

# **REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**



## **MINUTES**

### **REGULAR BOARD MEETING**

**November 15, 2019**

**Northwestern Oklahoma State University  
NWOSU Student Center  
Ranger Room  
Alva, Oklahoma**



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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## **AGENDA**

November 15, 2019, 9:00 a.m.  
Northwestern Oklahoma State University  
NWOSU Student Center  
Ranger Room  
Alva, Oklahoma

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
  - A. **EXCUSE ABSENT REGENTS**
  - B. **INTRODUCTION OF GUESTS**
- III. **COMMENTS FROM REPRESENTATIVE MARK MCBRIDE, Chair of the Appropriations and Budget Education Committee**
- IV. **CHAIR'S REPORT—Regent Susan Winchester**
- V. **CONSENT DOCKET**
  - A. **MINUTES OF PREVIOUS MEETING**
    1. Approval of Minutes of Regular Meeting, October 11, 2019



**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair,  
Regent Eric Fisher**

**1. Northwestern Oklahoma State University**

**a. Change of Program Name and/or Degree Designation**

1. Doctor of Nursing Practice (080)

**b. Accreditation Commission for Education in Nursing  
Review**

1. The ACEN Board of Commissioners granted continuing accreditation to the University's baccalaureate nursing program. The next evaluation is scheduled for Spring 2027.

**2. Southeastern Oklahoma State University**

**a. Substantive Changes—Program Modification**

1. **Master of Education in Educational Leadership (073)** – Add a Dual Emphasis track (Superintendent and Principal certification) with 18 hours. Total hours for the degree would change from 30 hours to a range of 30-45 hours.

**3. Northeastern State University**

**a. Program Modification Request**

1. **Counseling, M.S. (019):** Faculty propose eliminating the GRE/MAT scores as part of the program admission requirements as well as changes to curriculum to facilitate licensure for graduates. The total credit hours for the degree will remain 60.
2. **Geography and Sustainability Studies, B.A. (036):** Faculty propose adding a one-credit hour course, GEOG 4861 Geography Capstone to the required course listing. The new course requirements will include a portfolio that synthesizes student learning in the program which will allow the program to assess for critical thinking, critical reading and writing, and



quantitative reasoning. The course will also include a civic engagement component to provide an immersive learning experience. The total credit hours for the degree will remain 124.

3. **Health and Human Performance, B.S. (041):** In preparation for future accreditation efforts in exercise science with the Commission on Accreditation of Allied Health Education Programs (CAAHEP), the program proposes a curriculum change, increasing the major credit hours from 45 to 55 and adding four new courses to the inventory. The total credit hours for the degree will remain 124.
4. **Health and Physical Education, B.S. Ed. (041):** Faculty propose a program modification that adds five hours to the major requirements to better prepare teacher candidates for the Oklahoma Subject Area Test (OSAT). The total credit hours for the degree will remain 124.
5. **Leadership, M.S. (052):** Faculty propose removing the GRE/MAT scores as part of the program admission requirements since it is no longer a Graduate College admission requirement. They also seek to modify the curriculum in the Training and Development option. The total credit hours for the degree will remain 36 hours.
6. **Business Administration, M.B.A. (056):** Faculty seek to update program admission requirements including updating the GMAT score requirements as well as allowing for a testing option to meet program prerequisites.
7. **Reading, M. Ed. (075):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students and require them only for students whose undergraduate cumulative GPA is below 2.5 or 2.75 (last 60 hours).
8. **Computer Science, B.S. (100):** Course requirement changes will clarify that College Algebra is the appropriate math pathway for the degree program.



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MATH 3023 Discrete Mathematics will be added to the major requirements. Total credit hours for the degree will remain 124.

9. **Social Work, B.S.W. (102):** Faculty propose moving program prerequisites to the Social Work General Education requirements or adding them to the required course listing. Changes will allow students to declare social work as a major without the pre-social work step. Admission to social work and practicum requirements have been added to appropriate courses as enrollment restrictions or prerequisites. This modification also minimizes roadblocks for students who use financial aid. Total credit hours for the degree will remain 124.
10. **School Administration, M. Ed. (103):** In program admission requirements, faculty propose removing the GRE/MAT requirement since it is no longer a Graduate College admission requirement. In addition, faculty request to remove the WritePlacer requirement as a screening tool. Faculty propose a conditional admission status for those whose GPA is below admission standards.
11. **Nursing, B.S.N. (104):** Faculty seek to update admission requirements by removing lower division GPA requirements in support and nursing requirements as well as removing the recent nursing practice requirement. Information about the admission document tracking system has been added. One course, NURS 3203 Nursing Statistics will be deleted as it is no longer offered, and the institution has other statistics courses available to students to meet the requirement.
12. **Communication, M.A. (106):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students and require them only for students whose undergraduate cumulative GPA is below 3.0.
13. **American Studies, M.A. (112):** The faculty request modification of program admission requirements and curricular changes. The requirement that all students



## **AGENDA FOR NOVEMBER 15, 2019**

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take either the GRE or MAT tests will be removed in alignment with changes to Graduate College admission standards. In addition, requiring program applicants to have completed certain undergraduate content courses will be removed since the faculty can find no relationship between the requirement success in the program. Finally, curricular changes include removing the 4000-level courses from guided elective listings and adding three graduate-level courses. Total credit hours for the degree will remain 36.

14. **Early Childhood Education, M. Ed. (117):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students.
15. **Library Media and Information Technology, M.Ed. (129):** Program faculty propose eliminating program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students. A minor curriculum change will replace an existing course, EDUC 5823 Technology in STEM Education, with new course, LIBM 5573 Technology for School Librarians.
16. **Health and Kinesiology, M.S. (142):** Faculty request several modifications to the program. First, they propose to change the title to Health and Sport Science to reflect curriculum revisions and a new focus for the program to reflect current job opportunities in the area of healthy lifestyles and sports management. The program curriculum will be reconfigured to include a core of 17 hours and two, 15-credit hour options, Health Education and Sport Administration / Management. Finally, the program will adjust admission requirements. The total credit hours for the degree will remain 32.
17. **Medical Laboratory Science, B.S. (147):** NSU requests the program's degree designation be modified from a Bachelor of Science to a Bachelor of Specialty, specifically, Bachelor of Science in Medical Laboratory Sciences, B.S.M.L.S. The program's



## **AGENDA FOR NOVEMBER 15, 2019**

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structure and purpose most appropriately fits the Bachelor of Specialty degree. Making this change will remove barriers for student completion.

18. **Professional Business Administration, M.B.A.**

**(157):** Faculty seek to update the program admission requirements, eliminating duplication of Graduate College admission requirements as well as updating BRE/MAT score requirements. The curriculum structure will be revised to remove prerequisite courses and the area of concentration. Total credit hours for the degree will remain 30.

19. **Social Work, M.S.W. (164):** Program faculty propose providing an opportunity for conditional admissions for applicants with a 2.80-2.99 cumulative GPA. Students admitted conditionally must earn a 3.5 GPA during their first nine hours of the program to advance to regular admission. The conditional admission opportunity will make NSU's admission standards comparable to other regional social work programs.

20. **Organizational Leadership, B.S. (775):** NSU requests modifications to admission requirements to allow provisional admission status for students with a cumulative GPA between 1.70 to 1.99 as long as they can reach the requisite 2.0 cumulative GPA at the completion of all required coursework. Minimum credit hour requirements for admission to the program will be lowered from 72 to 60 earned credit hours. These changes align with state-wide changes to the Reach Higher program.

**b. New Certificate Program**

1. **Operations Leadership (graduate-level certificate).**

NSU seeks approval to offer a 15-credit hour, graduate certificate in Operations Leadership. The service area of NSU includes municipalities and counties whose economic base is manufacturing. For example, according to the Broken Arrow Chamber of Commerce, attracting clean manufacturing firms is a key component of their economic development strategy. In cooperation with their workforce development team and Oklahoma Manufacturing Alliance, the College of Business and Technology has identified the



development of manufacturing expertise as an important focus of our partnership. The Letter of Intent was sent to OSRHE on February 19 and distributed by the Chancellor on March 8, 2019. A letter of support from the Oklahoma Manufacturing Alliance is included.

**c. New Embedded Certificates**

1. **Business Analytics, embedded certificate.** Faculty propose an 18-credit hour undergraduate certificate embedded in **Business Administration, B.B.A. (012)**. The certificate includes courses in a new, popular program option and would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was included in the June 27, 2019, letter of intent sent to the Chancellor's office.
2. **Data Analytics, embedded certificate.** Faculty propose a 15-credit hour graduate certificate embedded in **Business Administration, M.B.A. (056)** to serve professional development needs of area businesses and their employees. The certificate would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was detailed in the February 19, 2019, letter of intent sent to the Chancellor's office.
3. **Healthcare Administration Leadership, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Business Administration, M.B.A. (056)** to serve professional development needs of area businesses and their employees. The certificate would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was detailed in the February 19, 2019, letter of intent.
4. **Human Resource Management, embedded certificate.** Faculty propose a 12-credit hour undergraduate certificate embedded in the **Management, B.B.A. (054)**. The certificate will prepare students to take the Associate Professional in Human Resources (aPHR) examination. This certificate was requested in a June 27, 2019, letter of intent.



5. **International Business, embedded certificate.** This 15-credit hour undergraduate certificate will be embedded in the recently reinstated **International Business Management, B.B.A. (126)**. The certificate will prepare students for a credential for the NASBITE Certified Global Business Professional and support regional businesses who work in international venues. The certificate was included in the June 27, 2019, letter of intent.

d. **Letter of Intent**

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to develop three new embedded certificates in the **Nursing, M.S.N. (149)**. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

All three certificates would be available at Muskogee and through electronic delivery.

- **Administrative Leadership in Nursing certificate**
- **Nursing Education certificate**
- **Nursing Informatics certificate**

4. **Southwestern Oklahoma State University**

a. **Program Modification Requests**

1. Associate of Applied Science Medical Laboratory Technician (123)
2. Bachelor of Science in Pharmaceutical Sciences (059)

b. **Letter of Intent for New Degree Programs**

1. Certificate in Agricultural Business (embedded in Bachelor of Administration in Agricultural Business) (electronic delivery)
2. Certificate in International Business (embedded in Bachelor of Business Administration—all options) (electronic delivery)



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3. Certificate in Energy Technology (embedded in the BS Engineering Technology and BS in Applied Engineering Management) (traditional delivery)

### **5. University of Central Oklahoma**

#### **a. Letter of Intent**

##### **New Programs**

1. M.P.H. Public Health (traditional delivery)
2. Certificate in Food Quality and Safety (embedded in the M.S. Nutrition & Food Science [184], online delivery)

##### **Request for Online Delivery of Existing Programs**

1. M.P.A. Public Administration (203)
2. M.M. Music (128)
3. M.S. Nursing (204)
4. B.S. Nursing (129)

## **VI. REPORT OF RUSO COMMITTEE PROCEEDINGS**

### **A. FACILITIES STEWARDSHIP COMMITTEE –Regent Lake Carpenter**

Report of the Facilities Stewardship Committee, Thursday, November 14, 2019, 5:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma.

1. Report on Northwestern Oklahoma State University Campus Facilities Tour.

#### **2. East Central University**

##### **a. Renovation to Bill S. Cole University Center and McBride Gymnasium**

Project Description: We request approval to select a construction manager at risk for renovations in the Bill S. Cole University Center and McBride Gymnasium. This is a three-phase project (eSports Center in the University Center, Estep



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Auditorium in the University Center, and McBride Gymnasium). If funds allow, new flooring and painting also may be done on the first floor of the University Center as part of this project.

Total Project Budget: The total cost of the project is estimated at \$2 million, including architectural fees.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the University's Facility Master Plan and is listed as projects 230-0019 (McBride Gymnasium) and 230-0071 (University Center).

Revenue Source: University Center Facility Fee revenue

### **b. On-Call Architectural Services**

Project Description: We request approval to renew the on-call architect contract with Integrated Architecture, PLLC for the period: July 1, 2019 through June 30, 2020.

Total Project Budget: The total cost of this project is estimated at \$300,000 annually.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the university's campus master plan and facility master plan in that it will move our capital projects forward.

Revenue Source: E&G, Auxiliary, Grant, Section 13, Section 13 Offset, and New College funds.

### **3. University of Central Oklahoma**

#### **a. Project # 120-0027 Major Repairs and Deferred Maintenance (HES Rooms 110 and 111)**

Project Description: Request approval to fund the renovation of Human Environmental Services (HES) Rooms 110 and 111, in an amount not to exceed \$1,400,000 for the total project budget, and to award contract to Lingo Construction Services, Inc., On Call Construction Manager at Risk for Minor Projects. This is Phase 2 (RUSO Board meeting June 20, 2019) of the work associated with upgrading Room 110 (food laboratory) and Room 111 (Central Station).

Requested Funding Approval: \$1,400,000



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Budget Breakdown: \$1,000,000 Construction, \$400,000 utilities, equipment, and furniture

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Education and Professional Studies Course Fees

### **Change Orders**

#### **a. Project # 120-1090 New Dining Center**

Project Description: Approve Change Order # 6 in the amount of \$144,000 to Lingo Construction Services, Inc., for the New Dining Center to include construction of a new 16-car parking lot located off Thatcher Street, a new 20-car parking lot located north of the New Dining Center, improvements to nearby existing parking lots and associated site work costs. This change order will increase the contract amount to \$15,590,945.

Budget Breakdown: \$144,000 Construction

Revenue Sources: Master Real Property Lease Revenue Bond Funds, E&G Funds

### **Information Item:**

#### **a. Miscellaneous On Call Construction Manager at Risk for Minor Projects**

Project Description: Awarded to Red Sky Constructors, LLC the Howell Hall 318A Renovation to include renovation of the space required to accommodate College of Mathematics and Science's new high-powered magnet for a total amount of \$76,356.

Fund Source: Math/Science College Course Fees

### **4. Northeastern State University**

#### **a. Project # 485-0073 - Jack Dobbins Fieldhouse Football Office Renovation**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, interior renovations to the Jack Dobbins Fieldhouse athletic office complex.

Requested Funding Approval: \$180,000



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Budget Breakdown: Renovation/Repairs

Revenue Source(s): Section 13 (600) Fund

**b. Project # 485-0055 - Branscum Alumni Center**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovations and repairs to the Branscum Alumni Center including roof, windows, gutters/downspouts, soffit/fascia and associated building systems.

Requested Funding Approval: \$100,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): New College (650) Fund

**c. Project # 485-0043 - Jack Dobbins Fieldhouse Roof/Entrance Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovations and repairs to Jack Dobbins Fieldhouse barrel roof, entrance, soffit/fascia, and the entry flat roof system.

