
Meal Plan Rates Cont'd	Actual FY20	Proposed FY21	
Block 25/\$75 Flex Per Semester	\$ 315.00	\$ 325.00	
Block 50/\$75 Flex Per Semester	\$ 530.00	\$ 550.00	
Block 80/\$100 Flex Per Semester	\$ 775.00	\$ 800.00	

6. Purchases

Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted):

- a. Optometry Clinics Merchandise for
Resale.....(Aux).....\$1,700,000
- b. Media Placement (advertising) Services.....\$500,000

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- c. Annual Postage - All mailings for recruiting, billing, and routine correspondence (Funding – Agency Special).....\$200,000
- d. Athletic Insurance.....\$280,000
- e. Charter Tour Buses/Yearly – Athletics..\$175,000
- f. Central Computing Admin and Instructional Software Maintenance.....\$1,285,000
 - Banner.....\$800,000
 - TouchNet Support.....\$210,000
 - Microsoft Campus Agreement License.....\$85,000
 - Adobe Agreement.....\$65,000
 - SmartNet Network Support.....\$125,000
- g. Campus Wide Copier Lease/Maint. - (Both E & G and Agency Special Funds).....\$240,000
- h. Blackboard/Learning Management System and Hosting.....\$400,000
- i. Contractual Janitorial Supplies (Both E&G and Agency Special Funds)\$250,000
- j. PC Replacement Program and Support (Both E&G and Agency Special funds).....\$1,100,000
- k. Information Services (Library).....\$600,000
- l. Classroom Support Technology (IT).....\$465,000
- m. Telephone and Long-Distance Services (Both E&G and Agency Special Funds).....\$180,000
- n. Third Party Independent Contractor for Great Expectations.....\$255,000

7. Information Items

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted):

- a. Contractual Services for Elevators-3 campuses.....\$105,000

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

- b. Contractual Services for On-Call Plumbing Services.....\$100,000
- c. Contractual Services for On-Call Electrical Services.....\$100,000
- d. Contractual Services for On-Call HVAC Services.....\$125,000
- e. Contractual Services for Grounds Keeping Services (Both E & G and Agency Special Funds).....\$100,000
- f. Housing Cable TV.....(Aux).....\$60,000
- g. International Student Health Insurance.....\$105,000
- h. Athletic Apparel & Equipment.....(Agency Funds).....\$75,000
- i. Residence Hall Wireless Internet Project (Aux).....(4th of 5-year lease).....\$70,000
- j. Fire Alarm Monitoring & Repair.....\$100,000
- k. Student Lifecycle Management Software.....\$95,000
- l. Room Scheduling Software.....\$55,500
- m. Student Learning Assessment and Engagement Software.....\$130,000
- n. Student Degree Planning Software.....\$112,000
- o. Accounting and Auditing Firms.....\$120,000
- p. Motorpool Vehicle Lease.....\$100,000
- q. Unleaded Gasoline.....\$120,000

8. Grants & Contracts:

Total grants and contracts: \$ 688,272.00

C. Approval of FY 2021 Budget, Tuition and Fees

D. Renew President Turner's Contract for Fiscal Year 2021

VI. PRESIDENTS' COUNCIL REPORT

VII. UNIVERSITY OF CENTRAL OKLAHOMA

**A. UCO Facilities Stewardship Committee Requests—Chair, Regent
Connie Reilly (Pages 65-67)**

**1. Project # 120-0047 Max Chambers Library Renovation Misc.
(Generator Replacement)**

Project Description: Request approval to fund and award contract to RP Power, LLC, in an amount not to exceed \$200,000, for replacement of emergency generator. The purchase would be made through an approved cooperative purchase agreement.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 for equipment and installation

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Library Reserve Deferred Maintenance Funds

Information Items

**1. Project # 120-0027 Major Repairs and Deferred Maintenance
(St. Mary's Renovation)**

Project Description: Rees Associates, Inc. was selected as the architectural design consultant for St. Mary's Renovation project (RUSO Board meeting January 31, 2020). The rank order of the selection for architectural design services was:

1. Rees Associates, Inc.
2. HSE Architects, PLLC
3. Troy D. Rhodes & Company, Inc.
4. Tie - MA+ Architecture, LLC
5. Tie - Patterhn-Ives, LLC & Dewberry Architects, Inc.

This project is currently on hold.

Fund Source: College of Fine Arts and Design Course Fees, other College Course Fees, Facilities Fees, and Private Gifts

2. Project # 120-0043 Roof Repair and Replacement (Liberal Arts North Roof Replacement)

Project Description: Awarded to Southwestern Roofing & Metal, Inc. the Liberal Arts North Building roof replacement for a total amount of \$246,369.

Fund Source: Section 13 Funds

3. Project # 120-0027 Major Repairs and Deferred Maintenance

Project Description: Awarded to Pitzers Lawn Management, Inc. the Buddy's cafeteria demolition site irrigation and Bermuda sod installation for a total amount of \$49,700.

Fund Source: Section 13 Funds

B. UCO President's Recommendations

1. Personnel

2. Grants & Contracts

Total grants and contracts: \$ 11,203,114.00

3. Purchases for Approval

- a. The University of Central Oklahoma Center for Excellence in Transformative Teaching & Learning requests permission to obligate funds for FY2021 to Civitas Learning which provides two services used by UCO: 1) Illume, a software and predictive analytics package, and 2) College Scheduler, a tool which allows students to rapidly and conveniently plan their upcoming course schedules.

Source: Grant Funds.....\$162,000.00

4. Informational Items from Purchasing

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

- a. RUSO approved the amount of \$605,000 on April 12, 2019, for Ellucian FY20 annual hardware and software licensing and maintenance. Actual cost is \$663,232.32.
Source: E&G.....\$58,232.32

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- b. TouchNet Estimate Annual Cost - July FY21 (5 years, 5% annual escalator)
Source: E&G.....\$128,550.00
- c. Northwest Lawn Maintenance Inc.
Source: E&G\$65,000.00
- d. Central Tech Store
Source: E&G\$297,375.00
- e. Douglas Stewart Company
Source: Auxiliary.....\$300,000.00

5. Proposed Housing and Dining Rate Increase

The University of Central Oklahoma proposes a 3.05% average rate increase for its Housing and Dining operations for the 2020-2021 academic year.

Housing Rate Change Average	2.03% change
Dining Rate Change Average	4.38% change
Overall Rate Change Average	3.05% change

PROPOSED HOUSING RATES FOR 2020-2021

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Murdaugh Hall								
Economy	\$ 1,325	\$ 1,420	7.17%	\$ 95	\$ 2,650	\$ 2,840	7.17%	\$ 190
Double	\$ 1,995	\$ 2,125	6.52%	\$ 130	\$ 3,990	\$ 4,250	6.52%	\$ 260
Premium	\$ 2,725	\$ 2,850	4.59%	\$ 125	\$ 5,450	\$ 5,700	4.59%	\$ 250
West Hall								
Double	\$ 1,995	\$ 1,995	0.00%	\$ -	\$ 3,990	\$ 3,990	0.00%	\$ -
Premium	\$ 2,725	\$ 2,725	0.00%	\$ -	\$ 5,450	\$ 5,450	0.00%	\$ -
University Suites								
Suite Double	\$ 3,050	\$ 3,150	3.28%	\$ 100	\$ 6,100	\$ 6,300	3.28%	\$ 200
Private Bath Double	\$ 3,280	\$ 3,350	2.13%	\$ 70	\$ 6,560	\$ 6,700	2.13%	\$ 140
4 Bedroom Apartment	\$ 3,580	\$ 3,650	1.96%	\$ 70	\$ 7,160	\$ 7,300	1.96%	\$ 140
The Quad								
Pod Room	\$ 2,995	\$ 2,995	0.00%	\$ -	\$ 5,990	\$ 5,990	0.00%	\$ -
University Commons								
2 Bedroom Apartment Economy	\$ 2,030	\$ 2,030	0.00%	\$ -	\$ 4,060	\$ 4,060	0.00%	\$ -
4 Bedroom Apartment Economy	\$ 1,830	\$ 1,875	2.46%	\$ 45	\$ 3,660	\$ 3,750	2.46%	\$ 90
2 Bedroom Apartment	\$ 4,060	\$ 4,060	0.00%	\$ -	\$ 8,120	\$ 8,120	0.00%	\$ -
4 Bedroom Apartment	\$ 3,660	\$ 3,750	2.46%	\$ 90	\$ 7,320	\$ 7,500	2.46%	\$ 180
Housing Average	\$ 2,712	\$ 2,767	2.03%	\$ 55	\$ 5,425	\$ 5,535	2.03%	\$ 110

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

PROPOSED DINING RATES FOR 2020-2021

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Meals Per Week								
The Max + \$100 Flex	\$ 2,130	\$ 2,210	3.76%	\$ 80	\$ 4,260	\$ 4,420	3.76%	\$ 160
The 14 + \$200 Flex	\$ 2,090	\$ 2,170	3.83%	\$ 80	\$ 4,180	\$ 4,340	3.83%	\$ 160
The 10 + \$25 Flex	\$ 1,710	\$ 1,880	9.94%	\$ 170	\$ 3,420	\$ 3,760	9.94%	\$ 340
The 9 + \$425 Flex	\$ 2,085	\$ 2,130	2.16%	\$ 45	\$ 4,170	\$ 4,260	2.16%	\$ 90
Meals Per Semester								
167 + \$240 Flex	\$ 2,035	\$ 2,100	3.19%	\$ 65	\$ 4,070	\$ 4,200	3.19%	\$ 130
Meal Plan Average	\$ 2,010	\$ 2,098	4.38%	\$ 88	\$ 4,020	\$ 4,196	4.38%	\$ 176
Returner Meal Plan *								
125 + \$300 Flex	\$ -	\$ 1,595	N/A	N/A	\$ -	\$ 3,190	N/A	N/A

**For the upcoming year, we are offering a new, lower-priced meal plan to incentivize students to return to campus housing.*

C. Approval of FY 2021 Budget, Tuition and Fees

D. Renew President Neuhold-Ravikumar's Contract for Fiscal Year 2021

VIII. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

A. NWOSU Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly

1. Request approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

B. NWOSU President's Recommendations

1. Personnel
2. Purchases

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

- a. Smartboards, related technology materials and installation: Video Reality, Oklahoma City, Oklahoma, at a cost of \$70,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).

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- b. Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost of \$80,000. (Fund 290, E&G Funds; Fund 600/650 School Land)
- c. Instructional classroom equipment and other technology support equipment: CDWg, Chicago, Illinois, at a cost of \$100,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).
- d. Charter fees for non-University owned buses in addition to bus and driver expenses associated with University owned buses: Hanza's Soldier Xpress, Lawton, Oklahoma, at a cost of \$100,000. (Fund 290, E&G Funds)
- e. Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost of \$115,000. (Fund 290, E&G Funds)

We request approval of the following purchases in accordance with Board Policy (over \$150,000):

- a. Instructional classroom equipment and new phone system equipment: Chickasaw Telecom, Oklahoma City, OK, at a cost of \$160,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).
- b. Enterprise content management software, setup, training and maintenance: Softdocs, Columbia, South Carolina, at a cost of \$170,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).
- c. Athletic uniforms and miscellaneous gear/apparel: First Team Sports Center, Greenville, South Carolina, at a cost of \$180,000. (Fund 290, E&G Funds, Section 13, Fund 600/650 School Land, Auxiliary Funds)
- d. Software, consulting and training for costs associated with the new ERP system: Ellucian Company, L.P., Reston, Virginia, at a cost of \$210,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds (600 & 650 Funds)
- e. Yearly premium, aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; not to exceed \$220,000. (Fund 290, E&G Funds)

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

- f. Yearly food services costs for student meal plans and other University catering/food service events and needs: Chartwells, Boston, Massachusetts, \$1,568,700. (Auxiliary Funds)

3. Grants & Contracts

Total grants and contracts: \$ 601,973.43

4. Budget

FY 21 Budget and Increase in Tuition

We request approval of the Budget for 2020-2021 and increase in tuition for Northwestern Oklahoma State University.

5. Room and Board Rates

We request approval to increase room and board rates effective for the Fall 2020 Semester. Please see the proposed new board rates for FY21.

	Per Semester For FY20	Per Semester for FY21	Requested Increase	Percent of Increase
<u>Meal Plan Rates</u>				
17-Meal Plan + \$50 Flex	\$1,550	\$1,612	\$62	4.0%
12-Meal Plan + \$100 Flex	\$1,475	\$1,535	\$60	4.1%
8-Meal Plan + \$150 Flex	\$1,400	\$1,456	\$56	4.0%

C. Approval of FY 2021 Budget, Tuition and Fees

D. Renew President Cunningham's Contract for Fiscal Year 2021

IX. ADMINISTRATIVE OFFICE FISCAL YEAR 2021 BUDGET APPROVAL

A. Approve FY 2021 Administrative Office Budget.

X. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

**A. SE Facilities Stewardship Committee Requests—Chair, Regent
Connie Reilly**

a. Project # 660-0558 Einstein Brothers Bagel and Coffee Shop

Project Description: Southeastern has partnered with Sodexo to bring an additional dining venue to the Durant campus. This project will add a co-branded Einstein Brothers Bagel and Caribou Coffee Shop to the campus. The new venue will provide students, employees, and the Durant community with breakfast, lunch, and dinner options in a quick-serve grab-and-go environment. Included in the new dining venue will be full-service Caribou Coffee shop. This will be the first branded Einstein Brothers and Caribou Coffee shop within a 60-mile radius.

The location has been narrowed down to two possible sites depending on structural engineer report, architect review, and mutual agreement by SE and Sodexo. Renovation of space of either location is not to exceed the amount requested below.

Amount: \$450,000 estimated

Source of Funding: Sodexo Renovation Funds, Auxiliary

Vendor: To be determined

b. Project # 660-0800 Halley McKinney Roofing Project

Project Description: Remove and replace approximately 20,000 square feet of thermoplastic polyolefin roofing in designated areas with new drains and scuppers at all existing locations.

Amount: \$120,000 estimated

Source of Funds: E&G Deferred Maintenance

Vendor: To be determined

c. Campus Master Plan

Southeastern is requesting approval of the Fiscal Year 2021 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Years 2022 thru 2029.

B. SE President's Recommendations

1. Personnel

2. Purchases for approval:

In accordance with Board policy 2.3.4, Purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following items:

<u>Vendor</u>	<u>Description</u>	<u>Budget</u>	<u>Amount</u>
Academic Partnerships, LLC	Services Provided To Assist SE For Marketing And Enrollment	E&G	\$7,600,000
Brown, Hendrix & Associates	Consulting, Function, Technical, & Project Management For ERP	E&G	\$175,000
Buddy's All Stars	Athletic Uniforms and Equipment	E&G, Auxiliary	\$170,000
CALM	Workers Compensation Premium	E&G, Auxiliary, 430	\$170,000
Chard Snyder & Associates, Inc.	Employee Benefit Payments	E&G, Auxiliary, 430	\$249,624
Commercial Card Solutions	FY2021 ProCard Purchases	E&G, Auxiliary, 430	\$2,750,000
Delta Dental Plan of Oklahoma	Dental Insurance Premiums	E&G, Auxiliary, 430	\$225,000
Ellucian Company L.P.	Consulting, Training, & Travel For ERP	E&G	\$600,000
Healthcare Services Corporation	Health Insurance Premiums	E&G, Auxiliary, 430	\$3,000,000
Instructional Connections, LLC	Instructional Coaches for Online Programs	E&G	\$375,000
Jenzabar, Inc	PX Software and System Maintenance	E&G & 430	\$202,000
O. G. & E.	Electric Utility Charges	E&G, Auxiliary	\$995,000
OK State Regents for Higher Education	Master Lease Debt Payments	E&G, Auxiliary, Section 13, New College Fund	\$2,830,000
Oklahoma Tax Commission	Tax Collection Payments	E&G, Auxiliary, 430	\$800,000
Oklahoma Teachers Retirement System	Retirement Contributions	E&G, Auxiliary, 430	\$4,400,000
OMES-DCAM Risk Management Dept.	Property, Tort, and Other Insurances	E&G, Auxiliary	\$275,000
Siemens Industry, Inc	Yearly Monitoring Of Various Facility System	E&G, Auxiliary, Section 13, New College Fund	\$310,000
Sodexo Inc & Affiliates	Student Board Meals	Auxiliary	\$3,350,775
SOSU Foundation LLC	Shearer Hall/Suites Payment	Auxiliary	\$2,830,000
The Standard	Life Insurance Premiums	E&G, Auxiliary, 430	\$250,000
The Zero Card, Inc	Health Insurance Premiums	E&G, Auxiliary, 430	\$500,000
Voya Financial Partners LLC	Retirement Contributions	E&G, Auxiliary, 430	\$625,000
Voya Retirement Ins/Annuity Co	Retirement Contributions	E&G, Auxiliary, 430	\$200,000

3. Grants & Contracts

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

Total grants and contracts: \$ 4,963,954.75

4. Informational Items

<u>Vendor</u>	<u>Description</u>	<u>Budget</u>	<u>Amount</u>
American Elevator, Inc.	Inspections Of Elevators	E&G, Auxiliary	\$110,000
American Fidelity Assurance Company	Employee Benefits	E&G, Auxiliary, 430	\$60,000
Bank of America Merchant Services	Merchant Fees	E&G, Auxiliary	\$95,000
Blackboard, Inc..	Blackboard Learning Core Pkg	E&G	\$60,000
Buddy's All Stars	Athletic Uniforms and Other Apparel	E&G, Auxiliary	\$95,000
Centerpoint Energy Services	Gas Transportation Charges	E&G, Auxiliary	\$80,000
Crawford & Associates	Consolidated Financials, Consulting, etc.	E&G	\$99,000
Durant School District I-72	Athletic Charter Travel	E&G, Auxiliary	\$65,000
Eastern Oklahoma State College	Facility Usage Fee & OSBDC Operating Expenses Reimbursement	E&G, Auxiliary, 430	\$75,000
EBSCO Subscription Services	Library Subscriptions and E-Books	E&G	\$88,008
Enterprise Fm Trust	Motor Pool Expenses	E&G, Auxiliary, 430	\$125,000
Epic Aviation, LLC	Aircraft Fuel	E&G, Auxiliary	\$55,000
Great American Conference	Athletic Membership Dues	E&G, Auxiliary	\$77,000
Greenbelt Turf Management	Landscaping	E&G	\$68,000
Jive Telecommunications	University Phone Service	E&G, Auxiliary, 430	\$90,000
Metropolitan Life Insurance Company	Employee Benefits	E&G, Auxiliary, 430	\$109,648
Miller Office Equipment Antlers	Office Equipment Lease and Service	E&G, Auxiliary, 430	\$60,000
OCLC, Inc	Print Journals, Periodicals and Other Library Materials	E&G	\$55,000
Oklahoma Natural Gas	Natural Gas	E&G, Auxiliary	\$93,700
Orchestrate HR	Employee Benefits	E&G, Auxiliary, 430	\$130,000
Osu Grants & Contracts Fin Adm	OSBDC Reimbursement for Operating Expenses	430	\$125,000
Protection One Alarm Mon.	Security System Services	E&G, Auxiliary	\$60,000
Public Service Co. of Oklahoma	Electric Service	E&G, Auxiliary	\$65,500
Red Carpet Charters	Team Travel	E&G, Auxiliary	\$85,000
Regional University System Of Okla.	RUSO Administrative Office Assessment	E&G	\$135,000
RELATION INSURANCE SERVICE	Athletic Insurance Coverage	E&G, Auxiliary	\$125,000
Teachers Insurance & Annuity Assoc.	Employee Benefits	E&G, Auxiliary, 430	\$70,000
The Brandt Companies LLC	AR Collection Fees	E&G, Auxiliary	\$65,000
Vision Service Plan	Employee Benefits	E&G, Auxiliary, 430	\$60,000
W.T. Cox Subscriptions, Inc.	Print Journals, Periodicals And Other Library Materials	E&G	\$115,000

5. Ratification

Southeastern requests ratification of the emergency approval granted on May 12, 2020 by Regent Winchester for the board to amend the following FY 2020 budget as indicated below. In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2020 budget.

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

Education and General Part II, Fund 430 increase of \$363,243.

- 1) Source of Funds:
Additional funds from the Small Business Administration Federal stimulus program.

As part of the Federal stimulus program passed earlier this year, SBA has awarded SE and the Oklahoma Small Business Development Center over two million dollars in additional funding. The estimated portion to be used through this current budget year ending June 30, 2020 is \$363,243.

6. Budget and Tuition

Southeastern is recommending that the budget and tuition and mandatory fee changes for the fiscal year 2020-2021 be approved.

Southeastern Oklahoma State University is recommending the following mandatory fee changes. Please note, no dollar amounts are being changed.

Existing Name: Student Activity Fee at \$6 per credit hour

New Name: **Student Services Fee** at \$6 per credit hour

Overview: There will be no net increase in this fee but rather a broadening of its scope and purpose. The scope of this fee has been expanded to provide additional services to the students including a wide-range of online services. Increases are based upon the growing cost of ongoing services for our students.

Existing Name: Student Union Fee at \$11 per credit hour

New Name: **Infrastructure Fee** at \$11 per credit hour

Overview: There will be no net increase in this fee but rather a broadening of its scope and purpose. This fee will be used to support costs related to operating university functions and services including facilities, physical plant, and other infrastructure. In addition, this will help offset costs related to debt service. The costs for maintenance are increasing at a pace which is impossible to fund without

additional resources. The funds needed to fund infrastructure improvements far exceeds the amount that that this fee will generate.

C. Approval of FY 2021 Budget, Tuition and Fees

**XI. JOINT STATUS REPORT ON ECU NURSING PROGRAM AT SE—
President Pierson and President Newsom**

XII. EAST CENTRAL UNIVERSITY

**A. ECU Facilities Stewardship Committee Requests—Chair, Regent
Connie Reilly**

1. Campus Master Plan

Request approval of the Fiscal Year 2021 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary by Priority.

**2. Project #230-0042 General Repairs, Renovations, and
ADA Compliance (Repair to Hill the Corner of Stadium
Drive and Tenth Street)**

Project Description: Request approval to fund and award to the lowest and best bidder a contract for the repair to the hill on the corner of Stadium Drive and Tenth Street. This hill has shifted causing structural issues that threaten the integrity of roadway and walkways above it.

Requested Funding Approval: Cost is not known at this time; however, it is not expected to exceed \$1 million. Should the repair exceed \$1 million, we will come back to the board for further approval.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: New College Fund

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

LONG-RANGE CAPITAL PLANNING COMMISSION

AGENCY SUMMARY BY PRIORITY

Fiscal Years 2022 through 2029

Agency: 230 East Central University

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Purchase Institutional Equipment	230-0045	0	5,000,000	0	5,000,000
2	Renovation - McBride Gym	230-0019	0	2,500,000	0	2,500,000
3	Renovation - University Center	230-0071	0	4,000,000	0	4,000,000
4	Roof Repair - University Center	230-0071	0	300,000	0	300,000
5	Storm and Sanitary Sewer Drain Replacement	230-0089	0	250,000	0	250,000
6	Renovation - 808 E Main Street	230-0090	0	250,000	0	250,000
7	Purchase Academic Equipment	230-0027	0	2,000,000	0	2,000,000
8	General Campus Repairs, Renov, Ada Compl	230-0043	0	8,000,000	0	8,000,000
9	Construction and Surfacing - Parking Lots	230-0029	0	845,000	395,000	1,240,000
10	Renovation - Elvan George	230-0091	0	200,000	0	200,000
11	Purchase University Vehicles	230-0025	0	500,000	0	500,000
12	Asbestos Abatement	230-0033	0	500,000	500,000	1,000,000
13	New Residence Hall	230-0052	0	16,000,000	0	16,000,000
14	Norris Field Stadium Renovation	230-0024	0	12,000,000	0	12,000,000
15	Purchase of Property	230-0031	0	1,000,000	0	1,000,000
16	Campus Sidewalks, Landscaping & Lighting	230-0049	0	575,000	0	575,000
17	Fire Alarm System Upgrade/Maintenance	230-0041	0	515,000	0	515,000
18	Student Activities Center	230-0050	0	13,000,000	0	13,000,000
19	New Nursing Academic Building	230-0059	0	16,500,000	0	16,500,000
20	Renovation To Education Building	230-0051	0	500,000	0	500,000
21	Campus Energy Efficiency Project	230-0047	0	500,000	0	500,000
22	Physical Plant Facility	230-0058	0	250,000	750,000	1,000,000
23	Roof Repair - Knight Hall	230-0067	0	25,000	0	25,000
24	Roof Repair - Facilities	230-0068	0	0	60,000	60,000
25	Roof Repair - Administration Old & New	230-0069	0	0	150,000	150,000
26	Renovation - Horace Mann	230-0042	0	11,620,000	0	11,620,000
27	Roof Repair - Danley Hall	230-0061	0	0	120,000	120,000
28	Renovation - C Spencer Admin Bldg	230-0072	0	6,350,000	0	6,350,000
29	New General Academic Building	230-0053	0	14,000,000	0	14,000,000
30	Renovation - Pesagi Hall	230-0075	0	5,700,000	0	5,700,000

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

31	Renovation - Kerr Center	230-0086	0	2,600,000	0	2,600,000
32	Renovation - Knight Hall	230-0078	0	5,800,000	0	5,800,000
33	Renovation - Pontotoc Hall	230-0076	0	3,000,000	0	3,000,000
34	Renovation - Married/Greek Housing	230-0074	0	3,100,000	0	3,100,000
35	Renovation - Briles Hall	230-0077	0	2,200,000	0	2,200,000
36	Renovation - Fentem Hall	230-0079	0	2,200,000	0	2,200,000
37	Renovation - Faust Hall	230-0082	0	1,600,000	0	1,600,000
38	Renovation - PES	230-0080	0	2,800,000	0	2,800,000
39	Renovation - Kinesiology Bldg	230-0081	0	350,000	0	350,000
40	Renovation - Library Annex	230-0083	0	550,000	0	550,000
41	Renovation - Dorothy Summers Theatre	230-0092	0	1,500,000	0	1,500,000
42	Renovation - Science Hall	230-0085	0	1,600,000	0	1,600,000
43	Renovation - Danley Hall	230-0084	0	1,100,000	0	1,100,000
44	Renovation - Linsheid Library	230-0070	0	300,000	0	300,000
45	Renovation - Tiger Commons	230-0073	0	3,200,000	0	3,200,000
46	Skills Center-Criminal Justice Program	230-0048	1,000,000	800,000	0	1,800,000
47	Renovation - HBFFAC	230-0087	0	1,000,000	0	1,000,000
48	Roof repair - Pontotoc	230-0095	0	400,000	0	400,000
49	Pesagi boiler	230-0096	0	200,000	0	200,000
50	Cooling Tower - Spencer Admin Replacement	230-0097	0	200,000	0	200,000
51	Cooling Tower - Briles	230-0098	0	200,000	0	200,000
52	Cooling Tower - PES	230-0099	0	200,000	0	200,000
53	Road - Stadium Apts	230-0100	0	160,000	0	160,000
54	Resurface Highland road	230-0101	0	50,000	0	50,000
55	Roof Repair - Science Hall	230-0063	0	0	185,000	185,000
56	Roof Replacement - PES Building	230-0060	0	0	250,000	250,000
57	Roof Repair - Pesagi	230-0093	0	400,000	0	400,000
58	Roof Repair - Horace Mann	230-0094	0	0	300,000	300,000
59	Roof Repair - Faust Hall	230-0064	0	0	300,000	300,000
60	Roof Replacement-Elvan George	230-0088	0	0	50,000	50,000
61	Roof Repair - Library Annex	230-0062	0	0	100,000	100,000
			1,000,000	158,390,000	3,160,000	162,550,000

B. ECU President's Recommendations

1. Personnel

2. Request for Contracts

None to report at this time.

3. Grants & Contracts:

Total grants and contracts: \$ 650,142.00

4. Purchases

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

- a. CDW Government for computer hardware: twenty-two (22) computers, monitors, gaming mouse and keyboards, and headsets, two (2) 60" LCD display screens and wall mounts for ECU Varsity Esports for a total of \$57,375.04 (Auxiliary Fund)

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

- a. Renewal of services contract with Johnson Controls at an estimated cost of \$300,000. (E&G Fund)
- b. Academic Health Insurance for International Students at an estimated cost of \$330,000. (Auxiliary Fund)
- c. Contract extension with Chartwell's for Board bill at an estimated annual cost of \$2,000,000. (Auxiliary Fund)
- d. Contract extension with JPMorgan Chase Bank NA for annual Purchase Card (PCard) purchases at an estimated cost of \$3,000,000. (Auxiliary Fund)
- e. Annual contract with Sparklight (formerly Cable One) for cable services in all student housing units, University Center and Kerr Activity Center at an estimated cost of \$275,000. (E&G Fund and Auxiliary Fund)

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

- f. Request to extend the contract for hourly construction contractor services with Roadhouse Construction at an estimated cost of \$150,000. This contract was originally bid for fiscal year 2018 with the option to renew annually for five (5) years. g. This will be the fourth year of the contract renewal. (E&G, Auxiliary, Section 13, Section 13 Offset, and New College Funds)
- h. Contract extension of annual maintenance for Jenzabar software at a cost of \$460,000. (E&G Fund and Auxiliary Fund)
- i. ATI, LLC for the purchase of educational assessment for the School of Nursing at an estimated cost of \$200,000. (E&G Fund) (Sole Source)
- j. EBSCO for annual book expenditures of print and online periodicals, and annual electronic database expenditures at an estimated cost of \$227,308.00 (Library Technology Fee; E&G Fund) (Sole Source)

5. Budget for FY2020-21

ECU recommends approval of the FY21 budget, tuition and fees.

