

# **REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**



## **MINUTES**

### **REGULAR BOARD MEETING**

**September 11, 2020**

**9:00 am**

**Zoom Link:**

**<https://zoom.us/j/97433594931>**

**Teleconference Number: +1 346 248 7799**

**Meeting ID: 974 3359 4931**

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# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

University  
of  
Central  
Oklahoma

East  
Central  
University

Northeastern  
State  
University

Northwestern  
Oklahoma  
State  
University

Southeastern  
Oklahoma  
State  
University

Southwestern  
Oklahoma  
State  
University

## **FINAL AGENDA**

September 11, 2020

9:00 a.m.

<https://zoom.us/j/97433594931>

**Teleconference Number: +1 346 248 7799**

**Meeting ID: 974 3359 4931**

Attending via video conference: Regent Susan Winchester, Regent Jeff Dunn, Regent Lake Carpenter, Regent Gary Parker, Regent Connie Reilly, Regent Jane McDermott, Regent Amy Anne Ford, Regent Eric Fisher, Regent Joy Hofmeister

- I. **ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT**
- II. **CALL TO ORDER AND REGENTS' ROLL CALL**
  - A. **EXCUSE ABSENT REGENTS**
  - B. **INTRODUCTION OF GUESTS**
- III. **CHAIR'S REPORT—Regent Susan Winchester**
- IV. **CONSENT DOCKET**
  - A. **MINUTES OF PREVIOUS MEETING**
    1. Approval of Minutes of Special Meeting, June 18, 2020

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair,  
Regent Eric Fisher**

**1. Northwestern Oklahoma State University**

**a. Program Modification, Program Deletion**

1. Certificate, Grief and Bereavement, 081

**2. Northeastern State University**

**a. Program Modifications**

1. Media Studies, B.A. (050). Faculty propose adjusting the core requirements, removing M S 1103 Introduction to Media and replacing it with M S 2453 Media Literacy, an existing course.
2. Natural Sciences, M.S. (150). Faculty seek to update program admission requirements and remove the requirement of GRE scores for all students. They propose adding two letters of reference and clarifying admission language to differentiate program admission from admission requirements to the Graduate College and Institution. The degree will remain 36 credit hours.

**b. Existing Program Online Delivery**

1. Health and Sport Science, M.S. (142). Faculty propose offering the program online and anticipate increased enrollment and growth in the number of graduates. In a 2018 survey conducted as part of regular program review, more than 60% of potential students indicated they prefer a master's program that is available totally online. The letter of intent was sent October 18, 2019.

**c. New Program and New Embedded Certificate**

1. Freshwater Sciences, B.S. Faculty propose a new Bachelor of Science in Freshwater Sciences degree. The degree is an interdisciplinary degree which is focused on understanding freshwater ecosystems and ecosystems at the interface between aquatic and terrestrial habitats. Six new courses will support the

program which can be taught with existing faculty and supported with existing resources. The letter of intent was sent April 14, 2020.

2. American Chemical Society, embedded certificate.  
Faculty propose a 56-credit hour certificate that follows the guidelines and requirements of the American Chemical Society. NSU's Chemistry, B.S. program is recognized by the American Chemical Society and having this certificate will allow students who complete the specified hours as part of their degree program to have that certificate officially recognized on their transcript. The letter of intent was sent June 19, 2020.

**3. East Central University**

**a. Letter of Intent**

1. Embedded Certificate
  - a. Certificate in Audio Engineering (049)  
(electronic & traditional delivery)
2. Online Delivery
  - a. Bachelor of Arts in Native American Studies  
(059)

**4. Southwestern Oklahoma State University**

**a. Program Modification Requests**

1. Master of Education in Education (064)
2. Master of Education in Health and Physical Education (066)
3. Master of Music (099)

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. FACILITIES STEWARDSHIP COMMITTEE –Regent Connie Reilly

1. University of Central Oklahoma

a. **Ratification of Emergency Approval - Classroom Technology Project**

Request ratification of emergency approval granted by Regents Winchester and Reilly on June 26, 2020 to spend up to \$3,400,000 for Phase I of a project to upgrade classroom technology to allow for greater flexibility in how courses can be delivered beginning in the fall 2020 semester. Phase I will involve the upgrade of approximately 100 classrooms across campus and temporary mobile technology solutions for the majority of remaining classrooms.

Source: CARES Act HEERF Funds.....\$3,400,000

**Approval Items:**

a. **Project # 120-0027 Major Repairs and Deferred Maintenance (Howell Hall Electrical Panels Replacement)**

Project Description: Request approval to fund and award contracts to Patco Electrical Services, Inc. in an amount not to exceed \$500,000 for replacement of major electrical components located in the Howell Hall Science Building. The project will be executed in multiple phases over a three-year period to minimize disruptions.

Requested Funding Approval: \$500,000

Budget Breakdown: \$500,000 for equipment and installation

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds, Facilities Fees

**Information Items:**

a. **Annual Renewals for On Call Professional Design Consultants**

Annual renewals for the On Call Professional Design Consultants in connection with small projects (RUSO Board approved November 2, 2018) were sent June of 2020. The

second annual renewal of up to four one-year term renewals. Refer to the List of On Call Consultants attachment.

Since the original selection, the following firms were selected, sent contracts, and added to the list to provide professional design services for the University of Central Oklahoma:

1. Burgess Engineering and Testing, Inc.
2. CEC Corporation
3. Integrated Architecture PLLC
4. Troy D. Rhodes & Company, Inc.

**b. Project # 120-0032 Sports Complex Improvement**

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Hamilton Field House Film Room renovation for a total amount of \$44,250.

Fund Source: Athletic Fees

**c. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Awarded to Access Elevator & Lifts, Inc. the Music Building chair lift replacements for a total amount of \$114,130.

Fund Source: Facilities Fees

Project Description: Awarded to A-Tech Paving parking lot repairs for a total amount of \$97,491.

Fund Source: Facilities Fees

**2. Northeastern State University**

**a. Project # 485-0074 - General Elevator Repairs**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, Elevator repairs and maintenance for University elevators and create maintenance savings for the University.

Requested Funding Approval: \$125,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

**b. Project # 485-0073 - General Repairs**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general renovations and repairs to facilities on all three University campuses.

Requested Funding Approval: \$200,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

**Informational:**

**a. Project # 485-0073 - Campus Building Automation**

Project Description: Campus wide updates and installation of new building automation and controls.

Requested Funding Approval: \$75,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

**b. Project # 485-0073 Campus Wide LED Lighting Conversion**

Project Description: Convert campus lights to LED fixtures

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund



**c. Project # 485-0073 UC Building Repairs**

Project Description: General renovations and repairs to building systems.

Requested Funding Approval: \$85,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): UC Facility Fee

**d. Project # 485-0067 General Landscape and Sidewalk Repairs and Maintenance**

Project Description: General landscape and sidewalk repairs and maintenance

Requested Funding Approval: \$75,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

**e. Project # 485-0063 Residence Housing Halls Maintenance**

Project Description: General repairs and maintenance to campus Housing Halls

Requested Funding Approval: \$40,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans: Yes

Revenue Source(s): Housing Fee

**B. POLICY & PROCEDURES COMMITTEE—Regent Eric Fisher**

**Report of the Policy & Procedures Committee, Thursday, September 10, 2020, 1:00 p.m., via Zoom.**

1. RUSO Title IX Policy—Discussion, review, and possible adoption of new system-wide Title IX policy and possible revisions of Chapters 3 (Faculty) and 4 (Students) of the RUSO Policy Manual to be consistent with new Title IX policy and current federal law.

**C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford**

**Report of the System Advancement Committee, Thursday, September 10, 2020, 3:00 p.m., via Zoom.**

1. Discussion of transparency and communications related to COVID-19.

**D. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott**

**Report of the Personnel Committee, Thursday, September 10, 2020, 1:00 p.m., via Zoom.**

1. Discussion and possible action to retain Higher Education Leadership Search as consultants for the SWOSU Presidential Search.—Dr. Alan Medders and Dr. Bill Meehan, consultants, Higher Education Leadership Search
2. Discussion and possible action to approve Presidents' Evaluation Schedule for FY 2021.
3. OKHEEI Annual Report—Dennis Westman, OKHEEI FY 21 Chair and Vice President for Business Affairs, Southeastern Oklahoma State University

**E. PENSION COMMITTEE—Chair, Jessica Kilby**

1. Pension Committee Annual Report.
2. Discussion and possible action to ratify emergency approval given April 23, 2020 by Chair Winchester related to CARES Act provisions for the RUSO 403(b) and 457(b) plans to elect to allow coronavirus-related distributions, coronavirus-related loans and permit delayed

loan repayments and direct Voya to accept participants' self-certification of eligibility in relation to the RUSO 403b and 457b plans.

**VI. PRESIDENTS' RECOMMENDATIONS**

**A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

**1. Personnel**

**2. Purchases:**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

- a. External yearly audit and NCAA compliance audit: Hinkle & Company, P.C., Greenwood Village, Colorado, at a cost of \$50,000. (Fund 290, E&G).

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

- a. Roof replacement for the J.W. Martin Library, the Dunning Performance Center and the entry way of Ryerson Hall: Bloyer & Sons, Inc., Winfield, Kansas, at a cost of \$246,610. (Section 13, New College/Offset Funds, 600 & 650 Funds).

**3. Grants & Contracts**

Total grants and contracts: \$ 2,597,595.00

**4. COVID-19 Report**

**B. NORTHEASTERN STATE UNIVERSITY**

**1. Personnel**

**2. Ratification of Emergency Approvals**

**a. Legal Representation by NSU General Counsel**

Ratification of emergency approval granted by Chair Winchester on Monday, July 13, 2020, for NSU General Counsel, Briana Clifton Drury, representing NSU in small claims court in Wagoner County.

**a. Purchasing – Increase for Athletic Insurance - \$24,000**

Ratification of emergency approval granted by Chair Winchester on Thursday, July 16, 2020, for NSU to increase the anticipated costs associated with Athletic Insurance reported in June. Bids received after the June meeting came in at \$24,000 higher than expected due to an increase in the three-year average of claims data. Therefore, the total contracted amount is not to exceed \$304,000 instead of the reported amount of \$280,000.

**3. Grants and Contracts**

Total grants and contracts: \$ 379,685.70

**4. COVID-19 Report**

**C. EAST CENTRAL UNIVERSITY**

**1. Personnel**

**2. Request for Contracts**

None to report at this time.

**3. Grants & Contracts**

Total grants and contracts: \$ 1,230,964.00

**4. Purchases:**

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

- a. EbenConcepts for Secondary Group Athletic Insurance at a cost of \$66,000.00 (E&G Fund) (Bid #200004)
- b. TruProducts, LLC dba TruTechnologies for fire alarm monitoring and maintenance at a cost of \$118,500.00 (E&G Fund and Auxiliary Fund) (Bid #150007)
- c. Xcel Office Solutions at a cost of \$50,000.00 for lease of Xerox Printing Equipment for campus Mail & Printing Department (Auxiliary Fund) (Sole Source)

## **FINAL AGENDA FOR SEPTEMBER 11, 2020**

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**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

- a. The Learning House dba Wiley Edu, LLC to provide bundled services including Online Course Curriculum Development & Training Services, Marketing, Market Research, Enrollment Management and Retention Services for 2020-2021 at an estimate of \$1,418,00.00 (E&G Fund) (Sole Source)
- b. Brown, Hendrix & Associates for additional technical services to augment our IT Department with the Ellucian Colleague Enterprise Resource Planning system (ERP) transition and go-live, (months 11 through 22 of a 27-month agreement) at an estimated cost of \$198,000.00 including consultant and technical support per SWOSU RFP #17-120, and BH&A Services Agreement dated 10 September 2019. (295 Fund)
- c. Ellucian Company, L.P. for software implementation and maintenance for the Colleague Enterprise Resource Planning system (ERP) at an estimated cost of \$381,510.00 per SWOSU RFP #18-100, and Ellucian Master Terms and Conditions Agreement dated 6 September 2019. (295 Fund)
- d. East Central University requests permission to use the Southeastern contract to hire Touchnet for a cashiering system and services. This agreement is a five-year agreement with a fiscal year out clause. The total implementation costs are \$59,425 and the yearly cost is \$87,314 for the first year and then up to a 4% increase every year after that.

Request Funding Approval: \$529,837

Funding Source: E&G Fund, Auxiliary Fund, and Section 13 Offset (295) Fund

### **5. COVID-19 Report**

#### **D. UNIVERSITY OF CENTRAL OKLAHOMA**

- 1. Personnel**
- 2. Grants & Contracts**

Total grants and contracts: \$ 912,015.00

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## FINAL AGENDA FOR SEPTEMBER 11, 2020

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### 3. Purchases for approval:

- a. College Association of Liability Management, Workers' Compensation Insurance FY21  
Source: E&G .....\$323,000
- b. Dissinger Reed, LLC, Athletic Accident Insurance FY21  
Source: E&G.....\$335,000
- c. Douglas Stewart Company, Inventory for Central Tech Store  
Source: Auxiliary.....\$300,000
- d. Griffin Communications, Online display advertising and paid search advertising for traditional recruitment efforts and expanding online offerings associated with UCO's Connected Campus.  
Source: E&G.....\$300,300
- e. Workplace Solutions LLC, New Dining Center Furniture  
Source: E&G.....\$180,281
- f. WFF Facility Services Inc., Custodial Services for Housing and Dining (FY20)  
Source: Auxiliary.....\$306,051

### 4. Informational Items from Purchasing:

- a. Ellucian Company LP, Banner Technical Advisory Services  
Source: E&G .....\$60,000
- b. Hinkle & Company PC, Accounting Audit Services  
Source: E&G .....\$59,740
- c. Johnson Controls Fire Protection LP, Fire Alarm Inspection Services  
Source: E&G .....\$107,171
- d. NextThought LLC, Creation of online connected platform for the Oklahoma State Department of Education  
Source: E&G .....\$60,000
- e. NextThought LLC, School Safety Awareness Campaign Video  
Source: E&G.....\$90,000

## FINAL AGENDA FOR SEPTEMBER 11, 2020

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- f. NFP Corporate Services LLC, HR Benefits Consulting Services  
Source: E&G .....\$75,000
  - g. OculusIT, LLC, Database and Application Administration Services  
Source: E&G .....\$141,898
  - h. Petra Industries, Personal Protective Equipment  
Source: E&G .....\$50,432
  - i. The Handover Research Council LLC, Grant Development Services  
Source: E&G .....\$66,766
  - j. TouchNet Information System, Inc., Electronic Payment Application  
Source: E&G .....\$128,550
  - k. Turnitin LLC, Plagiarism Detection Software  
Source: E&G .....\$66,766
  - l. WFF Facility Services Inc., Custodial Services for ACM Building  
Source: E&G .....\$54,169
  - m. Ellucian Company LP, CRM Recruit Cloud Software (FY20)  
Source: E&G.....\$79,147
  - n. Thyssenkrupp Elevator, Modernization of NUC Elevator #4 (FY20)  
Source: Auxiliary.....\$140,668
- 5. Emergency COVID-19 Informational Items from Purchasing – Classroom Technology Upgrade Project**
- a. AVL Systems Design  
Source: CARES Act HEERF Funds.....\$388,658
  - b. Cory's Audio-Visual Services LLC  
Source: CARES Act HEERF Funds.....\$477,559
  - c. SKC Communications Products LLC  
Source: CARES Act HEERF Funds.....\$409,668

## **FINAL AGENDA FOR SEPTEMBER 11, 2020**

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- d. Telco Supply Company  
Source: CARES Act HEERF Funds.....\$295,290
  - e. The Douglas Stewart Company Inc.  
Source: CARES Act HEERF Funds.....\$145,000
  - f. Verizon Wireless  
Source: CARES Act HEERF Funds.....\$91,167
  - g. Video Reality Inc.  
Source: CARES Act HEERF Funds.....\$736,181
- 6. COVID-19 Report**

### **E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

- 1. Personnel**
- 2. Grants & Contracts**

Total grants and contracts: \$ 235,384.00

- 3. COVID-19 Report**

### **F. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

- 1. Personnel**
- 2. Nepotism Waivers**

- a. Ms. Kaylie Ragsdale has been appointed to the position of Women's Assistant Basketball Coach. Kaylie is the daughter of Mr. Keith Baxter, Director of Athletics. Ms. Ragsdale's performance evaluations, compensation adjustments, recommendations and determinations for promotion, demotion, or termination, shall not originate with, include, or be influenced by Mr. Keith Baxter. Any such recommendations or determinations shall originate with the supervisor, Mr. Darin Grover, with next-level supervisory determinations routed to Associate Vice President for Academic Affairs Dr. Brad Ludrick.



- b. Ms. Stephanie Prus has been appointed to the position of adjunct instructor in the Department of English, Humanities & Languages. Stephanie is the spouse of Dr. Randy Prus, the Department Chair. Ms. Prus's performance evaluations, compensation adjustments, recommendations and determinations for promotion, demotion, or termination, shall not originate with, include, or be influenced by Dr. Randy Prus. Any such recommendations or determinations shall originate with the supervisor, Dr. Janet Barker, with next-level supervisory determinations routed to the Vice President for Academic Affairs Dr. Teresa Golden.

**3. Grants and Contracts**

Total grants and contracts: \$ 1,253,006.00

**4. Informational:**

**In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchase:**

**a. SE Presidential Search Costs**

This is Southeastern's portion of the 2019/2020 presidential search costs. As a practice, RUSO bills back to the universities the actual costs of the presidential searches.

Amount: \$61,074.65  
Source of Funding: E&G Part I  
Vendor: RUSO

**b. FRASCA Cessna 172 Reconfigurable Flight Training Simulator**

This system will allow pilots to actually log flight time for the purposes of the desired certificated rating for an approved number of flight hours. The simulator also provides the ability to provide regulation flight training for the pilot to maintain their currency and to perfect instrument procedures and protocols.

Amount: \$85,500  
Source of Funding: Auxiliary  
Vendor: Frasca International

**c. Tutor.com**

Tutor.com is an online tutoring program that is embedded in Blackboard that allows students to access to on demand tutoring 24/7. Tutoring is available in more than 40 subjects to students and reports/transcripts from tutoring sessions are readily available to instructors upon demand. Tutor.com replaced our previous contract with SmartThinking.

Amount: \$89,370  
Source of Funding: E&G Part I  
Vendor: Tutor.com

**5. COVID-19 Report**

**VII. PRESIDENTS' COUNCIL REPORT**

**VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

**IX. REGENTS' COMMENTS AND ANNOUNCEMENTS**

**X. NEW BUSINESS**

**XI. EXECUTIVE SESSION**

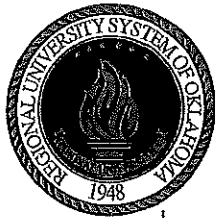
**A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**XII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

**XIII. ADJOURNMENT**



# REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

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## MINUTES

September 11, 2020

9:00 a.m.

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Teleconference Number: +1 346 248 7799

Meeting ID: 974 3359 4931

Attending via video conference: Regent Susan Winchester,  
Regent Gary Parker, Regent Connie Reilly, Regent Jane  
McDermott, Regent Amy Anne Ford, and Regent Eric Fisher

### I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., on September 11, 2020, via Zoom videoconference and teleconference. Notice of the regular meeting had been properly filed with the Secretary of State, August 7, 2020 and a copy of the Agenda posted by 9:00 a.m., September 10, 2020 in compliance with the Open Meeting Act.

### II. CALL TO ORDER AND REGENTS' ROLL CALL

Chair Winchester called the meeting to order. Roll call established the presence of a quorum with 5 Regents present.

Susan Winchester, Chair, Position 1  
Gary Parker, Regent, Position 4  
Connie Reilly, Secretary, Position 5  
Jane McDermott, Regent, Position 6  
Amy Anne Ford, Regent, Position 7

3555 NW 58th Street, Suite 320, Oklahoma City, Oklahoma 73112  
Phone: (405) 942-8817 Fax: (405) 942-8847

Regent Winchester asked that if Regents are not able to attend meetings to let the Administrative Office know why so that they can let people know why they can't be in attendance at the meeting.

**A. EXCUSE ABSENT REGENTS**

**Regent Parker made the motion, seconded by Regent Ford to excuse absent Regents from the meeting.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, and Ford**

**Voting against the motion: none**

**B. INTRODUCTION OF GUESTS**

**University Presidents**

Randy Beutler, President, Southwestern Oklahoma State University,  
Weatherford, Oklahoma  
Janet Cunningham, President, Northwestern Oklahoma State  
University, Alva, Oklahoma  
Patti Neuhold-Ravikumar, President, University of Central Oklahoma,  
Edmond, Oklahoma  
Thomas Newsom President, Southeastern Oklahoma State  
University, Durant, Oklahoma  
Katricia Pierson, President, East Central University, Ada, Oklahoma  
Steve Turner, President, Northeastern State University, Tahlequah,  
Oklahoma

**Regional University System of Oklahoma Administrative Staff**

Sheridan McCaffree, Executive Director  
Debra Lyon, General Counsel  
Angela Michael, Assistant General Counsel  
Priya Desai, Executive Assistant

**Others in Attendance**

Brenda Burgess, Vice President for Administration and Finance,  
Southwestern Oklahoma State University, Weatherford, Oklahoma  
Mike Davis, Assistant Professor of Criminal Justice, Assistant to the  
President for Compliance, Southeastern Oklahoma State University,  
Durant, Oklahoma

Kevin Freeman, Vice President of Finance and Operations, University of Central Oklahoma, Edmond, Oklahoma  
Bo Hannaford, Executive Vice President, Northwestern Oklahoma State University, Alva, Oklahoma  
Joy Hofmeister, Regent, Position 9, Regional University System of Oklahoma, Oklahoma City, Oklahoma  
Jessica Kilby, Vice President for Administration and Finance, East Central University, Ada, Oklahoma  
Christy Landsaw, Vice President for Administration and Finance, Northeastern State University, Tahlequah, Oklahoma  
Alan Medders, Consultant, Higher Education Leadership Search  
Bill Meehan, Consultant, Higher Education Leadership Search  
Mark Thomas Moorman, Consultant, Higher Education Leadership Search  
David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma  
Dennis Westman, Vice President for Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

**III. CHAIR'S REPORT—Regent Susan Winchester**

Regent Winchester spoke about the remembrance and impact of September 11, 2001. She asked everyone to hold those who were impacted in their thoughts on this day. Many of the first responders who lost their lives that day were also present during the response to the Murrah building bombing on April 19, 1995.

Regent Winchester thanked the Regents for their hard work and leadership during this very trying time. She also thanked the Presidents for their efforts to keep the Regents updated during this time. She thanked President Newsom for letting her know that the situation with the pipes bursting at SE was under control very early in the morning.

**Regent Fisher joined the meeting via Zoom at 9:07 a.m.**

**Regent Hofmeister joined the meeting via telephone as a nonvoting member at 9:07 a.m.**

**IV. CONSENT DOCKET**

**Regent Ford made the motion, seconded by Regent Parker to approve all of the items on the Consent Docket:**

**A. MINUTES OF PREVIOUS MEETING**

1. Approval of Minutes of Special Meeting, June 18, 2020

**B. EDUCATIONAL EXCELLENCE COMMITTEE REPORT – Chair, Regent Eric Fisher (Attachment A, Pages 45-50)**

**1. Northwestern Oklahoma State University (Page 45)**

**a. Program Modification, Program Deletion**

1. Certificate, Grief and Bereavement, 081

**2. Northeastern State University (Pages 46-47)**

**a. Program Modifications**

1. Media Studies, B.A. (050). Faculty propose adjusting the core requirements, removing M S 1103 Introduction to Media and replacing it with M S 2453 Media Literacy, an existing course.
2. Natural Sciences, M.S. (150). Faculty seek to update program admission requirements and remove the requirement of GRE scores for all students. They propose adding two letters of reference and clarifying admission language to differentiate program admission from admission requirements to the Graduate College and Institution. The degree will remain 36 credit hours.

**b. Existing Program Online Delivery**

1. Health and Sport Science, M.S. (142). Faculty propose offering the program online and anticipate increased enrollment and growth in the number of graduates. In a 2018 survey conducted as part of regular program review, more than 60% of potential students indicated they prefer a master's program that is available totally online. The letter of intent was sent October 18, 2019.

**c. New Program and New Embedded Certificate**

1. Freshwater Sciences, B.S. Faculty propose a new

Bachelor of Science in Freshwater Sciences degree. The degree is an interdisciplinary degree which is focused on understanding freshwater ecosystems and ecosystems at the interface between aquatic and terrestrial habitats. Six new courses will support the program which can be taught with existing faculty and supported with existing resources. The letter of intent was sent April 14, 2020.

2. American Chemical Society, embedded certificate. Faculty propose a 56-credit hour certificate that follows the guidelines and requirements of the American Chemical Society. NSU's Chemistry, B.S. program is recognized by the American Chemical Society and having this certificate will allow students who complete the specified hours as part of their degree program to have that certificate officially recognized on their transcript. The letter of intent was sent June 19, 2020.

3. **East Central University** (Page 48)

a. **Letter of Intent**

1. Embedded Certificate
  - a. Certificate in Audio Engineering (049)  
(electronic & traditional delivery)
2. Online Delivery
  - a. Bachelor of Arts in Native American Studies  
(059)

4. **Southwestern Oklahoma State University** (Page 49)

a. **Program Modification Requests**

1. Master of Education in Education (064)
2. Master of Education in Health and Physical Education (066)
3. Master of Music (099)

**Voting for the motion:** Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher

**Voting against the motion:** none

**V. REPORT OF RUSO COMMITTEE PROCEEDINGS**

**A. FACILITIES STEWARDSHIP COMMITTEE –Regent Connie Reilly  
(Attachment B, Pages 51-56)**

Regent Reilly reported that the Committee considered each item on the agenda. All questions were resolved prior to the meeting.

**Regent Reilly made the motion, seconded by Regent Ford, to approve the facilities requests as listed in the agenda.**

**1. University of Central Oklahoma (pages 51-54)**

**a. Ratification of Emergency Approval - Classroom Technology Project**

Request ratification of emergency approval granted by Regents Winchester and Reilly on June 26, 2020 to spend up to \$3,400,000 for Phase I of a project to upgrade classroom technology to allow for greater flexibility in how courses can be delivered beginning in the fall 2020 semester. Phase I will involve the upgrade of approximately 100 classrooms across campus and temporary mobile technology solutions for the majority of remaining classrooms.

Source: CARES Act HEERF Funds.....\$3,400,000

**Approval Items:**

**a. Project # 120-0027 Major Repairs and Deferred Maintenance (Howell Hall Electrical Panels Replacement)**

Project Description: Request approval to fund and award contracts to Patco Electrical Services, Inc. in an amount not to exceed \$500,000 for replacement of major electrical components located in the Howell Hall Science Building. The project will be executed in multiple phases over a three-year period to minimize disruptions.