Requested Funding Approval: \$550,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): Infrastructure Fee

**Information Items:**

**a. Project #485-0043 Roger Webb Building Upper Flat Roof Replacement**

Project Description: Replacement of Upper Flat Roof

Requested Funding Approval: \$78,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund



## **AGENDA FOR NOVEMBER 15, 2019**

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**b. Project #485-0004 Women's Tennis Restroom**

Project Description: Build a restroom facility for the women's tennis program.

Requested Funding Approval: \$65,000

Budget Breakdown: New Construction

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): New College (650) Fund

**c. Project #485-0073 Campus Wide LED Lighting Conversion**

Project Description: Convert campus lights to LED fixtures

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plan or Strategic Plans: Yes

Revenue Source(s): 295 Fund

**B. SE PRESIDENTIAL SEARCH COMMITTEE—Chair, Regent Jane McDermott**

**Report of the SE Presidential Search Committee, Thursday, November 14, 2019, 3:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma.**

1. Discussion and possible action regarding SE Presidential search process.
2. Ratification of Interim President Bryon Clark's contract.



**C. POLICY AND PROCEDURES COMMITTEE—Chair, Regent Lake Carpenter**

**Report of the Policy and Procedures Committee, Thursday, November 14, 2019, 2:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma.**

1. Discussion and possible action to revise RUSO policy 5.4.3.

**D. AUDIT AND FINANCE COMMITTEE—Chair, Regent Gary Parker**

**Report of the Audit and Finance Committee, Thursday, November 14, 2019, 3:30 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma..**

1. Discussion and approval of internal audit plan for FY 2020.
2. Discussion of external audit process.
3. Discussion of financial metrics to be reported in the next Benchmarks Report at the January Meeting.

**E. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford**

**Report of the System Advancement Committee, Thursday, November 14, 2019, 4:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma..**

1. RUSO Student Satisfaction, Enrollment, Graduation, and Employment Outcomes Benchmarks Report—Regents Dashboard Work Team, Dr. Mark Kinders, Convener, University of Central Oklahoma
2. Discussion and possible action regarding Benchmarks Report.
3. Discussion and possible action regarding RUSO FY 2020 legislative advocacy.
4. Discussion and possible action regarding Higher Education Day 2020.
5. Report on annual dinner with the State Regents on November 6, 2019.
6. Discussion and possible action regarding RUSO board retreat meeting.



**F. PENSION COMMITTEE—Chair, Christy Landsaw**

**Report of the Pension Committee, Thursday, November 14, 2019, 12:00 p.m., Northwestern Oklahoma State University, Herod Hall. 2<sup>nd</sup> Floor, Regents Room, Alva, Oklahoma..**

1. Annual Report.
2. Discussion and possible action to revise the Pension Committee Charter.

**VII. PRESIDENTS' RECOMMENDATIONS**

**A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

1. **Personnel**
2. **Informational Items:**
  - a. Academic Calendar

Attached is the Academic Calendar for 2020-2021 for Northwestern Oklahoma State University. The calendar has been submitted for approval to the Oklahoma State Regents for Higher Education.

**3. Grants & Contracts**

Total grants and contracts: \$ 0.00

**B. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

1. **Personnel**
2. **Holiday Stipend:**

Southeastern is requesting approval to provide a one-time stipend in November for full-time, benefits eligible employees employed as of November 1, 2019; the stipend will be \$250. No budget revision is needed.

Southeastern is requesting approval to provide a one-time stipend in November for part-time staff and adjunct faculty employed as of



## **AGENDA FOR NOVEMBER 15, 2019**

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November 1, 2019; the stipend will be \$50. No budget revision is needed.

Total Cost: Estimated at \$120,000 to be funded with budget savings from unfilled positions. Source of Funds: Depending on the budget from which employee is paid.

### **3. Notice of Grant Awards**

Total grants and contracts: \$ 597,320.00

## **C. NORTHEASTERN STATE UNIVERSITY**

### **1. Personnel**

### **2. Informational Item**

In June, the Board approved a contract between NSU and marketing firm Mediate.ly for \$460,000. NSU will spend an additional \$20,000 with Mediate.ly to enhance our recruitment efforts at military bases and non-resident students as well as market the changes to our non-resident scholarship program.

### **3. Grants and Contracts**

Total grants and contracts: \$ 434,942.40

## **D. EAST CENTRAL UNIVERSITY**

### **1. Personnel**

None to report at this time.

### **2. Requests for Contracts**

None to report at this time.

### **3. Grants & Contracts**

Total grants and contracts: \$ 3,211,163.51

### **4. Purchases**

None to report at this time.



**E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$ 431,564.00

**F. UNIVERSITY OF CENTRAL OKLAHOMA**

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$ 114,398.00

**3. Purchases for approval:**

The University of Central Oklahoma requests permission to enter into a 5-year agreement with ImageNet for campus wide printing/copier services. The projected cumulative annual amount of these copier leases is approximately \$560,000. This agreement will replace an existing agreement with Standley Systems that recently expired.

Various Funding Sources:  
(E&G, Academic Service Fees, Auxiliary) .....\$560,000.00

**4. Informational Items from Purchasing**

- a. Office of Management and Enterprise Services  
Source: E&G .....\$101,640.00

**5. Request to Transfer Funds**

The University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$5,657,500. The current operating budget includes this amount designated for major renovation and construction using Education and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295. Major Repairs and Deferred Maintenance (Human Environmental Services Rooms 110 and 111)



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Source: College of Education & Professional Studies Course  
Fees.....\$1,400,000.00

Remodel Wantland Hall  
Source: College of Education & Professional Studies Course  
Fees.....\$675,000.00

Addition to the Business Building  
Source: College of Business Course Fees.....\$3,000,000.00

Renovation of St. Mary's property  
Source: College of Fine Arts and Design Course  
Fees.....\$500,000.00

Structural Engineering work at ACM@UCO Performance Venue  
Source: College of Fine Arts and Design Course  
Fees.....\$75,000.00

Relocation of the Debate Offices  
Source: College of Liberal Arts Course  
Fees.....\$7,500.00

Total.....\$5,657,500.00

### **VIII. PRESIDENTS' COUNCIL REPORT**

### **IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

### **X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

### **XI. NEW BUSINESS**

### **XII. EXECUTIVE SESSION**

#### **A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.



## **AGENDA FOR NOVEMBER 15, 2019**

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### **XIII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

### **XIV. ADJOURNMENT**









# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
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Northeastern  
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Northwestern  
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State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## MINUTES

November 15, 2019, 9:00 a.m.  
Northwestern Oklahoma State University  
NWOSU Student Center  
Ranger Room  
Alva, Oklahoma

### I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on November 15, 2019, at Northwestern Oklahoma State University, NWOSU Student Center, Ranger Room, Alva, Oklahoma. Notice of the regular meeting had been properly filed with the Secretary of State, May 21, 2019 and a copy of the Agenda posted by 9:00 a.m., November 14, 2019 in compliance with the Open Meeting Act.

### II. CALL TO ORDER AND REGENTS' ROLL CALL

Chair Winchester called the meeting to order. Roll call established the presence of a quorum with 5 Regents present.

Susan Winchester, Chair, Position 1  
Gary Parker, Regent, Position 4  
Jane McDermott, Regent, Position 6  
Amy Anne Ford, Regent, Position 7  
Eric Fisher, Regent, Position 8

#### A. EXCUSE ABSENT REGENTS

Regent Ford made the motion, seconded by Regent Fisher to excuse Regent Jeff Dunn, Regent Lake Carpenter, Regent Connie Reilly, and Regent Joy Hofmeister from the meeting.

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112  
Phone: (405) 942-8817 Fax: (405) 942-8847



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**Voting for the motion: Regents, Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

### **B. INTRODUCTION OF GUESTS**

#### **University Presidents**

Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Bryon Clark, Interim President, Southeastern Oklahoma State University, Durant, Oklahoma  
Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma  
Patti Neuhold-Ravikumar, President, University of Central Oklahoma, Edmond, Oklahoma  
Katricea Pierson, President, East Central University, Ada, Oklahoma  
Steve Turner, President, Northeastern State University, Tahlequah, Oklahoma

#### **Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director  
Debra Lyon, General Counsel  
Priya Desai, Executive Assistant

#### **Others in Attendance**

James Bell, Associate Vice President for Academics, Northwestern Oklahoma State University, Alva, Oklahoma  
Brenda Burgess, Vice President for Administration and Finance, Southwestern Oklahoma State University, Weatherford, Oklahoma  
Myra Davison, Administrative Assistant, Northwestern Oklahoma State University, Alva, Oklahoma  
Jerrid Freeman, Vice President of Student Affairs, Northeastern State University, Tahlequah, Oklahoma  
Kevin Freeman, Vice President of Finance and Operations, University of Central Oklahoma, Edmond, Oklahoma  
Bo Hannaford, Executive Vice President, Northwestern Oklahoma State University, Alva, Oklahoma  
Mark Kinders, Vice President of Public Affairs, University of Central Oklahoma, Edmond, Oklahoma  
Christy Landsaw, Vice President for Administration and Finance, Northeastern State University, Tahlequah, Oklahoma



## **MINUTES FOR NOVEMBER 15, 2019**

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Mark McBride, Oklahoma House of Representatives, District 53,  
Moore, Norman, Oklahoma City, Oklahoma  
David Pecha, Vice President for Administration, Northwestern  
Oklahoma State University, Alva, Oklahoma  
James South, Provost and Vice President of Academic Affairs,  
Southwestern Oklahoma State University, Weatherford, Oklahoma  
Dennis Westman, Vice President for Business Affairs, Southeastern  
Oklahoma State University, Durant, Oklahoma

### **III. COMMENTS FROM REPRESENTATIVE MARK MCBRIDE, Chair of the Appropriations and Budget Education Committee**

Representative McBride remarked that he enjoyed being able to attend open meetings to learn more about education and to inform his work on the Appropriations and Budget Education Committee.

Representative McBride commented that next year looks like a flat year for state funding. Colleges and universities need to focus on things that diversify the economy in Oklahoma and create more jobs to counteract the ups and downs in the oil and gas industry.

### **IV. CHAIR'S REPORT—Regent Susan Winchester**

Regent Winchester began her remarks by wishing Regent Eric Fisher Happy Birthday.

Regent Winchester reported that several RUSO Regents attended the Chancellor's Budget Meeting on November 7, 2019. The Chancellor will ask for \$927 million in total funding, which is a \$125 million increase from last year's budget, or 15.6%.

Regent Winchester reported that the annual dinner with the State Regents went very well and that she received many positive responses about the event.

Regent Winchester reported that on November 11, 2019 the Chancellor hosted the annual legislative forum which included an outstanding panel of legislators and business leaders including Representative McBride. The priorities are to increase concurrent enrollment and address the guns on campus issue.

Regent Winchester reported that Benchmarks Report being presented at this meeting had some really good information about RUSO. The RUSO benchmarks and dashboard initiative was the brainchild of Regent Mark



Stansberry in 2017 with assistance from Regent Jeff Dunn. The founding members of the team were Dr. Mark Kinders and Dr. Bo Hannaford. Key performance indicators were proposed mostly following the model of the Bill and Melinda Gates Foundation Study, Answering the Call: Institutions and States Lead the Way Toward Better Measures of Post-secondary Performance. A benchmarking team was created and 27 benchmarks were developed which were designed to provide accurate and timely data to Regents throughout the year. This initiative has had the unexpected benefit of producing numerous "bragging points" about RUSO that were previously unaware of and today's report does not disappoint. The November benchmarks report highlights student data including satisfaction, enrollment, graduation, and employment outcomes. Regent Winchester thanked the current Dashboard Work Team, especially Dr. Mark Kinders for their work on this report.

**V. CONSENT DOCKET**

**Regent Parker made the motion, seconded by Regent Ford to approve all of the items on the Consent Docket:**

**A. MINUTES OF PREVIOUS MEETING**

1. Approval of Minutes of Regular Meeting, October 11, 2019

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair,  
Regent Eric Fisher (Attachment A, Pages 51-62)**

1. Northwestern Oklahoma State University (Pages 51-52)
  - a. **Change of Program Name and/or Degree Designation**
    1. Doctor of Nursing Practice (080)
  - b. **Accreditation Commission for Education in Nursing Review**
    1. The ACEN Board of Commissioners granted continuing accreditation to the University's baccalaureate nursing program. The next evaluation is scheduled for Spring 2027.



**2. Southeastern Oklahoma State University (Page 53)**

**a. Substantive Changes—Program Modification**

1. **Master of Education in Educational Leadership (073)** – Add a Dual Emphasis track (Superintendent and Principal certification) with 18 hours. Total hours for the degree would change from 30 hours to a range of 30-45 hours.

**3. Northeastern State University (Pages 54-59)**

**a. Program Modification Request**

1. **Counseling, M.S. (019):** Faculty propose eliminating the GRE/MAT scores as part of the program admission requirements as well as changes to curriculum to facilitate licensure for graduates. The total credit hours for the degree will remain 60.
2. **Geography and Sustainability Studies, B.A. (036):** Faculty propose adding a one-credit hour course, GEOG 4861 Geography Capstone to the required course listing. The new course requirements will include a portfolio that synthesizes student learning in the program which will allow the program to assess for critical thinking, critical reading and writing, and quantitative reasoning. The course will also include a civic engagement component to provide an immersive learning experience. The total credit hours for the degree will remain 124.
3. **Health and Human Performance, B.S. (041):** In preparation for future accreditation efforts in exercise science with the Commission on Accreditation of Allied Health Education Programs (CAAHEP), the program proposes a curriculum change, increasing the major credit hours from 45 to 55 and adding four new courses to the inventory. The total credit hours for the degree will remain 124.
4. **Health and Physical Education, B.S. Ed. (041):** Faculty propose a program modification that adds five hours to the major requirements to better prepare teacher candidates for the Oklahoma Subject Area



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Test (OSAT). The total credit hours for the degree will remain 124.

5. **Leadership, M.S. (052):** Faculty propose removing the GRE/MAT scores as part of the program admission requirements since it is no longer a Graduate College admission requirement. They also seek to modify the curriculum in the Training and Development option. The total credit hours for the degree will remain 36 hours.
6. **Business Administration, M.B.A. (056):** Faculty seek to update program admission requirements including updating the GMAT score requirements as well as allowing for a testing option to meet program prerequisites.
7. **Reading, M. Ed. (075):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students and require them only for students whose undergraduate cumulative GPA is below 2.5 or 2.75 (last 60 hours).
8. **Computer Science, B.S. (100):** Course requirement changes will clarify that College Algebra is the appropriate math pathway for the degree program. MATH 3023 Discrete Mathematics will be added to the major requirements. Total credit hours for the degree will remain 124.
9. **Social Work, B.S.W. (102):** Faculty propose moving program prerequisites to the Social Work General Education requirements or adding them to the required course listing. Changes will allow students to declare social work as a major without the pre-social work step. Admission to social work and practicum requirements have been added to appropriate courses as enrollment restrictions or prerequisites. This modification also minimizes roadblocks for students who use financial aid. Total credit hours for the degree will remain 124.
10. **School Administration, M. Ed. (103):** In program admission requirements, faculty propose removing the GRE/MAT requirement since it is no longer a Graduate



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College admission requirement. In addition, faculty request to remove the WritePlacer requirement as a screening tool. Faculty propose a conditional admission status for those whose GPA is below admission standards.