C. Approval of FY 2021 Budget, Tuition and Fees

D. Renew President Pierson's Contract for Fiscal Year 2021

XIII. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

A. SWOSU Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly

1. Renovation of the bookstore and convenience store area

Project Description: Request ratification of emergency approval on May 14, 2020 to design, bid and award contracts through a Construction Manager at Risk (CMAR) delivery method for renovations to the SWOSU bookstore and convenience store. The renovation will combine, and update,

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

the bookstore and convenience store space, approximately 9,000 sf.

Requested Funding Approval: Requesting \$450,000

Congruent with Capital Master Plan?: Yes

Revenue Sources: Auxiliary Funds

B. SWOSU President's Recommendations

1. Personnel

2. Nepotism Exception

Pursuant to RUSO policy (Section 5.12), SWOSU President Randy Beutler has approved a nepotism exception, for Daniel Hubin, as a temporary INBRE SMarT Research Assistant in the Department of Chemistry and Physics, for Dr. Tim Hubin in his current role as Chair of the Department of Chemistry and Physics. Dr. Hubin is the father of Daniel Hubin. The Dean of the College of Arts and Sciences, Dr. Jason Johnson, will conduct all performance evaluations and make any recommendations for compensation for Daniel Hubin.

3. FY 2020-2021 Budget

SWOSU requests approval of the FY 2021 budgets, and tuition and fee recommendations which are (or will be) submitted separately.

4. FY 2020-2021 Capital Master Plan

SWOSU requests approval of the FY 2021 Capital Master Plan.

5. Purchase Agenda:

- a. SWOSU requests permission to purchase, lease, or enter into consulting agreements for:

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

Southwestern Oklahoma State University

Purchases for Annual Cost Approval

		Budget	Amount
CALM	Workers Compensation	E&G, Auxiliary	\$ 215,500.00
Bank of America, Merrill Lynch (FIA Services)	ProCard Purchases	E&G, Auxiliary	\$ 1,800,000.00
Ellucian Enterprise System	Software license and maintenance	E&G	\$ 375,000.00
Touchnet Payment Gateway	Student payment system	E&G	\$ 90,000.00
Touchnet OneCard	Student Identification Card System	E&G	\$ 90,000.00
Canvas	Learning Management System	E&G	\$ 250,000.00
Ferrilli Consulting	Network and Ellucian consulting	E&G	\$ 100,000.00
Jenzabar, Inc.	PX system maintenance	E&G	\$ 100,000.00
Ruffalo Noel Levitz	Scholarship and retention consulting	E&G	\$ 50,000.00
Dell Computer Leasing	Leased computers for faculty, staff and student labs	E&G, Auxiliary	\$ 150,000.00
Regional University System	RUSO Administrative office assessment	E&G	\$ 100,000.00
ATI, LLC	Nursing department educational assessment tool	E&G	\$ 50,000.00
Vivature (OrchestrateHR)	Sports Accident Insurance Coverage	Auxiliary	\$ 90,000.00
Monarch Marketing	Advertising	E&G	\$ 80,000.00
Standley Systems, LLC	University Press equipment lease	Auxiliary	\$ 70,000.00
US Foods	Product purchases for food services	Auxiliary	\$ 350,000.00
Ben E Keith Company	Product purchases for food service	Auxiliary	\$ 350,000.00
EBSCO	Library books, serials, and periodicals	E&G	\$ 200,000.00
OMES Risk Management	Insurance, property, tort and other	E&G, Auxiliary	\$ 250,000.00
OMES	Processing and other fees	E&G, Auxiliary	\$ 100,000.00
Total			<u>\$ 4,860,500.00</u>

Southwestern Oklahoma State University

Purchase agenda - Informational purchases over \$50,000

CDW (Statewide contract)	Aruba Wireless for dormitory WiFi upgrade	Auxiliary	\$ 103,684.00
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6. Residence Life and Food Services Rates Increases

SWOSU recommends approval of the following Residence Life and Food Services rates effective with the 2020 fall semester:

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

		FY-20	FY-21	Dollar	Percent
Southwestern Oklahoma State University					
Tuition, Mandatory Fees, Room and Board Rates FY21 (June 18, 2020)		Current Cost	Proposed Cost	Increase	Increase
Tuition and Mandatory Fees					
Undergraduate Tuition and Mandatory Fees - Weatherford	(Mandatory fees \$36.50 per hour)	\$ 241.50	\$ 248.75	\$ 7.25	3.00%
Undergraduate Tuition and Mandatory Fees - Sayre	(Mandatory fees \$33.00 per hour)	\$ 241.50	\$ 175.00	\$ (66.50)	-27.54%
Undergraduate Tuition and Mandatory Fees - RN-BSN Online	(Mandatory fees \$11.00 per hour)	\$ 223.00	\$ 229.75	\$ 6.75	3.03%
Graduate Tuition and Mandatory Fees	(Mandatory fees \$36.50 per hour)	\$ 290.00	\$ 298.75	\$ 8.75	3.02%
Professional - Masters of Nursing Online	(Mandatory fees \$11.00 per hour)	\$ 340.00	\$ 350.25	\$ 10.25	3.01%
Pharmacy Tuition and Mandatory Fees	(Mandatory fees \$36.50 per hour)	\$ 660.50	\$ 680.25	\$ 19.75	2.99%
Housing rates					
		Proposed Cost	Proposed Cost	Increase	Increase
Traditional-styled Residence Hall - Semi-private room per semester, annual contract		\$ 1,350.00	\$ 1,450.00	\$ 100.00	7.41%
Traditional-styled Residence Hall - Private room per semester, annual contract		\$ 2,025.00	\$ 2,175.00	\$ 150.00	7.41%
Mann Hall South - Semi-private room per semester, academic term contract		\$ 1,600.00	\$ 1,700.00	\$ 100.00	6.25%
Mann Hall South - Private room per semester, academic term contract		\$ 2,400.00	\$ 2,550.00	\$ 150.00	6.25%
Black Kettle Hall - Semi-private room per semester, academic term contract		\$ 1,850.00	\$ 1,950.00	\$ 100.00	5.41%
Black Kettle Hall - Private room per semester, academic term contract		\$ 2,775.00	\$ 2,925.00	\$ 150.00	5.41%
Mary Mabry Savage Hall apartments - Unrenovated, academic term contract		\$ 2,000.00	\$ 2,400.00	\$ 400.00	20.00%
Mary Mabry Savage Hall apartments - Renovated, academic term contract		\$ 2,750.00	\$ 3,000.00	\$ 250.00	9.09%
Meal rates-per semester					
		Proposed Cost	Proposed Cost	Increase	Increase
8 Meals per week		\$ 1,300.00	\$ 1,300.00	\$ -	0.00%
10 Meals per week		\$ 1,435.00	\$ 1,435.00	\$ -	0.00%
14 Meals per week		\$ 1,540.00	\$ 1,540.00	\$ -	0.00%
19 Meals per week		\$ 1,665.00	\$ 1,665.00	\$ -	0.00%

7. Grants & Contracts

Total grants and contracts: \$ 3,490,536.00

B. Approval of FY 2021 Budget, Tuition and Fees

C. Renew President Beutler's Contract for Fiscal Year 2021

XIV. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott

1. Approve Presidents' evaluation schedule for FY 2021.
2. Elect Vice Chair and Secretary of the Board for FY 2021.

SPECIAL MEETING AGENDA FOR JUNE 18, 2020

B. AUDIT & FINANCE COMMITTEE—Regent Lake Carpenter

1. Discussion and approval of letter of engagement with external auditors Hinkle & Company.

XV. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

XVI. REGENTS' COMMENTS AND ANNOUNCEMENTS

XVII. ADJOURNMENT



REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University
of
Central
Oklahoma

East
Central
University

Northeastern
State
University

Northwestern
Oklahoma
State
University

Southeastern
Oklahoma
State
University

Southwestern
Oklahoma
State
University

SPECIAL MEETING MINUTES

June 18, 2020, 10:00 a.m.

Hilton Garden Inn Edmond/Oklahoma City North
Edmond Conference Center, Meeting Room 2
Edmond, Oklahoma

Zoom Link: <https://zoom.us/j/94842070396>

Teleconference Number: +1 346-248-7799

Toll Free Number: +1 888-475-4499

Meeting ID: 948 4207 0396

Regents Attending via Zoom Videoconference: Regent Jeffrey T. Dunn,
Regent Joy Hofmeister

Attending via Teleconference: Regent Gary Parker

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in special session at 10:00 a.m., on June 18, 2020, at The Hilton Garden Inn Edmond/Oklahoma City North, Edmond Conference Center, Meeting Room 2, Edmond, Oklahoma and also via Zoom videoconference and teleconference. Notice of the special meeting had been properly filed with the Secretary of State, June 16, 2020 and a copy of the Agenda posted by 10:00 a.m., June 17, 2020 in compliance with the Open Meeting Act.

II. CALL TO ORDER AND REGENTS' ROLL CALL

Chair Winchester called the meeting to order. Roll call established the presence of a quorum with 7 Regents present.

Susan Winchester, Chair, Position 1

Jeffrey T. Dunn, Vice Chair, Position 2 (Zoom attendee)

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112
Phone: (405) 942-8817 Fax: (405) 942-8847

SPECIAL MEETING MINUTES FOR JUNE 18, 2020

Lake Carpenter, Regent, Position 3
Connie Reilly, Secretary, Position 5
Jane McDermott, Regent, Position 6
Amy Ford, Regent, Position 7
Eric Fisher, Regent, Position 8

A. EXCUSE ABSENT REGENTS

Regent Fisher made the motion, seconded by Regent Ford to excuse Regents Gary Parker and Joy Hofmeister from the meeting.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. INTRODUCTION OF GUESTS

University Presidents

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma
Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma
Patti Neuhold-Ravikumar, President, University of Central Oklahoma, Edmond, Oklahoma
Thomas Newsom, President, Southeastern Oklahoma State University, Durant, Oklahoma
Katricea Pierson, President, East Central University, Ada, Oklahoma
Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

Regional University System of Oklahoma Administrative Staff

Sheridan McCaffree, Executive Director
Debra Lyon, General Counsel
Angela Michael, Assistant General Counsel (Zoom attendee)
Lynn Griswold, Finance Officer
Priya Desai, Executive Assistant

Others in Attendance

Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma

Jerrid Freeman, Vice President of Student Affairs, Northeastern State University, Tahlequah, Oklahoma

Kevin Freeman, Vice President of Operations/ Chief Operations Officer, University of Central Oklahoma, Edmond, Oklahoma

Bo Hannaford, Vice President of Academic Affairs, Northwestern Oklahoma State University, Alva, Oklahoma

Jessica Kilby, Vice President of Administration and Finance, East Central University, Ada, Oklahoma

Christy Landsaw, Vice President of Administration and Finance, Northeastern State University, Tahlequah, Oklahoma

David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma

James South, Vice President for Academic Affairs and Provost, Southwestern Oklahoma State University, Weatherford, Oklahoma

Dennis Westman, Vice President of Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

III. CHAIR'S COMMENTS—Regent Susan Winchester

Regent Winchester reported that this is a Special Meeting and in order to accommodate those attending by Zoom there will be no executive session and there will also not be an opportunity to present new business. All motions will require a roll call vote.

Regents have been sent information regarding the proposed meeting dates for FY 2021. Options to attend by Zoom expire June 30, 2020 and that may change if the Governor issues another executive order to extend the rules in place. Meetings in FY 2021 will take place on the university campuses. Regent Winchester thanked the Presidents and their staff for their willingness to host the meetings.

Regent Winchester thanked everyone for their work during these trying times. She thanked everyone who shared information with the Regents, and best practices and lessons within the Presidents' Council. She encouraged trying innovative ideas that will be challenging but will work to move everyone forward.

IV. CONSENT DOCKET

Regent Reilly made the motion, seconded by Regent Ford to approve all of the items on the Consent Docket:

A. MINUTES OF PREVIOUS MEETING

- a. Approval of Minutes of Special Meeting, April 10, 2020

B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair, Regent Eric Fisher (See Attachment A, Pages 65-76)

1. Northeastern State University (Page 65)

a. Letter of Intent for Embedded Certificates

- 1. **American Chemical Society certificate, embedded in Chemistry, B.S. (014).** NSU's Chemistry – Professional option is certified by the American Chemical Society and having this certificate will allow that recognition to be added to student transcripts as a stackable credential. Students enrolled in other chemistry options may also select courses that lead to the American Chemical Society certificate. The certificate will be available at the Tahlequah and Broken Arrow campuses through traditional delivery.
- 2. **Event Management certificate, embedded in Hospitality and Tourism Management, B.B.A. (093).** The certificate program will prepare students for event management positions or provide professional development for those already employed. The certificate will be available online or at the Tahlequah campus.

2. Northwestern Oklahoma State University (Pages 66-74)

a. Program Modification, Program Requirement Change

- 1. BS, Organizational Leadership (775)
- 2. **Action by the Council for the Accreditation of Educator Preparation (CAEP) -** continuing accreditation granted to Northwestern's Division of

Education as set forth by the CAEP guidelines; without stipulations and no areas for improvement. The accreditation status is effective between Spring 2020 and Spring 2027.

3. **Action by the Commission on Collegiate Nursing Education (CCNE)** – Accreditation granted to the Wisdom Family Foundation Doctoral Program for Rural Nursing Practice (DNP) for Family Nurse Practitioners; all standards met and without compliance concerns. The accreditation status is effective as of November 13, 2019, extending to June 30, 2025.

3. **Southeastern Oklahoma State University** (Page 75)

a. **Program Modifications**

1. **Bachelor of Science in Liberal and Applied Studies (102)** – Add a new option in Tribal Organizational Leadership (36 hours). No change in total hours. No new courses.
2. **Bachelor of Science Early Intervention and Child Development (111)** – Replace PSY 3123 with PSY 3033 in the degree plan. No change in total hours. No new courses.

4. **Southwestern Oklahoma State University** (Page 76)

a. **Program Modification Requests**

1. **Biology BS** – Course number change for Microbiology ▪ (009)
2. **Microbiology BS** - Course number change for Microbiology ▪ (034)
3. **Natural Science Education BSE** - Course number change for Microbiology ▪ (039)
4. **Health Information Management BS** – Program requirement changes for accreditation ▪ (033)

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5. Organizational Leadership BS – Admission requirement changes ▪ (775)
6. Computer Science BS – Adding 6 new options and changing GE requirement ▪ (088)
7. Master of Education in Education (Biomedical Sciences option) – updating list of options and change of course numbers for graduate courses ▪ (064)
8. Master of Education in Education (Natural Science Education option) –change of course numbers for graduate courses ▪ (064)
9. Master of Education in Education (Mathematics option) –change of course numbers for graduate courses ▪ (064)
10. Master of Education in Education (Parks and Recreation Management option) – updating list of options and change of course numbers for graduate courses ▪ (064)
11. Master of Education in Education (Classroom Teaching option) – change of course numbers for graduate courses ▪ (064)

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

V. NORTHEASTERN STATE UNIVERSITY (See Attachment B, Pages 77-96)

A. NSU Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly (Pages 77-80)

Regent Reilly made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by Northeastern State University:

1. FY 2021-2028 Long Range Campus Capital Plan

NSU requests approval of the updated FY2021-2028 Campus Capital Plan. See attachment for our Capital Project Listing.

2. Project #485-0043—Muskogee Mike Synar Roof Replacement

Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovation and replacement of the Muskogee Mike Synar building roofing system.

Requested Funding Approval: \$510,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

Informational:

1. Project #485-0073 - Broken Arrow Business and Technology Carpet Replacement

Project Description: Replace carpet on 2nd floor of building

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

2. Project #485-0067 - Town Branch Creek Repair

Project Description: Repair retaining walls and drainage infrastructure

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

3. Project #485-0073 - Campus Life Safety System Upgrades

Project Description: Repair/replace campus life safety systems

Requested Funding Approval: \$95,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

4. Project #485-0067 - President's House Irrigation

Project Description: Replace irrigation system at the President's House

Requested Funding Approval: \$28,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): Infrastructure Fee

5. Project #485-0073 - Business & Technology Building Mechanical System Upgrades

Project Description: Repair/Replace building sump pump systems, upgrade chilled water and boiler systems.

Requested Funding Approval: \$60,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

Voting for the motion: Regents Winchester, Dunn, Carpenter, McDermott, Ford, and Fisher

Voting against the motion: none

B. NSU President's Recommendations (Pages 81-96)

President Turner acknowledged employees, faculty, and staff that have made a great impact the last twelve weeks in creating multiple contingency plans.

Regent Ford made the motion, seconded by Regent Carpenter, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

C. Approval of FY 2021 Budget, Tuition and Fees

President Turner reported that in his many years of experience in working with higher education budgets, including previous budgets where there has been a decline in revenues and decrease in appropriations over the last decade, this year's budget has been the most difficult.

President Turner reported that NSU's budget does two things: 1) NSU planned for decreases in student credit hour production, state revenue and mandatory cost increases, and 2) NSU cut expenses.

NSU planned for an approximately 8% decline in student credit hour production or \$3.3 million. Another state revenue reduction which totaled about \$1.13 million. Mandatory cost increases including health insurance, which accounted for two-thirds of the increase totaling \$900,000. Five million dollars in additional revenue is needed to fill the gap. CARES Act funding provided an initial distribution of \$5.7 million in which half went directly to students. By the end of next week, NSU will have rolled out \$2.8 million to needy students which leaves \$2.7 million left for the university. Because we have such a large tribal population, NSU also received a supplemental award totaling \$646,645. NSU has a \$5 million need and \$3.3 million in one-time monies to replace that gap. In order to cover this gap, there were three choices: plan for enrollment to increase, which data suggests is not happening; raise tuition; or cut expenses. NSU chose to cut expenses. NSU is not requesting any tuition or mandatory fee increase.

President Turner reported that three weeks prior to the summer semester pre-enrollment was down by double-digits. However, on

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the census date, enrollment was flat. They are within .08% from last summer's enrollment and that summer saw an increase in enrollment. All summer classes are online. Originally, 30% of summer classes were supposed to be in traditional format, but all are online now.

Regent Reilly asked what NSU's plan to carryover or reimburse students costs for housing, parking, dining, etc. due to COVID-19 and if that would be covered by the CARES Act.

President Turner reported that NSU reimbursed \$1.6 million to students for the spring 2020 Semester. This reimbursement came from auxiliary revenues not the CARES Act. NSU has a plan in place, should the need arise, to move learning online and issuing refunds immediately.

President Turner reported that NSU is moving the two days of Fall Break to before the three days of Thanksgiving Break for two reasons: 1) management of possible COVID-19 increases after a break and 2) ability to pivot to not bringing people back if necessary after Thanksgiving break. The Academic Council consisting of deans and department chairs suggested five course designs: traditional, zoom synchronous, split classrooms, blended, and online only. NSU is able to go fully online for dead week and finals week. NSU is prepared for any number of contingencies.

Regent Ford inquired about the plans if outbreaks happen on the Muskogee or Broken Arrow campus and what those look like. President Turner reported that he is on the recovery task force in Cherokee County which includes two hospitals. Tahlequah, by design, is behind Muskogee and Wagoner Counties in terms of the number of cases NSU is in contact with county health officials in all campus counties. There are 5 trained contact tracers on campus who will be working with in concert with health departments to notify NSU officials. NSU has places for quarantine for international students that must return to campus and quarantine for 14 days prior to the start of the semester. NSU is also working on transportation for students who test positive and want to go home or to the hospital. President Turner also reported that there is a health clinic on campus that is operated by the local hospital.

Regent Ford requested a copy of NSU's written plan for the fall 2020 semester regarding COVID-19. She would like to know if there are any gaps in plans between the institutions and including things like travel, food security, and additional considerations to reduce barriers for students, staff, and faculty. Testing results take three days. By

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August, President Turner said NSU is expecting a modified nasal swab where results will be available in minutes.

President Turner reported that if student credit hour production exceeds the estimate, they would request a budget revision to provide stipends for their employees.

Regent Winchester inquired about the freshmen enrollment. Dr. Jerrid Freeman reported that NSU is seeing an increase in their transfer enrollment for the fall, but incoming fall freshmen is still relatively unknown. Currently, all enrollment is online. They anticipate a small decrease.

President Turner reported that NSU's reserves will total about \$12.1-\$12.5 million which is about 14% and that reserve is in compliance with the State Regents and the Higher Learning Commission with room to provide \$3 million for NSU to finish Wilson Hall. NSU will not move that money until the end of the year and will come back with a request to move it to a 295 construction account if enrollment numbers don't dip. That project may be delayed depending on the circumstances.

Regent Ford made the motion, seconded by Regent Reilly, to approve the 2020-2021 budget, tuition and fees for the Northeastern State University.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

Absent: Regent Dunn

Regent Ford inquired if there are any monuments or statues or named buildings on campus that were concerning. President Turner said there are only two monuments and statues on campus: Sequoyah and the Monument to Forgiveness at the end of the Trail of Tears.

The order of the agenda changed to Presidents' Council Report

VI. PRESIDENTS' COUNCIL REPORT

The 25 presidents of the universities in Oklahoma have been meeting every Wednesday at 2:00 p.m. over Zoom. The next meeting is July 10, 2020. The

RUSO presidents have discussed athletics. Athletics have reduced all competitive sports by 15%. The National Collegiate Athletics Association (NCAA) has not eliminated any conference games. RUSO universities are in two conferences: four universities are in the Great American Conference (GAC) and two are in the Mid-America Intercollegiate Athletics Association.(MIAA). Football is reduced by one game from 11 games to 10 games. The season will start between September 10, 2020 and September 12, 2020. Playoff schedules has been changed and there are contingencies for if a region is experiencing a surge in COVID-19 cases, the games will be forfeited. There is no mechanism to replay any games. UCO will hold the softball playoffs for the MIAA women's softball.

Regent Ford inquired about how crowds at games will be handled. President Turner reported that the six-feet per person distancing regulation is still in effect and that on July 10, 2020 new regulations will be unveiled then. UCO is requiring masks and the other five universities are strongly suggesting that people wear masks. The CDC does not have a requirement to wear a mask. Those could possibly change.

Regent Ford inquired if the RUSO universities would comply with any state system rules that would be recommended. President Turner said yes.

Regent Carpenter asked how the mask component would be enforced across campus. President Turner said there are some discussions among some institutions about placing those requirements in the student and employee conduct codes.

President Turner reported that the presidents have been discussing planning for increased activism on campuses. President Turner said they are working with officers on campus to recognize the difference between free speech and not protected speech. Free speech zones on campuses are no longer in existence. There are ongoing conversations about what the means for campuses, campus safety, and especially about things that are posted on social media and not rooted in facts.

The order of the agenda resumed.

D. Renew President Turner's Contract for Fiscal Year 2021

Regent Ford made the motion, seconded by Regent Reilly, to renew President Steve Turner's contract for Fiscal Year 2021.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

VII. UNIVERSITY OF CENTRAL OKLAHOMA (See Attachment C, Pages 97-122)

A. UCO Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly (Pages 97-99)

Regent Reilly inquired about the cooperative purchase agreement on item 1. Kevin Freeman confirmed that is a purchasing consortium with other institutions that combines purchasing power to negotiate the best contracts to bypass a bidding process.

Regent Reilly made the motion, seconded by Regent McDermott, to approve the following facilities requests submitted by the University of Central Oklahoma:

1. Project # 120-0047 Max Chambers Library Renovation Misc. (Generator Replacement)

Project Description: Request approval to fund and award contract to RP Power, LLC, in an amount not to exceed \$200,000, for replacement of emergency generator. The purchase would be made through an approved cooperative purchase agreement.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 for equipment and installation

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Library Reserve Deferred Maintenance Funds

Information Items

1. Project # 120-0027 Major Repairs and Deferred Maintenance (St. Mary's Renovation)

Project Description: Rees Associates, Inc. was selected as the architectural design consultant for St. Mary's Renovation project (RUSO Board meeting January 31, 2020). The rank order of the selection for architectural design services was:

1. Rees Associates, Inc.
2. HSE Architects, PLLC
3. Troy D. Rhodes & Company, Inc.
4. Tie - MA+ Architecture, LLC
5. Tie - Patterhn-ives, LLC & Dewberry Architects, Inc.

This project is currently on hold.

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Fund Source: College of Fine Arts and Design Course Fees, other College Course Fees, Facilities Fees, and Private Gifts

2. Project # 120-0043 Roof Repair and Replacement (Liberal Arts North Roof Replacement)

Project Description: Awarded to Southwestern Roofing & Metal, Inc. the Liberal Arts North Building roof replacement for a total amount of \$246,369.

Fund Source: Section 13 Funds

3. Project # 120-0027 Major Repairs and Deferred Maintenance

Project Description: Awarded to Pitzers Lawn Management, Inc. the Buddy's cafeteria demolition site irrigation and Bermuda sod installation for a total amount of \$49,700.

Fund Source: Section 13 Funds

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. UCO President's Recommendations (Pages 100-122)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Patti Neuhold-Ravikumar.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

C. Approval of FY 2021 Budget, Tuition and Fees

UCO is projecting a 7.5% decline in enrollment. Prior to COVID-19, enrollment was steady and projected to be a 1.5% decline. Capital Project 295 funds will be used if the decline in enrollment is above 7.5%. The reduction in the operating budget is very intentional.

President Neuhold-Ravikumar reported that UCO decreased \$1.6 million in state appropriations. UCO's budget includes mandatory cost increases of \$2.3 million which they are working diligently to keep as low as they can.

UCO used this opportunity to reallocate funds across the institution. UCO is working to improve marketing by building programs and offering them in new formats. They are also monitoring funds and making sure they are being used appropriately. UCO is realigning some fees. There has been some shifting and reduction. The CARES Act money this year has been essential. UCO was awarded \$11 million, and 50% of that went to students. UCO requested that students apply and UCO has released the first batch of funds this past week. UCO has communicated this information to 10,000 eligible students and are waiting to learn from the Department of Education if 2,000 more students would be eligible. For those that are not eligible, UCO has been working with the UCO Foundation to cover anyone that may have been missed or not qualified for CARES Act funding to help with student persistence.

Regent Fisher inquired about the use of UCO reserve funds. He asked what the required thresholds are for reserve funds. President Neuhold-Ravikumar told Regent Fisher that the State Regents strongly recommend institutions to have 8.33% or 1/12th of the institution's budget be in reserves at any time. UCO is currently at 6.6%. Last year UCO had a 6.4% reserve. Despite using as much cash from reserves to build this year's budget, they were able to maintain the same amount of dollars in reserve funds. A large amount of reserve monies are carryover funds from previous years. UCO is considering restrictions on carryover funds. Capital funds are not included in reserve funds and capital funds can be used as a safety net if necessary.

Regent McDermott inquired why UCO did not request a tuition increase. President Neuhold-Ravikumar reported that many students opt to work a semester and go to school for a semester and do this so that they can pay cash and graduate with little to no debt. Raising tuition for struggling individuals and families, especially right now, would be untenable for many people. UCO opted to increase a fee, but not to increase tuition. UCO increased the technology fee by \$2.15 and kept increases below 1%.

Regent Ford inquired if the budget cuts UCO is making are across the board or concentrated on certain areas. President Patti Neuhold-Ravikumar reported that a variety of approaches and tactics were used to determine reductions. First, every eligible account took about

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a 2.5% cut including salary and benefits and operations. Second, targeted areas were identified for additional cuts. Utilities were cut. There were about half a million dollars in targeted reductions and \$3 million in the 2.5% reductions across the board.

Regent Winchester inquired if there has been a push to increase need-based scholarships. President Neuhold-Ravikumar reported that UCO's immediate response was to create a COVID-19 relief fund to help students with rent, utilities, and food. UCO has made an effort to increase scholarships as much as they can. The increase on the tuition waiver cap from 3.5% to 5% will definitely help but it will have to generate additional credit hours. UCO is not looking to expand their tuition waivers for this purpose but they are looking at being more judicious about their plan and how they distribute what they currently have. UCO received a recommendation from Ruffalo Noel Levitz to develop a plan for distributing financial aid in a way that increases enrollment and is based on merit, performance, and need.

Regent Ford made the motion, seconded by Regent Carpenter, to approve the 2020-2021 budget, tuition and fees for the University of Central Oklahoma.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

D. Renew President Neuhold-Ravikumar's Contract for Fiscal Year 2021

Regent Ford made the motion, seconded by Regent Reilly, to renew President Patti Neuhold-Ravikumar's contract for Fiscal Year 2021.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

President Neuhold-Ravikumar reported that Dr. Wei Chen, Dean of the College of Mathematics and Science and cancer researcher, has chosen to leave his position as Dean of the college to dedicate the rest of his career to cancer research. He will not be teaching or doing administrative work. He

is leaving UCO to join the Stephenson Cancer Center at OU. He has been at UCO for 21 years. He will be leaving UCO at the end of June.