Requested Funding Approval: \$500,000



## MINUTES FOR SEPTEMBER 11, 2020

Budget Breakdown: \$500,000 for equipment and installation

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds, Facilities Fees

### **Information Items:**

#### **a. Annual Renewals for On Call Professional Design Consultants**

Annual renewals for the On Call Professional Design Consultants in connection with small projects (RUSO Board approved November 2, 2018) were sent June of 2020. The second annual renewal of up to four one-year term renewals. Refer to the List of On Call Consultants attachment.

Since the original selection, the following firms were selected, sent contracts, and added to the list to provide professional design services for the University of Central Oklahoma:

1. Burgess Engineering and Testing, Inc.
2. CEC Corporation
3. Integrated Architecture PLLC
4. Troy D. Rhodes & Company, Inc.

#### **b. Project # 120-0032 Sports Complex Improvement**

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Hamilton Field House Film Room renovation for a total amount of \$44,250.

Fund Source: Athletic Fees

#### **c. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Awarded to Access Elevator & Lifts, Inc. the Music Building chair lift replacements for a total amount of \$114,130.

Fund Source: Facilities Fees

Project Description: Awarded to A-Tech Paving parking lot repairs for a total amount of \$97,491.

Fund Source: Facilities Fees

2. **Northeastern State University** (Pages 55-56)

a. **Project # 485-0074 - General Elevator Repairs**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, Elevator repairs and maintenance for University elevators and create maintenance savings for the University.

Requested Funding Approval: \$125,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

b. **Project # 485-0073 - General Repairs**

Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general renovations and repairs to facilities on all three University campuses.

Requested Funding Approval: \$200,000

Budget Breakdown: Renovation/Repairs

Revenue Source(s): 600 Fund

**Informational:**

a. **Project # 485-0073 - Campus Building Automation**

Project Description: Campus wide updates and installation of new building automation and controls.

Requested Funding Approval: \$75,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

**b. Project # 485-0073 Campus Wide LED Lighting Conversion**

Project Description: Convert campus lights to LED fixtures

Requested Funding Approval: \$50,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 295 Fund

**c. Project # 485-0073 UC Building Repairs**

Project Description: General renovations and repairs to building systems.

Requested Funding Approval: \$85,000

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): UC Facility Fee

**d. Project # 485-0067 General Landscape and Sidewalk Repairs and Maintenance**

Project Description: General landscape and sidewalk repairs and maintenance

Requested Funding Approval: \$75,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans or Strategic Plans: Yes

Revenue Source(s): 650 Fund

**e. Project # 485-0063 Residence Housing Halls Maintenance**

Project Description: General repairs and maintenance to campus Housing Halls

Requested Funding Approval: \$40,000.00

Budget Breakdown: Renovation/Repairs

Congruent with Facility Master Plans: Yes

Revenue Source(s): Housing Fee

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**B. POLICY & PROCEDURES COMMITTEE—Regent Eric Fisher**

**Report of the Policy & Procedures Committee, Thursday, September 10, 2020, 1:00 p.m., via Zoom. (See Attachment C, Pages 57-78)**

1. RUSO Title IX Policy—Discussion, review, and possible adoption of new system-wide Title IX policy and possible revisions of Chapters 3 (Faculty) and 4 (Students) of the RUSO Policy Manual to be consistent with new Title IX policy and current federal law.

Regent Fisher reported that in May 2020, the U.S. Department of Education released its latest regulations related to Title IX which became effective August 14, 2020. Title IX prohibits discrimination on the basis of sex in educational settings. The RUSO university presidents identified members of their teams to participate in a RUSO Title IX working group that put this proposed policy together. If adopted, this policy is intended to replace the interim Title IX policies adopted by each university and to bring consistency to Title IX compliance across the RUSO system. This policy will be a new policy in Chapter 5 of the RUSO policies. Other policies in the RUSO policy manual that are inconsistent with this one will be identified and brought to the board for either amendment or deletion at the October 2020 RUSO Board meeting.

**Regent Fisher made the motion, seconded by Regent Ford to approve the RUSO Title IX policy as presented.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

**C. SYSTEM ADVANCEMENT COMMITTEE—Chair, Regent Amy Anne Ford**

**Report of the System Advancement Committee, Thursday, September 10, 2020, 3:00 p.m., via Zoom.**

1. Discussion of transparency and communications related to COVID-19.

Regent Ford reported that the System Advancement Committee had a virtual meeting September 10, 2020 and thanked Regent Fisher and Regent McDermott for attending as well as all the presidents and many of the business officers.

The Committee discussed the importance of transparency and communications related to Covid-19.

According to the White House Coronavirus Task Force, as of September 6, 2020, Oklahoma is in the red zone for cases, indicating more than 100 new cases per 100,000 population last week, with the 9th highest rate in the country. Oklahoma is in the red zone for test positivity, indicating a rate above 10%, with the 4th highest rate in the country. Three RUSO universities are currently in the yellow zone: NSU, SE, and UCO. Ada and Edmond are the only cities with mask mandates. The rest of the cities occupied by universities do not have a city-wide mask mandate.

The Task Force listed the following recommendations in university settings:

- Increase testing capacity by expanding public-private partnerships; increasing the budget and capacity of public health labs; pooling specimens where appropriate; and utilizing all university, veterinary and research platforms for surveillance and testing of students and, if needed, the surrounding communities.

- Require all universities and colleges to have a plan for both rapid testing and contact tracing of symptomatic students and periodic surveillance testing of students. Ensure quick turnaround times for results and the rapid isolation of cases and quarantine of contacts. Residential cases and contacts should not be sent home to isolate or quarantine.

- Recruit college and university students to expand public health messaging and contact tracing capacity and ensure protection of local communities by strict mask wearing and social distancing off campus.

-Universities and colleges should work with various student leaders and campus media to support compliance with recommendations.

-Consider utilizing focused wastewater surveillance to detect cases early and to direct diagnostic testing and public health interventions.

These recommendations were discussed at the committee meeting. Generally, universities are reporting that students are being compliant with mask mandates and social distancing on campus. Universities are less able to influence off campus behavior. Universities reported that there are not enough tests available for all students to be tested. Some have offered and continue to offer free testing on campus. They also refer students to their county health departments for testing. Most universities are very transparent and forward-facing regarding their active cases among students and employees and she encouraged all RUSO universities to be transparent and forthcoming with that information so that people can make informed decisions about their education and their behavior. This information should be readily available and easily discoverable on university websites.

Regent Ford requested each university to send their weekly campus updates to Sheridan McCaffree and asking her to send those updates to the regents along with our regular monitoring of active COVID-19 case numbers. She thanked the presidents and their faculty and staff for their diligent response and encourage continued collaboration and sharing of ideas and strategies that are working well so that we can continue to offer classes in person and online consistent with our mission and our core values.

**D. PERSONNEL COMMITTEE—Chair, Regent Jane McDermott**

**Report of the Personnel Committee, Thursday, September 10, 2020, 1:00 p.m., via Zoom.**

1. Discussion and possible action to retain Higher Education Leadership Search as consultants for the SWOSU Presidential Search.—Dr. Alan Medders and Dr. Bill Meehan, consultants, Higher Education Leadership Search.

The Personnel Committee had a meeting on Zoom on September 10, 2020 which was attended by Regents Reilly, Ford, and McDermott in addition to President Beutler and other interested presidents and business officers. The Committee had a good discussion with Dr. Alan Medders and Dr. Bill Meehan of Higher Education Leadership Search.

This is the firm used for the SE presidential search, and by all accounts that was an effective and efficient search and we are very pleased with the results.

**Regent McDermott made the motion, seconded by Regent Reilly to retain Higher Education Leadership Search as consultants for the SWOSU Presidential Search.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

2. Discussion and possible action to approve the Presidents' Evaluation Schedule for FY 2021.

The Personnel Committee plans to schedule the Board evaluations of three presidents on the following schedule this fiscal year, consistent with evaluation policies:

October 2020 meeting – President Thomas Newsom (SE) – 6 month review

November 2020 meeting – President Patti Neuhold-Ravikumar (UCO) – annual evaluation

April 2021 meeting – President Katricia Pierson (ECU)—bi-annual evaluation

3. OKHEEI Annual Report—Dennis Westman, OKHEEI FY 20 Chair and Vice President for Business Affairs, Southeastern Oklahoma State University

Mr. Dennis Westman provided an annual report detailing the work of the OKHEEI group over the past year. OKHEEI streamlined its procedures including setting up an OKHEEI trust that worked with the RUSO legal team, the Attorney General's office, and OMES. OKHEEI amended the OKHEEI Interlocal Agreement, as approved an investment policy statement. He also provided an update on the progress and payment of self-insured claims and Zero Card benefits. Mr. Westman had stated OKHEEI had approximately \$31 million in contributions and expenses in the previous year and the premium rate for the next year reflects a 7.9% increase in rates. OKHEEI administers wellness programs and programs targeted to meet specific needs of OKHEEI covered members.

Regent McDermott thanked Mr. Dennis Westman for his willingness to step up and take on chairmanship of OKHEEI. Regent McDermott commented that OKHEEI's mission is very important and it is time consuming and requires capable leadership. The Committee appreciates Dennis Westman's leadership.

**E. PENSION COMMITTEE—Chair, Jessica Kilby**

1. Pension Committee Annual Report.

Pension Committee Chair Jessica Kilby provided an annual report regarding the work of the Pension Committee. She reported that the Committee has met seven times over the past year. Committee work included multiple quarterly investment reviews, revising the Pension Committee Charter to make the chair contiguous with the Chair of the Business Officers, retaining services from USI Consulting Group for plan and benefit administration, as well as implementing deferred compensation plans for qualifying presidents.

2. Discussion and possible action to ratify emergency approval given April 23, 2020 by Chair Winchester related to CARES Act provisions for the RUSO 403(b) and 457(b) plans to elect to allow coronavirus-related distributions, coronavirus-related loans and permit delayed loan repayments and direct Voya to accept participants' self-certification of eligibility in relation to the RUSO 403(b) and 457(b) plans.

**Regent Parker made the motion, seconded by Regent Reilly to ratify emergency approval given by Chair Winchester on April 23, 2020 related to CARES Act Provisions for the RUSO 403(b) and 457(b) plans to elect to allow coronavirus- related distributions, coronavirus-related loans and permit delayed loan repayments and direct Voya to accept participants' self-certification of eligibility in relation to the RUSO 403(b) and 457(b) plans.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**



**VI. PRESIDENTS' RECOMMENDATIONS**

**A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment D, Pages 79-84)

**Regent Ford made the motion, seconded by Regent Hofmeister, to approve the President's Recommendations for Northwestern Oklahoma State University as presented by President Janet Cunningham.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Cunningham reported that NWOSU is four weeks into the fall semester and responding well to COVID-19.

President Cunningham expressed her appreciation to the team at NWOSU for their flexibility and responsiveness to making changes and accommodations for the continuously evolving responses to needs that arise.

President Cunningham reported that throughout this new time the Presidents' Council has gotten even more close. They have at least a weekly meeting to talk about issues on campus. They will miss President Beutler and his wise counsel and sense of humor.

President Cunningham reported that one thing she is still acclimating to is the lack of student events and activities. Campus is usually buzzing with activity and events this time of year, but because of COVID-19 things have slowed down quite a bit.

Regent McDermott mentioned the passing of Barbara Struckle who was a pillar in the NWOSU community. She will be greatly missed. President Cunningham reported her funeral services will take place September 12, 2020 in Alva.

**B. NORTHEASTERN STATE UNIVERSITY**

(See attachment E, pages 85-98)

**Regent Ford made the motion, seconded by Regent Parker, to approve the President's Recommendations for Northeastern State University as presented by President Steve Turner.**

**Voting for the motion:** Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher

**Voting against the motion:** none

President Turner expressed his appreciation to the NSU cabinet and family that have been working diligently to meet needs on campus during COVID-19.

President Turner reported that this is a very busy year for NSU. One year from October of this year, the Higher Learning Commission review will take place. NSU will be conducting a strategic plan review to see what goals have been met and which ones cannot be accomplished due to revenue failures and things like that.

President Turner reported that NSU is finishing their last update for their quality initiative. The committees have started their work and he thanked Dr. Pam Fly for her coordination on this initiative.

President Turner reported that in February NSU finished a successful fundraising campaign. NSU is now working on gathering data related to unmet needs for the next fundraising campaign. There will be another campaign in about two years to avoid donor fatigue.

President Turner reported that COVID-19 has changed annual events like the Emerald Ball and Homecoming. There are no athletic competitions until at least January. The Emerald Ball which is annual event to raise scholarship money will be cancelled for the first time in 20+ years.

President Turner thanked Dr. Landry, the Deans, Program Coordinators, and Faculty for their work getting the Physician Assistant program off the ground. The accredited Physician Assistant program starts in October at the Muskogee campus. This is part of the continual expansion of the allied health program. President Turner thanked the Gailey family for underwriting startup costs for program. There will be a celebration with Marilyn and Mark Gailey to recognize their crucial support in making this possible post COVID-19.

President Turner reported that since March 23-September 4, 2020 there have been 34 known student cases of COVID-19. At least 29 of those cases have recovered. There have been 19 known employee cases and 17 employees have recovered. Since August 1, 2020, there has been an average of two employee cases and 4.6 student cases per week.

**C. EAST CENTRAL UNIVERSITY**

(See attachment F, Pages 99-104)

**Regent Reilly made the motion, seconded by Regent Fisher, to approve the President's Recommendations for East Central University as presented by President Katricia Pierson.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Pierson reported that even with the pandemic, things are busy at ECU.

President Pierson reported that Dr. Jeff Williams, ECU Athletic Director, has been named to NCAA COVID-19 advisory group. He is one of two people who are not physicians. He has a background in athletic training and his doctorate in Athletic Training and extensive experience in working with athletes. He is representing Division II for all of the NCAA. He also serves on the NCAA management council and that is the group that is making recommendations to presidents.

President Pierson reported that on enrollment census day, ECU has seen a slight increase in enrollment. She also reported that headcount is also slightly up. Student Credit Hours are up almost a full percentage point.

President Pierson reported that Ellucian Colleague ERP implementation is on track and under budget. Many of the trainings for the ERP system have been virtual trainings and have stayed on track. The modules are set to go live this fall and into the spring. The Admissions module will go live in October. The HR module will go live in November. The Finance and Purchasing module will launch in December. It has been a great help to get information and questions answered from colleagues who have already completed implementation.

President Pierson reported that the Higher Learning Commission will visit in October 2021. ECU will be working on diligently on their quality initiative report.

President Pierson thanked the ECU team for blending all courses including labs. All rooms were rearranged to accommodate social distancing. Some spaces were retrofitted to be classrooms, like auditorium space. Many of the ECU Faculty and Staff helped move

furniture to make classrooms compliant with social distancing guidelines.

President Pierson thanked Jessica Kilby for her work. She chaired the return to campus committee and spent a large amount of time creating working agendas and even bringing in county health officials to help ECU prepare for their return to campus.

President Pierson reported that to date there have been 24 student cases in which 18 have recovered and six are still active. Four of those active cases are 4 students who live on campus and are currently self-isolating. Two others reside off campus. There have been three employee cases to date. ECU is working closely with the community and hospital, county health department, and emergency management team. ECU does share COVID-109 numbers weekly. Currently there is a city-wide mask mandate until September 21, 2020 and the city will revisit that issue after that date.

Regent Ford inquired about the 3+3 Program with Oklahoma City University. There are three 3+3 programs at ECU. There are two for law school and one for medical school. The medical school 3+3 Program is for Biology at the Oklahoma State University Center for Health Sciences. A student in their junior year applies and if accepted spends their senior year at the OSU Medical School. OSU reverse transfers that year back to ECU so they will graduate from ECU and become one year ahead in medical school. There is also a 3+3 Program agreement with the law school at the University of Tulsa. ECU has a 100% placement in law schools with the 3+3 Program agreement.

Regent Winchester expressed her appreciation to Jessica Kilby for her work at ECU and on the RUSO committees.

**D. UNIVERSITY OF CENTRAL OKLAHOMA**

(See attachment G, pages 105-122)

**Regent Ford made the motion, seconded by Regent Reilly, to approve the President's Recommendations for University of Central Oklahoma as presented by President Patti Neuhold-Ravikumar.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Neuhold-Ravikumar thanked the UCO faculty, staff, and students for working together to ensure a safe return to campus. They have been doing excellent work to ensure a seamless transition into the school year. A recent survey of faculty, staff, and students has indicated that their preparation work has paid off in terms of planning and execution.

President Neuhold-Ravikumar reported that UCO is tracking a seven-day average which is currently hovering at 4.29 positive Covid-19 cases. They are watching it every day and comparing it to what the county looks like. They are also keeping track of positive cases and direct exposures and tracking how people are doing and following up with them about any needs they may have.

President Neuhold-Ravikumar reported the actual enrollment and revenue projections have aligned this year. UCO has reached their benchmark for the fall portion of the budget. UCO has crossed into the enrollment census data that indicates a solid landing for the fall semester. The outcome is not as strong as UCO hoped but is where what they planned.

President Neuhold-Ravikumar reported that UCO will be doing a small ceremony for the ribbon cutting and opening of the UCO E-sports gaming arena. They are looking forward to expanding community partnerships with local high schools and the YMCA. There is much energy and excitement surrounding the opening of the arena.

President Neuhold-Ravikumar reported that UCO is expanding the number of graduate programs. Two new additions have been made. One is the Master of Public Health Degree and the other is the Master of Science in Digital Forensics.

President Neuhold-Ravikumar reported that UCO is the only university in the state and nation to be awarded funding for all six federal student support service grants with the federal TRIO Program. She thanked grant writing staff for their care, dedication, and diligent work to secure this grant funding. These student support service grants benefit low income students, first generation students, and students with disabilities.

Regent Reilly inquired about the progress in getting the Doctorate in Applied Science to the Oklahoma State Regents for Higher Education for approval. The program will have three majors: 1) Forensic Science, 2) Engineering Science, and 3) Computer Science. President Neuhold-Ravikumar reported that the moratorium on new doctoral program requests are still in effect. UCO has been preparing their application so

that when the moratorium is lifted, they can submit their request. To date, the moratorium has been extended.

**E. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY**

(See attachment H, pages 123-126)

**Regent Reilly made the motion, seconded by Regent Ford, to approve the President's Recommendations for Southwestern Oklahoma State University as presented by President Randy Beutler.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, and Fisher**

**Voting against the motion: none**

President Beutler thanked the faculty, staff, and students for their cooperation and the success of the first few weeks of the semester.

President Beutler reported that enrollment numbers were better than expected. SWOSU budgeted for a 5% decrease in Student Credit Hours, but now expect a 2.5% decrease. Headcount is down about 1.5%.

President Beutler reported that the Higher Learning Commission will be visiting in October of this year. He thanked Dr. James South and Dr. Joel Kendall for their work in preparation of the HLC visit. Much of the visit will be remote. President Beutler feels confident that their preparation will ensure a smooth review.

President Beutler reported that COVID-19 campus numbers are listed on their website and are updated weekly. There are 24 active cases on campus. There are 20 student cases and 4 employee cases. There were two small clusters that emerged over the weekend. Overall, President Beutler have said the faculty, staff, and students have been conducting themselves well and have been compliant with SWOSU requirements.

President Beutler thanked his peers, colleagues, and Regents for their support during his tenure at SWOSU and he looks forward to helping the campus in a different capacity upon his retirement.

**During Southeastern Oklahoma State University's presentation, Regent Joy Hofmeister joined the meeting by Zoom.**

**F. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY**

(See attachment I, pages 127-134)

**Regent Ford made the motion, seconded by Regent McDermott, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Thomas Newsom.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

President Newsom thanked the faculty, students, and staff as well as fellow Presidents, Regents, and RUSO staff for their assistance during the transition of the presidency of SE as well as during COVID-19.

President Newsom reported enrollment has gone well. SE is reporting an enrollment of 5,339 students for the fall 2020 semester. This is the first time that enrollment has exceeded 5,000 students in the university's history. Enrollment is up 10.7%. Undergraduate enrollment is up 2.6% and graduate enrollment is up 26%. SE also saw a record number of graduates during the spring 2020 semester and 352 summer graduates. Summer graduation has been substantially increasing, from between 50-60 students to 352 this summer and SE would like to start holding a summer commencement ceremony which would be a first in university history.

President Newsom reported some work this summer and early fall regarding reorganizing the student advising department and staff to expand services to meet growth, especially for the rapid expansion of the online graduate programs and enrollment.

President Newsom reported that there will be a soft opening of the Semple Family Museum in October which will host a Native American Art Collection. This was a \$2 million gift from the Semple Family to the university and SE hopes this will be the foundation for improving the physical presence of Native American Culture on campus.

President Newsom reported SE received two large grants. Two TRIO grants have been approved by the U.S. Department of Education for Student Support Services and Project Teach. Both programs assist in retaining and graduating students by providing specific intentional strategies for student success. Student Support Services (SSS) was awarded \$410,844 for the first of five years for a total of \$2,054,220. This program serves 300 students and has been in place at

Southeastern since 1977. The Project Teach – Student Support Services grant was \$261,888 for the first of five years (a total of \$1,309,440). This teacher preparation program just completed its 10th year at Southeastern and serves 140 students.

President Newsom reported that AABI Accreditation has been renewed for the pilot program. The aviation sciences program continues to grow.

President Newsom reported that SE's COVID-19 taskforce was led by Dr. Liz McCraw and this committee was tasked with planning the return to campus. This group has been very helpful and collaborative in crafting effective and responsible plans to return to campus for the fall semester.

President Newsom reported since March 23, 2020 there have been 43 self-reported cases. At least 40 of the 43 cases have recovered and there are three active cases on campus right now.

President Newsom reported that SE will be sending out RFPs for firms to help develop a long-range capital master plan that will help craft strategies to address deferred maintenance issues and help guide what the campus will look like in the coming years. Engineers this summer will start moving dirt for the new equestrian center which will be on campus. There will also be a task force to look at undergraduate enrollment, more specifically on campus face-to-face learning to see how SE can accommodate growth and build capacity.

## **VII. PRESIDENTS' COUNCIL REPORT**

President Pierson reported that the presidents have been meeting weekly over zoom with phone calls dispersed between that. Three big issues they have been talking about include enrollment, COVID-19, and Title IX policies.

President Pierson reported that there will be no fall athletics and the winter season is still pending.

President Pierson reported that the presidents are relieved to have a uniform Title IX policy for their campuses.

President Pierson asked to move the Presidents' Council Report in advance of the Presidents' Recommendations so that it can provide more context to individual university reports.



**VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree**

Ms. McCaffree reported that the administrative office has been working with different cohort groups. The Business Officers had their annual retreat in early August where they brainstormed about better ways to collaborate and communicate what they have been doing on their campuses as well as review policies and processes for consistency.

Ms. McCaffree reported that General Counsel Debra Lyon has also been meeting with the HR and Student Affairs cohort groups. She also participates in a cohort group with other general counsels from constitutional boards.

Ms. McCaffree reported that Assistant General Counsel Angela Michael has started a purchasing officers' cohort group. They had their first meeting last week. They hope to address challenges, administrative efficiencies, and optimize buying power through collaboration.

Ms. McCaffree reported that she and the RUSO legal team meet regularly via telephone to stay on top of the issues that are facing RUSO.

Ms. McCaffree reported conducting President Newsom's orientation.

Ms. McCaffree reported that she has started connecting with President Pierson, who is Chair of the Presidents' Council, before the board meeting to increase communication and collaboration.

Ms. McCaffree reported that RUSO is working on the administrative office location. She communicates regularly with Real Estate Division officials at OMES. She also asked Regent Reilly to be her point of contact when options become available.

Ms. McCaffree reported that quarterly reports will be shortly forthcoming.

Regent Winchester thanked Ms. McCaffree for keeping her informed.

**IX. REGENTS' COMMENTS AND ANNOUNCEMENTS**

None to report.

**X. NEW BUSINESS**

None to report.

**XI. EXECUTIVE SESSION**

**A. Pursuant to 25 O.S. Section 307 (B) (4) to discuss the following:**

1. Confidential communications with legal counsel concerning all pending claims or actions and litigation.

**Regent Reilly made the motion, seconded by Regent Ford, to convene into executive session.**

**Voting for the motion: Regents Winchester, Parker, Reilly, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**The Board convened in Executive Session at 10:45 a.m.**

**Regent Reilly left the meeting at 10:45 a.m.**

**The Board reconvened in public session at 11:13 a.m.**

**XII. RECONVENE IN PUBLIC SESSION**

- A. Consideration and possible action to implement matters discussed in Executive Session.

**No action was taken.**

**XIII. ADJOURNMENT**

**Regent Ford made the motion, seconded by Regent Fisher, to adjourn the meeting.**

**Voting for the motion: Regents Winchester, Parker, McDermott, Ford, Fisher, and Hofmeister**

**Voting against the motion: none**

**Meeting adjourned at 11:20 a.m.**

## **MINUTES FOR SEPTEMBER 11, 2020**

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Submitted by:

\_\_\_\_\_  
Susan Winchester  
Chair

\_\_\_\_\_  
Jane McDermott  
Secretary

Minutes approved by the Regional University System of Oklahoma this 23<sup>rd</sup> day of October 2020.

The next regular meeting of the Regional University System of Oklahoma is scheduled for 9:00 a.m., Friday, October 23, 2020 via Zoom.



## ATTACHMENTS TO MINUTES

SEPTEMBER 11, 2020

### Attachment

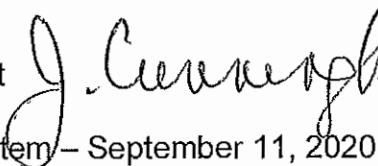
A.	Educational Excellence Committee.....	45-50
<p>* Educational Excellence Committee attachments for this meeting have been abbreviated to save paper and space. The complete submissions, which include the required Oklahoma State Regents for Higher Education form documents and other supporting documents for all matters involving changes in a course or courses of study or institution of new degree programs, were provided to the Chair of the Educational Excellence Committee Regent Eric Fisher prior to the meeting. This documentation is available in the RUSO Administrative Office in Oklahoma City.</p>		
B.	Facilities Stewardship Committee.....	51-56
C.	Policy and Procedures Committee.....	57-78
D.	Northwestern Oklahoma State University.....	79-84
E.	Northeastern State University.....	85-98
F.	East Central University.....	99-104
G.	University of Central Oklahoma.....	105-122
H.	Southwestern Oklahoma State University.....	123-126
I.	Southeastern Oklahoma State University.....	127-134



OFFICE OF THE PRESIDENT

**Date:** August 27, 2020

**To:** Regional University System of Oklahoma  
Educational Excellence Committee  
Eric Fisher, Chair

**From:** Dr. Janet Cunningham, President 

**Re:** Educational Excellence Agenda Item – September 11, 2020

Please place Northwestern Oklahoma State University on the Educational Excellence Committee Agenda for the September 11, 2020, meeting of the Regional University System of Oklahoma Board of Regents. We request approval of the following item:

**Program Modification, Program Deletion – Certificate, Grief and Bereavement, 081**

If you have any questions or need additional information, please do not hesitate to contact me.