11. **Nursing, B.S.N. (104):** Faculty seek to update admission requirements by removing lower division GPA requirements in support and nursing requirements as well as removing the recent nursing practice requirement. Information about the admission document tracking system has been added. One course, NURS 3203 Nursing Statistics will be deleted as it is no longer offered, and the institution has other statistics courses available to students to meet the requirement.
12. **Communication, M.A. (106):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students and require them only for students whose undergraduate cumulative GPA is below 3.0.
13. **American Studies, M.A. (112):** The faculty request modification of program admission requirements and curricular changes. The requirement that all students take either the GRE or MAT tests will be removed in alignment with changes to Graduate College admission standards. In addition, requiring program applicants to have completed certain undergraduate content courses will be removed since the faculty can find no relationship between the requirement success in the program. Finally, curricular changes include removing the 4000-level courses from guided elective listings and adding three graduate-level courses. Total credit hours for the degree will remain 36.
14. **Early Childhood Education, M. Ed. (117):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students.



15. **Library Media and Information Technology, M.Ed. (129):** Program faculty propose eliminating program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students. A minor curriculum change will replace an existing course, EDUC 5823 Technology in STEM Education, with new course, LIBM 5573 Technology for School Librarians.
16. **Health and Kinesiology, M.S. (142):** Faculty request several modifications to the program. First, they propose to change the title to Health and Sport Science to reflect curriculum revisions and a new focus for the program to reflect current job opportunities in the area of healthy lifestyles and sports management. The program curriculum will be reconfigured to include a core of 17 hours and two, 15-credit hour options, Health Education and Sport Administration / Management. Finally, the program will adjust admission requirements. The total credit hours for the degree will remain 32.
17. **Medical Laboratory Science, B.S. (147):** NSU requests the program's degree designation be modified from a Bachelor of Science to a Bachelor of Specialty, specifically, Bachelor of Science in Medical Laboratory Sciences, B.S.M.L.S. The program's structure and purpose most appropriately fits the Bachelor of Specialty degree. Making this change will remove barriers for student completion.
18. **Professional Business Administration, M.B.A. (157):** Faculty seek to update the program admission requirements, eliminating duplication of Graduate College admission requirements as well as updating GRE/MAT score requirements. The curriculum structure will be revised to remove prerequisite courses and the area of concentration. Total credit hours for the degree will remain 30.
19. **Social Work, M.S.W. (164):** Program faculty propose providing an opportunity for conditional admissions for applicants with a 2.80-2.99 cumulative GPA. Students admitted conditionally must earn a 3.5 GPA during their first nine hours of the program to advance to regular



admission. The conditional admission opportunity will make NSU's admission standards comparable to other regional social work programs.

20. **Organizational Leadership, B.S. (775):** NSU requests modifications to admission requirements to allow provisional admission status for students with a cumulative GPA between 1.70 to 1.99 as long as they can reach the requisite 2.0 cumulative GPA at the completion of all required coursework. Minimum credit hour requirements for admission to the program will be lowered from 72 to 60 earned credit hours. These changes align with state-wide changes to the Reach Higher program.

**b. New Certificate Program**

1. **Operations Leadership (graduate-level certificate).** NSU seeks approval to offer a 15-credit hour, graduate certificate in Operations Leadership. The service area of NSU includes municipalities and counties whose economic base is manufacturing. For example, according to the Broken Arrow Chamber of Commerce, attracting clean manufacturing firms is a key component of their economic development strategy. In cooperation with their workforce development team and Oklahoma Manufacturing Alliance, the College of Business and Technology has identified the development of manufacturing expertise as an important focus of our partnership. The Letter of Intent was sent to OSRHE on February 19 and distributed by the Chancellor on March 8, 2019. A letter of support from the Oklahoma Manufacturing Alliance is included.

**c. New Embedded Certificates**

1. **Business Analytics, embedded certificate.** Faculty propose an 18-credit hour undergraduate certificate embedded in **Business Administration, B.B.A. (012)**. The certificate includes courses in a new, popular program option and would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was included in the June 27, 2019, letter of intent sent to the Chancellor's office.



2. **Data Analytics, embedded certificate.** Faculty propose a 15-credit hour graduate certificate embedded in **Business Administration, M.B.A. (056)** to serve professional development needs of area businesses and their employees. The certificate would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was detailed in the February 19, 2019, letter of intent sent to the Chancellor's office.
3. **Healthcare Administration Leadership, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Business Administration, M.B.A. (056)** to serve professional development needs of area businesses and their employees. The certificate would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was detailed in the February 19, 2019, letter of intent.
4. **Human Resource Management, embedded certificate.** Faculty propose a 12-credit hour undergraduate certificate embedded in the **Management, B.B.A. (054)**. The certificate will prepare students to take the Associate Professional in Human Resources (aPHR) examination. This certificate was requested in a June 27, 2019, letter of intent.
5. **International Business, embedded certificate.** This 15-credit hour undergraduate certificate will be embedded in the recently reinstated **International Business Management, B.B.A. (126)**. The certificate will prepare students for a credential for the NASBITE Certified Global Business Professional and support regional businesses who work in international venues. The certificate was included in the June 27, 2019, letter of intent.

d. **Letter of Intent**

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to develop three new embedded certificates in the **Nursing, M.S.N. (149)**. In accordance with Regional University System of Oklahoma (RUSO) practices, I



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am providing this information for you to share with the other RUSO institutions.

All three certificates would be available at Muskogee and through electronic delivery.

- **Administrative Leadership in Nursing certificate**
- **Nursing Education certificate**
- **Nursing Informatics certificate**

#### **4. Southwestern Oklahoma State University (Pages 60-61)**

##### **a. Program Modification Requests**

1. Associate of Applied Science Medical Laboratory Technician (123)
2. Bachelor of Science in Pharmaceutical Sciences (059)

##### **b. Letter of Intent for New Degree Programs**

1. Certificate in Agricultural Business (embedded in Bachelor of Administration in Agricultural Business) (electronic delivery)
2. Certificate in International Business (embedded in Bachelor of Business Administration—all options) (electronic delivery)
3. Certificate in Energy Technology (embedded in the BS Engineering Technology and BS in Applied Engineering Management) (traditional delivery)

#### **5. University of Central Oklahoma (Page 62)**

##### **a. Letter of Intent**

##### **New Programs**

1. M.P.H. Public Health (traditional delivery)
2. Certificate in Food Quality and Safety (embedded in th M.S. Nutrition & Food Science [184], online delivery)



**Request for Online Delivery of Existing Programs**

1. M.P.A. Public Administration (203)
2. M.M. Music (128)
3. M.S. Nursing (204)
4. B.S. Nursing (129)

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**VI. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. FACILITIES STEWARDSHIP COMMITTEE –Regent Eric Fisher**

**Report of the Facilities Stewardship Committee, Thursday, November 14, 2019, 5:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma. (Attachment B, Pages 63-70)**

**1. Report on Northwestern Oklahoma State University Campus Facilities Tour.**

Regent Parker reported that the Committee toured the Northwestern Campus along with Dr. David Pecha, Vice President for Administration, NWOSU, Chris Lauderdale, Comptroller, NWOSU, Doug Chaffin, Director of Plant Operations, NWOSU, and Roy Easley, Architect, Easley Associates, Enid. Regent Parker thanked them for the tour and insights they gave the Committee regarding the challenges and opportunities they face.

The Committee toured the newly renovated Fine Arts Building, which will be dedicated and renamed after former Regent Richard Ryerson at noon today. The Committee also toured the Joe J. Struckle Education Center, Campus Mall Area, Herod Hall Auditorium, Percefull Fieldhouse, Health and Sports Science Education Center, Tennis Courts, New Parking Lots, and the Ranger Field Complex.

**Regent Fisher made the motion, seconded by Regent Parker to approve the Facilities Stewardship requests as listed on the agenda:**



2. **East Central University** (pages 63-64)

a. **Renovation to Bill S. Cole University Center and McBride Gymnasium**

Project Description: We request approval to select a construction manager at risk for renovations in the Bill S. Cole University Center and McBride Gymnasium. This is a three-phase project (eSports Center in the University Center, Estep Auditorium in the University Center, and McBride Gymnasium). If funds allow, new flooring and painting also may be done on the first floor of the University Center as part of this project.

Total Project Budget: The total cost of the project is estimated at \$2 million, including architectural fees.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the University's Facility Master Plan and is listed as projects 230-0019 (McBride Gymnasium) and 230-0071 (University Center).

Revenue Source: University Center Facility Fee revenue

b. **On-Call Architectural Services**

Project Description: We request approval to renew the on-call architect contract with Integrated Architecture, PLLC for the period: July 1, 2019 through June 30, 2020.

Total Project Budget: The total cost of this project is estimated at \$300,000 annually.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the university's campus master plan and facility master plan in that it will move our capital projects forward.

Revenue Source: E&G, Auxiliary, Grant, Section 13, Section 13 Offset, and New College funds.

3. **University of Central Oklahoma** (pages 65-68)

a. **Project # 120-0027 Major Repairs and Deferred Maintenance (HES Rooms 110 and 111)**

Project Description: Request approval to fund the renovation of Human Environmental Services (HES) Rooms 110 and 111, in



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an amount not to exceed \$1,400,000 for the total project budget, and to award contract to Lingo Construction Services, Inc., On Call Construction Manager at Risk for Minor Projects. This is Phase 2 (RUSO Board meeting June 20, 2019) of the work associated with upgrading Room 110 (food laboratory) and Room 111 (Central Station).

Requested Funding Approval: \$1,400,000

Budget Breakdown: \$1,000,000 Construction, \$400,000 utilities, equipment, and furniture

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Education and Professional Studies Course Fees

### **Change Orders**

#### **a. Project # 120-1090 New Dining Center**

Project Description: Approve Change Order # 6 in the amount of \$144,000 to Lingo Construction Services, Inc., for the New Dining Center to include construction of a new 16-car parking lot located off Thatcher Street, a new 20-car parking lot located north of the New Dining Center, improvements to nearby existing parking lots and associated site work costs. This change order will increase the contract amount to \$15,590,945.

Budget Breakdown: \$144,000 Construction

Revenue Sources: Master Real Property Lease Revenue Bond Funds, E&G Funds

### **Information Item:**

#### **a. Miscellaneous On Call Construction Manager at Risk for Minor Projects**

Project Description: Awarded to Red Sky Constructors, LLC the Howell Hall 318A Renovation to include renovation of the space required to accommodate College of Mathematics and Science's new high-powered magnet for a total amount of \$76,356.

Fund Source: Math/Science College Course Fees



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### **4. Northeastern State University (pages 69-70)**

#### **a. Project # 485-0073 - Jack Dobbins Fieldhouse Football Office Renovation**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, interior renovations to the Jack Dobbins Fieldhouse athletic office complex.

Requested Funding Approval: \$180,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): Section 13 (600) Fund

#### **b. Project # 485-0055 - Branscum Alumni Center**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovations and repairs to the Branscum Alumni Center including roof, windows, gutters/downspouts, soffit/fascia and associated building systems.

Requested Funding Approval: \$100,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): New College (650) Fund

#### **c. Project # 485-0043 - Jack Dobbins Fieldhouse Roof/Entrance Replacement**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovations and repairs to Jack Dobbins Fieldhouse barrel roof, entrance, soffit/fascia, and the entry flat roof system.

Requested Funding Approval: \$550,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): Infrastructure Fee

**Information Items:**



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**a. Project #485-0043 Roger Webb Building Upper Flat Roof Replacement**

Project Description: Replacement of Upper Flat Roof

Requested Funding Approval: \$78,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

**b. Project #485-0004 Women's Tennis Restroom**

Project Description: Build a restroom facility for the women's tennis program.

Requested Funding Approval: \$65,000

Budget Breakdown: New Construction

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): New College (650) Fund

**c. Project #485-0073 Campus Wide LED Lighting Conversion**

Project Description: Convert campus lights to LED fixtures

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plan or Strategic Plans: Yes

Revenue Source(s): 295 Fund

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**



**B. SE PRESIDENTIAL SEARCH COMMITTEE—Chair, Regent Jane McDermott**

**Report of the SE Presidential Search Committee, Thursday, November 14, 2019, 3:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma.**

1. Discussion and possible action regarding SE Presidential search process.

Regent McDermott reported that the position profile was finalized and the advertisements placed in the national higher education publications and also the Oklahoman and Dallas Morning News. The search consultants report that our national search is generating a significant number of applicants and they are very pleased with the quality of applications.

Regent McDermott also reported that the following meetings have been scheduled:

- November 19 in Durant—screening committee—orientation.
- December 11 in Durant—recommendations for candidates to interview.
- December 16 at UCO—the board will determine which candidates to invite for interviews.
- January 8 in Oklahoma City—board will conduct Zoom interviews of first round candidates.
- January 22 in Durant—board meets for face-to-face interviews.

The Committee's goal is to have the next president in place by May 1, 2020.

Regent McDermott thanked the search committee and the board for their responsiveness to the requests for multiple meetings, especially during the holiday season.

2. Ratification of Interim President Bryon Clark's contract.

**Regent McDermott made the motion, seconded by Regent Ford, to approve the emergency ratification of Interim President Bryon Clark's contract.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**



**Voting against the motion: none**

**C. POLICY AND PROCEDURES COMMITTEE–Regent Gary Parker**

**Report of the Policy and Procedures Committee, Thursday, November 14, 2019, 2:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma.**

1. Discussion and possible action to revise RUSO policy 5.4.3.

The Policy and Procedures Committee spent a significant amount of time on RUSO Policy 5.4.3 and had hoped to have a recommendation for action today, but the committee needs to regroup and start again. There is no recommendation today and we encourage the presidents and RUSO staff to meet and develop workable solutions.

**D. AUDIT AND FINANCE COMMITTEE–Chair, Regent Gary Parker**

**Report of the Audit and Finance Committee, Thursday, November 14, 2019, 3:30 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma. (See Attachment C, Pages 71-72)**

1. Discussion and approval of internal audit plan for FY 2020.

The proposed internal audit plan for FY 2020 has been reviewed and approved of by all of the business officers and presidents.

**Regent Fisher made the motion, seconded by Regent Ford, to approve the FY 2020 Internal Audit Plan.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

2. Discussion of external audit process.

Regent Parker reported that the Committee discussed the external audit process and it appears to be going well. The Committee will need to schedule an Audit Exit Conference in December or January and the Committee will start coordinating that immediately.



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3. Discussion of financial metrics to be reported in the next Benchmarks Report at the January Meeting.

Regent Parker reported that the Benchmarks report at the January meeting will focus on financial metrics in addition to the CFI scores that the Committee reviews during the audit exit conferences.