VIII. NORTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment D, Pages 123-132)

A. NWOSU Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly (Pages 123-124)

Regent Reilly made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by Northwestern Oklahoma State University:

1. Request approval of the updated Campus Master Plan for Northwestern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. NWOSU President's Recommendations (Pages 125-132)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

President Cunningham reported that NWOSU received special accreditation for their teacher education program and their initial accreditation for their Doctor of Nursing Practice Program through the Commission on Collegiate Nursing Education (CCNE). Both programs were approved with no concerns or areas of improvement. President Cunningham thanked Dr. Bo Hannaford and Dr. James Bell for their work on getting these accreditations.

Regent Ford inquired if the Doctor of Nursing Practice program is fully online. President Cunningham reported that it is mostly online.

Students perform their residencies in July. The program recently had their first graduates in May.

C. Approval of FY 2021 Budget, Tuition and Fees

President Cunningham reported that NWOSU had to request an increase in tuition, but did not take that lightly. NWOSU is asking for a 3% increase which is about \$7.25 per credit hour. The total cost of attendance including room and board is still well below any of the regional institutions in Oklahoma with the exception of Langston. NWOSU has been very careful with academic service fees. There are no hidden academic service fees for NWOSU.

President Cunningham reported that NWOSU was allotted a little over \$1.5 million in CARES Act money, half of which went to students. Most money has been disbursed to students who were attending in the Spring and what is left over will be held for students attending the Fall 2020 semester. They will focus on juniors and seniors because they are the closest to graduating. This will be done through a committee approach. The other half of the CARES funding will be going toward creating Zoom classrooms, building IT capacity, and Ellucian conversion.

President Cunningham reported that NWOSU is projecting a nearly 8% decrease in budgeted enrollment. For FY 2020 there was not much difference between budgeted and actual enrollment. NWOSU is small enough that it can adjust expenses quickly as needed.

Regent Reilly inquired about the increase in tuition and NWOSU's current reserves. The amount of reserves is around 14%. To comply with the Higher Learning Commission, smaller institutions have to carry a higher percentage of reserves to meet the Composite Financial Index targets. NWOSU has to carry a higher percentage of reserves because of OCIA debt required to be in their financial statements.

President Cunningham reported that the increase in tuition is to prepare for any revenue failure that may happen in the future. NWOSU's scholarship programs are robust and well supported by the NWOSU Foundation and the City of Alva.

Regent McDermott made the motion, seconded by Regent Ford, to approve the 2020-2021 budget, tuition and fees for the Northwestern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

D. Renew President Cunningham's Contract for Fiscal Year 2021

Regent Ford made the motion, seconded by Regent McDermott, to renew President Janet Cunningham's contract for Fiscal Year 2021.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

Regent Ford inquired about any positive cases of COVID-19 on campus. President Cunningham reported that one student tested positive and was asymptomatic and that people that came into contact with that student quarantined and also got tested. NWOSU is in regular communication with the local health department and temperature of students in dorms are taken regularly. Currently there have only been five reported cases in Woods County.

Regent Ford inquired about Fall Break and switching to online if or when needed. President Cunningham reported that NWOSU is eliminating the two days for Fall break and adding them to Thanksgiving break and NWOSU will be ready to switch to online should the need arise.

Regent Ford inquired about any controversial monuments or statues on campus. President Cunningham said there were none.

IX. ADMINISTRATIVE OFFICE FISCAL YEAR 2021 BUDGET APPROVAL

A. Approve FY 2021 Administrative Office Budget

Ms. McCaffree reported that the Administrative Office requests approval to telework as an experiment for one year given that COVID-19 will be present for at least another year. This decision can be reviewed in a year to see if it is working or not. If it is not working and the Regents would like to go back to having a physical office space we can do so in a smaller space. By doing this, the RUSO office could save \$100,000 a year. The RUSO office is funded by assessments from the universities, so if the RUSO office can save

that money, that money remains with the universities. There are major concerns about a revenue failure for FY 2021. The RUSO office would like to make this transition now so that they are not in a bind and want to be proactive about it. It would be less disruptive to start teleworking now. The RUSO office contains seven employees. The RUSO office is not in a long-term lease and is currently month-to-month and only has to provide 30-days notice prior to moving out.

Regent Winchester inquired how long it would take to move out of the office. Ms. McCaffree reported that if the RUSO office moves out of their physical space they would like to be moved out before classes start on August 15, 2020.

The RUSO office has been in contact with OMES as they are the ones who can help identify office space and help with leasing.

Regent Winchester asked if the RUSO office would come up with a concrete plan within the next 30 days.

Regent Carpenter made the motion, seconded by Regent Ford, to approve the 2020-2021 budget for the RUSO Administrative Office.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

X. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY (See Attachment E, Pages 133-154)

A. SE Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly (Pages 133-136)

Regent Reilly made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by Southeastern Oklahoma State University:

a. Project # 660-0558 Einstein Brothers Bagel and Coffee Shop

Project Description: Southeastern has partnered with Sodexo to bring an additional dining venue to the Durant campus. This project will add a co-branded Einstein Brothers Bagel and Caribou Coffee Shop to the campus. The new venue will

provide students, employees, and the Durant community with breakfast, lunch, and dinner options in a quick-serve grad-and-go environment. Included in the new dining venue will be full-service Caribou Coffee shop. This will be the first branded Einstein Brothers and Caribou Coffee shop within a 60-mile radius.

The location has been narrowed down to two possible sites depending on structural engineer report, architect review, and mutual agreement by SE and Sodexo. Renovation of space of either location is not to exceed the amount requested below.

Amount: \$450,000 estimated

Source of Funding: Sodexo Renovation Funds, Auxiliary

Vendor: To be determined

b. Project # 660-0800 Halley McKinney Roofing Project

Project Description: Remove and replace approximately 20,000 square feet of thermoplastic polyolefin roofing in designated areas with new drains and scuppers at all existing locations.

Amount: \$120,000 estimated

Source of Funds: E&G Deferred Maintenance

Vendor: To be determined

c. Campus Master Plan

Southeastern is requesting approval of the Fiscal Year 2021 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Years 2022 thru 2029.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. SE President's Recommendations (Pages 137-154)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for the Southeastern Oklahoma State University as presented by President Thomas Newsom.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

C. Approval of FY 2021 Budget, Tuition and Fees

President Newsom reported that summer enrollment is the largest summer enrollment in SE history -- 3,050 students. This is a 25% increase compared to last summer and 38% increase in credit hours compared to last summer. Fall graduate enrollment is still strong which is up 19% from last year. SE graduated 561 people in spring 2020 and 298 undergraduate degrees and 263 graduate degrees, an almost 30% increase from the previous spring. Of the number of graduates, 60% were first-generation college students representing a very diverse student population.

President Newsom reported that SE's budget proposal represents an increase in revenue and expenditures of \$1.5 million from their FY 2020 revised budget. This increase is funded by a relatively flat credit hour production and anticipates continued growth of their graduate programs that will offset any undergraduate losses. The budget is built around 120,200 FY 2021 credit hours. Nearly \$1 million in CARES Act funding has been distributed to students with \$500,000 in FY 2020 to cover COVID-19 related expenditures. SE will be using \$1.3 million in reserves to fund specific one-time initiatives in FY 2021. The FY 2021 budget includes \$727,000 in mandatory cost increases, \$250,000 of which includes health insurance premiums, \$250,000 for risk management, about \$100,000 in technology costs related to increased need for emergency online/remote delivery of instruction.

This budget maintains student costs at current levels with no increase in tuition and fees and for room and board expenses. The budget also includes: \$1.3 million from reserves and \$557,000 to increase student tuition waivers to navigate these uncertain economic times; \$350,000 in one-time costs to ensure that employment obligations are fully funded; \$300,000 in one-time and

much needed deferred maintenance expenditures; \$40,000 to engage resources to begin initiatives to develop a comprehensive long-range campus facilities master plan; \$100,00 to cover one-time costs of athletic scholarships for students who gained an extra year of eligibility due to COVID-19, and \$45,000 one-time cost to launch an online mental health program to support their growing online student population.

Even with the infusion of money from reserve funds for these initiatives, SE still anticipates their reserves will grow over 50% for the FY 2021 reserve forecast at just over \$9.8 million or a 16.88% increase from \$6.5 million in reserves last year. The growth in reserves gives SE some confidence in this time of uncertainty. If the fall class sizes materialize as currently forecasted, SE may have the opportunity to use additional reserve funds for more campus-wide improvements and investments. SE's budget proposal includes increased tuition waivers which will provide \$1,500 in tuition support for every new first-time freshmen Oklahoma resident who enters SE in the fall. SE has also launched a similar program for tuition and support for Oklahoma residents who transfer from other colleges and universities. The SE budget also increases the tuition benefit for employees by providing \$5,000 per year for full-time employees and dependents to attend SE. This equates to a tuition benefit of 12 credit hours per semester. Affordability is very important to SE as 64% of SE students are graduating with an average debt of over \$17,000; a metric they hope to improve in the future. The SE budget also includes two new faculty, technology infrastructure upgrades, and other initiatives to support university support and growth.

President Newsom reported that SE has a COVID-19 task force and various subcommittees that are making recommendations and guidance from these groups are being communicated from the president's office every week and can be found on the COVID-19 page of www.se.edu. SE is currently in phase II of the return to work implementation with over 60% of the summer workforce now back on campus. The final round of employees return to campus July 1, 2020. This phased approach has allowed SE to ensure that they are able to provide a safe environment for everyone and has allowed needed time to prepare facilities. President Newsom expressed his gratitude to the students, faculty, staff, and community for their guidance and incredible work in addressing COVID-19 and Dennis Westman's help in understanding and crafting the budget.

Regent Ford made the motion, seconded by Regent Fisher, to approve the 2020-2021 budget, tuition and fees for the Southeastern Oklahoma State University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

**XI. JOINT STATUS REPORT ON ECU NURSING PROGRAM AT SE—
President Pierson and President Newsom**

President Pierson reported that ECU has been providing the ECU Nursing Program on the SE campus for 20 years. The nursing program started out as ITV instruction only with one facilitator on site. The facilitator position grew into a clinical coordinator role. When President Pierson joined ECU in 2011 the NCLEX (nursing license exam) scores had slipped and were struggling with the testing at Durant. ITV was no longer a viable option and ECU began placing instructors at SE which resulted in six faculty and one secretary and one clinical site coordinator at SE. Expenditures for that are now \$688,500. The program generates approximately \$345,000 in revenue from tuition and fees. That means almost \$250,000 is being lost each year.

In 2015, the academic deans were asked to start prioritizing programs. A resource allocation committee was developed as budget cuts began. They started looking at contribution margins to sustain the whole campus and made the recommendation for any program that does not have a viable contribution margin at the program level or to look at the general education contribution and if they are not meeting the 3.7% margin of return they would need look into closing the program. Because the nursing program in Durant is a stand-alone program, it does not generate general education revenue for ECU. Last year they cut a faculty member. This year they cut two faculty members and also cut the secretary position. Three faculty remain. The clinical coordinator position was combined with a faculty position. ECU is finding that that program as it is currently structured is not sustainable.

Both universities are now working productively toward a solution that is mutually beneficial.

XII. EAST CENTRAL UNIVERSITY (See Attachment F, Pages 155-166)

A. ECU Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly (Pages 155-161)

Regent Reilly made the motion, seconded by Regent McDermott, to approve the following facilities requests submitted by East Central University:

1. Campus Master Plan

Request approval of the Fiscal Year 2021 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary by Priority.

2. Project #230-0042 General Repairs, Renovations, and ADA Compliance (Repair to Hill the Corner of Stadium Drive and Tenth Street)

Project Description: Request approval to fund and award to the lowest and best bidder a contract for the repair to the hill on the corner of Stadium Drive and Tenth Street. This hill has shifted causing structural issues that threaten the integrity of roadway and walkways above it.

Requested Funding Approval: Cost is not known at this time; however, it is not expected to exceed \$1 million. Should the repair exceed \$1 million, we will come back to the board for further approval.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: New College Fund

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. ECU President's Recommendations (Pages 162-166)

Regent Fisher made the motion, seconded by Regent McDermott, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

C. Approval of FY 2021 Budget, Tuition and Fees

President Pierson reported that this has been a challenging year. This is the fourth year that ECU has worked with the resource allocation committee on the budget.

President Pierson reported that the current year budget revenue is \$40,000,307. Budgeted expenditures total nearly \$41 million and set the current year credit hour production at 88,000. Summer enrollment is up a little over 1%. Fall enrollment is down 6%, but ECU has not been able to enroll students because the Jenzabar system was down for several days. President Pierson reported that housing deposits are up significantly. Students want to be on campus in the Fall.

President Pierson reported that expenditures are up because of the partnership with The Learning House agreement. State appropriations are down from last year. Despite that, ECU decided not to raise tuition and fees. Students are not able to afford more tuition and fees at this time. ECU did restructure academic service fees. There are no longer multiple fees for each school. All of the fees have been rolled into one per school. Expenditures are consistent with previous years. The Regents approved a 3% increase on meal plans because Chartwell's is increasing their costs. Residence hall rates have not increased.

Regent Ford inquired if ECU is satisfied with their partnership with The Learning House. President Pierson reported that they are satisfied and that enrollment is up 12% compared to last year. Some programs are up 16%.

President Pierson reported that the resource allocation committee reviewed travel, supplies, and equipment. Travel went from .9% of

the budget to .3%. The committee went through each department's budget. They are allocated only what they spend.

Regent Reilly made the motion, seconded by Regent Ford, to approve the 2020-2021 budget, tuition and fees for the East Central University.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

D. Renew President Pierson's Contract for Fiscal Year 2021

Regent Ford made the motion, seconded by Regent Reilly, to renew President Katricia Pierson's contract for Fiscal Year 2021.

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

Regent Ford requested a copy of ECU's COVID-19 Fall plan.

Regent Dunn left the meeting at 2:20 p.m.

XIII. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment G, Pages 167-176)

A. SWOSU Facilities Stewardship Committee Requests—Chair, Regent Connie Reilly (Page 167)

Regent Reilly made the motion, seconded by Regent Ford, to approve the following facilities requests submitted by Southwestern Oklahoma State University:

1. Renovation of the bookstore and convenience store area

Project Description: Request ratification of emergency approval on May 14, 2020 to design, bid and award contracts through a Construction Manager at Risk (CMAR) delivery method for renovations to the SWOSU bookstore and convenience store. The renovation will combine, and update,

SPECIAL MEETING MINUTES FOR JUNE 18, 2020

the bookstore and convenience store space, approximately 9,000 sf.

Requested Funding Approval: Requesting \$450,000

Congruent with Capital Master Plan?: Yes

Revenue Sources: Auxiliary Funds

Voting for the motion: Regents Winchester, Dunn, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. SWOSU President's Recommendations (Pages 176)

Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for the Southwestern Oklahoma State University as presented by President Randy Beutler.

President Beutler reported that the SWOSU Foundation is restructuring scholarships to meet the current needs of students.

President Beutler reported that the Yukon project is moving forward and believes SWOSU will see a great return on it in the future. Yukon is one of the fastest growing cities in Oklahoma. This site will help teachers become accredited, help with the teacher shortage, and offer concurrent enrollment.

President Beutler reported that SWOSU has signed a partnership with Canadian Valley Career Tech. The career tech has an LPN program that will feed into SWOSU's BSN program for those wishing to earn a bachelor's in nursing. They expect this program to grow quickly.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. Approval of FY 2021 Budget, Tuition and Fees

President Beutler reported that SWOSU is requesting a 3% increase for tuition which amounts to nearly \$7.00 per credit hour. SWOSU did not do this lightly.

President Beutler reported that SWOSU is lowering tuition for face-to-face associate's degrees at the Sayre Campus. The two professional degrees that were on the Sayre campus had to be moved to the Weatherford campus, which had a dramatic effect on the Sayre campus.

President Beutler reported that SWOSU is asking for an increase because SWOSU needs to have a safety net in their budget in the case of a state revenue failure and also the possibility of dramatic drops in enrollment related to the pandemic. President Beutler thinks it would not be fiscally prudent for SWOSU to reduce their reserves without doing long-term damage to financial viability of the institution. The concept is to modestly increase tuition in order to create a buffer.

President Beutler reported that SWOSU is changing how are awarded to help mitigate the increase. Before the restructuring, they were all based on merit. Now SWOSU scholarships will be based on need.

Regent Fisher made the motion, seconded by Regent Carpenter, to approve the 2020-2021 budget, tuition and fees for the Southwestern Oklahoma State University.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

C. Renew President Beutler's Contract for Fiscal Year 2021

Regent McDermott made the motion, seconded by Regent Ford, to renew President Randy Beutler's contract for Fiscal Year 2021.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

XIV. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott

1. Approve Presidents' evaluation schedule for FY 2021.

Regent McDermott reported that the following Presidents will be evaluated for FY 2021:

Six-month expectation review of President Newsom at the November Meeting.

The rest of the presidents' evaluation schedule will be reported on at the September meeting.

2. Elect Vice Chair and Secretary of the Board for FY 2021.

Regent McDermott made the motion, seconded by Regent Fisher to approve Regent Reilly as Vice-Chair, and Regent McDermott as Secretary for FY 2021.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

B. AUDIT & FINANCE COMMITTEE—Regent Lake Carpenter

1. Discussion and approval of letter of engagement with external auditors Hinkle & Company.

Regent Fisher made the motion, seconded by Regent Reilly, to approve the letter of engagement with external auditors Hinkle & Company FY 2021.

Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

SPECIAL MEETING MINUTES FOR JUNE 18, 2020

XV. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

Ms. McCaffree thanked the RUSO staff. She offered to set up a Zoom executive session to discuss the recent Supreme Court rulings. If regents are interested.

XVI. REGENTS' COMMENTS AND ANNOUNCEMENTS

None to report.

XVII. ADJOURNMENT

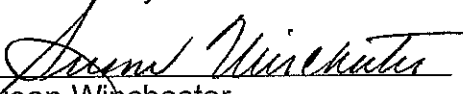
Regent Ford made the motion, seconded by Regent Carpenter, to adjourn the meeting.


Voting for the motion: Regents Winchester, Carpenter, Reilly, McDermott, Ford, and Fisher

Voting against the motion: none

The meeting adjourned at 3:30 p.m.

Submitted by:


Susan Winchester
Chair


Jane McDermott
Secretary

Minutes approved by the Regional University System of Oklahoma this 11th day of September 2020.

The next regular meeting of the Regional University System of Oklahoma is scheduled for 9:00 a.m., Friday, October 23, 2020 via Zoom.

ATTACHMENTS TO MINUTES

JUNE 18, 2020

Attachment

- A. Educational Excellence Committee.....65-76
- * Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Eric Fisher prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.
- B. Northeastern State University.....77-96
- C. University of Central Oklahoma.....97-122
- D. Northwestern Oklahoma State University.....123-132
- E. Southeastern Oklahoma State University.....133-154
- F. East Central University.....155-166
- G. Southwestern Oklahoma State University.....167-176



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

May 21, 2020

Dr. Sheridan McCaffree, Executive Director
Regional University System of Oklahoma
3555 NW 58th Street, Suite, 320
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to offer two new certificates embedded in existing degrees. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

- **American Chemical Society certificate**, embedded in Chemistry, B.S. (014). NSU's Chemistry – Professional option is certified by the American Chemical Society and having this certificate will allow that recognition to be added to student transcripts as a stackable credential. Students enrolled in other chemistry options may also select courses that lead to the American Chemical Society certificate. The certificate will be available at the Tahlequah and Broken Arrow campuses through traditional delivery.
- **Event Management certificate**, embedded in Hospitality and Tourism Management, B.B.A. (093). The certificate program will prepare students for event management positions or provide professional development for those already employed. The certificate will be available online or at the Tahlequah campus.

Completed proposals for each embedded certificate will follow according to OSRHE established time frames. We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Turner', is written over the word 'Sincerely' and extends across the line.

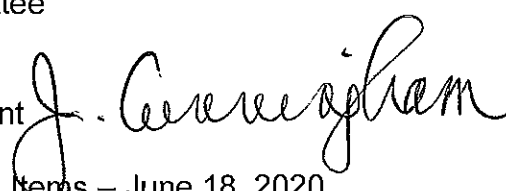
Steve Turner, Ph.D.
President

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs
Dr. Pamela Fly, Associate Vice President for Academic Affairs
Dr. Pamela Hathorn, Dean, Gregg Wadley College of Science and Health Professions
Dr. Janet Buzzard, Dean, College of Business and Technology

OFFICE OF THE PRESIDENT

Date: June 4, 2020

To: Regional University System of Oklahoma
Educational Excellence Committee
Eric Fisher, Chair

From: Dr. Janet Cunningham, President 

Re: Educational Excellence Agenda Items – June 18, 2020

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the June 18, 2020, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following item:

**Program Modification, Program Requirement Change – BS,
Organizational Leadership (775)**

We report the following items:

Action by the Council for the Accreditation of Educator Preparation (CAEP) - continuing accreditation granted to Northwestern's Division of Education as set forth by the CAEP guidelines; without stipulations and no areas for improvement. The accreditation status is effective between Spring 2020 and Spring 2027.

Action by the Commission on Collegiate Nursing Education (CCNE) – Accreditation granted to the Wisdom Family Foundation Doctoral Program for Rural Nursing Practice (DNP) for Family Nurse Practitioners; all standards met and without compliance concerns. The accreditation status is effective as of November 13, 2019, extending to June 30, 2025.

Northwestern Oklahoma State University

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachments (4)

1140 19th Street, NW | Suite 400
Washington, DC 20036
tel: 202.223.0077 | fax: 202.296.6620
caepnet.org

May 15, 2020

Dr. Janet L. Cunningham
President
Northwestern Oklahoma State University
709 Oklahoma Boulevard
Alva, OK 73717

Dear Dr. Cunningham:

The Accreditation Council of the Council for the Accreditation of Educator Preparation (CAEP) met on April 27, 2020, and I am pleased to inform you that the following accreditation status has been granted:

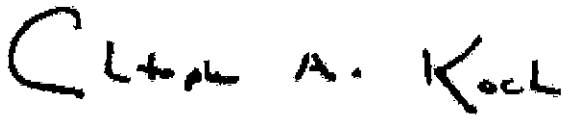
The Division of Education at Northwestern Oklahoma State University is granted **Accreditation** at the initial-licensure level and advanced-level as described in the Accreditation Action Report.

Included with this letter are two subsequent documents:

- 1) The Accreditation Action Report provides details of the accreditation status.
- 2) Information for EPPs Granted Accreditation provides further information on the Council's decision process and provider responsibilities during the accreditation term.

Congratulations on your accreditation achievement. I appreciate your commitment to excellence in educator preparation accreditation.

Sincerely yours,



Christopher A. Koch, Ed.D.
President

Enclosures: Accreditation Action Report, Certificate of Accreditation (mailed to provider leadership), and Information on CAEP Accreditation

cc: Dr. Christee L. Jenlink, Division of Education
Dr. Christie Riley, Division of Education

Minutes for June 18, 2020.
Ms. Renee M. Launey-Rodolf, Office of Educational Quality and Accountability;
Dr. Daniel Craig, Office of Educational Quality and Accountability;
Ms. Angie V. Bookout, Office of Educational Quality and Accountability;
Site Team

Attachment A
Page 5 of 12



**Council for the
Accreditation of
Educator Preparation**

Attachment A
Page 6 of 12

ACCREDITATION ACTION REPORT

Division of Education
Northwestern Oklahoma State University
Alva, Oklahoma

Accreditation Council April 2020

Accreditation Application Date: *

This is the official record of the Educator Preparation Provider's accreditation status.

The Educator Preparation Provider should retain this document for at least two accreditation cycles.

* This EPP was accredited previously by NCATE or TEAC and the initial application date is not available. CAEP was established July 1, 2013.

ACCREDITATION DECISION

Accreditation is granted at the initial-licensure level. This Accreditation status is effective between Spring 2020 and Spring 2027. The next site visit will take place in Fall 2026.

Accreditation is granted at the advanced-level. This Accreditation status is effective between Spring 2020 and Spring 2027. The next site visit will take place in Fall 2026.

SUMMARY OF STANDARDS

CAEP STANDARDS	INITIAL-LICENSURE LEVEL	ADVANCED LEVEL
STANDARD 1/A.1: Content and Pedagogical Knowledge	Met	Met
STANDARD 2/A.2: Clinical Partnerships and Practice	Met	Met
STANDARD 3/A.3: Candidate Quality, Recruitment, And Selectivity	Met	Met
STANDARD 4/A.4: Program Impact	Met	Met
STANDARD 5/A.5: Provider Quality Assurance and Continuous Improvement	Met	Met

AREAS FOR IMPROVEMENT AND STIPULATIONS

Areas for Improvement: Identified areas for improvement are addressed in the provider's annual report.

Stipulations: Stipulations are addressed in the provider's annual report and must be corrected within two years to retain accreditation.

There are no Areas for Improvement or Stipulations in this Action Report.

INFORMATION ABOUT ACCREDITATION STATUSES

Accreditation for seven (7) years is granted if the EPP meets all CAEP Standards and components, even if areas for improvement (AFIs) are identified in the final report of the Accreditation Council.

- **Areas for Improvement (AFIs)** indicate areas which must be improved by the time of the next accreditation visit. Progress reports on remediation of AFIs are submitted as part of the Annual Report. AFIs not remediated by a subsequent site visit may become stipulations.

Accreditation with stipulations is granted for 2 years if an EPP meets all standards but receives a stipulation on a component under any standard. Failure to submit a response to the stipulation within a two (2)-year time frame results in revocation. Failure to correct the condition leading to the stipulation within the specified two (2)-year period results in revocation or probation.

- **Stipulations** describe serious deficiencies in meeting CAEP Standards and/or components and must be brought into compliance in order to continue accreditation. All stipulations and relevant evidence are reviewed by the Accreditation Council. Failure to correct the condition leading to the stipulation results in probation or revocation of accreditation.

Probationary Accreditation is granted for two (2) years when an EPP does not meet one (1) of the CAEP Standards. Failure to submit a response to the stipulation within a two (2)-year time frame results in revocation. Failure to correct the condition leading to the stipulation within the specified two (2)-year period results in revocation.

SCOPE OF ACCREDITATION

The scope of CAEP's work is the accreditation of educator preparation providers (EPPs) that offer bachelor's, master's, and/or doctoral degrees, post-baccalaureate or other programs leading to certification, licensure, or endorsement in the United States and/or internationally. (2018).

CAEP does not accredit specific degree programs, rather EPPs must include information, data, and other evidence on the following in their submission for CAEP's review:

All licensure areas that prepare candidates to work in preschool through grade 12 settings at the initial-licensure and advanced level that lead to professional licensure, certification, or endorsement as defined by the state, country, or other governing authority under which the EPP operates and for which the state, country, or other governing authority has established program approval standards.

Depending on an EPP's submission, accreditation may be awarded at one or both of the following levels: Initial-Licensure Level and/or Advanced-Level.

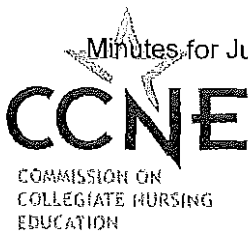
1. **Initial-Licensure Level Accreditation** is provided at the baccalaureate or post-baccalaureate levels leading to initial-licensure, certification, or endorsement that are designed to develop P-12 teachers.
2. **Advanced-Level Accreditation** is provided at the post-baccalaureate or graduate levels leading to licensure, certification, or endorsement. Advanced-Level Programs are designed to develop P-12 teachers who have already completed an initial-licensure program, currently licensed administrators, or other certified (or similar state language) school professionals for employment in P-12 schools/districts. CAEP's Advanced-Level accreditation does not include any advanced-level program not specific to the preparation of teachers or other school professionals for P-12

schools/districts; any advanced-level non-licensure programs, including those specific to content areas (e.g., M.A., M.S., Ph.D.); or Educational leadership programs not specific to the preparation of teachers or other school professionals for P-12 schools/districts.

Information on accreditation status, terms, and any conditions provided within this directory is specific to the accreditation level(s) described above. CAEP-accredited EPPs are required to distinguish accurately between programs that are accredited and those that are not.

NOTE: Neither CAEP staff, site visitors, nor other agents of CAEP are empowered to make or modify Accreditation Council decisions. These remain the sole responsibility of the Council itself.

End of Action Report



655 K STREET NW
SUITE 750
WASHINGTON DC 20001

202-887-6791

CCNEACCREDITATION.ORG

June 4, 2020

Shelly Wells, PhD, APRN-CNS, ANEF
Chair and Professor
Division of Nursing
Northwestern Oklahoma State University
709 Oklahoma Boulevard
Alva, OK 73717

Dear Dr. Wells:

On behalf of the Commission on Collegiate Nursing Education (CCNE), I am pleased to advise you that the CCNE Board of Commissioners acted at its meeting on May 5-8, 2020, to grant accreditation to the **Doctor of Nursing Practice (DNP) program** at Northwestern Oklahoma State University for 5 years, extending to June 30, 2025. The accreditation action is effective as of November 13, 2019, which is the first day of the program's recent CCNE on-site evaluation. You should plan for the next on-site evaluation to take place in the fall of 2024.

At its meeting, the Board determined that the program met all four accreditation standards. The Board additionally determined that there are no compliance concerns with respect to the key elements.

As is required for all accredited programs, a continuous improvement progress report (CIPR) must be submitted at the mid-point of the accreditation term. Please note that the CIPR needs to demonstrate the program's compliance with the CCNE standards and key elements that are in effect at the time of its submission. As a courtesy, CCNE will send a reminder letter to the chief nurse administrator informing the program of the specific standards to be addressed and providing guidance for the preparation of the report. The deadline for submitting the CIPR to CCNE is December 1, 2022. The Report Review Committee, and then the Board of Commissioners, will review the CIPR. For more information about CIPRs and the report review process, please refer to the CCNE procedures.