JC:md

Attachment



## NORTHEASTERN STATE UNIVERSITY

OFFICE *of the* PRESIDENT

DATE: August 28, 2020

TO: Regent Eric Fisher, Chair  
Educational Excellence Committee  
Regional University System of Oklahoma

FROM: Steve Turner, President

SUBJECT: Educational Excellence Committee Agenda Items – September 2020

The following proposals for program modifications, electronic delivery of an existing program, and a new program and new certificate are submitted to the Educational Excellence Committee:

### **Program Modifications**

**Media Studies, B.A. (050).** Faculty propose adjusting the core requirements, removing M S 1103 Introduction to Media and replacing it with M S 2453 Media Literacy, an existing course.

**Natural Sciences, M.S. (150).** Faculty seek to update program admission requirements and remove the requirement of GRE scores for all students. They propose adding two letters of reference and clarifying admission language to differentiate program admission from admission requirements to the Graduate College and Institution. The degree will remain 36 credit hours.

### **Existing Program Online Delivery**

**Health and Sport Science, M.S. (142).** Faculty propose offering the program online and anticipate increased enrollment and growth in the number of graduates. In a 2018 survey conducted as part of regular program review, more than 60% of potential students indicated they prefer a master's program that is available totally online. The letter of intent was sent October 18, 2019.



**New Program and New Embedded Certificate**

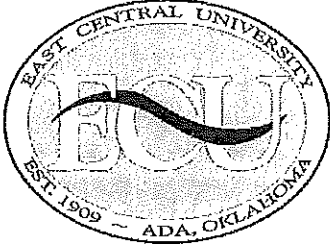
**Freshwater Sciences, B.S.** Faculty propose a new Bachelor of Science in Freshwater Sciences degree. The degree is an interdisciplinary degree which is focused on understanding freshwater ecosystems and ecosystems at the interface between aquatic and terrestrial habitats. Six new courses will support the program which can be taught with existing faculty and supported with existing resources. The letter of intent was sent April 14, 2020.

**American Chemical Society, embedded certificate.** Faculty propose a 56-credit hour certificate that follows the guidelines and requirements of the American Chemical Society. NSU's Chemistry, B.S. program is recognized by the American Chemical Society and having this certificate will allow students who complete the specified hours as part of their degree program to have that certificate officially recognized on their transcript. The letter of intent was sent June 19, 2020.

Thank you for your consideration of these proposals. If you have any questions, please contact me or Dr. Landry.

Enclosures

cc: Dr. Debbie Landry, Provost and Vice President for Academic Affairs  
Dr. Pamela Fly, Associate Vice President for Academic Affairs



OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14<sup>th</sup> Street, PMB P - 8 • Ada, OK 74820 - 6999  
(580) 559 - 5213 office • (580) 559 - 5788 fax • [www.ecok.edu](http://www.ecok.edu)

5 August 2020

Ms. Sheridan McCaffree  
Executive Director  
Regional University System of Oklahoma  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Ms. McCaffree:

In accordance with RUSO board policy, I would like to inform you that East Central University intends to submit requests for the following embedded certificate:

- Certificate in Audio Engineering (049) (electronic & traditional delivery)

Additionally, a request will be submitted for online delivery for the following degree program which is currently delivered traditionally:

- Bachelor of Arts in Native American Studies (059)

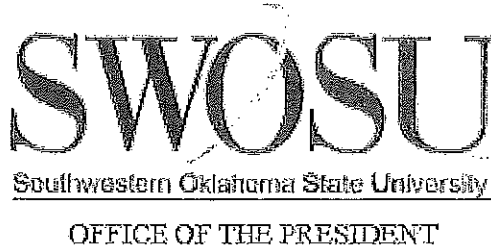
Your consideration of this letter of intent is appreciated. Please contact Dr. Jeffrey Gibson, Provost and Vice President for Academic Affairs, at (580) 559-5204 or [jgibson@ecok.edu](mailto:jgibson@ecok.edu) should you have any questions or need further clarification.

Sincerely,

Katricia G. Pierson, Ph.D.  
President

cc: Dr. Jeffrey Gibson, ECU

KGP:hvp



TO: Board of Regents of the  
Regional University System of Oklahoma  
Susan Winchester, Chair

FROM: Randy L. Beutler, President

DATE: August 28, 2020

SUBJECT: Educational Excellence Committee Agenda Items – September 11, 2020

Please place Southwestern Oklahoma State University on the Educational Excellence Committee agenda for the September 11, 2020, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:
  1. Master of Education in Education (064)
  2. Master of Education in Health and Physical Education (066)
  3. Master of Music (099)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

Attachments





UNIVERSITY OF  
**Central Oklahoma**

Date: September 11, 2020  
To: Board of Regents of the Regional University System of Oklahoma  
Facilities Stewardship Committee Chair, Connie Reilly  
From: President Patti Neuhold-Ravikumar

**University of Central Oklahoma**

**September 2020 Facilities Stewardship Committee**

**A. Ratification of Emergency Approval - Classroom Technology Project**

Request ratification of emergency approval granted by Regents Winchester and Reilly on June 26, 2020 to spend up to \$3,400,000 for Phase I of a project to upgrade classroom technology to allow for greater flexibility in how courses can be delivered beginning in the fall 2020 semester. Phase I will involve the upgrade of approximately 100 classrooms across campus and temporary mobile technology solutions for the majority of remaining classrooms.

Source: CARES Act HEERF Funds.....\$3,400,000

1. Approval Items:

**a. Project # 120-0027 Major Repairs and Deferred Maintenance (Howell Hall Electrical Panels Replacement)**

Project Description: Request approval to fund and award contracts to Patco Electrical Services, Inc. in an amount not to exceed \$500,000 for replacement of major electrical components located in the Howell Hall Science Building. The project will be executed in multiple phases over a three-year period to minimize disruptions.

Requested Funding Approval: \$500,000

Budget Breakdown: \$500,000 for equipment and installation

Congruent with Facility Master Plan or Strategic Plan?: Yes

Revenue Sources: Section 13 Offset Funds, Facilities Fees

2. Information Items:

**a. Annual Renewals for On Call Professional Design Consultants**

Annual renewals for the On Call Professional Design Consultants in connection with small projects (RUSO Board approved November 2, 2018) were sent June of

2020. The second annual renewal of up to four one-year term renewals. Refer to the List of On Call Consultants attachment.

Since the original selection, the following firms were selected, sent contracts, and added to the list to provide professional design services for the University of Central Oklahoma:

1. Burgess Engineering and Testing, Inc.
2. CEC Corporation
3. Integrated Architecture PLLC
4. Troy D. Rhodes & Company, Inc.

**b. Project # 120-0032 Sports Complex Improvement**

Project Description: Awarded to Lippert Bros. Construction Services, Inc. the Hamilton Field House Film Room renovation for a total amount of \$44,250.

Fund Source: Athletic Fees

**c. Project # 120-0027 Major Repairs and Deferred Maintenance**

Project Description: Awarded to Access Elevator & Lifts, Inc. the Music Building chair lift replacements for a total amount of \$114,130.

Fund Source: Facilities Fees

Project Description: Awarded to A-Tech Paving parking lot repairs for a total amount of \$97,491.

Fund Source: Facilities Fees

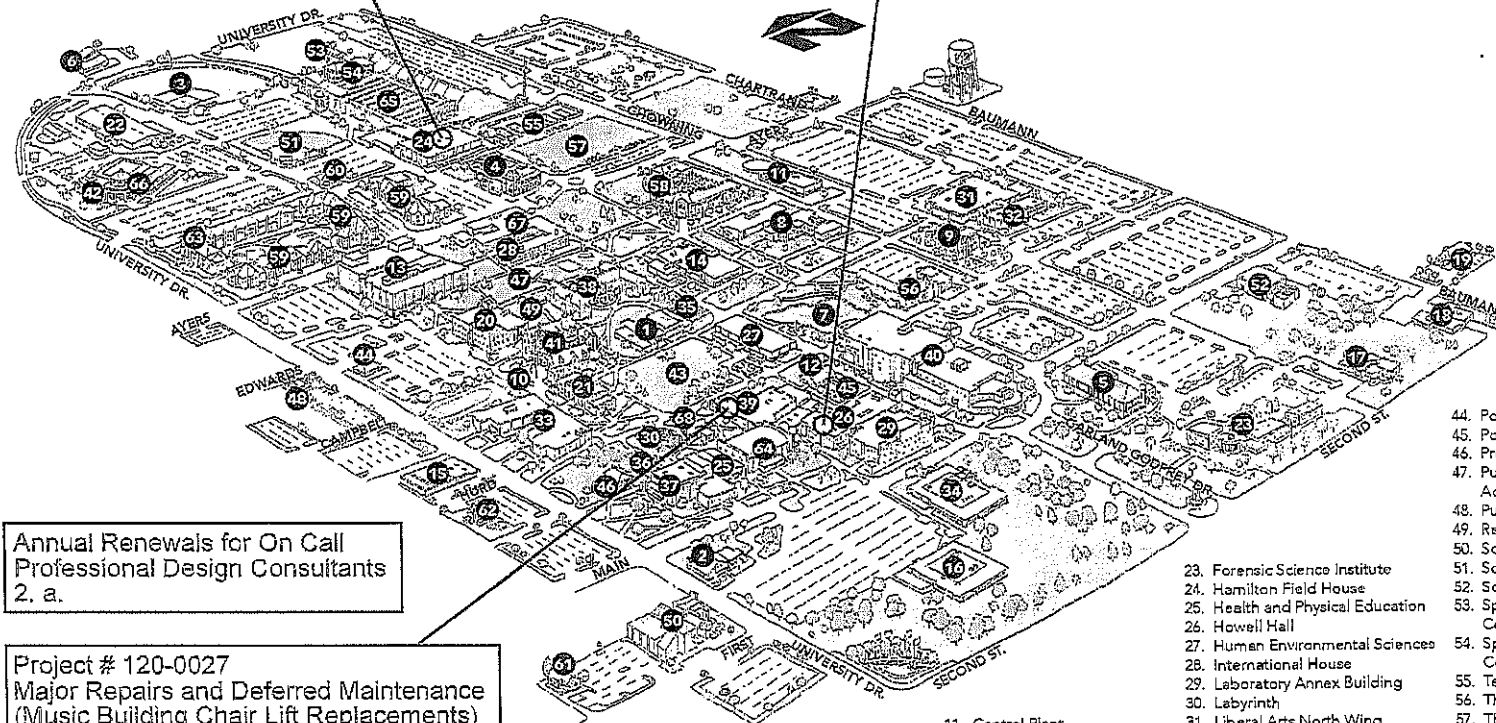
Attachments:

Campus Map

List of On Call Consultants

Project # 120-0032  
 Sports Complex Improvements  
 (Hamilton Field House Film Room Renovation)  
 2. b.

Project # 120-0027  
 Major Repairs and Deferred Maintenance  
 (Howell Hall Electrical Panels' Replacement)  
 1. a.



Annual Renewals for On Call  
 Professional Design Consultants  
 2. a.

Project # 120-0027  
 Major Repairs and Deferred Maintenance  
 (Music Building Chair Lift Replacements)  
 2. c.

Project # 120-0027  
 Major Repairs and Deferred Maintenance  
 (Parking Lot Repairs)  
 2. c.

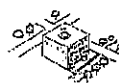
**MAP LEGEND**

1. Art & Design Building
2. Baptist Collegiate Ministries
3. Baseball Field
4. Bausher Place
5. Betz STEM Research and Learning Center
6. Broncho IV Apartments
7. Broncho Lake
8. Business Building
9. Center for Transformative Learning
10. Central Gateway

11. Central Plant
12. CFAD Storage Building
13. Chambers Library
14. Communications Building
15. Co-op Esports Gaming Center
16. Coyner Health Sciences
17. Edmond Chamber of Commerce
18. Edmond Fire Station No. 1
19. Education Annex Building
20. Education Building
21. Evans Hall
22. Facilities Management
23. Forensic Science Institute
24. Hamilton Field House
25. Health and Physical Education
26. Howell Hall
27. Human Environmental Sciences
28. International House
29. Laboratory Annex Building
30. Labyrinth
31. Liberal Arts North Wing
32. Liberal Arts South Wing
33. Lillard Administration Building
34. Math and Computer Science
35. Melton Art Gallery
36. Mitchell Education Center
37. Mitchell Hall
38. Murdaugh Hall
39. Music Building
40. Nigh University Center
41. Old North
42. OU Physicians Health & Wellness Clinic
43. Plunkett Park

44. Police Services
45. Power Plant
46. President's Annex
47. Public Safety Administration
48. Public Safety Annex
49. Reflection Park
50. School of Design (future)
51. Softball Field
52. South Central Plant
53. Sports Performance Center Annex
54. Sports Performance Center
55. Tennis Courts
56. Thatcher Hall
57. Thompson Soccer Field
58. Transformative Learning Quadrangle (The Quad)
59. University Commons
60. University Commons Clubhouse
61. University Guest House
62. University House
63. University Suites
64. Wentland Hall
65. Wentland Stadium
66. Wellness Center
67. West Hall
68. Y-Chapel

**METRO  
 CAMPUS  
 LOCATIONS**



Academy of Contemporary Music (ACM@UCO)  
 25 S. Oklahoma Ave.,  
 Downtown Oklahoma City



Center for eLearning and Connected Environments  
 201 N. Bryant Ave.,  
 Edmond



Center for Outdoor Adventure Recreation  
 Arcadia Lake - Second St and Midwest Blvd.



CHK Central Boathouse  
 732 Riversport Dr.,  
 Oklahoma River Boathouse District,  
 Downtown Oklahoma City



Jazz Lab  
 100 E. 5th St.,  
 Edmond



UCO at Carnegie Centre  
 131 Dean A. McGee Ave.,  
 Downtown Oklahoma City



UCO at Santa Fe Plaza  
 101 North E.K. Gaylord, Ste. 1  
 Downtown Oklahoma City

UNIVERSITY OF CENTRAL OKLAHOMA  
LIST OF ON CALL CONSULTANTS

Page 1 Of 1

Prepared by: Kevin Freeman

11-Sep-20

**Projects:** Professional Design Services in Connection with Small Projects  
**Annual Limit:** Not to Exceed \$100,000 Per Professional Design Consultant

**Term:** 2nd Renewal  
**Renewals:** Up to Two Additional Years

Architects	Engineers	Site Surveyors
ADG, Inc.	ADG, Inc.	CEC Corporation
Beck Design	Alvine Engineering, Inc.	Cowan Group Engineering, LLC
C.H. Guernsey & Co.	Burgess Engineering and Testing, Inc.	Lemke Land Surveying
Dewberry Architects, Inc.	C.H. Guernsey & Co.	MacArthur Associated Consultants
Elliott + Associates Architects	CEC Corporation	Olsson Associates
Frankfurt-Short-Bruza Associates	Cedar Creek Consulting	Poe & Associates, Inc.
Freese and Nichols, Inc.	Cowan Group Engineering, LLC	Professional Engineering Consultants
GSB, Inc.	Dewberry Engineers Inc.	
Hastings & Chivetta Architects, Inc.	ECS Southwest, LLP	
Hornbeek Blatt Architects P.C.	Frankfurt-Short-Bruza Associates	
Integrated Architecture PLLC	Freese and Nichols, Inc.	
JHBR, Inc.	Hastings & Chivetta Architects, Inc.	
KKT Architects, Inc.	KKT Architects, Inc.	
MA+ Architecture, LLC	Kleinfelder Central, Inc.	
Rees Associates Inc.	MacArthur Associated Consultants	
Studio Architecture, P.C.	Midwest Engineering & Testing Corp.	
Troy D. Rhodes & Company, Inc.	Olsson Associates	
	Phillips & Gomez, Inc.	
	Poe & Associates, Inc.	
	Professional Engineering Consultants	
	Red Rock Consulting, LLC	
	Terracon Consultants, Inc.	
	Wallace Engineering	
	ZFI Engineering Co.	

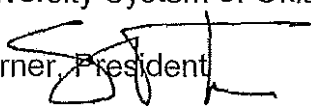




**NORTHEASTERN STATE UNIVERSITY**  
OFFICE *of the* PRESIDENT

**DATE:** August 28, 2020

**TO:** Connie Reilly, Facilities Stewardship Committee Chair  
Regional University System of Oklahoma

**FROM:** Dr. Steve Turner, President 

**SUBJECT:** Facilities Stewardship Committee Agenda Items—September 2020

**1. Project # 485-0074 - General Elevator Repairs**

- a. Project Description: Request permission to design, bid and award to the lowest responsible bidder, Elevator repairs and maintenance for University elevators and create maintenance savings for the University.
- b. Requested Funding Approval: \$125,000
- c. Budget Breakdown: Renovation/Repairs
- d. Revenue Source(s): 600 Fund

**2. Project # 485-0073 - General Repairs**

- e. Project Description: Request permission to design, bid and award to the lowest responsible bidder, needed general renovations and repairs to facilities on all three University campuses.
- f. Requested Funding Approval: \$200,000
- g. Budget Breakdown: Renovation/Repairs
- h. Revenue Source(s): 600 Fund

**Informational:**

**1. Project # 485-0073 - Campus Building Automation**

- a. Project Description: Campus wide updates and installation of new building automation and controls.
- b. Requested Funding Approval: \$75,000.00
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): 295 Fund

**2. Project # 485-0073 Campus Wide LED Lighting Conversion**

- a. Project Description: Convert campus lights to LED fixtures
- b. Requested Funding Approval: \$50,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): 295 Fund

**3. Project # 485-0073 UC Building Repairs**

- a. Project Description: General renovations and repairs to building systems.
- b. Requested Funding Approval: \$85,000
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): UC Facility Fee

**4. Project # 485-0067 General Landscape and Sidewalk Repairs and Maintenance**

- a. Project Description: General landscape and sidewalk repairs and maintenance
- b. Requested Funding Approval: \$75,000.00
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans or Strategic Plans: Yes
- e. Revenue Source(s): 650 Fund

**5. Project # 485-0063 Residence Housing Halls Maintenance**

- a. Project Description: General repairs and maintenance to campus Housing Halls
- b. Requested Funding Approval: \$40,000.00
- c. Budget Breakdown: Renovation/Repairs
- d. Congruent with Facility Master Plans: Yes
- e. Revenue Source(s): Housing Fee

## **TITLE IX - SEX DISCRIMINATION, SEX-BASED MISCONDUCT AND SEXUAL HARASSMENT POLICY**

### **OVERVIEW**

The Regional University System of Oklahoma ("RUSO") and its member universities are committed to providing an educational, living and working environment that is free from discrimination based on sex for all members of its community to include students, faculty, staff, contractors, and visitors. The member universities are East Central University, Northeastern State University, Northwestern Oklahoma State University, Southeastern Oklahoma State University, Southwestern Oklahoma State University, and University of Central Oklahoma. For purposes of this Policy, sex-based misconduct includes act of sexual harassment, sexual misconduct, dating violence, domestic violence, and stalking.

The purpose of this Policy is to provide RUSO and its member universities with a clearly articulated set of behavioral standards, common understanding of definitions and key concepts, and descriptions and examples of prohibited conduct, including sexual harassment, sexual violence, stalking, and domestic and dating violence. All members of RUSO are expected to adhere to the requirements of this Policy and to the standards of each member university. It is intended to guide students, faculty, staff, and other employees who have been affected by sexual harassment or misconduct, whether as a Complainant, Respondent, or a third party.

This Policy prohibits all forms of sexual or sex-based harassment, discrimination, or sexual misconduct, including sexual violence, sexual assault, and stalking. Misconduct of this nature is contrary to the RUSO's and each member university's institutional values and prohibited by state and federal law, as referenced by Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972 and its implementing regulations.

RUSO will review this Policy periodically in order to ensure compliance with legal requirements and improve the institutional response, including support services and resources. RUSO may modify this Policy at any time for compliance with federal, state, local law, or applicable guidance.

### **POLICY**

#### **1.01 APPLICABILITY**

This Policy applies to all campus community members, including students, faculty, staff, contractors, and visitors within the university's control. It applies to conduct that occurs on RUSO or university owned or controlled premises, in an educational program or activity, including RUSO or university sponsored or supported events, in buildings owned or controlled by student organizations officially recognized by the university or off-campus when the conduct potentially affects a person's education or employment with the university or potentially poses a risk to the safety of other members of the RUSO community. This Policy applies regardless of the sex, gender, gender identity, or sexual orientation of the parties. In accordance with regulations issued by the United States Department of Education, this Policy does not apply to conduct occurring against a person outside the United States or conduct that is not specifically addressed herein.

Alleged conduct reported pursuant to this Policy, whether or not the conduct constitutes a violation of this Policy, may violate other RUSO or university policies. The member university reserves the right to take disciplinary action for conduct reported under this Policy that constitutes a violation of any other university policy.

## 1.02 DEFINITIONS<sup>1</sup>

- a. **Advisor** – both the Complainant and Respondent are entitled to be accompanied to any meeting or hearing under this Policy by an advisor of their choice, who may, but need not be, an attorney. If a Complainant or Respondent does not select an advisor for a hearing under this Policy, the member university will provide the party with an advisor, at no cost to the party, for the purpose of conducting cross-examination at the hearing.
- b. **Complainant** - the individual who is alleged to be the victim of any prohibited conduct under this Policy, or, in limited circumstances, the member university.
- c. **Consent** - effective consent is informed, freely and actively given, using mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity. Initiators of sexual activity are responsible for obtaining effective consent. Silence or passivity is not effective consent. The use of intimidation, coercion, threats, force, or violence negates any consent obtained. Consent is not effective if obtained from an individual who is incapable of giving consent due to lack of consciousness, age, mental disability, or incapacitation due to the use of drugs or alcohol.
- d. **Dating Violence** - dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with another person. The existence of such a relationship shall be determined based on consideration of the following factors:
  - i. The length of relationship;
  - ii. The type of relationship;
  - iii. The frequency of interaction between the persons involved in the relationship.

Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating Violence does not include acts that meet the definition of domestic violence. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- e. **Domestic Violence** – domestic violence is crime of violence committed by a:
  - i. current or former spouse or intimate partner of the victim;
  - ii. person with whom the victim shares a child in common;
  - iii. person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner;

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<sup>1</sup> The definitions provided in this Policy are the definitions adopted by the Regional University System of Oklahoma. State law definitions, as applicable, are included in Appendix A for the Oklahoma statutory definition. In the event a criminal investigation is conducted by law enforcement, the state law definition will apply.

- iv. person similarly situated to a spouse of the victim under the domestic or family violence laws of Oklahoma;
- v. any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of Oklahoma.

Domestic violence is a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence can be physical, sexual, emotional, economic, or psychological actions, or threat of actions that influence another person. Any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- f. **Formal Complaint** – a document filed by a Complainant or signed by the Title IX Coordinator or Deputy Title IX Coordinator alleging sexual harassment against a Respondent and requesting the respective member university investigate the allegation of sexual harassment.
- g. **Incapacity/Incapacitation** – occurs when an individual is incapable, temporarily or permanently, to give consent because the individual is mentally and/or physically helpless, either voluntarily or involuntarily, or the individual is unconscious, asleep, or otherwise unaware that the sexual activity is occurring. An individual may be incapacitated if they are unaware at the time of the incident of where they are, how they got there, or why or how they became engaged in a sexual interaction.
- h. **Preponderance of the Evidence** – the greater weight of the evidence. For an individual to be found responsible for violating this Policy, the information must support a determination by a preponderance of the evidence, that it is more likely than not that a violation of this Policy occurred.
- i. **Respondent** – an individual who has been reported to be the perpetrator of conduct that could constitute a violation of this Policy.
- j. **Responsible Employee** – a member university employee who has the duty to report information related to incidents reasonably believed to be violations of this Policy to the Title IX Coordinator or Deputy Title IX Coordinator. All RUSO full time employees and member university full time employees are considered Responsible Employees. Full time employees include, but are not limited to: unit heads, academic administrators, faculty members, staff, intercollegiate athletic administrators, and coaching staff members. Responsible Employees must report all known information concerning the incident to the Title IX Coordinator or the Deputy Title IX Coordinator, which report should include whether a Complainant has expressed a desire for confidentiality in reporting the incident.
- k. **Sexual Assault** - an offense that meets the definition of rape, fondling, incest, or statutory rape:

- i. *Rape* – the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the other person;
  - ii. *Fondling* – the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the other person, including instances where the other person is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity;
  - iii. *Incest* – sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law;
  - iv. *Statutory Rape* – sexual intercourse with a person who is under the statutory age of consent.
- l. **Sex Discrimination** – occurs when an individual is treated less favorably on the basis of that person's sex (including gender), which may also include on the basis of sexual orientation, gender identity or expression, pregnancy or pregnancy-related condition, or a sex stereotype. Sexual harassment, as defined in this Policy, is a form of Sex Discrimination.
- m. **Sexual Harassment** – conduct on the basis of sex that satisfies one or more of the following
  - i. A person acting on behalf of the RUSO or a member university in a position of authority conditioning the provision of any aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct (*quid pro quo*);
  - ii. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the university's education program or activity;
  - iii. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct that explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work performance, or creates an intimidating, hostile, or offensive work environment;
  - iv. Sexual assault as defined herein;
  - v. Dating violence as defined herein;
  - vi. Domestic violence as defined herein; or
  - vii. Stalking as defined herein.

Subsections (i) and (iii)-(vii) in this definition are not evaluated for severity, pervasiveness, offensiveness, because such conduct is sufficiently severe to deny access to the university's education program or activities. Any instance of *quid pro quo* sexual harassment, sexual assault, dating violence, or stalking are considered Sexual Harassment under this Policy.