### **E. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford**

**Report of the System Advancement Committee, Thursday, November 14, 2019, 4:00 p.m., Northwestern Oklahoma State University, NWOSU Student Center, Wyatt Room, Alva, Oklahoma..**

1. RUSO Student Satisfaction, Enrollment, Graduation, and Employment Outcomes Benchmarks Report—Regents Dashboard Work Team, Dr. Mark Kinders, Convener, University of Central Oklahoma

The Dashboard Work Team consisting of Dr. James South, Dr. Bo Hannaford, Dr. Jerrid Freeman, Mr. Kevin Freeman, Sheridan McCaffree, and Dr. Mark Kinders presented the fourth benchmark report which included 11 benchmarks that document graduating seniors' satisfaction with their experiences, data sets on enrollment across a broad spectrum of participation including but not limited to race, age, gender, retention, program selection and more.

2. Discussion and possible action regarding Benchmarks Report.

**Regent McDermott made the motion, seconded by Regent Ford, to request to make a recommendation to the State Regents regarding a statutory change to Oklahoma's Promise.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

3. Discussion and possible action regarding RUSO FY 2020 legislative advocacy.

No action was taken.

4. Discussion and possible action regarding Higher Education Day 2020.



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Higher Education Day at the State Capitol is set for February 11, 2020. The Committee will continue to work on communication pieces and an advocacy plan for the day.

5. Report on annual dinner with the State Regents on November 6, 2019.

The annual dinner with the State Regents was held on November 7, 2019. The Committee wants to consider holding this dinner on the night before the State Regents budget rollout every year.

6. Discussion and possible action regarding RUSO board retreat meeting.

The Committee intends to develop a RUSO Board Retreat and requests input about topics.

### **F. PENSION COMMITTEE—Chair, Christy Landsaw**

**Report of the Pension Committee, Thursday, November 14, 2019, 12:00 p.m., Northwestern Oklahoma State University, Herod Hall. 2<sup>nd</sup> Floor, Regents Room, Alva, Oklahoma..**

1. Annual Report.

Christy Landsaw reported that at the September meeting in Broken Arrow, the Committee extended their contract with USI for pension and actuarial services for the SRA and the OPEB—benefit obligation plan.

USI also provided a fiduciary oversight review of the 403(b) and 457(b) plans as of June 30, 2019. The 403(b) plan assets increased 2.8% over last quarter. The 457(b) plan assets increased 12% since last quarter.

2. Discussion and possible action to revise the Pension Committee Charter.

The Pension Committee recommended revising the charter to rotate the chair of the committee to coincide with chair of the business officers council.

**Regent Parker made the motion, seconded by Regent Fisher, to approve the revisions to the Pension Committee Charter.**



**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

Chair Winchester declared a break at 10:16 a.m.

The meeting resumed at 10:32 a.m.

**VII. PRESIDENTS' RECOMMENDATIONS**

The order of the agenda changed to Item B.

**B. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**  
(See attachment E, Pages 79-80)

Regent Ford made the motion, seconded by Regent McDermott, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Bryon Clark.

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Clark reported that SE is a close-knit campus and community that are working well together during this time in transition. The updates from the search committee are appreciated.

President Clark thanked the Regents, staff, and presidents for their assistance during this time. The administrative staff at SE are working diligently in making sure day to day operations are smooth.

President Clark reported that fall commencement ceremonies will take place at 10:00 a.m. and 2:00 p.m. on December 14, 2019 in the Bloomer Sullivan Arena. Alumna Brittany Morton, Director of Tribal Communications for the Chickasaw Nation will be the commencement speaker.

President Clark reported that despite wet and chilly temperatures, SE had a great homecoming on October 25-26, 2019. The parade was cancelled due to heavy rain which cleared up in time for the game.



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President Clark reported that SE hosted the Texoma College Fair on October 24, 2019. SE was one of 30 colleges and universities that participated. Nearly 500 area students attended the event that was in the Bloomer Sullivan Arena.

President Clark reported that the 13<sup>th</sup> annual Native American Symposium took place in November 1, 2019, which included presentations and discussions about Native American history, art, culture, etc.

President Clark reported that the SE Alumni Association hosted the annual Blue and Gold Gala on November 9, 2019 to raise scholarship money for students.

President Clark reported that Larry Dyson and Kollin VonAhn will be inducted in the Rodeo Hall of Fame the evening of November 15, 2019.

### **C. NORTHEASTERN STATE UNIVERSITY**

(See attachment F, pages 81-90)

**Regent Ford made the motion, seconded by Regent McDermott, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Turner provided an overview of the prototype of the veteran's memorial that NSU will have on campus in the future. The piece is called, "NSU Veterans Serving and Communicating Through the Decades". It will be located on the east side of Seminary Hall. Funding for the memorial is expected to be complete by the end of December. The memorial will take two years to finish and will be 12 feet tall and in place by Veteran's Day 2021.

### **D. EAST CENTRAL UNIVERSITY**

(See attachment G, pages 91-94)

**Regent Ford made the motion, seconded by Regent Fisher, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.**



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**Voting for the motion:** Regents Winchester, Parker, McDermott, Ford, and Fisher

**Voting against the motion:** none

President Pierson reported that ECU won the voter registration contest for the institution of their size. They have won this award six years in a row. This is a competition held by Campus Compact through the State Regents in which each institution registers new voters on campus. ECU registered 9 ½ % of their new students.

President Pierson reported that ECU Athletics Director Jeff Williams has been elected to serve a four-year term with the NCAA Division II Management Council, which reviews and makes policy recommendations to the NCAA Presidents' Council.

President Pierson reported that Professor Emeritus of Music Allen Correll will be inducted into the Oklahoma Music Educators Hall of Fame in Tulsa on January 16, 2020.

Over 500 high school seniors attended ECU's Senior Day. They created a majors fair where faculty came out and showed what it means to declare a major for current students and high school seniors. The event was very well received.

The Chancellor's Legislative Tour for the SE area will be January 15, 2020 at Pete's Place in Krebs, Oklahoma.

President Pierson reported that fall commencement will be on December 14, 2019 with Tony Scott, Vice President of Heritage Bank in Oklahoma City as the commencement speaker.

President Pierson reported that the Higher Learning Commission (HLC) has added additional location visits to Duncan and McAlester. An exit interview is scheduled for December 3, 2019 with President Pierson. Everything seems to have gone very well. The next HLC comprehensive visit will be October 4-5, 2021.

President Pierson reported that she will be serving on the HLC nominating committee again this year.



**E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment H, pages 95-98)

**Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Beutler reported that SWOSU's Career Closet opened on November 14, 2019. The Career Closet is set up to help students who need interview attire. The closet takes donations from the public and the community.

President Beutler reported that author Nicholas Sparks will speak at SWOSU on February 5, 2020. The public is welcome to attend.

President Beutler reported on athletics. Multiple institutions are heading to the Great American Conference (GAC) Volleyball Tournament in Arkansas, and the SWOSU Women's Soccer Team will be playing in the GAC Division II National Championship Game against Oklahoma Baptist University in Weatherford on November 15, 2019. Women's basketball is currently 4-0 and just recently beat Division I Tulsa a few weeks ago.

**F. UNIVERSITY OF CENTRAL OKLAHOMA**

(See attachment I, Pages 99-102)

**Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Patti Neuhold-Ravikumar.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Neuhold-Ravikumar reported that The Military Times recently announced UCO as number 8 of 134 surveyed four-year colleges and universities in the U.S. on its "Best for Vets: Colleges 2020" list. This is



## **MINUTES FOR NOVEMBER 15, 2019**

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the fifth consecutive year that The Military Times has recognized UCO for its dedication to student veterans, active military and their families. UCO also honored veterans at homecoming which included former Governor George Nigh and UCO's own Dr. Mark Kinders.

President Neuhold-Ravikumar reported that the new addition to Hamilton Fieldhouse was unveiled nearly two weeks ago. Not only was it an expansion, but also a matter of equity for women's sports. This new space gives locker room space for women's sports participants to be able to safely change in and out of their sports gear. President Neuhold-Ravikumar thanked Chad Richison for his continued support of the sports complex improvements. This is one of two buildings that has major construction needs and by January 2020 there will be no major construction happening on campus. The new dining hall is up and running, and Buddy's will be removed to create a park that will restore some green space on campus.

**The order of the agenda resumed.**

**A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment D, pages 73-78)

**Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

Dr. David Pecha reported that this week was full of accreditation visits for the Teacher Education Program and the Doctor of Nursing Practice Program.

Dr. David Pecha reported that NWOSU's homecoming was a success. The theme was, "Paint the Town Red: Homecoming 2019". There was a parade, floats, and bands. The weather cleared up just in time for the big game on Saturday.

Dr. David Pecha reported that less than a year after ground was broken on the Fowler Early Childhood Learning Center, construction of the facility is now complete. This is a joint project between Enid Public Schools and Northwestern Oklahoma State University. The center is equipped to educate both pre-K children and college students.



## **MINUTES FOR NOVEMBER 15, 2019**

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Dr. David Pecha reported that NWOSU's Social Work Department has a new Virtual Reality lab and resource center at the Enid Campus. The facility features a state-of-the-art Virtual Reality lab in which social work students wear a headset and operate hand controller which transports them into various virtual environments to learn professional practice skills. Dr. Kylene Rehder authored the \$40,000 grant which made this facility possible.

### **VIII. PRESIDENTS' COUNCIL REPORT**

President Turner reported that President Cunningham is chairing the State Regents tuition waiver committee, which is scheduled to meet December 3, 2019.

President Turner reported the OKHEEI Interlocal revised agreement was approved by the attorney general's office.

President Turner reported that staff raises were not included in the funding ask to the legislature. To keep qualified staff, something will have to be done to address the lack of raises.

President Turner reported that the universities have been working together to put together a RUSO snapshot flyer together. This flyer highlights real-time data regarding the impact that RUSO has on Oklahoma. He thanked Dan Mabry for composing it.

### **IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

Ms. McCaffree provided a written Executive Director's Report prior to the meeting. Ms. McCaffree also thanked General Counsel Debra Lyon for her work with the different cohort groups. The Administrative Office has continued to host gatherings of student affairs and human resources cohorts to share ideas and resolve problems.

### **X. REGENTS' COMMENTS AND ANNOUNCEMENTS**

None to report.

### **XI. NEW BUSINESS**

None to report.



**XII. EXECUTIVE SESSION**

**A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**Regent Ford made the motion, seconded by Regent McDermott, to move into executive session.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**The Board convened in Executive Session at 11:25 a.m.**

**The Board reconvened in public session at 11:33 a.m.**

**XIII. RECONVENE IN PUBLIC SESSION**

**A. Consideration and possible action to implement matters discussed in Executive Session.**

**Regent McDermott made the motion, seconded by Regent Ford, to proceed as discussed in executive session.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**XIV. ADJOURNMENT**

**Regent Ford made the motion, seconded by Regent Fisher, to proceed as discussed in executive session.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, and Fisher**


**Voting against the motion: none**



## MINUTES FOR NOVEMBER 15, 2019

**Meeting adjourned at 11:34 a.m.**

Submitted by:

  
\_\_\_\_\_  
Susan Winchester  
Chair

  
\_\_\_\_\_  
Connie Reilly  
Secretary

Minutes approved by the Regional University System of Oklahoma this 31<sup>st</sup> day of January 2020.

The next regular meeting of the Regional University System of Oklahoma is scheduled for 9:00 a.m., Friday, February 28, 2020 at East Central University, Ada, Oklahoma.



## ATTACHMENTS TO MINUTES

NOVEMBER 15, 2019

### Attachment

- A. Educational Excellence Committee.....51-62
  - \* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Eric Fisher prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.
- B. Facilities Stewardship Committee.....63-70
- C. Audit & Finance Committee.....71-72
- D. Northwestern Oklahoma State University.....73-78
- E. Southeastern Oklahoma State University.....79-80
- F. Northeastern State University.....81-90
- G. East Central University.....91-94
- H. Southwestern Oklahoma State University.....95-98
- I. University of Central Oklahoma.....99-102





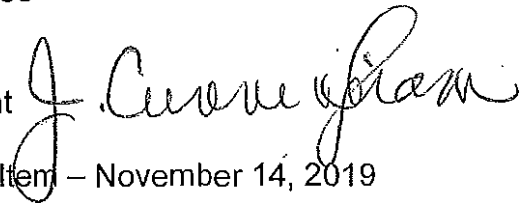


**OFFICE OF THE PRESIDENT**

**Date:** October 31, 2019

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Eric Fisher, Chair

**From:** Dr. Janet Cunningham, President



**Re:** Educational Excellence Agenda Item – November 14, 2019

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the November 14, 2019, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following items:

**Change of Program Name and/or Degree Designation - Doctor of Nursing Practice (080)**

**Accreditation Commission for Education in Nursing Review –** The ACEN Board of Commissioners granted continuing accreditation to the University's baccalaureate nursing program. The next evaluation is scheduled for Spring 2027. Please see the attached letter.

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment (2)



BOARD OF COMMISSIONERS

NURSING EDUCATION  
REPRESENTATIVES

JO ANN M. BAKER, DNP, MSN, RN, FNP-C  
Instructional Director Nursing  
Delaware Technical Community College  
Dover, Delaware

KRISTEN BARBEE, PhD, RN, CNF  
Program Director & Associate Professor  
Wingate University  
Wingate, North Carolina

SHARI GHOLSON, DNP, RN, CNE  
Dean of Nursing  
West Kentucky Community & Technical College  
Paducah, Kentucky

AMY H. HALL, PhD, RN, CNE  
Dean, School of Nursing  
Franciscan Missionaries of Our Lady University  
Baton Rouge, Louisiana

CATHERINE McJANNET, MN, RN, CEN  
Director of Nursing (retired)  
Faculty, Nursing & Health Occupations Programs  
Southwestern College  
San Diego, California

LINDA MILES, EdD, RN  
Chair, School of Nursing  
Daytona State College  
Daytona Beach, Florida

DI BIE | KAJIN EdD, MSN, RN, FAPC  
Professor  
Reading Hospital School of Health Sciences  
Reading, Pennsylvania

GIVENDOLYN TAYLOR, EdD, MSN, RN  
Dean of Allied Health and Nursing  
Augusta Technical College  
Augusta, Georgia

SCOTT THOMPSON, DNP, RN, MSN, CCRN  
Professor of Nursing  
South Georgia State College  
Douglas, GA

VIVIAN MYATES, PhD, RN  
Adjunct Faculty  
Cuyahoga Community College  
Cleveland, Ohio

KATHLEEN ZAJIC, EdD, MSN, RN  
Professor of Nursing  
College of Saint Mary  
Omaha, Nebraska

NURSING SERVICE  
REPRESENTATIVES

LENETRA JEFFERSON, PhD, RN, CNE, LMT  
Registered Nurse Educator  
JettCare, Jefferson Parish Human Services Authority  
Metairie, Louisiana

SHELLY A. YARDAMAN, PhD, RN-BC, NEA-BC, CNE  
CJ/Phlebot-Surgical Registered Nurse  
Troy Regional Medical Center  
Troy, Alabama

USA YOUNG, DNP, APRN, FNP-BC  
Director, Wellness/Health Counselor/Family Nurse Practitioner  
Chicago State University  
Chicago, Illinois

PUBLIC  
REPRESENTATIVES

STEVE ECKMAN, DMin  
President  
York College  
York, Nebraska

JOHN H. RUSSELL, PhD  
St. Augustine, Florida

SUSAN ZLOTOW, PhD  
Consultant  
Qentec LLC  
Bluffton, South Carolina

October 11, 2019

Janet L. Cunningham, EdD  
President  
Northwestern Oklahoma State University  
709 Oklahoma Boulevard  
Alva, OK 73717

Dear Dr. Cunningham:

This letter is formal notification of the action taken by the Accreditation Commission for Education in Nursing (ACEN) at its meeting in September 2019. The Board of Commissioners granted continuing accreditation to the baccalaureate nursing program and scheduled the next evaluation visit for Spring 2027. The details of the accreditation visit and the decision put forth by the Board have been sent to the program's nurse administrator.