As you know, the team report and the program's response to the team report are available to the institution in the CCNE Online Community. We hope that the results of the self-study process and the team report will be useful to the continued growth and development of the nursing program. Due to limited access to the CCNE office as a result of the COVID-19 pandemic, the certificate of accreditation will be mailed to you when operations permit staff to do so.

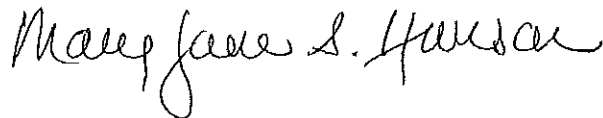
In accordance with CCNE policy, if a program or institution elects to make a public disclosure of a program's accreditation status with CCNE, the program or institution must disclose that status accurately. The program or institution disclosing the information must identify the nursing program and its affiliation with CCNE. Please refer to CCNE's disclosure policy and the statements CCNE has approved for use, as well as information on use of the CCNE accreditation seal, at <http://www.aacnnursing.org/CCNE/Seal-Policy/Baccalaureate-Graduate>. Please ensure that the institution's website and other materials are updated to reflect this language, as appropriate.

As a reminder, programs are expected to comply with the CCNE standards and procedures throughout the period of accreditation. These documents are available at <https://www.aacnnursing.org/CCNE-Accreditation/Accreditation-Resources/Standards-Procedures-Guidelines>. Information on advising CCNE in the event of a substantive

change affecting the nursing program is available at <https://www.aacnnursing.org/CCNE-Accreditation/What-We-Do/Bacc-Graduate-Change-Notifications>. Substantive change notifications must be submitted to CCNE no earlier than 90 days prior to implementation or occurrence of the change, but no later than 90 days after implementation or occurrence of the change. These reporting requirements are described further in the CCNE procedures.

Thank you for your participation in the CCNE accreditation process. The Commissioners join me in expressing our very best wishes as you continue to promote excellence in nursing education.

Sincerely,

A handwritten signature in black ink, reading "Mary Jane S. Hanson". The signature is fluid and cursive, with the first name "Mary" and last name "Hanson" being more prominent than the middle name "Jane".

Mary Jane S. Hanson, PhD, CRNP, CNS, FNP-BC, ACNS-BC, FAANP
Chair, Board of Commissioners

cc: President Janet Cunningham
CCNE Board of Commissioners
CCNE Accreditation Review Committee
CCNE Evaluation Team



June 2, 2020

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modifications.

Bachelor of Science in Liberal and Applied Studies (102) – Add a new option in Tribal Organizational Leadership (36 hours). No change in total hours. No new courses.

Bachelor of Science Early Intervention and Child Development (111) – Replace PSY 3123 with PSY 3033 in the degree plan. No change in total hours. No new courses.

Please contact me if you have any questions or need additional information.

Sincerely,

Thomas W. Newsom
President

TO: Board of Regents of the
Regional University System of Oklahoma
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: June 5, 2020

SUBJECT: Educational Excellence Committee Agenda Items – June 5, 2020

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the June 18, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding Program Modification requests for the following programs:

- Biology BS – Course number change for Microbiology ▪ (009)
- Microbiology BS - Course number change for Microbiology ▪ (034)
- Natural Science Education BSE - Course number change for Microbiology ▪ (039)
- Health Information Management BS – Program requirement changes for accreditation ▪ (033)
- Organizational Leadership BS – Admission requirement changes ▪ (775)
- Computer Science BS – Adding 6 new options and changing GE requirement ▪ (088)
- Master of Education in Education (Biomedical Sciences option) – updating list of options and change of course numbers for graduate courses ▪ (064)
- Master of Education in Education (Natural Science Education option) –change of course numbers for graduate courses ▪ (064)
- Master of Education in Education (Mathematics option) –change of course numbers for graduate courses ▪ (064)
- Master of Education in Education (Parks and Recreation Management option) – updating list of options and change of course numbers for graduate courses ▪ (064)
- Master of Education in Education (Classroom Teaching option) – change of course numbers for graduate courses ▪ (064)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

DATE: June 5, 2020

TO: Connie Reilly, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Steve Turner
President

SUBJECT: Facilities Stewardship Committee Agenda Items—June 2020

FY 2021-2028 Long Range Campus Capital Plan

NSU requests approval of the updated FY2021-2028 Campus Capital Plan. See attachment for our Capital Project Listing.

1. Project # 485-0043 - Muskogee Mike Synar Roof Replacement

- a. Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovation and replacement of the Muskogee Mike Synar building roofing system.
- b. Requested Funding Approval: \$510,000
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): 600 Fund

Informational:

1. Project #485-0073 - Broken Arrow Business and Technology Carpet Replacement

- Project Description: Replace carpet on 2nd floor of building
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 650 Fund

2. Project #485-0067 - Town Branch Creek Repair

- Project Description: Repair retaining walls and drainage infrastructure
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 650 Fund

3. Project #485-0073 - Campus Life Safety System Upgrades

- Project Description: Repair/replace campus life safety systems
- Requested Funding Approval: \$95,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

4. Project #485-0067 - President's House Irrigation

- Project Description: Replace irrigation system at the President's House
- Requested Funding Approval: \$28,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): Infrastructure Fee

5. Project #485-0073 - Business & Technology Building Mechanical System Upgrades

- Project Description: Repair/Replace building sump pump systems, upgrade chilled water and boiler systems.
- Requested Funding Approval: \$60,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

LONG-RANGE CAPITAL PLANNING COMMISSION

AGENCY SUMMARY BY PRIORITY

Fiscal Years 2021 through 2028

Agency: **485 Northeastern State University**

Priority	Name of Project:	Project #	Federal Funds	Other Funds	State Approp	Total Project
1	Seminary Hall Renovation	485-90-20	0	\$ 3,000,000.00	0	3,000,000.00
2	Wilson Hall Renovation	485-0005	0	\$ 20,000,000.00	0	20,000,000.00
3	Residence Halls Renovation & Repair	485-0063	0	\$ 7,000,000.00	0	7,000,000.00
4	Computers, Phone & Network Upgrades Infr	485-0044	0	\$ 4,000,000.00	0	4,000,000.00
5	Repairs & Renovations to Campus Bldgs	485-0073	0	\$ 8,750,000	0	8,750,000.00
6	Roof Replacement & Repairs	485-0043	0	\$ 8,000,000.00	0	8,000,000.00
7	Elevators Repair & Replacement	485-0074	0	\$ 4,000,000.00	0	4,000,000.00
8	Landscaping, Outdoor Art & Courtyards	485-0067	0	\$ 2,800,000.00	0	2,800,000.00
9	Parking Lots	485-0048	0	\$ 5,600,000.00	0	5,600,000.00
10	Optometry Equipment	485-0062	0	\$ 7,400,000.00	0	7,400,000.00
11	Alumni Center Renovation	485-0055	0	\$ 500,000.00	0	500,000.00
12	Hazardous Material Management	485-0034	0	\$ 550,000.00	0	550,000.00
13	Campus Lock Replacement	485-90-19	0	\$ 600,000.00	0	600,000.00
14	Bacone House renovation	485-0078	0	\$ 400,000.00	0	400,000.00
15	Property Purchase	485-0037	0	\$ 1,500,000.00	0	1,500,000.00

Minutes for June 18, 2020

Attachment B
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16	Riverhawk Fields Athletic District	485-0004	0	\$ 5,000,000.00	0	5,000,000.00
17	Doc Wadley Expansion	485-0017	0	\$ 6,000,000.00	0	6,000,000.00
18	Optometry Complex	485-0076	0	\$ 26,000,000.00	0	26,000,000.00
19	Center for Performing Arts	485-0077	0	\$ 28,000,000.00	0	28,000,000.00
20	Support Services Complex	485-0039	0	\$ 3,000,000.00	0	3,000,000.00
Totals:			<u>0</u>	<u>\$ 142,100,000.00</u>	<u>0</u>	142,100,000.00



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

June 5, 2020

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. PERSONNEL

A. ADMINISTRATIVE APPOINTMENTS/CHANGES

Dr. Sophia Sweeney, Interim Assistant Vice President for Academic Affairs is returning to faculty as tenured Associate Professor of Curriculum and Instruction in the College of Education effective August 11, 2020. This is a full-time regular, nine-month appointment at an academic year salary rate of \$57,690. She is filling the position left vacant by Susan Maracek Kirk.

B. FACULTY APPOINTMENTS (TENURE TRACK)

Ms. Alissa Baker-Oglesbee has been named Assistant Professor of Psychology and Counseling in the Department of Psychology in the College of Education effective August 11, 2020. This is a full-time regular, tenure track, nine-month appointment at an academic year salary rate of \$51,320. Ms. Baker-Oglesbee fills the position left vacant by Dr. Christopher Collins.

Ms. Baker-Oglesbee holds the following degrees: B.A, Psychology, Northeastern State University; M.A., Experimental Psychology, Fayetteville State University; and M.S., Cognitive Psychology, Northwestern University. Ms. Baker-Oglesbee expects to complete her Ph.D. by August 2021.

Her professional experience includes: Instructor of Psychology, Northeastern State University – four years; Biopsychology Laboratory Manager, Fayetteville State University – seven months.

Northeastern State University

Dr. Jennifer Keith has been named Assistant Professor of Psychology and Counseling in the Department of Psychology in the College of Education effective August 11, 2020. This is a full-time regular, tenure track, nine-month appointment at an academic year salary rate of \$51,320. She has been granted two year's credit toward promotion and tenure.

Dr. Keith holds the following degrees: B.A. English/Creative Education, Hollins University; M.Ed., Community Counseling, University of Lynchburg; and Ph.D., Counselor Education, Virginia Tech.

Her professional experience includes: Psychotherapist/ Private Practice Owner, The Rockbridge Wellness Group, Lexington, VA – three years; Assistant Professor of Counselor Education, Texas A&M International University, Laredo, Texas – two years; Outpatient Mental Health Therapist, Hollins University, Roanoke, VA – one year; Licensed Clinical Supervisor/Outpatient Psychotherapist, National Counseling

Group, Christiansburg, VA – two years; Clinical Supervisor, Virginia Tech Counselor Education Clinic, Roanoke, VA – two years.

Dr. Alexandra Meyers-Ellett has been named Assistant Professor of Psychology and Counseling in the Department of Psychology in the College of Education effective August 11, 2020. This is a full-time regular, tenure track, nine-month appointment at an academic year salary rate of \$51,320. Dr. Meyers-Ellett is filling the position left vacant by Dr. Jaymie VanMeter.

Dr. Meyers-Ellett holds the following degrees: B.S., Psychology, Cameron University; M.S., Clinical Mental Health Counseling, Northeastern State University; and Ph.D., Counselor Education and Supervision, University of Arkansas.

Her professional experience includes: Owner/Licensed Therapist, HEART Youth and Family Therapy – 1.5 years; Licensed Therapist, Laureate Psychiatric Clinic & Hospital – Adolescent Eating Disorders Program- two years; Licensed Mental Health Professional, Ozark Guidance Center – Foster Care Outreach and Therapeutic Foster Care – two years; Neuropsychological Technician, MindWorks, NWA- six months; with additional experience as a Therapist Intern, Triage Specialist, Family Support Specialist and Case Manager – four years.

Dr. Deborah Petrik has been named Assistant Professor of Molecular Biology in the Department of Natural Sciences in the Gregg Wadley College of Science and Health Professions effective August 11, 2020. This is a full-time regular, tenure track, nine-month appointment at an academic year salary rate of \$58,640. She is filling the position left vacant by the retirement of Dr. John DeBanzie.

Northeastern State University

Dr. Petrik holds the following degrees: B.S., Agricultural Science, University of Illinois at Urbana-Champaign; M.S., Agronomy, University of Illinois at Urbana-Champaign; and Ph.D., Biological Sciences, Illinois State University.

Her professional experience includes: Visiting Assistant Professor of Molecular Biology, Rhodes, College – one year; Postdoctoral Researcher/Educator (PDR/E), Penn State University – one year; Research Associate, North Carolina State University – one year; Sr. Research Associate, BASF Plant Science, LLC – three years; Research Associate III, Arborgen, LLC – four years; Research Associate II, Westvaco/MeadWestvaco – five years.

C. FACULTY CHANGE OF STATUS

Dr. Dustin Baucom, has been named Assistant Professor of Chemistry in the Department of Natural Sciences in the Gregg Wadley College of Science and Health Professions effective August 11, 2020. This is a full-time regular, tenure track, nine-month appointment at an academic year salary rate of \$57,910. Dr. Baucom has been serving as temporary instructor.

Dr. Tara Brown previously held the full-time regular, tenure track position of Assistant Professor of Optometry and moved to Clinical Adjunct as reported to the board in January 2020. Dr. Brown has been named Clinical Assistant Professor of Optometry in the Northeastern State University Oklahoma College of Optometry effective May 11, 2020. This is a full-time temporary, non-tenure track, 12-month appointment at a fiscal year salary rate of \$99,936. She has been granted three year's credit toward promotion.

Dr. Ryan Fenska is moving from Clinical Associate Professor, a full-time temporary, non-tenure track position to Associate Professor of Optometry/Rural Eye Program Director in the Northeastern State University Oklahoma College of Optometry effective May 11, 2020. This is a full-time regular, tenure track, 12-month appointment at a fiscal year salary rate of \$115,200. He has been granted one year's credit toward tenure.

Mr. Joshua Graff has been named Instructor of Mathematics in the Department of Mathematics and Computer Science in the Gregg Wadley College of Science and Health Professions effective August 11, 2020. This is a full-time regular, non-tenure track, nine-month appointment at an academic year salary rate of \$39,080. Mr. Graff has been serving as temporary instructor.

Dr. Joseph Shetler, a tenured Associate Professor of Optometry who resigned in August 2019 to serve as an adjunct, is returning with the same title and rank in the Northeastern State University Oklahoma College of Optometry effective August 11,

Northeastern State University

2020. He has been granted one year's credit toward promotion. This is a full-time, regular 12-month appointment at a fiscal year salary rate of \$100,236. This position replaces Dr. Kippi Wyatt's nine-month Associate Dean position.

Dr. Jaymie Vanmeter, Assistant Professor of Counseling and Psychology in the Department of Psychology and Counseling in the College of Education has requested that NSU allow her to rescind her letter of resignation as reported to the board in April 2020 and return to the faculty effective August 11, 2020. Dr. Vanmeter will retain her title of Assistant Professor and fill a position left vacant by the retirement of Dr. Marilon Morgan. There is no change in salary and her promotion and tenure clock remains the same.

D. RETIREMENTS WITH RESOLUTIONS

Dr. Katy Ellis, tenured Professor of Safety Management in the College of Business and Technology has announced her retirement effective May 1, 2020. She has been employed with Northeastern State University since August 1999.

Dr. Marilon Morgan, tenured Professor of Psychology and Counseling in the College of Education has announced her retirement, effective August 1, 2020. She has been employed with Northeastern State University since August 2003.

Dr. Jim Phillips, tenured Professor of Management in the College of Business and Technology has announced his retirement, effective August 1, 2020. He has been employed with Northeastern State University since August 1994.

E. RESIGNATIONS

Dr. Shannon Bridgmon, tenured Associate Professor of Political Science in the College of Liberal Arts has submitted her resignation effective July 31, 2020. She has been employed with Northeastern State University since August 2012.

Dr. Christopher Clark, Assistant Professor in the College of Liberal Arts has submitted his resignation effective July 28, 2020. He has been employed with Northeastern State University since August 2018.

Ms. Lindsey Ince, Instructor of Nutritional Sciences in the Gregg Wadley College of Science and Health Professions has submitted her resignation effective May 29, 2020. She has been employed with Northeastern State University since January 2018.

Northeastern State University

Dr. Lauren Wright, Assistant Professor of Criminal Justice in the College of Liberal Arts has submitted her resignation effective July 31, 2020. She has been employed with Northeastern State University since August 2017.

II. RATIFICATION - Emergency Approval Great Expectations Purchase Order

Ratification of emergency approval granted by Chair Winchester on Friday, May 23, 2020, to increase a Purchase Order through the Great Expectations grant. The increase is for \$85,135 bringing the total to \$250,235. Great Expectations sought the services of an independent contractor to provide personnel to work in local schools on behalf of the grant. Great Expectations requested an increase in the PO as the work requested by local schools far exceeded their projections.

III. BUDGET REQUEST

Northeastern State University presents the Fiscal Year 2021 Budget request.

IV. REGULAR BOARD ITEM

Funds Transfer

Northeastern State University requests permission to transfer \$6,000,000 from Fund 290 - Revolving Fund to Fund 295 - Revolving Capital Fund. The request was originally submitted and approved by the board as part of our FY2019 and FY2020 budgets as an institutional priority for the use of projected reserves of \$3,000,000 each year. The transfer is requested to fund a portion of the costs of Phase III of the Wilson Hall renovations. In January 2020, the board approved an increase to the project budget from \$10.8 million to \$20,304,312 due to inflation in construction costs since May 2013 (approximately 25%), incorporating an additional 11,165 sq. feet of usable space in the attic and basement, and changes in programming from the faculty and leadership in the College of Liberal Arts.

V. ROOM AND BOARD RATES

NSU is proposing no price increases for student residential spaces for the upcoming 20-21 academic year. Meal plan rates for that same period are being proposed to increase an average of 3.42%, beginning fall of 2020. Meal plan increases are being proposed to offset increasing costs from our food service provider, as reflected in the contract extension signed in 2017.

Northeastern State University

Residence Hall Rates		FY20	Proposed FY21
Cobb Hall	4 person	\$2,250	\$2,250
	2 person	\$2,500	\$2,500
	1 person	\$2,950	\$2,950

Residence Hall Rates Cont'd		FY20	Proposed FY21
Leoser Hall	2 person	\$1,600	\$1,600
	1 person	\$2,150	\$2,150
Seminary Suites	4 person	\$2,550	\$2,550
	2 person	\$2,950	\$2,950
Wyly Hall	2 person	\$1,800	\$1,800
	1 person	\$2,300	\$2,300

Single & Multiple Student Rates		FY20	Proposed FY21
Courtside	1-bdrm	\$3,150	\$3,150
Married/Family	2-bdrm	\$3,650	\$3,650
	3-bdrm	\$4,000	\$4,000
Upperclassmen	1bdrm/1 student	\$3,150	\$3,150
	1bdrm/2 students	\$2,360	\$2,360
	2 bdrm/2 students	\$2,650	\$2,650
	2 bdrm/2 students/single bdrm	\$2,300	\$2,300
	2 bdrm/3 students/double bdrm	\$2,000	\$2,000
	3 bdrm/3 students	\$2,500	\$2,500
	3 bdrm/4 students/single bdrm	\$2,150	\$2,150
	3 bdrm/4 students/double bdrm	\$1,850	\$1,850

Meal Plan Rates	Actual FY20	Proposed FY21
17 meals per week/\$150 Flex Per Semester	\$2,070.00	\$2,140.00
15 meals per week/\$200 Flex Per Semester	\$2,045.00	\$2,115.00
12 meals per week/\$200 Flex Per Semester	\$1,990.00	\$2,060.00

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10 meals per week/\$350 Flex Per Semester	\$1,955.00	\$2,025.00
8 meals per week/\$175 Flex Per Semester	\$1,500.00	\$1,550.00
Block 150/\$75 Flex Per Semester	\$1,475.00	\$1,525.00

<u>Meal Plan Rates Cont'd</u>	<u>Actual FY20</u>	<u>Proposed FY21</u>
Block 25/\$75 Flex Per Semester	\$ 315.00	\$ 325.00
Block 50/\$75 Flex Per Semester	\$ 530.00	\$ 550.00
Block 80/\$100 Flex Per Semester	\$ 775.00	\$ 800.00

VI. PURCHASES

Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):

Optometry Clinics Merchandise for Resale.....(Aux).....	\$1,700,000
Media Placement (advertising) Services.....	\$500,000
Annual Postage - All mailings for recruiting, billing, and routine correspondence (Funding – Agency Special).....	\$200,000
Athletic Insurance.....	\$280,000
Charter Tour Buses/Yearly – Athletics.....	\$175,000
Central Computing Admin and Instructional Software Maintenance.....	\$1,285,000
• Banner.....	\$800,000
• TouchNet Support.....	\$210,000
• Microsoft Campus Agreement License.....	\$ 85,000

Northeastern State University

- Adobe Agreement.....\$ 65,000
- SmartNet Network Support.....\$125,000

Campus Wide Copier Lease/Maint. - (Both E & G and Agency Special Funds).....	\$240,000
Blackboard/Learning Management System and Hosting.....	\$400,000
Contractual Janitorial Supplies (Both E&G and Agency Special Funds)	\$250,000
PC Replacement Program and Support (Both E&G and Agency Special funds).....	\$1,100,000
Information Services (Library).....	\$600,000
Classroom Support Technology (IT).....	\$465,000
Telephone and Long-Distance Services (Both E&G and Agency Special Funds).....	\$180,000
Third Party Independent Contractor for Great Expectations.....	\$255,000

VII. INFORMATION ITEMS

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

Contractual Services for Elevators-3 campuses.....	\$105,000
Contractual Services for On-Call Plumbing Services.....	\$100,000
Contractual Services for On-Call Electrical Services.....	\$100,000
Contractual Services for On-Call HVAC Services.....	\$125,000
Contractual Services for Grounds Keeping Services (Both E & G and Agency Special Funds).....	\$100,000
Housing Cable TV.....(Aux).....	\$60,000
International Student Health Insurance.....	\$105,000
Athletic Apparel & Equipment.....(Agency Funds).....	\$75,000

Northeastern State University

Residence Hall Wireless Internet Project (Aux).....(4 th of 5-year lease).....	\$70,000
Fire Alarm Monitoring & Repair.....	\$100,000
Student Lifecycle Management Software.....	\$95,000
Room Scheduling Software.....	\$55,500
Student Learning Assessment and Engagement Software.....	\$130,000
Student Degree Planning Software.....	\$112,000
Accounting and Auditing Firms.....	\$120,000
Motorpool Vehicle Lease.....	\$100,000
Unleaded Gasoline.....	\$120,000

VIII. GRANTS AND CONTACTS

The University has received notification of funding for the following proposals:

Great Expectations 2020-2021.....\$673,518.00

A grant from the Great Expectations Foundation. Funds will teach innovative and inspirational education techniques to school teachers in order to help revolutionize the classroom educational experience of children in their school districts. The project director is Dr. Linda Dzialo.

Indian Country Counts 2020.....\$2,500.00

The Native American Support Center will promote census activities on the NSU Tahlequah campus while pairing activities with their civic engagement programming and NSC Expert Panel Discussion and Resource Fair. This will connect/engage conversations regarding importance of the 2020 Census. The project director is Mr. Brian Barlow.

Mcm10 and Mrc1 DNA Damaging Agents 2020.....\$5,997.00

The scope of this project is to provide one undergraduate student with faculty mentoring and hands-on research toward partial fulfillment of degree requirements as well as contributing to the understanding of the functional significance of Mcm10 and Mrc1 interaction. The project director is Dr. Sapna Das Bradoo.

Northeastern State University

Developing the Nearest Neighbor Model for Bridged Nucleic Acid Duplexes
.....**\$4,257.00**

The scope of this project is to design highly sensitive probes that are able to discern mutated genes among a large quantity of wild-type (WT) genes. This will also provide one undergraduate student with one-on-one mentoring and a research experience while completing requirements for their degree program. The project director is Dr. Sean Kim.

Investigating Cell Cycle Progression in Pol2 Deletion Mutants in Budding Yeast 2020.....**\$2,000.00**

Funding will provide travel assistance to the Keystone Symposia 2020 located in Breckenridge, Colorado-September 2020. The project director is Dr. Sapna Das Bradoo.

Total of Grants and Contracts.....**\$688,272.00**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'STL', with a horizontal line extending to the right.

Steve Turner, Ph.D.
President

RESOLUTION

WHEREAS, Dr. Katy E. Ellis will retire as Professor of Safety Management at Northeastern State University on May 1, 2020; and

WHEREAS, Dr. Ellis has served faithfully and honorably on the Northeastern State University faculty for 21 years in the Environmental, Health, and Safety Management program and helped initiate the Supply Chain Management program; and

WHEREAS, Dr. Ellis is an active scholar working with the National Safety Council, publishing textbook chapter materials and book reviews, serving as a peer reviewer for journals, and presenting at professional conferences; and

WHEREAS, Dr. Ellis is a committed teacher who has earned the respect and admiration of her students and colleagues and has been recognized with multiple awards including the 2008 Circle of Excellence in Teaching, the Muskogee Area Educational Consortium “Teacher of the Year” Award; the Oklahoma Innovative Faculty Award; the 2014 President’s *Model the Way*; the 2016 RiverHawk Future Fest Faculty, and the Top Ten RiverHawk Award in 2019; and

WHEREAS, drawing upon nearly 20 years of professional experience before her academic career, Dr. Ellis established NSU’s student section of the American Society of Safety Professionals (ASSP) and served as the group’s faculty mentor for nearly two decades, providing opportunities for students in the realm of service learning, professional development, and engagement with career professionals; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Ellis is deserving of special recognition for the influences she has had on NSU, her colleagues, environmental health and safety educators and majors, area businesses, and the children and families of our state and nation; and

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Katy E. Ellis** the honorary title of “**Professor Emeritus of Safety Management**”, and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the President of the Board, be forwarded to Dr. Katy E. Ellis in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Marilon Morgan will retire as Professor of Psychology and Counseling at Northeastern State University on August 1, 2020; and

WHEREAS, Dr. Morgan has faithfully and honorably served on the Northeastern State University faculty for the past 16 years in the Department of Psychology and Counseling and on numerous university, college, and departmental committees; and

WHEREAS, Dr. Morgan is a committed teacher who has taught over 30 different courses in various delivery formats and developed and launched the master's degree in Higher Education Administration; and

WHEREAS, Dr. Morgan is an active scholar with presentations at the regional, state, and national level as well as papers in refereed publications and has mentored students preparing for NSU's Undergraduate Research Day, coordinated research presentations for counseling conferences, and judged graduate student research posters and presentations; and

WHEREAS, Dr. Morgan has served her profession with distinction as president of the Oklahoma Counseling Association, president of the northeast region of OCA, president of the Oklahoma Association of Counselor Education and in many other leadership roles; and

WHEREAS, Dr. Morgan has served her community and established valuable relationships through collaboration on grants and outreach programs in area school systems; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Morgan is deserving of special recognition for the influences she has had on NSU, her colleagues, psychology and counseling majors, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Marilon Morgan** the honorary title of "**Professor Emeritus of Psychology and Counseling,**" and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Marilon Morgan in Broken Arrow, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

II. Executive Summary of Awards

Following are the new contracts that have been awarded since the last Board Letter:

March 2020

No new grants have been awarded in March.

April 2020

INBRE Travel Grant, \$2,000

OK-INBRE

4/01/2020 – 9/30/2020

Nikki Seagraves, College of Math & Science

This grant will help fund Dr. Seagraves and two students' travel expenses to the Society of Developmental Biology Annual Meeting in Chicago, IL.

INBRE Travel Grant, \$2,000

OK-INBRE

3/20/2020 – 7/31/2020

Melville Vaughan, College of Math & Science

This grant will help fund Dr. Vaughan and five students' travel expenses to the Wound Healing Society Annual Meeting in San Diego, CA.

INBRE Travel Grant, \$2,000

OK-INBRE

3/23/2020 – 12/18/2020

Gang Xu, College of Math & Science

This grant will help fund Dr. Xu and one student's travel expenses to the 2020 Biomedical Society Annual Meeting in San Diego, CA.

CARES Act Relief (Student Aid Portion), \$5,585,195

U.S. Department of Education

4/21/2020 – 4/20/2021

CFDA# 84.425E

Patti Neuhold-Ravikumar, UCO President's Office

Funds received will be used to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the coronavirus.

Two Structures Homes Internship Program, \$4,368

Two Structures Homes

3/6/2020 – 5/1/2020

Randall Ice, College of Business

RESOLUTION

WHEREAS, Dr. Jim Phillips will retire as Professor of Management at Northeastern State University on August 1, 2020; and

WHEREAS, Dr. Phillips has served faithfully and honorably on the Northeastern State University faculty for 26 years in the Department of Business Administration; and

WHEREAS, Dr. Phillips is a committed teacher who has developed new courses for both face to face and online delivery, recruited and hosted alumni for the college's annual teach-in activities, mentored students for NSU's Undergraduate Research Day, and represented NSU while teaching at Tongji University in Shanghai China; and

WHEREAS, Dr. Phillips is an active scholar who has presented multiple times at research symposiums and conferences for management educators as well as published articles in peer reviewed journals such as *Advances in Business Research* and has made noteworthy contributions in management; and

WHEREAS, Dr. Phillips has demonstrated professionalism through membership in professional associations such as the Society for Human Resources Management and the Organizational Behavior Teaching Society; and

WHEREAS, Dr. Phillips has served on multiple NSU committees and demonstrated a commitment to community engagement as a consultant in strategic planning for local organizations such as Armstrong Bank, Cherokee Nation Industries, City of Muskogee, City of Sallisaw, Canebrake Kitchen and Resort, and Sequoyah County Hospitality; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Phillips is deserving of special recognition for the influence he has had on NSU, his colleagues, management educators and majors, area businesses, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **Dr. Jim Phillips** the honorary title of "**Professor Emeritus of Management**" and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Jim Phillips in Tahlequah, Oklahoma.