- n. **Stalking** – refers to one who engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others or suffer substantial emotional distress.
- i. **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
  - ii. **Reasonable person** means a person under similar circumstances and with similar identities to the victim.
  - iii. **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- o. **Supportive Measures** – non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a Formal Complaint or where no Formal Complaint has been filed. Such measures are designed to restore or preserve equal access to the member university's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the member university's educational environment, or deter Sexual Harassment. Supportive Measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

## REPORTING INCIDENTS AND/OR FILING A FORMAL COMPLAINT

- 2.01 **Distinction Between Report and Formal Complaint.** This Policy distinguishes between reporting incidents of Sexual Harassment and filing a Formal Complaint regarding an incident of Sexual Harassment. Reporting incidents of Sexual Harassment informs the member university of the incident, allowing the member university to provide Supportive Measures to the Complainant and does not necessarily result in the initiation of the grievance process (as described in Section 4.03 of this Policy). Complainants who report incidents of Sexual Harassment will be offered individualized Supportive Measures. If a Complainant wishes to initiate the grievance process, they must file a Formal Complaint.
- 2.02 **Reporting.** All forms of sex-based misconduct should be reported to the member university, no matter the severity. RUSO's primary concern is safety; therefore, individuals should not be deterred from reporting for any reason, even if the use of alcohol or other drugs was involved. RUSO and the member universities encourage those impacted by sex-based misconduct to talk to someone about what happened so they can receive support and the member university can respond appropriately. The member universities offer both confidential services and non-confidential reporting options, as outlined below.

a. **Reporting to the Member University.**

i. **Confidential Reporting Options.** Confidential service options provide students and employees with the ability to confidentially share and discuss an incident of sex-based misconduct without the reporting party's information being shared with the member university. Please be aware that reporting to confidential services limits the member university's ability to respond to incidents. While these individuals are not required to report to the member university, they may have reporting or other obligations under state law, such as mandatory reporting to law enforcement in cases involving minors, imminent harm to self or others, or requirements to testify if subpoenaed in a criminal case.

a. **Professional Counselors.** Professional and licensed counselors who provide mental-health counseling (including those who act in that role under the supervision of a licensed counselor) are not required to report any information. Included in this category are counselors at the member university's Counseling Center, Psychological Services Clinic and those provided by the Employee Assistance Program.

b. **Member University Health Providers.** Member University health service providers are a confidential service option.

ii. **Non-Confidential Reporting Options.** Any person may report an incident, whether or not the individual reporting is the person alleged to be the victim of the incident. Reports may be verbal or in writing to the Title IX Coordinator or Deputy Title IX Coordinator:

**Title IX Coordinator – East Central University**

Ty Anderson  
1100 E. 14<sup>th</sup> Street  
Administration Room 160  
(580) 559-5217  
[tanderson@ecok.edu](mailto:tanderson@ecok.edu)

**Deputy Title IX Coordinator – East Central University**

Jessica Kilby  
1100 East 14<sup>th</sup> Street  
Administration Room 163  
(580) 559-5539  
[jkilby@ecok.edu](mailto:jkilby@ecok.edu)

**Title IX Coordinator – Northeastern State University**

Whitney Arbaugh  
Tahlequah Administration Building, Suite 209  
(918) 444-2120  
[rolph@nsuok.edu](mailto:rolph@nsuok.edu)



**Deputy Title IX Coordinators – Northeastern State University**

Jean Logue  
Tahlequah Administration Building, Room 116B  
(918) 444-2230  
[loguej@nsuok.edu](mailto:loguej@nsuok.edu)

Dr. Carla Swearingen  
Tahlequah Administration Building, Room 122  
(918) 444-2065  
[swearinc@nsuok.edu](mailto:swearinc@nsuok.edu)

Dr. Kimberly Williams  
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- a. **All Employees.** When an incident of sex-based misconduct is reported to any employee, the employee is encouraged to report the incident to the Title IX Coordinator or the Deputy Title IX Coordinator. Responsible Employees are required to report incidents of sex-based misconduct.
- b. **Campus Security Authorities.** In compliance with the Clery Act, some employees are identified as a Campus Security Authority (“CSA”). CSAs are identified through the Clery Act and outlined in the member university’s Annual Safety Report, available on the member

university's website. These individuals are required to report instances of sex-based misconduct, along with other misconduct, to campus Police for statistical purposes. CSAs must report all relevant details about the allegations shared by the victim, including names, date, time, and specific location of the alleged incident to the campus Police and to the Title IX Coordinator or the Deputy Title IX Coordinator.

- c. **Responsible Employees.** Responsible Employees are those who are mandated to report to the Title IX Coordinator or the Deputy Title IX Coordinator when they become aware of an incident of sex-based misconduct. RUSO and member university employees in a supervisory role over employees or students are considered Responsible Employees, as further defined in Section 1.02(j), above. Responsible Employees who become aware of developing situations, or who desire assistance in appropriately responding to such situations, may seek assistance from the Title IX Coordinator or the Deputy Title IX Coordinator. Failure by a Responsible Employee to promptly report or seek assistance regarding sex-based misconduct may result in corrective action.

- b. **Reporting to Law Enforcement.** RUSO and member universities strongly encourage individuals to report sex-based misconduct that may be a criminal offense, and any other criminal offenses, to the police. Reporting to the police does not commit a victim to proceed with prosecution, but will allow the gathering of information and evidence, which can preserve future options regarding criminal prosecution, member university conduct/grievance actions, and/or civil actions against the perpetrator.

On-campus incidents should be reported to the campus police, in person or by telephone. If the incident occurred off campus, it can be reported to local law enforcement with jurisdiction in the location where it occurred.

- c. **Reporting to External Entities.** Individuals who have experienced or are experiencing sex-based harassment or discrimination also have the right to file a formal grievance with government authorities:

Office for Civil Rights (OCR)

One Petticoat Lane

1010 Walnut Street, Suite 320

Kansas City, MO 64106

Phone: (816) 268-0559

Facsimile: (816) 268-0559

TTY: (800) 877-8339

Email: [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov)

Web: <http://www.ed.gov/ocr>

U.S. Department of Justice, Civil

Rights Division

950 Pennsylvania Avenue, N.W.

Educational Opportunities Section, PHB

Washington, D.C. 20530

Email: [education@usdoj.gov](mailto:education@usdoj.gov)

Phone: (202) 514-4092

Toll-Free: (877) 292-3804

Facsimile: (202) 514-8337

- 2.03 **Filing a Formal Complaint.** Complainants may file a Formal Complaint with the Title IX Coordinator or the Deputy Title IX Coordinator. In order for corrective or disciplinary

action to be taken against a RUSO or member university employee or student, it may be necessary for a signed Formal Complaint to be filed and for the Complainant to cooperate with the member university's investigative process. However, a Complainant alleging sexual harassment may be offered individualized Supportive Measures. A signed Formal Complaint can be provided to the Title IX Coordinator or Deputy Title IX Coordinator by mail, email or in person. The Formal Complaint must include the specific allegations and name of the Respondent(s). Title IX Coordinators may proceed with Formal Complaints without a Complainant signing it.

## **SUPPORTIVE MEASURES**

**3.01** Member universities offer Supportive Measures for students and employees impacted by an occurrence of sex-based misconduct. A Formal Complaint does not need to be submitted for Supportive Measures to be put in place. The member university will maintain confidentiality to the extent possible. Supportive Measures are non-disciplinary and non-punitive measures that do not unreasonably burden the other party. Supportive Measures may include, but are not limited to:

- **Assistance in reporting:** Support in filing a complaint with the member university and/or the appropriate law enforcement agencies.
- **No contact order:** A no contact order can be put into place between the Complainant and the Respondent, to prohibit contact or limit contact between both parties through any means of communication, as well as prohibit others from making contact on their behalf.
- **Safety measures:** Coordination of any reasonable arrangements that are necessary for ongoing safety. This includes transportation arrangements or providing an escort.
- **Work schedule adjustments:** Assistance in changing on-campus work schedules, work assignments, supervisor responsibilities, or other work arrangements.
- **Leaves of absence:** A pre-approved defined period away from the work environment. (employees only)
- **Living arrangements:** Assistance in changing on-campus living arrangements to ensure a comfortable living situation.
- **Academic arrangements:** Assistance in adjusting academic schedules as well providing access to academic support services. (students only)
- **Other supportive measures:** Coordination of other reasonable arrangements to address the effects of the sex-based misconduct, including connecting individuals with counseling or health care.

## **FORMAL COMPLAINT PROCESS**

**4.01 Reporting.** Member universities are obliged to act when it receives "actual knowledge" of allegations of Sexual Harassment. Persons who believe they have been subject to prohibited Sex Discrimination or Sexual Harassment are encouraged to seek assistance, to directly report such conduct to appropriate supervisors, or to directly report such conduct to the Title IX Coordinator or Deputy Title IX Coordinator.

- 4.02 Emergency Removals.** Applicable only to students, an emergency removal is a removal, either partially or entirely, of a student from the member university and its activities on an emergency basis when an individualized safety and risk analysis has determined an immediate threat to the physical health or safety of any student or other individual arising from the allegations justifies removal. The individualized risk assessment will be conducted by the appropriate member university personnel, in conjunction with the member university's team that assesses behavior (e.g. Behavioral Assessment Team) using its standard risk assessment procedures. A removed student will receive a written notice of the decision, which notice will include information about how the student may challenge the removal decision.
- 4.03 Initial Assessment.** Upon receiving a Formal Complaint, the Title IX Coordinator or Deputy Title IX Coordinator will conduct an initial assessment and provide information about Supportive Measures. At the conclusion of the preliminary inquiry, the Title IX Coordinator will provide the Complainant with information regarding the appropriate procedural process. The Complainant will be advised if the information discovered during the preliminary inquiry warrants proceeding with the grievance process as outlined in this Policy or if the allegations, if true, may constitute a violation of another member university Policy. If the information does not warrant proceeding under this Policy, the case will be dismissed under this Policy (see Section 4.07 for more information on dismissals).
- 4.04 Investigation Notice.** After a Formal Complaint is received, if it is determined there is sufficient evidence to proceed with an investigation, a written notice and copy of the Title IX procedures will be provided to the Complainant and Respondent. The notice will detail the allegations, to include, if known, the identities of the parties, the date and location of the incident, and the specific alleged Policy violation(s). The notice will also state the Respondent is presumed not to be responsible until a determination. The notice will advise both parties of their right to have an advisor of their own choosing.
- a. **Employee Respondents.** When the Respondent is an employee, the notice will also be provided to the Respondent's supervisor and the appropriate senior administrator, with sensitivity to protect the privacy of the Complainant and Respondent.
- 4.05 Investigation.** A trained investigator, or multiple trained investigators if necessary, will be assigned. The investigator(s) will conduct a fair, thorough and impartial investigation. The Respondent is entitled to a presumption of innocence unless a finding is determined. Both parties will have an equal opportunity to present facts, witnesses, and evidence to support their positions, with no restrictions on the parties' ability to discuss the investigation. Both parties will have an equal opportunity to attend any proceedings, along with their advisor. Reasonable efforts will be made to conduct interviews with all parties and relevant witnesses in a timely fashion.
- a. **Delaying Investigation.** When a law enforcement agency is conducting its own investigation into the alleged conduct, the member university's investigation may be delayed temporarily to meet the specific needs of the criminal investigation.

- b. **Investigation Notice.** A notice will be sent to the parties prior to each investigation meeting. In all instances, the member university, not the Complainant, will bear the responsibility for investigating and taking appropriate action, including the decision to seek disciplinary action against a Respondent.
  - c. **Amended Notice.** In the event new allegations or potential violations of Policy arise during the investigation that were not included in the initial investigation notice, an amended notice will be sent to the parties outlining the additional allegations.
  - d. **Role of the Advisor.** During participation in the investigative process, the Complainant and Respondent have the right to choose an individual who will serve as advisor. The advisor's role is to assist the Complainant and Respondent in understanding and navigating through the investigative process. An advisor may not be a witness in the same investigation, or whose participation will create a conflict of interest. The advisor shall not impede or act in a manner that obstructs or disrupts the investigative process.
- 4.06 Investigation Report.** Upon conclusion of the investigation, the investigator will prepare a report summarizing their findings. The investigation report will be provided to the Complainant and Respondent. To confirm accuracy, both the Complainant and Respondent will have ten (10) business days to review the investigation report and provide feedback to the investigator about their account of information.
- 4.07 Dismissal Prior to Hearing.** During the initial assessment or during the course of an investigation, a determination may be made that issues surrounding the case do not rise to a violation of this Policy.
- a. Pursuant to applicable law, the Complaint must be dismissed in the following circumstances:
    - i. The conduct alleged does not meet the definition of any prohibited conduct under this Policy;
    - iii. The alleged conduct did not occur on RUSO or member university-owned or controlled premises;
    - iv. The alleged conduct did not occur in the member university's education program or activity;
    - v. The alleged conduct did not occur against a person in the United States; or
    - vi. If at the time of a Formal Complaint, the Complainant is not participating in or attempting to participate in the member university's education program or activity.
  - b. At the discretion of the Title IX Coordinator or Deputy Title IX Coordinator the following are additional grounds for dismissal:
    - i. If the Complainant requests in writing to dismiss a Formal Complaint or any allegations therein;

- ii. The Respondent is no longer enrolled in or employed by the member university; or
  - iii. Any specific circumstances exist which prevent the investigator from gathering evidence sufficient to reach a determination as to the Formal Complaint or any allegations therein; or
- c. If a Formal Complaint is dismissed for any of the above reasons, the Complainant and Respondent will be provided a written notice of the dismissal and the reason(s) for dismissal. In addition, if the alleged misconduct may be addressed by another member university policy or process, that information will be included in the written notice of dismissal.
  - i. **For Employee Respondents.** If a Formal Complaint against an employee Respondent is closed, the Title IX investigation will be closed administratively, and all parties, including the appropriate supervisor or Department Head and Administrator, will be notified in writing of the administrative closure. The findings and determination as to any non-Title IX Policy violation will be forwarded to Human Resources for review and subsequent actions.
  - ii. **For Student Respondents.** A Formal Complaint being dismissed under this Policy does not preclude it from being addressed through the Student Code of Conduct.
- d. A Complainant or Respondent may appeal a dismissal by following the procedures outlined in Section 6.03.

## HEARING PROCEDURES

**5.01 Title IX Hearing.** Upon the conclusion of an investigation involving a RUSO or member university employee or student as a Respondent, the Complainant and Respondent will be notified in writing with the name and contact information of a panel of trained Decision Makers assigned to conduct a live hearing that will be recorded by audio or audio visual means. The Decision Maker shall consist of at least three (3) individuals one of which shall serve as the chair of the Decision Maker panel. The Complainant and Respondent will be provided the scheduled date, time and location of the hearing, as well as written information regarding the hearing process. Within ten (10) business days of receipt of the notification, both parties may provide the Decision Maker with the name and contact information of their Advisor for the hearing, supporting evidence and a list of witnesses. If either the Complainant or Respondent is unable or chooses not to name an Advisor, one will be selected by the member university's Title IX Coordinator for the respective party. At any time during the process, requests for extensions to provide information or to reschedule hearings may be made and approved by the Decision Maker in their sole discretion. Any request for an extension must be in writing, no later than two (2) days prior to the applicable due date. All parties and Advisors will be notified of approved extensions in writing. If the Decision Makers determine that a Respondent violated this Policy, the possible sanctions range from a written admonishment or reprimand to dismissal from the member university.

- a. **Title IX Hearing Location.** The privacy of both parties is taken into consideration when determining the location of the hearing. A request by either party may be made that both parties will participate in the hearing from separate rooms. The designated rooms will be furnished with audio and visual equipment to allow both parties to see and hear each other during the hearing process.
- b. **Attendance at Title IX Hearing.** While information from the Complainant, Respondent, and witnesses to the incident may be included in the Investigation Report, if a party or witness does not appear at the Title IX Hearing to be available for cross-examination, the Decision Maker cannot rely on any statement of that party or witness in reaching a determination regarding responsibility. The Decision Maker also may not draw an inference about the determination regarding responsibility based solely on the absence of a party or witness. It is the responsibility of the parties to arrange for the attendance of any witnesses; the member university cannot compel or mandate attendance at the Title IX Hearing.
- c. **Title IX Hearing Process.** At the beginning of the hearing, the Decision Maker shall set forth the rules of procedure for the hearing. The Decision Maker is allowed to question supported evidence witness list provided, for relevancy, and ask questions before determining if the information provided is admissible. Each party is allowed a reasonable time to present their opening statement. The Complainant will present their case first in all phases of the hearing.

Each party is allowed to ask relevant questions of their respective witnesses, followed by cross-examination by the other party's Advisor. Cross-examination must be conducted by the other party's Advisor. The parties may not under any circumstances conduct cross-examination. If necessary, a party will be allowed additional time for follow-up questions of their witness, followed by additional time for cross-examination by the other party's Advisor. The Decision Maker will determine whether questions asked during cross-examination by an Advisor are relevant.

The Decision Maker may also ask questions of the parties and witnesses for clarification.

The process will be repeated until all testimony is concluded.

- d. **Standard of Evidence.** The standard of evidence to be used to make a determination is Preponderance of the Evidence. Under this standard, the burden of proof is met when the party with the burden convinces the Decision Maker there is a greater than 50% chance that the claim is true.
- e. **Title IX Hearing Determination.** Following the hearing, the Decision Maker will issue a written determination, generally within five (5) business



days. In the event circumstances require more time to issue a written determination, the Decision Maker will notify the parties. The written decision will include the following elements:

- i. the allegations made against the Respondent;
  - ii. a description of the procedural steps undertaken, including notifications to parties, interviews and site visits, methods used to gather evidence, and hearings;
  - iii. findings of fact that support the determination;
  - iv. an explanation regarding the result of each allegation, including a determination as to whether the Respondent did or did not violate this Policy as to each allegation;
  - v. any disciplinary actions/sanctions against the Respondent, and any remedies to be provided to the Complainant; and
  - vi. procedures and bases for appeal.
- f. **Effect of Hearing Determination.** The determination will become final one (1) day after the appeal deadline set in Section 6.01. The Title IX Coordinator will coordinate the implementation of any remedies. Copies of the written determination will be provided to both parties, and their respective department heads to include the Deans, the Provost's office, and/or Vice Presidents.
- g. **Advisor.** The Complainant and Respondent may have their own Advisor of choice. If either the Complainant or Respondent is unable or chooses not to name an Advisor, the member university will provide an advisor selected by the member university's Title IX Coordinator. During the hearing, questions asked to the other party must be asked through the participant's Advisor. If the participant's Advisor does not act in accordance of the hearing and the Advisor's privileges are withdrawn or they are barred from the hearing, the Title IX Coordinator will appoint an advisor to assist in asking questions to other participants.

## APPEALS

**6.01 Time for Appeal.** A Complainant or Respondent may appeal in writing either a dismissal of a Formal Complaint or the Title IX Hearing Determination within ten (10) days of notification of such determination on the grounds set forth in Section 6.02.

**6.02 Grounds for Appeal.** A Complainant or Respondent may appeal either a dismissal of a Formal Complaint or the Title IX Hearing Determination for the following reasons:

- a. A procedural irregularity occurred that affected the outcome of the matter;
- b. New evidence that was not reasonably available at the time the Title IX Hearing Determination or dismissal was made, that could affect the outcome of the matter; or,
- c. The Title IX Coordinator, Deputy Title IX Coordinator, investigator(s), or Decision Maker had a conflict of interest or bias for or against complainants or

respondents generally or the individual Complainant or Respondent that affected the outcome of the matter.

**6.03 Appeal Process.** Upon receiving a written appeal, the Title IX Coordinator or Deputy Title IX Coordinator will notify the other party.

- a. **Appeals.** An Appellate Officer(s), who is not the same person as the Title IX Coordinator, investigator(s), or Decision Maker in the Title IX Hearing, will be assigned. The non-appealing party will have seven (7) days from the notification of appeal to submit a written response. The Appellate Officer will consider the appeal, any response submitted, and the record of the Title IX Hearing and make a written determination within ten (10) business days, which determination will be sent to both parties and will be final.
  - i. If the Appellate Officer finds there is no merit to any of the grounds cited in the appeal, it will issue a finding as such and that decision will be final.
  - ii. If the Appellate Officer finds there was a procedural irregularity that affected the outcome of the matter, the matter may be remanded for a new Title IX Hearing before the original Decision Maker.
  - iii. If the Appellate Officer finds new evidence exists that was not reasonably available that could affect the outcome, the matter may be remanded to the original Title IX Hearing Decision Maker.
  - iv. If the Appellate Officer finds that the Title IX Coordinator, investigator(s), or Decision Maker had a conflict of interest or bias for or against the parties (generally, or specifically in this matter) that affected the outcome of the matter, the case may be remanded to a new Title IX Hearing before a different Decision Maker.

## INFORMAL RESOLUTION

**7.01 Informal Resolution.** At any time after the filing of a Formal Complaint and but not less than ten (10) days prior to a live hearing, either party may request that the member university facilitate an informal resolution. Informal resolution is an available option when both parties voluntarily agree to participate and if the Title IX Coordinator agrees that informal resolution is appropriate given the nature of the allegations and the relationship of the parties.

The member university's informal resolution process is facilitated by the Title IX Coordinator or personnel in Student Affairs, Human Resources, or University Ombuds services. If the parties reach agreement during the informal resolution process, the facilitator will reduce the agreement to writing and present it to the Title IX Coordinator, who may approve or disapprove the agreement. An approved informal resolution agreement will be recognized as a binding agreement between the parties enforceable by the member university. Once the parties have entered into an approved informal resolution agreement, the grievance will be deemed resolved and may not be re-opened.

If the non-requesting party declines to participate, chooses to withdraw from participation, or if informal resolution is not successful, the grievance process continues.

## RETALIATION

**8.01 Retaliation.** Retaliation is any adverse action taken against a person because of that person's participation in protected activity. In accordance with the member universities non-retaliation policies, RUSO and the member universities strictly prohibit retaliation against any person for making any good faith report of discrimination, harassment, or sexual misconduct or for filing, testifying, assisting, or participating in any investigation or proceeding involving allegations of discrimination, harassment, or sexual misconduct. Any person who engages in such retaliation shall be subject to disciplinary action, up to and including termination, in accordance with applicable procedures. Any person who believes they have been subjected to retaliation is encouraged to promptly notify the Title IX Coordinator. The member university will promptly investigate all claims of retaliation.

## RECORDKEEPING

**9.01 Records.** In implementing this Policy, records of all reports, complaints, investigations, resolutions, and records of any action taken under this Policy including Supportive Measures will be kept by the Title IX Coordinator for each respective member university (or designee) depending on the nature of the report or complaint. The records will be kept for a minimum of seven (7) years following final resolution. Such records shall include documentation that neither RUSO nor its member universities were deliberately indifferent to any report pursuant to this Policy and the basis for such conclusion.

**9.02 Annual Security Reports.** Each member university disseminates a public annual security report Annual Security Report ("ASR") to employees and students every October 1<sup>st</sup>. The ASR includes statistics of campus crime for the preceding 3 calendar years, plus details about efforts taken to improve campus safety. The report includes: definitions of sexual harassment, what to do if you are victimized, support services, on and off campus resources, preventive measures and the sex offender registration. Additionally, there are policy statements regarding crime reporting, campus facility security and access, incidence of alcohol and drug use, and the prevention of/response to sexual assault, domestic and dating violence, and stalking.

## TRAINING

**10.01 Training.** Member universities will ensure the Title IX Coordinator, Deputy Title IX Coordinator, Title IX Investigators, and Decision Makers do not have conflicts of interest or any bias for or against the Complainant or Respondent. These persons will receive mandatory training on the topics of sexual harassment, and sex-based misconduct, to include how to conduct investigations, how to conduct hearings and appeals, and how to remain impartial throughout the process.

## Appendix A State Law Definitions

**Consent:** The term “consent” means the affirmative, unambiguous and voluntary agreement to engage in a specific sexual activity during a sexual encounter which can be revoked at any time.

Consent cannot be:

1. Given by an individual who:
  - a. is asleep or is mentally or physically incapacitated either through the effect of drugs or alcohol or for any other reason, or
  - b. is under duress, threat, coercion or force; or
2. Inferred under circumstances in which consent is not clear including, but not limited to:
  - a. the absence of an individual saying “no” or “stop”, or
  - b. the existence of a prior or current relationship or sexual activity.

21 Okla. Stat. § 113

**Dating violence** is not defined by the state of Oklahoma; however, violence against a person with whom the perpetrator is in a dating relationship is considered domestic violence, defined below.

A **dating relationship** is defined as: an intimate association, primarily characterized by affectionate or sexual involvement. For purposes of this act, a casual acquaintance or ordinary fraternization between persons in a business or social context shall not constitute a dating relationship.

22 Okla. Stat. § 60.1.

**Domestic violence** is not defined in Oklahoma law. However, the criminal definition of **domestic abuse** is defined as: Any act of physical harm, or the threat of imminent physical harm which is committed by an adult, emancipated minor, or minor child thirteen (13) years of age or older against another adult, emancipated minor or minor child who is currently or was previously an intimate partner or family or household member. “Family or household members” means: (a) parents, including grandparents, stepparents, adoptive parents and foster parents, (b) children, including grandchildren, stepchildren, adopted children and foster children, and (c) persons otherwise related by blood or marriage living in the same household. “Intimate partner” means: (a) current or former spouses, (b) persons who are or were in a dating relationship, (c) persons who are the biological parents of the same child, regardless of their marital status or whether they have lived together at any time, and (d) persons who currently or formerly lived together in an intimate way, primarily characterized by affectionate or sexual involvement. A sexual relationship may be an indicator that a person is an intimate partner, but is never a necessary condition.

22 Okla. Stat. § 60.1.

**Sexual assault:**

- a. rape, or rape by instrumentation, as defined in Sections 1111, 1111.1 and 1114 of [Title 21], or
- b. forcible sodomy, as defined in Section 888 of [Title 21].

21 Okla. Stat. § 142.20.

***Rape (as used in the definition for “sexual assault”):***

- A. Rape is an act of sexual intercourse involving vaginal or anal penetration accomplished with a male or female who is not the spouse of the perpetrator and who may be of the same or the opposite sex as the perpetrator under any of the following circumstances:
1. Where the victim is under sixteen (16) years of age;
  2. Where the victim is incapable through mental illness or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
  3. Where force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person;
  4. Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
  5. Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;
  6. Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;
  7. Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim; or the subcontractor or employee of a subcontractor of the state or federal government, a county, a municipality or a political subdivision that exercises authority over the victim;
  8. Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system; or
  9. Where the victim is nineteen (19) years of age or younger and is in the legal custody of a state agency, federal agency or tribal court and engages in sexual intercourse with a foster parent or foster parent applicant.
- B. Rape is an act of sexual intercourse accomplished with a male or female who is the spouse of the perpetrator if force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person.