Congratulations on this outstanding achievement! We look forward to continued successes for your nursing program. On behalf of the Board of Commissioners, we thank you and your colleagues for your commitment to quality nursing education. If you have questions about this action or about ACEN policies and procedures, please contact me.

Sincerely,



Marsal P. Stoll, EdD, MSN  
Chief Executive Officer







October 30, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following program modification.

**Master of Education in Educational Leadership (073)** – Add a Dual Emphasis track (Superintendent and Principal certification) with 18 hours. Total hours for the degree would change from 30 hours to a range of 30-45 hours.

Sincerely,

Bryon Clark  
Interim President





NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

DATE: November 1, 2019

TO: Regent Eric Fisher, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM: Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items

The following substantive program modifications, a new stand-alone certificate and several embedded certificates are submitted to the Educational Excellence Committee:

**Substantive Changes - Program Modifications**

**Counseling, M.S. (019):** Faculty propose eliminating the GRE/MAT scores as part of the program admission requirements as well as changes to curriculum to facilitate licensure for graduates. The total credit hours for the degree will remain 60.

**Geography and Sustainability Studies, B.A. (036):** Faculty propose adding a one-credit hour course, GEOG 4861 Geography Capstone to the required course listing. The new course requirements will include a portfolio that synthesizes student learning in the program which will allow the program to assess for critical thinking, critical reading and writing, and quantitative reasoning. The course will also include a civic engagement component to provide an immersive learning experience. The total credit hours for the degree will remain 124.

**Health and Human Performance, B.S. (041):** In preparation for future accreditation efforts in exercise science with the Commission on Accreditation of Allied Health Education Programs (CAAHEP), the program proposes a curriculum change, increasing the major credit hours from 45 to 55 and adding four new courses to the inventory. The total credit hours for the degree will remain 124.

**Health and Physical Education, B.S. Ed. (041):** Faculty propose a program modification that adds five hours to the major requirements to better prepare teacher candidates for the Oklahoma Subject Area Test (OSAT). The total credit hours for the degree will remain 124.



**Leadership, M.S. (052):** Faculty propose removing the GRE/MAT scores as part of the program admission requirements since it is no longer a Graduate College admission requirement. They also seek to modify the curriculum in the Training and Development option. The total credit hours for the degree will remain 36 hours.

**Business Administration, M.B.A. (056):** Faculty seek to update program admission requirements including updating the GMAT score requirements as well as allowing for a testing option to meet program prerequisites.

**Reading, M. Ed. (075):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students and require them only for students whose undergraduate cumulative GPA is below 2.5 or 2.75 (last 60 hours).

**Computer Science, B.S. (100):** Course requirement changes will clarify that College Algebra is the appropriate math pathway for the degree program. MATH 3023 Discrete Mathematics will be added to the major requirements. Total credit hours for the degree will remain 124.

**Social Work, B.S.W. (102):** Faculty propose moving program prerequisites to the Social Work General Education requirements or adding them to the required course listing. Changes will allow students to declare social work as a major without the pre-social work step. Admission to social work and practicum requirements have been added to appropriate courses as enrollment restrictions or prerequisites. This modification also minimizes roadblocks for students who use financial aid. Total credit hours for the degree will remain 124.

**School Administration, M. Ed. (103):** In program admission requirements, faculty propose removing the GRE/MAT requirement since it is no longer a Graduate College admission requirement. In addition, faculty request to remove the WritePlacer requirement as a screening tool. Faculty propose a conditional admission status for those whose GPA is below admission standards.

**Nursing, B.S.N. (104):** Faculty seek to update admission requirements by removing lower division GPA requirements in support and nursing requirements as well as removing the recent nursing practice requirement. Information about the admission document tracking system has been added. One course, NURS 3203 Nursing Statistics will be deleted as it is no longer offered, and the institution has other statistics courses available to students to meet the requirement.

**Communication, M.A. (106):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students and require them only for students whose undergraduate cumulative GPA is below 3.0.



**American Studies, M.A. (112):** The faculty request modification of program admission requirements and curricular changes. The requirement that all students take either the GRE or MAT tests will be removed in alignment with changes to Graduate College admission standards. In addition, requiring program applicants to have completed certain undergraduate content courses will be removed since the faculty can find no relationship between the requirement success in the program. Finally, curricular changes include removing the 4000-level courses from guided elective listings and adding three graduate-level courses. Total credit hours for the degree will remain 36.

**Early Childhood Education, M. Ed. (117):** Faculty propose removing program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students.

**Library Media and Information Technology, M.Ed. (129):** Program faculty propose eliminating program admission requirements which duplicate Graduate College admission requirement as well as removing the GRE/MAT scores as part of the program admission requirements for all students. A minor curriculum change will replace an existing course, EDUC 5823 Technology in STEM Education, with new course, LIBM 5573 Technology for School Librarians.

**Health and Kinesiology, M.S. (142):** Faculty request several modifications to the program. First, they propose to change the title to **Health and Sport Science** to reflect curriculum revisions and a new focus for the program to reflect current job opportunities in the area of healthy lifestyles and sports management. The program curriculum will be reconfigured to include a core of 17 hours and two, 15-credit hour options, Health Education and Sport Administration / Management. Finally, the program will adjust admission requirements. The total credit hours for the degree will remain 32.

**Medical Laboratory Science, B.S. (147):** NSU requests the program's degree designation be modified from a Bachelor of Science to a Bachelor of Specialty, specifically, Bachelor of Science in Medical Laboratory Sciences, B.S.M.L.S. The program's structure and purpose most appropriately fits the Bachelor of Specialty degree. Making this change will remove barriers for student completion.

**Professional Business Administration, M.B.A. (157):** Faculty seek to update the program admission requirements, eliminating duplication of Graduate College admission requirements as well as updating GRE/MAT score requirements. The curriculum structure will be revised to remove prerequisite courses and the area of concentration. Total credit hours for the degree will remain 30.

**Social Work, M.S.W. (164):** Program faculty propose providing an opportunity for conditional admissions for applicants with a 2.80-2.99 cumulative GPA. Students admitted conditionally must earn a 3.5 GPA during their first nine hours of the program to advance to regular admission. The conditional admission opportunity will make NSU's admission standards comparable to other regional social work programs.



**Organizational Leadership, B.S. (775):** NSU requests modifications to admission requirements to allow provisional admission status for students with a cumulative GPA between 1.70 to 1.99 as long as they can reach the requisite 2.0 cumulative GPA at the completion of all required coursework. Minimum credit hour requirements for admission to the program will be lowered from 72 to 60 earned credit hours. These changes align with state-wide changes to the Reach Higher program.

### New Certificate Program

**Operations Leadership (graduate-level certificate).** NSU seeks approval to offer a 15-credit hour, graduate certificate in Operations Leadership. The service area of NSU includes municipalities and counties whose economic base is manufacturing. For example, according to the Broken Arrow Chamber of Commerce, attracting clean manufacturing firms is a key component of their economic development strategy. In cooperation with their workforce development team and Oklahoma Manufacturing Alliance, the College of Business and Technology has identified the development of manufacturing expertise as an important focus of our partnership. The Letter of Intent was sent to OSRHE on February 19 and distributed by the Chancellor on March 8, 2019. A letter of support from the Oklahoma Manufacturing Alliance is included.

### New Embedded Certificates

**Business Analytics, embedded certificate.** Faculty propose an 18-credit hour undergraduate certificate embedded in **Business Administration, B.B.A. (012)**. The certificate includes courses in a new, popular program option and would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was included in the June 27, 2019, letter of intent sent to the Chancellor's office.

**Data Analytics, embedded certificate.** Faculty propose a 15-credit hour graduate certificate embedded in **Business Administration, M.B.A. (056)** to serve professional development needs of area businesses and their employees. The certificate would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was detailed in the February 19, 2019, letter of intent sent to the Chancellor's office.

**Healthcare Administration Leadership, embedded certificate.** Faculty propose a 12-credit hour graduate certificate embedded in **Business Administration, M.B.A. (056)** to serve professional development needs of area businesses and their employees. The certificate would be available on the Tahlequah and Broken Arrow campuses and through electronic delivery. This certificate was detailed in the February 19, 2019, letter of intent.

**Human Resource Management, embedded certificate.** Faculty propose a 12-credit hour undergraduate certificate embedded in the **Management, B.B.A. (054)**. The certificate will prepare students to take the Associate Professional in Human Resources (aPHR) examination. This certificate was requested in a June 27, 2019, letter of intent.



**International Business, embedded certificate.** This 15-credit hour undergraduate certificate will be embedded in the recently reinstated **International Business Management, B.B.A. (126)**. The certificate will prepare students for a credential for the NASBITE Certified Global Business Professional and support regional businesses who work in international venues. The certificate was included in the June 27, 2019, letter of intent.

Thank you for your consideration of this proposal. If you have any questions, please contact me or Dr. Landry.

Sincerely,

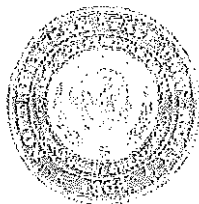
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Steve Turner, Ph.D.  
President

Enclosures

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs





NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

November 1, 2019

Dr. Sheridan McCaffree, Executive Director  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite, 320  
Oklahoma City, OK 73112

Dear Executive Director McCaffree:

Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* requesting approval to develop three new embedded certificates in the **Nursing, M.S.N. (149)**. In accordance with Regional University System of Oklahoma (RUSO) practices, I am providing this information for you to share with the other RUSO institutions.

All three certificates would be available at Muskogee and through electronic delivery.

- **Administrative Leadership in Nursing certificate**
- **Nursing Education certificate**
- **Nursing Informatics certificate**

A completed proposal for each new embedded certificate will follow according to OSRHE established time frames. We appreciate RUSO's consideration and support. If you have any questions, please feel free to contact me at your earliest convenience.

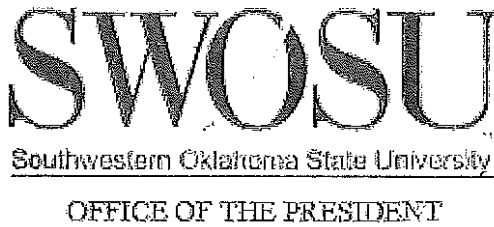
Sincerely,

A handwritten signature in black ink, appearing to read 'STH', with a horizontal line extending to the right.

Steve Turner, Ph.D.  
President

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs  
Dr. Pamela Hathorn, Dean, Gregg Wadley College of Science and Health Professions





TO: Board of Regents of the  
Regional University System of Oklahoma  
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: November 1, 2019

SUBJECT: Educational Excellence Committee Agenda Items – November 15, 2019

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the November 15, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following item:

- Program Modification request for the following program:
  1. Associate of Applied Science Medical Laboratory Technician (123)
  2. Bachelor of Science in Pharmaceutical Sciences (059)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments



Office of the President

November 4, 2019

Sheridan McCaffree, Executive Director  
Regional University System of Oklahoma  
3555 NW 58th St # 320  
Oklahoma City, OK 73112

Dear Director McCaffree:

In accordance with your desire to inform member institutions of proposed new programs, the purpose of this letter is to inform you of our intent to submit a request to add the following new degree programs:

- **Certificate in Agricultural Business** (embedded in Bachelor of Business Administration in Agricultural Business) (electronic delivery)
- **Certificate in International Business** (embedded in Bachelor of Business Administration – all options) (electronic delivery)
- **Certificate in Energy Technology** (embedded in BS Engineering Technology and BS in Applied Engineering Management) (traditional delivery)

Thank you for your consideration.

Sincerely,



Randy L. Beutler  
President





October 30, 2019

Ms. Sheridan McCaffree  
Executive Director  
Regional University System of Oklahoma  
3555 NW 58 Street, Suite 320  
Oklahoma City, OK 73112

RE: Letter of Intent

Dear Ms. McCaffree,

In accordance with the Regional University System of Oklahoma (RUSO) and the Oklahoma State Regents for Higher Education (OSRHE) policy guidelines, this letter serves to inform you of the University of Central Oklahoma's intent to submit the following program requests:

**New Programs:**

- M.P.H. Public Health (traditional delivery)
- Certificate in Food Quality and Safety (embedded in the M.S. Nutrition & Food Science [184], online delivery)

**Request for Online Delivery of Existing Programs:**

- M.P.A. Public Administration (203)
- M.M. Music (128)
- M.S. Nursing (204)
- B.S. Nursing (129)

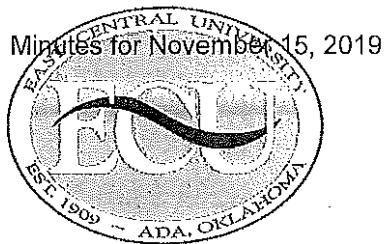
Your consideration of this letter of intent is appreciated. Please contact Dr. John Barthell, Provost and Vice President for Academic Affairs, at (405) 974-3371 should you have any questions or need further clarification.

Respectfully,

A handwritten signature in black ink, appearing to read 'Patti Neuhold-Ravikumar', is written over the word 'Respectfully'.

Patti Neuhold-Ravikumar  
President





OFFICE OF THE PRESIDENT Attachment B

Danley Hall, Suite 204 Page 1 of 8

1100 E. 14<sup>th</sup> Street, PMB P - 8 • Ada, OK 74820 - 6999  
(580) 559 - 5213 office • (580) 559 - 5788 fax • www.ecok.edu

DATE: November 4, 2019

TO: Regent Connie Reilly, Chair  
Facilities Stewardship Committee

FROM: Dr. Katricia G. Pierson, President

SUBJECT: Facilities Stewardship Committee Agenda Item for November Meeting

Please place East Central University on the Facilities Stewardship Committee agenda for the November 15, 2019, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

**A. Renovation to Bill S. Cole University Center and McBride Gymnasium**

Project Description: We request approval to select a construction manager at risk for renovations in the Bill S. Cole University Center and McBride Gymnasium. This is a three-phase project (eSports Center in the University Center, Estep Auditorium in the University Center, and McBride Gymnasium). If funds allow, new flooring and painting also may be done on the first floor of the University Center as part of this project.