ADOPTED by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma



Date: June 18, 2020

To: Board of Regents of the Regional University System of Oklahoma
Facilities Stewardship Committee Chair, Connie Reilly

From: President Patti Neuhold-Ravikumar

University of Central Oklahoma

June 2020 Facilities Stewardship Committee

1. Approval Items:

a. **Project # 120-0047 Max Chambers Library Renovation Misc. (Generator Replacement)**

Project Description: Request approval to fund and award contract to RP Power, LLC, in an amount not to exceed \$200,000, for replacement of emergency generator. The purchase would be made through an approved cooperative purchase agreement.

Requested Funding Approval: \$200,000

Budget Breakdown: \$200,000 for equipment and installation

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Library Reserve Deferred Maintenance Funds

2. Information Items:

a. **Project # 120-0027 Major Repairs and Deferred Maintenance (St. Mary's Renovation)**

Project Description: Rees Associates, Inc. was selected as the architectural design consultant for St. Mary's Renovation project (RUSO Board meeting January 31, 2020). The rank order of the selection for architectural design services was:

1. Rees Associates, Inc.
2. HSE Architects, PLLC
3. Troy D. Rhodes & Company, Inc.
4. Tie - MA+ Architecture, LLC

5. Tie - Patterhn-Ives, LLC & Dewberry Architects, Inc.

This project is currently on hold.

Fund Source: College of Fine Arts and Design Course Fees, other College Course Fees, Facilities Fees, and Private Gifts

b. Project # 120-0043 Roof Repair and Replacement (Liberal Arts North Roof Replacement)

Project Description: Awarded to Southwestern Roofing & Metal, Inc. the Liberal Arts North Building roof replacement for a total amount of \$246,369.

Fund Source: Section 13 Funds

c. Project # 120-0027 Major Repairs and Deferred Maintenance

Project Description: Awarded to Pitzers Lawn Management, Inc. the Buddy's cafeteria demolition site irrigation and Bermuda sod installation for a total amount of \$49,700.

Fund Source: Section 13 Funds

Attachments:

Campus Map



UNIVERSITY OF
Central Oklahoma

June 18, 2020

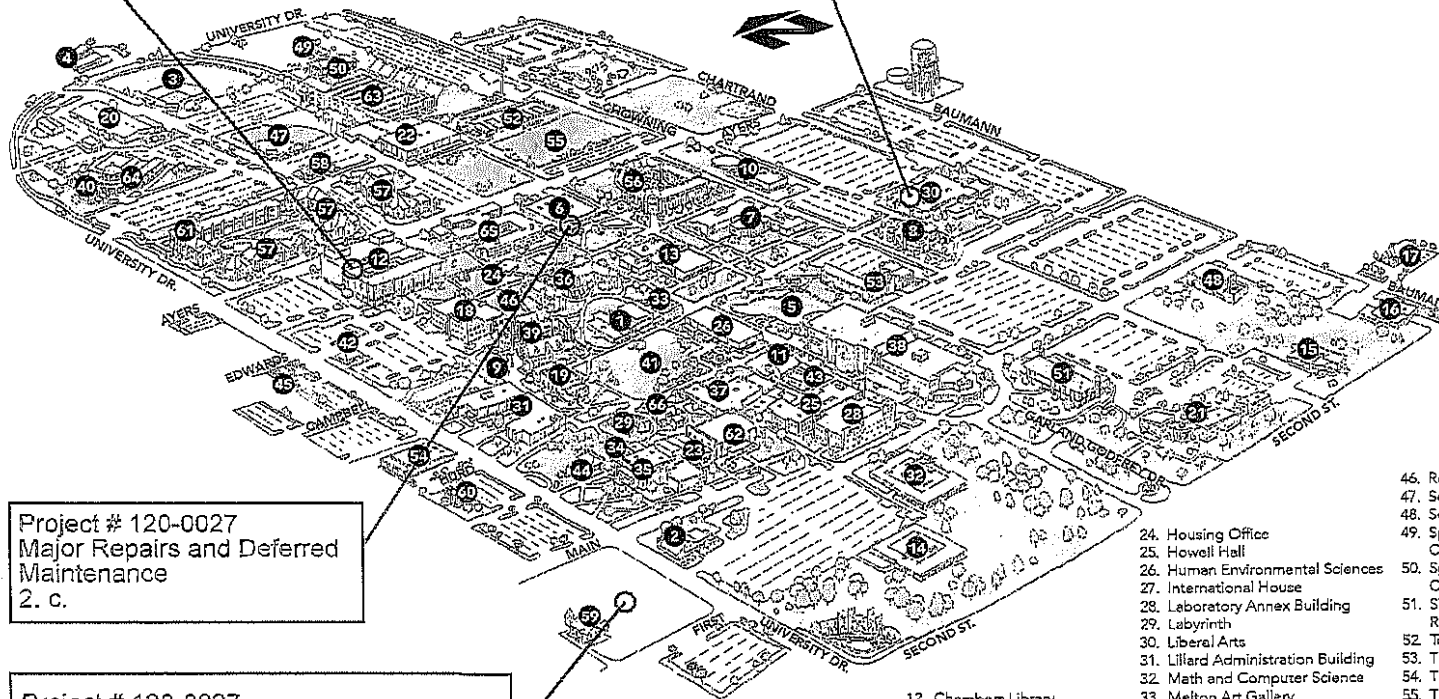
Minutes for June 18, 2020

Project # 120-0047
Max Chambers Library Renovation Misc.
(Generator Replacement)
1. a.

Project # 120-0043
Roof Repair and Replacement
(Liberal Arts North Roof Replacement)
2. b.

Project # 120-0027
Major Repairs and Deferred
Maintenance
2. c.

Project # 120-0027
Major Repairs and Deferred Maintenance
(St. Mary's Renovation)
2. a.



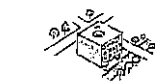
MAP LEGEND

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Broncho IV Apartments
5. Broncho Lake
6. Buddy's Cafeteria
7. Business Building
8. Center for Transformative Learning
9. Central Gateway
10. Central Plant
11. CFAD Storage Building
12. Chambers Library
13. Communications Building
14. Coyner Health Sciences
15. Edmond Chamber of Commerce
16. Edmond Fire Station No. 1
17. Education Annex Building
18. Education Building
19. Evans Hall
20. Facilities Management
21. Forensic Science Institute
22. Hamilton Field House
23. Health and Physical Education

24. Housing Office
25. Howell Hall
26. Human Environmental Sciences
27. International House
28. Laboratory Annex Building
29. Labyrinth
30. Liberal Arts
31. Lillard Administration Building
32. Math and Computer Science
33. Melton Art Gallery
34. Mitchell Education Center
35. Mitchell Hall
36. Murdaugh Hall
37. Music Building
38. Nigh University Center
39. Old North
40. OU Physicians Health & Wellness Clinic
41. Plunkett Park
42. Police Services
43. Power Plant
44. President's Annex
45. Public Safety Annex

46. Reflection Park
47. Softball Field
48. South Central Plant
49. Sports Performance Center Annex
50. Sports Performance Center
51. STEM Teaching and Research Center
52. Tennis Courts
53. Thatcher Hall
54. Thompson Building
55. Thompson Soccer Field
56. Transformative Learning Quadrangle (The Quad)
57. University Commons
58. University Commons Clubhouse
59. University Guest House
60. University House
61. University Suites
62. Wentland Hall
63. Wentland Stadium
64. Wellness Center
65. West Hall
66. Y-Chapel

METRO CAMPUS LOCATIONS



Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City



ACM@UCO
Performance Lab
329 E. Sheridan Ave.,
Downtown Oklahoma City



Center for eLearning and
Connected Environments
201 N. Bryant Ave, Edmond



Center for Outdoor
Adventure Recreation
Arcadia Lake - Second St.
and Midwest Blvd.



CHK Central Boathouse
725 S. Lincoln Blvd.,
Oklahoma River Boathouse District,
Downtown Oklahoma City



Customized Education
The Catbird Seat
One Santa Fe Plaza,
Downtown Oklahoma City



Jazz Lab
100 E. 5th St., Edmond



UCO Downtown
Carnegie Centre,
131 Dean A. McGee Ave,
Downtown Oklahoma City



UNIVERSITY OF
Central Oklahoma

University of Central Oklahoma

**Edmond, Oklahoma
June 18, 2020**

Board of Regents Regional University System of Oklahoma
Landmark Towers
3555 N.W. 58th St., Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. Personnel

A. Administrative Appointments

Dr. Gloria Caddell has been appointed **Interim Dean** of the **College of Mathematics and Science**. Her appointment, effective June 30, 2020, is at an annual salary of \$129,936.

Dr. Caddell's degrees are: Ph.D. (1989), Biology, University of North Carolina, Chapel Hill, NC; M.A. (1979) and B.A. (1974), both in Anthropology, University of Alabama, Tuscaloosa, AL.

Her professional experiences include: Associate Dean (3), Interim Associate Dean (2), Chair (4), Professor (16), Associate Professor (4) and Assistant Professor (5), Department of Biology, College of Mathematics and Sciences, University of Central Oklahoma, Edmond, OK.

Dr. Timothy Petete has been appointed as **Assistant Dean** of the **College of Liberal Arts**. His appointment, effective August 1, 2020, is at an annual salary of \$69,652.52.

Dr. Petete's degrees are: Ph.D. (2011), English, and M.A. (2002), American Indian Studies, University of Oklahoma, Norman, OK; and B.A. (1999), Native American Studies, University of California, Los Angeles, CA.

His professional experiences include: Associate Professor (4), Assistant Professor (5), and Instructor (4), University of Central Oklahoma, Edmond, OK;

Adjunct Instructor (2), Oklahoma State University, Oklahoma City, OK; Graduate Teaching Instructor (5), University of Oklahoma, Norman, OK; and Research Associate and Graduate Teaching Assistant (1), University of California, Los Angeles, CA.

Ms. Charleen D. Weidell has been appointed **Interim Dean** in the **College of Fine Arts and Design**. Her appointment, effective July 1, 2020, is at an annual salary of \$125,464.

Ms. Weidell's degrees are: M.F.A. (2002), Jewelry and Metalsmithing, B.A. (1999), Fine Art, and B.A. (1975), Liberal Studies, all from San Diego State University, San Diego, CA.

Her professional experiences include: Associate Dean (3), Assistant Dean (3), Professor (4), Associate Professor (4), Department Chair (7), and Assistant Professor (5), Department of Art, University of Central Oklahoma, Edmond, OK.

Dr. Mark Kinders, retired during the spring 2020 semester. Request approval to award emeritus status as **Vice President for Public Affairs Emeritus** effective immediately.

B. Faculty Appointments

College of Business

Mr. Yang "Jack" Lu has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Lu's degrees are: Ph.D. (Anticipated 2020), Business Analytics and Information Systems, Old Dominion University, Norfolk, VA; M.Sc. (2005), Economics and Statistics, The University of Manchester, Manchester, England; and B.A. (2004), International Trade and Economics, Jilin University, Changchun, China.

His professional experiences include: Visiting Assistant Professor (2), College of Charleston, Charleston, SC; and Teaching Assistant (2), Old Dominion University, Norfolk, VA.

Mr. Lu will be paid an annual salary of \$101,900.

College of Education and Professional Studies

Dr. Edward Collins has been appointed as an **Assistant Professor** in the **Donna Nigh Department of Advanced Professional and Special Services**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Collins' degrees are: Ph.D. (1976), Philosophy, University of Oklahoma, Norman, OK; M.Ed. (1967), Teaching, East Central Oklahoma State College, Ada, OK; and B.Ed. (1966), Elementary Education, Gonzaga University, Spokane, WA.

His professional experiences include: Visiting Professor (1), Adjunct (8), and Professor (33), University of Central Oklahoma, Edmond, OK.

Dr. Collins will be paid an annual salary of \$59,000.

Dr. Eric Conchola has been appointed as an **Instructor** in the **Department of Kinesiology and Health Studies**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Conchola's degrees are: Ph.D. (2014), and M.S. (2010), Health and Human Performance, Oklahoma State University, Stillwater, OK; and B.S. (2007), Sports and Exercise Sciences, West Texas A&M University, Canyon, TX.

His professional experiences include: Visiting Instructor (1), University of Central Oklahoma, Edmond, OK; Fitness Specialist (5), Adjunct (6), and Graduate Teaching/Research Assistant (6), Oklahoma State University, Stillwater, OK.

Dr. Conchola will be paid an annual salary of \$52,750.

Dr. Alissa Crawford has been appointed as an **Assistant Professor** in the **Department of Educational Sciences, Foundations and Research**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Crawford's degrees are: Ph.D. (2018), Instructional Psychology and Technology, University of Oklahoma, Norman, OK; M.Ed. (1999), Gifted and Talented Education, Oklahoma City University, Oklahoma City, OK; and B.S.E. (1993), Elementary Education, Oklahoma Christian University, Edmond, OK.

Her professional experiences include: Visiting Assistant Professor (1), and Adjunct (8), University of Central Oklahoma, Edmond, OK.

Dr. Crawford will be paid an annual salary of \$56,477.

Ms. Kaitlyn Downey has been appointed as an **Assistant Professor** in the **Department of Psychology**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Ms. Downey's degrees are: Ph.D. (Anticipated 2020), Neuroscience, Georgetown University, Washington, DC; B.S. (2015), Neuroscience, and B.A. (2015), Spanish, University of Pittsburgh, Pittsburgh, PA.

Her professional experiences include: Course Co-Director (1), Adjunct Taskmaster (2), and Doctoral Student Researcher (5), Georgetown University, Washington, DC.

Ms. Downey will be paid an annual salary of \$58,175.

Dr. Janet Handwerk has been appointed as an **Assistant Professor** in the **Department of Adult Education and Safety Sciences**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Handwerk's degrees are: Ph.D. (2016), Education, Oklahoma State University, Stillwater, OK; M.S. (2008), Adult Learning, State University College at Buffalo, Buffalo, NY; and B.S. (1976), Physical Education/Environmental Studies, Northern Illinois University, DeKalb, IL.

Her professional experiences include: Visiting Assistant Professor (1), and Adjunct (3), University of Central Oklahoma, Edmond, OK; Adjunct (1), Oklahoma City University, Oklahoma City, OK; Teaching Assistant (2), and Adjunct (1), Oklahoma State University, Stillwater, OK; and Instructor (1), State University College at Buffalo, Buffalo, NY.

Dr. Handwerk will be paid an annual salary of \$64,909.

Dr. Joseph Mathews has been appointed as an **Assistant Professor** in the **Department of Educational Sciences, Foundations and Research**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Mathews' degrees are: Ph.D. (2019) and M.Ed. (2016), Urban Education, and M.A. (2014), Family and Community Education, Columbia University Teachers College, New York, NY; and B.A. (2001), Psychology, Langston University, Langston, OK.

His professional experiences include: Visiting Assistant Professor (1), Westfield State University, Westfield, MA; Adjunct (1), Hunter College, New York, NY; and Teaching Assistant (1), Columbia University Teachers College, New York, NY.

Dr. Mathews will be paid an annual salary of \$56,477.

Ms. Amy Thomas has been appointed as an **Instructor** in the **Donna Nigh Department of Advanced Professional and Special Services**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Thomas's degrees are: M.Ed. (1996), and B.S. (1994), Speech Language Pathology, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Visiting Instructor (4), University of Central Oklahoma, Edmond, OK; Speech Language Pathologist (11), Oklahoma Christian School, Edmond, OK; Speech Language Pathologist (5), Sensational Kids, Edmond, OK; and Speech Language Pathologist (5), Jones Public School, Jones, OK.

Ms. Thomas will be paid an annual salary of \$53,573.

Ms. Joanne Wong has been appointed as an **Assistant Professor** in the **Department of Human Environmental Sciences**. This is a full-time, tenure track appointment, effective August 3, 2020.

Ms. Wong's degrees are: Ph.D. (Anticipated 2020), History, Swansea University, Swansea, Wales; M.B.A. (1996), Business Administration, University of Central Oklahoma, Edmond, OK; and B.S. (1992), Marketing, University of Arkansas, Fayetteville, AR.

Her professional experiences include: Visiting Instructor (4), and Adjunct (3), University of Central Oklahoma, Edmond, OK.

Ms. Wong will be paid an annual salary of \$58,483.

Dr. Susan Woods has been appointed as an **Assistant Professor** in the **Department of Human Environmental Sciences**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Woods' degrees are: Ph.D. (2017), Nutritional Sciences, University of Oklahoma Health Sciences Center, Oklahoma City, OK; M.S. (1992), Nutritional Sciences, Oklahoma State University, Stillwater, OK; and B.S. (1987), Nutrition, Texas Tech University, Lubbock, TX.

Her professional experiences include: Central Station Coordinator (3), and Adjunct (4), University of Central Oklahoma, Edmond, OK; and Adjunct (4), University of Oklahoma, Norman, OK.

Dr. Woods will be paid an annual salary of \$61,345.

College of Fine Arts and Design

Dr. Lani Garner has been appointed as an **Assistant Professor** in the **School of Music**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Garner's degrees are: Ph.D. (2017), M.M. (2013), and B.M. (1992), Music Education, University of Oklahoma, Norman, OK;

Her professional experiences include: Assistant Professor (3), and Adjunct (1), Oklahoma City University, Oklahoma City, OK; and Assistant Teaching Professor (2), and Graduate Research Assistant (1), University of Oklahoma, Norman, OK.

Dr. Garner will be paid an annual salary of \$57,837.64.

Ms. Kelly Temple has been appointed as an **Assistant Professor** in the **Department of Art**. This is a full-time, tenure track appointment, effective August 3, 2020.

Ms. Temple's degrees are: M.F.A. (2019), Jewelry and Metalwork, San Diego State University, San Diego, CA; and B.F.A. (2013), Jewelry/Metalsmithing, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Visiting Assistant Professor (1), and Instructor (2), University of Central Oklahoma, Edmond, OK; and Graduate Teaching Assistant (1), San Diego State University, San Diego, CA.

Ms. Temple will be paid an annual salary of \$55,000.

Mr. Samuel Washburn has been appointed as an **Assistant Professor** in the **School of Design**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Washburn's degrees are: M.F.A. (2018), Design, University of Central Oklahoma, Edmond, OK; and B.F.A. (2009), Communication Design, Washington University in St. Louis, St. Louis, MO.

His professional experiences include: Visiting Assistant Professor (1), Adjunct (1), Research Assistant (3), and Teaching Assistant (1) University of Central Oklahoma, Edmond, OK; and Adjunct (1), Oklahoma Christian University, Edmond, OK.

Mr. Washburn will be paid an annual salary of \$53,000.

College of Liberal Arts

Dr. Vanessa Bentley has been appointed as an **Assistant Professor** in the **Department of Humanities and Philosophy**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Bentley's degrees are: Ph.D. (2015) and M.A. (2013), Philosophy; and M.A. (2013), Women's Gender and Sexuality Studies, University of Cincinnati, Cincinnati, OH; and B.A. (2003), Psychobiology and Philosophy, Hiram College, Hiram, OH.

Her professional experiences include: Visiting Assistant Professor (2), Centre College, Danville, KY; Visiting Assistant Professor (2), University of Alabama at Birmingham, Birmingham, AL; Adjunct (0.5), Mount St. Joseph University, Cincinnati, OH; Instructor (3.5), and Teaching Assistant (5), University of Cincinnati, Cincinnati, OH; and Instructor (0.5), Carnegie Mellon University, Pittsburgh, PA.

Dr. Bentley will be paid an annual salary of \$57,938.

Ms. Sophia Clark has been appointed as an **Assistant Professor** in the **Department of Modern Languages**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Ms. Clark's degrees are: A.B.D. (Anticipated 2020), German, Russian, East European Studies, Vanderbilt University, Nashville, TN; and M.A. (2013), and B.A. (2010), German Studies, California State University Long Beach, Long Beach, CA.

Her professional experiences include: Instructor (2), and Teaching Assistant (3), Vanderbilt University, Nashville, TN; Instructor (2), German Summer School of Taos, Taos, NM; and Instructor (2), California State University Long Beach, Long Beach, CA.

Ms. Clark will be paid an annual salary of \$53,345.97.

Mr. Carl Dement has been appointed as a **Lecturer** in the **School of Criminal Justice**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Mr. Dement's degrees are: M.A. (1997), Criminal Justice, University of Central Texas, Killeen, TX; and B.S. (1994), University of Central Missouri, Warrensburg, MO.

His professional experiences include: Temporary Lecturer (4), University of Central Oklahoma, Edmond, OK.

Mr. Dement will be paid an annual salary of \$36,225.

Mr. Matt Knutson has been appointed as an **Assistant Professor** in the **Department of Mass Communication**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Knutson's degrees are: Ph.D. (Anticipated 2020), Visual Studies, University of California Irvine, Irvine, CA; M.A. (2014), English, Boston College, Newton, MA; M.Ed. (2009), Secondary Education, University of Minnesota Twin Cities, Twin Cities, MN; and B.A. (2007), English, University of Wisconsin Madison, Madison, WI.

His professional experiences include: Instructor (3), University of California Irvine, Irvine, CA; and Adjunct (1), Laguna College of Art and Design, Laguna, CA.

Mr. Knutson will be paid an annual salary of \$56,199.

Dr. Alyssa Provencio has been appointed as an **Assistant Professor** in the **Department of Political Science**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Provencio's degrees are: Ph.D. (2017), Fire and Emergency Management Administration, Oklahoma State University, Stillwater, OK; M.P.S. (2012), Public Service, University of Arkansas Clinton School of Public Service, Little Rock, AR; and B.S. (2008), Hotel and Restaurant Management, Kansas State University, Manhattan, KS.

Her professional experiences include: Visiting Assistant Professor (2), and Instructor (3), University of Central Oklahoma, Edmond, OK; and Teaching Associate (3), Oklahoma State University, Stillwater, OK.

Dr. Provencio will be paid an annual salary of \$59,359.32.

College of Mathematics and Science

Dr. Mehmet Aktas has been appointed as an **Assistant Professor** and **John T. Beresford Endowed Chair** in the **Department of Mathematics and Statistics**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Aktas' degrees are: Ph.D. (2017), Pure Mathematics, Florida State University, Tallahassee, FL; and M.S. (2011), and B.S. (2009), Mathematics, Bilkent University, Ankara, Turkey.

His professional experiences include: Assistant Professor (2) and Visiting Assistant Professor (1), University of Central Oklahoma, Edmond, OK; Graduate Research Assistant (2.5), and Graduate Teaching Assistant (3.5), Florida State University, Tallahassee, FL; and Graduate Teaching Assistant (2), Bilkent University, Ankara, Turkey.

Dr. Aktas will be paid an annual salary of \$71,065.

Ms. Allison Burrows has been appointed as a **Lecturer** in the **Department of Biology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Burrows' degrees are: M.S. (2011), Biomedical Science, Midwestern University, Glendale, AZ; B.S. (2008), Applied Biology, Arizona State University,

Mesa, AZ; and A.A. (2005), Arts, Estrella Mountain Community College, Avondale, AZ.

Her professional experiences include: Temporary Lecturer (5) and Adjunct (1), University of Central Oklahoma, Edmond, OK; and Adjunct (3), Northern Oklahoma College, Tonkawa, OK.

Ms. Burrows will be paid an annual salary of \$36,225.

Ms. Andrea Curtis has been appointed as a **Lecturer** in the **Department of Biology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Curtis' degrees are: M.S. (2009), Biological Science, University of Central Oklahoma, Edmond, OK; and B.S. (2003), Biomedical Science, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Temporary Lecturer (5), Adjunct (5), and Graduate Assistant (1), University of Central Oklahoma, Edmond, OK.

Ms. Curtis will be paid an annual salary of \$36,225.

Ms. Shahang Derakhshan has been appointed as a **Lecturer** in the **Department of Biology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Derakhshan's degrees are: M.Ed. (2011), General Education in Biology, and B.S. (2007), Biology, University of Central Oklahoma, Edmond, OK; and A.S. (2004), Pre-Pharmacy, Oklahoma City Community College, Oklahoma City, OK.

Her professional experiences include: Temporary Lecturer (5) and Adjunct (3), University of Central Oklahoma, Edmond, OK.

Ms. Derakhshan will be paid an annual salary of \$36,225.

Mr. Timothy Dwyer has been appointed as an **Instructor** in the **Department of Funeral Service** and the **Forensic Science Institute**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Dwyer's degrees are: M.S. (Anticipated 2020), Forensic Science, and B.S. (2002), Mortuary Science, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Investigator (18), Office of the Chief Medical Examiner, Oklahoma City, OK.

Mr. Dwyer will be paid an annual salary of \$70,000.

Ms. Janice Ford has been appointed as a **Lecturer** in the **Department of Mathematics and Statistics**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Ford's degrees are: M.S. (2014), Applied Mathematics, University of Central Oklahoma, Edmond, OK; and B.S. (1996), Oklahoma State University, Stillwater, OK.

Her professional experiences include: Adjunct (2), and Temporary Lecturer (5), University of Central Oklahoma, Edmond, OK.

Ms. Ford will be paid an annual salary of \$36,225.

Ms. Liliya McCoy has been appointed as a **Lecturer** in the **Department of Mathematics and Statistics**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. McCoy's degrees are: M.S. (2015), Applied Mathematics, University of Central Oklahoma, Edmond, OK; B.S. (2009), Mathematics, Northeastern State University, Tahlequah, OK; and A.A. (2000), Tulsa Community College, Tulsa, OK.

Her professional experiences include: Temporary Lecturer (4), and Teacher's Assistant (2), University of Central Oklahoma, Edmond, OK; and Teacher's Assistant (3), Tulsa Community College, Tulsa, OK.

Ms. McCoy will be paid an annual salary of \$36,225.

Ms. Beth Rawlins has been appointed as a **Lecturer** in the **Department of Mathematics and Statistics**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Rawlins' degrees are: M.S. (2019), Mathematics, University of Oklahoma, Norman, OK; and B.S. (2017), Mathematics, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Adjunct (1), and Graduate Teaching Assistant (2.5), University of Oklahoma, Norman, OK; Adjunct (1), Oklahoma City Community College, Oklahoma City, OK; and Supplemental Instructor (2), University of Central Oklahoma, Edmond, OK.

Ms. Rawlins will be paid an annual salary of \$36,225.

Mr. Stephen Smith has been appointed as a **Lecturer** in the **Department of Funeral Service**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Mr. Smith's degrees are: M.S. (2016), Biology, University of Central Oklahoma, Edmond, OK; and B.S. (1985), Electronics Engineering, Oklahoma State University, Stillwater, OK.

His professional experiences include: Lecturer (11), Adjunct (2), and Teaching Assistant (3), University of Central Oklahoma, Edmond, OK.

Mr. Smith will be paid an annual salary of \$36,225.

Mr. Cody Wilkerson has been appointed as an **Instructor** in the **Department of Nursing**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Mr. Wilkerson's degrees are: M.S. (Anticipated 2020) and B.S. (2017), Nursing, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Clinical RN Supervisor (3), The Children's Hospital, Oklahoma City, OK; and Teaching Assistant (1) and Adjunct (1), University of Central Oklahoma, Edmond, OK.

Mr. Wilkerson will be paid an annual salary of \$53,988.

C. Temporary Faculty Appointments

The following have been hired as temporary faculty for the 2020-2021 academic year:

1) Visiting Associate Professor

College of Business

Dr. Jeri Jones	Marketing
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2) Visiting Assistant Professor

College of Business

Dr. NaRita Anderson	Finance
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College of Fine Arts and Design

Mr. Josh Bricker	Art
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College of Liberal Arts

Dr. Julia Daine	English
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3) Visiting Instructor

College of Education and Professional Studies

Kinesiology & Health Studies

4) Artist-in-Residence

College of Fine Arts and Design

Ms. Monique Ortman

Design

College of Liberal Arts

Mr. Joe Hight

Mass Communication

5) Lecturer

College of Fine Arts and Design

Mr. Robert Derrick

ACM

Mr. Danny Hargis

ACM

Mr. Kevin Lively

ACM

College of Liberal Arts

Dr. Rose Neal

English

Ms. Melissa Hoyden

Humanities and Philosophy

Mr. Christopher Weigand

Humanities and Philosophy

College of Mathematics and Science

Mr. Craig Pounds

Mathematics and Statistics

D. Deaths

Ms. Carrie Hill, Instructor in the **Department of Theatre Arts**, passed away on May 28, 2020. Ms. Hill had served the University of Central Oklahoma in a full-time capacity since 2013.

E. Resignations

Dr. Wei R. Chen, Dean of the **College of Mathematics and Science** and Professor of Engineering and Physics, has resigned his position, effective June 30, 2020. Dr. Chen has served the University of Central Oklahoma in a full-time capacity since 1999.

Mr. Steven Hansen, Dean of the **College of Fine Arts and Design**, has resigned his position, effective July 1, 2020. Mr. Hansen has served the University of Central Oklahoma in a full-time capacity since 2017.

Mr. Ryan Holbrook, Lecturer in the **Department of Mathematics and Statistics**, has resigned, effective June 1, 2020. Mr. Holbrook has served the University of Central Oklahoma in a full-time capacity since 2013.

Dr. Iliana Rocha, Assistant Professor in the **Department of English**, has resigned, effective May 12, 2020. Dr. Rocha has served the University of Central Oklahoma in a full-time capacity since 2016.