21 Okla. Stat. § 1111

***Rape by instrumentation (as used in the definition of “sexual assault”):***

Rape by instrumentation is an act within or without the bonds of matrimony in which any inanimate object or any part of the human body, not amounting to sexual intercourse is used in the carnal knowledge of another person without his or her consent and penetration of the anus or vagina occurs to that person. Provided, further, that at least one of the circumstances specified in Section

1111 of this title has been met; further, where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in conduct prohibited by this section of law with a person who is eighteen (18) years of age or older and is an employee of the same school system, or where the victim is under the legal custody or supervision of a state or federal agency, county, municipal or a political subdivision and engages in conduct prohibited by this section of law with a federal, state, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim, consent shall not be an element of the crime. Provided, further, that at least one of the circumstances described in Section 1111 of this title has been met; further, where the victim is nineteen (19) years of age or younger and in the legal custody of a state agency, federal agency or tribal court and engages in conduct prohibited by this section of law with a foster parent or foster parent applicant. Except for persons sentenced to life or life without parole, any person sentenced to imprisonment for two (2) years or more for a violation of this section shall be required to serve a term of post-imprisonment supervision pursuant to subparagraph f of paragraph 1 of subsection A of Section 991a of Title 22 of the Oklahoma Statutes under conditions determined by the Department of Corrections. The jury shall be advised that the mandatory post-imprisonment supervision shall be in addition to the actual imprisonment.

21 Okla. Stat. § 1111.1.

***Forcible sodomy (as used in the definition of “sexual assault”):***

- A. Any person who forces another person to engage in the detestable and abominable crime against nature, pursuant to Section 886 of this title, upon conviction, is guilty of a felony punishable by imprisonment in the custody of the Department of Corrections for a period of not more than twenty (20) years. Except for persons sentenced to life or life without parole, any person sentenced to imprisonment for two (2) years or more for a violation of this subsection shall be required to serve a term of post-imprisonment supervision pursuant to subparagraph f of paragraph 1 of subsection A of Section 991a of Title 22 of the Oklahoma Statutes under conditions determined by the Department of Corrections. The jury shall be advised that the mandatory post-imprisonment supervision shall be in addition to the actual imprisonment. Any person convicted of a second violation of this section, where the victim of the second offense is a person under sixteen (16) years of age, shall not be eligible for probation, suspended or deferred sentence. Any person convicted of a third or subsequent violation of this section, where the victim of the third or subsequent offense is a person under sixteen (16) years of age, shall be punished by imprisonment in the custody of the Department of Corrections for a term of life or life without parole, in the discretion of the jury, or in case the jury fails or refuses to fix punishment then the same shall be pronounced by the court. Any person convicted of a violation of this subsection after having been twice convicted of a violation of subsection A of Section 1114 of this title, a violation of Section 1123 of this title or sexual abuse of a child pursuant to Section 843.5 of this title, or of any attempt to commit any of these offenses or any combination of the offenses, shall be punished by imprisonment in the custody of the Department of Corrections for a term of life or life without parole.
- B. The crime of forcible sodomy shall include:

1. Sodomy committed by a person over eighteen (18) years of age upon a person under sixteen (16) years of age;
2. Sodomy committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime;
3. Sodomy accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the victim or the person committing the crime;
4. Sodomy committed by a state, county, municipal or political subdivision employee or a contractor or an employee of a contractor of the state, a county, a municipality or political subdivision of this state upon a person who is under the legal custody, supervision or authority of a state agency, a county, a municipality or a political subdivision of this state; or the subcontractor or employee of a subcontractor of the contractor of the state or federal government, a county, a municipality or a political subdivision of this state;
5. Sodomy committed upon a person who is at least sixteen (16) years of age but less than twenty (20) years of age and is a student of any public or private secondary school, junior high or high school, or public vocational school, with a person who is eighteen (18) years of age or older and is employed by the same school system;
6. Sodomy committed upon a person who is at the time unconscious of the nature of the act, and this fact should be known to the accused; or
7. Sodomy committed upon a person where the person is intoxicated by a narcotic or anesthetic agent administered by or with the privity of the accused as a means of forcing the person to submit.
8. Sodomy committed upon a person who is at least sixteen (16) years of age but less than eighteen (18) years of age by a person responsible for the child's health, safety or welfare. "person responsible for a child's health, safety or welfare" shall include, but not be limited to: (a) a parent, (b) a legal guardian, (c) a custodian, (d) a foster parent, (e) a person eighteen (18) years of age or older with whom the child's parent cohabitates, (f) any other adult residing in the hold of the child, (g) an agent or employee of a public or private residential home, institution, facility or day treatment program as defined in Section 175.2 of Title 10 of the Oklahoma Statutes, or (h) an owner, operator or employee of a child care facility, as defined by Section 402 of Title 10 of the Oklahoma Statutes.

21 Okla. Stat. § 888 (effective June 6, 2016).

***Stalking:***

Any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that:

1. Would cause a reasonable person or a member of the immediate family of that person as defined in subsection F of this section to feel frightened, intimidated, threatened, harassed, or molested; and
2. Actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested, shall, upon conviction, be guilty of the crime of stalking, which is a misdemeanor punishable by imprisonment in a county jail for

not more than one (1) year or by a fine of not more than One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment.

F. For purposes of this section:

1. "Harasses" means a pattern or course of conduct directed toward another individual that includes, but is not limited to, repeated or continuing unconsented contact, that would cause a reasonable person to suffer emotional distress, and that actually causes emotional distress to the victim. Harassment shall include harassing or obscene phone calls as prohibited by Section 1172 of this title and conduct prohibited by Section 850 of this title. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose;
2. "Course of conduct" means a pattern of conduct composed of a series of two or more separate acts over a period of time, however short, evidencing a continuity of purpose. Constitutionally protected activity is not included within the meaning of "course of conduct";
3. "Emotional distress" means significant mental suffering or distress that may, but does not necessarily require, medical or other professional treatment or counseling;
4. "Unconsented contact" means any contact with another individual that is initiated or continued without the consent of the individual, or in disregard of that individual's expressed desire that the contact be avoided or discontinued. Constitutionally protected activity is not included within the meaning of unconsented contact. Unconsented contact includes but is not limited to any of the following:
  - a. following or appearing within the sight of that individual,
  - b. approaching or confronting that individual in a public place or on private property,
  - c. appearing at the workplace or residence of that individual,
  - d. entering onto or remaining on property owned, leased, or occupied by that individual,
  - e. contacting that individual by telephone,
  - f. sending mail or electronic communications to that individual, and
  - g. placing an object on, or delivering an object to, property owned, leased, or occupied by that individual.
5. "Member of the immediate family", for the purposes of this section, means any spouse, parent, child, person related within the third degree of consanguinity or affinity or any other person who regularly resides in the household or who regularly resided in the household within the prior six (6) months.
6. "Following" shall include the tracking of the movement or location of an individual through the use of a Global Positioning System (GPS) device or other monitoring device by a person, or person who acts on behalf of another, without the consent of the individual whose movement or location is being tracked; provided, this shall not apply to the lawful use of a GPS device or other monitoring device or to the use by a new or used motor vehicle dealer or other motor vehicle creditor of a GPS device or other monitoring technology, including a device containing technology used to remotely disable the ignition of a motor vehicle, in connection with lawful action after default of the terms of a motor vehicle credit sale, loan or lease, and with the express written consent of the owner or lessee of the motor vehicle.



OFFICE OF THE PRESIDENT

August 27, 2020

Regional University System of Oklahoma  
3555 N.W. 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. Faculty Appointments**

**School of Arts and Sciences**

**Dr. Luis Antunes**, has been appointed Assistant Professor of Mass Communication in a permanent fulltime position. His appointment is effective August 11, 2020, through May 7, 2021, at an academic salary rate of \$49,511.

He holds a Bachelor of Arts degree (2007) in Portuguese Language and Culture from the University of Lisbon, Lisbon, Portugal, a Master of Arts degree (2010) in Communication Sciences (Film & Television Studies) from the New University of Lisbon, Lisbon, Portugal, a Doctor of Philosophy degree (2017) in Aesthetics from the Norwegian University of Science and Technology, Trondheim, Norway, and a second Doctor of Philosophy degree (2017) in Film Studies from the University of Kent, Canterbury, England.

## **Northwestern Oklahoma State University**

Dr. Antunes prior work experience includes: Lecturer in Communication (2) Augusta University, Augusta, Georgia.

### **School of Education**

**Allissa Miller**, has been appointed Instructor of Psychology in a permanent fulltime position. Her appointment is effective August 11, 2020, through May 7, 2021, at an academic salary rate of \$34,500.

Ms. Miller holds a Bachelor of Science degree (2013) in Family Studies from the University of Nebraska-Kearney, Kearney, Nebraska, and a Master of Arts degree (2016) in Counseling from Midwestern Baptist Theological Seminary, Kansas City, Missouri.

Her prior work experience includes: Provisional Licensed Professional Counselor (2) Cass County Psychological Center, Harrisonville, Missouri; Counseling Intern (.5) Northland Counseling Services, Kansas City, Missouri.

### **B. Request for Board Approval for Adjunct Employment**

Northwestern requests the employment of Drew Cunningham as an adjunct instructor for the Division of Business. Drew is an attorney and earned his bachelor's degree from Northwestern Oklahoma State University and his Juris Doctorate from the University of Oklahoma. Because Drew is the son of Northwestern President Janet Cunningham, we request Board approval for this hire. His immediate supervisor is Dr. John Stockmyer, Chair of the Division of Business. Drew will not be in President Cunningham's command for employment, salary, or evaluation purposes.

**Northwestern Oklahoma State University****C. Promotion in Rank****School of Arts and Sciences**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Dr. Karsten Longhurst	Fine Arts	Instructor	Asst. Professor

**School of Education**

Dr. Marian Braten-Hall	Education	Instructor	Asst. Professor
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**D. Faculty Resignation****School of Professional Studies**

**Dr. Nikole Hicks**, Associate Professor of Nursing, submitted a letter of resignation effective July 31, 2020. Dr. Hicks has been with the University since August 15, 2017.

**II. PURCHASES**

**The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):**

External yearly audit and NCAA compliance audit: Hinkle & Company, P.C., Greenwood Village, Colorado, at a cost of \$50,000. (Fund 290, E&G).

**We request approval of the following purchases in accordance with Board Policy (over \$150,000):**

Roof replacement for the J.W. Martin Library, the Dunning Performance Center and the entry way of Ryerson Hall: Bloyer & Sons, Inc., Winfield, Kansas, at a cost of \$246,610. (Section 13, New College/Offset Funds, 600 & 650 Funds).

**Northwestern Oklahoma State University****III. GRANTS AND CONTRACTS****Higher Education Emergency Relief Fund CARES Act.....\$1,506,494**

The U.S. Department of Education awarded a grant in the amount of \$1,506,494. Half of the funds (\$753,247) provide emergency financial aid support for students to help defray expenses related to the coronavirus. The second half (\$753,247) of the grant provides funding to offset costs associated with the delivery of instruction and reimbursement for expenses related to the coronavirus. Dr. David Pecha, Vice President for Administration, is the grant coordinator.

**Oklahoma Department of Corrections.....\$406,024**

A cooperative agreement to provide funding for continued residential substance abuse treatment services at the Charles E. "Bill" Johnson Correctional Center, Alva, Oklahoma. Mr. Jeff McAlpin, Instructor of Criminal Justice, is the project coordinator

**Upward Bound Math and Science.....\$263,938**

A grant from the U.S. Department of Education from September 1, 2010, to August 31, 2021, to increase the academic and motivational levels of eligible enrollees with aptitudes in math and/or science so that they may complete secondary school and successfully pursue post-secondary education programs. Five high schools in three northwest Oklahoma counties will be serviced. This is the fourth year award of the 5-year grant. Calleb Mosburg, Dean of Student Services and Enrollment Management, is the grant coordinator.

**Student Support Services.....\$261,888**

A grant from the U.S. Department of Education to provide students with opportunities for academic development, assist with basic college requirements, and to motivate students toward completion of their post-secondary education. Funding will be used to serve 140 students, including first generation, low income and disabled students. This is the

**Northwestern Oklahoma State University**

first year award of the 5-year grant. Dr. Bo Hannaford, Executive Vice President, is the grant coordinator.

**Higher Education Emergency Relief Fund CARES Act.....\$73,506**  
**Strengthening Institutions Programs**

The U.S. Department of Education awarded a grant in the amount of \$73,506 for institutional support. The grant provides funding for software, hardware upgrades, and technology infrastructure to support in-person, distance, on-line, and remote learning for students. Dr. David Pecha, Vice President for Administration, is the grant coordinator.

**Nursing Lab Equipment.....\$53,095**

Funds to partially cover the cost of new simulation equipment for the Wymer Lab on the Alva Campus and the Ketterman Lab on the Enid Campus. Dr. Bo Hannaford, Executive Vice President, coordinated the collection of funds from the following:

Mrs. Esther Wymer	\$29,000
Wisdom Family Foundation	\$13,400
Area Health Education Center (AHEC)	\$ 6,000
Enid Rotary Club	\$ 4,695

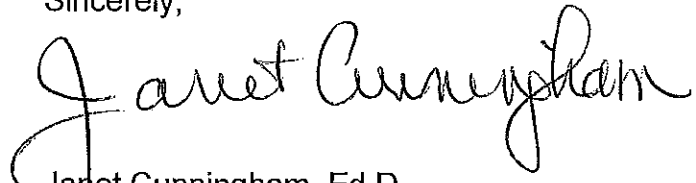
**Early Settlement Dispute.....\$32,650**

An agreement with the Alternate Dispute Resolution System of the State of Oklahoma to provide partial state funding for dispute mediation services throughout the region. Dr. Wayne McMillin, Dean of the Enid Campus, is the grant coordinator.

**Northwestern Oklahoma State University**

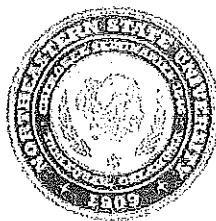
**TOTAL GRANTS.....\$2,597,595**

Sincerely,

A handwritten signature in black ink that reads "Janet Cunningham". The signature is written in a cursive style with a large, looping initial "J".

Janet Cunningham, Ed.D.  
President

JC:md



**NORTHEASTERN STATE UNIVERSITY**  
*OFFICE of the PRESIDENT*

August 28, 2020

Regional University System of Oklahoma  
3555 N.W. 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of Northeastern State University are as follows:

**I. PERSONNEL**

**A. ADMINISTRATIVE APPOINTMENTS/CHANGES**

**Dr. Carla B. Swearingen** has been named Assistant Vice President for Academic Affairs / Professor of Chemistry effective July 27, 2020. This is a full-time regular, 12-month appointment at a fiscal year salary rate of \$101,000. She is filling the position left vacant by Dr. Sophia Sweeney.

Dr. Swearingen holds the following degrees: B.A., Psychology, Hendrix College; and Ph.D., Chemistry, Loyola University.

Her professional experience includes the following positions at John Brown University: Dean of Faculty Development and Director of Office for Advancement of Teaching, Learning, and Scholarship (ATLAS) – five years; Assistant Director of Faculty Development – two years; Coordinator of New Faculty Mentoring – two years; Head, Department of Chemistry – three years; Professor of Chemistry – three years; Associate Professor of Chemistry – six years; Assistant Professor of Chemistry – six years.

**B. FACULTY APPOINTMENTS (TENURE TRACK)**

**Dr. David Corcoran** has been named Assistant Professor of History, in the College of Liberal Arts effective August 10, 2020. This is a full-time regular, tenure track, nine-month position at an academic salary rate of \$49,040. Dr. Corcoran is filling the position left vacant by Dr. Christopher Clark.

**Northeastern State University**

Dr. Corcoran holds the following degrees: B.S., Computer Information Systems, Bentley University; B.A., History, University of Southern Maine; M.A., History, Salem State University; and Ph.D., History, University of New Mexico.

His professional experience includes: Teacher, Social Studies & ESL, McCormack Middle School, Massachusetts – four years; Adjunct Professor, History, Middlesex Community College – one year; Visiting Professor of History, Emmanuel College, Massachusetts – three years; and ESL / English Teacher, Boston International High School, Massachusetts- one year; and additional teaching experience in public and private schools – 11 years.

**Dr. Stephanie Jones** has been named Assistant Professor of Management in the College of Business and Technology effective August 10, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$81,460. Dr. Jones is filling the position left vacant by Dr. Brian Kulik.

Dr. Jones holds the following degrees: B.B.A., Business Management, Austin Peay State University; M.B.A., Business Administration, Murray State University; M.S., Human Resources, East Central University; and D.B.A., Project Management, Liberty University.

Her professional experience includes: Instructor, Rogers State University – five years; Business Development Specialist, Rogers State University – six months; Business Owner, Square P Transport, Inc, Stroud, OK – seven years; Business Manager, Cushing Valley Hope, Cushing, OK, - five years; Property Manager, Kay-Kay Realty Corporation, Stroud, OK – three years; Team Leader, Convergys Corporation, Clarksville, TN – one year; and Sergeant, U.S. Army and Army Reserves, Fort Campbell, KY – six years.

**Dr. Connor Lubojacky** has been named Assistant Professor of Management in the College of Business and Technology effective August 10, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$81,460. Dr. Lubojacky is filling the position left vacant by Dr. James Phillips.

Dr. Lubojacky holds the following degrees: B.S., Finance & Accounting Information Management, University of Texas at Dallas; M.Sc., Finance & Investment, University of Edinburgh; and Ph.D., Business Administration, University of Houston.

His professional experience includes: Instructor of Strategic Management, University of Houston – three years; and Assurance Associate, PricewaterhouseCoopers LLP – three years.



**Dr. Rene Moquin** has been named Assistant Professor of Information Systems in the College of Business and Technology effective August 10, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$81,460. Dr. Moquin is filling the position left vacant by Dr. Peter Obitade.

Dr. Moquin holds the following degrees: B.S., Computer Science, University of Central Texas; M.S., Information Systems, University of Mary Hardin-Baylor; and Ph.D., Information Systems, Baylor University.

His professional experience includes: Assistant Professor of Computer Information Technology, Arkansas State University – four years; Visiting Assistant Professor, Department of Management Information Systems, University of Mary Hardin-Baylor – one year; Teacher of Record, Department of Information Systems, Baylor University – two years.

**Mr. Tushar Shah** has been named Assistant Professor of Management in the College of Business and Technology effective August 10, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$81,460. Mr. Shah is filling the position left vacant by Dr. Jeffrey Slattery.

Mr. Shah holds the following degrees: B.Sc., Physics, and Master's in Personnel Management, University of Pune, India; and is currently ABD in a doctoral program at the University of Texas at Arlington.

His professional experience include: Head of Human Resources & General Manager, D'décor, India – six months; Senior Manager of Human Resources and Learning & Development, Gunnebo India, India – three years; Head Manager of Human Resources, Forbes & Company Ltd., India– five years; Head Manager of Human Resources, Waaree Instruments Ltd., India – two years; Executive Human Resource Manager, Adonis Electronics, India – two and one-half years; Human Resources Officer, Intersil India, India – one and one-half year; Officer of Personnel & Administration, Orient Press Ltd., India– two years.

**Dr. Siewe Siewe** has been named Assistant Professor of Political Geography in the College of Liberal Arts effective August 10, 2020. This is a full-time regular, tenure track, nine-month appointment at an academic year salary rate of \$49,040. Dr. Siewe is filling the position left vacant by Dr. Shannon Bridgmon.

Dr. Siewe holds the following degrees: B.Sc., Geography, University of Cameroon; M.S., Geography, Oklahoma State University; and Ph.D., Geography, Oklahoma State University.

**Northeastern State University**

His professional experience includes: Visiting Assistant Professor of Geography, Oklahoma State University – two years.

**Dr. Jamie Thomas** has been named Assistant Professor of Speech-Language Pathology in the Gregg Wadley College of Science and Health Professions effective August 10, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$66,100. Dr. Thomas is filling the position left vacant by Ms. Caitlin Bruder.

Dr. Thomas holds the following degrees: B.S., Education and M.S., Speech Pathology and Audiology – Communication Disorders, Baylor University; and Ph.D., Special Education – Autism Spectrum Disorders, University of North Texas.

Her professional experience includes the following positions at Birdville ISD, Haltom City, TX: Special Education Coordinator– six years; Special Services Supervisor – 11 years; Lead Speech Pathologist – six years, Special Education Teacher – three years, and Speech-Language Pathologist – three years; and Speech-Language Pathologist, Heart of Texas Co-op, McGregor, TX – one year.

**Dr. Cammi Valdez** has been named Assistant Professor of Chemistry in the Gregg Wadley College of Science and Health Professions effective August 11, 2020. This is a full-time regular, tenure track, nine-month position at an academic year salary rate of \$57,610. Dr. Valdez is filling the position left vacant by Dr. Ratnakar Deole.

Dr. Valdez holds the following degrees: B.S., Mathematics and B.S., Chemistry, Southwestern Oklahoma State University; and Ph.D., Biological Chemistry and Molecular Pharmacology, Harvard University.

Her professional experience includes: Visiting Lecturer, Department of Biological Sciences, Wellesley College – nine months; Visiting Faculty and Consultant Scientist, Department of Ophthalmology, Schepens Eye Research Institute/Harvard Medical School – nine months.

**C. FACULTY APPOINTMENTS (NON-TENURE TRACK)**

**Captain Joseph Winglemire** has been named Instructor of Military Science in the College of Liberal Arts effective July 13, 2020. This is a full-time regular, 12-month position paid through the U.S. Army. He is filling the position left vacant by Captain Kenneth Watthuber.

**D. FACULTY APPOINTMENTS (TEMPORARY)**

**Dr. Christian Bussey** has been named Clinical Assistant Professor of Optometry in the Northeastern State University Oklahoma College of Optometry effective August 3, 2020. This is a full-time temporary, 12-month contract at a fiscal year salary rate of \$99,936. This is a new position.

Dr. Bussey holds the following degrees: B.A., Religious Studies, University of Oklahoma; and O.D., Optometry, Northeastern State University Oklahoma College of Optometry (2020).

**E. TEMPORARY APPOINTMENTS**

The following persons will be re-appointed for the 2020-2021 academic year in a temporary position.

Ms. Deborah Al-Rawi	Instructor	Speech-Language Path
Dr. Louis Blowers	Clinical Assistant Prof	Optometry
Ms. Tina Bolton-Linn	Instructor	Speech-Language Path
Dr. Tara Brown	Clinical Assistant Prof	Optometry
Dr. Kelsey Buford	Clinical Assistant Prof	Optometry
Dr. Saunya Burkhart	Clinical Assistant Prof	Optometry
Dr. Richard Castillo	Clinical Professor	Optometry
Dr. Caitlin Chevalier	Clinical Assistant Prof	Optometry
Ms. Lisa Czlonka	Instructor	Management
Dr. Rebekah Doyle	Assistant Professor	Criminal Justice
Ms. Shannon Jankowski	Instructor	English
Ms. Amanda Lamberson	Instructor	Art
Mr. Timothy Laquerre	Instructor	Information Systems
Dr. John Lindsay	Clinical Assistant Prof	Optometry
Dr. Dawn Pewitt	Clinical Assistant Prof	Optometry
Dr. Seth Rich	Clinical Assistant Prof	Optometry
Dr. Bret Seamons	Clinical Assistant Prof	Optometry
Dr. Heidi Thoden	Clinical Assistant Prof	Optometry
Ms. Amber Whisenhunt	Instructor	Accounting
Dr. Jessica White	Clinical Assistant Prof	Optometry
Dr. Andrew Young	Clinical Assistant Prof	Optometry
Dr. Bryan Young	Clinical Assistant Prof	Optometry

## **Northeastern State University**

### **F. FACULTY CHANGE OF STATUS**

**Ms. Kristen Korte**, Instructor of Curriculum and Instruction in the College of Education moved from full-time temporary to full-time regular, effective August 1, 2020. Her rank and salary remain the same.

### **G. FACULTY COMPLETING A DOCTORATE**

**Dr. Jericho Hobson**, Assistant Professor of Curriculum & Instruction, in the College of Education earned her Ph.D. in Education, Curriculum Studies. The degree was conferred on May 9, 2020, from Oklahoma State University.

**Dr. Tamara Hryshchuk**, Instructor of Nursing, in the Gregg Wadley College of Science and Health Professions earned her D.N.P. in Nursing Practice Leadership. The degree was conferred on December 21, 2019, from Bradley University.

**Dr. Dianne Kirk**, Instructor of General Physical Sciences, in the Gregg Wadley College of Science & Health Professions earned her Ph.D. in Biomedical Sciences. The degree was conferred on May 9, 2020, from Oklahoma State University.

**Dr. Elaina Ross**, Assistant Professor of Communications, in the College of Liberal Arts earned her Ph.D. in Communication Studies. The degree was conferred on December 31, 2019, from the University of Kansas.

### **H. ENDOWED CHAIRS**

**Dr. Kelli Carney**, tenured Associate Professor of Curriculum & Instruction has been appointed as the Eddings Endowed Chair of Recruitment & Retention in the College of Education effective August 1, 2019. This Endowed Chair position is half-time and has the potential to be renewed each year.

**Dr. Kurt Choate**, tenured Professor of Psychology has been appointed as the Northeast Oklahoma Public Facilities Authority Endowed Chair of Faculty Development and College Excellence in the College of Education effective January 1, 2020. This Endowed Chair position is half-time and has the potential to be renewed in the fall of each academic year.

**Dr. Tobi Thompson**, tenured Associate Professor of Curriculum & Instruction has been appointed as the Dr. Susan E. Brackett Endowed Chair of Reading in the

**Northeastern State University**

College of Education effective August 13, 2019. This Endowed Chair position is half-time and has the potential to be renewed each year.

**I. RETIREMENTS WITH RESOLUTIONS**

**Ms. Sandra Martin**, Instructor of Library Services in the John Vaughn Library has announced her retirement effective June 10, 2020. She has been employed with Northeastern State University since December 2001.

**J. RESIGNATIONS**

**Mr. Marcus Anderson**, Instructor / Clinical Director of Speech-Language Pathology, in the Gregg Wadley College of Science and Health Professions, has submitted his resignation effective September 4, 2020. He has been employed with Northeastern State University since August 2019.

**Dr. Jennifer Keith**, hired as Assistant Professor of Psychology & Counseling, in the College of Education, effective August 10, 2020, as reported in the June 18, 2020 RUSO Board items, has rescinded her original acceptance of the offer. Dr. Keith never began work.

**Mr. Wyman Kirk**, Instructor of Foreign Language in the College of Liberal Arts has submitted his resignation effective July 24, 2020. He has been employed with Northeastern State University since August 2005.

**Ms. Brooke Klintworth**, Instructor of Speech-Language Pathology in the Gregg Wadley College of Science and Health Professions has submitted her resignation effective August 10, 2020. She has been employed with Northeastern State University since August 2018.

**K. RESIDENT/POST-DOCTORAL FELLOWSHIP PROGRAM – OPTOMETRY**

The following individuals are recommended for employment in our Optometry Resident Post-Doctoral Fellowship Program. These are one-year, temporary appointments for the period of July 1, 2020 through June 30, 2021.

**Dr. Sahab Astani** holds the following degrees: B.S., Biology, University of Oklahoma; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Astani will be paid an annual salary rate of \$30,000. He is replacing Dr. Irina Krupin.