Total Project Budget: The total cost of the project is estimated at \$2 million, including architectural fees.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the University's Facility Master Plan and is listed as projects 230-0019 (McBride Gymnasium) and 230-0071 (University Center).

Revenue Source: University Center Facility Fee revenue

**B. On-Call Architectural Services**

Project Description: We request approval to renew the on-call architect contract with Integrated Architecture, PLLC for the period: July 1, 2019 through June 30, 2020.



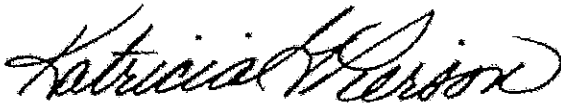
Total Project Budget: The total cost of this project is estimated at \$300,000 annually.

Congruent with Facility Master Plans or Strategic Plans: This project is consistent with the university's campus master plan and facility master plan in that it will move our capital projects forward.

Revenue Source: E&G, Auxiliary, Grant, Section 13, Section 13 Offset, and New College funds.

If I need to provide further information, please let me know.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katricia G. Pierson". The signature is fluid and cursive, with the first name "Katricia" being more prominent than the last name "Pierson".

Katricia G. Pierson, PhD  
President





Date: November 15, 2019

To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Connie Reilly

From: President Patti Neuhold-Ravikumar

**University of Central Oklahoma**      **November 2019 Facilities Stewardship Committee**

1. Approval Items:

**a. Project # 120-0027 Major Repairs and Deferred Maintenance (HES Rooms 110 and 111)**

Project Description: Request approval to fund the renovation of Human Environmental Services (HES) Rooms 110 and 111, in an amount not to exceed \$1,400,000 for the total project budget, and to award contract to Lingo Construction Services, Inc., On Call Construction Manager at Risk for Minor Projects. This is Phase 2 (RUSO Board meeting June 20, 2019) of the work associated with upgrading Room 110 (food laboratory) and Room 111 (Central Station).

Requested Funding Approval: \$1,400,000

Budget Breakdown: \$1,000,000 Construction, \$400,000 utilities, equipment, and furniture

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: College of Education and Professional Studies Course Fees

2. Change Orders:

**a. Project # 120-1090 New Dining Center**

Project Description: Approve Change Order # 6 in the amount of \$144,000 to Lingo Construction Services, Inc., for the New Dining Center to include construction of a new 16-car parking lot located off Thatcher Street, a new 20-car parking lot located north of the New Dining Center, improvements to nearby existing parking lots and associated site work costs. This change order will increase the contract amount to \$15,590,945.

Budget Breakdown: \$144,000 Construction



Revenue Sources: Master Real Property Lease Revenue Bond Funds, E&G Funds

3. Information Items:

**a. Miscellaneous On Call Construction Manager at Risk for Minor Projects**

Project Description: Awarded to Red Sky Constructors, LLC the Howell Hall 318A Renovation to include renovation of the space required to accommodate College of Mathematics and Science's new high-powered magnet for a total amount of \$76,356.

Fund Source: Math/Science College Course Fees

Attachments: Campus Map

Change Order Form New Dining Center



Page 1 Of 1  
Prepared by: Kevin Freeman  
15-Nov-13

Contractor:	Lingo Construction Services
Original Contract Amount:	\$15,368,858
RUSO Approval Date:	4-Nov-16
Final Inspection Date:	TBD
Final Contract Amount:	TBD

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Contracts of one million (\$1,000,000) or less shall not exceed a fifteen percent (15%) cumulative increase in original contract amount.

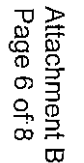
Contracts of over one million (\$1,000,000) shall not exceed the greater of one hundred fifty thousand (\$150,000) or a ten percent (10%) cumulative increase in the original contract amount.

Minutes for November 15, 2019

Attachment B  
Page 5 of 8



November 15, 2019




Academy of Contemporary  
Music (ACM@UCO)  
25 S. Oklahoma Ave.,  
Downtown Oklahoma City

CHK|Central Boathouse  
725 S. Lincoln Blvd.,  
Oklahoma River Boathouse District,  
Downtown Oklahoma City




ACM@UCO  
Performance Lab  
329 E. Sheridan Ave.,  
Downtown Oklahoma City




- Customized Education
- The Catbird Seat


One Santa Fe Plaza,  
Downtown Oklahoma City




Center for eLearning and  
Connected Environments  
201 N. Bryant Ave, Edmond



Jazz Lab  
100 E 5th St., Edmond

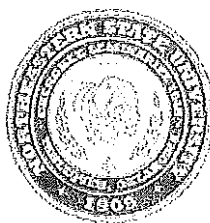


Center for Outdoor  
Adventure Recreation  
Arcadia Lake - Second St.  
and Midwest Blvd.



UCO Downtown  
Carnegie Centre,  
131 Dean A. McGee Ave,  
Downtown Oklahoma City

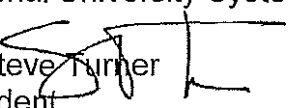




**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

**DATE:** November 1, 2019

**TO:** Connie Reilly, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner  
President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items–November 2019

**1. Project # 485-0073 - Jack Dobbins Fieldhouse Football Office Renovation**

- a. Project Description: Request permission to design, bid and award to the lowest responsible bidder, interior renovations to the Jack Dobbins Fieldhouse athletic office complex.
- b. Requested Funding Approval: \$180,000
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): Section 13 (600) Fund

**2. Project # 485-0055 - Branscum Alumni Center**

- a. Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovations and repairs to the Branscum Alumni Center including roof, windows, gutters/downspouts, soffit/fascia and associated building systems.
- b. Requested Funding Approval: \$100,000
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): New College (650) Fund

**3. Project # 485-0043 - Jack Dobbins Fieldhouse Roof/Entrance Replacement**

- a. Project Description: Request permission to design, bid and award to the lowest responsible bidder, renovations and repairs to Jack Dobbins Fieldhouse barrel roof, entrance, soffit/fascia, and the entry flat roof system.
- b. Requested Funding Approval: \$550,000
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): Infrastructure Fee



**Informational:**

**1. Project #485-0043 Roger Webb Building Upper Flat Roof Replacement**

- a. Project Description: Replacement of Upper Flat Roof
- b. Requested Funding Approval: \$78,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): 295 Fund

**2. Project #485-0004 Women's Tennis Restroom**

- a. Project Description: Build a restroom facility for the women's tennis program.
- b. Requested Funding Approval: \$65,000
- c. Budget Breakdown: New Construction
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): New College (650) Fund

**3. Project #485-0073 Campus Wide LED Lighting Conversion**

- a. Project Description: Convert campus lights to LED fixtures
- b. Requested Funding Approval: \$50,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): 295 Fund



**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA (RUSO)**  
**FY2020 Internal Audit Plan**

Listing of Internal Audit Areas	General description of potential procedures	2020 Internal Audit Plan – per University					
		ECU	NSU	NWOSU	SE	SWOSU	UCO
1. Encumbrance & Pre-Audit System (Alternate Claims – required to be audited annually)	<ul style="list-style-type: none"> <li>Select sample of claims processed through the Miscellaneous Claims Encumbrance and Pre-Audit System for testing compliance with the established policies and procedures and applicable State laws and regulations</li> </ul>	✓	✓	✓	✓	✓	✓
2. Purchasing	<ul style="list-style-type: none"> <li>Review overall policies and procedures</li> <li>Review workflow accesses and practices</li> <li>Select a sample of purchases and review for compliance with policies and procedures</li> </ul>	✓	✓	✓	✓	✓	✓
3. Bookstore Contract Compliance	<ul style="list-style-type: none"> <li>Review overall policies and procedures</li> <li>Review contract and identify specific performance requirements for both parties</li> <li>Review specific requirements for compliance</li> </ul>	✓	✓	✓	✓	✓	✓
4. Food Service Contract Compliance	<ul style="list-style-type: none"> <li>Review overall policies and procedures</li> <li>Review contract and identify specific performance requirements for both parties</li> <li>Review specific requirements for compliance</li> </ul>	✓	✓	✓	✓	✓	✓
5. Follow-up on Prior Year Audit Findings	<ul style="list-style-type: none"> <li>Review findings of Prior Year Audits and determine the status of addressing those findings</li> </ul>	✓	✓	✓	✓	✓	✓
6. Other Areas of Board and/or Management Interest (e.g., Performance Audits)	<ul style="list-style-type: none"> <li>Address other areas of interest, as identified by Board and/or University Management</li> </ul>						



## Other Potential Audit Areas

The following is a non-inclusive list of potential areas listed for the purpose of assistance while considering the scope and audit areas for the fiscal year 2020 audit plan and for future audit plans.

Potential Audit Areas	Areas of focus (example of potential scope with audit area)
Academics	<ul style="list-style-type: none"> <li>• Admissions requirements</li> <li>• Scholarship awards and retention</li> <li>• Grade reporting</li> <li>• Program admissions</li> <li>• Degree requirements</li> </ul>
Performance Audits	<ul style="list-style-type: none"> <li>• Compliance report information</li> <li>• Board reports and other presented information</li> <li>• Evaluation of cost neutral operations</li> </ul>
Individual Departments or Colleges in the Universities	<ul style="list-style-type: none"> <li>• Practice Plans</li> <li>• Overall Procedures regarding budget and approval processes</li> <li>• Compliance with University policies and procedures</li> <li>• ITV courses (creation, monitoring, etc)</li> </ul>
Compliance & Contracts	<ul style="list-style-type: none"> <li>• Controlled Substances</li> <li>• Clery Act</li> <li>• Contracts with other businesses (excluding Food Service and Bookstore)</li> <li>• Police Contracts to work off campus</li> <li>• Contracts with State Agencies</li> </ul>



**OFFICE OF THE PRESIDENT**

October 31, 2019

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Resignation**

**Melissa Jones**, Assistant Professor of Library and Information Services, submitted a letter stating her intention to resign effective October 11, 2019. Ms. Jones has been with the University since September 1, 2017.

**II. INFORMATIONAL ITEMS**

**A. Academic Calendar**

Attached is the Academic Calendar for 2020-2021 for Northwestern Oklahoma State University. The calendar has been submitted for approval to the Oklahoma State Regents for Higher Education.

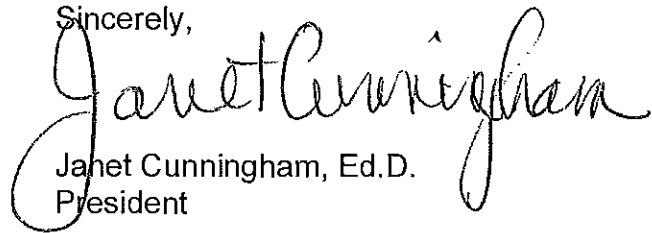


## Northwestern Oklahoma State University

### B. Follett Bookstore Contract

Northwestern has extended terms of a contract with the Follett Corporation to provide retail bookstore operations in space provided on the Alva Campus. Terms of the new 10-year agreement provide \$70,000 in store updates and \$7,500 yearly in student scholarships.

Sincerely,

A handwritten signature in black ink that reads "Janet Cunningham". The signature is fluid and cursive, with the first name "Janet" and last name "Cunningham" clearly legible.

Janet Cunningham, Ed.D.  
President

JC:md

Attachments (1)



Minutes for November 15, 2019

Attachment D

**OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION**

Page 3 of 6

**Return by December 1, 2019****Electronic submission with President's signature is preferred (to [sbeauchamp@osrhe.edu](mailto:sbeauchamp@osrhe.edu)).****Institution: Northwestern Oklahoma State University****ACADEMIC CALENDAR FOR 2020-2021*****NOTE: All schedules should include final exams*****Summer 2020 Session:**

Semester (8-week session) (begins and ends) 6/1/2020 through 7/23/2020

1st 4-week session (begins and ends) 6/1/2020 through 6/25/2020

2nd 4 week session (begins and ends) 6/29/2020 through 7/23/2020

Please list dates of all holidays/breaks (no classes) 5/25/2020 through 5/25/2020

Click here to enter begin date. through Click here to enter end date.

Please add any additional short-term sessions offered at your institution:

(Please note the specific length of the short term session in the shaded boxes)

3-week session (begins and ends) 5/11/2020 through 5/29/2020

-week session (begins and ends) Click here to enter begin date. through Click here to enter end date.

-week session (begins and ends) Click here to enter begin date. through Click here to enter end date.

Summer Commencement date (if applicable) Click here to enter a date.



**Fall 2020 Semester:**

16 week Semester (begins and ends)	8/17/2020 through 12/11/2020
1st 8-week session (begins and ends)	8/17/2020 through 10/9/2020
2nd 8-week session (begins and ends)	10/12/2020 through 12/11/2020
1st 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
2nd 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
3rd 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
4th 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please add any additional short-term sessions offered at your institution (if applicable):

(Please note the specific length of the short term session in the shaded boxes)

-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please list dates of all holidays/breaks (no classes)	9/7/2020 through 9/7/2020
	10/15/2020 through 10/16/2020
	11/25/2020 through 11/27/2020

Fall Commencement date (if applicable)	12/6/2020
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**Spring 2021 Semester:**

16 week Semester (begins and ends)	1/11/2021 through 5/7/2021
1st 8-week session (begins and ends)	1/11/2021 through 3/5/2021
2nd 8-week session (begins and ends)	3/8/2021 through 5/7/2021
1st 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
2nd 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
3rd 4-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
4th 4 week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please add any additional short-term sessions offered at your institution (if applicable):

(Please note the specific length of the short term session in the shaded boxes)

-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.
-week session (begins and ends)	Click here to enter begin date. through Click here to enter end date.

Please list dates of all holidays/breaks (no classes)	1/18/2021 through 1/18/2021
	3/15/2021 through 3/19/2021
	Click here to enter begin date. through Click here to enter end date.

**\*\*\*Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March\*\*\***

Spring Commencement date (if applicable)	5/8/2021
	Click here to enter a date.
	Click here to enter a date.