Dr. Mary Teal, Associate Professor in the **Department of Accounting**, has resigned, effective May 12, 2020. Dr. Teal has served the University of Central Oklahoma in a full-time capacity since 2005.

Dr. Jesse Williams, Assistant Professor in the **Department of English**, has resigned, effective July 1, 2020. Dr. Williams has served the University of Central Oklahoma in a full-time capacity since 2018.

Dr. LaNita Wright, Assistant Professor in the **Department of Kinesiology and Health Studies**, has resigned, effective July 31, 2020. Dr. Wright has served the University of Central Oklahoma in a full-time capacity since 2015.

F. Retirements with Resolution

Dr. James Klages, Professor in the **School of Music**, will retire his position, effective June 1, 2020. Dr. Klages has served the University of Central Oklahoma in a full-time capacity since 2001.

Dr. Douglas Reed, Professor in the **Department of Sociology, Gerontology, and Substance Abuse Studies**, will retire his position, effective August 1, 2020. Dr. Reed has served the University of Central Oklahoma in a full-time capacity since 2000.

Dr. Mary Sheets, Professor in the **Department of Accounting**, will retire her position, effective June 1, 2020. Dr. Sheets has served the University of Central Oklahoma in a full-time capacity since 1988.

Dr. Susan Spencer, Professor in the **Department of English**, will retire her position, effective July 1, 2020. Dr. Spencer has served the University of Central Oklahoma in a full-time capacity since 1991.

Funds from this grant will provide one \$500 scholarship per semester, student internships throughout the year and a \$1,000 stipend to a faculty member to oversee the Two Structures Internship Program for the College of Business.

May 2020

Investigating Anticancer Effects of Taraxacum Officinale (INBRE SMaRT), \$5,202
OK-INBRE

5/1/2020 – 4/30/2021

Christina Hendrickson, College of Math and Science

Funds from this grant will aid in research to determine the anticancer effects of Dandelion (*Taraxacum officinale*).

Analysis of Endothelial Cell Response to Micro/Nano-Engineered Flow Diverter's Surface (INBRE SMaRT), \$5,942

OK-INBRE

5/1/2020 – 9/30/2020

Mohammad Hossan, College of Math and Science

Funds from this grant will be used for research to improve the endovascular treatment of brain aneurysm using engineered surface of flow diverters.

Protein Expression and Changes during Activation of Precancerous Keratinocytes (INBRE SMaRT), \$5,212

OK-INBRE

5/1/2020 – 9/30/2020

Melville Vaughan, College of Math and Science

Funds from this grant will be used for research to determine the mechanisms of TGF-beta increased migration and tension generation within 3D models by precancerous keratinocytes.

Cell Viability Studies of a 3D Bioprinted Tissue Engineered Scaffold (INBRE SMaRT), \$6,000

OK-INBRE

5/1/2020 – 10/31/2020

Morshed Khandaker, College of Math and Science

Funds from this grant will be used for research to design a 3D printed tissue engineered nanofiber scaffold with bone marrow mesenchymal stem cells for the treatment of osteochondral lesions in an articular defect model.

CARES Act Relief (Institutional Portion), \$5,585,195

U.S. Department of Education

5/7/2020 – 5/6/2021

CFDA# 84.425F

Patti Neuhold-Ravikumar, UCO President's Office

Funds from this grant will be used to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus.

III. Purchases for Approval

- A. The University of Central Oklahoma Center for Excellence in Transformative Teaching & Learning requests permission to obligate funds for FY2021 to Civitas Learning which provides two services used by UCO: 1) Illume, a software and predictive analytics package, and 2) College Scheduler, a tool which allows students to rapidly and conveniently plan their upcoming course schedules.

Source: Grant Funds.....\$162,000.00

IV. Informational Items from Purchasing

- A. RUSO approved the amount of \$605,000 on April 12, 2019, for Ellucian FY20 annual hardware and software licensing and maintenance. Actual cost is \$663,232.32.

Source: E&G.....\$58,232.32

- B. TouchNet

Estimate Annual Cost - July FY21 (5 years, 5% annual escalator)

Source: E&G.....\$128,550.00

- C. Northwest Lawn Maintenance Inc.

Source: E&G\$65,000.00

- D. Central Tech Store

Source: E&G\$297,375.00

- E. Douglas Stewart Company

Source: Auxiliary.....\$300,000.00

V. Request to Transfer Funds

- A. University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$14,500. The current operating budget includes this amount designated for major renovation and construction using Educational and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.

Major Repairs and Deferred Maintenance (Howell Hall 106, 108, & 110)

Source: College of Mathematics & Science Course Fees.....\$14,500

- B. University of Central Oklahoma requests a transfer of \$2,000,000 from Fund 295 capital funds to Fund 290 operating funds. This reallocation of funds is necessary to support the FY21 operating budget and is reflected in our submitted budget.

VI. Proposed Housing and Dining Rate Increase

- A. The University of Central Oklahoma proposes a 3.05% average rate increase for its Housing and Dining operations for the 2020-2021 academic year.

Housing Rate Change Average	2.03% change
Dining Rate Change Average	4.38% change
Overall Rate Change Average	3.05% change

PROPOSED HOUSING RATES FOR 2020-2021

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Murdaugh Hall								
Economy	\$ 1,325	\$ 1,420	7.17%	\$ 95	\$ 2,650	\$ 2,840	7.17%	\$ 190
Double	\$ 1,995	\$ 2,125	6.52%	\$ 130	\$ 3,990	\$ 4,250	6.52%	\$ 260
Premium	\$ 2,725	\$ 2,850	4.59%	\$ 125	\$ 5,450	\$ 5,700	4.59%	\$ 250
West Hall								
Double	\$ 1,995	\$ 1,995	0.00%	\$ -	\$ 3,990	\$ 3,990	0.00%	\$ -
Premium	\$ 2,725	\$ 2,725	0.00%	\$ -	\$ 5,450	\$ 5,450	0.00%	\$ -
University Suites								
Suite Double	\$ 3,050	\$ 3,150	3.28%	\$ 100	\$ 6,100	\$ 6,300	3.28%	\$ 200
Private Bath Double	\$ 3,280	\$ 3,350	2.13%	\$ 70	\$ 6,560	\$ 6,700	2.13%	\$ 140
4 Bedroom Apartment	\$ 3,580	\$ 3,650	1.96%	\$ 70	\$ 7,160	\$ 7,300	1.96%	\$ 140
The Quad								
Pod Room	\$ 2,995	\$ 2,995	0.00%	\$ -	\$ 5,990	\$ 5,990	0.00%	\$ -
University Commons								
2 Bedroom Apartment Economy	\$ 2,030	\$ 2,030	0.00%	\$ -	\$ 4,060	\$ 4,060	0.00%	\$ -
4 Bedroom Apartment Economy	\$ 1,830	\$ 1,875	2.46%	\$ 45	\$ 3,660	\$ 3,750	2.46%	\$ 90
2 Bedroom Apartment	\$ 4,060	\$ 4,060	0.00%	\$ -	\$ 8,120	\$ 8,120	0.00%	\$ -
4 Bedroom Apartment	\$ 3,660	\$ 3,750	2.46%	\$ 90	\$ 7,320	\$ 7,500	2.46%	\$ 180
Housing Average	\$ 2,712	\$ 2,767	2.03%	\$ 55	\$ 5,425	\$ 5,535	2.03%	\$ 110

PROPOSED DINING RATES FOR 2020-2021

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Meals Per Week								
The Max + \$100 Flex	\$ 2,130	\$ 2,210	3.76%	\$ 80	\$ 4,260	\$ 4,420	3.76%	\$ 160
The 14 + \$200 Flex	\$ 2,090	\$ 2,170	3.83%	\$ 80	\$ 4,180	\$ 4,340	3.83%	\$ 160
The 10 + \$25 Flex	\$ 1,710	\$ 1,880	9.94%	\$ 170	\$ 3,420	\$ 3,760	9.94%	\$ 340
The 9 + \$425 Flex	\$ 2,085	\$ 2,130	2.16%	\$ 45	\$ 4,170	\$ 4,260	2.16%	\$ 90
Meals Per Semester								
167 + \$240 Flex	\$ 2,035	\$ 2,100	3.19%	\$ 65	\$ 4,070	\$ 4,200	3.19%	\$ 130
Meal Plan Average	\$ 2,010	\$ 2,098	4.38%	\$ 88	\$ 4,020	\$ 4,196	4.38%	\$ 176
Returner Meal Plan *								
125 + \$300 Flex	\$ -	\$ 1,595	N/A	N/A	\$ -	\$ 3,190	N/A	N/A

*For the upcoming year, we are offering a new, lower-priced meal plan to incentivize students to return to campus housing.

Minutes for June 18, 2020

Attachment C
Page 21 of 25

Patti Neuhold-Ravikumar
President

RESOLUTION

WHEREAS, DR. JAMES KLAGES, Professor in the School of Music has served the University of Central Oklahoma with honor and distinction for a period of nineteen years; and

WHEREAS, DR. JAMES KLAGES, will retire on June 1, 2020; and

WHEREAS, DR. JAMES KLAGES, having served the University of Central Oklahoma for nineteen years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. JAMES KLAGES's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. JAMES KLAGES,** the honorary title of "**Emeritus Professor of Music**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. JAMES KLAGES.**

ADOPTED by the Regional University System of Oklahoma this 18th day of June, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

RESOLUTION

WHEREAS, DR. DOUGLAS REED, Professor in the Department of Sociology, Gerontology, and Substance Abuse Studies has served the University of Central Oklahoma with honor and distinction for a period of twenty years; and

WHEREAS, DR. DOUGLAS REED, will retire on August 1, 2020; and

WHEREAS, DR. DOUGLAS REED, having served the University of Central Oklahoma for twenty years, has shared his talents and knowledge with countless students and has assisted them in a variety of career areas; his contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and his dedication to the University of Central Oklahoma is evidenced by his service on various Departmental, College, and University councils and committees.

WHEREAS, DR. DOUGLAS REED's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. DOUGLAS REED,** the honorary title of "**Emeritus Professor of Sociology, Gerontology, and Substance Abuse Studies**" and extends to him an expression of commendation and appreciation for his contribution to the success of the University of Central Oklahoma, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. DOUGLAS REED.**

ADOPTED by the Regional University System of Oklahoma this 18th day of June, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

RESOLUTION

WHEREAS, DR. MARY SHEETS, Professor in the Department of Accounting, has served the University of Central Oklahoma with honor and distinction for a period of thirty-two years; and

WHEREAS, DR. MARY SHEETS, will retire on June 1, 2020; and

WHEREAS, DR. MARY SHEETS, having served the University of Central Oklahoma for thirty-two years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on various Departmental, College, and University councils and committees.

WHEREAS, DR. MARY SHEETS's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. MARY SHEETS**, the honorary title of "**Emeritus Professor of Accounting**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. MARY SHEETS**.

ADOPTED by the Regional University System of Oklahoma this 18th day of June, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

RESOLUTION

WHEREAS, DR. SUSAN SPENCER, Professor in the Department of English, has served the University of Central Oklahoma with honor and distinction for a period of twenty-nine years; and

WHEREAS, DR. SUSAN SPENCER, will retire on July 1, 2020; and

WHEREAS, DR. SUSAN SPENCER, having served the University of Central Oklahoma for twenty-nine years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on Departmental, College, and University councils and committees.

WHEREAS, DR. SUSAN SPENCER's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestows upon **DR. SUSAN SPENCER,** the honorary title of "**Emeritus Professor of English**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. SUSAN SPENCER.**

ADOPTED by the Regional University System of Oklahoma this 18th day of June, 2020.

Susan Winchester, Chairman
Regional University System of Oklahoma

ATTEST:

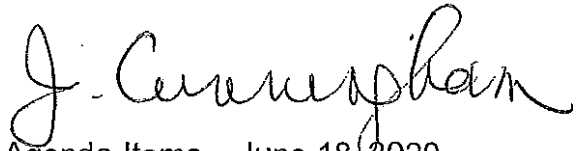
Connie Reilly, Secretary

OFFICE OF THE PRESIDENT

Date: June 4, 2020

To: Regional University System of Oklahoma
Facilities Stewardship Committee
Connie Reilly, Chair

From: Dr. Janet Cunningham, President



Re: Facilities Stewardship Committee Agenda Items – June 18, 2020

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the June 18, 2020, meeting of the Regional University System of Oklahoma Board of Regents for the following item:

Campus Master Plan

We request approval of the updated Campus Master Plan for Northwestern Oklahoma State University. A copy of the plan is attached.

JC:md

LONG - RANGE CAPITAL PLANNING COMMISSION

AGENCY SUMMARY BY PRIORITY

Fiscal Years 2022 through 2026

Agency: 505 Northwestern Oklahoma State University

Priority	Name of Project	Project #	Federal Funds	Other Funds	State Approp	Total Project
1	Enterprise Resource Planning (ERP) System	505-0045	\$ -	\$ 300,000.00	\$ -	\$ 300,000.00
2	Remodel Interior - Fine Arts Bldg.	505-0018	\$ -	\$ 300,000.00	\$ 100,000.00	\$ 400,000.00
3	Tuck Pointing of Campus Buildings	505-0046	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
4	Residence Hall Renovations	505-0034	\$ -	\$ 1,500,000.00	\$ -	\$ 1,500,000.00
5	Alva Campus Mall	505-0014	\$ -	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
6	Remodel Exterior - Fine Arts Bldg.	505-0043	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
6	Renovation of Herod Hall Auditorium	505-0024	\$ -	\$ 3,400,000.00	\$ -	\$ 3,400,000.00
7	Armory Building	505-0041	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
8	Rodeo Facility	505-0040	\$ -	\$ 1,000,000.00	\$ -	\$ 1,000,000.00
9	Campus Lighting and Safety	505-0038	\$ -	\$ 150,000.00	\$ 160,000.00	\$ 310,000.00
10	Accessibility Upgrades - Infrastructure	505-0037	\$ -	\$ 75,000.00	\$ 185,000.00	\$ 260,000.00
11	Instruct. Furniture and Equipment	505-0006	\$ -	\$ 265,000.00	\$ -	\$ 265,000.00
12	Energy Management Project	505-0026	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
13	Admin. Furniture and Equipment	505-0007	\$ -	\$ 340,000.00	\$ -	\$ 340,000.00
14	Major Repairs and Renovations	505-0005	\$ -	\$ 925,000.00	\$ -	\$ 925,000.00
15	Equipment - Library and Media Center	505-0003	\$ -	\$ 340,000.00	\$ -	\$ 340,000.00
16	Modification of HVAC	505-0004	\$ -	\$ 800,000.00	\$ -	\$ 800,000.00
17	Equipment - Physical Plant and Motor Pool	505-0008	\$ -	\$ 568,000.00	\$ -	\$ 568,000.00
18	Beautification of Lots and Grounds	505-0002	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
19	Purchase of Land	505-0012	\$ -	\$ 1,100,000.00	\$ -	\$ 1,100,000.00
20	Exterior Renovation of Herod Hall	505-0001	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00
21	Construction of Facilities	505-0015	\$ -	\$ 800,000.00	\$ -	\$ 800,000.00
22	Remodel Interior - Jesse Dunn	505-0017	\$ -	\$ 6,400,000.00	\$ -	\$ 6,400,000.00
23	Renovation of Percefull Fieldhouse	505-0032	\$ -	\$ 500,000.00	\$ -	\$ 500,000.00
24	Campus Window Replacement	505-0044	\$ -	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
Totals:			\$ -	\$ 22,913,000.00	\$ 445,000.00	\$ 23,358,000.00

Minutes for June 18, 2020

Attachment D
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OFFICE OF THE PRESIDENT

June 4, 2020

Regional University System of Oklahoma
3555 N.W. 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Administrative Appointments

Dr. Jonathan Thomason, has been appointed Dean of Northwestern's Woodward Campus, in Woodward, Oklahoma. His appointment is effective July 1, 2020, through June 30, 2021, at an academic salary rate of \$85,000.

Dr. Thomason holds a Bachelor of Science degree (1992) in Kinesiology and a Master of Science degree (1994) in Kinesiology, both from the University of North Texas, Denton, Texas; and a Doctor of Philosophy degree (1998) in Kinesiology (Pedagogy) from the University of Arkansas, Fayetteville, Arkansas.

His prior work experience includes: Professor of Physical Education (1) University of Science and Arts Oklahoma, Chickasha, Oklahoma; Vice President of Academic Affairs (1) and Associate Dean of Faculty (5) Bacone College, Muskogee, Oklahoma.

Northwestern Oklahoma State University

B. Faculty Appointments

School of Arts and Sciences

Dr. Matthew Lambert, has been appointed Assistant Professor of English in a permanent fulltime position. His appointment is effective August 12, 2020, through May 7, 2021, at an academic salary rate of \$49,979.

Dr. Lambert holds a Bachelor of Arts degree (2004) in English from the University of North Carolina, Asheville, North Carolina, a Master of Arts degree (2010) in English from the University of South Alabama, Mobile, Alabama, and a Doctor of Philosophy degree (2017) in Literary and Cultural Studies from Carnegie Mellon University, Pittsburgh, Pennsylvania.

His prior work experience includes: Visiting Assistant Professor of English (3) Wabash College, Crawfordsville, Indiana. He served as a Graduate Student Instructor while completing his masters and doctoral degrees.

School of Professional Studies

KeEra Busse, has been appointed Instructor of Nursing in a permanent fulltime position. Her appointment is effective August 12, 2020, through May 7, 2021, at an academic salary rate of \$53,000.

Ms. Busse earned a Bachelor of Science in Nursing degree (2015) from West Texas A&M University, Canyon, Texas, and a Master of Science in Nursing-Education degree (2018) from Western Governors University, Austin, Texas.

Her previous work experience includes: Medical/Surgical Nurse (3) at BSA Health Systems, Amarillo, Texas; Clinical Instructor (1) at Amarillo College, Amarillo, Texas; and Instructor of Nursing (2) at West Texas A&M University, Canyon, Texas.

Northwestern Oklahoma State University

Kenneth Creech, has been appointed Instructor of Accounting in a permanent fulltime position. His appointment is effective August 12, 2020, through May 7, 2021, at an academic salary rate of \$70,000.

Mr. Creech holds a Bachelors of Business Administration degree (1978) in Accounting and a Master of Business Administration degree (1982), both from Gonzaga University, Spokane, Washington. He is a Certified Public Accountant.

His prior work experience includes: Associate Professor of Accounting (5) Briar Cliff University, Sioux City, Iowa; Instructor of Management Studies (1) St. Olaf College, Northfield, Minnesota; Assistant Professor of Business (2) University of Montana Western, Dillon, Montana; Unit Controller (11) General Signal Corp., Stamford, Connecticut; CFO (12) Michigan Wheel Marine, Grand Rapids, Michigan.

Dana Roark, has been appointed Instructor of Accounting in a permanent fulltime position. Her appointment is effective August 12, 2020, through May 7, 2021, at an academic salary rate of \$75,000.

Ms. Roark earned a Bachelor of Science degree (1989) in Accounting and a Master of Education degree (2002), both from Northwestern Oklahoma State University, Alva, Oklahoma. She is a Certified Public Accountant.

Ms. Roark was previously employed by Northwestern for 8 years as an Instructor of Business from 2007 – 2015. She also owns a tax preparation & bookkeeping business.

C. Promotion in Rank**School of Arts and Sciences**

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. M. Seth Cudd	Fine Arts	Instructor	Asst. Professor

Northwestern Oklahoma State University

D. Faculty Resignation

School of Education

Candace Byrd, Instructor of Psychology, submitted a letter of resignation effective May 12, 2020. Ms. Byrd has been with the University since August 13, 2019.

II. PURCHASES

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

Smartboards, related technology materials and installation: Video Reality, Oklahoma City, Oklahoma, at a cost of \$70,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).

Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost of \$80,000. (Fund 290, E&G Funds; Fund 600/650 School Land)

Instructional classroom equipment and other technology support equipment: CDWg, Chicago, Illinois, at a cost of \$100,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).

Charter fees for non-University owned buses in addition to bus and driver expenses associated with University owned buses: Hanza's Soldier Xpress, Lawton, Oklahoma, at a cost of \$100,000. (Fund 290, E&G Funds)

Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost of \$115,000. (Fund 290, E&G Funds)

We request approval of the following purchases in accordance with Board Policy (over \$150,000):

Instructional classroom equipment and new phone system equipment: Chickasaw Telecom, Oklahoma City, OK, at a cost of

Northwestern Oklahoma State University

\$160,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).

Enterprise content management software, setup, training and maintenance: Softdocs, Columbia, South Carolina, at a cost of \$170,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds, 600 & 650 Funds).

Athletic uniforms and miscellaneous gear/apparel: First Team Sports Center, Greenville, South Carolina, at a cost of \$180,000. (Fund 290, E&G Funds, Section 13, Fund 600/650 School Land, Auxiliary Funds)

Software, consulting and training for costs associated with the new ERP system: Ellucian Company, L.P., Reston, Virginia, at a cost of \$210,000. (Fund 290, E&G Funds, Section 13/New College/Offset Funds (600 & 650 Funds)

Yearly premium, aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; not to exceed \$220,000. (Fund 290, E&G Funds)

Yearly food services costs for student meal plans and other University catering/food service events and needs: Chartwells, Boston, Massachusetts, \$1,568,700. (Auxiliary Funds)

III. GRANTS AND CONTRACTS

Upward Bound.....\$287,537

A grant from the U.S. Department of Education from June 1, 2020, to May 31, 2021, to increase the academic and motivational levels of eligible enrollees so that they may complete secondary school and successfully pursue post-secondary education program. Five high schools in three northwest Oklahoma counties will be serviced. This is the fourth year of

Northwestern Oklahoma State University

a 5-year grant. Calleb Mosburg, Dean of Student Services and Enrollment Management, is the grant coordinator.

City of Alva.....\$236,589.43

Economic Development Scholarship Incentive receipts for Spring 2020; Allen "Skeeter" Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

AllianceHealth Woodward.....\$35,000

A partnership renewal to partially fund a full-time nursing faculty position at Northwestern's Woodward Campus. This is the second year of a 3-year commitment. Dr. Shelly Wells, Associate Professor Nursing and Chair of the Nursing Division, is the partnership coordinator.

CWPEP.....\$33,347

The Child Welfare Professional Enhancement Program (CWPEP) is a grant from the Oklahoma Department of Human Services, awarded for FY21. It offers students the opportunity to make a commitment to serve Oklahoma families and children at risk of abuse and/or neglect. Students receive funds for their tuition, fees and textbooks and then fulfill a one-year employment obligation with OKDHS/Child Welfare. Dr. Kylene Rehder, Professor of Social Work and Chair of the Social Work Department, is the grant coordinator.

LS-OKAMP-STEM.....\$9,000

A grant in cooperation with Oklahoma State University and the National Science Foundation to encourage participation of minority students in the areas of science, technology, engineering and mathematics. This is the first year of a 5-year commitment. Dr. Tim Maharry, Professor of

Northwestern Oklahoma State University

Mathematics and Chair of the Mathematics and Computer Science Department, is the grant coordinator.

Partnership Recognition Program FY21.....\$500

The Oklahoma State Regents for Higher Education have awarded a grant entitled "Partnership Recognition Program FY21" to support, in part, the development of a partnership with an external business and Northwestern Oklahoma State University. The primary function of this award is economic development. Dr. David Pecha, Vice President for Administration, is the grant coordinator.

TOTAL GRANTS.....\$601,973.43

IV. BUDGET

FY21 Budget and Increase in Tuition

We request approval of the Budget for 2020-2021 and increase in tuition for Northwestern Oklahoma State University.

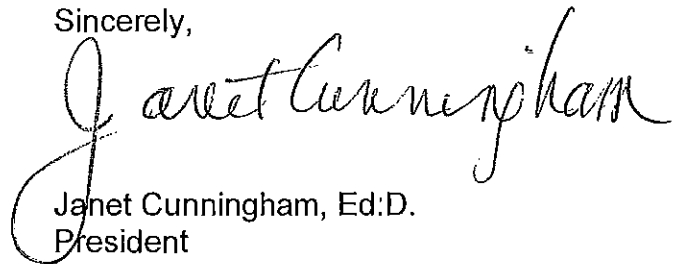
V. ROOM & BOARD RATES

We request approval to increase board rates effective for the Fall 2020 Semester. Please see the proposed new board rates for FY21 on the table on the next page.

Northwestern Oklahoma State University

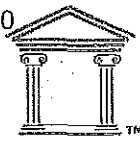
	Per Semester For FY20	Per Semester for FY21	Requested Increase	Percent of Increase
<u>Meal Plan Rates</u>				
17-Meal Plan + \$50 Flex	\$1,550	\$1,612	\$62	4.0%
12-Meal Plan + \$100 Flex	\$1,475	\$1,535	\$60	4.1%
8-Meal Plan + \$150 Flex	\$1,400	\$1,456	\$56	4.0%

Sincerely,

A handwritten signature in black ink, reading "Janet Cunningham". The signature is written in a cursive style with a large initial "J".

Janet Cunningham, Ed.D.
President

JC:md



June 2, 2020

Regent Connie Reilly
Regional University System of Oklahoma
Landmark Tower, Suite 320
3555 N. W. 58th Street
Oklahoma City, OK 73112

RE: June Facilities Stewardship Committee

Dear Regent Reilly:

Please place Southeastern Oklahoma State University on the Facilities Stewardship Committee Agenda for June 2020 for the following items:

In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting approval to bid and award to the lowest and best possible candidates services related to the renovation of university space into a new campus eatery.

Project Name: Einstein Brothers Bagel and Coffee Shop
Project Number: 660-0558

Project Description: Southeastern has partnered with Sodexo to bring an additional dining venue to the Durant campus. This project will add a co-branded Einstein Brothers Bagel and Caribou Coffee Shop to the campus. The new venue will provide students, employees, and the Durant community with breakfast, lunch, and dinner options in a quick-serve grad-and-go environment. Included in the new dining venue will be full-service Caribou Coffee shop. This will be the first branded Einstein Brothers and Caribou Coffee shop within a 60-mile radius.

The location has been narrowed down to two possible sites depending on structural engineer report, architect review, and mutual agreement by SE and Sodexo. Renovation of space of either location is not to exceed the amount requested below.

Amount: \$450,000 estimated

Source of Funding: Sodexo Renovation Funds, Auxiliary
Vendor: To Be Determined

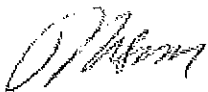
In accordance with Board policy 2.4, Public Construction and Improvement Projects, Southeastern Oklahoma State University is requesting approval to bid and award to the lowest and best possible candidate the following project:

Project Name: Hallie McKinney Roofing Project
Project Description: Remove and replace approximately 20,000 square feet of thermoplastic polyolefin roofing in designated areas with new drains and scuppers at all existing locations.
Project Number(s): 660-0800
Amount: \$120,000 Estimated
Source of Funds: E&G Deferred Maintenance
Vendor: To Be Determined

Campus Master Plan

Southeastern is requesting approval of the Fiscal Year 2021 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Years 2022 thru 2029.

Sincerely,



Thomas W. Newsom
President

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
Fiscal Years 2021 through 2028

Agency: 660 Southeastern Oklahoma State University

Num	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Durant Campus Infrastructure : HVAC and Water System	660-0804	0	6,200,000	800,000	7,000,000
2	Durant Campus Deferred Maintenance	660-0800	0	5,400,000	1,600,000	7,000,000
3	McCurtain Branch Campus Deferred Maintenance	660-0891	0	1,200,000	400,000	1,600,000
4	Durant Campus Non-Structural Repairs	660-0801	0	750,000	160,000	910,000
5	McCurtain Branch Campus Non-Structural Repairs	660-0892	0	240,000	80,000	320,000
6	Auxiliary Facilities Deferred Maintenance and Renovation	660-0558	0	6,000,000	0	6,000,000
7	Durant Campus Master Plan Pedestrian & Bicycle: Sidewalks, Ramps, Building Entrances, Seating Areas, Parking, Signage, Lighting and Landscaping	660-0805	0	3,750,000	250,000	4,000,000
8	Paul Laird Field - Replacement of Artificial Turf, Renovations, and Deferred Maintenance	660-0809	0	3,500,000	0	3,500,000
9	Hallie McKinney	660-0810	0	6,000,000	0	6,000,000
10	Visual & Performing Arts Center	660-0321	0	1,600,000	0	1,600,000
11	Morrison Hall/Montgomery Auditorium	660-0311	0	12,000,000	0	12,000,000
12	Aerospace	660-0335	0	1,000,000	0	1,000,000
13	Bloomer Sullivan Gymnasium	660-0316	0	3,000,000	0	3,000,000
14	Fine Arts	660-0322	0	2,500,000	0	2,500,000

Minutes for June 18, 2020

Attachment E
Page 3 of 22

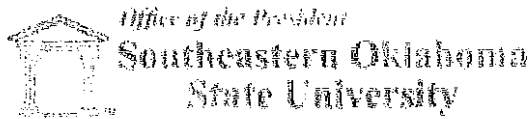
LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
Fiscal Years 2021 through 2028

Agency: 660 Southeastern Oklahoma State University

Num	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
15	Henry G. Bennett Library	660-0770	0	3,000,000	0	3,000,000
16	Biology Building	660-0341	0	2,000,000	0	2,000,000
17	Russell	660-0330	0	2,000,000	0	2,000,000
18	Math Building	660-0343	0	1,600,000	0	1,600,000
19	Science	660-0340	0	3,000,000	0	3,000,000
20	Equestrian Center	660-0347	0	1,500,000	0	1,500,000
21	Baseball/Intramural Complex	660-0102	0	3,000,000	0	3,000,000
Totals			0	69,240,000	3,290,000	72,530,000

Minutes for June 18, 2020

Attachment E
Page 4 of 22



Regent Susan Winchester
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Winchester:

The recommendations of Southeastern Oklahoma State University are as follows:

I. PERSONNEL

A. RETIREMENT WITH EMERITUS RESOLUTION

School of Arts and Sciences

Dr. Bryon Clark, Professor of Biology and Interim President, has submitted his intent to retire effective May 9, 2020. Dr. Clark has served in the university full-time since August 1990.