## **Northeastern State University**

**Dr. Amy Bade** holds the following degrees: B.S., Health, Texas A & M University; O.D., Optometry, University of Houston College of Optometry. Dr. Bade will be paid an annual salary rate of \$30,000. She is filling a position that was left vacant last year.

**Dr. Erica Bobb** holds the following degrees: B.S., Vision Science, NOVA Southeastern University; O.D., Optometry, NOVA Southeastern University. Dr. Bobb will be paid an annual salary through outside funding. She is replacing Dr. Julia Fitzpatrick.

**Dr. Curtis Burnley** holds the following degrees: B.A, Psychology & Brain Sciences, Washington University-St. Louis; O.D., Optometry, Southern College of Optometry. Dr. Burnley will be paid an annual salary through outside funding. He is replacing Dr. Sarah Truman.

**Dr. William Cheek** holds the following degrees: B.S., Biology, John Brown University; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Cheek will be paid an annual salary through outside funding. He is filling a position that was left vacant last year.

**Dr. Bibin Cherian** holds the following degrees: B.S., Biology, University of Central Oklahoma; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Cherian will be paid an annual salary rate of \$30,000. He is replacing Dr. Andrew Henderson.

**Dr. Carol Chou** holds the following degrees: B.S., Food Science & Human Nutrition, University of Illinois at Urbana-Champaign; O.D., Optometry, Southern College of Optometry. Dr. Chou will be paid an annual salary rate of \$30,000. She is replacing Dr. Nha Cao.

**Dr. Sylvester Cobbina** holds the following degrees: O.D., Optometry, Kwame Nkrumah University of Science and Technology, Ghana; O.D., Optometry, Salus University. Dr. Cobbina will be paid an annual salary through outside funding. He is replacing Dr. James Hsiau.

**Dr. Andy Do** holds the following degrees: B.S., Human Development & Family Studies, University of Texas at Austin; O.D., Optometry, Illinois College of Optometry. Dr. Do will be paid an annual salary through outside funding. He is replacing Dr. Devin Finch.

**Dr. Jennifer Dryden** holds the following degrees: B.S., Biology, Texas A & M University; O.D., Optometry, Midwestern University Arizona College of Optometry. Dr. Dryden will be paid an annual salary rate of \$30,000. She is replacing Dr. Dana Rhea.

**Northeastern State University**

**Dr. Heba Hammami** holds the following degrees: B.S., Molecular Biology, Northeastern State University; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Hammami will be paid an annual salary rate of \$32,000. She is replacing Dr. Olawale Babalola.

**Dr. Neil Hecker** holds the following degrees: B.S., Biology, Oklahoma State University; M.S., Cell & Molecular Biology, University of Missouri-Kansas City; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Hecker will be paid an annual salary through outside funding. He is filling a position that was left vacant last year.

**Dr. Brock Helfrich** holds the following degrees: B.A., Biology, Newman University; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Helfrich will be paid an annual salary through outside funding. He is replacing Dr. Idell Thomas-Payne Mitchell.

**Dr. Katherine Horn** holds the following degrees: B.S., Biological Sciences, Oklahoma State University; O.D., Optometry, University of the Incarnate Word Rosenberg School of Optometry. Dr. Horn will be paid an annual salary through outside funding. She is filling a position that was left vacant last year.

**Dr. Connor Kapperman** holds the following degrees: B.S., Biology, Samford University; O.D., Optometry, Southern College of Optometry. Dr. Kapperman will be paid an annual salary rate of \$30,000. He is replacing Dr. Sophia Leung.

**Dr. Wamika Kumar** holds the following degrees: B.S., Arts & Science Planned Program, Medical Sciences, University of Oklahoma; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Kumar will be paid an annual salary rate of \$32,000. She is filling a position that was left vacant last year.

**Dr. Kristen Lantz** holds the following degrees: B.S., Biology, Ohio State University; O.D., Optometry, University of Pikeville Kentucky College of Optometry. Dr. Lantz will be paid an annual salary rate of \$30,000. She is replacing Dr. Laura Chen.

**Dr. Sophia Leung**, a Resident/Post-Doctoral faculty member who served NSU Oklahoma College of Optometry during the year July 1, 2019- June 30, 2020 has been re-hired as Optometry Fellow for the current fiscal year. This is a new position supported through outside funding.

**Dr. Tyler Nelson** holds the following degrees: B.A., Biology, Washburn University; O.D., Optometry, Southern College of Optometry. Dr. Nelson will be paid an annual salary through outside funding. He is filling a position that was left vacant last year.

## **Northeastern State University**

**Dr. Jenae Stiles** holds the following degrees: B.S., Food Science, Pennsylvania State University; O.D., Optometry, Salus University. Dr. Stiles will be paid an annual salary through outside funding. She is replacing Dr. Ada Garcia-Manfredi.

**Dr. Ryan Swindell** holds the following degrees: B.S., Business Administration-Marketing, Oklahoma State University; O.D., Optometry, Northeastern State University Oklahoma College of Optometry. Dr. Swindell will be paid an annual salary rate of \$30,000. He is replacing Dr. Bradley Daniel.

**Dr. Colleen Tejchma** holds the following degrees: B.S., Biology & Mathematics, Aquinas College; O.D., Optometry, Midwestern University Arizona College of Optometry. Dr. Tejchma will be paid an annual salary rate of \$30,000. She is replacing Dr. Jennifer Rider.

**Dr. Tyler Thill** holds the following degrees: B.S., Biology, Maryville University; O.D., Optometry, Southern College of Optometry. Dr. Thill will be paid an annual salary through outside funding. He is filling a position that was left vacant last year.

## **II. RATIFICATION - Emergency Approvals**

### **Legal Representation by NSU General Counsel**

Ratification of emergency approval granted by Chair Winchester on Monday, July 13, 2020, for NSU General Counsel, Briana Clifton Drury, representing NSU in small claims court in Wagoner County.

### **Purchasing – Increase for Athletic Insurance - \$24,000**

Ratification of emergency approval granted by Chair Winchester on Thursday, July 16, 2020, for NSU to increase the anticipated costs associated with Athletic Insurance reported in June. Bids received after the June meeting came in at \$24,000 higher than expected due to an increase in the three-year average of claims data. Therefore, the total contracted amount is not to exceed \$304,000 instead of the reported amount of \$280,000.

## **III. GRANTS AND CONTACTS**

The University has received notification of funding for the following proposals:

### **Oklahoma Inbre RPI II Role of the Mcm10 Year 2 of 2.5 2020-2021 . . . . \$156,065.00**

Research on the Role of Mcm10 in the maintenance of genome stability. This project uses yeast and human cells to study how these conserved proteins work to protect the



**Northeastern State University**

genome, and to study the molecular consequences when they are disrupted. The project Director is Dr. Sapna Das Bradoo

**Oklahoma Alliance for Manufacturing Excellence 2020-2021 . . . . . \$77,500.00**

Funding will assist with a Manufacturing Extension Agent to work out of the NSU-Broken Arrow campus to assist local manufacturers in various ways in order to make their business more successful. The project director is Ms. Jenny Cothran

**Alternative Dispute Resolution 2020-2021 . . . . . \$92,921.00**

A grant from State of Oklahoma Supreme Court. Funds to support an agreement to provide mediation services according to the Dispute Resolution Act and other directives and forms provided by the Administrative Director of the courts. Dispute mediation services shall be provided to northeast Oklahoma as determined by need. The project director is Mr. Anthony Dickenson.

**TABERC . . . . . \$3,000.00**

A grant from the TABERC (Tulsa Area Bioscience Education and Research Consortium). Fund will host two student interns for the summer. The project directors are Dr. Janaki Iyer and Dr. Sapna Das Bradoo.

**WICHE COVID-19 2020 . . . . . \$15,000.00**

Funding to directly support Native students in technology needs, access to internet for on line course instruction, and other needs related to the COVID-19 Pandemic interference with completion of their educational course work. The project director is Ms. Sara Barnett

**Restoring and Reclaiming Indigenous Agriculture 2020 Additional Funds****COVID-19 . . . . . \$15,149.70**

Additional funds provided due to COVID-19 issues to aspiring and amateur American Indian farmers training in permaculture design with an emphasis on traditional Indigenous practices. The project will increase participants' awareness and understanding of job opportunities in permaculture design, agritourism and economics. The project director is Ms. Sara Barnett

**Enabling Self-Efficacy in Single Mothers 2020-2021 . . . . . \$5,000.00**

A grant from Women's Foundation of Oklahoma. Funds provide workshops and one-on-one consultations with single mothers for financial literacy, computer literacy, career preparation, and a variety of self-efficacy resources. The project director is Dr. Julia Carlo.

**OAC – Indigenous Arts Education Series and NSU Powwow . . . . . \$2,500.00**

A grant from Oklahoma Arts Council. Funds will provide the campus and greater community the opportunity to engage and learn from local Indigenous artists during the American Indian Heritage Month (Nov. 2020) and the traditional powwow dance (April 2021). The project director is Ms. Sara Barnett Nsakashalo.

**Northeastern State University**

**OAC – Performing Arts Series 2020 - 2021.....\$6,800.00**

A grant from Oklahoma Arts Council. Funds will provide support for the annual Performing Arts Series as they present a diverse variety of performing artists with educational outreach events related to each performance. The project director is Ms. Hannah Truitt.

**OAC – NSU Chamber Series 2020 - 2021..... \$1,495.00**

A grant from Oklahoma Arts Council. Funds will provide for the NSU Chamber Music Series to bring professional musicians to the Tahlequah area to provide both chamber music and solo performances. The artists will also provide master classes to area music students. The project director is Dr. Jeffery Wall.

**OAC – 54th Annual Green Country Jazz Festival 2020-21. .... \$4,255.00**

A grant from Oklahoma Arts Council. Funds will provide for guest performers for the Green Country Jazz Festival. The project director is Dr. Clark Gibson.

**Total of Grants and Contracts ..... \$379,685.70**

Respectfully submitted,



Steve Turner, Ph.D.  
President

**RESOLUTION**

**WHEREAS, Sandra A. Martin** will retire as Instructor of Library Services at Northeastern State University on June 1, 2020; and

**WHEREAS**, Ms. Martin has served faithfully and honorably on the Northeastern State University Library faculty for 18 years as the Optometry/Health Sciences librarian and during her tenure, has made many contributions which have benefited students, colleagues, the university, and her profession; and

**WHEREAS**, Ms. Martin is a committed librarian who has worked tirelessly to build a formidable collection of health sciences resources to support not only NSU's doctoral-level program, but also numerous new and existing master's and bachelor's degree programs; and

**WHEREAS**, as an active resource coordinator in a rapidly changing health information environment, Ms. Martin spearheaded the modernization of the library's health sciences collections, effectively guiding the transition from a mostly print collection to an almost entirely digital collection; and

**WHEREAS**, Ms. Martin has shown her dedication to the profession and institution by assisting the faculty and administrators of numerous programs in provisional accreditation, accreditation, and reaccreditation efforts and collaborating with Oklahoma College of Optometry faculty in developing a modern program of information literacy instruction for their students; and

**WHEREAS**, through her commitment to the highest ideals of her profession, Ms. Martin is deserving of special recognition for the influence she has had on NSU, her colleagues, numerous graduate and undergraduate students and researchers, and disciplines in health sciences and professions;

**NOW THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **Ms. Sandra A. Martin**, the honorary title of "**Instructor Emeritus of Library Services**" and extends to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

**BE IT FURTHER RESOLVED** that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Ms. Sandra Martin in Park Hill, Oklahoma.

**ADOPTED** by the Regional University System of Oklahoma this 11<sup>th</sup> day of September, 2020.

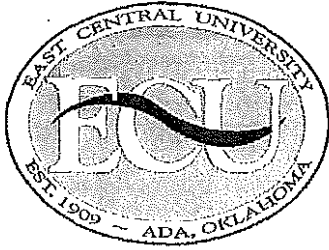
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Regent Susan Winchester, Chair  
Regional University System of Oklahoma

ATTEST:

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Regent Jane McDermott, Secretary  
Regional University System of Oklahoma



**Office of the President**

Danley Hall, Suite 204

1100 E. 14<sup>th</sup> Street, PMB P-8 • Ada, OK 74820-6999  
(580) 559-5213 office • (580) 559-5788 fax • [www.ecok.edu](http://www.ecok.edu)

17 August 2020

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58<sup>th</sup> Street, Suite 320  
Oklahoma City, OK 73112

Dear Chair Winchester and Members of the Board:

The recommendations of East Central University are as follows:

**I. PERSONNEL**

**A. VICE-PRESIDENT OF STUDENT DEVELOPMENT**

**DR. BRANDON HILL** has been selected to serve as the Vice President for Student Development at a salary of \$119,500. His start date was 16 July 2020. He is replacing Dr. Gerald Forbes who retired on 30 June 2020. Dr. Hill brings education counseling and leadership teaching experience to the position. The Department of Education has recommended him for rank of Assistant Professor in Education.

Dr. Hill has served in various student life positions over the past 25 years, from Director of Community Life to Dean of Students to his most recent position at Indiana Wesleyan University as Vice President of Life Calling & Integrative Learning. Dr. Hill has expertise in Strengths-Based educational philosophy and programming; a commitment to shared governance; a belief that higher education is the prime factor in overcoming historical injustices; and finally, a passion for serving first-generation students, LGBTQ+ students, and foster students.

Dr. Hill earned a Doctorate of Philosophy in Higher Education Administration from Saint Louis University, Missouri (2005), a Master of Education in College Student Affairs from Azusa Pacific University, California (2002), and a Bachelor of Science in Accounting and Management Information Systems from Greenville University, Illinois (1993).

**B. FACULTY APPOINTMENTS**

**DR. KHEM POUDEL** has been appointed to an Assistant Professor, tenure-track position in the Department of Mathematics & Computer Science. His annual salary is \$70,000 for the ten-month appointment, beginning 1 January 2021. He is replacing Dr. Robert Ferdinand.

Dr. Poudel received his PhD in Computational Science (2020) and a Master's in Computer Science (2019) from Middle Tennessee State University. Additionally, Dr. Poudel holds another Master's in Electrical and Computer Engineering from the University of Utah, which he received in 2016. Dr. Poudel also has an MSC in Information and Communication Engineering (2013) and a BE in Electronics and Communication Engineering (2010) from Tribhuvan University.

**MS. WAYNETTE NELL** has been appointed to a non-tenure track, one-year Instructor position in the Mathematics & Computer Science Department. This temporary, instructor appointment is for the 2020-2021 academic year. Her annual salary is \$36,000 for a ten-month contract, beginning 13 August 2020.

Ms. Nell received her Master's in Business Administration from the University of Northern Colorado at Greeley in 1987. Ms. Nell has taught as an adjunct faculty for ECU before and has significant experience in mathematics, computer programming, and software design. Ms. Nell is motivated to teach at ECU, and this will be her second year in a one-year, temporary position in the Department of Mathematics & Computer Science.

#### **C. CHANGE IN TITLE**

**MR. MICHAEL MAXWELL**, Assistant Professor of the Art + Design: Media + Communication Department, has been appointed Chair of Art + Design: Media + Communication, effective 1 July 2020. His salary will be \$45,612 for the 2020-2021 academic year.

#### **D. PROMOTION IN RANK (effective 2020-2021 academic year)**

Instructor to **Assistant Professor**

Dr. Patricia (Liz) Massey, Instructor in the School of Nursing

#### **E. RETIREMENT**

**MR. W. T. SKYE GARCIA**, Instructor of Music, announced his retirement effective 1 August 2020. Mr. Garcia began employment at ECU in 2006.

**II. REQUESTS FOR CONTRACTS**

None to report at this time.

**III. GRANTS AND CONTRACTS****DEVELOPMENTAL DISABILITIES TRAINING CONTRACT.....263,000**

East Central University received a \$263,000 grant from the Oklahoma Department of Human Services. The project period: 1 July 2020 to 30 June 2021. This grant will provide residential & supervisory training for caregivers who provide direct care to individuals with developmental disabilities. The Project Director is Ms. Mary Weddle.

**EARLY SETTLEMENT-SOUTH CENTRAL.....\$115,618**

East Central University received a \$115,618 grant from the Alternative Dispute Resolution System. The project period: 1 July 2020 to 30 June 2021. This grant will provide dispute mediation services throughout South Central Oklahoma. The Project Coordinator is Ms. Jaxie Johnston.

**EARLY SETTLEMENT-EAST CENTRAL..... \$96,403**

East Central University received a \$96,403 grant from the Alternative Dispute Resolution System. The project period: 1 July 2020 to 30 June 2021. This will provide dispute mediation services and other directives throughout the East Central section of Oklahoma. The Project Coordinator is Ms. Jorjia Cash.

**EARLY SETTLEMENT-SOUTHEAST.....\$93,547**

East Central University received a \$93,547 grant from the Alternative Dispute Resolution System. The project period: 1 July 2020 to 30 June 2021. This will provide dispute mediation services and other directives throughout the Southeast section of Oklahoma. The Project Coordinator is Ms. Sara Northcutt.

**IMLS 2020 – DEVELOPING A RELIABLE METHOD TO ASSESS THE EFFICACY OF OER ON LIFELONG LEARNING COMPETENCIES..... \$106,019**

East Central University received a \$106,019 grant from the Institute of Museum and Library Services (IMLS). The project period: 1 September 2020 to 31 August 2021. The purpose of this program is to develop a research toolkit for studying the efficacy of OER on increasing lifelong learning competencies and to develop an OER for librarians on how to create robust research methodologies for studying, teaching and learning. The Project Director is Ms. Marla Lobley.

**IMSE LENDING LIBRARY PROJECT -DART.....\$5,000**

East Central University received a \$5,000 grant from DART Foundation. The project period: 1 July 2020 to 30 June 2021. To provide STEM equipment to area teachers. The Project Director is Dr. David Thornton.

**OK GEAR UP STATE GRANT.....\$60,000**

East Central University received a \$60,000 grant from the Oklahoma State Regents for Higher Education. The project period: 1 July 2020 to 30 June 2021. The Project Coordinator is Mr. Matt Bengé.

**REGIONAL MENTAL HEALTH AWARENESS TRAINING GRANT.....\$125,000**

East Central University received a \$125,000 grant from the US Department of Health and Human Services. The project period: 30 September 2020 to 29 September 2021. The purpose of this program is to (1) train individuals to recognize the signs and symptoms of mental disorders, (2) establish linkages with school-and/or community-based mental health agencies to refer individuals with the signs or symptoms of mental illness to appropriate services; (3) train emergency services personnel, veteran, law enforcement, fire department personnel, and others to identify persons with a mental disorder and employ crisis de-escalation techniques; and (4) educate individuals about resources that are available in the community for individuals with a mental disorder. The Project Director is Ms. Holli Witherington.

**SOCIALLY SUSTAINABLE SOLUTIONS FOR WATER CARBON & INFRASTRUCTURE IN OK.....\$27,496**

East Central University received a \$27,496 grant from National Science Foundation (NSF) -OK EPSCOR. The project period: 1 July 2020 to 30 June 2021. This will provide support for sustainable improvements in a jurisdiction's academic research infrastructure, that is, its capacity in identified areas of research and education in science and engineering. The Project Director is Ms. Susan Paddack.

**SOUTH CENTRAL CHILD CARE AND RESOURCES AND REFERRAL PROGRAM.....\$123,663**

East Central University received a \$123,663 grant from the Oklahoma Child Care Resource and Referral Assoc., Inc. The project period: 1 July 2020 to 30 June 2021. This program will provide child care resource and referral services throughout 11 counties in South Central Oklahoma. The Project Director/Asst. Director are Ms. Leah Lyon and Ms. Pamela Armstrong.

**SOUTH CENTRAL CHILD CARE RESOURCES AND REFERRAL: INFANT/TODDLER PROGRAM..... \$84,885**

East Central University received a \$84,885 grant from the Oklahoma Child Care Resource and Referral Assoc., Inc. The project period: July 1, 2020 to June 30,



2021. This program will provide infant/toddler focused child care resource and referral services throughout 11 counties in South Central Oklahoma. The Project Director/Asst. Director are Ms. Leah Lyon and Ms. Pamla Armstrong.

**SUSTAINABLE ENERGY ENGINEERING FOR EMPOWERING RURAL COMMUNITIES.....\$130,333**

East Central University received a \$130,333 grant from National Science Foundation. The project period: 15 June 2020 to 31 May 2023. This will provide professional development for rural teachers in Oklahoma related to engineering, wind power, etc. The Project Director is Dr. David Thornton.

**Total Grants and Contracts--\$1,230,964.00**

**IV. PURCHASES**

**The following purchases are being made in accordance with Board policy (over \$50,000 and under \$150,000):**

EbenConcepts for Secondary Group Athletic Insurance at a cost of \$66,000.00 (E&G Fund) (Bid #200004)

TruProducts, LLC dba TruTechnologies for fire alarm monitoring and maintenance at a cost of \$118,500.00 (E&G Fund and Auxiliary Fund) (Bid #150007)

Xcel Office Solutions at a cost of \$50,000.00 for lease of Xerox Printing Equipment for campus Mail & Printing Department (Auxiliary Fund) (Sole Source)

**Request approval to make the following purchases which will be made in accordance with Board policy (over \$150,000):**

The Learning House dba Wiley Edu, LLC to provide bundled services including Online Course Curriculum Development & Training Services, Marketing, Market Research, Enrollment Management and Retention Services for 2020-2021 at an estimate of \$1,418,00.00 (E&G Fund) (Sole Source)

Brown, Hendrix & Associates for additional technical services to augment our IT Department with the Ellucian Colleague Enterprise Resource Planning system (ERP) transition and go-live, (months 11 through 22 of a 27-month agreement) at an estimated

cost of \$198,000.00 including consultant and technical support per SWOSU RFP #17-120, and BH&A Services Agreement dated 10 September 2019. (295 Fund)

Ellucian Company, L.P. for software implementation and maintenance for the Colleague Enterprise Resource Planning system (ERP) at an estimated cost of \$381,510.00 per SWOSU RFP #18-100, and Ellucian Master Terms and Conditions Agreement dated 6 September 2019. (295 Fund)

East Central University requests permission to use the Southeastern contract to hire Touchnet for a cashiering system and services. This agreement is a five-year agreement with a fiscal year out clause. The total implementation costs are \$59,425 and the yearly cost is \$87,314 for the first year and then up to a 4% increase every year after that.

Request Funding Approval: \$529,837

Funding Source: E&G Fund, Auxiliary Fund, and Section 13 Offset (295) Fund

Respectfully submitted,



Katricia G. Pierson, Ph.D.  
President



UNIVERSITY OF  
**Central Oklahoma**

University of Central Oklahoma

**Edmond, Oklahoma  
September 11, 2020**

Board of Regents Regional University System of Oklahoma  
Landmark Towers  
3555 N.W. 58<sup>th</sup> St., Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

**I. Personnel**

**A. Administrative Appointments**

**Dr. Robert Brennan** has been appointed as **Interim Associate Dean** of the **College of Mathematics and Science**. His appointment, effective August 1, 2020, is at an annual salary of \$121,803.

Dr. Brennan's degrees are: Ph.D. (2004), Medical Sciences, Texas A&M University, College Station, TX; M.S. (1997), Veterinary Medical Science, Louisiana State University, Baton Rouge, LA; and B.S. (1993), Biology, University of South Dakota, Vermillion, SD.

His professional experiences include: Chair (3), Interim Chair (2) Professor (2), Associate Professor (4), and Assistant Professor (5), University of Central Oklahoma, Edmond, OK.

**Dr. Kato Buss** has been appointed as **Interim Assistant Dean** of the **College of Fine Arts and Design**. His appointment, effective August 1, 2020, is at an annual salary of \$73,451.93.

Dr. Buss' degrees are: Ph.D. (2012), Theater Arts, University of Oregon, Eugene, OR; M.A. (2007), Theatre Performance, Humboldt State University, Arcata, CA; and B.F.A. (1994), Theatre Performance, University of South Dakota, Vermillion, SD.

His professional experiences include: Chair (4), Associate Professor (3), and

Assistant Professor (5), University of Central Oklahoma, Edmond, OK.

**Dr. Sandra Thompson** has been appointed as **Interim Assistant Dean** in the **College of Fine Arts and Design**. Her appointment, effective August 1, 2020, is at an annual salary of \$86,549.93.

Dr. Thompson's degrees are: Ph.D. (2008), Music Art, University of Oklahoma, Norman, OK; M.M.E. (1984), Music Education, and B.A. (1975), Music, Oklahoma City University.

Her professional experiences include: Professor (7), Associate Professor (4), Assistant Professor (14), and Instructor (6), University of Central Oklahoma, Edmond, OK.

## **B. Faculty Appointments**

### **College of Business**

**Ms. Melody Edwards** has been appointed as an **Instructor** in the **Department of Management**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Edwards' degrees are: M.B.A. (2010), Business Administration, Southern Nazarene University, Bethany, OK; and B.S. (2004), Business Administration, Northwestern Oklahoma State University, Enid, OK.

Her professional experiences include: Visiting Instructor (2) and Adjunct (2), University of Central Oklahoma, Edmond, OK; Adjunct (5), Southern New Hampshire University, Manchester, NH; and Adjunct (10), Southern Nazarene University, Bethany, OK.

Ms. Edwards will be paid an annual salary of \$73,289.

### **College of Education and Professional Studies**

**Dr. Heloisa Campos** has been appointed as an **Assistant Professor** in the **Department of Psychology**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Campos' degrees are: Ph.D. (2013) and M.S. (2009), Experimental Psychology, University of Sao Paulo, Sao Paulo, Brazil; and B.S. (2008), Psychology, Pontifical Catholic University of Sao Paulo, Sao Paulo, Brazil.

Her professional experiences include: Assistant Professor (4), Arkansas State University, Jonesboro, AR; Adjunct (1), University of Oklahoma, Norman, OK; Therapist (1), Sao Paulo, Brazil; and Visiting Fulbright Scholar (1), Purdue University, West Lafayette, IN.

Dr. Campos will be paid an annual salary of \$57,980.70.

**Ms. Shonna Covin** has been appointed as a **Lecturer** in the **Department of Kinesiology and Health Studies**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Covin's degrees are: M.S. (1996), Sports and Exercise Science, West Texas A&M University, Canyon TX; and B.Ed. (1991), K-12 Education, Tabor College, Hillsboro, KS.

Her professional experiences include: Lecturer (4.5) and Adjunct (2), University of Central Oklahoma, Edmond, OK; Substitute Teacher (2), Edmond Public Schools, Edmond, OK; Health and Physical Fitness Instructor (3), Amarillo College, Amarillo, TX; and Research Assistant/Instructor (3), West Texas A&M University, Canyon, TX.

Ms. Covin will be paid an annual salary of \$36,225.