**Alternative Schedules** (please describe any alternative schedules not already indicated above)



**Intersessions** (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2020 Intersession (between summer 2020 and fall 2020)	Spring/Winter 2020- 2021 Intersession (between fall 2020 and spring 2021)	Summer 2021 Intersession (between spring 2021 and summer 2021)
Intersession begins	Click here to enter a date.	12/14/2020	5/10/2021
Intersession ends	Click here to enter a date.	1/8/2021	5/28/2021

Summer 2020 (if applicable):

Final add date 8 week classes	6/4/2020
Final drop date 8 week classes:	6/4/2020
Final add date first 4 week classes:	6/2/2020
Final drop date first 4 week classes:	6/2/2020
Final add date 2nd 4 week classes:	6/30/2020
Final drop date 2nd 4 week classes:	6/30/2020

Fall 2020:

Final add date 16 week classes:	8/25/2020
Final drop date 16 week classes:	8/28/2020
Final add date 1st 8 week classes:	8/21/2020
Final drop date 1st 8 week classes:	8/21/2020
Final add date 2nd 8 week classes:	10/20/2020
Final drop date 2nd 8 week classes:	10/20/2020

Spring 2021:

Final add date 16 week classes:	1/20/2021
Final drop date 16 week classes:	1/25/2021
Final add date 1st 8 week classes:	1/15/2021
Final drop date 1st 8 week classes:	1/15/2021
Final add date 2nd 8 week classes:	3/12/2021
Final drop date 2nd 8 week classes:	3/12/2021

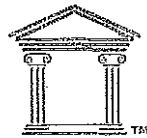
Signature of President

*Janet Cunningham*

Date

11/1/19





*Office of the President*  
**Southeastern Oklahoma  
State University**

Regent Susan Winchester  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58<sup>th</sup>, Suite 320  
Oklahoma City, OK 73112

Dear Regent Winchester:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE APPOINTMENTS**

Academic Affairs

**Dr. Brad Ludrick**, Professor of Native American Leadership, has been appointed to the position of Associate Vice President for Tribal Relations and Academic Affairs effective November 18, 2019 at an annual salary of \$115,000. Dr. Ludrick previously served as a professor in the Department of Biological Sciences since 2000 and more recently as MSNAL Coordinator.

**II. HOLIDAY STIPEND**

Southeastern is requesting approval to provide a one-time stipend in November for full-time, benefits eligible employees employed as of November 1, 2019; the stipend will be \$250. No budget revision is needed.

Southeastern is requesting approval to provide a one-time stipend in November for part-time staff and adjunct faculty employed as of November 1, 2019; the stipend will be \$50. No budget revision is needed.

Total Cost: Estimated at \$120,000 to be funded with budget savings from unfilled positions. Source of Funds: Depending on the budget from which employee is paid.

**III. NOTICE OF GRANT AWARDS**

The following grants have been awarded to Southeastern Oklahoma State University:



**Oklahoma Small Business Development Center .....\$201,118.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Department of Commerce in the amount of \$201,118. The effective date of the grant is July 1, 2019. This grant's project director is Ms. Michele Campbell, State Director. The purpose of this grant is to provide small business management advising, training and technical services to entrepreneurs and small business owners in all 77 counties throughout Oklahoma. The U.S. Small Business Administration grant establishing Oklahoma Small Business Development Centers (OKSBDC) was awarded to Southeastern Oklahoma State University 35 years ago. Southeastern then created and sustains a statewide network of service providers including other universities, community colleges, technology centers, economic development entities and other qualifying organizations to provide grass roots economic and business development services throughout the state. OKSBDC has also created partnerships with other organizations including Chambers of Commerce, commercial lenders and Oklahoma's Native American tribes. OKSBDC provides a critical and key link between higher education and important statewide and community stakeholders.

**Native American Excellence in Education-Teacher Preparation Project.....\$393,322.00**

This grant was awarded to Southeastern Oklahoma State University from the U. S. Department of Education in the amount of \$393,322. The effective date of the grant is October 1, 2019. This grant's project director is Ms. Jennifer Kemp, Native American Institute. The purpose of this grant is to increase the number of Native American educators in public school systems. The grant provides support and training for 12 participants to complete a bachelor's degree in education and enables these individuals to meet requirements for full state licensure and certification.

**First Year Initiative Program.....\$2,880.00**

This grant was awarded to Southeastern Oklahoma State University from the Choctaw Nation of Oklahoma in the amount of \$2,880. The effective date of the grant is October 2, 2019. This grant's program director is Dr. Marlin Blankenship, Executive Director-Center for Student Success/Native American Institute. The purpose of this grant is to assist with the Choctaw First Year Initiative (FYI) Program and the Native American Institute. The grant is intended to improve the achievement of freshman Choctaw students by providing classroom assistance in the Choctaw programs and services by the inclusion of a student worker assistant for second year students who have been part of the FYI program.

Sincerely,



Bryon Clark  
Interim President





NORTHEASTERN STATE UNIVERSITY  
OFFICE *of the* PRESIDENT

November 1, 2019

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations and informational items of Northeastern State University are as follows:

I. PERSONNEL

A. TENURE TRACK APPOINTMENTS

**Dr. Yen-Ting Chen** has been appointed Assistant Professor of Health and Kinesiology in the College of Education effective January 6, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$50,150.

Dr. Chen holds the following degrees: B.S., Physical Therapy, M.S., Physical Therapy, National Cheng Kung University, Taiwan; and Ph.D., Health & Human Performance Biobehavioral Science, University of Florida.

His professional experience includes: Postdoctoral Fellow, The University of Texas Health Science Center at Houston-four years; Physical Therapist, Sunlight Clinic, Taiwan-seven months; and Physical Therapist, Cheng Ching Hospital, Taiwan-two years.

B. FACULTY APPOINTMENTS (TEMPORARY)

**Ms. Kristen Korte** has been appointed Instructor of Special Education in the Department of Curriculum & Instruction in the College of Education effective January 6, 2020. This is a full-time, temporary, non-tenure track position at an academic year salary rate of \$45,500. She is replacing Dr. Susan Patrick.



## **Northeastern State University**

Ms. Korte holds the following degrees: B.S., Special Education, M.S., Special Education, and Ed.S., Education Administration, Southern Illinois University, Edwardsville.

Her professional experience includes: Disabilities Resource Coordinator, Washington University- seven months; Special Education Supervisor, South Macoupin Association for Special Education- six years; Assistant Director of Special Education, Collinsville School District, Illinois- three years; Online Lead Faculty for Special Education for the College of Education, University of Phoenix Online- 10 years; Supervisor- one year, Elementary Coordinator- five years, and Special Education Teacher- eight years, Collinsville School District, Collinsville, Illinois.

### **C. RETIREMENTS WITH RESOLUTIONS**

**Dr. Cindy Cisar**, tenured Professor of Biology in the Gregg Wadley College of Science and Health Professions has announced her retirement effective January 1, 2020. Dr. Cisar has been employed with NSU since August 2004.

**Dr. John de Banzie**, tenured Professor of Biology in the Gregg Wadley College of Science and Health Professions has announced his retirement effective January 1, 2020. Dr. de Banzie has been employed with NSU since August 1986.

**Ms. Nancy Paulie**, Instructor of Mathematics in the Gregg Wadley College of Science and Health Professions has announced her retirement effective December 13, 2019. Ms. Paulie has been employed with NSU since August 2004.

### **D. RESIGNATIONS**

**Dr. Alexis Jones**, Assistant Professor of Medical Lab Science in the Gregg Wadley College of Science and Health Professions has submitted her resignation effective December 12, 2019. Dr. Jones has been employed with NSU since August 2014.

## **II. INFORMATIONAL ITEM**

In June, the Board approved a contract between NSU and marketing firm Mediate.ly for \$460,000. NSU will spend an additional \$20,000 with Mediate.ly to enhance our recruitment efforts at military bases and non-resident students as well as market the changes to our non-resident scholarship program.



**Northeastern State University****III. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

**OHC Joy Harjo Lecture and Reading 2019. . . . . \$1,000.00**

A grant from Oklahoma Humanities Council through National Endowment for Humanities. Funds will allow the College of Liberal Arts and Center for Women's Studies to bring 2019 – 2020 Poet Laureate Joy Harjo to visit a class, give a talk, including a performance of her work, and to visit a creative writing class. The project director is Mr. Christopher Murphy.

**Educational Talent Search – TQ Yr 4 of 5 2019 - 20 . . . . . \$40,000.00**

Additional STEM funding from U. S. Department of Education. Funding will assist this program with a STEM portion of the program that identifies disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training. They will publicize existing forms of student aid and provide tutorial services. This program is part of TRIO and is on the Tahlequah campus. Project director is Ms. Diane Walker.

**Educational Talent Search – BA Yr 4 of 5 2019 - 20 . . . . . \$40,000.00**

Additional STEM funding from U. S. Department of Education. Funding will assist this program with a STEM portion of the program that identifies disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training. They will publicize existing forms of student aid and provide tutorial services. This program is part of TRIO and is on the Broken Arrow campus. Project director is Ms. Diane Walker.

**Grow You Own Teachers Partnership OTC 2019 - 2020. . . . . \$7,957.40**

A grant from Oklahoma State Regents for Higher Education. Funding will provide high school students the opportunity to explore their interests in the field of teaching by enrolling in our concurrent 'Exploration in Teaching' course (EDUC 3000). Project director is Dr. Lisa Bisogno.

**NASC – Native American Support Center 2019 – 2020 Yr 4 of 5. . . . . \$345,985.00**

A grant from U. S. Department of Education. Funds to create the Native American Support Center in response to the Native American Serving Nontribal Institutions (NASNTI) Program. To increase Native American student's retention and completion of higher education by providing a supportive community with academic advising, persons and academic counseling, tutoring and mentoring. The principal investigator is Ms. Shelly Dreadfulwater.

**Total of Grants and Contracts . . . . . \$434,942.40**



**Northeastern State University**

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'ST', written over a horizontal line.

Steve Turner, Ph.D.  
President



**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS, Dr. Cindy Cisar** will retire as Professor of Biology at Northeastern State University on January 1, 2020; and

**WHEREAS, Dr. Cisar** has served faithfully and honorably on the Northeastern State University faculty for 15 and a half years, served as program chair of biology for six years, and has made many contributions as a faculty member which have benefited students, colleagues, the university, and the community; and

**WHEREAS, as a committed teacher** who supports the work of students and colleagues, Dr. Cisar has mentored students who earned top honors at NSU's Research Day in 2006 and 2015, first prize at Research Day at the Capitol in 2006 and 2009, third prize in 2012, and the Best of Academy Award at the Oklahoma Academy of Science technical meeting in 2006; and

**WHEREAS, as an active scholar, Dr. Cisar** has demonstrated outstanding research capabilities and received the 2017 Circle of Excellence Award for Research; has multiple publications and presentations in peer-reviewed venues and journals, has served as a reviewer for the National Science Foundation Graduate Research Fellowship Program from 2016-2019, has received multiple grants including the OK-INBRE Junior Investigator Award, two OK-INBRE mini-grants, a grant from the Oklahoma Center for the Advancement of Science and Technology (OCAST), and a grant from the Oklahoma Water Resources Research Institute; and

**WHEREAS, Dr. Cisar** has shown her dedication to the profession and institution by serving on multiple committees including member and chair of the Faculty Research Committee for ten years as well as serving as a mentor to other faculty, a role model for students, and a friend to all; and

**WHEREAS, through her commitment to the highest ideals of her profession, Dr. Cisar** is deserving of special recognition for the influence she has had on NSU, her colleagues, numerous biology majors, undergraduate student scholars and researchers, and the field of biology;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. Cindy Cisar** the honorary title of "**Professor Emeritus of Biology**" and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. Cindy Cisar in Lincoln, Arkansas.

**ADOPTED** by the Regional University System of Oklahoma this 15<sup>th</sup> day of November, 2019.



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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma



**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS, Dr. John de Banzie** will retire as Professor of Biology at Northeastern State University on January 1, 2020; and

**WHEREAS, Dr. de Banzie** has served faithfully and honorably on the Northeastern State University faculty for 33 and a half years, served as program chair for cellular and organismic biology for eight years, and Chair of the Biology Department for three years; and

**WHEREAS, Dr. de Banzie** has made many contributions as a faculty member which have benefited students, colleagues, the university, and the community, and was recognized as an NSU Centurion in 2015 for his leadership and the significant impact he has had on NSU history; and

**WHEREAS, as a devoted and innovative teacher, Dr. de Banzie** was recognized in 2016 as an Oklahoma DaVinci Fellow for teaching creativity; his innovations included early adoption of computer, web-based, and video technologies in content delivery, interactive problems; and tutorials, and podcasts; and

**WHEREAS, Dr. de Banzie** has shown his dedication to the profession by serving as a mentor to other faculty, a role model for students, and a friend to all; and

**WHEREAS, Dr. de Banzie** has served the institution on multiple committees in various capacities including AIDS Policy, Assessment, Biohazards and Laboratory Safety, College Classroom Technology, College Curriculum, Curriculum and Educational Policies, Grade Appeals, Human Experimentation Advisory, Faculty Council, Library, Parking Appeals, Pre-Professional Health Advisory, Radiation Safety, Science Building Extension, Statewide Articulation, and Undergraduate Research Day Committees; and

**WHEREAS, Dr. de Banzie** is an active scholar who supports the work of students and colleagues, having had multiple grants, publications, and presentations with undergraduate students; and

**WHEREAS, through his commitment to the highest ideals of his profession, Dr. de Banzie** is deserving of special recognition for the influence he has had on NSU, his colleagues, biology majors, and the children and families of our state and nation;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Dr. John de Banzie** the honorary title of “**Professor Emeritus of Biology**” and extends to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and



**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Dr. John de Banzie in Lincoln, Arkansas.

**ADOPTED** by the Regional University System of Oklahoma this 15<sup>th</sup> day of November, 2019.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma



**Regional University System of Oklahoma**

**RESOLUTION**

**WHEREAS, Mrs. Nancy Paulie** will retire as Instructor in Mathematics at Northeastern State University on December 21, 2019; and

**WHEREAS, Mrs. Paulie** has served faithfully and honorably on the Northeastern State University faculty for 15 years and has made many contributions as a faculty member which have benefited colleagues, students, the university, and the community; and

**WHEREAS, through her commitment as an outstanding educator, Mrs. Paulie** has dedicated herself to serving mathematics students and the University with a quality of excellence, and organization that are worthy of recognition; and

**WHEREAS, Mrs. Paulie** has taught mathematics to students in developmental courses who benefited from her kindness and patience; and

**WHEREAS, Mrs. Paulie** demonstrated excellent teaching to future elementary and secondary teachers; and

**WHEREAS, Mrs. Paulie** has served many years on the NSU General Education Committee and actively participated in the activities of the Department of Mathematics and Computer Science and fostered a positive collegial atmosphere;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Mrs. Nancy Paulie** the honorary title of “**Instructor Emeritus in Mathematics**” and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, forwarded to Mrs. Nancy Paulie in Broken Arrow, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 15<sup>th</sup> day of November, 2019.

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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

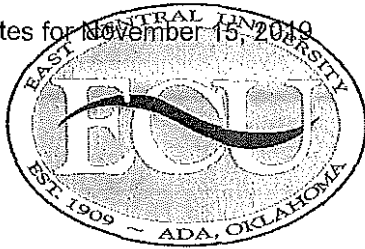
ATTEST:



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Regent Connie Reilly, Secretary  
Regional University System of Oklahoma





November 4, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Winchester and Members of the Board:

The recommendations of East Central University are as follows:

**I. PERSONNEL**

None to report at this time.