Dr. Stacy Weger, Professor of Music, in the Department of Music, has submitted his intent to retire effective June 30, 2020. Dr. Weger has served in this department full-time since August 2001.

Dr. John Mischo, Professor of English, in the Department of English, Humanities and Languages, has submitted his intent to retire effective May 1, 2020. Dr. Mischo has served in this capacity full-time since August 1992.

Dr. Mark Spencer, Professor of Humanities, in the Department of English, Humanities and Languages, has submitted his intent to retire effective May 1, 2020. Dr. Spencer has served in this capacity full-time since August 2001.

School of Business

Dr. Martin Bressler, Professor of Management, in the Department of Management and Marketing, has submitted his intent to retire effective June 30, 2020. Dr. Bressler has served in this capacity full-time since August 2010.

School of Education Instruction and Leadership

Dr. Jon Reid, Professor of Psychology and Counseling, in the Department of Behavioral Sciences, has submitted his intent to retire effective July 31, 2020. Dr. Reid has served in this capacity full-time since October 1993.

B. RESIGNATIONSchool of Art & Sciences

Dr. Tristan Eggener, Assistant Professor of Music in the Department of Music, has submitted his resignation effective May 31, 2020. Dr. Eggener has served in this capacity full-time since August 2010.

Dr. Joshua Nannestad, Assistant Professor Music, in the Department of Music has submitted his resignation effective July 31, 2020. Dr. Nannestad has served in this capacity full-time since August 2014.

School of Education & Behavioral Sciences

Dr. Elizabeth Ponce-Garcia, Assistant Professor of Psychology, in the Department of Behavioral Sciences, has submitted her resignation effective August 13, 2020. Dr. Ponce-Garcia has served in this capacity full-time since August 2018.

Dr. Timothy Sneed, Assistant Professor of Counseling, in the Department of Behavioral Sciences, has submitted his resignation effective July 31, 2020. Dr. Sneed has served in this capacity full-time since August 2017.

II. PURCHASES FOR APPROVAL

In accordance with Board policy 2.3.4, Purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following items:

<u>Vendor</u>	<u>Description</u>	<u>Budget</u>	<u>Amount</u>
Academic Partnerships, LLC	Services Provided To Assist SE For Marketing And Enrollment	E&G	\$7,600,000
Brown, Hendrix & Associates	Consulting, Function, Technical, & Project Management For ERP	E&G	\$175,000
Buddy's All Stars	Athletic Uniforms and Equipment	E&G, Auxiliary	\$170,000
CALM	Workers Compensation Premium	E&G, Auxiliary, 430	\$170,000
Chard Suyder & Associates, Inc.	Employee Benefit Payments	E&G, Auxiliary, 430	\$249,624
Commercial Card Solutions	FY2021 ProCard Purchases	E&G, Auxiliary, 430	\$2,750,000
Delta Dental Plan of Oklahoma	Dental Insurance Premiums	E&G, Auxiliary, 430	\$225,000
Ellucian Company L.P.	Consulting, Training, & Travel For ERP	E&G	\$600,000
Healthcare Services Corporation	Health Insurance Premiums	E&G, Auxiliary, 430	\$3,000,000

Minutes for June 18, 2020

Instructional Connections, LLC	Instructional Coaches for Online Programs	Attachment E Page 7 of 22	\$375,000
Jenzabar, Inc	PX Software and System Maintenance	E&G & 430	\$202,000
O. G. & E.	Electric Utility Charges	E&G, Auxiliary	\$995,000
OK State Regents for Higher Education	Master Lease Debt Payments	E&G, Auxiliary, Section 13, New College Fund	\$2,830,000
Oklahoma Tax Commission	Tax Collection Payments	E&G, Auxiliary, 430	\$800,000
Oklahoma Teachers Retirement System	Retirement Contributions	E&G, Auxiliary, 430	\$4,400,000
OMES-DCAM Risk Management Dept.	Property, Tort, and Other Insurances	E&G, Auxiliary	\$275,000
Siemens Industry, Inc	Yearly Monitoring Of Various Facility System	E&G, Auxiliary, Section 13, New College Fund	\$310,000
Sodexo Inc & Affiliates	Student Board Meals	Auxiliary	\$3,350,775
SOSU Foundation LLC	Shearer Hall/Suites Payment	Auxiliary	\$2,830,000
The Standard	Life Insurance Premiums	E&G, Auxiliary, 430	\$250,000
The Zero Card, Inc	Health Insurance Premiums	E&G, Auxiliary, 430	\$500,000
Voya Financial Partners LLC	Retirement Contributions	E&G, Auxiliary, 430	\$625,000
Voya Retirement Ins/Annuity Co	Retirement Contributions	E&G, Auxiliary, 430	\$200,000

III. NOTICE OF GRANT AWARDS

The following grants have been awarded to Southeastern Oklahoma State University:

Native American Institute Grant.....\$161,199.75

This grant was awarded to Southeastern Oklahoma State University from the Chickasaw Nation via Southeastern Foundation in the amount of \$161,199.75. The effective date of the grant is May 1, 2020. This grant's principal investigator is Dr. Marlin Blankenship, Executive Director Center for Student Success/Native American Institute. The purpose of this award is to provide a comprehensive approach to serving Native American students by making available support services and academic opportunities that are directly related to Native American topics, issues, culture, and careers.

Upward Bound Program.....\$547,885.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$547,885. The effective date of the grant is June 1, 2020. This grant's Project Director is Ms. Susy Haworth. This grant will fund Upward Bound to serve \pm 110 students in six counties. The purpose of this grant is to identify and select low-income, first-generation students with an identified academic need, improve their academic skills, retain participants through graduation from secondary programs, assist with postsecondary admission and enrollment, and track and/or assist students through graduation from postsecondary education. Students will attend a six weeks virtual summer program in place of a residential program this summer. During the academic year, we will offer these students tutoring, mentoring, academic enrichment, cultural enrichment, and cultural/educational field trips. In addition to the full-time staff (Director, Assistant Director, Academic Coordinator, 2 Academic Advisors, Office Assistant, and Student Worker), the summer staff will include 6 instructors.

Oklahoma Small Business Development Center Network.....\$2,136,721.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Small Business Administration in the amount of \$2,136,721. The effective date of the grant is April 1, 2020. This grant's Project Director is Ms. Michele Campbell Hockersmith, State Director. The purpose of this award is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. In an effort, to mitigate the business disruption caused by the pandemic, Congress provided funds to be distributed to Small Business Development Centers across the nation through the U.S. Small Business Administration. The supplemental funds do not have a match requirement and are available through September 30, 2021. These funds will place business advisors across the state in areas which need increased service. Specialized advisors will be employed to amplify advising to manufacturing businesses pursuing government contracts and to provide cybersecurity training allowing these businesses to meet the security requirements for doing business with the government. A key position will be hosted by the Oklahoma Department of Commerce with the core responsibility to represent the interests of the Oklahoma SBDC on a day to day basis with the state's economic development ecosystem and seek out opportunities for the Oklahoma SBDC to provide more services to companies exploring options of innovation, growth, expansion or relocation to Oklahoma. This position will be responsible for business resiliency advising and training to lessen the effects of business disruption not only for the COVID-19 pandemic, but in preparation for potential future disruptions caused by manmade or natural disasters such as tornados, wildfires, ice storms, and even construction projects.

Emergency Financial Aid Grants to Students under the CARES Act.....\$1,059,075.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$1,059,075. The effective date of the grant is April 24, 2020. This grant's state director is Mr. Dennis Westman, Vice President for Business Affairs. The purpose of this award is to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus. The Coronavirus Aid, Relief, and Economic Security (CARES) Act award may be used to defray expenses for any component of the students cost of attendance (including food, housing, course materials, technology, health care, and childcare).

Higher Education Emergency Relief Fund CARES Act.....\$1,059,074.00

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$1,059,074. The effective date of the grant is May 7, 2020. This grant's state director is Mr. Dennis Westman, Vice President for Business Affairs. The purpose of this award is to provide funds to institutions of higher education to prevent, prepare for, and respond to the coronavirus. The funds received to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus. The Coronavirus Aid, Relief, Economic Security (CARES) Act award may be used to defray expenses (including lost revenue,

reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll) incurred by institutions of higher education.

IV. INFORMATIONAL ITEMS

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchases:

<u>Vendor</u>	<u>Description</u>	<u>Budget</u>	<u>Amount</u>
American Elevator, Inc.	Inspections Of Elevators	E&G, Auxiliary	\$110,000
American Fidelity Assurance Company	Employee Benefits	E&G, Auxiliary, 430	\$60,000
Bank of America Merchant Services	Merchant Fees	E&G, Auxiliary	\$95,000
Blackboard, Inc..	Blackboard Learning Core Pkg	E&G	\$60,000
Buddy's All Stars	Athletic Uniforms and Other Apparel	E&G, Auxiliary	\$95,000
Centerpoint Energy Services	Gas Transportation Charges	E&G, Auxiliary	\$80,000
Crawford & Associates	Consolidated Financials, Consulting, etc.	E&G	\$99,000
Durant School District I-72	Athletic Charter Travel	E&G, Auxiliary	\$65,000
Eastern Oklahoma State College	Facility Usage Fee & OSBDC Operating Expenses Reimbursement	E&G, Auxiliary, 430	\$75,000
EBSCO Subscription Services	Library Subscriptions and E-Books	E&G	\$88,008
Enterprise Fm Trust	Motor Pool Expenses	E&G, Auxiliary, 430	\$125,000
Epic Aviation, LLC	Aircraft Fuel	E&G, Auxiliary	\$55,000
Great American Conference	Athletic Membership Dues	E&G, Auxiliary	\$77,000
Greenbelt Turf Management	Landscaping	E&G	\$68,000
Jive Telecommunications	University Phone Service	E&G, Auxiliary, 430	\$90,000
Metropolitan Life Insurance Company	Employee Benefits	E&G, Auxiliary, 430	\$109,648
Miller Office Equipment Antlers	Office Equipment Lease and Service	E&G, Auxiliary, 430	\$60,000
OCLC, Inc	Print Journals, Periodicals and Other Library Materials	E&G	\$55,000
Oklahoma Natural Gas	Natural Gas	E&G, Auxiliary	\$93,700
Orchestrate HR	Employee Benefits	E&G, Auxiliary, 430	\$130,000
Osu Grants & Contracts Fin Adm	OSBDC Reimbursement for Operating Expenses	430	\$125,000
Protection One Alarm Mon.	Security System Services	E&G, Auxiliary	\$60,000
Public Service Co. of Oklahoma	Electric Service	E&G, Auxiliary	\$65,500
Red Carpet Charters	Team Travel	E&G, Auxiliary	\$85,000
Regional University System Of Okla.	RUSO Administrative Office Assessment	E&G	\$135,000
RELATION INSURANCE SERVICE	Athletic Insurance Coverage	E&G, Auxiliary	\$125,000
Teachers Insurance & Annuity Assoc.	Employee Benefits	E&G, Auxiliary, 430	\$70,000
The Brandt Companies LLC	AR Collection Fees	E&G, Auxiliary	\$65,000
Vision Service Plan	Employee Benefits	E&G, Auxiliary, 430	\$60,000
W.T. Cox Subscriptions, Inc.	Print Journals, Periodicals And Other Library Materials	E&G	\$115,000

V. RATIFICATION

Southeastern requests ratification of the emergency approval granted on May 12, 2020 by Regent Winchester for the board to amend the following FY 2020 budget as indicated below.

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2020 budget.

Education and General Part II, Fund 430 increase of \$363,243.

1) Source of Funds:

- Additional funds from the Small Business Administration Federal stimulus program.

As part of the Federal stimulus program passed earlier this year, SBA has awarded SE and the Oklahoma Small Business Development Center over two million dollars in additional funding. The estimated portion to be used through this current budget year ending June 30, 2020 is \$363,243.

VI. BUDGET AND TUITION

Southeastern is recommending that the budget and tuition and mandatory fee changes for the fiscal year 2020-2021 be approved.

Southeastern Oklahoma State University is recommending the following mandatory fee changes. Please note, no dollar amounts are being changed.

Existing Name: Student Activity Fee at \$6 per credit hour

New Name: **Student Services Fee** at \$6 per credit hour

Overview: There will be no net increase in this fee but rather a broadening of its scope and purpose. The scope of this fee has been expanded to provide additional services to the students including a wide-range of online services. Increases are based upon the growing cost of ongoing services for our students.

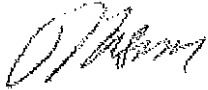
Existing Name: Student Union Fee at \$11 per credit hour

New Name: **Infrastructure Fee** at \$11 per credit hour

Overview: There will be no net increase in this fee but rather a broadening of its scope and purpose. This fee will be used to support costs related to operating university functions and services including facilities, physical plant, and other infrastructure. In addition, this will help offset costs related to debt service. The costs for maintenance are increasing at a pace which is

impossible to fund without additional resources. The funds needed to fund infrastructure improvements far exceeds the amount that that this fee will generate.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tom Newsom", written in a cursive style.

Thomas W. Newsom
President

RESOLUTION

Regional University System of Oklahoma

WHEREAS, INTERIM PRESIDENT BRYON CLARK is a native of Centerville, Iowa, who was greatly influenced by his experiences growing up on the family farm. He earned his Ph.D. in Biology from Kansas State University, his M.S. in Biology from Western Illinois University, and a B.A. in Biology from Central College in Iowa; and

WHEREAS, Dr. Bryon Clark has served Southeastern Oklahoma State University for 30 years in numerous capacities with honor and distinction, as Assistant Professor, Biological Sciences; achieving tenure and becoming a full professor and Chair of the Department of Biological Sciences; Director of General Education; Chair of the Faculty Senate; Associate Dean of Graduate and University Studies; Dean of Graduate and University Studies; Director of Civic Engagement; Assistant Vice President for Academic Affairs and Instruction; Associate Vice President for Academic Affairs and Instruction; Vice President for Academic Affairs; Graduate Dean; Acting President; and Interim President; and

WHEREAS, Dr. Bryon Clark brought distinction and honor to himself and to Southeastern Oklahoma State University through international, national, and statewide scholarly presentations, and has continued to spread his love of science to those outside of the university classroom; and

WHEREAS, Dr. Bryon Clark is fondly referred to as “Batman” for his lifelong interest in the study of bats, which has taken him across the United States and abroad, and is an in-demand speaker for his “Amazing World of Bats” presentation;

WHEREAS, Dr. Bryon Clark has distinguished himself in grantsmanship, having received numerous grants and contract awards for Southeastern Oklahoma State University, and having worked tirelessly on the Higher Learning Commission accreditation preparation and the Southeastern Student Teacher Residency Program; and

WHEREAS, Dr. Bryon Clark has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching, research, and mentoring; and

WHEREAS, Dr. Bryon Clark has answered the Regional University System of Oklahoma call to serve as Acting President and Interim President and delayed his retirement to do so;

NOW THEREFORE BE IT RESOLVED, that the Board of Regents of the Regional University System of Oklahoma bestows upon **Dr. Bryon Clark**, the honorary title of “**Professor of Biological Sciences Emeritus**” and “**Interim President Emeritus.**” The Regents commend Dr. Bryon Clark for his leadership, dedication, academic expertise, and commitment to the **Regional University System of Oklahoma** and extend to him an expression of appreciation for his contributions to the success and reputation of Southeastern Oklahoma State University. The Regents extend best wishes for years of happiness and satisfaction, which are rightfully deserved after such faithful and dedicated service; and

BE IT FURTHER RESOLVED, that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, be forwarded to **DR. BRYON CLARK**.

ADOPTED by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Regent Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Regent Connie Reilly, Secretary
Regional University System of Oklahoma

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION

WHEREAS, DR. STACY WEGER, Professor of Music, has served Southeastern Oklahoma State University for 19 years with honor and distinction and will retire effective June 30 2020; and

DR. STACY WEGER has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching, educational mentoring, and has led the way in establishing the University's choral program to be recognized with high standards of excellence; and

DR. STACY WEGER, brought distinction and honor to himself and to Southeastern Oklahoma State University through international, national, and statewide performance opportunities with the Southeastern Chorale; served as a festival clinician, conductor and adjudicator throughout the region and state; elected as a higher education representative to Oklahoma Choral Directors Association; named as the 2018 Director of Distinction by the Oklahoma Choral Directors Association; and

DR. STACY WEGER, faithfully served Southeastern Oklahoma State University by serving as coordinator for recruitment of choral and vocal student; advocate for music for students, the community of Durant and the surrounding areas; and

WHEREAS, DR. STACY WEGER, served the University by leadership roles such as Department Chair, member of the Faculty Senate, and service on numerous committees.

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. STACY WEGER** the honorary title of "**Professor of Music Emeritus**" and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. STACY WEGER**.

Adopted by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. JOHN MISCHO, Professor of English, Humanities, & Languages, has served Southeastern Oklahoma State University for twenty-eight years with honor and distinction and will retire effective May 1, 2020; and

DR. JOHN MISCHO, has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching and academic advising; and

DR. JOHN MISCHO, brought distinction and honor to himself and to Southeastern Oklahoma State University through national and statewide scholarly presentations and scholarly publications; and

WHEREAS, DR. JOHN MISCHO, served the University by leadership roles as Department Chair, Faculty Senator, and service on numerous university and department committees.

NOW, THEREFORE, BE IT RESOLVED that the **Regional University System of Oklahoma** bestows upon **DR. JOHN MISCHO** the honorary title of “**Professor of English, Humanities, & Languages Emeritus**” and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and be forwarded to **DR. JOHN MISCHO**.

Adopted by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. MARK SPENCER Professor of English & Humanities, has served Southeastern Oklahoma State University for nineteen years with honor and distinction and will retire effective May 1, 2020; and

DR. MARK SPENCER has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching, routinely teaching an average of one hundred students a semester, and advised English majors educational counseling, mentoring and consulting, and has led the way in establishing the University's Occupational Safety and Health program as one of the top in the nation; and

DR. MARK SPENCER, brought distinction and honor to himself and to Southeastern Oklahoma State University through publishing eight scholarly articles, book reviews, and numerous presentations at national and regional conferences; and

DR. MARK SPENCER, faithfully served Southeastern Oklahoma State University by organizing the biennial Native American Symposium seven times, and editing the symposium proceedings; and

WHEREAS, DR. MARK SPENCER, served the University as campus representative for the Oklahoma Scholar-Leadership Enrichment program for twelve years, advisor to the English honor society Sigma Tau Delta for ten years, and numerous university and department committees;

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. MARK SPENCER** the honorary title of "**Professor of English & Humanities Emeritus**" and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. MARK SPENCER**.

Adopted by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

RESOLUTION

WHEREAS, DR. MARTIN BRESSLER, Professor of Management, has served Southeastern Oklahoma State University for ten years with honor and distinction and will retire effective July 31, 2020; and

WHEREAS, DR. MARTIN BRESSLER, has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching, educational counseling, mentoring and consulting, and has led the way in establishing the University's Management and Marketing program as one of the premier programs in the region; and

WHEREAS, DR. MARTIN BRESSLER, brought distinction and honor to himself and to Southeastern Oklahoma State University through international, national, and statewide scholarly presentations; board appointments and committees; and

WHEREAS, DR. MARTIN BRESSLER, faithfully served Southeastern by serving as the John Massey Endowed Chair in Entrepreneurship; and

WHEREAS, DR. MARTIN BRESSLER, received the Southeastern Oklahoma State University Professor of the Year Award as well as numerous other awards for teaching, service, research, and scholarly activity; and

WHEREAS, DR. MARTIN BRESSLER, served the University by leadership roles such as Chair of the AACSB Oversight Committee, Accreditation Coordinator, Co-Advisor for the Alpha Chi Honor Society, and service on numerous committees;

NOW, THEREFORE BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. MARTIN BRESSLER** the honorary title of "Professor of Management and Marketing Emeritus" and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for him continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. MARTIN BRESSLER**.

Adopted by the Regional University System of Oklahoma this 18th day of June, 2020.

Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. JON REID, Professor of Counseling, has served Southeastern Oklahoma State University for 27 years with honor and distinction and will retire effective August 1, 2020; and

DR. JON REID has faithfully served both undergraduate and graduate students of Southeastern Oklahoma State University through effective classroom teaching, student advisement, and clinical supervision;

DR. JON REID, brought distinction and honor to himself and to Southeastern Oklahoma State University as a Faculty Senate Award for Lifetime Achievement Honoree, and through international, national, and statewide scholarly presentations, board appointments and committees; and

DR. JON REID, faithfully served Southeastern Oklahoma State University as an ambassador during his various professional endeavors in China; and

WHEREAS, DR. JON REID, served the University in leadership roles such as Department Chair, Coordinator of the Clinical Mental Health Counseling Program, faculty liaison for the Council for Accreditation of Counseling and Related Educational Programs (CACREP), and service on numerous committees.

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. JON REID** the honorary title of “**Professor of Counseling Emeritus**” and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

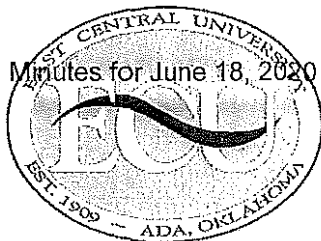
BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. JON REID**.

Adopted by the *Regional University System of Oklahoma* this 18th day of June, 2020.

Susan Winchester, Chair
Regional University System of Oklahoma

ATTEST:

Connie Reilly, Secretary



OFFICE OF THE PRESIDENT
Danley Hall, Suite 204
1100 E. 14th Street, PMB P-8 • Ada, OK 74820 • 6999
(580) 559-5213 office • (580) 559-5788 fax • www.ecok.edu

DATE: 9 June 2020

TO: Regent Connie Reilly, Chair
Facilities Stewardship Committee

FROM: Dr. Katricia G. Pierson, President

SUBJECT: Facilities Stewardship Committee Agenda Item for June Meeting

Please place East Central University on the Facilities Stewardship Committee agenda for 18 June 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

A. Annual Campus Capital Master Plan

Request approval of the Fiscal Year 2021 Long Range Capital Planning Commission Annual Campus Capital Master Plan for capital improvement projects. See the attached Agency Summary by Priority.

B. Project #230-0042 General Repairs, Renovations, and ADA Compliance (Repair to Hill the Corner of Stadium Drive and Tenth Street)

Project Description: Request approval to fund and award to the lowest and best bidder a contract for the repair to the hill on the corner of Stadium Drive and Tenth Street. This hill has shifted causing structural issues that threaten the integrity of roadway and walkways above it.

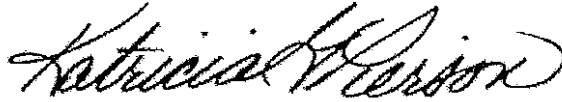
Requested Funding Approval: Cost is not known at this time; however, it is not expected to exceed \$1 million. Should the repair exceed \$1 million, we will come back to the board for further approval.

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: New College Fund

If I need to provide further information, please let me know.

Respectfully submitted,

A handwritten signature in black ink, reading "Katricia G. Pierson". The signature is written in a cursive style with a large, looping "K" and a long, sweeping "P".

Katricia G. Pierson, PhD
President

LONG-RANGE CAPITAL PLANNING COMMISSION

AGENCY SUMMARY BY PRIORITY

Fiscal Years 2022 through 2029

Agency: 230 East Central University

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Purchase Institutional Equipment	230-0045	0	5,000,000	0	5,000,000
2	Renovation - McBride Gym	230-0019	0	2,500,000	0	2,500,000
3	Renovation - University Center	230-0071	0	4,000,000	0	4,000,000
4	Roof Repair - University Center	230-0071	0	300,000	0	300,000
5	Storm and Sanitary Sewer Drain Replacement	230-0089	0	250,000	0	250,000
6	Renovation - 808 E Main Street	230-0090	0	250,000	0	250,000
7	Purchase Academic Equipment	230-0027	0	2,000,000	0	2,000,000
8	General Campus Repairs, Renov, Ada Compl	230-0043	0	8,000,000	0	8,000,000
9	Construction and Surfacing - Parking Lots	230-0029	0	845,000	395,000	1,240,000
10	Renovation - Elvan George	230-0091	0	200,000	0	200,000
11	Purchase University Vehicles	230-0025	0	500,000	0	500,000
12	Asbestos Abatement	230-0033	0	500,000	500,000	1,000,000
13	New Residence Hall	230-0052	0	16,000,000	0	16,000,000
14	Norris Field Stadium Renovation	230-0024	0	12,000,000	0	12,000,000
15	Purchase of Property	230-0031	0	1,000,000	0	1,000,000
16	Campus Sidewalks, Landscaping & Lighting	230-0049	0	575,000	0	575,000
17	Fire Alarm System Upgrade/Maintenance	230-0041	0	515,000	0	515,000
18	Student Activities Center	230-0050	0	13,000,000	0	13,000,000
19	New Nursing Academic Building	230-0059	0	16,500,000	0	16,500,000
20	Renovation To Education Building	230-0051	0	500,000	0	500,000
21	Campus Energy Efficiency Project	230-0047	0	500,000	0	500,000
22	Physical Plant Facility	230-0058	0	250,000	750,000	1,000,000
23	Roof Repair - Knight Hall	230-0067	0	25,000	0	25,000
24	Roof Repair - Facilities	230-0068	0	0	60,000	60,000
25	Roof Repair - Administration Old & New	230-0069	0	0	150,000	150,000
26	Renovation - Horace Mann	230-0042	0	11,620,000	0	11,620,000
27	Roof Repair - Danley Hall	230-0061	0	0	120,000	120,000
28	Renovation - C Spencer Admin Bldg	230-0072	0	6,350,000	0	6,350,000
29	New General Academic Building	230-0053	0	14,000,000	0	14,000,000
30	Renovation - Pesagi Hall	230-0075	0	5,700,000	0	5,700,000

31	Renovation - Kerr Center	230-0086	0	2,600,000	0	2,600,000
32	Renovation - Knight Hall	230-0078	0	5,800,000	0	5,800,000
33	Renovation - Pontotoc Hall	230-0076	0	3,000,000	0	3,000,000
34	Renovation - Married/Greek Housing	230-0074	0	3,100,000	0	3,100,000
35	Renovation - Briles Hall	230-0077	0	2,200,000	0	2,200,000
36	Renovation - Fentem Hall	230-0079	0	2,200,000	0	2,200,000
37	Renovation - Faust Hall	230-0082	0	1,600,000	0	1,600,000
38	Renovation - PES	230-0080	0	2,800,000	0	2,800,000
39	Renovation - Kinesiology Bldg	230-0081	0	350,000	0	350,000
40	Renovation - Library Annex	230-0083	0	550,000	0	550,000
41	Renovation - Dorothy Summers Theatre	230-0092	0	1,500,000	0	1,500,000
42	Renovation - Science Hall	230-0085	0	1,600,000	0	1,600,000
43	Renovation - Danley Hall	230-0084	0	1,100,000	0	1,100,000
44	Renovation - Linsheid Library	230-0070	0	300,000	0	300,000
45	Renovation - Tiger Commons	230-0073	0	3,200,000	0	3,200,000
46	Skills Center-Criminal Justice Program	230-0048	1,000,000	800,000	0	1,800,000
47	Renovation - HBFFAC	230-0087	0	1,000,000	0	1,000,000
48	Roof repair - Pontotoc	230-0095	0	400,000	0	400,000
49	Pesagi boiler	230-0096	0	200,000	0	200,000
50	Cooling Tower - Spencer Admin Replacement	230-0097	0	200,000	0	200,000
51	Cooling Tower - Briles	230-0098	0	200,000	0	200,000
52	Cooling Tower - PES	230-0099	0	200,000	0	200,000
53	Road - Stadium Apts	230-0100	0	160,000	0	160,000
54	Resurface Highland road	230-0101	0	50,000	0	50,000
55	Roof Repair - Science Hall	230-0063	0	0	185,000	185,000
56	Roof Replacement - PES Building	230-0060	0	0	250,000	250,000
57	Roof Repair - Pesagi	230-0093	0	400,000	0	400,000
58	Roof Repair - Horace Mann	230-0094	0	0	300,000	300,000
59	Roof Repair - Faust Hall	230-0064	0	0	300,000	300,000
60	Roof Replacement-Elvan George	230-0088	0	0	50,000	50,000
61	Roof Repair - Library Annex	230-0062	0	0	100,000	100,000
			1,000,000	158,390,000	3,160,000	162,550,000

LONG-RANGE CAPITAL PLANNING COMMISSION

AGENCY SUMMARY BY PRIORITY

Fiscal Years 2022 through 2029

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Office of the President
Danley Hall, Suite 204
1100 E. 14th Street, PMB P-8 • Ada, OK 74820-6999
(580) 559-5213 office • (580) 559-5788 fax • www.ecok.edu

9 June 2020

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Chair Winchester and Members of the Board:

The recommendations of East Central University are as follows:

I. PERSONNEL

A. PROVOST AND VICE-PRESIDENT FOR ACADEMIC AFFAIRS

DR. JEFFREY GIBSON has been appointed as the Provost and Vice-President for Academic Affairs at a salary of \$144,000. His start date will be 1 July 2020. He is replacing Dr. Brenda Sherbourne who retires on 30 June 2020. Dr. Gibson is recommended for tenure and to the rank of Professor in English and Languages with his appointment.