**Dr. Vickie Jean** has been appointed as a **Lecturer** in the **Department of Psychology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Jean's degrees are: Ph.D. (1996), Biological Psychology, University of Oklahoma Health Sciences Center, Oklahoma City, OK; M.A. (1991), Industrial/Organizational Psychology, University of Central Oklahoma, Edmond, OK; and B.S.Ed. (1975), Elementary Education and Special Education, University of North Dakota, Grand Forks, ND.

Her professional experiences include: Visiting Assistant Professor (2) and Adjunct (1), University of Central Oklahoma, Edmond, OK; Department Chair (4) and Assistant Professor (3), St. Gregory's University, Shawnee, OK; Assistant Professor (2), Slippery Rock University, Slippery Rock, PA; Visiting Professor (1), Hope College, Holland, MI; Vocational Rehabilitation Specialist (4), State of Oklahoma, Oklahoma City, OK; Instructor (1), Redlands Community College, El Reno, OK; Director of Research (4), University of Oklahoma Children's Hospital, Oklahoma City, OK; and Graduate Research Assistant (2), University of Oklahoma Health Sciences Center, Oklahoma City, OK.

Dr. Jean will be paid an annual salary of \$41,400.

**Dr. Benjamin Jimenez** has been appointed as a **Lecturer** in the **Department of Adult Education and Safety Sciences**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Jimenez's degrees are: Ph.D. (2015), Adult, Professional, and Community Education, Texas State University, San Marcos, TX; M.S. (2004), Educational Human Resource Development, and B.A. (1999), Speech Communication, Texas A&M University, College Station, TX.

His professional experiences include: Assistant Professor (1), Adjunct (7), Graduate Advising Specialist (8), and Recruiting/Admissions Coordinator (4), St. Edward's University, Austin, TX; Learning Communities Coordinator (2), San Antonio College, San Antonio, TX; and Educational Support Specialist (1) and Recruiter/Academic Advisor (1), St. Phillip's College – Southwest Campus, San Antonio, TX.

Dr. Jimenez will be paid an annual salary of \$41,400.

**Ms. Ericka Johnson** has been appointed as a **Lecturer** in the **Department of Kinesiology and Health Studies**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Johnson's degrees are: M.B.A. (2011), Business Administration, University of Phoenix, Phoenix, AZ; and B.S. (2009), Community Health, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Adjunct (7), University of Central Oklahoma, Edmond, OK; Substitute Teacher (1), Plano Independent School District, Plano, TX; Operations and Performance Administrator (1), City of Dallas, Dallas, TX; and Coordinator of Health Improvement Systems (6), Oklahoma State Department of Health, Oklahoma City, OK.

Ms. Johnson will be paid an annual salary of \$36,225.

**Ms. Amber Knapp** has been appointed as a **Lecturer** in the **Department of Kinesiology and Health Studies**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Knapp's degrees are: M.Ed. (2006), Adult and Higher Education, University of Oklahoma, Norman, OK; and B.S. (2004), Athletic Training, Southern Nazarene University, Bethany, OK.

Her professional experiences include: Lecturer (1) and Adjunct (6), University of Central Oklahoma, Edmond, OK; Adjunct (4), Southern Nazarene University, Bethany, OK; and Personal Training Certification Instructor (1), Heritage College, Oklahoma City, OK.

Ms. Knapp will be paid an annual salary of \$36,225.

**Mr. Sean McMillan** has been appointed as a **Lecturer** in the **Department of Psychology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Mr. McMillan's degrees are: M.A. (2014), Forensic Psychology, and B.A. (2011), Psychology, University of Central Oklahoma, Edmond, OK.

His professional experiences include: Temporary Lecturer (4), Adjunct (1.5), and Research Assistant (5), University of Central Oklahoma, Edmond, OK.

Mr. McMillan will be paid an annual salary of \$36,225.

**Dr. Kerry Morgan** has been appointed as an **Assistant Professor** in the **Department of Kinesiology and Health Studies**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Morgan's degrees are: Ph.D. (2016), Health, Leisure and Human Performance; M.S. (2005), Health and Human Performance; and B.S. (2002), Finance, all from Oklahoma State University, Stillwater, OK.

Her professional experiences include: Clinical Assistant Professor (3), Sacred Heart University, Fairfield, CT; Clinical Instructor (5) and Visiting Lecturer (2), Oklahoma State University, Tulsa, OK; Visiting Lecturer (1) and Graduate Assistant (2), Oklahoma State University, Stillwater, OK; Physical Activity Specialist (8), Family Health and Nutrition Clinic, Tulsa, OK; Health Promotion Contractor (3), CommunityCare of Oklahoma, Tulsa, OK; Aquatics Instructor (11), Community Youth Coordinator (2), Tobacco Cessation Facilitator (2), Exercise Specialist (1), Fitness Instructor (0.5), and Prevention Educator (1), all at Saint Francis Health Zone, Tulsa, OK.

Dr. Morgan will be paid at an annual salary of \$64,909.

**Ms. Kimberly Reeves** has been appointed as a **Lecturer** in the Department of **Kinesiology and Health Studies**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Reeves' degrees are: M.Ed. (1999), University of Central Oklahoma, Edmond, OK; and B.S. (1997), Community Wellness, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Adjunct (11), University of Central Oklahoma, Edmond, OK; Fitness Director (12), First Baptist Church, Choctaw, OK; Adjunct (2), Rose State College, Oklahoma City, OK; and Fitness Specialist (3.5), OUHSC Center for Healthy Living, Oklahoma City, OK.

Ms. Reeves will be paid an annual salary of \$36,225.

**Ms. Yadira Reyes-Pena** has been appointed as a **Lecturer** in the Department of **Adult Education and Safety Sciences**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Reyes-Pena's degrees: M.Ed. (2018), Adult and Higher Education, and B.A. (2016), Sociology, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Temporary Lecturer (1), Adjunct (1), and Academic Consultant (0.5), University of Central Oklahoma, Edmond, OK; and Production Manager (12), Lopez Foods Inc., Oklahoma City, OK.

Ms. Reyes-Pena will be paid an annual salary of \$36,225.

**Ms. Heather Shea** has been appointed as a **Lecturer** in the **Department of Psychology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Shea's degrees are: M.S. (2013), Counseling Psychology, Southern Nazarene University, Bethany, OK; and B.A. (2011), Psychology, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Adjunct (4) and Teaching Assistant (1), Southern Nazarene University, Bethany, OK; Adjunct (5), Redlands Community College, El Reno, OK; and Teaching Assistant (1), University of Central Oklahoma, Edmond, OK

Ms. Shea will be paid an annual salary of \$36,225.

**Dr. Nathaniel Stafford** has been appointed as a **Lecturer** in the **Department of Psychology**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Stafford's degrees are: Ph.D. (2018) and M.A. (2015), Psychology, University of New Hampshire, Durham, NH; and B.S. (2012), Psychology, Wright State University, Dayton, OH.

His professional experiences include: Visiting Assistant Professor (1), University of Central Oklahoma, Edmond, OK; Adjunct (1), Oklahoma City University, Oklahoma City, OK; Instructor (2), Lecturer (1), and Teaching Assistant (2), University of New Hampshire, Durham, NH; and Teaching Assistant (1), Wright State University, Dayton, OH.

Dr. Stafford will be paid an annual salary of \$41,400.

### **College of Fine Arts and Design**

**Mr. Geoff Koch** has been appointed as an **Instructor** in the **Academy of Contemporary Music**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Mr. Koch's degrees are: M.F.A. (2009), Creative Writing, National University, La Jolla, CA; and B.S. (2006), Marketing and Management, University of Southern California, Los Angeles, CA.

His professional experiences include: Temporary Instructor (4), Temporary Lecturer (3), and Adjunct (3), University of Central Oklahoma, Edmond, OK; Adjunct (9), University of Oklahoma, Norman, OK; Adjunct (5), Southern New Hampshire University, Manchester, NH; and Adjunct (1), Mid-America Christian University, Oklahoma City, OK.

Mr. Koch will be paid an annual salary of \$43,988.



**Dr. Peter Pollack** has been appointed as a **Lecturer** in the **School of Music**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Pollack's degrees are: D.M.A. (1999), Percussion Performance, University of Illinois, Urbana, IL; M.M. (1992), Percussion, Michigan State University, Lansing, MI; and B.M. (1984), Percussion Performance, Oberlin College, Oberlin, OH.

His professional experiences include: Temporary Lecturer (4), and Adjunct (5), University of Central Oklahoma, Edmond, OK; Instructor (0.5), Oklahoma City University, Oklahoma City, OK; and Instructor (3.5), College of Southern Nevada, Las Vegas, NV.

Dr. Pollack will be paid an annual salary of \$41,400.

**Ms. Sephra Scheuber** has been appointed as a **Lecturer** in the **Academy of Contemporary Music**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Scheuber's degrees are: M.A. (2019), Psychology, University of Central Oklahoma, Edmond, OK; and B.S. (2011), Recording Industry Management, Middle Tennessee State University, Murfreesboro, TN.

Her professional experiences include: Lecturer (5) and Adjunct (2), University of Central Oklahoma, Edmond, OK.

Ms. Scheuber will be paid an annual salary of \$36,225.

### **College of Liberal Arts**

**Mr. Robert Sean Carroll** has been appointed as a **Lecturer** in the **Department of Mass Communication**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Mr. Carroll's degrees are: M.B.A. (2001), University of Central Oklahoma, Edmond, OK; and M.Ed. (1995), Community Counseling Psychology, and B.A. (1990), Mass Communication/Journalism, University of Oklahoma, Norman, OK.

His professional experiences include: Temporary Lecturer (4), Adjunct (8), and Graduate Network Supervisor/Administrator (1), University of Central Oklahoma, Edmond, OK; Disability Resource Center Assistant Director (3) and Interim Director (4), Tutor (2), Graduate Research Assistant (1), and Technology Coordinator (1), University of Oklahoma, Norman, OK; and Psychological Therapist (4), Chickasha Achievement Program, Chickasha, OK.

Mr. Carroll will be paid an annual salary of \$36,225.

**Ms. Deborah Deppe** has been appointed as a **Lecturer** in the **Department of Mass Communication**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Deppe's degrees are: M.F.A. (2001), Acting Performance, Michigan State University, East Lansing, MI; and B.F.A. (1992), Theatre, University of Oklahoma, Norman, OK.

Her professional experiences include: Adjunct (14), University of Central Oklahoma, Edmond, OK; Adjunct (2), University of Oklahoma, Norman, OK; Drama Faculty (1), Mounds Park Academy, St. Paul, MN; and Graduate Teaching Assistantship (3), Michigan State University, East Lansing, MI.

Ms. Deppe will be paid an annual salary of \$41,400.

**Dr. Maria Diaz Montejo** has been appointed as a **Lecturer** in the **Department of History and Geography**. This is a full-time, non-tenure track appointment, effective August 10, 2020.

Dr. Diaz Montejo's degrees are: Ph.D. (2016) and M.A. (2005), Anthropology, University at Albany, Albany, NY; and B.A. (2003), Anthropology, Carleton University, Ottawa, Ontario, Canada.

Her professional experiences include: Temporary Lecturer (2) and Adjunct (3), University of Central Oklahoma, Edmond, OK; Adjunct (0.5), University of Oklahoma, Norman, OK; Bilingual Legal Assistant (3), Pelton and Balducci Law Firm, New Orleans, LA; and Adjunct (1), Loyola University, New Orleans, LA.

Dr. Diaz Montejo will be paid an annual salary of \$41,400.

**Ms. Jennifer Manuel** has been appointed as a **Lecturer** in the **Department of Mass Communication**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Manuel's degrees are: M.A. (2001) and B.S. (1998), Communication, Oklahoma State University, Stillwater, OK.

Her professional experiences include: Temporary Lecturer (4) and Adjunct (2), University of Central Oklahoma, Edmond, OK; Adjunct (7), Kaplan University, Oklahoma City, OK; Adjunct (2), Everest University, Oklahoma City, OK; and Instructor (3), Oklahoma State University, Stillwater, OK.

Ms. Manuel will be paid an annual salary of \$36,225.

**Dr. Emma Walcott-Wilson** has been appointed as a **Lecturer** in the **Department of History and Geography**. This is a full-time, non-tenure track appointment, effective August 17, 2020.

Dr. Walcott-Wilson's degrees are: Ph.D. (2020), University of Tennessee, Knoxville, TN; M.A. (2015), Human Geography, University of Missouri, Columbia, MO; and B.S. (2013), Missouri State University, Springfield, MO.

Her professional experiences include: Research Fellow (5), Field Work Coordinator (0.5), Graduate Teaching Assistant (2.5), and Graduate Research Assistant (2), University of Tennessee, Knoxville, TN; Park Guide (4), U.S. National Park Service, Republic, MO; and Graduate Teaching Assistant (2), University of Missouri, Columbia, MO.

Dr. Walcott-Wilson will be paid an annual salary of \$41,400.

### **College of Mathematics and Science**

**Dr. Adnan Al-Ibadi** has been appointed as a **Lecturer** in the **Department of Engineering and Physics**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Al-Ibadi's degrees are: Ph.D. (2014), Petroleum Engineering, University of Oklahoma, Norman, OK; and M.S (1989) and B.S. (1983), Petroleum Engineering, University of Baghdad, Baghdad, Iraq.

His professional experiences include: Temporary Lecturer (2), University of Central Oklahoma, Edmond, OK; Temporary Lecturer (3.5), and Graduate Teaching Assistant (3), University of Oklahoma, Norman, OK; Lecturer (5.5), University of Baghdad, Baghdad, Iraq; Lecturer (6), Higher Center of Comprehensive Careers, Libya; and Research Scientist (8), Petroleum Research Center, Baghdad, Iraq.

Dr. Al-Ibadi will be paid an annual salary of \$41,400.

**Dr. Susan Barnes** has been appointed as an **Associate Professor** and Curley Endowed Chair for Nursing Research and Evidence-Based Practice in the **Department of Nursing**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Barnes' degrees are: Ph.D. (1998), Biomedical Science, and M.S. (1985), Community Health Nursing, University of Texas Health Science Center, San Antonio, TX; B.S. (1980), Nursing, University of Texas at Arlington, Arlington, TX; and A.S. (1974), Nursing, Northern Oklahoma College, Tonkawa, OK.

Her professional experiences include: Department Chair (2), Professor (2), and Associate Professor (2), Southern Nazarene University School of Nursing, Bethany, OK; Dean (3) and Professor (3), St. Gregory's University, Shawnee, OK; Chair (2.5) and Associate Professor (6), Oklahoma City University, Oklahoma City, OK; Research Fellow (2), Oklahoma City Veterans Affairs Hospital, Oklahoma City, OK; Assistant Professor (3), University of Oklahoma, Norman, OK; Coordinator (2), Cochise College, Douglas, AZ; Director of Student Health and Wellness (3), Our Lady of the Lake University, San Antonio, TX; Interim Director (2), Richland College, Dallas, TX; and Nurse (1), University of Texas at San Antonio, San Antonio, TX.

Dr. Barnes will be paid an annual salary of \$78,102.02.

**Ms. Maria Bostwick** has been appointed as a **Lecturer** in the **Department of Engineering and Physics**. This is a full-time, non-tenure-track appointment, effective August 3, 2020.

Ms. Bostwick's degrees are: M.S. (2004), Electronic and Information System Engineering, Okayama University, Okayama, Japan; M.S. (2001), Software Engineering, Bandung Institute of Technology, Bandung, Indonesia; and B.S. (1999), Electrical Engineering, Maranatha Christian University, Bandung, Indonesia.

Her professional experiences include: Temporary Lecturer (4) and Adjunct (2), University of Central Oklahoma, Edmond, OK; Instructor (2), Okayama University, Okayama, Japan; and Lecturer (1), Maranatha Christian University, Bandung, Indonesia.

Ms. Bostwick will be paid an annual salary of \$36,225.

**Dr. Christopher Goodchild** has been appointed as an **Assistant Professor** in the **Department of Biology**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Goodchild's degrees are: Ph.D. (2019), Integrative Biology, Oklahoma State University, Stillwater, OK; M.S. (2014), Marine Sciences, University of New England, Biddeford, ME; and B.S. (2011), Zoology and Biomedical Sciences, University of Oklahoma, Norman, OK.

His professional experiences include: Post-doctoral Research Associate (1), Department of Biology, Virginia Polytechnic Institute and Common University, Blacksburg, VA; Graduate Teaching Assistant (5), Oklahoma State University, Stillwater, OK; NSF GK-12 Fellow (2), University of New England, Biddeford, ME; and Undergraduate Laboratory Teaching Assistant (2), University of Oklahoma, Norman, OK.

Dr. Goodchild will be paid an annual salary of \$62,792.42.

**Ms. Susan Huffstutler** has been appointed as a **Lecturer** in the **Department of Nursing**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Ms. Huffstutler's degrees are: M.S. (2007) and B.S. (2004), Nursing, University of Phoenix, Phoenix, AZ; M.B.A. (1985), Management, Troy State University, Troy, AL; A.A. (1975), Nursing, Dawson College, Montreal, OH; and B.A. (1969), Education, Purdue University, Lafayette, IN.

Her professional experiences include: Temporary Lecturer (1), University of Central Oklahoma, Edmond, OK; Instructor (2), Platt College, Oklahoma City, OK;

Instructor (1), Oklahoma City Community College, Oklahoma City, OK; and Instructor (1), University of Oklahoma, Norman, OK.

Ms. Huffstutler will be paid an annual salary of \$36,225.

**Dr. Sezin Kadioglu** has been appointed as an **Instructor** in the **Professional Science Master's Program**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Kadioglu's degrees are: Ph.D. (2006), M.S. (2002), and B.S. (1999), Chemical Engineering, Middle East Technical University, Ankara, Turkey.

Her professional experiences include: Visiting Instructor (2), University of Central Oklahoma, Edmond, OK; Lecturer (6) and Adjunct (1), University of Oklahoma, Norman, OK; and Teaching Assistant (7) and Co-Instructor (3), Middle East Technical University, Ankara, Turkey.

Dr. Kadioglu will be paid an annual salary of \$66,300.

**Dr. Jianguo Liu** has been appointed as a **Lecturer** in the **Department of Chemistry**. This is a full-time, non-tenure track appointment, effective August 3, 2020.

Dr. Liu's degrees are: Ph.D. (2000), Chemical Technology, Chinese Academy of Sciences, Beijing, China; and M.S. (1996), Biotechnology, and B.S. (1993), Genetics and Breeding, Southwest University, Chongqing, China.

His professional experiences include: Temporary Lecturer (5) and Adjunct (2), University of Central Oklahoma, Edmond, OK; and Graduate Teaching Assistant (1) and Graduate Instrumental Teaching Assistant (11), University of Oklahoma, Norman, OK.

Dr. Liu will be paid an annual salary of \$41,400.

**Dr. Junghwan Rhee** has been appointed as an **Associate Professor** in the **Department of Computer Science**. This is a full-time, tenure-track appointment, effective August 3, 2020.

Dr. Rhee's degrees are: Ph.D. (2011), Computer Science, Purdue University, West Lafayette, IN; M.S. (2005), Computer Science, University of Texas, Austin, TX; and B.E. (2003), Electrical Engineering, Korea University, Seoul, Korea.

His professional experiences include: Senior Researcher (3) and Researcher (6), NEC Laboratories, Princeton, NJ; and Research Assistant (6), Purdue University, West Lafayette, IN.

Dr. Rhee will be paid an annual salary of \$85,096.67.

**C. Temporary Faculty Appointments**

The following have been hired as temporary faculty for the 2020-2021 academic year:

**1) Visiting Assistant Professor****College of Business**

Dr. Yuyun Zhou	Accounting
Dr. Steven Griggs	Management
Ms. Wing-Yan Lau	Management

**College of Education and Professional Services**

Dr. Benjamin Montemayor	Kinesiology & Health Studies
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**College of Fine Arts and Design**

Dr. Molly Johnson	School of Music
Ms. Christina Watanabe	Theatre Arts

**College of Liberal Arts**

Dr. Phillip Goodwin	English
Dr. Sharity Nelson	English
Dr. Bernadette Russo	English
Dr. Seth Tannenbaum	History & Geography
Dr. Blakely Phillips	Humanities & Philosophy
Dr. David Smith	Humanities & Philosophy
Dr. Travis Jones	School of Criminal Justice
Dr. Nicholas Cragoe	Sociology, Gerontology, Substance Abuse Studies

**College of Mathematics and Science**

Dr. Srikantia Subramanya	Computer Science
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**2) Visiting Instructor****College of Business**

Dr. Cindi Cary	Finance
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**College of Education and Professional Studies**

Ms. Monica Walls	Adult Education and Safety Sciences
Ms. Elizabeth Dawson	Donna Nigh Advanced Professional and Special Services
Ms. Laura Matlock	Kinesiology and Health Studies

**College of Fine Arts and Design**

Mr. Ryan Meeks

School of Music

**College of Liberal Arts**

Ms. Erika Williams

Mass Communication

Ms. Jennifer White

Mass Communication

**3) Artist-in-Residence****College of Fine Arts and Design**

Ms. Beatriz Mayorca-Hernandez

School of Design

Ms. Amy Reynolds-Reed

School of Music

**College of Liberal Arts**

Dr. Alicia Mountain

English

**4) Lecturer****College of Liberal Arts**

Ms. Sela Underwood

English

Ms. Lori Hill

Modern Languages

Dr. Ryan Kiggins

Political Science

**College of Mathematics and Science**

Dr. Jadith Ziegler

Biology

Dr. Elham Azadfar

Engineering &amp; Physics

Ms. Nancy Thomas

Nursing

**D. Resignations**

**Dr. Sarah Kyle**, Professor in the **Department of Humanities and Philosophy**, has resigned her position, effective July 31, 2020. Dr. Kyle has served the University of Central Oklahoma in a full-time capacity since 2010.

**Ms. Angela Marks**, Professor in the **Department of Theatre Arts**, has resigned her position, effective May 12, 2020. Ms. Marks has served the University of Central Oklahoma in a full-time capacity since 2003.

**Mr. Christopher Seaton**, Instructor in the **Department of Mass Communication**, has resigned his position, effective July 31, 2020. Mr. Seaton has served the University of Central Oklahoma in a full-time capacity since 2017.

## **E. Retirements with Resolution**

**Dr. Barbara Streets**, Professor in the **School of Music**, will retire her position, effective August 1, 2020. Dr. Streets has served the University of Central Oklahoma in a full-time capacity since 2005.

## **II. Executive Summary of Awards**

Following are the new contracts that have been awarded since the last Board Letter:

### **June 2020**

Role of Retinoids in Maternal PKU – INBRE SMaRT, \$5,949  
OK-INBRE

5/01/2020 – 9/30/2020

Nikki Seagraves, College of Math and Science

Congenital cardiovascular malformations are a leading cause of infant mortality. Elevated Phenylalanine levels during pregnancy cause a syndrome of multiple congenital anomalies known as Maternal Phenylketonuria (MPKU). This grant will fund research to study the role of retinoids in Maternal PKU.

CARES Act Strengthening Institutions Program (SIP), \$547,421

U.S. Department of Education

5/29/2020 – 5/29/2021

CFDA# 84.425M

Patti Neuhold-Ravikumar, President's Office

Funds from this grant will be used to defray expenses incurred, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings and payroll. These funds may also be used for grants to students for any component of the student's costs of attendance, including food, housing, course materials, technology, health care and child care.

### **July 2020**

OK-INBRE Release Time, \$30,602

OK-INBRE

8/01/2020 – 5/30/2021

Morshed Khandaker, College of Math and Science

Funding from this grant will provide release time for Dr. Khandaker's research in improving the osseointegration and mechanical fixation of metal implants.

3D Printed Tissue Engineered Scaffold, \$33,206

Presbyterian Health Foundation (Pass-through OUHSC)

7/01/2020 – 6/30/2021

Morshed Khandaker, College of Math and Science

The aim of this grant is to design a 3D printed tissue-engineered scaffold with bone marrow mesenchymal stem cells for the treatment of osteochondral lesions.



INBRE Program Coordinator 2020-2021, \$93,389

OK-INBRE

5/01/2020 – 4/30/2021

Melville Vaughan, College of Math and Science

Funding from this grant will enable Dr. Vaughan to serve as the OK-INBRE Program Coordinator for 2020-2021. Funding will also support Dr. Vaughan's research in the myofibrblast, a connective tissue cell that is involved in normal wound healing.

Flow Analysis of a Bioresorbable Pipeline Embolization Device for Treatment of Aneurysms, \$130,688

OK-INBRE

7/01/2020 – 4/30/2021

Mohammad Hossan, College of Math and Science

Funding from this grant will be used in the design and development of bioresorbable PEDs that will control aneurysm specific hemodynamic parameters and degrade after insertion into the body.

Early Settlement – PROS (Peaceful Resolutions for Oklahoma Students), \$70,760  
Alternative Dispute Resolution System of the State of Oklahoma

7/01/2020 – 6/30/2021

Bryan Duke, College of Education and Professional Studies

Funding from this grant will provide a program director position for the PROS Program which will be housed in the College of Education and Professional Studies. The director will provide school-based peer mediation services and training to Oklahoma P-12 schools and staff using guidelines provided by the Administrative Director of the Courts of Oklahoma.

### III. Purchases for Approval

- A. College Association of Liability Management, Workers' Compensation Insurance  
FY21

Source: E&G .....\$323,000

- B. Dissinger Reed, LLC, Athletic Accident Insurance FY21

Source: E&G.....\$335,000

- C. Douglas Stewart Company, Inventory for Central Tech Store

Source: Auxiliary.....\$300,000

- D. Griffin Communications, Online display advertising and paid search advertising for traditional recruitment efforts and expanding online offerings associated with UCO's Connected Campus.