**II. REQUESTS FOR CONTRACTS**

None to report at this time.

**II. GRANTS AND CONTRACTS**

**BRANDON WHITTEN INSTITUTE (BWI).....\$50,000**

East Central University received a \$50,000 award from the Whitten Newman Family Foundation by Reggie Whitten. This is in addition to the \$50,000 Mr. Whitten granted in September 2019. The project period: July 1, 2019 through June 30, 2020. This will provide ongoing funding of student coordinator positions to aid in BWI goals and objectives, a campus referral contract for ECU students and employees, continued provision of the evidence-based program MyStudentBody for all incoming freshmen, bi-annual campus health surveys to aid in assessment and progress of substance abuse concerns (and other Health indicators) on campus, office supplies to support BWI activities and strategies, prevention training continued programming with ECU athletes, promotion of graduate Addictions. The Project Director is Ms. Holli Witherington.

**ERT, LLC SOIL TESTING AND ANALYSIS.....\$1,500**

East Central University received a \$1,500 grant from Environmental Resource Technologies to provide support with supplies and student wages for lab work. The Project Director is Dr. Charlie Biles.



**VETERANS UPWARD BOUND.....\$309,521.98**

East Central University received a \$309,521.98 grant from the U.S. Department of Education. The project period: September 1, 2018 to August 31, 2019. This grant will provide academic supportive services designed to prepare 129 eligible military veterans for entrance or reentrance into a post-secondary program of study. The Project Director is Ms. Mary Meeks.

**UPWARD BOUND 2 .....\$343,571.69**

East Central University received a grant award in the amount of \$343,571.69 from the U.S. Department of Education. The project period: September 1, 2018 through August 31, 2019. This grant will provide learning experiences and prepare low-income high school students for college. The Project Director is Mr. Vincent Johnson.

**UPWARD BOUND 2 .....\$343,788.74**

East Central University received a grant award in the amount of \$343,788.74 from the U.S. Department of Education. The project period: September 1, 2018 through August 31, 2019. This grant will provide learning experiences and prepare low-income high school students for college. The Project Director is Mr. Vincent Johnson.

**EDUCATIONAL OPPORTUNITY CENTER.....\$522,212.10**

East Central University received a \$522,212.10 grant from the U.S. Department of Education. The project period: September 1, 2019 to August 31, 2020. This grant will provide financial and admissions counseling and information to 1456 qualified adults who want to return or begin college. The Project Director is Mr. Stan Balch.

**REGIONAL MENTAL HEALTH AWARENESS TRAINING GRANT .....\$125,000**

East Central University received a \$125,000 grant from the U.S. Department of Health and Human Services. The project period: September 30, 2019 to September 29, 2020. The purpose of this program is to (1) train individuals to recognize the signs and symptoms of mental disorders, (2) establish linkages with school-and/or community-based mental health agencies to refer individuals with the signs or symptoms of mental illness to appropriate services; (3) train emergency services personnel, veteran, law enforcement, fire department personnel, and others to identify persons with a mental disorder and employ crisis de-escalation techniques; and (4) educate individuals about resources that are available in the community for individuals with a mental disorder. The Project Director is Ms. Holli Witherington.

**ECU CAMPUS SUICIDE PREVENTION PROGRAM.....\$204,000**

East Central University received a \$204,000 grant from the U.S. Department of Health & Human Services. The project period: September 30, 2019 to September 29, 2020. The purpose of this program is to facilitate a comprehensive public



health approach to prevent suicide in institutions of higher education. The grant is designed to assist colleges and universities in building essential capacity and infrastructure to support expanded efforts to promote wellness and help-seeking of all students. Additionally, this grant will offer outreach to vulnerable students, including those experiencing substance abuse and mental health problems who are at greater risk for suicide and suicide attempts. The Project Director is Ms. Holli Witherington.

**DRUG FREE COMMUNITIES PROGRAM .....\$125,000**

East Central University received a \$125,000 grant from the U.S. Department of Health & Human Services. The project period: September 30, 2019 to September 29, 2020. The purpose of this program is to collaborate with community agencies to address youth substance abuse. The Project Director is Ms. Holli Witherington.

**OKLSAMP (STEM PATHWAYS & RESEARCH ALLIANCE).....\$36,975**

East Central University received a grant award in the amount of \$36,975 from the National Science Foundation via OSU. The project period: September 1, 2019 to August 31, 2020. The purpose of this program provides stipends and supplies for undergraduate research students and prepare them for grad school in a STEM field. The Project Director is Dr. Karen Williams.

**SIP, STRENGTHENING INSTITUTIONAL PROGRAMMING .....\$400,000**

East Central University has received a \$400,000 grant from the U.S. Department of Education. The purpose of this program is to provide academic counseling and enrollment services to students. The project period: October 1, 2019 through September 30, 2020. The Project Director is Ms. Steffanie Fleming.

**NASNTI HERITAGE PROGRAM.....\$350,000**

East Central University received a grant award in the amount of \$350,000 from the U.S. Department of Education. The project period: October 1, 2019 to September 30, 2020. This funding will provide academic and non-academic services to Native American and low-income students to increase retention and graduation dates. The Project Director is Ms. Leah Lyon.

**PONTOTOC COUNTY DFC RX ENHANCEMENT GRANT PROGRAM ..\$50,000**

East Central University received a \$50,000 grant from the U.S. Department of Health & Human Services. The project period: July 1, 2019 to June 30, 2020. The purpose of this DFC RX program is to prevent and reduce the abuse of prescription medication with youth, ages 12-18, in Pontotoc County. DFC RX will target all youth, ages 12-18, in Pontotoc County, as well as adults that regularly interact with and impact local youth, to reduce youth misuse of prescription drugs, decrease social access to prescriptions, and raise awareness of the issues associated with prescription drug misuse. The Project Director is Ms. Holli Witherington.



**UPWARD BOUND MATH AND SCIENCE .....\$341,594**

East Central University received a grant award in the amount of \$341,594 from the U.S. Department of Education. The project period: October 1, 2019 to September 30, 2020. This funding will prepare low income and/or first generation high school students from targeted areas to enter college and pursue a degree in math and science. The Project Director is Ms. Melissa Jones.

**SCISSORTAIL WRITING FESTIVAL .....\$5,000**

East Central University received a grant award in the amount of 5,000 from the Oklahoma Arts Council. The project period: July 1, 2019 through June 30, 2020. This grant will provide funding for the artist fees. The Project Director is Dr. Ken Hada.

**MATH TEACHER'S CIRCLE.....\$3000**

East Central University received a grant award in the amount of \$3000 from the OK State Department of Education. The project period: August 1, 2019 through June 30, 2020. This funding will promote Oklahoma Math Teacher Circles through various avenues including, but not limited to, social media and the OSDE website. The Project Director is Ms. Rhonda Hibbard.

**Total Grants and Contracts--\$3,211,163.51**

**III. PURCHASES**

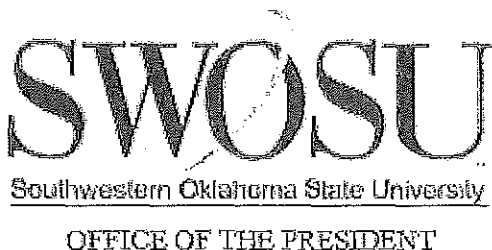
None to report at this time.

*Respectfully submitted,*



*Katricia G. Pierson, Ph.D.  
President*





November 1, 2019

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. CHANGE IN STATUS**

Dr. **Zach Jones** has resigned his position as Chair of the Department of Biological Sciences in the College of Arts and Sciences effective October 23, 2019. He remains an Associate Professor within the department.

Dr. **John Hayden** has resigned his position as the Chair of the Department of Social Sciences in the College of Arts and Sciences effective December 17, 2019. He will continue his position as Professor within the department.

**B. RETIREMENTS with Emeritus Status**

**Roxann Clifton**, MLT Program Director in the College of Associate and Applied Programs will retire effective December 31, 2019.

**C. FACULTY APPOINTMENTS**

Dr. **Peter Grant** has been appointed to the Acting Department Chair position in the Department of Biological Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective October 24, 2019. His salary for the appointment ending on December 13, 2019 will be \$4,290.00. Dr. Grant earned a Bachelor of Science from Pennsylvania State University, a Master of Science from the University of North Texas and a Doctor of Philosophy from Florida State University. Dr. Grant retired as Dean of the College of Arts and Sciences at Southwestern Oklahoma State University on July 1, 2019.



Dr. **Becky Bruce** has been appointed to the Department Chair position in the Department of Social Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 1, 2020. Her salary for the nine-month appointment will be \$58,015.00 which includes \$3200.00 stipend for chair duties. Dr. Bruce has been a faculty member with the university since 2013.

## **II. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS**

SWOSU has received confirmation of two (2) grants for a total amount of \$431,564. Profiles of these awards are presented below. I am available if you should have any questions.

### **A. SWOSU Student Success Center (Year 2).....\$429,564**

The **U.S. Department of Education** has awarded the grant, entitled, "*SWOSU Student Success Center (Year 2)*" in the amount of \$429,564. This grant supports the mission of increased student retention and degree completion through means of fostering faculty-staff-student partnerships and providing innovative, data-informed academic career programming. The Principal Investigator for this grant is **Dr. Lori Gwyn**.

### **B. INBRE Travel Grant: ACS Philadelphia Spring 2020.....\$2,000**

The **Oklahoma IDeA Network of Biomedical Research Excellence (OK-INBRE)** has awarded the grant, entitled, "*INBRE Travel Grant: ACS Philadelphia Spring 2020*" in the amount of \$2,000. This grant allows students to travel to Philadelphia and present their research at the American Chemical Society Annual Meeting. The Principal Investigator for this grant is **Dr. Tim Hubin**.

Respectfully submitted,



Randy L. Beutler  
President



**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Roxann Clifton will retire from Southwestern Oklahoma State University on December 31, 2019; and,

**WHEREAS**, Roxann Clifton has had a prestigious career for 31 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Roxann Clifton served with distinction as Instructor/Clinical Director/Medical Laboratory Technician Program Director at the College of Associate & Applied Sciences/Sayre Campus of Southwestern Oklahoma State University; and,

**WHEREAS**, Roxann Clifton has provided invaluable service in the Medical Laboratory Technician Program at Southwestern Oklahoma State University; and,

**WHEREAS**, Roxann Clifton has demonstrated dedication to her profession by exhibiting excellence in teaching, and to the Medical Technology Profession as a leader at the state and national levels with The American Medical Technologists; and,

**WHEREAS**, Roxann Clifton is deserving of special recognition for her loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Roxann Clifton the honorary title of "Medical Laboratory Technician Program Director Emeritus" and extends to her an expression of commendation and appreciation for her many contributions to the success of Southwestern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Roxann Clifton at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this fifteenth day of November 2019.

\_\_\_\_\_  
Susan C. Winchester, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Connie Reilly  
Secretary









UNIVERSITY OF  
**Central Oklahoma**

**University of Central Oklahoma**

**Edmond, Oklahoma**

**November 15, 2019**

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Temporary Faculty Appointments**

The following have been appointed as temporary faculty for the 2019-2020 academic year:

**1) Visiting Instructor**

**College of Education & Professional Studies**

Dr. Eric Conchola      Kinesiology & Health Studies

**II. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

**Sep 2019**

UCO Talent Search Supplemental, \$40,000

U.S. Department of Education

9/01/2019 – 8/31/2020

Barry Lofton, Student Affairs

Funding from this award will provide an addition of computer programming activities to the current program. Funds will also be used for a field trip to the Science Museum of Oklahoma's private Science Overnight Program, which



includes access to the museum's permanent exhibits, Kirkpatrick Planetarium, and Science Live shows.

Complexity of Tick-Borne Diseases in the Southern Great Plains, \$45,777 (Year 1) \$133,944 (All 4 Years)

National Science Foundation – Established Program to Stimulate Competitive Research (EPSCoR) (Pass through Kansas University)

8/1/2019 – 7/31/2023

Robert Brennan, College of Math and Science

This grant will fund collaborative research across Kansas and Oklahoma on the documentation of novel tick-host-habitat records, allowing the models to be updated in real time as new data is generated from the various big data streams. This data will provide a much-improved understanding of drivers of tick and tick-borne pathogen systems in the Great Plains, both now and into the future.

Teachers and Leaders Academy IV, \$8,000

Oklahoma State Regents for Higher Education

9/1/2019 – 6/1/2020

Susan Scott, College of Education and Professional Studies

The purpose of this grant has two initiatives. The first component is the recruitment of prospective teachers by allowing 100 or more high school students to attend one of two Prospective Teacher Academies. The second component is the Leaders Academy which is directed at high school students, many of who are the first member in their family to attend or complete college. The Academy will give students the tools and knowledge needed to plan for college.

TSET – Creating Healthy Environments in Schools, \$20,621

Oklahoma State Department of Health

9/30/2019 – 6/29/2020

Rachelle Franz, College of Education and Professional Studies

Funding from this grant will provide the development of curriculum to be used in training future and current educators about creating healthy environments in schools.

### **III. Purchases for Approval**

- A.** The University of Central Oklahoma requests permission to enter into a 5-year agreement with ImageNet for campus wide printing/copier services. The projected cumulative annual amount of these copier leases is approximately \$560,000. This agreement will replace an existing agreement with Standley Systems that recently expired.

Various Funding Sources:

(E&G, Academic Service Fees, Auxiliary) .....\$560,000.00



**IV. Informational Items from Purchasing**

- A. Office of Management and Enterprise Services**  
 Source: E&G .....\$101,640.00

**V. Request to Transfer Funds**

- A. The University of Central Oklahoma requests a transfer of Fund 290 operating funds to Fund 295 in the amount of \$5,657,500. The current operating budget includes this amount designated for major renovation and construction using Education and General Funds. In order to make the funds available for long-term projects that run past fiscal year operations, we request the transfer to the fund established by the OSRHE for capital projects - Fund 295.**

Major Repairs and Deferred Maintenance (Human Environmental Services  
 Rooms 110 and 111)

Source: College of Education & Professional Studies Course  
 Fees.....\$1,400,000.00

Remodel Wantland Hall

Source: College of Education & Professional Studies Course  
 Fees.....\$675,000.00

Addition to the Business Building

Source: College of Business Course Fees.....\$3,000,000.00

Renovation of St. Mary's property

Source: College of Fine Arts and Design Course Fees.....\$500,000.00

Structural Engineering work at ACM@UCO Performance Venue

Source: College of Fine Arts and Design Course Fees.....\$75,000.00

Relocation of the Debate Offices

Source: College of Liberal Arts Course Fees.....\$7,500.00

Total.....\$5,657,500.00

Patti Neuhold-Ravikumar  
 President