Dr. Gibson has over fifteen years of experience in higher education, serving as vice president of academic affairs at Wesley College in Delaware for the immediate past five years. Prior to becoming provost, Dr. Gibson was associate dean for curriculum and program development and director of the honors program at Wesley College. Additionally, Dr. Gibson holds tenure and the rank of professor at Wesley College.

Dr. Gibson has a collaborative leadership style that will serve ECU well. Similarly, his experiences will be a benefit for strategic initiatives that the university has underway. During his tenure at Wesley College, Dr. Gibson revised the college's general education program to incorporate integrative courses, experiential learning, and research. He has served as the accreditation liaison officer (ALO) for the Middle States Commission on Higher Education as well as successfully ushering Wesley College through a ten-year reaffirmation visit. Dr. Gibson also has completed academic reviews using market analysis of degree demand, cost, and revenue. He has many publications in peer reviewed journals including a chapter in a forthcoming academic text on American literature.

Dr. Gibson earned his Doctor of Philosophy in English from the University at Albany, State University of New York (2004), a Bachelor of Arts in English from the University of Central Florida (1998), and an Associate of Arts from St. Petersburg Junior College (1995).

B. FACULTY APPOINTMENTS

MR. KEVIN LYNCH has been appointed to a temporary, one-year instructor position in the Education Department for the 2020-2021 academic year. His academic salary will be \$32,000, beginning 12 August 2020. This is a new position.

Mr. Lynch is an ECU alumnus, having received his B.A. in History (1981), teacher certification (1989), M.Ed. in Secondary Administration (1995), and M.Ed. in Technology (2003). Additionally, Mr. Lynch was a master teacher and adjunct faculty at ECU from 2003 to 2011 and served as the director of field experiences and an instructor in Educational Technology and Methods of Social Studies from 2011 to 2013 in ECU's Education Department.

DR. ELISABETH PONCE-GARCIA has been appointed to a tenure-track, Assistant Professor position in the Psychology Department for the 2020-2021 academic year. This appointment will begin 12 August 2020. Her annual salary will be \$48,000 for a ten-month contract, as well as two- years' worth of service towards tenure. She is replacing Dr. Santa Velez.

Dr. Ponce-Garcia received a B.S. in Psychology from the University of Science and Arts of Oklahoma (2010), an M.S. in Developmental Psychology from Oklahoma State University (2012), a Ph.D. in Developmental Psychology from Oklahoma State University (2014), and is currently working on another M.S. in Clinical Mental Health Counseling from Southeastern Oklahoma State University.

Dr. Ponce-Garcia has a strong demonstration of teaching as she is currently teaching courses at Southeastern Oklahoma State University, scholarship as she is a first author on numerous publications and grants, and service as she has served on various committees at her former institutions. Additionally, Dr. Ponce-Garcia has experience leveraging learning management systems and is Quality Matters trained.

DR. STEVEN RORING has been appointed to a non-tenure track, one-year instructor position in the Psychology Department for the 2020-2021 academic year. His annual salary will be \$46,450 for a ten-month contract, beginning 13 August 2020. He is replacing Dr. Ellen Harwell.

Dr. Roring received a B.A. in Psychology with Honors from Southeastern State University (2006), an M.S. in Counseling from Oklahoma State University (2008), and a Ph.D. in Counseling Psychology from Oklahoma State University (2012). Having taught at ECU

before, Dr. Roring is familiar with ECU's policies and processes. He has had excellent teaching evaluations and demonstrated knowledge in both psychology and counseling. His experience with Blackboard and ECU's weekend and evening formats will make him an excellent addition to the Psychology Department until a full-time faculty member can be found.

DR. JACINTHA WEBSTER has been appointed to a tenure-track, Assistant Professor position in the Department of Politics, Law, and Society for the 2020-2021 academic year. Her annual salary will be \$54,000 for a ten-month contract, beginning 12 August 2020. She is replacing Preston Draper.

Dr. Webster has a B.A. in Political Science from the University of Oklahoma (2012) and a JD from Oklahoma City University School of Law (2016). She has served as a staff attorney for the Oklahoma State House of Representatives and Oklahoma Indian Legal Services. Additionally, her research includes publications regarding the Indian Child Welfare Act.

C. RESIGNATIONS

DR. PAIGE WILLIAMS, Professor, Professional Programs in Human Services, has submitted her resignation effective 1 August 2020. Dr. Williams began employment at ECU in 1997.

II. REQUESTS FOR CONTRACTS

None to report at this time.

III. GRANTS AND CONTRACTS

HUMAN T-CELL LEUKEMIA SUMMER RESEARCH MENTOR.....\$5,969

East Central University has received a grant for \$5,969 from the Oklahoma State Regents for Higher Education. The project period: May 1, 2020 to August 31, 2020. This grant will provide funding for novel functions and host interactions for the protein-interaction domain of the Human T-Cell Leukemia Virus Oncoprotein-Tax. The Project Director is Dr. Alisha Howard.

PERFORMING ARTS SERIES -2020.....\$1,500

East Central University has received a grant for \$1,500 from the Oklahoma Arts Council. The project period: July 1, 2019 to June 30, 2020. This grant will provide funding for artists fees. The Project Director is Dr. Brad Jessop.

PONTOTOC COUNTY DFC RX ENHANCEMENT GRANT PROGRAM.....\$50,000

East Central University received a \$50,000 grant from the US Department of Health & Human Services. The project period is yearly for 3 years. We are in the second year: July 1, 2020 to June 30, 2021. The purpose of this DFC RX program is to prevent and reduce the abuse of prescription medication with youth, ages 12-18, in Pontotoc County. DFC RX will target all youth, ages 12-18, in Pontotoc County, as well as adults that regularly interact with and impact local youth, to reduce youth misuse of prescription drugs, decrease social access to prescriptions, and raise awareness of the issues associated with prescription drug misuse. The Project Director is Ms. Holli Witherington.

SMaRT – MATH: LIMITING COVID-19 BY RESTRICTING TRAVEL.....\$5,900

East Central University has received a grant for \$5,900 from the Oklahoma State Regents for Higher Education. The project period: May 1, 2020 to August 30, 2020. This grant will provide funding for student research over the summer looking at how travel restriction may have helped slow the spread of COVID-19. The Project Director is Dr. Nicholas Jacob.

SPARKLIGHT DREAM BIG.....\$3,000

East Central University received a grant award of \$3,000 from Sparklight. The project period: April 15, 2020 to June 30, 2021. This grant will support STEM Education for teachers and youth. The Project Director is Teresia Harrison.

UPWARD BOUND.....\$583,773

East Central University has been awarded a \$583,773 grant from the U.S. Department of Education. The project period: June 1, 2020 through May 31, 2021. Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. The Project Director is Ms. Whitney Gifford.

Total Grants and Contracts--\$650,142

IV. PURCHASES

The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):

CDW Government for computer hardware: twenty-two (22) computers, monitors, gaming mouse and keyboards, and headsets, two (2) 60" LCD display screens and wall mounts for ECU Varsity Esports for a total of \$57,375.04 (Auxiliary Fund)

Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):

Renewal of services contract with Johnson Controls at an estimated cost of \$300,000. (E&G Fund)

Academic Health Insurance for International Students at an estimated cost of \$330,000. (Auxiliary Fund)

Contract extension with Chartwell's for Board bill at an estimated annual cost of \$2,000,000. (Auxiliary Fund)

Contract extension with JPMorgan Chase Bank NA for annual Purchase Card (PCard) purchases at an estimated cost of \$3,000,000. (Auxiliary Fund)

Annual contract with Sparklight (formerly Cable One) for cable services in all student housing units, University Center and Kerr Activity Center at an estimated cost of \$275,000. (E&G Fund and Auxiliary Fund)

Request to extend the contract for hourly construction contractor services with Roadhouse Construction at an estimated cost of \$150,000. This contract was originally bid for fiscal year 2018 with the option to renew annually for five (5) years. This will be the fourth year of the contract renewal. (E&G, Auxiliary, Section 13, Section 13 Offset, and New College Funds)

Contract extension of annual maintenance for Jenzabar software at a cost of \$460,000. (E&G Fund and Auxiliary Fund)

ATI, LLC for the purchase of educational assessment for the School of Nursing at an estimated cost of \$200,000. (E&G Fund) (Sole Source)

EBSCO for annual book expenditures of print and online periodicals, and annual electronic database expenditures at an estimated cost of \$227,308.00 (Library Technology Fee; E&G Fund) (Sole Source)

V. BUDGET FOR FY2020-21

We recommend approval of the FY21 budget, tuition and fees.

Respectfully submitted,



Katricia G. Pierson, Ph.D.
President

TO: Board of Regents of the
Regional University System of Oklahoma
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: June 5, 2020

SUBJECT: Facilities Stewardship Committee Agenda Items – June 18, 2020

Please place Southwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the June 18, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- **Project: Renovation of the bookstore and convenience store area**

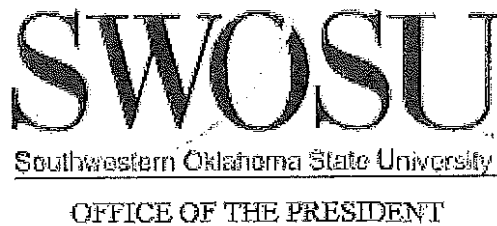
Project Description:

Request ratification of emergency approval on May 14, 2020 to design, bid and award contracts through a Construction Manager at Risk (CMAR) delivery method for renovations to the SWOSU bookstore and convenience store. The renovation will combine, and update, the bookstore and convenience store space, approximately 9,000 sf.

Requested Funding Approval: Requesting \$450,000

Congruent with Capital Master Plan: Yes

Revenue Sources: Auxiliary funds



June 5, 2020

Regional University System of Oklahoma
Landmark Towers
3555 NW 58th Street, Suite 320
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. CHANGE IN STATUS

Dr. **Rickey Cothran** has been appointed to the Department Chair position in the Department of Biological Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective May 11, 2020. His salary for the nine-month appointment will be \$63,042.00, which includes the chair stipend of \$3,200.00. He will also continue his position as Associate Professor.

Ms. **Sheana Thompson** has been appointed to the Radiologic Technology Program Director in the Department of Allied Health Sciences in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at SWOSU effective August 12, 2020. Her salary for the nine-month appointment will be \$64,151.00. She will also continue her non-tenure track position as Instructor.

Dr. **Zach Jones** has been a tenure track position as Associate Professor in the Department of Allied Health Sciences in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at SWOSU effective August 12, 2020. He will be allowed to apply for tenure and promotion in his third year in this position. His salary for the nine-month appointment will be \$73,409.00. Dr. Jones will vacate his position in the Biological Sciences department.

B. FACULTY HIRES

Dr. **Loran Lewis** has been appointed to a one-year temporary position as Assistant Professor in the Department of Art, Communication, and Theater in the College of Arts

and Sciences at SWOSU effective August 12, 2020. His salary for the nine-month appointment will be \$48,903.00. Dr. Lewis earned a PhD in Mass Communication from Southern Illinois University.

Ms. **Kendra Smith** has been appointed to a non-tenure track position as Instructor in the Department of Education in the School of Behavioral Sciences and Education in the College of Professional and Graduate Studies at SWOSU effective August 12, 2020. Her salary for the nine-month appointment will be \$46,148.00. Ms. Smith earned an Education Specialist in School Psychology from SWOSU.

Dr. **Jeremy Klingler** has been appointed to a tenure track position as Assistant Professor in the Department of Biological Sciences in the College of Arts and Sciences at SWOSU effective August 12, 2020. His salary for the nine-month appointment will be \$55,738.00. Dr. Klingler earned a PhD in Biological Sciences from University of Utah.

Ms. **Angela Keeler** has been appointed to a non-tenure track position as Instructor in the Department of Art, Communication, and Theater in the College of Arts and Sciences at SWOSU effective August 12, 2020. Her salary for the nine-month appointment will be \$46,148.00. Ms. Keeler earned a Masters of Education in Art Education from SWOSU.

Mr. **Jacob Wing** has been appointed to a non-tenure track position as Instructor in the Department of Allied Health Sciences in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at SWOSU effective August 12, 2020. His salary for the nine-month appointment will be \$57,841.00. Mr. Wing earned a Bachelor of Science in Biology from University of Central Oklahoma. He also completed the Medical Laboratory Science Program from Oklahoma Christian University.

Ms. **Didier Khoo** has been appointed to a non-tenure track position as Instructor in the Department of Music in the College of Arts and Sciences at SWOSU effective August 12, 2020. Her salary for the nine-month appointment will be \$51,363.00. Ms. Khoo earned at Master of Music in Music Therapy from SWOSU.

Mr. **Joseph Robinson** has been appointed to a non-tenure track position as Instructor in the Department of Allied Health Sciences in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at SWOSU effective June 1, 2020. His salary for the nine-month appointment will be \$57,841.00. Mr. Robinson earned a Master of Science in Management from SWOSU.

Dr. **Pragya Sharma** has been appointed to a tenure track position as Assistant Professor in the Department of Biological Sciences in the College of Arts and Sciences at SWOSU effective August 12, 2020. Her salary for the nine-month appointment will be

\$55,738.00. Dr. Sharma earned a Ph.D. in Biomedical Sciences from University of Tennessee Health Science Center.

Mr. **Sunil Giri** has been appointed a tenure track position as Assistant Professor in the Department of Mathematics in the College of Arts and Sciences at SWOSU effective August 12, 2020. His salary for the nine-month appointment will be \$50,510.00. The tenure track, rank and salary are based on the completion of the PhD by August 12, 2020. If the degree is not complete by that time, he will be a Non-tenure track Instructor with the salary of \$43,338.00. Mr. Giri earned a Master of Science in

Mathematics from Florida Atlantic University. Mr. Giri is set to complete his Doctorate of Philosophy in Mathematics from Florida Atlantic University at the end of May 2020.

Dr. **Shuo-Hui (Sophie) Hung** has been appointed to a tenure track position as Assistant Professor in the Department of Music in the College of Arts and Sciences at SWOSU effective August 12, 2020. Her salary for the nine-month appointment will be \$46,483.00. Dr. Hung earned at Doctor of Musical Arts in Piano Performance from University of North Texas.

II. NEPOTISM EXCEPTION

Pursuant to RUSO policy (Section 5.12), SWOSU President Randy Beutler has approved a nepotism exception, for Daniel Hubin, as a temporary INBRE SMaRT Research Assistant in the Department of Chemistry and Physics, for Dr. Tim Hubin in his current role as Chair of the Department of Chemistry and Physics. Dr. Hubin is the father of Daniel Hubin. The Dean of the College of Arts and Sciences, Dr. Jason Johnson, will conduct all performance evaluations and make any recommendations for compensation for Daniel Hubin.

III. FY2020-2021 BUDGET

We request approval of the FY21 budgets, and tuition and fee recommendations which are (or will be) submitted separately.

IV. FY2020-2021 CAPITAL MASTER PLAN

We request approval of the FY21 Capital Master Plan.

V. PURCHASE AGENDA

Request permission to purchase, lease or enter into consulting agreements for:

Southwestern Oklahoma State University
Purchases for Annual Cost Approval

		Budget	Amount
CALM	Workers Compensation	E&G, Auxiliary	\$ 215,500.00
Bank of America, Merrill Lynch (FIA Services)	ProCard Purchases	E&G, Auxiliary	\$ 1,800,000.00
Ellucian Enterprise System	Software license and maintenance	E&G	\$ 375,000.00
Touchnet Payment Gateway	Student payment system	E&G	\$ 90,000.00
Touchnet OneCard	Student identification Card System	E&G	\$ 90,000.00
Canvas	Learning Management System	E&G	\$ 250,000.00
Ferrilli Consulting	Network and Ellucian consulting	E&G	\$ 100,000.00
Jenzabar, Inc.	PX system maintenance	E&G	\$ 100,000.00
Ruffalo Noel Levitz	Scholarship and retention consulting	E&G	\$ 50,000.00
Dell Computer Leasing	Leased computers for faculty, staff and student labs	E&G, Auxiliary	\$ 150,000.00
Regional University System	RUSO Administrative office assessment	E&G	\$ 100,000.00
ATI, LLC	Nursing department educational assessment tool	E&G	\$ 50,000.00
Vivature (OrchestrateHR)	Sports Accident Insurance Coverage	Auxiliary	\$ 90,000.00
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EBSCO	Library books, serials, and periodicals	E&G	\$ 200,000.00
OMES Risk Management	Insurance, property, tort and other	E&G, Auxiliary	\$ 250,000.00
OMES	Processing and other fees	E&G, Auxiliary	\$ 100,000.00
Total			<u>\$ 4,860,500.00</u>

Southwestern Oklahoma State University
Purchase agenda - Informational purchases over \$50,000

CDW (Statewide contract)	Aruba Wireless for dormitory WIFI upgrade	Auxiliary	\$ 103,684.00
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VI. RESIDENCE LIFE AND FOOD SERVICE RATES INCREASES

We recommend approval of the following Residence Life and Food Services rates effective with the 2020 fall semester:

		FY-20	FY-21	Dollar	Percent
Southwestern Oklahoma State University					
Tuition, Mandatory Fees, Room and Board Rates FY21 (June 18, 2020)		Current Cost	Proposed Cost	Increase	Increase
Tuition and Mandatory Fees					
Undergraduate Tuition and Mandatory Fees - Weatherford	(Mandatory fees \$36.50 per hour)	\$ 241.50	\$ 248.75	\$ 7.25	3.00%
Undergraduate Tuition and Mandatory Fees - Sayre	(Mandatory fees \$33.00 per hour)	\$ 241.50	\$ 175.00	\$ (66.50)	-27.54%
Undergraduate Tuition and Mandatory Fees - RN-BSN Online	(Mandatory fees \$11.00 per hour)	\$ 223.00	\$ 229.75	\$ 6.75	3.03%
Graduate Tuition and Mandatory Fees	(Mandatory fees \$36.50 per hour)	\$ 290.00	\$ 298.75	\$ 8.75	3.02%
Professional - Masters of Nursing Online	(Mandatory fees \$11.00 per hour)	\$ 340.00	\$ 350.25	\$ 10.25	3.01%
Pharmacy Tuition and Mandatory Fees	(Mandatory fees \$36.50 per hour)	\$ 660.50	\$ 680.25	\$ 19.75	2.99%
Housing rates					
		Proposed Cost	Proposed Cost	Increase	Increase
Traditional-styled Residence Hall - Semi-private room per semester, annual contract		\$ 1,350.00	\$ 1,450.00	\$ 100.00	7.41%
Traditional-styled Residence Hall - Private room per semester, annual contract		\$ 2,025.00	\$ 2,175.00	\$ 150.00	7.41%
Mann Hall South - Semi-private room per semester, academic term contract		\$ 1,600.00	\$ 1,700.00	\$ 100.00	6.25%
Mann Hall South - Private room per semester, academic term contract		\$ 2,400.00	\$ 2,550.00	\$ 150.00	6.25%
Black Kettle Hall - Semi-private room per semester, academic term contract		\$ 1,850.00	\$ 1,950.00	\$ 100.00	5.41%
Black Kettle Hall - Private room per semester, academic term contract		\$ 2,775.00	\$ 2,925.00	\$ 150.00	5.41%
Mary Mabry Savage Hall apartments - Unrenovated, academic term contract		\$ 2,000.00	\$ 2,400.00	\$ 400.00	20.00%
Mary Mabry Savage Hall apartments - Renovated, academic term contract		\$ 2,750.00	\$ 3,000.00	\$ 250.00	9.09%
Meal rates per semester					
		Proposed Cost	Proposed Cost	Increase	Increase
8 Meals per week		\$ 1,300.00	\$ 1,300.00	\$ -	0.00%
10 Meals per week		\$ 1,435.00	\$ 1,435.00	\$ -	0.00%
14 Meals per week		\$ 1,540.00	\$ 1,540.00	\$ -	0.00%
19 Meals per week		\$ 1,665.00	\$ 1,665.00	\$ -	0.00%

VII. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

SWOSU has received confirmation of five (7) grants for a total amount of \$3,490,536. Profiles of these awards are presented below.

- A. CARES Act Southwestern Oklahoma State University\$1,721,756.00
The U.S. Department of Education awarded a grant in the amount of \$1,721,756.00 for student support. This grant provided additional financial support for students in response to the CARES Act. The primary function of this award is Student Support. The principal investigator is Ms. Brenda Burgess.
- B. CARES Higher Education Relief Funding-Institutional funding\$1,721,756.00
The U.S. Department of Education awarded a grant in the amount of \$1,721,756.00 for institution support. This grant provided additional financial support for the university in response to the CARES Act. The primary function of this award is Institution Support. The principal investigator is Ms. Brenda Burgess.
- C. OK LSAMP.....\$27,024
The NATIONAL SCIENCE FOUNDATION through Oklahoma State University has awarded a grant entitled "OK LSAMP" in the amount of \$37,025. The cooperative agreement, in part, supports efforts to recruit minority students to pursue degrees in the science, mathematics, engineering, and technology fields. The primary function of this award is

university student training and support. The principal investigator of the cooperative agreement is Dr. Timothy Hubin.

- D.** OK-INBRE SMaRT: Novel dual CXCR4/CXCR7 chemokine receptor antagonists: targeting secondary disease progression in cancer.....\$6,000
OK-INBRE through the Oklahoma State Regents for Higher Education has awarded a grant entitled "*OK-INBRE SMaRT: Novel dual CXCR4/CXCR7 chemokine receptor antagonists: targeting secondary disease progression in cancer.*" in the amount of \$6,000. The grant in part supports a summer research experience for a freshman or sophomore undergraduate student. The primary function of this grant is research. The principal investigator of the grant is Dr. Timothy Hubin.
- E.** OK-INBRE SMART Student: Determination of pKa's of glycine metal complexes designed for synthesis of natural and unnatural amino acids.....\$6,000
OK-INBRE through the Oklahoma State Regents for Higher Education has awarded a grant entitled "*INBRE SMART Student: Determination of pKa's of glycine metal complexes designed for synthesis of natural and unnatural amino acids*" in the amount of \$6,000. The grant in part supports a summer research experience for a freshman or sophomore undergraduate student. The primary function of this grant is research. The principal investigator of the grant is Dr. Jon Henrikson.
- F.** OK-INBRE SMART Student.....\$6,000
OK-INBRE through the Oklahoma State Regents for Higher Education has awarded a grant entitled "*INBRE SMART Student*" in the amount of \$6,000. The grant in part supports a summer research experience for a freshman or sophomore undergraduate student. The primary function of this grant is research. The principal investigator of the grant is Dr. Vijay Somalinga.
- G.** OK INBRE Travel Grant: Travel to SE/SW Regional American Chemical Society Meeting in New Orleans, LA.....\$2,000
The Oklahoma IDeA Network of Biomedical Research Excellence (OK-INBRE) has awarded the grant, entitled, "*OK INBRE Travel Grant: Travel to SE/SW Regional American Chemical Society Meeting in New Orleans, LA*" in the amount of \$2,000. This grant allows students to travel to New Orleans and present their research at the American Chemical Society Annual Meeting. The Principal Investigator for this grant is Dr. Trevor Ellis.

Respectfully submitted,



Randy L. Beutler
President

Southwestern Oklahoma State University		FY-20	FY-21	Dollar	Percent
Mandatory Fees, Room and Board Rates FY21 (June 18, 2020)		Current Cost	Proposed Cost	Increase	Increase
Tuition and Mandatory Fees					
Undergraduate Tuition and Mandatory Fees - Weatherford	(Mandatory fees \$36.50 per hour)	\$ 241.50	\$ 248.75	\$ 7.25	3.00%
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Meal rates-per semester		Proposed Cost	Proposed Cost	Increase	Increase
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10 Meals per week		\$ 1,435.00	\$ 1,435.00	\$ -	0.00%
14 Meals per week		\$ 1,540.00	\$ 1,540.00	\$ -	0.00%
19 Meals per week		\$ 1,665.00	\$ 1,665.00	\$ -	0.00%
Southwestern Oklahoma State University for Annual Cost Approval		Budget	Amount		Attachment G Page 8 of 10
CALM	Workers Compensation	E&G, Auxiliary	\$ 215,500.00		
Bank of America, Merrill Lynch (FIA Services)	ProCard Purchases	E&G, Auxiliary	\$ 1,800,000.00		

Ellucian Enterprise System	Software license and maintenance	E&G	\$ 375,000.00		Minutes for June 18, 2020
Touchnet Payment Gateway	Student payment system	E&G	\$ 90,000.00		
Touchnet OneCard	Student Identification Card System	E&G	\$ 90,000.00		
Canvas	Learning Management System	E&G	\$ 250,000.00		
Ferrilli Consulting	Network and Ellucian consulting	E&G	\$ 100,000.00		
Jenzabar, Inc.	PX system maintenance	E&G	\$ 100,000.00		
Ruffalo Noel Levitz	Scholarship and retention consulting	E&G	\$ 50,000.00		
Dell Computer Leasing	Leased computers for faculty, staff and student labs	E&G, Auxiliary	\$ 150,000.00		
Regional University System	RUSO Administrative office assessment	E&G	\$ 100,000.00		
ATI, LLC	Nursing department educational assessment tools	E&G	\$ 50,000.00		
Vivature (OrchestrateHR)	Sports Accident Insurance Coverage	Auxiliary	\$ 90,000.00		
Monarch Marketing	Advertising	E&G	\$ 80,000.00		
Standley Systems, LLC	University Press equipment lease	Auxiliary	\$ 70,000.00		
US Foods	Product purchases for food services	Auxiliary	\$ 350,000.00		
Ben E Keith Company	Product purchases for food service	Auxiliary	\$ 350,000.00		
EBSCO	Library books, serials, and periodicals	E&G	\$ 200,000.00		
OMES Risk Management	Insurance, property, tort and other	E&G, Auxiliary	\$ 250,000.00		
OMES	Processing and other fees	E&G, Auxiliary	\$ 100,000.00		
Total			\$ 4,860,500.00		
Southwestern Oklahoma State University agenda - Informational purchases over \$50,000					
CDW (Statewide contract)	Aruba Wireless for dormitory WiFi upgrade	Auxiliary	\$ 103,684.00		

CAPITAL MASTER PLAN
FY 2021
SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

<u>Number</u>		<u>FY Project</u> <u>Year</u> <u>Ending</u>	<u>Parking</u> <u>Fees</u>	<u>OSRHE</u> <u>Master Lease</u> <u>Program</u>	<u>Academic</u> <u>Enhanceme</u> <u>nt Fee</u>	<u>290</u> <u>Reserve</u> <u>Funds</u>	<u>State Bond</u> <u>Issue</u>	<u>Federal</u> <u>Funds</u>	<u>Revolving</u> <u>Auxiliary</u> <u>Funds</u>	<u>Projected</u> <u>Gift Funds</u>	<u>Sec 13 &</u> <u>Sec. 13 Offset</u> <u>New College</u> <u>& 295</u>	<u>Total Net</u>
Future Projects												
6650020	Student Housing Renovations	2020-2023		\$8,000,000					\$1,000,000		\$500,000	\$9,500,000
6650036	Library Renovation	2020-2021									\$1,750,000	\$1,750,000
6650045	Sayre Campus Improvements	2020-2023							\$100,000	\$50,000		\$150,000
6650049	Art/Theatre/Fine Arts Improvements	2020-2023			\$450,000						\$550,000	\$1,000,000
6650041	Equipment, Fire Safety & ADA Improvements	2020-2023									\$500,000	\$500,000
6650048	Campus Energy Improvement	2020-2024							\$250,000		\$250,000	\$500,000
6650035	Classroom and Office Development	2020-2025			\$300,000			\$0		\$500,000	\$0	\$800,000
6650037	Streets, Sidwalks, Parking Improvements	2020-2026	\$1,000,000									\$1,000,000
6650043	Athletic Complex Development	2020-2026								\$150,000	\$300,000	\$450,000
6650064	Student Union Addition	2020-2026								\$800,000		\$800,000
6650066	Exterior Maintenance Projects	2020-2027									\$2,000,000	\$2,000,000
6650056	New Residence Hall	2020-2029		\$12,000,000								\$12,000,000
6650067	Rural Health / Pharmacy Building, New Construction	2020-2029		\$9,000,000	\$1,500,000			\$0		\$500,000	\$1,000,000	\$12,000,000
6650068	Art Building Renovation	2020-2029		\$3,000,000	\$1,000,000						\$1,000,000	\$5,000,000
6650069	Football Field Press Box renovation	2020-2029								\$1,250,000	\$250,000	\$1,500,000
665070	eSports Arena	2020-2021									\$850,000	\$850,000
665071	Music Addition, New Construction	2020-2021									\$1,500,000	\$1,500,000
			\$1,000,000	\$32,000,000	\$3,250,000	\$0	\$0	\$0	\$1,350,000	\$3,250,000	\$10,450,000	\$51,300,000

Minutes for June 2020