Source: E&G.....\$300,300

- E. Workplace Solutions LLC, New Dining Center Furniture  
Source: E&G.....\$180,281
- F. WFF Facility Services Inc., Custodial Services for Housing and Dining (FY20)  
Source: Auxiliary.....\$306,051

#### IV. Informational Items from Purchasing

- A. Ellucian Company LP, Banner Technical Advisory Services  
Source: E&G .....\$60,000
- B. Hinkle & Company PC, Accounting Audit Services  
Source: E&G .....\$59,740
- C. Johnson Controls Fire Protection LP, Fire Alarm Inspection Services  
Source: E&G .....\$107,171
- D. NextThought LLC, Creation of online connected platform for the Oklahoma State  
Department of Education  
Source: E&G .....\$60,000
- E. NextThought LLC, School Safety Awareness Campaign Video  
Source: E&G.....\$90,000
- F. NFP Corporate Services LLC, HR Benefits Consulting Services  
Source: E&G .....\$75,000
- G. OculusIT, LLC, Database and Application Administration Services  
Source: E&G .....\$141,898
- H. Petra Industries, Personal Protective Equipment  
Source: E&G .....\$50,432
- I. The Handover Research Council LLC, Grant Development Services  
Source: E&G .....\$66,766
- J. TouchNet Information System, Inc., Electronic Payment Application  
Source: E&G .....\$128,550
- K. Turnitin LLC, Plagiarism Detection Software  
Source: E&G .....\$66,766
- L. WFF Facility Services Inc., Custodial Services for ACM Building  
Source: E&G .....\$54,169
- M. Ellucian Company LP, CRM Recruit Cloud Software (FY20)  
Source: E&G.....\$79,147

- N. Thyssenkrupp Elevator, Modernization of NUC Elevator #4 (FY20)** Page 17 of 18  
 Source: Auxiliary.....\$140,668

**V. Emergency COVID-19 Informational Items from Purchasing – Classroom Technology Upgrade Project**

- A. AVL Systems Design**  
 Source: CARES Act HEERF Funds.....\$388,658
- B. Cory's Audio-Visual Services LLC**  
 Source: CARES Act HEERF Funds.....\$477,559
- C. SKC Communications Products LLC**  
 Source: CARES Act HEERF Funds.....\$409,668
- D. Telco Supply Company**  
 Source: CARES Act HEERF Funds.....\$295,290
- E. The Douglas Stewart Company Inc.**  
 Source: CARES Act HEERF Funds.....\$145,000
- F. Verizon Wireless**  
 Source: CARES Act HEERF Funds.....\$91,167
- G. Video Reality Inc.**  
 Source: CARES Act HEERF Funds.....\$736,181

Patti Neuhold-Ravikumar  
 President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA**

**RESOLUTION**

**WHEREAS, DR. BARBARA STREETS, Professor in the School of Music**, has served the University of Central Oklahoma with honor and distinction for a period of fifteen years; and

**WHEREAS, DR. BARBARA STREETS**, will retire on August 1, 2020; and

**WHEREAS, DR. BARBARA STREETS**, having served the University of Central Oklahoma for fifteen years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on Departmental, College, and University councils and committees.

**WHEREAS, DR. BARBARA STREETS'** many years of dedicated service deserve special recognition:

**NOW, THEREFORE, BE IT RESOLVED** that the Regional University System of Oklahoma bestows upon **DR. BARBARA STREETS**, the honorary title of "**Emeritus Professor of Music**" and extends to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

**BE IT FURTHER RESOLVED** that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. BARBARA STREETS**.

**ADOPTED** by the Regional University System of Oklahoma this 11th day of September, 2020.

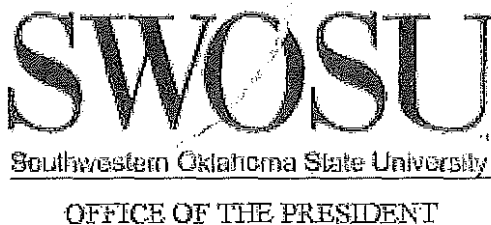
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Susan Winchester, Chairman  
Regional University System of Oklahoma

ATTEST:

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Jane McDermott, Secretary



August 28, 2020

Regional University System of Oklahoma  
Landmark Towers  
3555 NW 58th Street, Suite 320  
Oklahoma City, OK 73112

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. CHANGE IN STATUS**

Dr. **Angela Gore** has been appointed to a one-year assignment as Department Chair and MSN Coordinator in the Department of Nursing in the School of Nursing and Allied Health Sciences in the College of Professional and Graduate Studies at Southwestern Oklahoma State University effective June 1, 2020. Her salary for the twelve-month appointment will be \$93,645.00 which reflects her MSN Coordinator salary of \$83,072.00 and the Department Chair stipend of \$10,573.00. She will continue as a tenure-track Assistant Professor. When she returns to serving as MSN coordinator in 2021, her twelve-month salary will be \$83,072. Dr. Gore has been employed full time at Southwestern Oklahoma State University since August 2018.

**B. RETIREMENTS with Emeritus Status**

**Jess Parker**, Radiologic Technology Program Director in the College of Associate and Applied Programs has retired effective May 1, 2020.

**C. FACULTY HIRES**

Dr. **Jennie Nguyen** has been appointed to a voluntary one-year temporary position as Instructor in the Department of Pharmacy Practice in the College of Pharmacy at Southwestern Oklahoma State University effective July 1, 2020. She will be involved in didactic teaching and precepting College of Pharmacy students in the experiential program. Her appointment will be for twelve-months. Dr. Nguyen earned a Bachelor of Science in Biology from the University of Oklahoma and a Doctor of Pharmacy from University of Oklahoma College of Pharmacy.

**D. RESIGNATION**

Dr. **Elaine Davies** has resigned her position as Assistant Professor in the department of Art, Communication and Theatre effective July 25, 2020.

**II. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS**

SWOSU has received confirmation of five (5) grants for a total amount of \$235,384. Profiles of these awards are presented below.

- A. Strengthening Institutions Program CARES Act Funds ..... \$169,077**  
The U.S. Department of Education awarded a grant in the amount of \$169,077 for student support and institution support. The primary function of this award is Student and Institution Support. The principal investigator is Ms. Brenda Burgess.
- B. Cross-Bridged Transition Metal Complexes of Cyclens: Structural Influences ..... \$31,877**  
OK-INBRE has awarded a grant entitled "*Cross-Bridged Transition Metal Complexes of Cyclens: Structural Influences*" in the amount of \$31,877. The grant in part supports a basic science research project with health implications. The primary function of this grant is research. The principal investigator of the grant is Dr. Doug Linder.
- C. Investigation of the Unique Phosphodiesterase From *Sphingobium* sp. TCM1 Capable of the Degradation ..... \$30,850**  
OK-INBRE has awarded a grant entitled "*Investigation of the unique phosphodiesterase from *Sphingobium* sp. TCM1 capable of the degradation*" in the amount of \$30,850. The grant in part supports a basic science research project with health implications. The primary function of this grant is research. The principal investigator of the grant is Dr. Andrew Bigley.
- D. 51<sup>st</sup> Annual SWOSU Jazz Festival ..... \$3,000**  
The OKLAHOMA ARTS COUNCIL has awarded a grant entitled "*51st Annual SWOSU Jazz Festival*" in the amount of \$3,000. The grant, in part, supports the development of a better appreciation and understanding of jazz among the students, faculty, and public that are served by the University. The primary function of this award is university student training and support and K-12 student training. The principal investigator of this grant is Dr. Richard Tirk.
- E. SWOSU Flute Day ..... \$580**  
The OKLAHOMA ARTS COUNCIL has awarded a grant entitled "*SWOSU Flute day*" in the amount of \$580. The grant, in part, will be used to support guest artist fees for an Oklahoma Flute Society event for middle school, high school, college students and community members. The primary function of this grant is community outreach. The principal investigator of the grant is Dr. Shelly Martinson.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Randy L. Beutler".

Randy L. Beutler  
President

**BOARD OF REGENTS OF THE  
REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA  
RESOLUTION**

**WHEREAS**, Jess A. Parker will retire from Southwestern Oklahoma State University on May 1, 2020; and,

**WHEREAS**, Jess A. Parker has had a prestigious career for 21 years in higher education in Oklahoma while at Southwestern Oklahoma State University; and,

**WHEREAS**, Jess A. Parker has served with distinction as Program Director/Instructor in Radiologic Technology Department at Southwestern Oklahoma State University; and,

**WHEREAS**, Jess A. Parker has provided invaluable service to Southwestern Oklahoma State University as an instructor in the Radiologic Technology Program, Allied Health Department; and,

**WHEREAS**, Jess A. Parker has demonstrated dedication to his profession by exhibiting excellence in teaching, clinical competency and program accreditation; and,

**WHEREAS**, Jess A. Parker is deserving of special recognition for his loyal and faithful service to the University.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Regents of the Regional University System of Oklahoma bestows upon Jess A. Parker the honorary title of "Faculty Emeritus" and extends to him an expression of commendation and appreciation for his many contributions to the success of Southwestern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the education profession of Oklahoma; and,

**BE IT FURTHER RESOLVED**, that this resolution be entered into the official minutes of the Board of Regents of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to Jess A. Parker at Weatherford, Oklahoma.

**ADOPTED** by the Board of Regents of the Regional University System of Oklahoma this Eleventh day of September 2020.

\_\_\_\_\_  
Susan C. Winchester, Chair  
Board of Regents of the  
Regional University System of Oklahoma

Attest:

\_\_\_\_\_  
Jane McDermott  
Secretary





Regent Susan Winchester  
Regional University System of Oklahoma  
Landmark Towers  
3555 Northwest 58th, Suite 320  
Oklahoma City, OK 73112

Dear Regent Winchester:

The recommendations of Southeastern Oklahoma State University are as follows:

**I. PERSONNEL**

**A. NON-REAPPOINTMENT**

*Mr. Derek Cash*, Reference and Instruction Librarian/Assistant Professor in the Library, has been notified of non-reappointed prior to March 1, 2020, for the next academic year (2020-2021).

**B. RESIGNATIONS**

John Massey School of Business

*Dr. Jacob Durham*, Assistant Professor in the Aviation Sciences Institute, has submitted his resignation effective August 14, 2020. Dr. Durham has served in this capacity full-time since November 2016.

**C. FACULTY APPOINTMENTS**

John Massey School of Business

*Dr. Raymond Bomgardner* has been appointed to the position of full-time Instructor in the Department of Management and Marketing, effective August 1, 2020 at a 10-month salary of \$70,000.

School of Arts and Sciences

*Dr. Mark Ackerson* has been appointed to the position of full-time Instructor of Mathematics Education/Mathematics in the Department of Mathematics, effective August 1, 2020 at a 10-month salary of \$31,393.

Dr. Ackerson earned his Ed.D. in Christian Education at Andersonville Theological Seminary in 2005, an M.S. in Operations Research at the Air Force Institute of Technology in 1977, and a B.A. in Mathematics at Oklahoma State University in 1969. His previous experience includes Adjunct Instructor in the Department of Mathematics at North Central Texas College, ten years as Adjunct Instructor of Mathematics Education/Mathematics in the Department of Mathematics at Southeastern Oklahoma State University, and one year as a temporary full-time Instructor of Mathematics Education/Mathematics in the Department of Mathematics at Southeastern Oklahoma State University.

**Dr. Patrick Antinone** has been appointed to the position of full-time Assistant Professor of Vocal Music in the Department of Music, effective August 1, 2020 at a 10-month salary of \$48,049.

Dr. Antinone earned his Ph.D. in Music Education at Texas Tech University in 2019, an M.A. in Music Education at Texas Women's University in 2000, and a B.M.E. at Baylor University in 1991. His previous experience includes 11 years as a Head Choral Director/Fine Arts Department Chair at Grapevine High School, two years as a Graduate Teaching Assistant in the Department of Music at Texas Tech University, one year as an Adjunct Assistant Professor in the Department of Music at the University of Texas at Arlington, and seven months as a Visiting Lecturer in the Department of Music at Texas Christian University.

**Ms. Melissa Brewer** has been appointed to the position of full-time Assistant Professor of Biology in the Department of Biological Sciences, effective August 1, 2020 at a 10-month salary of \$51,000.

Ms. Brewer is ABD in Microbiology and Molecular Genetics at Oklahoma State University. She earned her M.Ed. in Biomedical Sciences and Microbiology at Southwestern Oklahoma State University in 2014 and a B.S. in Biological Sciences at Southwestern Oklahoma State University in 2013. Her previous experience includes five years as a Graduate Teaching Assistant in Microbiology and Molecular Genetics in the Department of Biological Sciences at Oklahoma State University.

**Dr. Bela Csaki** has been appointed to the position of full-time Instructor in the Department of English, Humanities and Languages, effective August 1, 2020 at a 10-month salary of \$43,678.

**Ms. Kathy Garza** has been appointed to the position of full-time Instructor of English in the Department of English, Humanities, and Languages, effective August 1, 2020 at a 10-month salary of \$39,588.

Ms. Garza earned her M.S. in Higher Education Teaching at Texas A&M-Commerce in 2007 and a B.A. in English at Texas A&M-Commerce in 2001. Her previous experience includes 16 years as an Adjunct Instructor in the Department of English and Languages at Grayson County College, 13 years as an Adjunct Instructor in the Department of English, Humanities, and Languages at Southeastern Oklahoma State University, and one year as a temporary full-time Instructor of English in the Department of English, Humanities, and Languages at Southeastern Oklahoma State University.

**Dr. Ian Gerg** has been appointed to the position of full-time Assistant Professor of Instrumental Music in the Department of Music, effective August 1, 2020 at a 10-month salary of \$47,776.

Dr. Gerg earned his Ph.D. in Music Theory at the University of Texas at Austin in 2015, an M.M. in Music Theory at the University of Texas at Austin in 2010, and a B.S. in Music Education at the Pennsylvania State University in 2008. His previous experience includes six years as an Assistant Instructor and Teaching Assistant in the Department of Music at the University of Texas at Austin and four years as an Assistant Professor in the Department of Music at Chestnut Hill College.

***Dr. Jennifer Lodine-Chaffey*** has been appointed to the position of full-time Assistant Professor in the Department of English, Humanities, and Languages, effective August 1, 2020 at a 10-month salary of \$46,957.

Dr. Lodine-Chaffey earned her Ph.D. in English Literature at Washington State University in 2017, an M.A. in English Literature at the University of Montana in 2013, an M.A. in European History at the University of Montana in 2006, and a B.A. in English and History at Judson College in 2004. Her previous experience includes two years as a Teaching Assistant in English and History in the Department of English at the University of Montana, four years as a Teaching Assistant/Instructor of Record in English in the Department of English at Washington State University, and three years as an Instructor of English in the Department of English at Washington State University Tri-Cities.

#### School of Education and Behavioral Sciences

**Ms. Rachel Callicoat** has been appointed to the position of full-time Assistant Professor in Counseling in the Department of Behavioral Sciences, effective August 1, 2020 at a 10-month salary of \$42,321.

Ms. Callicoat is ABD in Counselor Education and Supervision at Texas A&M University-Commerce. She earned her M.A. in School Counseling at Southeastern Oklahoma State University in 2016 and a B.A. in Psychology at Southeastern Oklahoma State University in 2013. Her previous experience includes one year as a Graduate Assistant for the CACREP Program in the Department of Behavioral Sciences at Southeastern Oklahoma State University and four years as a Licensed Practicing Counselor at RiverBend Counseling Services, LLC.

**Ms. Tammy Crow** has been appointed to the position of full-time Instructor of Psychology in the Department of Behavioral Sciences, effective August 1, 2020 at a 10-month salary of \$42,588.

Ms. Crow earned her M.Ed. in School Counseling at Southeastern Oklahoma State University in 1991 and a B.A. in Education Library Media at Northeastern Oklahoma State University in 1988. Her previous experience includes three years as an Adjunct Instructor in the Department of Computer Science at Carl Albert State College, 11 years as an Adjunct Instructor in the Department of Computer Information Systems and the Department of Business at Murray State College, 15 years as an Adjunct Instructor in the Department of Educational Instruction and Leadership and the Department of Behavioral Sciences at Southeastern Oklahoma State University, 14 years as an Adjunct Instructor of Psychology/Sociology in the Department of Behavioral Sciences at Eastern Oklahoma State College, and ten years as the Idabel Site Coordinator/Academic Advisor at Eastern Oklahoma State College.

**Dr. Amy Mills** has been appointed to the position of full-time Instructor of Counseling in the Department of Behavioral Sciences, effective August 1, 2020 at a 10-month salary of \$42,313.

Dr. Mills earned her Ed.D. in Educational Leadership at Oral Roberts University in 2019, an M.Ed. in School Counseling at Northeastern State University in 1998, and a B.S. in Secondary Education at Oklahoma State University in 1994. Her previous experience includes two years as a School Counselor at Mannford High School, seven years as a School Psychologist at Five Star Interlocal Cooperative, seven years as a School Psychologist at Mills Evaluation Services, LLC, and one year as a temporary full-time Instructor of Counseling in the Department of Behavioral Sciences at Southeastern Oklahoma State University.

**Dr. Joan Strutton** has been appointed to the position of full-time Instructor in the Department of Behavioral Sciences, effective August 1, 2020 at a 10-month salary of \$46,681.

**Ms. Donna Wolfe** has been appointed to the position of full-time Instructor in the Department of Behavioral Sciences, effective August 1, 2020 at a 10-month salary of \$33,031.

**Dr. Mila Zhu** has been appointed to the position of full-time Assistant Professor of Education in the Department of Educational Instruction and Leadership, effective August 1, 2020 at a 10-month salary of \$50,000.

Dr. Zhu earned her Ph.D. in Curriculum Studies at Texas Christian University in 2018, an M.Ed. in Educational Administration of Management at the University of Hong Kong in 2010, and a B.A. in Japanese Language and Literature at Fudan University in 2009. Her previous experience includes two years as a Theatre and Band Instructor at a Fudan University affiliated high school, six years as a Teaching Assistant in the Department of Education at Texas Christian University, two years as an Adjunct Professor in Educational Studies in the Department of Education at Texas Christian University, and one year as a Teaching Apprentice in the Department of Education at Texas Christian University.

## II. NEPOTISM WAIVERS

- A. Ms. Kaylie Ragsdale has been appointed to the position of Women's Assistant Basketball Coach. Kaylie is the daughter of Mr. Keith Baxter, Director of Athletics. Ms. Ragsdale's performance evaluations, compensation adjustments, recommendations and determinations for promotion, demotion, or termination, shall not originate with, include, or be influenced by Mr. Keith Baxter. Any such recommendations or determinations shall originate with the supervisor, Mr. Darin Grover, with next-level supervisory determinations routed to Associate Vice President for Academic Affairs Dr. Brad Ludrick.
- B. Ms. Stephanie Prus has been appointed to the position of adjunct instructor in the Department of English, Humanities & Languages. Stephanie is the spouse of Dr. Randy Prus, the Department Chair. Ms. Prus's performance evaluations, compensation adjustments, recommendations and determinations for promotion, demotion, or termination, shall not originate with, include, or be influenced by Dr. Randy Prus. Any such recommendations or determinations shall originate with the supervisor, Dr. Janet Barker, with next-level supervisory determinations routed to the Vice President for Academic Affairs Dr. Teresa Golden.

**III. NOTICE OF GRANT AWARDS**

The following grants have been awarded to Southeastern Oklahoma State University:

**Oklahoma IDeA Network of Biomedical Research Excellence.....\$25,728.00**

This grant was awarded to Southeastern Oklahoma State University from the National Institutes of Health via University of Oklahoma-Health Sciences Center in the amount of \$25,728. The effective date of the grant is May 1, 2020. This grant's Project Director is Dr. Nancy L. Paiva, Associate Professor of Chemistry in the Department of Chemistry, Computer and Physical Sciences. This grant will fund four students who had planned to participate in Oklahoma IDeA Network of Biomedical Research Excellence (OK-INBRE) Summer 2020 in research projects. However, since they will be taking Fall and Spring classes during the award period, and the pandemic is still spreading, these students may choose to work fewer hours than allowed or may not wish to do research at this time. The unused portion of their funds will be offered to additional student research interns. One goal of the OK-INBRE program is to increase the number of students involved and aware of biomedical research and the number of students pursuing PH.D., MD, Pharmacy D. or other biomedical doctoral degrees.

**National Aeronautics and Space Administration-OK Space Grant Consortium.....\$30,000.00**

This grant was awarded to Southeastern Oklahoma State University from the National Aeronautics and Space Administration (NASA) via Oklahoma State University in the amount of \$30,000. The effective date of the grant is July 1, 2020. This grant's project director is Dr. Nancy L. Paiva, Associate Professor of Chemistry in the Department of Chemistry, Computer and Physical Sciences. The purpose of this grant is to fund internships and related travel and activities for Southeastern undergraduates meeting the NASA-mandated fellowship criteria and working on NASA mission-related research projects. NASA Oklahoma Space Grant Consortium (OSGC) awards are limited to STEM (Science, Technology, Engineering and Mathematic) majors who are U.S. citizens, especially those from backgrounds underrepresented in NASA's workforce, increasing the diversity of the NASA's future employee pool. Multiple students (typically 25 or more per year) from diverse STEM majors and backgrounds will receive awards, based on academic excellence, references from faculty, financial need, interest in NASA careers, representation of cultural diversity at Southeastern, and/or willingness to participate in NASA mission-related research projects. Travel allows visits to NASA researchers or other collaborators or relevant facilities. For this four year renewal period, NASA Space Grant has shifted the emphasis at the college level from scholarships to hands-on research internships and NASA research interests.

**CARES Higher Education Emergency Relief Fund-Minority Serving Institutions.....\$238,130.00**

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$238,130. The effective date of the grant is June 1, 2020. This grant's state director is Dr. Brad Ludrick, Associate Vice President for Tribal Relations and Academic Affairs. The purpose of this award is to provide funding for the continued programming and operations of the Native American Institute to serve Native American students. The Coronavirus Aid, Relief, Economic Security (CARES) Act award may be used for grants to students that qualify for any component of the student's cost of attendance, including tuition, course materials, and technology. Funds may also be used to defray institutional expenses to include lost revenue, reimbursement for

expenses already incurred, technology costs associated with the transition to distance education, faculty and staff training, and payroll.

**Southeastern Child Care Resource & Referral Library.....\$62,662.00**

This grant was awarded to Southeastern Oklahoma State University from the Choctaw Nation Child Care Assistance Program in the amount of \$62,662. The effective date of the grant is July 1, 2020. This grant’s program director is Ms. Lyndi Scarberry, Child Care Resource & Referral. The purpose of this program is to serve families, children, and childcare providers in 11 counties in Southeast Oklahoma. The program will serve SE Oklahoma communities as a free resource for families and childcare providers with the goal of creating healthier, safer, and happier children. In addition to connecting families to quality childcare, the program also provides technical assistance, training, and resources to childcare providers and head start teachers to improve the quality of care offered to families and children. The program will assist them in improving their business while meeting the individual needs of the children in their care. The program also offers formal training for providers and teachers allowing them to obtain the yearly required hours of continuing education per Department of Human Services requirements.

**Southeast Region Child Care Resource & Referral Infant-Toddler.....\$90,485.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Child Care Resource & Referral Association, Inc. in the amount of \$90,485. The effective date of the grant is July 1, 2020. This grant’s program director is Ms. Lyndi Scarberry, Child Care Resource & Referral. The purpose of this program is to make childcare work for Oklahoma families, children, and childcare providers. SE Child Care Resource and Referral support childcare professionals and families in 11 counties in Southeast Oklahoma. We serve SE Oklahoma communities as a free resource for families and childcare providers with the goal of creating healthier, safer, and happier children. In addition to connecting families to quality childcare, we also provide technical assistance, training, and resources to childcare providers specifically infant and toddler programs to improve the quality of care offered to families and children. We assist them in improving their business while meeting the individual needs of the children in their care. We also offer formal training for providers and teachers allowing them to obtain the yearly required hours of continuing education per Department of Human Services requirements.

**Southeast Region Child Care Resource & Referral.....\$129,019.00**

This grant was awarded to Southeastern Oklahoma State University from Oklahoma Child Care Resource and Referral Association, Inc. in the amount of \$129,019. The effective date of the grant is July 1, 2020. This grant’s program director is Ms. Lyndi Scarberry, Child Care Resource & Referral. The purpose of this grant is to make childcare work for Oklahoma families, children, and childcare providers. We serve SE Oklahoma communities as a free resource for families and childcare providers with the goal of creating healthier, safer, and happier children. In addition to connecting families to quality childcare, we also provide technical assistance, training, and resources to childcare providers and head start teachers to improve the quality of care offered to families and children. We assist them in improving their business while meeting the individual needs of the children in their care. The Southeast delivery area includes the following 11 counties: Atoka, Bryan, Choctaw, Coal, Haskell, Hughes, Latimer, Leflore, McCurtain, Pittsburg and Pushmataha.

**Musical Arts Series.....\$4,250.00**

This grant was awarded to Southeastern Oklahoma State University from the Oklahoma Arts Council in the amount of \$4,250. The effective date of the grant is July 1, 2020. This grant's Project Director is Dr. Catalin Dima, Department of Music. The purpose of this project is to support the Department of Music – Musical Arts Series for the 2020-2021 season. Students enrolled in the Department of Music, the Department of Music faculty, community members who support the Musical Arts Series will be in attendance. Average attendance is approximately 100. Oklahoma Arts Council Grant award will be used to pay artists fees.

**Student Support Services.....\$410,844.00**

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$410,844. The effective date of the grant is September 1, 2020. This grant's Project Director is Mr. David Harbin, Student Support Services. The purpose of this grant is to provide a variety of services to low-income, first generation college students and students with disabilities. These services include tutoring, personal and academic counseling, cultural experiences, career guidance, enrollment assistance, specially designed workshops, and special services for students with disabilities. In addition to these services, the program strives to develop a supportive institutional climate, which combined with the services provided, will lead to increased retention and graduation rates of the program participants. This year, approximately 15 students per semester will receive Student Support Services' Grant Aid funds to help reduce dependency upon loans. This project is funded to serve 300 eligible students.

**Student Support Services Teacher Preparation.....\$261,888.00**

This grant was awarded to Southeastern Oklahoma State University from the U.S. Department of Education in the amount of \$261,888. The effective date of the grant is September 1, 2020. This grant's Project Director is Ms. Darla Ellett, Project TEACH. The purpose of this grant is to provide a variety of services to low-income, first generation education majors, and education majors with disabilities. These services include academic advisement, tutoring, cultural experiences, career guidance, enrollment assistance, and specially designed workshops. In addition to these services, the program strives to develop a supportive institutional climate, which combined with the services provided, will lead to increased retention and graduation rates of the program participants. This project is funded to serve 140 eligible students.

#### **IV. INFORMATIONAL**

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchases:

##### **SE Presidential Search Costs**

This is Southeastern's portion of the 2019/2020 presidential search costs. As a practice, RUSO bills back to the universities the actual costs of the presidential searches.

Amount: \$61,074.65  
Source of Funding: E&G Part I  
Vendor: RUSO

**FRASCA Cessna 172 Reconfigurable Flight Training Simulator**

This system will allow pilots to actually log flight time for the purposes of the desired certificated rating for an approved number of flight hours. The simulator also provides the ability to provide regulation flight training for the pilot to maintain their currency and to perfect instrument procedures and protocols.

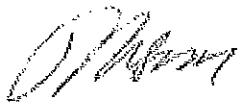
Amount: \$85,500  
Source of Funding: Auxiliary  
Vendor: Frasca International

**Tutor.com**

Tutor.com is an online tutoring program that is embedded in Blackboard that allows students to access to on demand tutoring 24/7. Tutoring is available in more than 40 subjects to students and reports/transcripts from tutoring sessions are readily available to instructors upon demand. Tutor.com replaced our previous contract with SmartThinking.

Amount: \$89,370  
Source of Funding: E&G Part I  
Vendor: Tutor.com

Sincerely,



Thomas W. Newsom  
President